

CALL TO ORDER The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

ATTENDANCE Present: Mayor Don Larson, Council President Tim Tolan, Councilors Stubby Lyons, Don Johnson, Dave Moore, Larry Haller, and Jay Barber.

Absent: None

Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Dale Kamrath, Seaside Fire Chief; Reita Fackerell, Library Director; Bob Gross, Seaside Police Chief; Max Milander, Seaside High School Representative; Rebecca Herren, The Coast Times; Nancy McCarthy, Daily Astorian; and Jeremy Ruark, Seaside Signal.

AGENDA Motion to approve the January 25, 2010, agenda; carried unanimously. (Lyons/Moore)

COMMENTS – PUBLIC Merlin Humpal, 2481 Oregon Avenue, Seaside, stated the good news was the Holladay Improvement Project had been started. The bad news was the traffic was being diverted to 25th Avenue and that was lousy. The area had been graded and cleaned up but was still very bad and something should have been done with the street before the project was started.

Kevin O’Keane, 2525 Pine, Seaside, stated he had lived in his home on Pine Street for sixteen years and the street had never been as bad as it was at this time. The City graded 25th Avenue but did not grade pine which was not a good street for that much traffic to be driving on. The grading was good but the street was already getting bad again. Mr. O’Keane further stated his wife had turned in a petition from nearly all the residents of the area two years ago to have the road paved. There was feedback received from Neal Wallace, Public Works Director, who had said there would be an update for the residents but nothing had happened.

Mayor Larson stated there was a Local Improvement District being formed in that area and sometimes they moved slowly but Staff would speak with Mr. Wallace.

Deloris Tommaso, 2505 Pine St., Seaside, stated she walked with a stick and with all the holes in the road trying to walk was very difficult.

CONFLICT Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

CONSENT AGENDA Motion to approve payment of the bills in the amount of \$210,768.79, and approve the January 11, 2010, minutes; carried unanimously. (Lyons/Moore)

VACANCY – LIBRARY BOARD

Mayor Larson stated there was one vacancy for the Library Board with two applications received from Mary Peterson, and MaryJean Walker. Interviews were conducted by Council prior to the City Council meeting. Mayor Larson asked Council what they wished to do.

Motion to nominate Mary Peterson and MaryJean Walker for the Library Board; carried unanimously. (Haller/Johnson)

Mayor Larson asked for a roll call vote:

LARSON	WALKER
HALLER	PETERSON
LYONS	PETERSON
JOHNSON	WALKER
MOORE	WALKER
BARBER	PETERSON
TOLAN	PETERSON

Mayor Larson stated Mary Peterson was appointed to serve on the Library Board.

Term expiration for Mary Peterson would be December 31, 2013.

VACANCY – AIRPORT COMMITTEE

Mayor Larson stated there was one vacancy for the Airport Committee. Dianne Widdop wished to be appointed as the Gearhart City Council representative for the Airport Committee.

Motion to appoint Dianne Widdop to the Airport Committee; carried unanimously. (Haller/Lyons)

Term expiration for Dianne Widdop would be June 30, 2012.

**PRESENTATION –
2008-2009 AUDIT**

Al Peinhardt, Finance Director, introduced Mike Croy, retired partner with DeLap LLP, and Jason Kirkpatrick, manager of DeLap LLP.

Mr. Croy stated he had attended the meeting to inform Council and the public regarding the results of the audit with the City of Seaside for June 30, 2009. Prior to the Council meeting Mr. Croy and Mr. Kirkpatrick spent time with the Council going over the Audit Report. Mr. Croy stated the report on the City was clean and was an unqualified report. The City government was working well with the County Department and was functioning very well. The audit report was the best that Mr. Croy had ever seen since being associated with the City of Seaside which had been seven to eight years. Mr. Croy further stated the City would have copies of the Audit Report on file.

Motion approving the June 30, 2009, Audit Report; carried unanimously. (Barber/Lyons)

**PRESENTATION –
LIBRARY ANNUAL
REPORT**

Reita Fackerell, Seaside Library Director, introduced Don McKay, Library Board Chair, and Sharon Ward, Library Board member. Ms. Fackerell stated the Seaside Public Library services increased remarkably over the previous fiscal year due to the new facility and the opportunities that the larger space provided. Overall checkouts increased by 23%, and library visits doubled since opening the new library. While the number of programs expanded by 35%, attendance at these programs increased 92%. Library computer workstation sessions expanded by 400%. Public Library computers were logged into 1,060 times a week. But more than statistics, the library was about people. Excellent customer service and the mission to provide unlimited access to information were the top priorities of the library. Being located close to town, near the Bob Chisholm Center, the Sunset Park and Recreation facility and Broadway School allowed the library to be an integral part of a very vital community. As libraries change their focus and services through the years to meet the demands of their users, Seaside was very proud to have kept up with the changes. Incorporating such services as free Wi-Fi, public access computer stations, downloadable audios and videos, online 24 hour reference service, and access to full text periodicals were just some of the ways that the Seaside Public Library had met the demands and set the standard to which other Oregon libraries hoped to achieve. Staff was proud and honored that the city and the community had supported the library so well and allowed the library to become one of the most popular libraries in Oregon. Ms. Fackerell further stated Circulation for the year showed a 23% increase which included the three months before the relocation to the new facility and a three week closure in September. As soon as the library opened the increase was more substantial, with some months showing as much as a 75% gain. In the months since the library opened, there had been a 33% total rise in circulation which averaged out to 18.66 checkouts per capita, one of the highest rates for a library of our size in the state. Comparatively, on the north coast, Tillamook County circulated at 12.35 per capita and Astoria at 4.71. The state median is 7.40. At the end of the year, 22,699 more items were checked out than the previous twelve months. Six months into the fiscal year, there was a 15% increase over last year's circulation. Ms. Fackerell further stated the library had twenty public computer workstations. There were fourteen adult terminals and six terminals for young adults. The stations allowed access to the Internet, Microsoft Word, Publisher, PowerPoint and Excel programs. There were four computers in the children's area and do not allow Internet access, but were pre-loaded with educational software. Last year staff monitored 32,430 computer work sessions, compared with 14,550 from the previous fiscal year. Patrons were allowed one hour per day on the public workstations. Patrons and visitors who accessed a public Internet workstation used an average of 53 minutes of their one hour allocation. The Library provided free wireless service to those who brought their own notebook computer or hand-held wireless device. The library network could support up to eighteen wireless online patrons at a time. Ms. Fackerell further stated visitor counts had doubled since the new facility opened. In the old building, the average was approximately 58,500 patrons per year. Although the total for the last fiscal year was 99,277, this included three months in the old facility, including a three week closure in September. This year, the projection was to have 145,225 visits, which was 150% higher than the attendance in the old facility. Ms. Fackerell further stated programming had proven to be one of the more popular features of the new library. There were a few programs for children in the old building, but there were no program activities for teens and adults. With the new space, staff had tried to reach out to the community and offer programs for all ages. During the 2008-2009 fiscal year, the library offered 217 programs with an attendance of 4,232. The previous year, the attendance figures were 2,030. There were several programs offered for young children, young adults, and for other adults. Ms. Fackerell further stated the library had a total of 4,459 active patrons last year, up 30% from the year before. Out-of town patrons accounted for 20% of the figure. The patron database was weeded every six months to keep it current. Patrons who had not used the library in two years were deleted. The library also served the homebound with the Words-on-Wheels service that delivered books, movies, audios and magazines to their residence twice a month. This year 22 homebound patrons were served and there were a total of 1,722 items delivered. Ms. Fackerell further stated the library completed the previous fiscal year with a collection of 39,504 items, including books, audio books, DVDs, videos, microfilm, periodicals and CD-ROMs. The value of the collection was \$917, 353. There was an ongoing inventory system that monitored lost, out-of-date, and "beyond repair" items, to keep the collection current. In addition, to keeping up with what patrons wanted, there was a new genres added, such as manga, graphic novels, and Blu-Ray DVDs. The library was currently phasing out all audio cassettes in favor of CDs and all VHS in favor of DVDs. Books and printed materials accounted for 60% of the circulation, DVD/videos account for 34%, and audios make up 6%. The digital library, which was not included in the libraries collection, had over 5,400 books and 1,200 movies to choose from. E-books would be available to download spring of 2010.

Ms. Fackerell further stated the Library continued to strive for partnerships within the county to strengthen and enhance the community. Head Start had been a partner with the Library for many years. Staff visited the Seaside facility twice a week for story time. Head Start visited the library for field trips several times during the year. This year the library partnered with Seaside Heights for a summer literacy program. A Vietnam Memorial project between the Library and the American Legion Post 99 resulted in a spaghetti dinner fundraiser sponsored by the Legion which raised over \$1500 for the Library. The Library provided space for Clatsop County W.I.C. to allow a place for south county children to obtain needed health services. Ms. Fackerell further stated the Library Board acted as an advisor to the Library Director and gave direction to fulfilling the mission of the library. Over the last year, the board had consulted with security system vendors and contractors for future upgrades to the facility. The board had supervised the revision of the policy manual, overseen the selection and installation of the exterior art, and advocated for the Freedom to Read and View by considering and ruling on requests to reclassify or remove items from the collection. Ms. Fackerell further stated the Friends of the Seaside Library were a 501(c) (3) corporation that raised money to support the library functions. There were over 100 Friends, and each year, through book sales and fundraisers, they contributed an average of \$6,000.00 to the library. Last year, the funds were used to pay for visiting authors, speakers, and performers at the library. The Friends also generously gave funds for books, art shows, receptions and children's events. Ms. Fackerell further stated the Art Committee was one of the most active committees that served the Library. The group was formed prior to moving into the new building. The committee was instrumental in obtaining the Arakawa Hanging Art system on which art shows could be professionally displayed. The committee met monthly and were responsible for all the art shows, displays, and accompanying receptions. Ms. Fackerell further stated the volunteers reflected the spirit and heart of the community. The library was proud of the volunteers and appreciated their tireless service. During the last fiscal year, there were over 75 volunteers who donated 3,715 hours of their time. During the move to the new facility, there were 50 people on site for three days to help move the libraries entire collection. Currently, there had been over twenty volunteers who came into the library weekly to shelve, repair, wrap and sort books. The volunteers call with gentle reminders to those who had overdue items and checked shelves for lost and missing items, organize craft time to augment story hour, and assist at the front desk.

Councilor Lyons stated in the next day or two he would finish the ninth Janet Evanovich book. Councilor Lyons asked how many more books he would need to read to get caught up.

Ms. Fackerell stated Ms. Evanovich was on book fourteen in the series.

Councilor Barber stated he had lived in Seaside for two years and when friends and family visited they would show them the new library. The library was a great pride for the City of Seaside and not many Cities's the size of Seaside had a library facility like Seaside with the resources available. The most remarkable thing in the report had to do with the programs that were offered. Mr. Barber asked how the staff at the library was covering this greatly expanded demand of services.

Ms. Fackerell stated most of the programs were done with the volunteers and staff member Susan Park. There were times in the old library that one person was at the front desk and now there had to be at least two people at all times and sometimes three. The library was very busy which was good.

Council President Tolan stated Ms. Fackerell was doing a wonderful job and gave a wonderful report. Council President Tolan further stated he was most impressed with the use of the computers and if the library were to receive more computers would there be a location for them.

Ms. Fackerell stated there would be a location for them at the library. No matter how many internet computers there were, three more were always needed.

Mayor Larson asked the audience if there were any questions they wanted to ask Ms. Fackerell.

Mr. Humpal stated Ms. Fackerell did a wonderful job with the library and hoped she could keep going.

Mark Winstanley, City Manager, thanked the Library Board which had a big part in the library and the board was a very dedicated group concerning the library. Without volunteers a City the size of Seaside could not accomplish all the things that were done. Ms. Fackerell did a marvelous job running the library and handled everything in a great way. The City was very lucky to have all the volunteers and staff at the library.

FIRE DEPARTMENT FURNITURE DONATION

Dale Kamrath, Seaside Fire Chief, stated the Fire Department had changed the upstairs meeting room into a meeting area and removed the stuffed couches and chairs. There were new tables added and chairs that were received from the Convention Center. The City departments were not interested in the furniture for their facilities and Staff recommended Council consider donating the furniture to the Gearhart Fire Department for the building.

Motion to approve the donation of furniture from the Fire Department to the Gearhart Fire Department; carried unanimously. (Haller/Johnson)

**VACANCY –
BUDGET COMMITTEE**

Mayor Larson stated there was one vacancy on the Budget Committee. Pam Hayes had to resign from the committee. Mayor Larson asked the press to advertise the vacancy.

**COMMENTS - STUDENT
REPRESENTATIVE**

Max Milander, Seaside Student Representative, stated the Sno-ball dance was Saturday, January 23, 2010, and the students had a great time. Mr. Milander further stated his Pacifica Project which was a concert at the Coaster Theatre raised \$750.00 for a couple of non-profit organizations in Cannon Beach.

COMMENTS – COUNCIL

Councilor Lyons stated he had received more information in regards to the Census Bus that would come to Seaside and set up at the turnaround. The bus was traveling to fifty areas in the United States and would visit Seaside February 18, 2010, 2:00 pm to 4:00 pm. Councilor Lyons further stated he would have additional information on the event in the future.

Mayor Larson stated Chief Gross and Mr. Winstanley needed more information about the Census Bus parking at the turnaround and would need to approve the bus setting up in that area of Seaside.

Councilor Moore complimented Ms. Fackerell, her staff, volunteers, and Library Board.

Councilor Johnson asked Mr. Winstanley if there was a grading plan for 25th Avenue and Pine Street during the construction period.

Mr. Winstanley stated the contractor had requirements to take care of that area during construction. The neighborhood would not be left with the roads deteriorating and the City was aware there was a problem in that area. The good news was the contractor for the North Holladay Project was working in the area on 24th Avenue and would be moving along. The neighborhood would be one of the first neighborhoods to be alleviated once the contractor moved farther along in the process.

Councilor Moore asked the residents of the area to inform the City or Council if the area was not taken care of during the project.

Councilor Barber welcomed Melissa Cadwallader, from the Cannon Beach City Council.

Mayor Larson stated the Sweet Affair which was sponsored by the American Association of University Woman (AAUW) and Sunset Parks and Recreation was a wonderful event to attend and would be held at the Convention Center on Sunday, February 14, 2010. Mayor Larson further stated there was a Transportation System Plan workshop on Thursday, January 21, 2010, and the attendance was very good.

COMMENTS – STAFF

Robert Gross, Seaside Police Chief, stated the graffiti folks were caught this last weekend thanks to the good work of a Reserve Officer and Officers on duty. There was a shooting at the Bridge Tender on Sunday evening and Officers were quick to locate the suspect and bring him into custody.

Chief Kamrath stated the new engine was coming along very nicely and would be completed around March 1, 2010.

Mayor Larson read an editorial that was in the Daily Astorian that gave tribute to Seaside.

**RECESSED INTO
EXECUTIVE SESSION**

Council recessed into Executive Session at 7:43 PM in accordance with ORS 192.610 (1) (i) regarding the annual evaluation of the City Manager, Mark Winstanley.

**RECONVENED FROM
EXECUTIVE SESSION**

Council reconvened from Executive Session at 8:23 PM. Mayor Larson read a summary of the Council's evaluation on City Manager, Mark Winstanley.

Mayor Larson stated Councilors all agreed Mr. Winstanley was well respected in the City and also by his colleagues, both in the County and around the State. Council gave Mr. Winstanley a one hundred percent rating on financial matters, which was obvious when Council saw the work being accomplished to make Seaside a better place to live and visit. The Council had constantly set the bar higher and Mr. Winstanley and his staff continued to reach new heights, and Mr. Winstanley surrounded himself with great Department Heads. Mayor Larson further stated Mr. Winstanley was extremely ethical and led his employees and Council with a strong example. Mr. Winstanley spent a great amount of time working with each Councilor and sometimes it "takes a while" to convince him to change his thoughts to a different way of thinking but he does give Council the opportunity to share their thoughts and suggestions. Mr. Winstanley was aware Council set the policy, and he was to enforce the policy. Information flow sometimes could be an item "tell us more," especially about incidents that may become public. However Mr. Winstanley did his best to keep Council informed and Council was fortunate to have Mr. Winstanley as the City Manager and thanked him for all he did.

ADJOURNMENT

The regular meeting adjourned at 8:24 PM.