



# BUILDING PERMIT APPLICATION

Date:		Project:	
Construction Bid		OR - Estimated Cost of Project	

JOB SITE INFORMATION	OWNER INFORMATION
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St. Address	Name:
City/St/Zip: Seaside OR 97138	Address:
Directions to Job Site:	City/St/Zip:
	Phone: _____ Fax: _____

I AM THE PROPERTY OWNER HIRING A CONSTRUCTION CONTRACTOR      LICENSE #: \_\_\_\_\_ EXPIRES: \_\_\_\_\_  
 I AM LICENSED WITH THE BUILDING CODES DIVISION      LICENSE #: \_\_\_\_\_ EXPIRES: \_\_\_\_\_  
 I AM REGISTERED WITH THE CONSTRUCTION CONTRACTOR'S BOARD      REGISTRATION#: \_\_\_\_\_ EXPIRES: \_\_\_\_\_  
 ABOVE CONTRACTOR'S SEASIDE BUSINESS LICENSE      LICENSE #: \_\_\_\_\_ EXPIRES: \_\_\_\_\_  
 I AM THE PROPERTY OWNER DOING MY OWN WORK

## CONTRACTOR INFORMATION

CONTRACTOR'S NAME:		E-MAIL:	
STREET ADDRESS:		CITY/STATE/ZIP:	
TELEPHONE:	CELL PHONE:	FAX:	
<b>Applicant's Signature</b>		<b>Date Signed</b>	
<b>Print Name</b>			

## SUBMITTED PLANS TO INCLUDE

YES	NO	N/A	ITEM
			<p><b>Please circle one of the Additional Energy Measures from each category (Envelope Enhancement 1 thru 6 &amp; Conservation A thru G) from the enclosed Table N1101.1(2) for 1 &amp; 2 Family Dwellings.</b></p>
			<p><b>Please check one of the boxes on the new code requirement for exterior wall envelope and how you will comply with R703.2.</b></p>
			<p><b>Three complete sets of legible plans</b> drawn to scale, showing conformance to the applicable local and state building codes, lateral design details and connections must be in the plans or on a separate sheet attached to the plans with cross-reference between plan location and details.</p>
YES	NO	N/A	SUBMITTED PLANS TO INCLUDE
			<p><b>4. Site/Plot plan drawn to scale.</b> The plans must show: Lot and building setback dimensions; property corner elevations (if there is more than 4-ft. elevation differential, the site plan must show contour lines at 2-ft. intervals), location of easements and driveway, footprint of structure (including decks), location of wells/septic systems, utility locations, any known fill sites, landslide hazard areas or wetlands, north point, scale, lot area, impervious area, existing structures on site, and drainage &amp; erosion control measures.</p>
			<p><b>5. Foundation plan and Cross Section:</b> Show footing and foundation dimensions, anchor bolts, any hold downs and reinforcing steel, connection detail, foundation vent size and location, and soil type.</p>
			<p><b>6. Floor Plans:</b> Show all dimensions, room identification, door and window sizes and location of smoke detectors, water heater, HVAC equipment, ventilation fans, plumbing fixtures, balconies and decks more than 30-inches or higher above grade, etc.</p>
			<p><b>7. Elevation Views:</b> Provide elevations for new construction; minimum of two elevations for additions and remodels. Exterior elevations must reflect the actual grade if the change is greater than 4-foot at building envelope. Full size sheet addendums showing foundation elevations with cross-reference, are acceptable</p>
			<p><b>8. Wall bracing (prescriptive path) and/or lateral analysis plans.</b> Building plans must show construction details and locations of lateral brace panels, for non-prescribing path analysis, provide specifications and calculations to engineering standards.</p>

9.				<b>Floor/roof framing plans</b> are required for all floors/roof assemblies indicating member sizing, spacing and bearing locations, nailing and connection details. Show location of attic ventilation.
10.				<b>Basement and retaining wall</b> cross sections and details showing placement of reinforcing steel, drains and waterproofing shall be provided. Engineered plans are required for retaining walls that support a surcharge or exceed 4-feet in height and basement walls not complying with the prescriptive requirements
11.				<b>Beam calculations.</b> Provide two sets of calculations using current code design values for all beams and multiple joists exceeding prescriptive code requirements, and/or beam/joist carrying a non-uniform load.
12.				<b>Manufactured floor/roof truss design details.</b>
13.				<b>Energy code compliance.</b> Identify the prescriptive path or provide calculations.
14.				<b>Engineer's calculations</b> when required ( lateral designs, retaining walls or when determined by the Building Official)
15.				<b>Energy documentation.</b> If the building is over 4,000 s.f. or when required by the Building Official. Reference the applicable plan location.
16.				<b>Zoning and land use approval</b>

**COMMERCIAL PLANS MUST ALSO INCLUDE THE FOLLOWING**

17.				<b>Architect/Engineer Stamp.</b> Required when structure is over 4,000 s.f. or 20-feet in height, or when required by the Building Official.
18.				<b>Structural Calculations.</b> Required for structures over 4,000 s.f., building not permitted to be prescriptive or when required by the Building Official.
19.				<b>Energy Documentation.</b> To be provided on Comcheck energy forms
21.				<b>Mechanical Plans.</b> Equipment location, size, type and layout, fan capacity/air change in habitable areas and bathrooms.
22.				<b>Accessibility.</b> Indicate compliance measures (parking and throughout structure).

**FOR CITY USE ONLY: DO NOT WRITE BELOW THIS LINE**

Plan Review#:		Census Class:		Flood Zone:		Occupancy:		
Intake Person:		Bldg. Count:		Req.Elevation		Construction Type:		
Tax Map:		Subdivision:		Housing Count:		Construction Bid:		
Tax Lot:		Lot:		Priv/Comm.Owned(P/C):		Deck & Uncovered Patio		
Date Submitted:		Block:		Res./Comm (R/C):		Sqft.	Rate	Value
Living Space			Basement Space			Garage/Storage		
Sqft.	Rate	Value	Sqft.	Rate	Value	Sqft.	Rate	Value
	\$122.46			22.45			\$48.73	
<b>Building Permit Fee</b>		12% S.C.		Plan Rev.		F.L.S. Rev.		
<b>Planning Fees</b>	General Development		Flood Plain / Erosion Control / Hazard Mitigation Plan					
Amt. Pd.		Rec#		Date:				

**ZONING AND LAND USE APPROVALS**

REVIEWED BY:		APPROVED		NOT APPROVED	Date:	
ZONING:						
COMMENTS:						

**PLEASE SEE THE FOLLOWING PAGES FOR FORMS, DIAGRAMS AND EXAMPLES.**