

CALL TO ORDER The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

Present: Mayor Don Larson; Council President Don Johnson; Councilors Jay Barber, Tita Montero, Randy Frank, and Stubby Lyons.

Absent: Councilor Dana Phillips

Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Bob Gross, Seaside Police Chief; Kevin Cupples, Planning Director; Jon Rahl, Convention Center & Visitors Bureau Assistant Manager; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Joey Daniels, Seaside Fire Chief; Trish Downey, Human Resource; and Nancy McCarthy, Daily Astoiran/Seaside Signal.

AGENDA Motion to approve the January 13, 2014 agenda; carried unanimously. (Lyons/Johnson)

PROCLAMATION – Mayor Larson stated there was a proclamation he would read for Fire Service Appreciation Day. This proclamation came at an extremely important time with the start of the Arch Cape Fire near Shingle Mill Lane and then suddenly there was another fire further south at Falcon Cove. Mayor Larson further stated he listened to the Seaside Fire Chief and Cannon Beach Fire Chief placing people and equipment when all of us were home safe and having a good time. Mayor Larson further stated if you see our firefighters then thank them and remember most are volunteer firefighters and deserved to be thanked.

Mayor Larson read a Proclamation for Fire Service Appreciation Day.

COMMENTS – PUBLIC None

CONFLICT Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

CONSENT AGENDA Motion to approve payment of the bills in the amount of \$326,713.47; and January 13, 2014, regular minutes; carried unanimously. (Frank/Lyons)

VACANCY – LIBRARY BOARD

Mayor Larson stated there was one vacancy on the Library Board with two applications received from Gloria Linkey and Catriona Penfield. Mayor Larson further stated interviews had been conducted prior to the Council meeting. Mayor Larson further stated he would abstain from the roll call vote because he was not able to attend the interviews.

Mayor Larson asked for a roll call vote:

BARBER	PENFIELD
FRANK	PENFIELD
LARSON	ABSTAIN
LYONS	PENFIELD
JOHNSON	PENFIELD
MONTERO	PENFIELD

Mayor Larson stated the new member serving on the Library Board was Catriona Penfield.

The term expiration for Catriona Penfield would be December 31, 2017.

VACANCY – TOURISM ADVISORY COMMITTEE

Mayor Larson stated there was one vacancy on the Tourism Advisory Committee with two applications received from Sadie Mercer and Patrick Duhachek. Mayor Larson further stated interviews had been conducted prior to the Council meeting. Mayor Larson further stated he would abstain from the roll call vote because he was not able to attend the interviews.

Mayor Larson asked for a roll call vote:

BARBER	MERCER
FRANK	MERCER
LARSON	ABSTAIN
LYONS	MERCER
JOHNSON	MERCER
MONTERO	MERCER

Mayor Larson stated the new member serving on the Tourism Advisory Committee was Sadie Mercer.

The term expiration for Sadie Mercer would be December 31, 2016.

**VACANCY –
CONVENTION CENTER
COMMISSION**

Mayor Larson stated there was one vacancy on the Convention Center Commission with no applications received. Mayor Larson asked the press to advertise the vacancy.

**COMMENTS – STUDENT
REPRESENTATIVE**

Mayor Larson stated before Council heard the new business he would let Danny Leary, Student Representative; speak so that he could leave when needed. Mayor Larson stated the Student Representative comments would be moved to the top of the agenda with upcoming City Council meetings.

Danny Leary, Student Representative, stated Teacher Conferences were Thursday, January 30, 2014 and Friday, January 31, 2014 and students were rushing to get the work done. The Snoball Dance was Saturday, February 8, 2014 which was one of three formal dances at the high school.

ORDINANCE #2014-01

**ORDINANCE #2014-01 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON,
REPEALING CHAPTER 111 OF THE SEASIDE CODE OF ORDINANCES REGARDING
AMUSEMENT DEVICES**

Mark Winstanley, City Manager, stated the purpose of the Ordinance was simply to repeal Chapter 111 of the Seaside Code of Ordinances which regarded the Amusement Tax Devices. The ordinance was reviewed for updates and was found to be so antiquated that Staff recommended Council repeal the ordinance and settle any outstanding accounts. If Council wished to come back and revisit an Amusement Tax Ordinance in the future it would be a new ordinance and started from the ground up.

Mayor Larson asked for public comments and there were no public comments.

Mayor Larson asked for Council comments.

Councilor Lyons asked if the ordinance was written in the 1960's or 1970's.

Mr. Winstanley stated the ordinance was originally written in the 1970's and was updated in 1985 and the language in the ordinance was very antiquated.

Motion to place Ordinance 2014-01 on its first reading by title only; carried unanimously. (Frank/Montero)

Motion to place Ordinance 2014-01 on its second reading by title only; carried unanimously. (Barber/Frank)

PUBLIC HEARING

This was the duly advertised time and place to hold a public hearing regarding an Ordinance of the City of Seaside, Oregon, Amending the Comprehensive Plan Referenced in Code of Seaside Ordinance Chapter 151 Revising Urban Growth Policies, Goal 9 Economic Opportunities Analysis, Employment Land Needs Assessment, and Buildable Lands Inventory.

Kevin Cupples, Planning Director, stated before he started because this was a public hearing item tied to a Land Use action he wanted to remind people that if they wanted to speak to please sign in on the back table and state your name and address for the record and try to keep the testimony to the relevant information. Individuals testifying were reminded that their testimony and evidence must be directed towards the implacable criteria or other criteria in the plan or land use regulations which they believe was applicable to the decision and failure to raise an issue with sufficient details would allow the decision makers and party the opportunity respond to the issue, precludes appeal to the Land Use Board of Appeals on that issue. Mr. Cupples further stated he distributed a revised copy of the ordinance and it was before Council. The ordinance was done in correct changes and the red on the ordinance would highlight changes that were made and the strikethrough material would be taken out and the other red items would be new language. The changes were requested by 1,000 Friends of Oregon and the Seaside School District and there were discussions with both parties trying to make sure there was an agreement on the changes to the ordinance. The changes were not real material changes, and would not be changing anything drastic but were simply massaging the language the way the school district asked which was in the section on School Facilities. There was a proposal letter in the stack of materials from 1,000 Friends of Oregon which had the different changes but after having discussion with the language they seemed to approve. Since there had been changes made to the ordinance Council would not want to make a motion for first or second reading but a motion to continue the ordinance to the February 10, 2014 City Council meeting.

Mr. Cupples stated the consultants were attending the Council meeting and had prepared the Economic Opportunities Analysis and the Housing and Residential Land Needs Assessment.

Don Hanson, OTAK Planner, introduced Scott Dawlquist from Weyerhaeuser, and Brandon Buckley from Johnson Economics. Mr. Hanson stated approximately one year ago there was a joint meeting with the City Council and Planning Commission and at that time there was a decision to slip this into two phases. First update the policy in the Comp Plan and do a good job of Vacant Land Inventory, and establish the 20 year growth projections and adopt into the Comp Plan before thinking about where the boundary would expand. There had been many communications with Mr. Cupples, City of Seaside, Seaside School District, and before the joint meeting with City Council there was three Advisory Committee meetings and it had been a very transparent and open process.

Brandon Buckley, Johnson Economics, presented Council with a Power Point presentation for the City of Seaside: Comp Plan Review Analysis for Goal 9: Economic Development Goal 10: Housing. Mr. Buckley further stated the process would be a Periodic Review of Comp Plan, each Goal must have an analysis done, Employment forecast (Goal 9), Housing forecast (Goal 10), Convert into future need for land, Compare to current land inventory, Assess and revise policies if necessary. Mr. Buckley further stated the Goal 9: Economic Opportunities Analysis would assess current and future (20-year) employment, Project job growth and spending growth, and Identify land need for office, industrial and retail uses. The composition of the current employment pie chart showed Leisure and Hospitality employment 38.1%, Education and Health 21.1%, Retail Trade 18.1%, and other many other legends with smaller percentages. There was also graphs showing the distribution of employment by industry in the State of Oregon and Seaside, local tourism spending in Clatsop County, projected employment growth by industry, 20-Year Land Need - Office & Industrial: Employment Driven and Commercial: Household and Non-resident Driven, and a 20-Year Land Need VS. Supply Mr. Buckley further stated the Goal 10: Housing Needs Analysis would assess current and future (20-year) housing needs, demographically driven projections, and identify needs by tenure, price/rent, and unit type. The Forecasted Population used the Clatsop County adopted growth rate for Seaside from 2012 to 2032. There were also charts showing the amount of new housing units that would be needed by 2032, and new residential land needed by 2032. Mr. Buckley further stated the Inventory of Buildable Lands would vacant and redevelopable parcels within City limits and UGB, remove small and poorly configured parcels, remove parcels which are "constrained" –wet lands, topography, otherwise in use, and identify sites that are partially redevelopable. The last portion of the Power Point presentation showed a map with the Inventory of Buildable Lands and a summary of the preliminary findings. Mr. Buckley asked if Council had any questions.

Councilor Barber stated Mr. Buckley spoke about population and the vacant housing. Was there any ability to look at the potential expansion of second homeowner properties in Seaside during that period? Councilor Barber further stated in his view the last ten years was when most of the construction had taken place.

Mr. Buckley stated that information was with the vacancy rate and essentially by holding the vacancy rate of 36% constant that had the effect of assuming the rate of second home ownership would remain fairly constant compared to now.

Councilor Montero stated the presentation showed broken employment and she was trying to get the correlation of how it affected the number of actual residence.

Mr. Buckley stated the employment side and the residential side was actually using two different segments of growth. The employment side was a projected number of employment growth in particular and the population growth number was coming from the adopted County forecast.

Councilor Montero asked how Mr. Buckley had taken into consideration the affect of the Baby Boomers aging out.

Mr. Buckley stated that was actually reflected in the Goal 10 document the employment side or housing side.

Councilor Montero stated it would be both.

Mr. Buckley stated the housing side that was reflected on a few of the more detailed tables in the document that looked at how demographics were expected to shift. There were built in assumptions based on data on how likely people in different age groups would rent rather than own and what would the income be. That information had been incorporated in the housing data. The demographic shift had not been looked at explicitly on the employment side.

Councilor Montero stated if that was not taken into consideration on the employment side what was actually being said was that these people were going to be dropped off the employment range and not only would they be replaced but they would be exceeded.

Mr. Buckley stated that would need to come from new growth or people who were employed getting back into the work force.

Councilor Montero stated there was information about the flood plain and was the current FEMA Flood Plain used.

Mr. Buckley stated the information was collected last year and the most current details available were used.

Councilor Montero stated it was her understanding the current FEMA Flood Plain Maps showed more flood plains than there actually was.

Mr. Cupples stated the Flood Plain Maps the City had right now were relatively good. The thing that was overstated was the floodway on the maps. The updated maps had current changes that were proposed and would be modified from the flood plain zone designation to a different one. The updated maps had not been adopted by FEMA yet.

Councilor Montero stated the changes in the documents took out considerations for land for the school system but was that still in the lands inventory.

Mr. Buckley stated the findings here do not include any lands for the Seaside School District.

Mayor Larson stated evidently the school did not have a master plan.

Mr. Buckley stated that was correct.

Mayor Larson stated there was information in the first part that talked about the school master plan or other adopted documents that showed the school must be relocated. Mayor Larson asked if that had been taken out of the revised ordinance.

Mr. Buckley stated that was correct and in the revised ordinance it was made explicit that it did not include land for the school district. The school district would have other avenues to seek land outside the UGB through a planning process.

Councilor Barber stated if the school district moved into the UGB would there be more surplus property and buildable property where an area was vacated and not being occupied.

Mr. Buckley stated that was discussed during the Planning Commission public testimony and one issue became difficult to define.

Mayor Larson stated page two on the old ordinance talked about the uncertainty of the school and was open for consideration and the issue would be discussed further at the Planning Commission hearing.

Mr. Cupples stated that was in your response document to 1,000 Friends of Oregon.

Mayor Larson stated that was gone now.

Mr. Buckley stated that was gone with the draft letter to 1,000 Friends of Oregon.

Council President Johnson stated when the projections were being looked at for the next twenty years was the past twenty years looked at also.

Mr. Buckley stated yes it was looked at to the extent it could be. On the residential side they are told what rate to use. Mr. Buckley stated they check the change over time with household sizes.

Mayor Larson asked Bill Carpenter, Planning Commission, if he had anything to add.

Bill Carpenter stated there was a very in depth discussion during a Planning Commission meeting and he felt very comfortable with document presented to Council.

Mayor Larson asked if it was a unanimous vote.

Mr. Cupples stated that was correct.

Councilor Frank stated something was mentioned in the document about aspirational content, and if the City chose to grow in a certain location would the buildable lands be looked at.

Mr. Buckley stated with a baseline scenario a community might be building something bigger and provides that information to be added into document.

Mayor Larson stated the Comprehensive Plan was what a City ran with and they had to have it. In the newspaper it was either Damascus or Happy Valley but if the comp plan was not done by July they would lose \$300,000.00. The document was vital to the function of the City of Seaside.

Mr. Cupples stated he needed to clarify that there was one dissenting Planning Commissioner member when they voted,

ORDINANCE #2014-02 ORDINANCE #2014-02 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING THE COMPREHENSIVE PLAN REFERENCED IN CODE OF SEASIDE ORDINANCE CHAPTER 151 REVISING URBAN GROWTH POLICIES, GOAL 9 ECONOMIC OPPORTUNITIES ANALYSIS, EMPLOYMENT LAND NEEDS ASSESSMENT, GOAL 10 HOUSING AND RESIDENTIAL LAND NEEDS ASSESSMENT AND BUILDABLE LANDS INVENTORY

Mayor Larson opened the public hearing there were no comments and the public hearing was closed.

Mayor Larson asked for Council comments and there were no Council comments.

Motion to move Ordinance #2014-02 for a continuance at the next City Council meeting February 10, 2014; carried unanimously. (Johnson/Barber)

**AUDIT CONTRACT
2013-2014**

Mr. Winstanley stated this was the Audit Contract for July 1, 2013 through June 30, 2014. Kern and Thompson had been the auditors for the last four years and had provided a proposal to conduct the City of Seaside audit for the 2013-2014 year in the amount of \$43,000.00. That amount was an increase of \$1,000.00 from the previous year. Kern and Thompson had done a wonderful job performing the audit and staff was recommending Council accept the Audit Contract in the amount of \$43,000.00.

Motion to approve the City of Seaside Audit Contract for 2013-2014 from Kern and Thompson for \$43,000.00; carried unanimously. (Barber/Lyons)

**RECOMMENDATION -
CONVENTION CENTER
COMMISSION**

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated the members of the Seaside Civic and Convention Center Commission would like to change the date and time of their monthly meeting to better accommodate all concerned. The current date and time was the second Wednesday of each month at 7:00 PM, and the new date and time would be the second Thursday of each month at 5:00 PM. Mr. Vandenberg further stated during the last Convention Center Commission meeting held January 8, 2014, all members: Terry Bichsel, Chair; Jeff Kilday, Vice Chair; Tim Tolan, Seth Morrissey, Roger Schultz, and Chuck Minor voted unanimously in favor of the change, and member Marc Posalski was absent.

Motion approving the Convention Center Commission request to change the meetings to the second Thursday of each month, at 5:00 PM; carried unanimously. (Lyons/Montero)

**APPROVAL –
CBA POLICE
ASSOCIATION**

Trish Downey, Human Resource, City of Seaside, stated she wanted to say the Seaside Police Chief, Bob Gross did a heck of a job with the Collective Bargaining Agreement (CBA) as he always has. Ms. Downey further stated on June 30, 2013, the Collective Bargaining Agreement between the City of Seaside, Seaside Police Department, and the Seaside Police Association expired. After months of negotiations the City and the Police Department had finally agreed to a new CBA. To summarize the current document, the term will run from July 1, 2013 to June 30, 2016 with an agreement to open negotiations for the next contract no later than February 1, 2016.

Article 1- Bargaining Unit and Recognitions – No change.

Article 2 - Nondiscrimination, Association Membership and Checkoff – No change.

Article 3 - Hours and Overtime – No change.

Article 4 - Holidays - Employee's Birthday added. Employee must schedule and use their birthday within 7 +/- calendar days of their birthday.

Article 5 - Sick Leave – No change.

Article 6 - Vacations – No change.

Article 7 - Leave of Absence - No change.

Article 8 - Health and Welfare – Effective March 1, 2014, employees will go to a high deductible (\$1,500) plan with a health saving account. Employee premium will be as follows: Employee only - \$25 per month; Employee + child - \$50 per month; Employee + children - \$75 per month; Employee + Spouse - \$50 per month; Employee + Family - \$75 per month. City pays the remaining monthly premium.

Effective January 1, 2014, the City would cover any out of pocket expenses up to the employee's current annual deductible for the period between January 1, 2014, and the coverage start date of the High Deductible plan. Upon ratification of the Agreement all full-time employees who were eligible for health insurance, the City would make a lump sum contribution to the employee's Health Savings Account in the amount of \$1,500 for employee only coverage, or \$3,000 for employees with one or more covered dependents.

For the next two years the City would contribute 1/12 of the annual deductible per month to the employees Health Savings Account.

Article 9 - Compensation - Cost of Living Increase – Following the approval and signing of the agreement all positions will be increased by 5%. This adjustment is in concert with the agreed upon elimination of the Physical Fitness Incentive.

There would be no future compensation for fitness due to the base salary adjustment.

Effective and retroactive to August 1, 2013, the wage scale would increase by 2%.

Effective February 1, 2014, the wage scale would be increased by 2%.

Effective July 1, 2014, the wage scale would be increased by 3%.

Effective July 1, 2015, the wage scale will be increased by an average of the two semi-annual changes in the Portland CPI-W, not less than 2% nor more than 4%.

Article 10 - Discipline and Discharge – No change.

Article 11 - Settlement of Disputes – No change.

Article 12 - Seniority - No change

Article 13 - Stricke and Lockouts – No change.

Article 14 - General Provisions – No change.

Article 15 - Education Incentive Program – No change.

Article 16 - Physical Fitness Incentive – Eliminated.

Article 17 - Retirement Plan – No change.

Article 18 - Savings Clause – No change.

Article 19 - Management Rights – No change.

Article 20 - Personnel File – No change.

Article 21 - Legal Defense Fund – No change.

Article 22 - Term and Termination-Term is July 1, 2013 through June 30, 2016

Motion approving the Seaside Police Association Collective Bargaining Agreement, July 1, 2013 to June 30, 2016; carried unanimously. (Johnson/Lyons)

**UPDATE –
VISIONING 2034**

Jon Rahl, Convention Center & Visitors Bureau Assistant Manager, presented Council with a brief summary of the data compiled through an environmental scan of Seaside, Oregon, November 2013 through January 2014 as phase one of the Visioning process. This was not an all-inclusive, fully comprehensive study but rather a brief snapshot of the Seaside community at this moment in time. The scan was intended to help inform the City of Seaside's visioning project for 2034 that will help to assess relevant areas of interest and focus. The executive summary, like most documents created during Seaside 2034, may add additional information at a later date if it was decided new information would aid in the vision process. Mr. Rahl stated he commended his colleagues Ester Moberg and Jeremy Goldsmith and further stated what they did was try to pull together all the information that was available, and much of that was found in annual reports seen throughout the year which was really interesting. If there was something in the summary that was missing then please inform us so that the information could be added to the summary. Mr. Rahl further stated currently they were in the development of a survey and there would be four surveys out to the public. The four surveys would be designed for the visitors our tourist, adult residents, and 2 small surveys to target K-6th grade and 7th grade to 12th grade youths in the community. If Council had questions to propose for the survey those questions needed to be turned in by the end of the month which would be Friday of this week.

COMMENTS – COUNCIL

Councilor Frank stated he was excited to see the new Dryer when it was up and working at the Waste Water Treatment Plant.

Mayor Larson stated today the sludge was still coming out in a truck. Mayor Larson further stated the Dryer business would not be ready for a couple of weeks.

Mr. Winstanley stated the chimney still needed to be constructed for the Dryer and that would take some time.

Councilor Montero asked if Council could be taken on a field trip.

Mr. Winstanley stated staff would take Council on a field trip.

Councilor Frank stated he would not be attending the City Council meeting February 10, 2014.

Councilor Montero stated she would like to reiterate the thanks to the Seaside Fire Fighters. To a great extent people did not realize how much went into keeping the Community safe, they are unsung heroes.

Councilor Barber stated he had been commissioned to remind all of an upcoming event the Sweet Affair on Sunday, February 16, 2014, from 2:00 to 4:30 pm at the Convention Center. The Rotary Foundation and the Sunset Park Foundation sponsored the event. The chair for the foundation who is Jan Barber had mentioned that an astounding number of children did not know how to swim and a largest portion of the funds would provide swimming lessons to those children. There would be fifteen restaurants serving food this year and wineries as well.

Mayor Larson stated how about the Crab Feed on Saturday, February 1, 2014.

Councilor Barber stated that was a tremendous success and they had run out of crab at 7:10 pm and approximately 350 crab was served. That was sponsored by Young Life and all the crab, cole slaw, and cake was donated by local businesses.

Council President Johnson thanked Mr. Cupples for working on the Comprehensive Plan because it had been started eighteen or nineteen years ago.

Mr. Cupples thanked all the consultants for there great work and details.

Mayor Larson stated he had attended the Northwest Oregon Regional Solution Team which was made up of Clatsop County, Columbia County, and Tillamook County and was able to present the case for the Wastewater Treatment Plant erosion which was only a couple hundred thousand dollars just to start.

Mr. Winstanley stated the emergency fix was a couple hundred thousand dollars.

Mayor Larson stated this was an emergency fix because water was within six feet which had been watched over a period of years. The City would like another \$800,000.00 to finish the project completely.

COMMENTS – STAFF

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated the Seaside Convention Center would host the Homeless Family Connect on Thursday, January 30, 2014, and the Miss Clatsop County Scholarship Pageant on Friday, January 31, 2014, and Saturday, February 1, 2014. Mr. Vandenberg further state the Seaside Convention Center welcomed a new employee on Monday, February 3, 2014, who was Nate Burke and was now the new Special Events Coordinator. Mr. Burke had previously been at the Seaside Visitors Bureau.

Bob Gross, Seaside Police Chief, stated the Seaside Police Department was installing tile in the building where all the old carpet was in the hallways and briefing room.

Joey Daniels, Seaside Fire Chief, stated the Seaside Fire Department was helping to fight the wild fires in Arch Cape so they had been very busy.

Mayor Larson stated in the Proclamation it mentioned education and that was very evident at the Seaside Fire Department Annual Banquet.

Laurie Oxley, Seaside Downtown Development Association, stated it was very busy this last weekend and the weather was beautiful.

Bob Mushen, Seaside Chamber of Commerce, stated as a result of the membership drive there was an increase of ten percent. The next event was Pouring at the Coast March 14, 2014, and March 15, 2014.

Mayor Larson stated there were envelopes for each of the Councilors with the City Managers Evaluation that need to be filled out and returned by Friday, February 7, 2014.

Mr. Winstanley complimented the Seaside Fire Chief, and all the people in the fire department. Taking on a Wild land Fire was not something the department did a great deal but there were people trained to handle a Wild land Fire and Seaside was very blessed to have the fire department.

Dan Van Thiel, City Attorney, stated he received several angry phone calls after the last City Council meeting asking why he had taken their Marijuana away.

ADJOURNMENT

The regular meeting adjourned at 8:22 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR