

CALL TO ORDER The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

ROLL CALL Present: Mayor Don Larson, Council President Don Johnson, Councilors Jay Barber, Randy Frank, Tita Montero, and Dana Phillips.

Absent: Councilor Seth Morrisey

Also Present: Mark Winstanley, City Manager; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Neal Wallace, Public Works Director; Esther Moberg, Seaside Library Director; Joey Daniels, Seaside Fire Chief; Kevin Cupples, Planning Director; Dave Ham, Seaside Police Chief; Steve Barnett, Seaside Police Lieutenant; Chris Dugan, Seaside Fire Division Chief; David Rankin, Seaside Fire Safety/Training Officer; Taylor Barnes, Student Representative; and Katherine Lacaze, Daily Astorian/Seaside Signal.

AGENDA Motion to approve the March 23, 2015 agenda; carried unanimously. (Frank/Phillips)

PROCLAMATION Councilor Barber read the proclamation for Arbor Day.

COMMENTS – PUBLIC None

COMMENTS – STUDENT REPRESENTATIVE Taylor Barnes, Seaside High School Student Representative, stated it was currently spring break and students were excited about that. During spring break baseball and softball had been playing in a tournament at Broadway Field and both teams had not won a game but had been competing very hard. Seaside High School had their first track meet March 19, 2015 against Astoria and Seaside beat Astoria by 30 points. The Seaside boys Golf Team took a trip to The Dalles on March 20, 2015 and took 4th as a team and Sam Hinton took 1st overall with four under par. The United States map painting had started at Gearhart Elementary School with ten of the fifty states finished. The Dance Team competed at State and placed 8th which was their best performance of the year. The juniors were signing up for SAT and AST. April 1, 2015, was the acceptance of most large colleges. School would resume on Monday, March 30, 2015.

CONFLICT Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

Councilor Frank stated since Council would continue revisiting the Downtown Maintenance Assessment there was some potential as a business owner in the downtown area who paid an assessment for the Downtown Maintenance District.

Council President Johnson stated he has been a member of the Seaside Elks for 33 years.

CONSENT AGENDA Motion to approve payment of the bills in the amount of \$458,586.68; and March 9, 2015, regular minutes; carried unanimously. (Barber/Phillips)

VACANCY – CITY TREE BOARD Mayor Larson stated there were two vacancies on the City Tree Board with no applications received. Mayor Larson asked the press to advertise the vacancy. Mayor Larson stated he was surprised with so many people interested in the forest that there were not applications received.

DISCUSSION – DOWNTOWN MAINT. DISTRICT ASSESSMENT SEASIDE ELKS Mark Winstanley, City Manager, stated at the last Council meeting there were members of the Seaside Elks Lodge that came before the Council asking for relief with their assessment fees in the Downtown Maintenance District. The Elks owned 2 large pieces of property on Avenue ‘A’ and their assessment was significant to a non-profit organization. Council made a decision to bring the discussion back to the next Council meeting and that was where Council was as of today.

Mayor Larson stated the Seaside Elks Lodge attorney had attended the meeting requesting some relief. Mayor Larson asked what Council wished to do.

Councilor Montero stated it was a really good idea for Council to look at the whole Downtown Maintenance District and not just the Elks. Councilor Montero further stated she had looked at the property and looked at the maintenance provided.

Councilor Frank stated he found that not everything the Seaside Elks attorney Mr. Zupancic submitted was exactly correct as far as how the assessment was levied on the Elks.

Councilor Frank further stated this was worth revisiting and he would like to see a section made for anyone in the district that was a non-profit. The boundaries needed to be revisited since they were drawn in 1983 and there were a couple of new businesses that were in the district. Councilor Frank further stated there was a discussion about the Elks parking and what was used for the public and what was not. The Elks implied that a lot of the parking was available year round and in their statement to Council it read the parking was available for a couple of the businesses and City crews. Council needed to find out what the deal was with the parking and what was allowed which would take time to sort through. The tax bills were already done and it would be difficult to go back and change the assessment. There would also be a 2.69% increase to all other property owners which would be a lot of work adding that to each assessment at this time. Councilor Frank further stated he would like to make the proposal for waiting until next year for any changes.

Councilor Barber stated he was in favor of the waiting until next year. Councilor Barber further stated what was remarkable about the district was that this came out of an initiative out of the business owners in that district which was very unique. The business owners wanted the downtown to be beautified and to attract people.

Mayor Larson asked if there was a date set for the workshop.

Council President Johnson stated there were no dates selected.

Motion to leave the Elk's Assessment at the current level for fiscal year 2015/2016, and to schedule a Council workshop in August, 2015 to review which properties were included or excluded from the Downtown Maintenance District with the purpose of addressing adjustments where needed; carried unanimously. (Johnson/Phillips)

Mayor Larson stated that was a good direction to go and the workshop would be scheduled for Monday, August 31, 2015, which would be a fifth Monday meeting.

**PRESENTATION –
NORTH COAST
FOOD WEB**

Mary Blake stated she had an incredible video from the North Coast Food Web and was marching it around to celebrate the community and the really powerful Economic Development of what local food could be all about. Ms. Blake was wearing four hats which was the South County Food Bank, the Clatsop Community Gardeners that Councilor Barber was instrumental with his wife Jan, the North Coast Food Web, and a new Master Gardener. Ms. Blake further stated she was at the meeting to talk to Council and the public about Health – Healthy Food which was 10% - Genes, 30% - Activity, 60% - Food. In 2005: SEPRD and OSU Extension Youth Nutrition Program, Sunny Hunt. 2006: Sunny Pool Community Garden. 2007: Friends of Clatsop Community Gardens, Hope Garden – Astoria, Sunny Pool – Seaside, Emerald Heights – Astoria, Railroad Park – Seaside, Warrenton/Hammond, Developing Churches and Neighborhoods. 2010: NCFW Connecting Farming and Agriculture to Community - Present Farmers Markets, River People – Astoria, Cannon Beach, Manzanita, Seaside. Numerous Community Supported Agriculture (CSA's), Oregon Food Bank – Seed to Supper Adult Gardening Class, Free with Seeds, Local OSU Extension approved sponsorship of the class. Farm Land: Clatsop County is 35 out of 36 in the state for having a deficit in dedicated farmland. Main reason is the cost of the land, average acre cost is \$2,500, and in our area average cost is \$10,000 per acre. Small farms do not get subsidies like larger ones. Large farms produce less expensive food? Not so if you calculate the other costs in transportation, health care costs and environmental costs. Proposed Public Private Partnership: Growing Green, Development of local jobs – economic development, Public education around healthy, local food, Building, and making the connections for a more efficient food system, Expanded Community Gardens, individual, help offset personal budget. Growing for our food pantries, healthier food and to help move to a community without hunger. Growing for an expanded CSA program, growing for our local Farmers Markets, Growing for Restaurants, Hospitals, Schools, Growing for local grocery stores, Expanded Teaching programs, and Model program for our Way to Wellville, Grant possibilities: USDA Local Food Promotion Program, May 14 deadline, Oregon Community Foundation. There were other conferences coming up with other good programs and any other request from City? Stay with the City and run as a new program. Support staff and services, insurance, equipment, land, water, electricity. Develop a contract to lease the land, water, and electricity. Provide seed money to plan and pursue additional funding and provide some support, copy machine occasional use of equipment. Thank You for the opportunity to present these ideas to you!

Mayor Larson asked Ms. Blake to introduce the people attending the meeting in support.

Ms. Blake stated Teresa Retzlaff was the paid staff person for the community outreach for the North Coast Food Web, Neal Wallace was the Chairperson for the South County Food Pantry, Jan Barber was the Chairperson of the South County Friends of Community Gardens, and Barbara Hassan was Ms. Blake's partner with the Master Gardeners. The group was looking to expand their garden space up to Seaside Heights, and Chris Holden was willing to expand at the high school because of the Culinary Program. Ms. Blake further stated she invited Leanne Thompson because she was all about Economic Development and had talked about this forever.

Rachel Bailey was the coordinator for the Seaside Farmers Market. There was another effort which was Clatsop County Food Web with 635 people who jumped on the opportunity and within a short time had started a Community Garden in Gearhart.

Councilor Barber stated he was really excited about the Clatsop County Food Web and the discussion should continue and maybe a public/private partnership could make this happen. Councilor Barber and his wife Jan had no problem selling out of the community garden plots and people were growing wonderful vegetables right here on Highway 101. The Food Bank plot had raised 90 pounds of potatoes.

Mayor Larson stated Ms. Blake wanted dialogue with the City and there was also Neal Wallace who was behind all of this too.

Council President Johnson asked if Council needed a consensus.

Mr. Winstanley stated it sounded as though Council was giving direction to move forward and did not need a consensus.

Councilor Frank asked what amount of property she was interested in.

Ms. Blake stated actually any amount of property because this was not just in the Seaside area but also throughout the County.

SEASIDE FIRE DEPT. ANNUAL REPORT

Joey Daniels, Seaside Fire Chief, stated 2014 was another record setting year with 1140 call responses for service which was an increase of 37.9% since 2008. The department averaged 35 volunteers throughout the year and 9 personnel responding to each call for service. The fire department had always been very active in the following: prevention, inspections, investigations, trainings, meetings, and the lifeguard program. 2014 also saw the implementation of new software such as Active 911, Emergency Reporting, and Enroute Pro. These programs had made the department more efficient and will account for better tracking of personnel, equipment, statistics, and day to day operations. At the Annual Banquet there were many time-honored awards received. Firefighter William Mitchell retired with 13 years of service. Division Chief Chris Dugan earned his 25 years of service pin, Firefighter Tom Hecox earned his 20 years of service pin, Firefighter Seth Collins earned his 10 years of service pin, and Firefighters Genesee Dennis, Evan Edwards, and Todd French all earned their 5 years of service pins. The Fire Officer of the year which is voted on by all the firefighters was Lieutenant Gordon Houston. The Firefighter of the year which is voted on by all the fire officers was Firefighter Evan Edwards. And the Emergency Medical Provider of the year was Firefighter Lisa Talamantez.

David Rankin, Seaside Fire Captain and Training Officer, stated this was another successful year of training and the Seaside Firefighters continued to maintain their skills during 2014, and kept the regular Wednesday night trainings scheduled as "Single Company drills". Often 3 to 5 different drills during a training event allowed more "hands on" training for personnel. Training was divided into themed quarters in 2014. The first quarter was focused on Engine Operations who worked on supplying water, taking hydrants, and drafting. Firefighters practice skills were advancing hose effectively, fire attack, automobile extrication, utilizing ropes, conservation of property, and overhaul. The second quarter was devoted to mobile water supply (smoothly moving large amounts of water to a fire scene in areas without the protection of fire hydrants), preparing for wildland season, and spending time working as a team and individual companies. During the summer the department used the opportunity with more daylight to conduct intensive scenarios that had a wider scope. Firefighters work on various skill sets every week. Lastly, the fourth quarter was set aside for truck operations. Seaside still remained one of two departments in the county with a Ladder Truck. Firefighters practice skills like working off the aerial, ground ladder placement, search & rescue, and ventilation. The following would help to distinguish the chain of command on the fire ground: Black Helmet: Firefighter-in-Training. All of our personnel complete the required FPA (National Fire Protection Association) and OSHA (Occupational Safety and Health Administration) training before they could respond to incidents. These probationary firefighters were still lacking in experience however. Yellow Helmet: The line firefighter was the backbone of the department. They were competent personnel who showed strength at the individual level, and especially at the group level. Red Helmet: Company Level Officer. May lead a team, provides direction, and turns tactics into tasks. White Helmet: Chief Officer. Few were found on a scene, usually at the command post or acting as a safety officer. Firefighters were the task oriented backbone of the Fire Department. Any and every person with the designation of firefighter was expected to carry out all minimum functions involved in the fire service. Firefighter 2. Senior Firefighters traditionally have years of experience, additional training, and may have degrees in fire science. Firefighter 2's often lead crews and can be relied on for their experience and knowledge. The Apparatus Driver/Operator class is a 16 hour classroom and hands-on training on how to properly and safely inspect, drive, and operate the large and complicated apparatus that fire departments use to conduct operations. Prospective driver/operators must then complete numerous hours of driver's training to get certified. All drivers in the department must complete yearly refresher training. A Pumper Operator was a specialty certification that drivers received after an additional 32 hour classroom/hands-on training learning how to properly run engines to supply fire firefighters with the correct amount of water pressure and gallons per minute to safely and effectively putting out a fire. This is one of the hardest certifications to truly master, requiring knowledge on such things as theories, pump mechanics, friction loss and gain, operating nozzles at the correct pressure, and running multiple attack and supply lines.

Aerial Operators were an elite group of Apparatus Operators who could effectively run the ladder truck at fires and place it allowing firefighters to work off of the ladder or rescue victims in a building where ground ladders may not reach. The Aerial operator class is an additional 24 hours of classroom and hands on training after a firefighter had been a certified Driver and Pumper Operator. All Seaside Firefighters were trained to the level of Hazardous Materials Responder. HazMat Responders were trained in the proper response to hazardous materials incidents. Like always, the protection of life is the top priority, however the environment now requires deeper consideration. The Responder often times set up the initial perimeter, identified the suspect chemical, and initiated the response of the HazMat Team. The HazMat Responder, if requested, would then assist with establishing a decontamination area for the HazMat Team. Seaside Firefighters had spent the last two years putting a major emphasis on wildland training, and equipment. In 2014 the department responded to two major wildland incidents in Arch Cape and provided overhead staff, initial attack, mop-up, and structural protection to Cannon Beach Rural Fire Protection District. The department would not have been able to provide this service without the continuing education, and training of personnel. With the number of medical calls increasing every year, more volunteers were finding themselves joining to fight fires, and end up caring for the sick, and injured. There were four levels of medical care professionals, first was the Emergency Medical Responders (EMR's), this is a minimum 60 hour class. Second Level is Emergency Medical Technicians (EMT's), 160 hours of class was required before being eligible to take the national test and receive certification. Third Level was Emergency Medical Technician Intermediate; this was an additional 160 hours of training above being an EMT. Intermediates had advanced knowledge of cardiac and pain drugs, were able to start IV's, and interpret cardiac rhythms on the heart monitor. The fourth and highest level were Paramedics, their courses were over 1000 hours, and incredibly wide in scope. Seaside Fire & Rescue was privileged that in 2014 there was a compliment of 10 EMRs, 8 EMTs, 5 Intermediates, and 4 Paramedics providing care. Seaside Fire and & Rescue continued to participate actively with other Clatsop County Fire agencies this year in groups such as the Clatsop County Fire Training Committee, Clatsop Fire Investigation Team, Clatsop County High Angel Team, Hazmat 11, Clatsop County Firefighters Association, and the Clatsop County Fire Defense Board. These groups allow the different departments to get together to standardize how to work together, purchasing of equipment, funding training, prevention programs, and allow firefighters from different agencies to familiarize themselves with each other. Our joint Training Association with Gearhart Fire Department continues to grow and facilitate more realistic training for the firefighters in such areas as Rescue, Firefighting, and Classroom Knowledge. The fire department was now able to rent out all props to be used at the training area by other departments, and even bring some of the props to stations to use for an extended period of time.

Chris Dugan, Division and Prevention Chief, stated the Prevention Report: Remember: Initial Attack Starts With Fire Prevention The Prevention Division of Seaside Fire & Rescue was committed to provide citizens and visitors a safer place to live, work, and visit. To accomplish this mission, the Prevention Division was involved in a variety of activities such as an inspection program for businesses, a juvenile fire setter intervention program, fire investigation of all department fires, pre-fire planning of target high risk commercial structures, fire extinguisher education for the community, fire safety education for children, and general safety programs for adults. Fire Investigations - Seaside Fire & Rescue investigates all fires to determine cause and origin, and may be assisted by members of the Clatsop County Fire Investigation Team. Seaside Fire & Rescue had a total of 39 fires in 2014. 6 noteworthy fires presented with significant dollar loss. Total dollar loss of structure and contents was estimated at \$396,250. The information discovered from investigations may be forwarded to police agencies for criminal investigation. Information discovered may also aid fire prevention efforts by discovering problem areas; these may require corrective educational efforts or enforcement in order to prevent similar incidents from occurring in the future. Inspection Program: In 2014, the Prevention Division conducted an estimated 273 fire and life-safety inspections in businesses, schools, daycares, churches and assisted care facilities. From those inspections 176 violations were noted and approximately 85% were abated into the New Year. Seaside City Ordinances, Oregon Fire Code, and the National Fire Code were used as standards in conducting inspections. Inspections allowed Seaside Fire & Rescue to ensure compliance to local and national standards, as well as increase familiarity with pertinent information such as building construction, utility shutoff locations, and potential hazards associated with a particular occupancy. The goal in 2015 was to continue inspecting all commercial occupancies within the response area. Building Familiarization: Fire officers met once a month to tour high risk businesses and occupancies. These visits assisted officers first arriving at a scene to become accustomed to access locations, building construction, alarm systems, sprinkler locations, and utility shutoffs. The information found in these tours greatly helped officers with addressing issues in a swift and timely manner. In 2015 Seaside Fire & Rescue would continue developing an electronic data base program on commercial and high risk buildings in response areas. Public Fire and Life Safety Education: Public education was viewed as an ongoing process that occurred informally as well as formally. All staff stressed the importance of living, working, and playing safely while interacting with the community in day to day operations.

Walk-in tours of the fire department set an excellent stage for the department personnel to emphasize good safe practices for all ages. Seaside Fire & Rescue scheduled appearances and presentations at schools, churches, community centers, assisted living facilities, as well as private businesses. Seaside Fire & Rescue participated in the Seaside Safety Fair, held in May hosted by North Coast Safe Kids, Seaside Police Department, United States Coast Guard, Clatsop County Sheriff's Office, Oregon State Police, and Medix Ambulance Service.

Car seat technicians inspected and installed many car seats. Over 100 children and 50 parents from the Seaside area participated in everything from crosswalk safety, bike safety, and fire safety in the home. In August, Seaside Fire & Rescue personnel were on hand at the National Night Out celebration to answer any questions about fire safety. Personnel were represented at both Cartwright Park, and Broadway Park; handing out fire prevention literature to adults, and children. The fire departments appearance was enjoyed by many citizens, and tourists. Numerous station tours were conducted by local preschools, schools and assisted living facilities. With well over 300 children and parents attending, station visits which gave an excellent opportunity to educate visitors on fire safety while building relationships within the community.

Captain Rankin stated the lifeguards were highly trained, professionals who served as ambassadors of the City of Seaside to the visitors of the beach. Each lifeguard maintained high standards in: Ocean rescue skills, prevention, physical fitness, courtesy, training, and professional appearance. The Beach Lifeguards continued another year of change in 2014; with the addition of more advanced medical equipment, 2 red vehicles for the first time, and a focus on preventing incidents before they occurred through a proactive approach of communicating with water goers early on informing them of potential dangers. The Beach Lifeguards promoted safety through interaction with the public, recognizing a potential emergency before it occurred and making positive changes, assisting persons with questions about the city, providing help to people with special challenges on navigating the sand from the promenade to the beach, and rescuing persons in imminent danger from the Ocean. Lifeguards currently had two options to enter the water for a rescue, via 3 of the custom built Rescue Boards, or with fins and a rescue tube.

Chief Daniels stated it was a privilege as the Fire Chief to be able to work with staff and volunteers that were highly devoted to their community. Without these dedicated men and women of Seaside Fire & Rescue the department would be unable to provide the exceptional level of service to both citizens and tourists. On behalf of Seaside Fire & Rescue, Chief Daniels thanked the Mayor, City Council, City Manager, City Staff, and the citizens for the continued support and for allowing staff to present this report to you.

Councilor Phillips stated she did not think the general public understood what lowering the numbers was and how that affected the community and how proud everyone should be of the fire department which was outstanding. Councilor Phillips further stated it was amazing being at the banquet and seeing the comradery between the volunteer force and all the dedicated hours the fighters put in for training.

Councilor Frank commended the fire department for the lower rating that was received.

Mayor Larson stated just listen to the scanner and you will realize what the firefighters do for the community which was unbelievable. Mayor Larson sincerely thanked Seaside Fire Department for all they did.

**SEASIDE POLICE DEPT.
ANNUAL REPORT**

Dave Ham, Seaside Police Chief, thanked the Council for the support in the selection as Chief of Police. Chief Ham recognized Chief Gross and his support and accomplishments which would continue: Safety Fair, Prescription Drug Turn in Day, Underage Drinking Taskforce, Bike Helmets, Leadership in the department, Community Outreach/Liaison, IPADS. Chief Ham stated the Seaside Police Department Personnel consisted of the following: Patrol - 17 Officers (hiring process for 2), 1 CSO, 2 Reserves, 1 Lieutenant, 4 Sergeants (1 assigned to detective unit), 2 General Crimes Detectives, 1 Narcotic Detective, Part Time School Resource Officer. Dispatch – 8 Dispatchers - 1 Communications Manager, 7 Dispatchers, Evidence Custodian, Records. Statistics - Cases Taken In 2014 up to 9944 from 9866 in 2013. OUCR Stats (Not Current On Actual Reporting (August)/Raw Numbers. Part 1 Crimes more serious felony cases, Overall down (-5%), Homicide up 1 (last homicide 2012), Robbery up 4-13, Assault up 2-4, Burglaries down 76-70, Theft down 469-431, Part 2 Crimes – simple assaults, property, disorderly conduct, drugs/alcohol, Overall down (less than 1%), Simple Assault down 54-50, Vandalism down 158-142, Weapons Laws down 29-13, Drugs down 132-92 (does not include CCINT cases), DUII Arrests up 83-108 (recognize Officer Shimer and working on training for Drug Recognition Expert (DRE) acceptance). MIP Arrests down 198-147, Disorderly conduct down 219-177, Curfew up 7-11, Runaway up 20-55 (often due to repeat offenders). Chief Ham further stated the future of 2015 – change continued within the department and 2015 would be no exception. Promotions within the department included Lieutenant Barnett and most recently Sergeant Welborn, A vacancy in the detective unit needed to be filled and the process would begin soon. A department meeting would be scheduled to discuss where the department wanted and needed to go. Addressing Polices and Procedures for that move was and had been a continuing process, Marijuana Legalization was a new and challenging idea for everyone, and Seaside would be no exception to learning to deal with the challenge. Training was constant and the department would continue to strive for a very well trained group of professional officers. Chief Ham further stated the department would continue with local organizations, community events and getting more officers involved in these projects. Chief Ham further stated the department was receptive to ideas; and please do not hesitate to contact for assistance. Chief Ham asked Lieutenant Barnett to come forward and further stated he wanted to recognize Lieutenant Steve Barnett who had forty years as a veteran in the department.

Chief Ham had worked with Lieutenant Barnett for 19 years and he had been a great asset to Seaside Police Department with his response, dedication, and professionalism. Chief Ham recognized Nancy Barnett for all the years and nights with her husband gone taking care of cases. Chief Ham looked forward to working with Lieutenant Barnett in the future. Chief Ham further stated Sergeant Gary Welborn was also promoted from detective to Sergeant. Sergeant Welborn had worked for the department four years and the experience he would bring to the department with being a Marine, a leader, and correction officer with other departments. Chief Ham pinned two stripes on Sergeant Welborn. Chef Ham further stated he would be glad to answer any questions.

**FINAL – NEAWANNA
CREEK CANOE LAUNCH**

Neal Wallace, Public Works Director, showed a video illustrating the use of the new Broadway Park canoe/kayak launch project. The Broadway Park ADA accessible canoe kayak launch project has been completed. It was touch and go for a while whether this project was going to happen. Replacing an existing boat dock seemed simple enough, but there was no shortage of challenges to the project. There were several people or agencies that should be thanked for making this happen. First we should thank Melyssa Graeper for recognizing an opportunity, finding a grant source, and writing the grant. Twice. Second is Justin Cutler who provided excellent testimony to the panel reviewing our grant application and convinced them this was a project they should fund. Twice. Third were the people with ODF & W's Recreation Enhancement Program who granted the City \$40,000.00. Twice. Finally we should recognize Richard Chong, from the Corps of Engineers, who realized the difficulty we had in getting traction on the project from the Corps and who literally picked the project up and took it through the process so funding was not lost. Twice. Oregon Marine Construction successfully designed and built the project under tight time guidelines and was excellent to work with. The original project was bid at \$59,500.00. There were some small design issues with the gangway and a change order for a drum float, pile hoops, and pile caps totaling \$1,310.00 was issued and signed. The total project came to \$60,810.00 and staff had withheld 5% retainage and paid the contractor \$57,769.50. Staff recommended approving the project and paying the retainage of \$3,040.50.

Motion to approve the Broadway Park Neawanna Creek Canoe/Kayak Launch and release the retainage of \$3,040.50; carried unanimously. (Frank/Barber)

RESOLUTION #3837

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADOPTING POLICIES,
PROCEDURES, AND FEES FOR COMMUNITY CENTER BUILDING**

Mr. Winstanley explained at the last meeting Council repealed the ordinance that set the rates that were charged at the Bob Chisholm Community Center. Years ago all the fees were set by ordinance and now days the fees were set by resolution. The Community and Senior Commission had made recommendation of changes with fees and the ordinance was repealed and now Council was presented the Community Center fees by resolution. There was an amended resolution given to Council for changes that were made to the coffee and tea service and were done in red on page two of the resolution.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments.

Councilor Montero stated she had housekeeping comments and questions about how things worked. Councilor Montero further stated on the first page item two the word should say making and not marking (this item was changed already on the amended resolution given to Council prior to the meeting). The second page stated holiday rentals would include employee overtime fees and if I was someone renting the building I would not know what those times would be or what overtime meant. The coffee and tea service was one fee of ten cups or four hundred cups? Councilor Montero further stated where it stated Support staff: Rentals she thought was for over one hundred attendees would require an additional staff person at \$15.00 an hour.

Mr. Winstanley stated the part Councilor Montero was changing from the resolution was the part originally on the ordinance and moved over to the resolution and staff was not changing language but staff could certainly adjust that to say rentals over 100 attendees. When the resolution was speaking about holidays that would be the holidays the City took off and would be the same. Mr. Winstanley further stated he would like to make an adjustment to the resolution. At the very top SECTION 1 the two sentence should be struck and then add "with policies, procedures, and fees for Community Center building".

Motion to read Resolution #3837 by title only; carried unanimously. (Barber/Frank)

Motion to adopt Resolution #3837as amended; carried unanimously. (Johnson/Frank)

COMMENTS – COUNCIL

Council President Johnson stated Council received an email from ORCA and there were issues Council could not address.

Mr. Winstanley stated Kevin Cupples was attending the meeting to briefly address some of the comments that were brought up at the last meeting concerning logging around 1600 Wahanna.

Kevin Cupples, Planning Director, spoke briefly about the tree cutting issue in the Urban Growth boundary (UGB) that was discussed during the last City Council meeting in which public comments were made concerning tree cutting within the Urban Growth Boundary UGB. Mr. Cupples was not at the meeting; he had listened to that portion of the tape from the meeting.

Follow-up Memo from Kevin Cupples which was presented to City Council:

Mr. Cupples wrote: The property in question is located north of 1600 N Wahanna Road. The upland portion of the property is zoned Suburban Residential (SR) and that portion abutting Neawanna Creek (below the elevation of mean higher high water 5.01 ft.) is zoned Conservation Aquatic (A-2). The City of Seaside Zoning Ordinance and Comprehensive Plan do not "prohibit commercial timber harvest" as stated by Mr. Manzulli. The City Comprehensive Plan in part does state: Forestlands: There are no commercial forest lands in the Seaside Urban Growth Boundary. The northeast portion of the city, the golf course, the Earl property to the south, and the Seaside Cove area have a Class II or III forest site class and provide a variety of urban non-commercial forest uses including open space, outdoor recreational uses, soil and slope stabilization, and wildlife and fisheries. Commercial forest lands border the UGB on the southwest on Tillamook Head and on the east hills. Non-commercial forest uses will be retained by the application of open space zoning and by retaining vegetation in hazardous, riparian, and shoreland areas. Selective harvesting is allowed within the Freshwater Wetland Zone, and the propagation of harvesting of forest products is allowed in the Exclusive Farm Use Zone. The Forest Practices Act does not apply inside the Seaside Urban Growth Boundary; however, all of the Exclusive Farm Use Zone and some of the Freshwater Lake and Wetland Zone fall into an area that is inside the city limits but outside of the Urban Growth Boundary. In this area, only the Forest Practices Act applies and no city regulations can apply. The phrase "no commercial forest lands in the Seaside Urban Growth Boundary" was never intended to mean you could sell the trees that were cut down on development land. It was simply pointing out the lands owned by commercial timber companies were located outside the UGB. This was most likely specified in order to demonstrate to the Department of Land Conservation and Development there was no need to further address Statewide Planning Goal 4, Forest Land, in the Comprehensive Plan. At the time the plan was drafted, ODF was not reviewing tree clearing within the UGB; however, that changed after the plan was adopted. Ms. McGrath wanted to clear some of the trees on her property and the Oregon Department of Forestry (ODF) reviewed the request because some of those trees were going to be sold. It was reviewed by one of the local foresters and their wetland and wildlife biologist. There were no heron nesting sites found prior to the harvest. It may be that herons have roosted in some of the trees on Ms. McGrath's property in the past; however, that does not mean they cannot be cleared. It is unfortunate that Mr. O'Neil was under the misassumption that his neighbor's trees would always be there for his enjoyment. The City of Seaside does not require a tree cutting permit in the same manner as Cannon Beach. Cannon Beach requires a tree removal permit to cut any tree more than six inches in diameter, when measured at a height of four and-one-half feet above the natural grade. When the City adopted a Tree Ordinance, they limited it to protecting trees located in public parks, city owned land, or to which the public has free access as a park. The Tree Board could identify Heritage Trees for protection on private property; however, the designation of a heritage tree required property owner consent. The Seaside Zoning Ordinance does regulate tree harvest within the Freshwater Wetland (A-3) zones inside the UGB. Selective harvest of trees in this zone requires a conditional use permit and it would be reviewed by the Seaside Planning Commission. The ordinance also requires that riparian vegetation be maintained in certain instances. In this case, Ms. McGrath's property does have a 25' wide strip of riparian vegetation adjacent to the A-2 zone. Some trees were cut down within the northwest corner of this area because they were considered to be a potential fall risk by the owner and the ODF forester. Since these riparian habitat trees were cut down for safety reasons, they were to be fallen towards the estuary and not removed. In the past, when trees within the riparian area represent a potential safety risk to surrounding structures, staff requires the planting of some additional riparian vegetation. This action is considered maintenance, and although additional plantings will not make up for the loss of a large tree, it is allowed in the interest of protecting private property and the safety of the public. Although the ODF forester indicated she was not going to require any tree planting since the trees were not being removed, staff may still require Ms. McGrath to provide some additional planting of native vegetation to help maintain her riparian vegetation. The City usually gets notified by the ODF whenever there is a permitted activity within the UGB or in close proximity to the City limits or UGB. The forester indicated in this particular case she'd missed the notification; however, staff would have given deference to her decision concerning the limited felling of the hazard trees in this case. Staff intends to follow-up with the owner concerning any additional planting deemed necessary within the riparian area or the need for stabilization that may be necessary to mitigate erosion risk on the property. Future UGB expansion will require updates to the Comprehensive Plan's Forest section and if the City wants to further restrict tree clearing, it could be addressed at that time for the expanded area. There is no doubt that trees add to the appeal of the City but they can conflict with urban uses that are intended to be protected within the UGB. That is offset by the vast areas of the state where forest lands are preserved under Goal 4. If you have any additional questions or concerns, please let me know. Mr. Cupples reminded Council that there would be a workshop with the City Council and Planning Commission on Monday, March 30, 2015, 6:30 pm, regarding the Climate Change Resiliency and Medical Marijuana.

Mr. Wallace spoke briefly about the Wastewater Treatment Plant (WWTP) Biosolids Dryer that was brought up during public comments at the last City Council meeting in which there had been a request for an update at this City Council meeting.

Follow-up memo from Neal Wallace which was presented to City Council:

Mr. Wallace stated Background: The City of Seaside contracted with CH2MHill to provide an engineering report and capital improvement plan (CIP) for the waste water treatment plant in 2007. The City was particularly interested in evaluating conditions around the plant and coming up with a long-term plan for our bio-solids. The engineers recommended using the Cannibal solids reduction process at a cost of \$6,533,000 in 2007 dollars as reported in the CIP. Staff started doing some investigation of the system because there were none operating in Oregon but there were two slated to move forward: Lebanon and Albany. We were interested in Albany's project and as it developed the costs were coming in around twelve million. Albany ended up with a system that did not work and does not work to this day. There have been law suits and settlements but the system did not work for Albany. We got cold feet. We were able to acquire a used belt press from Parker Agricultural for \$120,000 and were looking for the right solution to complete our bio-solids processing. An area equipment sales person, with whom we had worked previously on the head works screen system, called to announce he had a Fenton Fenix Class 'A' Dryer that was 10 years old and had not seen heavy use. The cost of the machine was \$392,000 and the shipping cost from Texas was \$18,000. The cost of a new similar machine was approximately 1.4 million dollars. The building construction project cost \$956,358. Work History: Public works staff worked on the design and location for the construction of the dryer building and Fenton Environmental moved the dryer back to their manufacturing facility in Texas. The building construction and equipment installation was completed in June, 2014 and the first dryer runs started in July, 2014. There were control issues with the dryer so that it had to be run in manual mode. Because we were under a large contract to update control systems at the plant and the major lift stations in town, we needed to complete that contract prior to working on the control system for the dryer. The dryer functioned well in manual mode and staff started working on getting our product certified as Class A. The dryer works by indirect heating. Boiler oil is heated to a high temperature and circulated around the drum that holds the bio-solids. In September we started leaking oil at a noticeable rate, there was no apparent leak but we had to replenish the oil on a regular basis. The present cost for boiler oil is \$823 per 55 gallon barrel or about \$15 per gallon so when we estimated that we were losing around five gallons a day, we started looking for reasons why. We consulted with Fenton and other resources and determined that it was likely the boiler. Fenton was unavailable to come from Texas so we worked with C. H. Murphy out of Portland to work on the boiler. There was a very small leak in the boiler that was repaired and we reconditioned the boiler unit while we had things apart. We began operations again in October but soon developed a larger leak. When we were above 30 gallons a day in oil usage we stopped running the dryer. During this time, Fenton Environmental went out of business. We contacted C. H. Murphy again and determined that the only other place it could be leaking was in the drum itself. There is a connector plate that joins the inner and outer drum that had separated and was leaking the oil. That repair was made in January and the dryer operates without leaks. The system was pressure tested with water at high pressure. That water needs to be dried out of the system in order to work properly. Think of what happens if you have hot oil on the stove and drip some water into it. That is what happens during the drying out process. Someone needs to be there to monitor the drying process at all times. Since we have been ready to start the drying process we have been short staffed and have had three emergency main repairs to contend with. Looking Ahead: Dryer issues have certainly set us back with additional costs and with time. The costs incurred have included several barrels of oil, additional hauling costs to the land fill with bio-solids that have been only run through the belt press, and the cost of the repairs and work by C. H. Murphy and the crane service to do the work. These additional costs total approximately \$65,126. Lars Best, from Best Electric who won the bid to do the control work at the plant and lift stations, has looked at the electronics of the dryer, come up with a plan to get the dryer to run in auto mode, and should have that work completed by the end of March. We are working on resolving staffing issues and hope that we will have a break in emergency repairs for a while. It is anticipated that it will take a week of running the dryer to evaporate the water. The dryer will be a vital part of the continuing bio-solids operations for the City. We expect it to be up and running in an automatic/control mode within the next few weeks. Fenton Environmental has been purchased by RDP Technologies and is up and operational but still in Texas. One of the benefits to the City out of all this is that our staff has worked alongside the technicians who did the repairs and now know pretty much every nut and bolt on the dryer. Staff will be well equipped to deal with future maintenance and repair issues.

Mayor Larson stated the letter of explanation was excellent and he was glad it was explained to the public.

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated the building was not rented during spring break which would give staff a chance to do the maintenance upkeep. Throughout the last couple of years the Convention Center had noticed a demand on people bringing their devices like phones and IPAD's and this week a portable charging station would be installed in the lobby next to the ATM Machine.

Esther Moberg, Library Director, stated the library would be doing a seed exchange program on April 4, 2015, and would be talking to local people about how they can save seeds and exchange them. The first weekend in April the carpet installation would begin.

Lieutenant Barnett stated 40 years ago he took an oath for a badge and 33 years ago he took another oath for a badge with the Seaside Police Department and he had continued to be loyal to that oath.

Lieutenant Barnett further stated 33years with the City of Seaside as well as the last 40. Lieutenant Barnett thanked Mayor Larson for the support, thanked Council for their support, and Mr. Winstanley for his support and confidence in reference to taking a chance with his position. Lieutenant Barnett further stated Chief Ham was a good man and he would support him through any endeavors for the next number of years in working together.

Mr. Winstanley stated he wanted to commend the Seaside Police Department and Seaside Fire Department with Chief Ham and Chief Daniels who were doing a magnificent job. A noticeable thing with both departments and both chiefs was the interagency cooperation within the County. Through the leadership of both these chiefs the City was much closer of an organization with other organizations in the County which was very advantages. Mr. Winstanley commended both chiefs for the work that was done to get along with the other agencies in the County to work together.

ADJOURNMENT

The regular meeting adjourned at 8:45 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR