

**CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Barber.

**ROLL CALL** Present: Mayor Jay Barber; Councilors Tita Montero, Steve Wright, Tom Horning, and Seth Morrissey.

Absent: Council President Randy Frank and Councilor Dana Phillips.

Also Present: Mark Winstanley, City Manager; Jon Rahl, Assistant City Manager; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Dave Ham, Seaside Police Chief; Esther Moberg, Seaside Library Director; and RJ Marx, Daily Astorian/Seaside Signal.

**AGENDA** Mayor Barber stated he needed a motion to approve the agenda.

Councilor Morrissey so moved with a second from Councilor Horning; carried unanimously. (Morrissey/Horning)

**PROCLAMATIONS** Councilor Montero read the Proclamation for Child Abuse Prevention Month.

Councilor Horning read the Proclamation for Arbor Week.

Councilor Horning stated he would like to add that if the Council would like we might ask the tree board to consider a program of giving away young seedlings of Douglas Fir, Western Red Cedar, Leyland Cypress perhaps and certainly Monterey Cypress which can be good for all these purposes but also vertical evacuation structures in the event of a Tsunami. They don't blow over in wind storms and they don't tip over in Tsunami's. A good example of this was in 1960 in Southern Chili when the biggest earthquake ever recorded generated a Tsunami that swept in and people survived by climbing their Cypress Trees.

**COMMENTS - STUDENT REPRESENTATIVE** Briana Boyd, Student Representative, was absent.

**COMMENTS – PUBLIC** Mayor Barber stated at this time he will open the floor to public comments. If you would like to comment on anything that is not on the agenda, please come forward and give us your name and address and limit your comments to four minutes.

John Dunzer, 2964 Keepsake Drive, Seaside, stated he wrote a letter to Mr. Jim Rue from the Department of Land Conservation and Development here in Oregon. And I thought I should at least tell you why I wrote. I've always been impressed with the fact that Oregon has done a great job of trying to create and contain its urbanization and have done a very excellent job trying to keep this community, could effectively provide structure and infrastructure for itself and preserve some of the hillsides and so forth. And so I was disappointed when I moved up here that they don't seem to have done much in the last 30 years. And I particularly didn't care for what they did on the school site because they had a letter of recommendation already prepared and passed out before there were even any hearings on the school site up there. And I thought that was totally inappropriate. And so I wrote a letter and I said at the very end, that DLCDC has demonstrated by slack of analysis and reasoning on this project that it is not an organization serving the needs of the citizens of Oregon. And that's just the way I feel. And I'm sorry, I wanted to let you know that I wrote this letter. Not that it matters. I'm sure I probably will never hear about it. But it only seemed fair since I was very critical about something that happened in Seaside, I would let you know. Anyway, on the back of this is a package that unfortunately our Planning Commissioners never got to see because they went ahead and closed the hearing over the advice of the planning director before they could ever evaluate the alternatives. That's all right. Whatever they want to do. So I'm wanting to get out of your way here so you can spend your money on your water tank. Mr. Dunzer further stated I did want to mention the fact that Seth and what I saw in the paper, that it was a question about smart meters. I know a little bit about smart meters. So I tried to write a letter to the editor explaining the difference between the meter types and what we could expect and so forth. And you know I went over to the meeting across the street and tried to talk to people about the fact that these new meters, will pick up spikes and they will raise your electric bill. So don't be surprised because that's the big impact. Like depending on how many motors you got in your house, maybe like 10% or 20%. I tried to opt out once I found out thanks to your pummeling her that we were going to get a reduction in the opt out fee. I opted out and then went on about my merry way and not more than two hours later they were out there and they had changed my meter out. Even after I had opted out, they changed my meter. I came back and I said, hey, I opted out don't change my meter. And they said, too bad, you can't get your meter back now. So I got one of the new meters even though I opted out, I tried, to follow the rules like you asked.

Councilor Morrissey stated you asked them to opt out, you told them that you opted out and then, they changed it anyway.

Mr. Dunzer stated yeah, but they threw the old meter away.

Councilor Morrisey stated he would look into that for John.

Mr. Dunzer stated the new meters work, you know, one of them works on a different current then the other one works. The new ones the technology is such that they could capture a lot more, they have the sharp electrical spikes and that's going to increase the electric bills. I'm sure people are concerned about the fact that they're going to get radiated. I don't really think that's the problem. My problem is it's going to cost me 20% more for the same amount of electrical, so good luck that was certainly smart for Pacific Power. Mr. Dunzer further stated by the way, the letter to the editor was never posted because she said, well, you just wrote a letter a week and a half ago, and I said, well, this is my second letter for the month and she said, no, you got to have them in every two weeks. I said, but you said it has to be in every two a month and she said no it's one every two weeks, we have new criteria. Nobody got to read my letter to the editor.

Councilor Wright stated the smart meter letter. It was in, he read it they did publish it.

Mayor Barber asked if there was anyone else that would like to address the Council this evening. There was no other public comments.

**CONFLICT**

Mayor Barber asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

**CONSENT AGENDA**

Mayor Barber stated Council would move on to the consent agenda.

Consent Agenda: Payment of the Bills - \$1,565,847.58, and Approval of Minutes March 11, 2019.

Councilor Morrisey so moved we approve the consent agenda with a second from Councilor Montero; carried unanimously. (Morrisey/Montero)

**ANNUAL REPORT –  
SEASIDE LIBRARY**

Esther Moberg, Seaside Library Director, presented the Seaside Library 2018 Annual Report highlights and stated the City Council received a copy of the full report to review. Ms. Moberg further stated I do have one of my staff here tonight, John Burke who is my Assistant Library Director, but he's just here for moral support as he does every year. Ms. Moberg further stated she would go over the highlights of the annual report. In addition to all the programs, library books and materials checking in and out, as well as the myriad of services we offer, we also did some improvements to the Seaside Public Library. In 2017-2018 we spent some time reconfiguring the existing furniture in the teen room and changing the layout. We also purchased new desks, shelving, and added two more laptops to the teen area, so we now have 8 teen computers available. We added more graphic novels and manga for teens and weeded and updated the teen non-fiction section. We also added more and comfier seating. We have seen the results of this in that teens now love to come to the library after school and we will easily find 10-20 teens in the teen room in the afternoons. It gets noisy, but that's a good problem to have! We also added a generator for the Library. This was a huge project that the Library Director had been working on for the past 3 years and finally worked out. Using money from the Library Trust we were able to install a 65 KW generator that handles the full load of the library in a power outage. The \$65,000 project was mostly on getting the wiring across the building as well as the switch install and generator itself. The generator runs quietly and will start up in less than 10 seconds after a power outage. No longer does the Library Director have to run over to the library every time there is a power outage and turn off manually the 39 computers in the library! We also started the process for having a Radio Frequency Identification System in the Library. After reviewing missing item statistics for the past three years, the Library Director finally felt it was time to move forward with this \$26,000 project that was in part funded by the Library Friends and the Library Foundation. We completed the fiscal year with a collection of 48,510 items, adding 4,596 new items. This includes books, audio books, DVDs, videos, magazines, and other materials. The value of the collection is \$1,110,064.36. In addition, we have access to 42,148 digital titles in our Library2Go e-book and 27,000 digital audiobook services through membership in the Oregon Digital Library Consortium. Library Director Esther Moberg served as the chair of the executive board of the statewide Oregon Digital Library Consortium in 2017-2018. She also served as Oregon Library Association President-Elect and attended the American Library Association annual conference in New Orleans for five days in June of 2018 and the American Library Association Library Legislative day two day event in May of 2018 in Washington D.C. Esther met with House and Senate representatives together with three other attendees from Oregon. Attendance at both events by the Library Director was paid for by the Oregon Library Association. Circulation of materials has continued to see a slight decline over the past five years. This is a nationwide trend. While number of attendees to the library for programs and other usage remains strong, the ways people access and use materials has seen a change over the years with the peak in checkouts in 2014-2015 at the height of the recession. This year we had 115,713 checkouts. Last year we had 122,438 checkouts. We have 48,510 items in the Seaside Library and we add about 8% of that amount in new materials each year. We also have access to 42,000 eBooks and 27,000 audiobooks through our digital library consortium. In addition to this we have access to materials across the United States through our interlibrary loan program.

As we continue to assess which materials circulate the strongest (This year our top three are EBooks, Children's materials, and DVDs), we will continue to shift our spending to reflect those changes while also adding new items such as cultural passes and more eBooks to attract new usage. Ms. Moberg further stated thank you so much. Are there any questions?

Mayor Barber stated I'm sure there were some comments or questions.

Councilor Wright stated I've said many times, I will just keep saying it's amazing what you do here with a small town library. I didn't miss a beat I was a strong library user in the Portland area for years, so keep it up. And John, you too. Really appreciate that particularly when you have some historic aspect of your adult talks and those are always great.

Councilor Morrissey stated you're definitely doing a good job keeping the library relevant as times change. It's important to really update everything. I can see that you are doing that often, great job.

Mayor Barber stated some people from the community ask me questions about the library recently. I thought this would be a good time to ask them other than to add my comments. I agree this is a library much more efficient and significant than many large cities had. We're really blessed to have the professionalism and the quality of the programs. Number one question was, is the building that the library is in, is it debt free? And you probably know the answer and Mark certainly knows the answer to that.

Ms. Moberg stated I'm not paying anything on it. I don't think Mark is.

Mark Winstanley, City Manager stated we have paid the library off. In fact at the time that we built the library, we basically paid cash for it and we actually had some money left over. Then we put that into a fund in order to use for the continual updates to the library.

Mayor Barber stated that's the trust funds that we hear about it.

Ms. Moberg stated and that's the funds we used for the generator. There is still money in that fund that we reserve, let's say if the roof blew off or something.

Mayor Barber stated he could have looked this up myself, but what is the annual operating budget of the library currently?

Ms. Moberg stated currently it was right around \$698,000 and 75% of that is for staff. The majority of that really is all of the support staff that we use in the building. And we keep a very trim budget. I'm always looking at ways to cut corners so that that money can go to better serve more programs and more books and everything. I like to spend less on utilities if I can, and more on the things that people see up front. But of course we don't shortcut anything, but we still try to keep the quality very high.

Councilor Montero stated I'm lucky enough to be a liaison to the Library Board and I'm also a prolific user of the library. So I'm in there at least twice a week. The people who worked in the library are wonderful. I have watched their interactions with the public. They handle them so well and sometimes there's a lot going on and sometimes there's not that much. I love the way they even handle the teenagers that get a little bit too loud. The board members are very involved and it's impressive how they're interested. They want to make things better, but they pay attention to everything. And I think it's to our credit too and she was going to toot Esther's horn just a little bit. Our librarian is also the president of the Oregon Library Association.

Ms. Moberg stated she feels like she is working three jobs right now. Yes, it's almost done.

Councilor Montero stated so that's a credit to Seaside and a credit to you.

Ms. Moberg stated the library board is super important and they advise me on all matters and I couldn't do it without them. You have picked very fantastic people to serve on the library board and well.

Councilor Horning stated just an anecdote. I was on the Planning Commission long ago and we were just discussing whether or not to build a new library and we had a Planning Commissioner who was adamant, he thought that the internet was going to destroy the use of books and that the library was just a warehouse for old books and he couldn't have been more wrong. I won't give you his name but I think it amplifies itself in the programs which are as important as the resources you keep inside.

Mayor Barber stated it's a point of pride. Thank you so much.

Ms. Moberg stated it's a pleasure to work for the city.

The report can be found with the packet at Seaside City Hall and on the City of Seaside website under the Library Department. The link for the annual report: <http://www.cityofseaside.us/departments-services/library>.

**UNFINISHED BUSINESS:**

**VACANCY –  
CITY TREE BOARD**

Mayor Barber stated there was one vacancy on the City Tree Board. Council was accepting applications for the vacancy.

**VACANCY -  
AIRPORT COMMITTEE**

Mayor Barber stated there was one vacancy on the Airport Committee with an application received from Joyce Hunt. Mayor Barber asked Council to nominate Joyce and set up an interview.

Councilor Montero moved to nominate Joyce Hunt for the Airport Committee with a second from Councilor Wright; carried unanimously. (Montero/Wright)

Mayor Barber stated the interview would be conducted prior to the next City Council meeting.

**VACANCY -  
COMMUNITY CENTER  
COMMISSION**

Mayor Barber stated there was one vacancy on the Community Center Commission. The Council received two applications and there were interviews conducted prior to the City Council meeting. Mayor Barber asked Council if they would like to make an appointment.

Councilor Morrissey moved to appoint Jordan Viriding to serve on the Community Center Commission with a second from Councilor Wright; carried unanimously. (Morrissey/Wright)

**NEW BUSINESS:**

**UPDATE - 2020 CENSUS**

Mayor Barber stated under new business there was an update for the 2020 Census with Sarah Bushore.

Sarah Bushore, US Census Bureau, stated she was from Clackamas County and she represented the US Census for the State of Oregon and was a partnership specialist. There are six of us right now throughout Oregon who give the same message to all the cities and the counties. We will be going next to the school boards, to the community based organizations, to the libraries, to everyone to talk about the census and the importance of it. The census date is April 1, 2020. Why do we do the census? It's in the constitution. The constitution requires that we count everyone, all persons living in the United States. The first census was done in 1790 we had 3.9 million people, 700,000 slaves, and they counted how many males were over the age of 16 in order to judge our military strength. We've come a long way since then. Second reason is for apportionment, the 435 seats. Every ten years, we look at the population growth and we predetermine where the people will control the areas within all of the United States. So the first thing we do is we send it to the president no later than December 31, 2020 and reapportionment happens. In March 31, 2021 it will go to Governor Brown's office and redistricting will occur all based upon population growth. The money, there are \$675 billion that is handed out every year for revenue sharing. Of the \$675 billion Oregon gets to \$13.4 billion dollars. That money is used for school lunches, section eight housing, construction, hospitals, and free clinics. You've got quite an extensive list of what we use that money for. When I meet with Umatilla County to the school lunch program they have 100% of their students are into the school lunch program. Many other rural counties have the same issues. That is why the count is so important and that we get it correct. Our goal is to count everyone once and only once and in the right place. As a partnership specialist, my duty is to engage, to educate, and to encourage. The education part is really what's so important. We need to make sure that we count everyone because if we don't, if we screw it up, we have to live with the results for 10 years. There's no do overs. This is our goal to count everyone once only once and in the right place. The significant change that's going to happen in 2020 as compared to 2010. In 2010 we sent out a short form. It had 10 questions on it. We asked her to return it. What happened? We had two processing places and the cards would come in, but we hadn't had a chance to process them yet because sometimes there difficult to read, but also just a manpower issue. So the cards would just sit until they can be processed. And so we would keep mailing additional forms to each individual asking them to fill out whether they already have or not. So this year, 2020 what we're going to do is we're going to ask everyone to a self-report using the Internet. The library is going to be critically important when we do this. So we'll need to talk more about how the libraries throughout the counties, throughout all the cities can assist us with the census count. The Internet, you go on it and the first thing it's going to ask you is what language do you want to self-report? We have 13 languages available. If you call on a toll free number, again, there are 13 languages available. We send out what we call an invitation. It goes out three times. The fourth time that we send the form out, it's actually the short form, so we've sent out three invitations, the short form, and then the fifth time. It's just a reminder if you don't fill it out by the fifth time, then an enumerator, which is a fancy word for a census taker is going to knock on your door. What do we ask? We asked the name, the address, the phone number, the names of the people who live in the house and their birth dates. This is all required information this year. We may be asking you the 11th question, the citizenship question. We'll find that out when the Supreme Court makes their decision, which will be towards the end of April, so they'll either be 10 or 11 questions on the census form. These are the languages that are spoken. These aren't, all the languages that are added that are available are spoken in the United States because there's well over 300 languages, but these are the most popular language.

Language is according to our demographics. We just, it's inconceivable for us to be able to have languages in that meets everyone's needs. However, when you have an enumerator that goes out, there are 59 additional languages that will be on language cards? Any questions so far? The hard to count population. This is why I'm here to talk to you today. Most people, I would dare say, everyone in this room will fill out the census. They'll either go on the internet or they'll call or they'll fill out the form. We expect about, I think it's 80% that will do that. So we need to talk about the 20% we call those. The hard to count individuals. Hard to count is a senior citizen, for example, because of the digital divide, because they may not know how to use the internet and also for their own reasons, they may not want to fill out that form, but that will cost us money. If they don't that \$13.4 billion dollars, that equates to \$3,100 per person. We need everyone to complete the census. So senior citizens, what we hope will happen is that they'll go to the senior center and we'll have some people there to talk about the census and the importance of it and why they need to complete a census, why they need to self-report. But let's also look at migrant workers. I don't know that you have that many here. Do you? Okay, then we're probably good there. It was really surprising in 2010 when we found that many children under the age of five are not counted. We think that's because in today's times there are more and more people where the grandparents are raising the small children and if they live in the center, like an adult only center, their children may live there with them, their grandchildren, but they don't report them because they're afraid they're going to get in trouble. We don't make a value judgment on that. If we go to a door, even if it is an adult, only center, and there were children there, we will still count all the children. I like to give my example, an example of my cousin Stan who lives in Curry County with his wife. Against everyone's wishes they have been living on state land for the past two or three years. We've told them that's not appropriate, but he still lives there. When an enumerator goes there, they're going to hit on their handheld device. The latitude and the longitude, they're going to knock on the door and they're going to enumerate to people because we have to count everybody. It doesn't really matter where they are. I was in Columbia County and last week apparently a lot of their homeless people live on boats and they're not boats that have a lot of fuel in them. It's just a way for them to be out on the water to be safe from people. So when I talk with a Columbia County and the cities there, we have to talk about how we get the people that are on those boats to shore so that we can enumerate them. One of the suggestions that I have is that we have the warming shelter, perhaps provide coffee and soup that night. Something to entice them to come in. As your partnership specialist for Clatsop County I'm here to help you and I hope that you'll help me in making sure that we get a complete and accurate count. So these are the people that are hard to count and these are the people that we need to be concerned about. Renters. People who own a home are far more likely to fill out a census and self-report than renters, it's just the way it is. So large private buildings, if we can get to them, if we can figure out where there is a group of people that may not want to self-report, then we can entice them hopefully to self-report. One of the things that we're also doing this year in 2020 for the first time when we get the information of who has recorded, we're going to be able to drill down and we'll be able to tell you what portions of your city, where we're not reaching. Perhaps it's a school. And then we go to that school and we talked to the teachers or maybe put flyers in their backpacks in order to get those people to enumerate. The people that are also going to be hard to enumerate are the people that are from foreign countries. I used to work with a woman who was Armenian and one day we're walking down the streets in Portland and there were three police officers coming the other way. She was terrified. In Armenia if three police officers are walking together that means someone's getting arrested. She's been here for 20 years and she still feels that way. So the hard to count population is something that we really need to work on. Earlier today I met with Warrenton, tomorrow I meet with Astoria. Clatsop County belongs to me. I meet with the board commissioners in June. We need to work together to figure out how we get a good count and I'm hoping that you will help me with that. The State of Oregon for the most part, your area we worry whenever we have a hard to count rate that's higher than 30% yours is closer to 20% but still that's one in five people who won't report. So we need to figure out what we need to do to get them to either report or we need to get enumerators out there. Complete count committees. You've got a booklet, the booklet talks a lot about different people and how we should have these great committees together and everyone worked together on like a monthly basis. It doesn't have to be that complicated. It really doesn't need to be that complicated. But I would like to come back and have a work session with you guys and talk about what we need to do to make sure that we reach everyone like we need to. That what my job is, so that's the key issue, and that I ask that I'd be invited back at a work session so that we can further discuss what we need to do. On April 1st we will have less than one year before the count. There will be one office, it's already opened up in and Salem and we'll have two more offices one in Portland and one in Eugene. The key issue is the March 23, 2020 our internet lines will open up and our toll free numbers will open up and we'll start to send out the mailer is the second week of March, so we need to have everyone educated by the 1st of March as to what we need and what the response should be. Recruiting, I got an email yesterday. We're at less than 30% of where we need to be with recruiters. It's because the economy here is doing too well. I'm not sure Kim, if I sent you a recruiting poster yet, I need your help. We need to get enumerators. If I don't get at least 30 enumerators in this area, I have to send people in from Salem or Portland and they don't know your area. Who better to a enumerate Seaside then people who live in Seaside. We pay a pretty good wage. It's a good job. We get paid every Friday. We just have to be over the age of 18 and a US Citizen. We provide the training and you work anywhere from 10 to 40 hours a week. You tell us how many hours you want to work and that's what you'll work. Most people that I've talked to have said it's been a pretty good job when they worked it in the past, but we're in a critical area when it comes to a enumerators, so I really need for the Councils help and making sure that we get the recruitments posters out to everywhere in Clatsop County. That's the end of my show. I'm sorry the library was much better with all their great pictures; I do what I can do. Do you have any questions?

Mayor Barber asked if there were questions from the Council. He learned how important it is from a financial perspective certainly the connection there, so thank you for educating us.

Councilor Horning stated you would think with the large retirement population here you would be able to find enumerators. Do you recruit retired people?

Ms. Bushore stated yes in fact that's what we prefer people who are either retired or semi-retired. Actually it's more of a seasonal job. It's not, for someone who is looking for full time employment. The first thing that we're going to be doing is what's called the program address canvassing. And basically all it is just verifying addresses that we were unable to verify using Google or other types of software. So basically the person just goes out and they look at the address and they just click, yes it is here, but they're also looking for houses where there may be like a fifth wheel or something behind where someone else's living. And those are going to be critical for us to make sure that we get a complete count that we find out where all the places where people live. One of the things that we look for also is even though a house may look very dilapidated and so if someone doesn't live there, but appears someone might live there, we will go to the house and see if there is anyone. If it is a condemned building we don't care. We need to make sure we count everyone.

Councilor Montero stated how do you ascertain two issues in this area? One is that we have a very high rate of second homes, people who don't live here, people who are going to be counted in Portland or Seattle or that kind of thing. And yet you mail all your cards to the street address.

Ms. Bushore stated correct.

Councilor Montero stated and will you continue to mail and send out enumerators those addresses to ascertain that they're empty.

Ms. Bushore stated when I met with the Clackamas County Board of Commissioners, the board chair has a house in Lincoln City and he says, I get really tired of you guys sending out the same information to my vacation home.

And I said, I'm sorry, but we don't have a do not call list. We send out the form to every physical address but where we have a problem is that we do not send the form to PO Boxes. How many PO Boxes are there people who don't receive regular mail in your area?

Kim Jordan, City Recorder, stated all of Cannon Beach and most of Gearhart.

Ms. Bushore stated what we have that we want to do. When I met with a Warrenton today they have a bill that they send out, they've got addresses for PO Boxes and I've asked if we supplied the documentation, if they can do a mailing to all of their PO Boxes to let them know maybe in the very first part of March what we need to do. We look at a PO Box as being like an email address. If you move, you take it with you, but not always, but for the most part you do. So we have a big problem when it comes to PO Boxes. The rest of the country doesn't have the same issue that we have in rural Oregon.

Councilor Montero stated could it be as simple as working with the post office and having them slip the card into every PO Box.

Ms. Bushore stated it was actually illegal for them to slip the card in there. If there was a table by the door and display the information there. I'm also asking some of the charitable organizations and nonprofit places where we're going to get some money to also provide flyers to you guys because it can be expensive and there is a need to have a lot of fliers out there. So if you have a need of some for printing, I've got some resources available that might be able to help us with that.

Councilor Montero asked if there will be any use of something like Facebook.

Ms. Bushore stated yes, and we are already on Facebook and we'll have a nationwide campaign that will start in January of 2020. The word will go out from the top, I'm just the grass roots of the weeds that are trying to grow up.

Mayor Barber thanked Sarah for the presentation.

Ms. Bushore stated she should let everyone know that if someone wants to be an enumerator they actually have to become a federal employee and you do have to have a security clearance and that takes about 60 days.

#### **RESOLUTION #3936**

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING A LOAN FROM THE SPECIAL PUBLIC WORKS FUND BY ENTERING INTO A FINANCING CONTRACT WITH THE OREGON INFRASTRUCTURE FINANCE AUTHORITY**

Mayor Barber stated Council has Resolution #3936 he bounced that to Mark to explain.

Mr. Winstanley stated Resolution #3936 is your last step, if you will. Several months ago, we appeared before the Oregon Infrastructure Financing Authority (IFA) and we were looking to borrow money, so we could construct a new water tank to be built up above where the new school complex is going in and we were successful.

The good news is that after we made our presentation, they told us that yes that they would loan us the \$5 million dollars that we had asked for at that time. It takes a while for the State of Oregon to work its way through, all the different people that are borrowing money. And we've been waiting patiently as they are working their way through their list of people that they were going to give money to. And finally, our time is here, and we're at the very last step. And the last step is Resolution #3936. This is a resolution that basically does two things. One, it says yes we would like to go ahead and accept your loan offer. The second thing is that it allows for, in this case, the city manager to go ahead and sign those documents, so that the loan can be put into place. And so tonight we have Resolution #3936 before you asking that you approved that so that we can move forward.

Mayor Barber stated at this point I will open the floor to any public comments regarding Resolution #3936. Anyone like to speak to that? No one commented and the Mayor closed that item on the agenda. Mayor Barber asked for any Council comments.

Councilor Morrissey stated he had a question for Mark. Are we still on schedule to get this thing up by the school's opening or does that not need to get that finished by then?

Mr. Winstanley stated well first thing I would tell you Councilors is at this point, we are still on schedule to get that done. It doesn't take very long to build a water tank. It goes pretty fast. There's only so many designs for a water tank that holds 2 million gallons. We've had the engineers working on this now for several months. The good news is that, we have money available to us, to go ahead and start the engineer's work even though we didn't have the financing all in place. At this point I would tell you that we're still on schedule. If for some reason the tank was not ready by the time school was ready to start, we have to put a pump station at the bottom of the hill to pump water to that tank. If necessary, we could pump water directly to the school in the interim, if the tank wasn't ready, but we expect the tank be online.

Councilor Wright asked Mark to explain the total time and what's all involved. How long is it going to take to pay it off?

Mr. Winstanley stated actually at this point, Councilor we still, if you read through all the documents, we still have not agreed on a time. The length of the loan is still up in the air. The maximum amount of time that we could borrow money would be 30 years. The variable that's still here is where does the payment need to be and that's something they're still working with us. The interest rate is set at 2.25%. That's already been established and the maximum loan amount is \$5 million dollars. We know how much we could borrow, we know what the interest rate's going to be. The term of the loan is still influx because I don't want to borrow money any longer than he has to.

Councilor Wright stated he was confused in one place anyway under key terms it says maturity date earlier than three years or the date party receives the funding proceeds. What was that?

Mr. Winstanley stated after a three year period, the State of Oregon has the ability to call the loan if they should choose to do that. The infrastructure financing authority basically is loaning money on a revolving basis and if they deem that you are so financially secure that you could go out and basically refinance them. They have the ability to do that after a three year period. We currently have borrowing from IFA and we've had that in place now for nine years and there's no conversation about refinancing that, but they want to make sure that window is open. The good news is that the water department financially is in very good shape. And if faced with that issue, I'm sure we could go out into the private market in order to handle and they would not force that issue if you could not refinance that.

Mayor Barber stated I'm assuming that the payments that are going to ensue, are not going to come from Esther's Budget.

Mr. Winstanley stated no they come from the water department. In this case, this was a water tank that is being built and the water department is the responsible party for this. That's one of the reasons why the term of the loan is still in flux. Ideally we would like to be able to fit this without any more impact on the rate payers than we have to.

Mayor Barber asked if there were any other comments or questions. Mayor Barber stated he will entertain a motion to read by title only.

Councilor Morrissey moved that we read Resolution #3936 by title only with a second from Councilor Montero; carried unanimously. (Morrissey/Montero)

Mayor Barber asked for a motion to adopt.

Councilor Morrissey moved to adopt with a second from Councilor Montero; carried unanimously. (Morrissey/Montero)

**VACANCY -  
PARKS ADVISORY  
COMMITTEE**

Mayor Barber stated there was two term expirations on the Parks Advisory Committee and both of the committee members have asked to be reappointed. Matthew Stolberg and Pam Bierly who wished to be reappointed. Mayor Barber further stated he would entertain a motion to reappoint the members.

Councilor Wright moved to reappoint Pam and Matthew to the Parks Advisory Committee with a term expiration of March 31, 2022, with a second from Councilor Horning; carried unanimously. (Wright/Horning)

The term expiration for Matthew Stolberg and Pam Bierly would be March 31, 2022,

**APPROVAL –  
CONVENTION CENTER  
CONTRACT RATES  
ADJUSTMENT**

Mayor Barber stated Russ was going to give Council something about the contract rate adjustment.

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated I'm here tonight to ask Council to consider a rate adjustment for the facility usage. And I'm going to give you a couple of reasons why I'm here tonight to ask you for this. Number one is the services that we provide. We're not free, there are labor expenses, there are maintenance, ongoing costs, there are supplies, there are, you know, cleaning, staffing and so forth. The services that we provide are like many other businesses, we need to recover some of the costs. The way the convention center is structured is it's a subsidized rental fee. And I say that because the average cost to operate the convention center for a 6 to 10 hour event day is about \$1,500, and that's the average. The rate that we currently charge for groups that are holding an event between January 1st and December 31st up to 2020 is \$800 per day. As you can see, that's about a 50%, to 40% subsidized reduction. And the reason we can do that is we get a percentage of the transient occupancy tax that helps fund the Convention Center to offset the cost of operations. We maintain a very reasonably priced convention center and that's for the competitive nature of our business. There are options in the State of Oregon to hold an event. Seaside isn't the easiest location to do to get to certain times of the year. We recognize that there is no airport within a reasonable amount of miles. So we are at a disadvantage when it comes to our competitors and the Salem, and the Oregon areas. With that said, we are also in the midst of an expansion and the rooms have now increased in size. So from a valuation point, these rooms are now larger than they used to be and they can justify a higher rental fee due to the fact that we're offering a larger space than before. The third reason I'm here to ask for this rate increase, it's time to move our calendar up five more years to do to the demand of the bookings that we're receiving. Our current schedule only allows us to hook up to the year 2025 and when I was here four years ago, asking you for rate increase, that was a date that we also increased our booking calendar to that 2025 period. It's now time to increase that to 2030 and I intend to keep a 10 year window moving forward. So next year in January that date will be increased to 2031 and we'll just continue on a ten year operating window, which is more than satisfactory for large groups that want to get their event in our events calendar. I know it sounds a little odd for people to have to start thinking about holding an event beyond 2025 but it's not. I had a group this afternoon spoke to them and they asked him when we're planning to increase our calendar. And I told him, you know, we're lucky to do that rather soon. His comment was as soon as you are able to do that, send me contracts for five more years. The demand is out there and it's especially with this anticipation of the expansion renovation where you're starting to garner a lot of interests in the areas. So what I'm asking you to do is four years ago when I came and I asked you to increase the rate from 600 to 800 for a convention, which is our number one priority of the type of an event that creates a room nights for groups that are holding at least 250 on peak. The number, I'm asking to increase that by \$200 for groups that are holding an event from January 2021 through 2025 and \$1,200 for groups that are booking between January 2026 through December, 2030. And when a client reserves the date that far in advance, we guarantee the rate that's the rate they will pay when they come. I'm not able to offer our services, our facility at that lower rate through 2030. So that's a third reason justification for increasing our rate structure. The other rates are tied into the types of events that we book. And that one you'll see there is the ticketed groups. And those are the one day they come, they utilize the center and they leave. They are not creating the type of economic impact that the conventions are bringing to this community. And then further down, we'll see a prorated the rates at that point start going down all the way to the community fundraiser fees that we are going to charge \$300 for anybody that holds any events. That creates a benefit to our community from the 501C3 organizations. We offer our facility for eight hours of usage for a \$300 fee and then a \$100 thereafter, free amount of time that goes beyond eight hours. We also offer a 25% discount if that group does have a qualified 501C3 designation. And then after that, we break it down per individual room. And this year as you know, with the expansion, we've added a couple of rooms to our inventory and that includes the, Sunrise Room, Sunset Room and Sand Dollar Rooms. So I feel like this, rate is proportionally a correct and I've had it reviewed by the commission's members and they have unanimously approved the rate increases. I've also asked my staff to review this and they all agree and feel this is appropriate and it's the right time to increase. Mr. Vandenberg asked if there were any questions.

Councilor Montero stated she had a question. I'm all for increasing the rates. Part of enlarging the facility, if I remember, it was also the philosophy of being able to have more than one group in at the same time. And this will allow for that. I'm curious and I would hope it would never happen, but to rent the entire facility by a community fundraising is \$300 a day. To rent just the Pacific Room or just the Necanicum Room is only a \$100 less. Do you ever anticipate, running into a possibility that somebody will say, well, we're just.

Mr. Vandenberg stated might as well just book the whole building.

Councilor Montero stated yes book the whole building even though we don't really need it. And then block your ability to have another group in. How do you determine that or measure that?

Mr. Vandenberg stated well we ask them what the intent of the facility usage is. And we encourage or direct them to utilize only the space that they're going to need. So for instance, the pancake feeds, they don't need the whole building all they need is the Necanicum Room. And if they were to ask for the whole building, we would certainly question that motive and encourage them if it's within the booking range, which fundraisers can book between now and 18 months, we don't see our priority one bookings coming any time before three years is sort of the timeframe that we're seeing the larger groups. If it's a fund raising group, it's likely that they would book within that timeframe and we don't see a lot of duplicates within that timeframe. But what we would see is the priority twos and threes. Those are the groups that we like to bring in concurrently. And we would certainly discuss their needs and our ability to provide the space. So a lot of times they're not really sure how much space they need until they meet with us, tour the building and we give them an evaluation of the space that we feel would best fit their needs. So that possibility is always going to be there. And I guess you can always say the possibility is always there that they may overuse the building, but we're not seeing that.

Councilor Montero stated because theoretically those who want to rent the entire facility, the big conferences, they're going to be the ones asking first and then back filling on the other ones.

Mr. Vandenberg stated that was correct?

Councilor Morrisey stated he just has a comment. I think a lot of discussions with you in the past about this. The rates are obviously very reasonable for the facility and as long as you say they're competitive with the other facilities, I'm all for it.

Mr. Vandenberg stated and they are; we hear it from our clients. We hear it from our associates in the fields that our rates are most reasonably priced of all the centers throughout the state. And I mean that's, a common statement that we're seeing from our groups, from our clients. And they appreciate the fact that they can bring an event to Seaside and they can reduce the cost of their delegates to attend these functions. And in turn they get larger attendance when they come to Seaside. Not only because of the location but because of the affordability of our convention center.

Councilor Montero stated and that is good for our hotels and restaurants. What's the square footage?

Mr. Vandenberg stated we currently have 22,000 net square foot. When we're done with the expansion will be just under 28,000 usable rentable space. The total square footage of the facility is 45,000 gross square footage and that will go over 50,000 once the completion of the expansion is done. But in the convention industry it's all based on net. How much do you actually have to rent? And that does not necessarily include the pre-function space because that's open. Although we do utilize that, but we don't rent out the pre function space. The lobby areas, kitchen, and storage. So this would become effective April 1, 2019 and again any group that's currently in negotiations, we honor the rate that we've offered them and we do have some groups there currently in negotiations with us. And even though the rate is being increased April 1, 2019 we still honor the rate that they were given, a month ago, but we will give them a deadline 30 days from this point out to book it they will be faced with a higher rate.

Mayor Barber stated I'll entertain a motion to approve the contract for the Convention Center rates.

Councilor Montero moved to approve the contracted rates for the convention center with a second from Councilor Morrisey; carried unanimously. (Montero/Morrisey)

**UPDATE – SEASIDE  
CIVIC AND CONVENTION  
CENTER EXPANSION/  
RENOVATION**

Mayor Barber asked Russ do you still have the floor.

Mr. Vandenberg stated I think I'll stay right here for an update on the convention center expansion/renovation. Well there is just some exciting things going on. We are about 10 months into a 14 month project, so it's moving along rather quickly. Not fast enough, but it's moving along and we're seeing a lot of the finishing touches going on, being installed in the exterior. I do also want to make a comment as it ties into the demand of the center, a lot of our marketing is starting to go out with the increased capacities and the, some of the renderings that we've had from an architectural standpoint. We don't have any professional photography at this point but we will once the centers complete. But we're starting to see more demand on a larger scale. And I wanted just mentioned five groups that we've never had before in Seaside that are currently in negotiations with us and I'm not going to give out any private names, but I do want to mention that there's five because they may be a negotiated with other facilities. So I don't want to tell you, but the average number of attendees ranges from 350 to 500 people.

And that's something we've never seen from a convention standpoint because they require a concurrent break of a ballroom, large enough to feed that many people as well as an exhibit hall to host a general session. Those are some very positive things we're starting to see. From an update as I mentioned before, you're starting to see a lot of the exterior completion at this point. A storefront glass arrived today. They finally we're able to get the metal framing between the glass. They finally got that back and it's painted to match the trim. So you're seeing Glasco this week putting in all the storefronts on the east side as well as they'll start on the northwest side as well. We are happy to tell you that on March 8, 2019 we were given full occupancy of the Necanicum Room and the Riverside Room. So now those are two areas that we're able to utilize and we have had three events in that short period of time and all three were very well received. A lot of good positive comments from the public. And I'm very happy to have those rooms back in our inventory. So with that said, they took away the mezzanine. Now that they've given us our breakouts on the second floor they've taken away the whole upper area above the Pacific Room and that's currently under construction. And the rest of the areas that are currently under construction is the North West and that's the First and Edgewood. That's going to be a secondary entry point coming from the parking lot and that area as well as the whole pre-function space will be available to us April 17, 2019. So when that areas available to us, then they're going to take away the main lobby and that's when they are going to remove the restrooms, relocate the staircase and renovate the remainder of the lobby. The final phase of the project will be the mezzanine and the administration office. And those two areas are scheduled to be completed around mid-July, 2019, to the first part of August, 2019. So things are moving along pretty well. And I'm happy to give a tour to anybody that has not been able to come by and take a look and see what goes on behind the scenes. Mr. Vandenberg asked if there were any questions.

Mayor Barber stated very Impressive, when you drive by and I even noticed you're widening the sidewalks.

Mr. Vandenberg stated we are widening the sidewalk to give us a little more room for all the new added people that will be coming and going. Well thank you very much.

**COMMENTS –  
CITY STAFF  
AND OTHERS**

Mayor Barber stated we've come to the end of our agenda and I will call for comments from city staff. Mayor Barber asked Chief Ham how spring break was going.

Dave Ham, Seaside Police Chief, stated I took a look at some stats today in regards to the weekend, Friday night this started about six o'clock because where these numbers are kind of coming from we had about 85 log entries, case file numbers taken essentially for activity over a Friday, Saturday, Sunday, six o'clock Monday morning. There was about seven, eight kind of tents on the beach slash unlawful lodge case files taken that we responded to, about 10 disturbances that, were, you know, kind of cleared out as a what we call log entry. Just kind of maintain peace and move along and you know, everybody's happy and done arguing or being stupid. We did have a couple of domestic violence, assault, fours arrest. An MIP that also looks like it went into a false information, a couple of disorderly conduct cases of urination in public and then a couple of disturbances, detoxes and warrant arrest. There was several, two, three, four, five, six arrest over the weekend, several contacts with all the rest of the 85 kind of contacts were in traffic complaints coming in and assist other agencies, whether we go and help out medics at a call or fire department with a call or backup in Gearhart or something like that. Again, we'll take these little log entries is what we call them. And so that's some of those numbers that are popping up there. I didn't really compare to last year or anything, but just in the back of my mind it's about what we've been seeing the last few years in regards to activity. This was one of the first spring break where I actually just sat and worked in my yard, both Saturday and Sunday and called in several times to see if they're needing an extra body to come in and help out. And I keep getting told we're good, we're good. So we did have a couple extra bodies on for walking downtown so there was some uniform down there. We did have a couple of extra bodies on, but it wasn't anything like we've seen in in years past. So far so good as far as I'm concerned. Any questions on that? There is a Kiwanis Pancake feed coming up April 16, 2019, at the convention center.

Mayor Barber stated I think everybody else was gone except Russ anything to add.

Mr. Vandenberg stated we have the third annual Oregon Ghost Conference coming back this weekend. Saturday and Sunday. It will be in town about 300 people.

Mr. Winstanley stated due to spring break, I spent nine hours watching my grandson's on Saturday and I'm happy to report. I did not need any police assistance. The only other thing I have, I want to emphasize as all of you already have what a great library we have and what a great job that Esther does and all of her staff does. This library, I get compliments on it from all over Oregon. And I know that, when, all of you are at different events, I'm often asked how did you build a library of that quality in a small community? And the answer to that question is because lots of people donated money to get that done. It is a very popular asset that this community has and we should be very proud of what it is that we enjoy here.

**COMMENTS – COUNCIL**

Mayor Barber stated thank you, couldn't agree more. Mayor Barber asked for Council comments.

Councilor Wright stated I'm working on at least one of the goals of moving forward with trying to get more citizens involved. I'm not going to take credit for we filled up all but one position on the committees and commissions.

We still need a tree board person, but, I'm focusing on two areas. That's the youth of the city particularly the high schoolers and trying to get more citizens involved here in emergency response or a disaster preparation. And I had a few meetings with various people about that. I'm trying to do what I'm supposed to be doing. You all are to. One of those I've decided I'm going to get involved in something that I haven't done yet. My wife too and we are going to join the Clatsop County Police Citizens Academy and we've turned in our application so like Mr. Dunzer we will wait and see if we are approved or not. But, you know, that's one way you can get involved and you have to answer why you want to do this. And I didn't write it down but I certainly don't want to get tased. But you know, from kind of more behind the scenes or actually in the action on what goes on, looking forward to it. I assume there's probably still some openings there. It runs from April to June, if anyone else wants to join us?

Mayor Barber stated I might add, I have appointed Steve as our representative for City Council on the COL Pac group and NW ACT related to transportation issues. His background with being with the transportation commission. Thank you Steve for being willing to fill that role. Mayor Larson actually served in that role and I felt it was better to have somebody who served on the transportation committee. Thank you Steve.

Councilor Morrissey stated great job Esther with the library as usual. And then I did want to mention I was at Pouring at the Coast, I think it was last weekend and the newly renovated Necanicum Room it's very beautiful. Are those bays of windows, did that get taller or is it just more glass.

Mr. Vandenberg stated it's just the glass it did not go taller just wider.

Councilor Morrissey stated the lighting's really nice and I also did have the tour. If you guys haven't had it, I would definitely recommend that. It's just a huge project. When you see behind the scenes, you can't believe the whole place is torn up. Can't wait to see what it looks like when it's done.

Councilor Horning stated he did not have much to add. Very good presentation by the library staff pleased to know the library has its reputation and gets used like it does. I am sitting down here away from the rest of the Council because the others are gone. It's not because I have a cold or anything.

Councilor Montero stated I'm really glad to hear Steve is doing the Citizens Police Academy. It was a great experience last year for me. And I'll fill in where Steve didn't and that is this Thursday night we will have history and hops again. And the topic I think is really in keeping with where we are in the season right now, has to do with Lewis and Clark's Travels Weather Disagreeable. And so that's this coming Thursday at 6:00 PM at Seaside Brewing. I think that's it.

Mayor Barber stated I want to add my comments in appreciation for our library. Just think we are so blessed to have the quality of resources for the community. I also want to thank our police department. I had a little experience. I didn't get arrested or anything. I was walking my dog after coming home late from travels and the police pulled me over and said, sir, you really should be wearing reflective clothing, I couldn't really see you. Oh, excuse me, Mr. Mayor I didn't know it was you. I said, no, that's great advice. Our police are out there doing their job supporting and making our community and keeping it safe and I sure appreciate it. My quote tonight, has, within the context of our library. I don't know who Elliot Shelcock is, he said "Democracy depends on an informed population and where can people get all of the information they need, at the library.

**ADJOURNMENT**

The regular meeting adjourned at 8:27 PM.

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Kim Jordan, City Recorder

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JAY BARBER, MAYOR