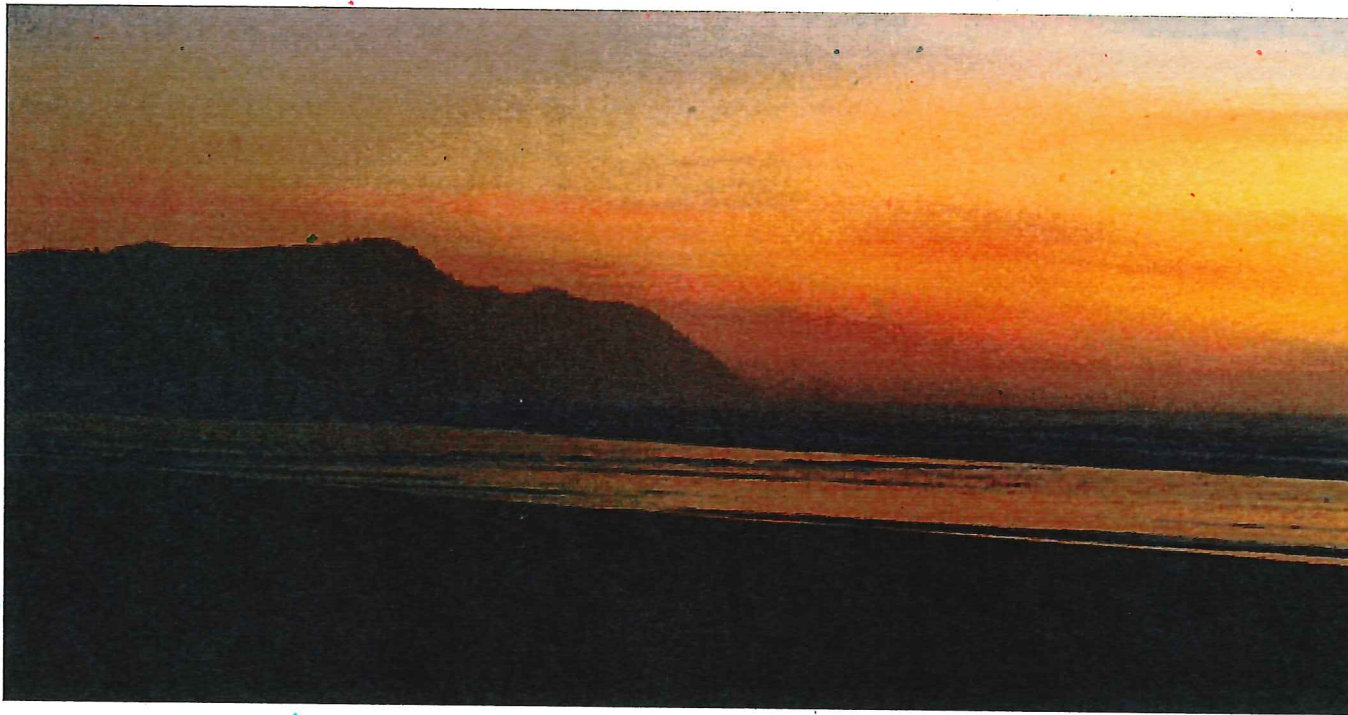


2016-2017
ADOPTED
CITY OF SEASIDE BUDGET



Adopted June 27, 2016

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**CITY OF SEASIDE
BUDGET MESSAGE
FISCAL YEAR 2016 - 2017**

Dear Honorable Mayor, City Council Members and Budget Committee Members:

This will be my 31st budget for the City of Seaside. Little did we know the challenges we would face when we were preparing last year's budget for your consideration. We weren't aware we wouldn't have power for the 4th of July; or we would experience a significant storm in August during Hood-To-Coast; and we were devastated by the tragic loss of a police officer killed in the line of duty. At times the challenges seemed insurmountable, but Seaside with its dedicated employees, ever-present volunteers, and understanding and supportive citizens persevered. Budget and financial issues pale in comparison.

Once again we are tasked with the responsibility of looking into our "financial crystal ball" and predicting the needs of our community. I can tell you we are blessed with a dedicated Mayor and Councilors who are willing to put the City's best interests before their own. This seems like a simple thing to do, but believe me when I say; most cities cannot accomplish this basic task.

This year, I suspect, will be more legislative than most. The size and scope of the North Holladay Project dictated the construction schedule for the City for most of the year and will have a significant impact on the 2016/2017 construction schedule. This project, which draws funding from the Seaside Urban Renewal Agency, the Water Department, the Sewer Department, State Tax Street (gas tax), as well as from some lesser Funds, has taxed the City's financial and administrative resources to the limit. In 2016/2017, we will emphasize much smaller projects of limited duration and scope.

We are thrilled with the operation of the sludge dryer at the sewer treatment plant. We have struggled with the dryer since it went into operation a couple of years ago. It would work for a while, than have issues, than work for a while, but never consistently. We lacked the operational knowledge to maintain dependable operations. During 2015/2016, we were able to assemble the technical materials and knowledge needed to maximize the operations. In the next few weeks we anticipate we will be producing approved Class A product (unregulated) from the plant. No more hauling; no more starts and stops; just continuous, **BORING** operations. With the Sewer Plant operating at a much higher level, and with the bank stabilization project completed, we can now shift our emphasis to I & I (Infiltration & Inflow) projects. A reduction in I & I will have a huge impact on the efficiency of the sewer plant.

The Convention Center renovation continues to move forward, with an emphasis on public outreach and education. We expect a decision near the end of this fiscal year on whether to move forward or not. Many of our current customers are outgrowing the facility and we will need to increase our capacity or reach out to a new customer base.

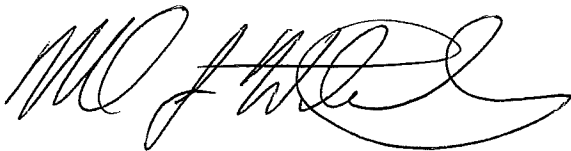
Financially, the City continues to improve. I am delighted to report Community Development has moved into the black a year ahead of schedule thanks to the hard work of everyone in building and planning. A lot of discussion concerning “affordable housing” or “work force housing” has taken place this year. We were pleased to see the construction of a new apartment complex behind Coast Hardware. New apartment complexes are few and far between, but this will be helpful and I am sure very popular with our citizens.

We are not planning a water rate increase, but we will propose a small sewer rate increase. The sewer rate increase will be the first increase in four years. The tax rate for the Downtown Maintenance District will continue at the same level.

Earlier in this message I said this year would be more legislative than most. Much of this will revolve around the City’s intention to annex the southern part of the Seaside area between Ave S and Ave U on Hwy 101. Most people, even longtime residents, are under the impression this area is a part of the City. But much of this area is outside the city limits. The Council made this annexation one of their two-year goals and we will do everything we can to accomplish this task. In addition, working with the Seaside Urban Renewal Agency, the City would like to see the formation of a new urban renewal area that encompasses these annexed properties and helps facilitate the revitalization of this area.

I want to thank all of you for your enthusiasm, time, and effort. Each year I am excited to present this budget and work with all of you to create a wonderful final product.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mark J. Winstanley', with a stylized, flowing script.

Mark J. Winstanley
City Manager

**CITY OF SEASIDE
BUDGET CALENDAR
FISCAL YEAR 2016 – 2017**

March 1, 2016	Budget Worksheets to Department Heads
March 15, 2016	Proposed 2016-2017 Budgets from Department Heads
March 17 – April 8, 2016	Department Head Meetings with City Manager
March 30, 2016	Notice to Newspaper & City Web Site
April 6, 2016	Publish Date- Notice Budget Committee Meeting
April 15, 2016	Proposed Budget from City Manager
April 20, 2016	City of Seaside Budget Committee Meeting
April 21 – May 20, 2016	Additional Budget Committee Meetings
May 20, 2016	Approved Proposed Budget
June 1, 2016	Notice to Newspaper & City Web Site
June 8, 2016	Publish Date- Notices & Summary
June 27, 2016	Budget Hearing, Adopted Budget, Make Appropriations

**CITY OF SEASIDE
BUDGET COMMITTEE MEMBERS
FISCAL YEAR 2016-2017**

Don Larson, Mayor

Rebecca Buck

Don Johnson, Council President

Genesse Dennis

Jay Barber, Councilor

Nancy McCune

Randy Frank, Councilor

Les McNary

Tita Montero, Councilor

Kathleen Peterson

Seth Morrisey, Councilor

James Shipley

Dana Phillips, Councilor

Gayle Spear

ADMINISTRATIVE STAFF

Mark J. Winstanley, City Manager

Dale McDowell, Public Works Director

Russell Vandenberg, Convention Center

Esther Moberg, Library Director

Joey Daniels, Fire Chief

Dave Ham, Police Chief

Kevin Cupples, Planning Director

Bob Mitchell, Building Official

CITY OF SEASIDE
Summary of Expenditures - All Funds

	Original 2015-2016	Revised 2015-2016	Proposed 2016-2017
General	1,784,773	1,795,773	1,863,481
Public Safety	4,280,879	4,329,109	4,360,203
Community Development	348,645	371,176	381,302
Public Works	1,030,222	1,042,622	1,058,341
State Tax Street	1,165,680	887,112	1,142,410
Downtown Maintenance District	80,200	80,200	81,200
911	97,533	97,533	98,960
Economic Development	7,500	10,000	10,000
Emergency Readiness	51,180	51,180	57,181
Fire Equipment (2013)	551,500	551,500	900
Water G.O. Bond Debt	344,103	344,103	356,240
Library Trust	21,000	21,000	46,000
Evergreen Cemetery Trust	4,300	4,300	502
Special Assessments	88,500	88,500	89,000
Systems Development - Parks (91)	100,662	118,911	133,997
Capital Improvement & Maintenance	109,244	148,739	302,700
Systems Development - Roads (91)	44,075	44,075	45,313
Prom Improvement	671,968	671,968	275,000
Parks Construction	101,841	106,956	55,135
Airport	320,309	451,703	26,008
Street Construction	0	4,210,000	0
Water	1,630,067	1,355,067	1,491,633
Systems Development - Water (91)	300,000	300,000	300,000
Watershed Enhancement	579,868	579,868	615,447
Sewer	2,127,085	1,905,085	1,858,223
Systems Development - Sewer (91)	575,000	535,000	325,000
Sewer Plant Replacement	196,688	89,949	356,394
Sewer Reserve	16,764	16,764	1,700
Convention Center	2,098,647	2,098,647	2,132,460
Convention Center Capital Improvements	310,000	310,000	375,000
Room Tax & Business License	690,561	718,784	845,500
Total	19,728,794	23,335,624	18,685,230

Note - Transfers between funds, interfund loans and loan repayments, contingencies, and ending balances have been deleted to avoid distortion.

CITY OF SEASIDE
Summary of Expenditures by Departments

GENERAL

	<u>Original 2015-2016</u>	<u>Revised 2015-2016</u>	<u>Proposed 2016-2017</u>	<u>% Original</u>	<u>% Revised</u>
Mayor & Council	19,643	19,643	24,222	23.3	23.3
City Attorney	43,025	43,025	43,025	0.0	0.0
Business Office	510,554	510,554	541,970	6.2	6.2
Library	633,755	633,755	659,983	4.1	4.1
Community Center	51,800	61,800	52,500	1.4	(15.0)
Non-Departmental	<u>525,996</u>	<u>526,996</u>	<u>541,781</u>	3.0	2.8
Total Expenditures	<u><u>1,784,773</u></u>	<u><u>1,795,773</u></u>	<u><u>1,863,481</u></u>	4.4	3.8

CITY OF SEASIDE
Summary of Expenditures by Departments

PUBLIC SAFETY

	<u>Original 2015-2016</u>	<u>Revised 2015-2016</u>	<u>Proposed 2016-2017</u>	<u>% Original</u>	<u>% Revised</u>
Municipal Court	163,122	163,122	169,182	3.7	3.7
Police	3,388,335	3,396,065	3,385,247	(0.1)	(0.3)
Lifeguards	44,680	44,680	44,680	0.0	0.0
Fire	658,242	698,742	731,094	11.1	4.6
Non-Departmental	<u>26,500</u>	<u>26,500</u>	<u>30,000</u>	13.2	13.2
Total Expenditures	<u><u>4,280,879</u></u>	<u><u>4,329,109</u></u>	<u><u>4,360,203</u></u>	1.9	0.7

COMMUNITY DEVELOPMENT

	<u>Original 2015-2016</u>	<u>Revised 2015-2016</u>	<u>Proposed 2016-2017</u>	<u>% Original</u>	<u>% Revised</u>
Planning	156,872	171,872	181,715	15.8	5.7
Building	191,023	198,554	199,587	4.5	0.5
Non-Departmental	<u>750</u>	<u>750</u>	<u>0</u>	(100.0)	(100.0)
Total Expenditures	<u><u>348,645</u></u>	<u><u>371,176</u></u>	<u><u>381,302</u></u>	9.4	2.7

PUBLIC WORKS

	<u>Original 2015-2016</u>	<u>Revised 2015-2016</u>	<u>Proposed 2016-2017</u>	<u>% Original</u>	<u>% Revised</u>
Engineering	262,021	274,421	268,021	2.3	(2.3)
Public Works	577,134	577,134	595,096	3.1	3.1
City Parks	191,067	191,067	195,224	2.2	2.2
Non-Departmental	<u>0</u>	<u>0</u>	<u>0</u>	0.0	0.0
Total Expenditures	<u><u>1,030,222</u></u>	<u><u>1,042,622</u></u>	<u><u>1,058,341</u></u>	2.7	1.5

CITY OF SEASIDE
Detail Summary of Requirements
Year Beginning July 1, 2016

FUND	Personal Services	Materials & Services	Capital Outlay	Debt Service	Total Expenditures	Other Requirements	Interfund Transfers	Contingency	Unappropriated Ending Fund Balance	Total Requirements
Department										
GENERAL										
Mayor & Council	9,522	14,700			24,222					24,222
City Attorney		43,025			43,025					43,025
Business Office	530,370	11,600			541,970					541,970
Library	502,668	121,315	36,000		659,983					659,983
Community Center		52,500			52,500					52,500
Non-Departmental		273,350		267,881	541,231	550	3,330,570	100,000	497,857	4,470,208
Total General	1,042,560	516,490	36,000	267,881	1,862,931	550	3,330,570	100,000	497,857	5,791,908
PUBLIC SAFETY										
Municipal Court	75,332	93,850			169,182					169,182
Police	2,971,397	348,850	65,000		3,385,247					3,385,247
Lifeguards	38,930	5,750			44,680					44,680
Fire	408,794	302,300	20,000		731,094					731,094
Non-Departmental		30,000			30,000		351,687	200,000	568,013	1,149,700
Total Public Safety	3,494,453	780,750	85,000		4,360,203		351,687	200,000	568,013	5,479,903
COMMUNITY DEVELOPMENT										
Planning	145,015	36,700			181,715					181,715
Building	166,212	33,375			199,587					199,587
Non-Departmental					0		29,966	53,975		83,941
Total Community Development	311,227	70,075			381,302		29,966	53,975		465,243
PUBLIC WORKS										
Engineering	254,771	13,250			268,021					268,021
Public Works	447,946	147,150			595,096					595,096
City Parks	77,224	118,000			195,224					195,224
Non-Departmental					0		144,548	50,000	186,200	380,748
Total Public Works	779,941	278,400			1,058,341		144,548	50,000	186,200	1,439,089

CITY OF SEASIDE
Detail Summary of Requirements
Year Beginning July 1, 2016

FUND	Personal Services	Materials & Services	Capital Outlay	Debt Service	Total Expenditures	Other Requirements	Interfund Transfers	Contingency	Unappropriated Ending Fund Balance	Total Requirements
STATE TAX STREET		204,200	938,210		1,142,410		15,127		100,000	1,257,537
DOWNTOWN MAINTENANCE DISTRICT		81,200			81,200		6,840	10,000	27,000	125,040
911	95,910	3,050			98,960			59,057		158,017
ECONOMIC DEVELOPMENT		10,000			10,000				1,617	11,617
EMERGENCY READINESS	12,871	44,310			57,181			25,000	114,729	196,910
FIRE EQUIPMENT (2013)		900			900	254,434				255,334
WATER G.O. BOND DEBT				356,240	356,240				640,000	996,240
LIBRARY TRUST			46,000		46,000			50,000	100,385	196,385
EVERGREEN CEMETARY TRUST			502		502					502
SPECIAL ASSESSMENTS		4,000	85,000		89,000	99,000	850			188,850
SYSTEMS DEVELOPMENT - PARKS (91)		25,000	108,997		133,997					133,997
CAPITAL IMPROVEMENT & MAINTENANCE		50,500	252,200		302,700		50,000			352,700
SYSTEMS DEVELOPMENT - ROADS (91)			45,313		45,313					45,313
PROM IMPROVEMENT		50,000	225,000		275,000			100,000	384,610	759,610
PARKS CONSTRUCTION			55,135		55,135					55,135
AIRPORT		1,008	25,000		26,008					26,008
STREET CONSTRUCTION					0					0
WATER	692,733	483,900	315,000		1,491,633		519,598	150,000	1,699,542	3,860,773
SYSTEMS DEVELOPMENT - WATER (91)		50,000	250,000		300,000	299,206		250,000	597,988	1,447,194
WATERSHED ENHANCEMENT		30,000	585,447		615,447					615,447
SEWER	642,212	674,600	150,000	391,411	1,858,223	150,000	286,107	150,000	453,074	2,897,404
SYSTEMS DEVELOPMENT - SEWER (91)		75,000	250,000		325,000			250,000	899,399	1,474,399
SEWER PLANT REPLACEMENT			356,394		356,394					356,394
SEWER RESERVE			1,700		1,700				359,788	361,488
CONVENTION CENTER	1,000,260	1,132,200			2,132,460		130,478	200,000	2,460,147	4,923,085
CONVENTION CTR CAPITAL IMPROVEMENTS		27,000	348,000		375,000			75,000	437,878	887,878
ROOM TAX & BUSINESS LICENSE	221,942	569,500	54,058		845,500		3,143,200	150,000	501,809	4,640,509
TOTAL ALL FUNDS	8,294,109	5,162,083	4,212,956	1,015,532	18,684,680	803,190	8,008,971	1,873,032	10,030,036	39,399,909

CITY OF SEASIDE
Statement of Debt Requirements
Water General Obligation Debt Fund
as of June 30, 2016

Water G.O. Bonds
Series 2007

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2016/2017	205,000.00	151,240.00	356,240.00
2017/2018	220,000.00	143,450.00	363,450.00
2018/2019	240,000.00	134,100.00	374,100.00
2019/2020	265,000.00	123,300.00	388,300.00
2020/2021	290,000.00	111,375.00	401,375.00
2021/2022	315,000.00	98,325.00	413,325.00
2022/2023	340,000.00	84,150.00	424,150.00
2023/2024	365,000.00	69,700.00	434,700.00
2024/2025	395,000.00	54,187.50	449,187.50
2025/2026	425,000.00	37,400.00	462,400.00
2026/2027	455,000.00	19,337.50	474,337.50
TOTAL	<u><u>3,515,000.00</u></u>	<u><u>1,026,565.00</u></u>	<u><u>4,541,565.00</u></u>

(1) Subject to optional redemption on January 1, 2018 and on any interest payment date thereafter at par.

CITY OF SEASIDE
Statement of Debt Requirements
Water
as of June 30, 2016

Full Faith and Credit Obligations Series 2012

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2016/2017	130,000.00	137,881.26	267,881.26
2017/2018	130,000.00	133,981.26	263,981.26
2018/2019	135,000.00	130,006.26	265,006.26
2019/2020	140,000.00	125,881.26	265,881.26
2020/2021	145,000.00	121,606.26	266,606.26
2021/2022	150,000.00	117,181.26	267,181.26
2022/2023	155,000.00	112,993.76	267,993.76
2023/2024	155,000.00	109,118.76	264,118.76
2024/2025	175,000.00	103,681.26	278,681.26
2025/2026	175,000.00	96,681.26	271,681.26
2026/2027	175,000.00	89,681.26	264,681.26
2027/2028	185,000.00	82,481.26	267,481.26
2028/2029	190,000.00	74,981.26	264,981.26
2029/2030	200,000.00	67,931.26	267,931.26
2030/2031	205,000.00	61,350.01	266,350.01
2031/2032	210,000.00	54,606.26	264,606.26
2032/2033	220,000.00	47,618.76	267,618.76
2033/2034	225,000.00	39,965.63	264,965.63
2034/2035	235,000.00	31,628.13	266,628.13
2035/2036	245,000.00	22,928.13	267,928.13
2036/2037	250,000.00	13,956.25	263,956.25
2037/2038	<u>260,000.00</u>	<u>4,712.50</u>	<u>264,712.50</u>
 TOTAL	 <u><u>4,090,000.00</u></u>	 <u><u>1,780,853.31</u></u>	 <u><u>5,870,853.31</u></u>

CITY OF SEASIDE
Statement of Debt Requirements
Sewer
as of June 30, 2016

Wastewater Revenue Bonds, Series 2011

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2016/2017	200,000.00	157,812.50	357,812.50
2017/2018	205,000.00	152,687.50	357,687.50
2018/2019	210,000.00	146,387.50	356,387.50
2019/2020	220,000.00	139,787.50	359,787.50
2020/2021	225,000.00	131,912.50	356,912.50
2021/2022	230,000.00	122,712.50	352,712.50
2022/2023	240,000.00	112,512.50	352,512.50
2023/2024	250,000.00	101,887.50	351,887.50
2024/2025	265,000.00	90,625.00	355,625.00
2025/2026	275,000.00	78,937.50	353,937.50
2026/2027	285,000.00	66,825.00	351,825.00
2027/2028	300,000.00	54,450.00	354,450.00
2028/2029	310,000.00	41,662.50	351,662.50
2029/2030	325,000.00	28,256.26	353,256.26
2030/2031	335,000.00	14,437.50	349,437.50
2031/2032	350,000.00	0.00	350,000.00
TOTAL	<u><u>4,225,000.00</u></u>	<u><u>1,440,893.76</u></u>	<u><u>5,665,893.76</u></u>

CITY OF SEASIDE
Statement of Debt Requirements
Sewer
as of June 30, 2016

Wastewater Treatment Plant Bank Stabilization Financing

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2016/2017	5,112.05	42,620.90	47,732.95
2017/2018	19,435.54	28,297.41	47,732.95
2018/2019	20,154.65	27,578.30	47,732.95
2019/2020	20,900.37	26,832.58	47,732.95
2020/2021	21,673.69	26,059.26	47,732.95
2021/2022	22,475.61	25,257.34	47,732.95
2022/2023	23,307.21	24,425.74	47,732.95
2023/2024	24,169.58	23,563.37	47,732.95
2024/2025	25,063.85	22,669.10	47,732.95
2025/2026	25,991.22	21,741.73	47,732.95
2026/2027	26,952.89	20,780.06	47,732.95
2027/2028	27,950.15	19,782.80	47,732.95
2028/2029	28,984.30	18,748.65	47,732.95
2029/2030	30,056.72	17,676.23	47,732.95
2030/2031	31,168.82	16,564.13	47,732.95
2031/2032	32,322.07	15,410.88	47,732.95
2032/2033	33,517.98	14,214.97	47,732.95
2033/2034	34,758.15	12,974.80	47,732.95
2034/2035	36,044.20	11,688.75	47,732.95
2035/2036	37,377.84	10,355.11	47,732.95
2036/2037	38,760.82	8,972.13	47,732.95
2037/2038	40,194.97	7,537.98	47,732.95
2038/2039	41,682.18	6,050.77	47,732.95
2039/2040	43,224.42	4,508.53	47,732.95
2040/2041	78,627.72	2,909.23	81,536.95
TOTAL	<u>769,907.00</u>	<u>457,220.75</u>	<u>1,227,127.75</u>

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GENERAL FUND

To account for all financial resources
except those required to be accounted
for in another fund.

GENERAL

The purpose of this fund is to account for revenues and expenditures associated with the general operation of the following City departments: Mayor and Council, City Attorney, Business Office, Library, and Community Center.

Beginning 1997-98 the following departments were moved to the Public Safety Fund: Municipal Court, Police, Lifeguards, and Fire.

Beginning 1997-98 the following departments were moved to the Community Development Fund: Planning, and Building and Code Enforcement.

Beginning 1998-99 the following departments were moved to the Public Works Fund: Engineering, Public Works, and City Parks.

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CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2016 to 06/30/2017

RESOURCES

Historical Data					Proposed	Committee	Adopted
Actual	Actual	Original	Adjusted		Budget	Budget	Budget
2013/2014	2014/2015	2015/2016	2015/2016	Description Of Accounts	2016/2017	2016/2017	2016/2017
441,841	550,795	304,437	281,160	Beginning Fund Balance	547,967	547,967	547,967
107,380	103,388	111,530	111,530	Admin Cost - Water	110,282	110,282	110,282
138,758	109,726	130,053	130,053	Admin Cost - Sewer	135,152	135,152	135,152
18,069	23,746	33,089	33,089	Admin Cost - State Tax Street	15,127	15,127	15,127
110,530	111,435	121,165	121,165	Admin Cost - Convention Center	130,478	130,478	130,478
2,910	15,959	32,549	32,549	Admin Cost - District Road	360	360	360
6,547	6,611	6,711	6,711	Admin Cost - Downtown Maintenance	6,840	6,840	6,840
337,565	340,790	354,505	354,505	Admin Cost - Public Safety	351,687	351,687	351,687
37,994	31,017	31,852	31,852	Admin Cost - Community Development	29,966	29,966	29,966
81,076	85,600	84,123	84,123	Admin Cost - Public Works	90,548	90,548	90,548
6,341	6,285	6,341	6,341	Transfer - Public Works (Equipment)			
267,181	264,781	266,706	266,706	Transfer - Water	267,881	267,881	267,881
2,919,321	2,996,057	3,509,492	3,523,155	Tax Base	3,611,706	3,611,706	3,611,706
		(280,759)	(281,852)	Estimated Taxes Not To Be Rec'd	(288,936)	(288,936)	(288,936)
144,173	119,624	135,000	135,000	Delinquent Taxes	110,000	110,000	110,000
8,233	1,879	2,000	2,000	Tax Offsets	2,000	2,000	2,000
1,547	798	1,300	1,300	Interest On Investments	1,000	1,000	1,000
35,726	32,358	25,000	32,707	Interest On Tax Receipts	30,000	30,000	30,000
3,516				Amusement Tax			
1,725	1,850	1,800	1,800	Liquor License Fees	1,800	1,800	1,800
7,603	5,944	10,000	10,000	Business License & Room Tax Penalties	10,000	10,000	10,000
439,964	527,248	540,000	540,000	Room Tax - Vacation Rentals	582,000	582,000	582,000
6,616	6,568	5,756	5,756	Cigarette Tax	6,500	6,500	6,500
11,624	8,598	1,000	1,000	Library Grant	1,000	1,000	1,000
75,000	75,000	75,000	75,000	Seaside Urban Renewal Agency			
750	750			Healthy Benefits Grant	550	550	550
20,875	17,653	19,000	19,000	Library	19,000	19,000	19,000
7,750	6,255	7,500	7,500	Community Center	6,500	6,500	6,500
6,729		3,000	3,000	Insurance Reimbursement			
1,276	1,745	2,000	2,000	Rental/Sale City Property	2,000	2,000	2,000
6,223	9,834	8,500	11,000	Miscellaneous - General	10,000	10,000	10,000
	325		500	Donations	500	500	500
<u>5,254,843</u>	<u>5,462,619</u>	<u>5,548,650</u>	<u>5,548,650</u>	TOTAL RESOURCES	<u>5,791,908</u>	<u>5,791,908</u>	<u>5,791,908</u>

GENERAL

MAYOR & COUNCIL

This department provides for the activities of the Mayor and six Council members. The Mayor and members of the Council serve as representatives of the City when meeting with other local governments and agencies.

The Mayor and Council are elected on a non-partisan basis for four-year terms. The City has a representative from each of the four wards and two at-large members each are covering two wards. The terms of office are staggered at two-year intervals allowing the election of three Council members every two years.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
PERSONAL SERVICES			
4,982	5,107	5,230	5,230
391	384	408	408
2,246	2,340	2,480	2,480
1,025	1,048	1,098	1,098
15	16	17	17
31	5	5	5
125	109	105	105
8,815	9,009	9,343	9,343
MATERIALS AND SERVICES			
1,012	994	1,000	1,300
30			
84	15,751	500	500
45	685	300	300
494	2,062	2,100	1,600
	256	250	250
5,331	5,624	6,000	6,200
137	155	150	150
	157		
7,133	25,684	10,300	10,300
15,948	34,693	19,643	19,643

MAYOR & COUNCIL

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Secretary (0.1)	5,292	5,292	5,292
FICA	413	413	413
Health/Dental/Life Insurance	2,578	2,578	2,578
Retirement	1,111	1,111	1,111
Workmans Compensation Ins	17	17	17
Unemployment	5	5	5
Longevity Bonus	106	106	106
PERSONAL SERVICES	9,522	9,522	9,522
Supplies	1,300	1,300	1,300
Minor Equipment			
Professional/Contractual Services	5,500	5,500	5,500
Printing	300	300	300
Postage & Freight	800	800	800
Advertising/Legal Notices	300	300	300
Travel & Meeting	6,000	6,000	6,000
Dues & Memberships	200	200	200
Training	300	300	300
MATERIALS AND SERVICES	14,700	14,700	14,700
TOTAL MAYOR & COUNCIL	24,222	24,222	24,222

GENERAL

CITY ATTORNEY

This department provides for the activities of the City Attorney. The City Attorney provides legal advice to Council and Staff, provides legal representation in some City court matters, and provides legal advice for employee contract negotiations.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
MATERIALS AND SERVICES			
220	440	450	450
		1,000	1,000
38,019	38,954	40,000	40,000
788	1,590	1,500	1,500
75	75	75	75
<u>39,102</u>	<u>41,059</u>	<u>43,025</u>	<u>43,025</u>
<u>39,102</u>	<u>41,059</u>	<u>43,025</u>	<u>43,025</u>

CITY ATTORNEY

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Publications	450	450	450
Legal Services	1,000	1,000	1,000
Professional/Contractual Services	40,000	40,000	40,000
Travel & Meeting	1,500	1,500	1,500
Dues & Memberships	75	75	75
MATERIALS AND SERVICES	<u>43,025</u>	<u>43,025</u>	<u>43,025</u>
TOTAL CITY ATTORNEY	<u>43,025</u>	<u>43,025</u>	<u>43,025</u>

GENERAL

BUSINESS OFFICE

The Administration and Finance Departments have been combined into one department. All administrative and financial activities including: utility billing and collection, accounts payable, accounts receivable, payroll, data processing, assessment management, business licenses, financial planning, investing and cash management as well as human resources, contract administration, risk management, and department supervision are handled by this office. In addition, the Business Office oversees all budgetary responsibilities and audit functions.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

BUSINESS OFFICE

Historical Data				Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016				
PERSONAL SERVICES							
107,856	110,556	113,208	113,208	City Manager	114,564	114,564	114,564
		37,998	37,998	Assistant City Manager	72,088	72,088	72,088
18,775	19,200	19,200	13,800	Director of Human Resources			
	8,182	8,378	8,378	Planning Director (0.1)			
44,842	45,965	47,066	47,066	Administrative Assistant (0.9)	47,628	47,628	47,628
95,154	95,545	106,481	106,481	Office Personnel (2.3)	108,491	108,491	108,491
21,041	21,580	26,548	26,548	FICA	27,153	27,153	27,153
66,798	64,898	74,180	74,180	Health/Dental/Life Insurance	86,619	86,619	86,619
50,980	53,157	57,779	57,779	Retirement	67,099	67,099	67,099
781	838	1,027	1,027	Workmans Compensation Ins	1,026	1,026	1,026
1,659	276	341	341	Unemployment	348	348	348
15,555		600	5,300	Overtime	600	600	600
1,121	4,056	7,748	7,748	Longevity Bonus	4,754	4,754	4,754
424,562	424,253	500,554	499,854	PERSONAL SERVICES	530,370	530,370	530,370
MATERIALS AND SERVICES							
			100	Publications	100	100	100
1,767	1,855	1,750	2,350	Supplies	2,100	2,100	2,100
2,305	289	1,900	1,900	Minor Equipment	1,900	1,900	1,900
		100	100	Equipment Maintenance			
1,043	1,091	1,300	1,300	Telephone	1,300	1,300	1,300
140	16	100	100	Professional/Contractual Services	100	100	100
1,977	2,107	2,000	2,000	Postage & Freight	2,200	2,200	2,200
1,673	2,028	2,000	2,000	Travel & Meeting	2,400	2,400	2,400
442	489	550	550	Dues & Memberships	1,000	1,000	1,000
		300	300	Training	500	500	500
9,347	7,875	10,000	10,700	MATERIALS AND SERVICES	11,600	11,600	11,600
433,909	432,128	510,554	510,554	TOTAL BUSINESS OFFICE	541,970	541,970	541,970

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GENERAL

LIBRARY

This department provides for the operation of the Seaside Public Library. The Library provides an outstanding cultural, informational, and recreational resource to the residents of the City and neighboring South County areas. Circulation per capita annually ranks this library among the top ten public libraries in the State of Oregon. There are currently approximately 3200 registered library patrons.

EXPENDITURES

Library Purchases

Includes all books, periodicals, reference materials and audio/video purchases for the entire collection.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

LIBRARY

Historical Data					Proposed	Committee	Adopted
Actual	Actual	Original	Adjusted		Budget	Budget	Budget
2013/2014	2014/2015	2015/2016	2015/2016	Description Of Accounts	2016/2017	2016/2017	2016/2017
PERSONAL SERVICES							
65,558	70,558	78,215	78,215	Library Director	83,112	83,112	83,112
49,552	53,592	57,568	57,568	Technical Services Supervisor	59,664	59,664	59,664
151,162	154,660	162,319	162,319	Circulation (3 3/4)	169,029	169,029	169,029
30,877	29,224	32,400	32,400	Lbrary Aides (P/T)	34,860	34,860	34,860
22,529	23,205	25,456	25,456	FICA	26,694	26,694	26,694
42,885	52,644	57,793	57,793	Health/Dental/Life Insurance	60,236	60,236	60,236
51,340	55,118	59,864	59,864	Retirement	65,373	65,373	65,373
940	985	1,027	1,027	Workmans Compensation Ins	1,069	1,069	1,069
1,767	303	332	332	Unemployment	349	349	349
1,032	2,179	1,200	1,200	Overtime	1,200	1,200	1,200
1,007	1,067	1,061	1,061	Longevity Bonus	1,082	1,082	1,082
418,649	443,535	477,235	477,235	PERSONAL SERVICES	502,668	502,668	502,668
MATERIALS AND SERVICES							
12,862	16,080	15,600	15,600	Supplies	15,500	15,500	15,500
14,409	7,132	7,800	9,800	Minor Equipment	8,000	8,000	8,000
241	1,031	1,000	1,000	Equipment Maintenance	1,000	1,000	1,000
8,202	8,447	8,700	8,700	Grounds Maintenance	8,700	8,700	8,700
10,124	4,385	2,000	5,100	Building Maintenance	3,000	3,000	3,000
3,822	3,371	9,300	2,700	Maintenance Contracts	4,200	4,200	4,200
2,065	2,299	2,800	2,800	Telephone	2,600	2,600	2,600
12,529	13,435	16,000	16,000	Electricity	16,000	16,000	16,000
4,163	3,461	7,000	7,000	Heating Fuel	7,000	7,000	7,000
39,433	39,139	38,000	38,000	Professional/Contractual Services	43,000	43,000	43,000
7,500	7,500	8,000	8,000	Computer Services	8,000	8,000	8,000
507	214	600	600	Printing	500	500	500
2,056	1,708	1,500	1,500	Postage & Freight	1,500	1,500	1,500
135	352	150	150	Advertising/Legal Notices	150	150	150
45	219	360	360	Credit Card Discount	350	350	350
1,316	1,219	900	2,400	Travel & Meeting	1,000	1,000	1,000
330	360	360	360	Dues & Memberships	365	365	365
60	230	300	300	Training	450	450	450
126	94	150	150	Bad Debt			
35				Cash Over & Short			
119,960	110,676	120,520	120,520	MATERIALS AND SERVICES	121,315	121,315	121,315

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
CAPITAL OUTLAY			
26,576	42,203	36,000	36,000
26,576	42,203	36,000	36,000
565,185	596,414	633,755	633,755

LIBRARY

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Library Purchases	36,000	36,000	36,000
CAPITAL OUTLAY	36,000	36,000	36,000
TOTAL LIBRARY	659,983	659,983	659,983

GENERAL

COMMUNITY CENTER

This department provides for the operation of the Community Center. Management of the Community Center is provided by Sunset Empire Park & Recreation District on a contractual basis.

Sunset Empire Park & Recreation District provides an individual approved by the City to carry out required duties. Duties include: 1) scheduling use of the facilities, 2) scheduling staff, 3) overseeing building maintenance and janitorial services, 4) coordinating activities such as food distributions, blood pressure clinics, and educational programs.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
MATERIALS AND SERVICES			
3,370	2,622	4,000	4,000
	235	400	1,900
	349	500	500
834	2,276	4,000	2,500
268	878	300	300
6,093	6,501	6,500	6,500
4,803	4,563	5,000	5,000
20,402	27,915	30,000	40,000
1,047	967	1,100	1,100
<u>36,817</u>	<u>46,306</u>	<u>51,800</u>	<u>61,800</u>
<u>36,817</u>	<u>46,306</u>	<u>51,800</u>	<u>61,800</u>

COMMUNITY CENTER

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Supplies	4,000	4,000	4,000
Minor Equipment	400	400	400
Equipment Maintenance	500	500	500
Building Maintenance	4,000	4,000	4,000
Maintenance Contracts	300	300	300
Electricity	7,200	7,200	7,200
Heating Fuel	5,000	5,000	5,000
Professional/Contractual Services	30,000	30,000	30,000
Rentals & Leases	1,100	1,100	1,100
MATERIALS AND SERVICES	<u>52,500</u>	<u>52,500</u>	<u>52,500</u>
TOTAL COMMUNITY CENTER	<u>52,500</u>	<u>52,500</u>	<u>52,500</u>

GENERAL

NON - DEPARTMENTAL

This department provides for the expenses benefiting all departments, and those that do not apply to any specific department. Such items include: 1) the maintenance of the equipment, building, and grounds of City Hall, 2) the operation of City Hall, 3) the audit costs associated with the General operation of the City, 4) the insurance costs associated with the General operation of the City, 5) the financial support of local groups and organizations as deemed appropriate by the Budget Committee.

Important Budget Items

Maintenance Contracts

This line includes the maintenance on computer software and hardware, maintenance on the City Hall copier, and maintenance on the postage machine.

Professional/Contractual Services

This line pays for computer upgrades, computer form design, spring break activities, unemployment claim management, Safety Committee Programs, and retirement claim management services.

Contributions and Donations

Each year the Budget Committee receives requests for funding from community based groups. Contributions are made from this budget line item.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
MATERIALS AND SERVICES			
39	40	40	40
5,580	7,342	8,500	8,500
243			
4,854	5,529	5,600	5,600
625	1,688	1,000	1,000
22,921	22,482	23,000	25,600
8,131	8,945	8,700	8,700
1,838	1,826	2,000	2,400
29,705	98,554	25,000	22,000
37,511	42,528	35,000	32,800
13,500	13,500	13,500	13,500
11,612	10,732	11,000	11,000
63,706	70,886	73,000	75,200
1,136	1,933	500	500
8,200	7,688	8,500	8,500
4,079	2,252	2,500	2,500
50			
6,113	6,148	6,200	6,200
38,000	27,000	27,000	27,000
1			
257,844	329,073	251,040	251,040
CAPITAL OUTLAY			
8,231	8,231	8,250	8,250
	110,000		
8,231	118,231	8,250	8,250
SPECIAL PAYMENTS			
	425		1,000
0	425	0	1,000
DEBT SERVICE			
120,000	120,000	125,000	125,000
147,181	144,781	141,706	141,706
267,181	264,781	266,706	266,706

NON-DEPARTMENTAL - GENERAL

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Publications			
Supplies	8,500	8,500	8,500
Minor Equipment			
Grounds Maintenance	6,500	6,500	6,500
Building Maintenance	1,500	1,500	1,500
Maintenance Contracts	26,000	26,000	26,000
Electricity	8,700	8,700	8,700
Heating Fuel	2,250	2,250	2,250
Legal Services	35,000	35,000	35,000
Professional/Contractual Services	30,000	30,000	30,000
Computer Services	15,000	15,000	15,000
Audit	10,000	10,000	10,000
Insurance	76,000	76,000	76,000
Printing	1,500	1,500	1,500
Rentals & Leases	8,500	8,500	8,500
Advertising/Legal Notices	2,700	2,700	2,700
Travel & Meeting			
Dues & Memberships	6,200	6,200	6,200
Contributions and Donations	27,000	35,000	35,000
Cash Over & Short			
MATERIALS AND SERVICES	265,350	273,350	273,350
Equipment - Lease/Purchase			
Buildings			
CAPITAL OUTLAY	0	0	0
Grant Disbursements	550	550	550
SPECIAL PAYMENTS	550	550	550
Bond Principal	130,000	130,000	130,000
Bond Interest	137,881	137,881	137,881
DEBT SERVICE	267,881	267,881	267,881

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
INTERFUND TRANSFERS			
3,073,331	3,163,114	3,276,782	3,276,782
	150,000	75,000	75,000
<u>6,500</u>	<u>5,235</u>	<u>5,500</u>	<u>8,000</u>
3,079,831	3,318,349	3,357,282	3,359,782
CONTINGENCY			
		<u>50,000</u>	<u>36,500</u>
0	0	50,000	36,500
ENDING FUND BALANCE			
<u>550,795</u>	<u>281,160</u>	<u>356,595</u>	<u>356,595</u>
<u>550,795</u>	<u>281,160</u>	<u>356,595</u>	<u>356,595</u>
<u>4,163,882</u>	<u>4,312,019</u>	<u>4,289,873</u>	<u>4,279,873</u>
<u>5,254,843</u>	<u>5,462,619</u>	<u>5,548,650</u>	<u>5,548,650</u>

NON-DEPARTMENTAL - GENERAL

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Transfer - Public Safety	3,322,770	3,322,770	3,322,770
Transfer - Community Development			
Transfer - Economic Development	<u>7,800</u>	<u>7,800</u>	<u>7,800</u>
INTERFUND TRANSFERS	3,330,570	3,330,570	3,330,570
Contingency	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
CONTINGENCY	100,000	100,000	100,000
Ending Fund Balance	<u>505,857</u>	<u>497,857</u>	<u>497,857</u>
ENDING FUND BALANCE	<u>505,857</u>	<u>497,857</u>	<u>497,857</u>
TOTAL NON-DEPARTMENTAL	<u>4,470,208</u>	<u>4,470,208</u>	<u>4,470,208</u>
TOTAL GENERAL	<u>5,791,908</u>	<u>5,791,908</u>	<u>5,791,908</u>

PUBLIC SAFETY

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the Municipal Court, Police Department, Lifeguard Program, and Fire Department.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2016 to 06/30/2017

RESOURCES

Historical Data					Proposed	Committee	Adopted
Actual	Actual	Original	Adjusted	Description Of Accounts	Budget	Budget	Budget
2013/2014	2014/2015	Budget	Budget		2016/2017	2016/2017	2016/2017
2015/2016	2015/2016						
207,262	361,418	555,986	654,780	Beginning Fund Balance	776,096	776,096	776,096
587,472	679,340	629,748	747,495	Transfer - Room Tax	718,200	718,200	718,200
3,073,331	3,163,114	3,276,782	3,276,782	Transfer - General	3,322,770	3,322,770	3,322,770
88,693	89,330	95,000	94,934	Tax Levy	95,000	95,000	95,000
		(7,600)	(7,595)	Estimated Taxes Not To Be Rec'd	(7,600)	(7,600)	(7,600)
3,268	3,128	3,300	3,300	Delinquent Taxes	3,000	3,000	3,000
250	57	50	50	Tax Offsets	50	50	50
2,746	3,314	3,100	3,100	Interest On Investments	3,500	3,500	3,500
838	798	800	800	Interest On Tax Receipts	800	800	800
2,546	1,964	2,200	2,200	Dog Licenses	2,400	2,400	2,400
23,943				Lifeguards			
91,823	94,500	115,000	95,000	Liquor Taxes	98,500	98,500	98,500
83,277	86,245	98,500	85,500	State Revenue Sharing	80,300	80,300	80,300
70,466	2,973			COPS Grant			
	2,625		32,500	State Fire Grant			
3,875	19,058	5,000	5,000	Police Grants	5,000	5,000	5,000
34,498	35,462	35,000	35,000	Rural Fire Protection	37,000	37,000	37,000
74,824	83,830	86,000	86,000	Dispatch Service	86,787	86,787	86,787
211,002	199,918	210,000	158,000	Fines & Forfeitures	185,000	185,000	185,000
3,315	11,077	12,000	9,000	Parking Tickets	10,000	10,000	10,000
550	500	400	400	False Alarms	400	400	400
10,356	3,818	5,000	6,000	Insurance Reimbursement	5,000	5,000	5,000
26,805	24,479	26,500	33,000	Rental or Sale of City Property	30,000	30,000	30,000
17,655	15,589	17,500	15,000	Miscellaneous - Police	15,000	15,000	15,000
17,845	19,918	12,000	12,000	Miscellaneous	12,000	12,000	12,000
1,282	750	500	497	Donations	700	700	700
<u>4,637,922</u>	<u>4,903,205</u>	<u>5,182,766</u>	<u>5,348,743</u>	TOTAL RESOURCES	<u>5,479,903</u>	<u>5,479,903</u>	<u>5,479,903</u>

PUBLIC SAFETY

MUNICIPAL COURT

This department provides for the activities of the Municipal Court. The Court handles citations issued by the Seaside Police Department for traffic, parking, code violations and misdemeanor crimes. The court procedures are administered by Municipal Judge Ronald Woltjer, who is an attorney licensed to practice in Oregon. Court sessions are now held on Monday and Wednesday afternoons. Jury trials are scheduled as needed.

Important Budget Items

Legal Services

This pays for court appointed attorneys.

Professional/Contractual Services

A portion of all fines collected goes to other governmental agencies (i.e. state and county)

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

MUNICIPAL COURT

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
PERSONAL SERVICES			
34,446	43,053	51,030	51,030
4,746	3,207	4,048	4,048
9,652	6,893	4,072	4,072
7,110	8,252	10,716	10,716
105	141	138	138
368	41	53	53
	240		480
29,166	16	1,200	720
500	711	265	265
86,093	62,554	71,522	71,522
MATERIALS AND SERVICES			
1,816	1,119	1,400	1,400
825	1,324	200	200
1,043	1,091	1,200	1,200
2,812	5,144	4,000	6,000
134,014	83,573	80,000	78,000
1,500	1,500	1,500	1,500
1,035	176	600	600
1,049	665	900	900
	25		
578	740	800	800
	482	600	600
145	50	200	200
	350	200	200
144,817	96,239	91,600	91,600
230,910	158,793	163,122	163,122

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Municipal Judge			
Court Clerk	53,687	53,687	53,687
FICA	4,301	4,301	4,301
Health/Dental/Life Insurance	3,793	3,793	3,793
Retirement	11,274	11,274	11,274
Workmans Compensation Ins	145	145	145
Unemployment	56	56	56
Insurance Split	420	420	420
Overtime	1,200	1,200	1,200
Longevity Bonus	456	456	456
PERSONAL SERVICES	75,332	75,332	75,332
Supplies	1,400	1,400	1,400
Minor Equipment	200	200	200
Telephone	1,200	1,200	1,200
Legal Services	6,000	6,000	6,000
Professional/Contractual Services	80,000	80,000	80,000
Computer Services	1,700	1,700	1,700
Printing	600	600	600
Postage & Freight	800	800	800
Advertising/Legal Notices			
Credit Card Discount	800	800	800
Travel & Meeting	700	700	700
Dues & Memberships	100	100	100
Training	350	350	350
Cash Over & Short			
MATERIALS AND SERVICES	93,850	93,850	93,850
TOTAL MUNICIPAL COURT	169,182	169,182	169,182

PUBLIC SAFETY

POLICE

This budget provides funding for equipment and the activities of the Police Department. There are nineteen officers, eight dispatchers, and a Community Service Officer position serving Seaside. In addition to serving a permanent population of 6,500 and a summer weekend population ranging from 15,000 to 20,000, the Department must deal with several major events throughout the year.

The Department also provides dispatch services for three municipal police agencies, seven fire departments and the City of Seaside Public Works Department.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

POLICE

Historical Data					Proposed Budget	Committee Budget	Adopted Budget
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016	Description Of Accounts	2016/2017	2016/2017	2016/2017
PERSONAL SERVICES							
96,488	99,702	100,430	105,452	Police Chief	108,480	108,480	108,480
87,216	65,671	89,678	69,600	Lieutenant	77,472	77,472	77,472
285,550	289,108	303,860	270,923	Sergeants (4)	299,455	299,455	299,455
662,805	718,628	779,399	690,153	Police Officers (13)	740,908	740,908	740,908
46,363	37,725	51,396	51,396	Community Service Officer	53,196	53,196	53,196
74,152	78,492	69,684	90,684	Communications Manager	69,144	69,144	69,144
240,751	234,813	276,249	276,249	Dispatchers/Clerk (5.95)	292,457	292,457	292,457
138,084	141,105	154,670	154,670	FICA	148,800	148,800	148,800
404,305	328,067	447,252	411,953	Health/Dental/Life Insurance	475,441	475,441	475,441
287,444	279,119	337,842	280,842	Retirement	318,324	318,324	318,324
50,969	50,888	57,205	57,205	Workmans Compensation Ins	53,070	53,070	53,070
10,795	1,837	1,991	1,991	Unemployment	1,918	1,918	1,918
78,299	78,759	84,397	84,397	Incentive	76,732	76,732	76,732
1,795	1,255	1,200	1,200	Insurance Split			
3,600	1,200			Travel Allowance			
198,805	235,890	233,302	369,302	Overtime	250,000	250,000	250,000
5,527	5,290	4,980	5,230	Longevity Bonus			
28,684				Fitness Pay			
6,000	6,000	6,000	6,000	On Call Pay	6,000	6,000	6,000
2,707,632	2,653,549	2,999,535	2,927,247	PERSONAL SERVICES	2,971,397	2,971,397	2,971,397
MATERIALS AND SERVICES							
507	549	500	500	Publications	500	500	500
23,042	21,087	25,000	25,000	Supplies	25,000	25,000	25,000
41,664	24,225	25,000	33,000	Minor Equipment	30,000	30,000	30,000
34,820	30,081	40,000	40,000	Gas/Diesel/Oil	35,000	35,000	35,000
7,495	8,868	10,000	10,000	Clothing	10,000	10,000	10,000
23,233	18,009	22,000	22,000	Equipment Maintenance	22,000	22,000	22,000
2,538	2,614	2,700	2,700	Grounds Maintenance	2,700	2,700	2,700
917	2,107	5,000	5,000	Building Maintenance	5,000	5,000	5,000
20,917	26,697	28,500	28,500	Maintenance Contracts	27,000	27,000	27,000
11,713	12,059	12,000	12,000	Telephone	12,500	12,500	12,500
15,420	15,002	16,000	16,000	Electricity	16,000	16,000	16,000
1,856	1,722	2,000	2,000	Heating Fuel	2,000	2,000	2,000

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

POLICE

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
26,906	1,296	7,500	27,500
59,565	78,901	60,000	104,018
19,500	19,500	22,000	22,000
3,113	2,015	3,000	3,000
2,204	1,728	2,500	2,500
9,675	10,136	12,000	12,000
291	865	500	500
19	446	600	600
9,901	8,860	10,000	10,000
945	720	1,500	1,500
920	1,295	2,500	2,500
17,328	10,687	25,000	25,000
	(40)		
334,489	299,429	335,800	407,818
CAPITAL OUTLAY			
51,321	78,955	42,000	42,000
11,204	9,750	11,000	19,000
2,844			
65,369	88,705	53,000	61,000
3,107,490	3,041,683	3,388,335	3,396,065

Description Of Accounts
Legal Services
Professional/Contractual Services
Computer Services
Insurance
Printing
Postage & Freight
Rentals & Leases
Advertising/Legal Notices
Credit Card Discount
Travel & Meeting
Dues & Memberships
Overtime Meals
Training
Cash Over & Short
MATERIALS AND SERVICES
Equipment
Buildings
Infrastructure
CAPITAL OUTLAY
TOTAL POLICE

Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
5,500	5,500	5,500
75,000	75,000	75,000
22,000	22,000	22,000
3,000	3,000	3,000
2,500	2,500	2,500
11,000	11,000	11,000
750	750	750
400	400	400
12,000	12,000	12,000
1,500	1,500	1,500
2,500	2,500	2,500
25,000	25,000	25,000
348,850	348,850	348,850
55,000	55,000	55,000
10,000	10,000	10,000
65,000	65,000	65,000
3,385,247	3,385,247	3,385,247

PUBLIC SAFETY

LIFEGUARDS

This department provides for the activities of Beach Lifeguards. The lifeguard program is supervised and managed by the Fire Department; lifeguards are seasonal employees managing the beach typically between Memorial Day and Labor Day.

The mission of the Seaside Fire & Rescue Beach Lifeguards is to provide highly trained, professional lifesaving response and service to the public while being ambassadors of the City of Seaside to visitors on the beach.

Common lifeguard duties include: Safety prevention and awareness of ocean conditions, assist with missing or lost persons, provide beach cleanup, initial response to medical emergencies on the beach and promenade, assist beach patrons in distress back to shore, perform lifesaving rescues of persons in imminent danger by means of rescue boards or swimming, and act as an information resource to the public.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
PERSONAL SERVICES			
23,827	26,331	35,000	33,000
1,823	2,018	2,678	2,678
870	931	1,217	1,217
143	26	35	35
	48		
			2,000
<u>26,663</u>	<u>29,354</u>	<u>38,930</u>	<u>38,930</u>
MATERIALS AND SERVICES			
812	887	500	500
3,542	3,603	2,500	2,500
1,023	1,020	1,300	1,000
398	137	500	500
1,410	623	500	500
		150	150
	122	100	400
<u>318</u>	<u>235</u>	<u>200</u>	<u>200</u>
<u>7,503</u>	<u>6,627</u>	<u>5,750</u>	<u>5,750</u>
<u>34,166</u>	<u>35,981</u>	<u>44,680</u>	<u>44,680</u>

LIFEGUARDS

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Lifeguards	35,000	35,000	35,000
FICA	2,678	2,678	2,678
Workmans Compensation Ins	1,217	1,217	1,217
Unemployment	35	35	35
Incentive Pay			
Overtime			
PERSONAL SERVICES	<u>38,930</u>	<u>38,930</u>	<u>38,930</u>
Supplies	550	550	550
Minor Equipment	2,500	2,500	2,500
Gas/Diesel/Oil	1,100	1,100	1,100
Clothing	500	500	500
Equipment Maintenance	500	500	500
Professional/Contractual Services	150	150	150
Advertising/Legal Notices	150	150	150
Training	300	300	300
MATERIALS AND SERVICES	<u>5,750</u>	<u>5,750</u>	<u>5,750</u>
TOTAL LIFEGUARDS	<u>44,680</u>	<u>44,680</u>	<u>44,680</u>

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PUBLIC SAFETY

FIRE

This department provides for the operation of Seaside Fire & Rescue. The City has been very fortunate to have such a fine program for so many years. The department has a full complement of volunteers and three full-time positions; Chief, Division Chief of Prevention, Captain of Training/Safety and a part time secretary. In addition, the department also has three live-in interns. The City has been very fortunate to have a full complement of volunteer firefighters and emergency medical technicians. The department is responsible for around the clock emergency medical services, rescue, fire suppression, prevention, training, lifeguards, and the Citizens Emergency Response Team (CERT). The department is part of a county-wide mutual aid system for fire response.

The priorities for Seaside Fire & Rescue are: Life safety, incident stabilization, and property conservation. The above programs and priorities can be accomplished with a sufficient budget to train personnel, buy and maintain equipment, and have a station in which to train and house all equipment and apparatus.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

FIRE

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
PERSONAL SERVICES			
76,890	82,752	90,174	90,174
65,931	69,516	71,112	71,112
46,242	50,010	58,500	58,500
12,335	12,500	15,000	18,500
16,778	18,487	20,448	20,448
25,442	27,021	30,437	45,400
38,208	40,249	46,155	46,155
11,850	11,478	16,037	16,037
1,316	242	259	259
1,080	1,080	1,620	1,620
19,823	31,166	23,000	38,000
315,895	344,501	372,742	406,205

MATERIALS AND SERVICES

88			
9,802	13,838	10,000	10,000
26,294	39,443	25,000	30,000
14,541	10,280	18,000	9,500
124,377	114,620	125,000	115,037
17,300	28,276	25,000	25,000
8,055	52,973	10,000	10,000
766	552	1,000	1,000
933	1,139	1,500	1,500
3,367	3,148	4,000	4,000
1,620	1,365	2,000	2,000
15,408	19,317	20,000	20,000
4,500	4,500	5,000	5,000
2,197	2,617	2,700	2,700
707	570	700	700
168	183	300	300
84	84	150	150
451	163	400	400
9,637	4,696	10,000	10,000
565	295	750	750
9,150	9,952	24,000	24,000
250,010	308,011	285,500	272,037

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Fire Chief	93,480	93,480	93,480
Division Chiefs	136,764	136,764	136,764
Training Officer			
Secretary (Part Time)	15,000	15,000	15,000
FICA	21,943	21,943	21,943
Health/Dental/Life Insurance	51,980	51,980	51,980
Retirement	48,351	48,351	48,351
Workmans Compensation Ins	16,386	16,386	16,386
Unemployment	270	270	270
Incentive Pay	1,620	1,620	1,620
Overtime	23,000	23,000	23,000
PERSONAL SERVICES	408,794	408,794	408,794
Publications			
Supplies	13,000	13,000	13,000
Minor Equipment	30,000	30,000	30,000
Gas/Diesel/Oil	15,000	15,000	15,000
Clothing	125,000	125,000	125,000
Equipment Maintenance	25,000	25,000	25,000
Building Maintenance	15,000	15,000	15,000
Maintenance Contracts	1,000	1,000	1,000
Telephone	2,000	2,000	2,000
Electricity	4,000	4,000	4,000
Heating Fuel	2,000	2,000	2,000
Professional/Contractual Services	25,000	25,000	25,000
Computer Services	6,000	6,000	6,000
Insurance	3,000	3,000	3,000
Printing	700	700	700
Postage & Freight	300	300	300
Rentals & Leases	150	150	150
Advertising/Legal Notices	400	400	400
Travel & Meeting	10,000	10,000	10,000
Dues & Memberships	750	750	750
Training	24,000	24,000	24,000
MATERIALS AND SERVICES	302,300	302,300	302,300

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

FIRE

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
CAPITAL OUTLAY			
	339		20,500
0	339	0	20,500
565,905	652,851	658,242	698,742

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Equipment	20,000	20,000	20,000
CAPITAL OUTLAY	20,000	20,000	20,000
TOTAL FIRE	731,094	731,094	731,094

PUBLIC SAFETY

NON - DEPARTMENTAL

This department provides for the expenses that benefit all public safety departments, and those which do not apply to any specific department.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
MATERIALS AND SERVICES			
	18,000	26,000	26,000
468	330	500	500
468	18,330	26,500	26,500
INTERFUND TRANSFERS			
337,565	340,790	354,505	354,505
337,565	340,790	354,505	354,505
CONTINGENCY			
		100,000	100,000
0	0	100,000	100,000
ENDING FUND BALANCE			
361,418	654,777	447,382	565,129
361,418	654,777	447,382	565,129
699,451	1,013,897	928,387	1,046,134
4,637,922	4,903,205	5,182,766	5,348,743

NON-DEPARTMENTAL - PUBLIC SAFETY

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Contributions and Donations	26,000	29,500	29,500
Interest	500	500	500
MATERIALS AND SERVICES	26,500	30,000	30,000
Admin Costs - G/F Services	351,687	351,687	351,687
INTERFUND TRANSFERS	351,687	351,687	351,687
Contingency	200,000	200,000	200,000
CONTINGENCY	200,000	200,000	200,000
Ending Fund Balance	571,513	568,013	568,013
ENDING FUND BALANCE	571,513	568,013	568,013
TOTAL NON-DEPARTMENTAL	1,149,700	1,149,700	1,149,700
TOTAL PUBLIC SAFETY	5,479,903	5,479,903	5,479,903

COMMUNITY DEVELOPMENT

The purpose of this fund is to account for the revenues and expenditures associated with the Planning and Building Departments

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
 BUDGET YEAR 07/01/2016 to 06/30/2017

RESOURCES

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016		Budget 2016/2017	Budget 2016/2017	Budget 2016/2017
7,362	24,140	15,597	56,528	Beginning Fund Balance	54,243	54,243	54,243
100,000	100,000	100,000	100,000	Transfer - Business Licenses	100,000	100,000	100,000
	150,000	75,000	75,000	Transfer - General			
			300	Interest On Investments	300	300	300
83,310	75,653	67,000	84,000	Building and Heating Permits	80,000	80,000	80,000
20,832	22,425	20,000	24,000	Mechanical Permits	22,000	22,000	22,000
23,221	23,292	18,000	24,000	Plumbing Permits	20,000	20,000	20,000
75,205	56,229	47,000	57,000	Plan Review Fees	53,500	53,500	53,500
29,561	29,325	27,000	32,000	Planning	29,000	29,000	29,000
5,400	10,400	5,400	2,700	LCDC Planning Grant	2,700	2,700	2,700
36,496	106,688	95,000	114,000	Cannon Beach Service Fees	103,000	103,000	103,000
	5,000		5,000	Fines & Forfeitures			
	118			Insurance Reimbursement			
1,275	604	500	1,500	Miscellaneous	500	500	500
333,379	150,000	60,000		Interfund Loan - Systems Dev (Water)			
<u>716,041</u>	<u>753,874</u>	<u>530,497</u>	<u>576,028</u>	TOTAL RESOURCES	<u>465,243</u>	<u>465,243</u>	<u>465,243</u>

COMMUNITY DEVELOPMENT

PLANNING

This department provides for the activities associated with the Planning Department. This department provides staff support to the Planning Commission, serving as liaison between the Commission, and the City Council and the public. The Department prepares all reports and findings to support land use decisions. Planning is also responsible for administering the Comprehensive Plan.

The Planning Department consists of the Planning Director and a Secretary shared with the Building Department and Public Works.

The duties of the Planning Department include dealing with the public and potential developers on land use and zoning issues. The Planning Director is also the staff person for the Planning Commission and the Landmarks Commission. The Department provides information on emergency preparedness and takes an active role in public outreach efforts intended to raise public awareness of natural hazards.

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

PLANNING

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016		Budget 2016/2017	Budget 2016/2017	Budget 2016/2017
PERSONAL SERVICES							
79,824	65,453	67,027	67,027	Planning Director (0.80) > (0.90)	76,313	76,313	76,313
15,584	16,053	16,423	16,423	Secretary (0.325)	16,751	16,751	16,751
7,150	6,059	6,430	6,430	FICA	7,165	7,165	7,165
24,159	21,465	21,529	21,529	Health/Dental/Life Insurance	24,270	24,270	24,270
19,629	16,683	17,525	17,525	Retirement	19,543	19,543	19,543
554	218	254	254	Workmans Compensation Ins	279	279	279
561	79	84	84	Unemployment	94	94	94
		600	600	Overtime	600	600	600
147,461	126,010	129,872	129,872	PERSONAL SERVICES	145,015	145,015	145,015
MATERIALS AND SERVICES							
1,929	1,536	1,800	1,800	Supplies	1,800	1,800	1,800
381	170	200	200	Minor Equipment	200	200	200
		100	100	Building Maintenance	100	100	100
1,137	1,225	1,300	1,300	Telephone	1,300	1,300	1,300
542	446	550	550	Electricity	500	500	500
139	111	150	150	Heating Fuel	150	150	150
10,008	8,869	10,000	25,000	Professional/Contractual Services	19,500	19,500	19,500
1,500	1,500	1,500	1,500	Computer Services	1,600	1,600	1,600
126	43	200	200	Printing	200	200	200
2,015	1,889	2,000	2,000	Postage & Freight	2,000	2,000	2,000
596	596	750	750	Rentals & Leases	700	700	700
2,104	1,972	2,000	2,000	Advertising/Legal Notices	2,000	2,000	2,000
619	606	750	750	Travel & Meeting	750	750	750
5,460	5,540	5,500	5,500	Dues & Memberships	5,600	5,600	5,600
		200	200	Training	300	300	300
26,556	24,503	27,000	42,000	MATERIALS AND SERVICES	36,700	36,700	36,700
174,017	150,513	156,872	171,872	TOTAL PLANNING	181,715	181,715	181,715

COMMUNITY DEVELOPMENT

BUILDING AND CODE ENFORCEMENT

In addition to monitoring compliance with many of our local city ordinances, the City of Seaside Building Department manages and operates a full service building inspection and plan review program on behalf of the State of Oregon. This program provides a service to the community that includes expedited plan reviews, timely inspections, and superior “one on one” service through our local office. During the last three years, the City has issued on a yearly average, over 400 permits.

This year, the City of Seaside has contracted with the City of Cannon Beach to provide building inspection services. The Building Official spends Tuesdays and Thursdays working in Cannon Beach.

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
PERSONAL SERVICES			
81,324	85,392	87,972	87,972
15,584	16,052	16,423	16,423
7,290	7,573	8,032	8,032
21,157	22,008	22,059	22,059
19,937	20,351	21,923	21,923
1,670	1,332	1,537	1,537
572	99	105	105
		600	600
<u>147,534</u>	<u>152,807</u>	<u>158,651</u>	<u>158,651</u>
MATERIALS AND SERVICES			
430	281	500	500
1,790	1,914	1,900	2,500
428	239	200	2,700
1,025	660	1,200	1,200
243		100	500
		100	100
1,989	1,964	2,300	2,300
542	446	550	550
139	111	150	150
19,446	18,721	19,522	21,553
1,500	1,500	1,500	1,500
292	220	200	200
356	333	400	400
596	596	700	700
152			
1,268	1,013	1,000	3,000
231	513	800	800
530	460	550	550
	83	700	700
<u>30,957</u>	<u>29,054</u>	<u>32,372</u>	<u>39,903</u>
<u>178,491</u>	<u>181,861</u>	<u>191,023</u>	<u>198,554</u>

BUILDING

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Building Official	89,028	89,028	89,028
Secretary (0.325)	16,751	16,751	16,751
FICA	8,478	8,478	8,478
Health/Dental/Life Insurance	22,950	22,950	22,950
Retirement	22,214	22,214	22,214
Workmans Compensation Ins	1,629	1,629	1,629
Unemployment	111	111	111
Overtime	600	600	600
Longevity Bonus	4,451	4,451	4,451
PERSONAL SERVICES	<u>166,212</u>	<u>166,212</u>	<u>166,212</u>
Publications	500	500	500
Supplies	2,100	2,100	2,100
Minor Equipment	300	300	300
Gas/Diesel/Oil	1,000	1,000	1,000
Equipment Maintenance	200	200	200
Building Maintenance	100	100	100
Telephone	2,100	2,100	2,100
Electricity	500	500	500
Heating Fuel	150	150	150
Professional/Contractual Services	20,000	20,000	20,000
Computer Services	1,600	1,600	1,600
Printing	200	200	200
Postage & Freight	375	375	375
Rentals & Leases	700	700	700
Advertising/Legal Notices			
Credit Card Discount	1,500	1,500	1,500
Travel & Meeting	800	800	800
Dues & Memberships	550	550	550
Training	700	700	700
MATERIALS AND SERVICES	<u>33,375</u>	<u>33,375</u>	<u>33,375</u>
TOTAL BUILDING	<u>199,587</u>	<u>199,587</u>	<u>199,587</u>

COMMUNITY DEVELOPMENT

NON - DEPARTMENTAL

The department provides for the expenses that benefit all community development departments, and those which do not apply to any specific department.

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
MATERIALS AND SERVICES			
1,399	576	750	750
1,399	576	750	750
SPECIAL PAYMENTS			
300,000	333,379	150,000	150,000
300,000	333,379	150,000	150,000
INTERFUND TRANSFERS			
37,994	31,017	31,852	31,852
37,994	31,017	31,852	31,852
CONTINGENCY			
0	0	0	0
ENDING FUND BALANCE			
24,140	56,528		23,000
24,140	56,528	0	23,000
363,533	421,500	182,602	205,602
716,041	753,874	530,497	576,028

NON-DEPARTMENTAL - COMMUNITY DEVELOPMENT

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Interest			
MATERIALS AND SERVICES	0	0	0
Loan Repayment - Sys Dev (Wtr)			
SPECIAL PAYMENTS	0	0	0
Admin Costs - G/F Services	29,966	29,966	29,966
INTERFUND TRANSFERS	29,966	29,966	29,966
Contingency	53,975	53,975	53,975
CONTINGENCY	53,975	53,975	53,975
Ending Fund Balance			
ENDING FUND BALANCE	0	0	0
TOTAL NON-DEPARTMENTAL	83,941	83,941	83,941
TOTAL COMMUNITY DEVELOPMENT	465,243	465,243	465,243

PUBLIC WORKS

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the Public Works, Engineering, and City Parks.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2016 to 06/30/2017

RESOURCES

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016		Budget 2016/2017	Budget 2016/2017	Budget 2016/2017
34,554	120,811	131,743	138,376	Beginning Fund Balance	254,174	254,174	254,174
				Engineering Costs - Assessments	850	850	850
142,180	148,452	147,140	147,140	Transfer - Water (Franchise)	141,435	141,435	141,435
150,976	158,543	163,555	163,555	Transfer - Sewer (Franchise)	150,955	150,955	150,955
96,358	111,426	103,292	122,605	Transfer - Room Tax	117,800	117,800	117,800
70	164	200	200	Interest On Investments	175	175	175
681,163	684,191	708,000	708,000	Franchise Fees	725,000	725,000	725,000
6,062	3,300	7,200	7,200	State Marine	7,200	7,200	7,200
		60,000	60,000	Seaside Urban Renewal Agency	15,000	15,000	15,000
	1,805			Insurance Reimbursement			
2,937	528	1,000	1,000	Engineering	1,000	1,000	1,000
1,498		1,500	1,500	Sale of City Property	1,500	1,500	1,500
2,590	1,230	1,000	1,000	Cemetery Lots	3,000	3,000	3,000
6,538	3,513	2,500	2,500	Miscellaneous	3,000	3,000	3,000
18,000	24,500	18,000	18,000	Donations	18,000	18,000	18,000
<u>1,142,926</u>	<u>1,258,463</u>	<u>1,345,130</u>	<u>1,371,076</u>	TOTAL RESOURCES	<u>1,439,089</u>	<u>1,439,089</u>	<u>1,439,089</u>

PUBLIC WORKS

ENGINEERING

This department provides for the activities of the Engineering Department. The Engineering Department provides technical support for all public works operations. Services include preparation of bid specifications and documents, estimates for local improvement projects (LIDs), and oversight of construction projects in processes.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
PERSONAL SERVICES			
152,844	157,428	161,052	161,052
11,374	11,693	12,509	12,509
34,810	36,207	36,097	36,097
31,467	32,097	33,821	33,821
2,746	3,437	2,762	2,762
892	153	164	164
304		600	10,600
1,771	1,824	1,866	1,866
236,208	242,839	248,871	258,871
MATERIALS AND SERVICES			
1,120	700	1,600	1,600
2,092	798	1,500	1,500
900	779	1,200	1,200
	114	100	100
312	445	300	300
542	447	600	600
139	111	150	150
212	430	2,000	2,000
3,000	3,000	3,000	3,000
34	11	50	50
596	597	600	600
		200	200
1,051	1,075	1,000	1,000
	700	100	100
150	824	750	750
10,148	10,031	13,150	13,150
CAPITAL OUTLAY			
			2,400
0	0	0	2,400
246,356	252,870	262,021	274,421

ENGINEERING

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Engineering (2)	164,280	164,280	164,280
FICA	12,759	12,759	12,759
Health/Dental/Life Insurance	37,747	37,747	37,747
Retirement	34,499	34,499	34,499
Workmans Compensation Ins	2,815	2,815	2,815
Unemployment	167	167	167
Overtime	600	600	600
Longevity Bonus	1,904	1,904	1,904
PERSONAL SERVICES	254,771	254,771	254,771
Supplies	1,600	1,600	1,600
Minor Equipment	1,500	1,500	1,500
Gas/Diesel/Oil	1,000	1,000	1,000
Clothing	200	200	200
Equipment Maintenance	500	500	500
Electricity	600	600	600
Heating Fuel	150	150	150
Professional/Contractual Services	1,500	1,500	1,500
Computer Services	3,400	3,400	3,400
Postage & Freight	50	50	50
Rentals & Leases	700	700	700
Advertising/Legal Notices	200	200	200
Travel & Meeting	1,000	1,000	1,000
Dues & Memberships	100	100	100
Training	750	750	750
MATERIALS AND SERVICES	13,250	13,250	13,250
Equipment			
CAPITAL OUTLAY	0	0	0
TOTAL ENGINEERING	268,021	268,021	268,021

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PUBLIC WORKS

PUBLIC WORKS

This department provides for the activities associated with the management of the Public Works Department. The responsibilities of the Public Works Director include management of the Water Department, Sewer Department, Street Department and the City Shops. This department provides for the maintenance of the shops and equipment shared by the other departments.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

PUBLIC WORKS

Historical Data					Proposed	Committee	Adopted
Actual	Actual	Original	Adjusted		Budget	Budget	Budget
2013/2014	2014/2015	2015/2016	2015/2016	Description Of Accounts	2016/2017	2016/2017	2016/2017
PERSONAL SERVICES							
28,952	29,676	30,792	21,515	Public Works Director (0.33)	29,205	29,205	29,205
21,169	18,838	22,683	22,683	Mechanic (0.39)	22,833	22,833	22,833
29,372	53,160	57,102	57,102	Street Foreman	61,158	61,158	61,158
143,863	123,194	140,658	130,715	Utility Workers (2.94)	141,843	141,843	141,843
9,095	12,790	15,000	15,000	Labor (Temporary)	15,000	15,000	15,000
3,836	3,951	4,043	4,043	Operations Assistant (0.10) > (0.08)	4,123	4,123	4,123
17,482	19,144	21,353	21,353	FICA	21,658	21,658	21,658
71,761	74,260	81,417	81,417	Health/Dental/Life Insurance	83,517	83,517	83,517
39,928	46,137	47,587	39,100	Retirement	47,760	47,760	47,760
14,145	17,995	16,438	16,438	Workmans Compensation Ins	16,838	16,838	16,838
1,371	250	274	274	Unemployment	278	278	278
2,864	17,984	3,000	3,000	Overtime	3,000	3,000	3,000
661	833	637	830	Longevity Bonus	733	733	733
384,499	418,212	440,984	413,470	PERSONAL SERVICES	447,946	447,946	447,946
MATERIALS AND SERVICES							
39	41	50	50	Publications	50	50	50
9,203	11,789	11,000	11,000	Supplies	14,000	14,000	14,000
7,167	5,167	7,000	7,000	Minor Equipment	7,500	7,500	7,500
18,320	18,123	20,000	20,000	Gas/Diesel/Oil	17,000	17,000	17,000
	331	400	400	Clothing	500	500	500
19,831	17,959	18,000	26,114	Equipment Maintenance	22,000	22,000	22,000
7,677	8,300	7,500	7,500	Grounds Maintenance	8,000	8,000	8,000
2,788	6,242	5,000	5,000	Building Maintenance	10,000	10,000	10,000
732	1,971	1,000	1,000	Maintenance Contracts	1,000	1,000	1,000
14,298	22,328	15,000	15,000	Infrastructure Maintenance	15,000	15,000	15,000
1,883	1,978	2,000	2,000	Telephone	2,000	2,000	2,000
3,796	3,125	4,000	4,000	Electricity	4,000	4,000	4,000
971	1,074	1,000	1,000	Heating Fuel	1,000	1,000	1,000
		200	200	Garbage	200	200	200
2,367		200	200	Legal Services	200	200	200
32,047	36,408	30,000	30,000	Professional/Contractual Services	30,000	30,000	30,000
4,500	4,500	4,500	4,500	Computer Services	5,100	5,100	5,100
4,393	4,377	4,500	4,500	Insurance	4,800	4,800	4,800
575	273	500	500	Postage & Freight	500	500	500
1,366	626	1,000	1,000	Rentals & Leases	1,000	1,000	1,000
270	2,395	300	300	Advertising/Legal Notices	300	300	300

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
2,210	956	1,500	1,500
808	723	750	750
245	380	750	750
135,486	149,066	136,150	144,264
CAPITAL OUTLAY			
	13,083		19,400
0	13,083	0	19,400
519,985	580,361	577,134	577,134

PUBLIC WORKS

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Travel & Meeting	1,500	1,500	1,500
Dues & Memberships	750	750	750
Training	750	750	750
MATERIALS AND SERVICES	147,150	147,150	147,150
Equipment			
CAPITAL OUTLAY	0	0	0
TOTAL PUBLIC WORKS	595,096	595,096	595,096

PUBLIC WORKS

CITY PARKS

This department provides for the operation and maintenance of the City's parks, restrooms, and cemetery. The City has a full time employee to maintain the City parks and handle garbage collection Citywide. Public Works employees maintain the restrooms and the cemetery.

Important Budget Items

Garbage

From this line the City pays for the disposal of garbage from cans and dumpsters throughout the City.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

CITY PARKS

Historical Data				Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016				
PERSONAL SERVICES							
38,803	40,181	44,840	44,840	Utility Worker	46,460	46,460	46,460
2,952	3,102	3,476	3,476	FICA	3,600	3,600	3,600
10,461	12,627	12,759	12,759	Health/Dental/Life Insurance	14,774	14,774	14,774
4,616	7,790	9,112	9,112	Retirement	9,445	9,445	9,445
2,033	2,562	2,235	2,235	Workmans Compensation Ins	2,298	2,298	2,298
232	41	45	45	Unemployment	47	47	47
792	1,208	600	600	Overtime	600	600	600
59,889	67,511	73,067	73,067	PERSONAL SERVICES	77,224	77,224	77,224
MATERIALS AND SERVICES							
33,043	30,203	34,000	28,700	Supplies	34,000	34,000	34,000
2,054	8,530	6,000	6,000	Minor Equipment	6,000	6,000	6,000
3,728	2,060	7,500	7,500	Gas/Diesel/Oil	6,500	6,500	6,500
1,509	112	1,000	1,000	Clothing	1,000	1,000	1,000
6,127	4,715	10,000	10,000	Equipment Maintenance	10,000	10,000	10,000
10,161	3,291	7,000	7,000	Grounds Maintenance	7,000	7,000	7,000
3,174	4,125	5,000	5,000	Building Maintenance	5,000	5,000	5,000
23,756	22,780	25,000	25,000	Electricity	25,000	25,000	25,000
10,867	12,418	12,000	12,000	Garbage	13,000	13,000	13,000
7,629	2,085	10,000	10,000	Professional/Contractual Services	10,000	10,000	10,000
150		500	500	Rentals & Leases	500	500	500
102,198	90,319	118,000	112,700	MATERIALS AND SERVICES	118,000	118,000	118,000
CAPITAL OUTLAY							
	11,516		4,800	Equipment			
			500	Land			
6,087	3,507			Infrastructure			
6,087	15,023	0	5,300	CAPITAL OUTLAY	0	0	0
168,174	172,853	191,067	191,067	TOTAL CITY PARKS	195,224	195,224	195,224

PUBLIC WORKS

NON - DEPARTMENTAL

The department provides for the expenses that benefit all public works departments, and those which do not apply to any specific department.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2016 to 06/30/2017

REQUIREMENTS

Historical Data			
Actual 2013/2014	Actual 2014/2015	Original Budget 2015/2016	Adjusted Budget 2015/2016
MATERIALS AND SERVICES			
183	8		
183	8	0	0
INTERFUND TRANSFERS			
81,076	85,600	84,123	84,123
6,341	21,110	51,841	51,841
	6,285	6,341	6,341
	1,000		
87,417	113,995	142,305	142,305
CONTINGENCY			
		40,000	27,600
0	0	40,000	27,600
ENDING FUND BALANCE			
120,811	138,376	132,603	158,549
120,811	138,376	132,603	158,549
208,411	252,379	314,908	328,454
1,142,926	1,258,463	1,345,130	1,371,076

NON-DEPARTMENTAL - PUBLIC WORKS

Description Of Accounts	Proposed Budget 2016/2017	Committee Budget 2016/2017	Adopted Budget 2016/2017
Interest			
MATERIALS AND SERVICES	0	0	0
Admin Costs - G/F Services	90,548	90,548	90,548
Transfer - Equipment Replacement			
Transfer - Parks Construction			
Transfer - General (Equipment)			
Transfer - Airport			
Transfer - Capital Improvement	54,000	54,000	54,000
INTERFUND TRANSFERS	144,548	144,548	144,548
Contingency	50,000	50,000	50,000
CONTINGENCY	50,000	50,000	50,000
Ending Fund Balance	186,200	186,200	186,200
ENDING FUND BALANCE	186,200	186,200	186,200
TOTAL NON-DEPARTMENTAL	380,748	380,748	380,748
TOTAL PUBLIC WORKS	1,439,089	1,439,089	1,439,089

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