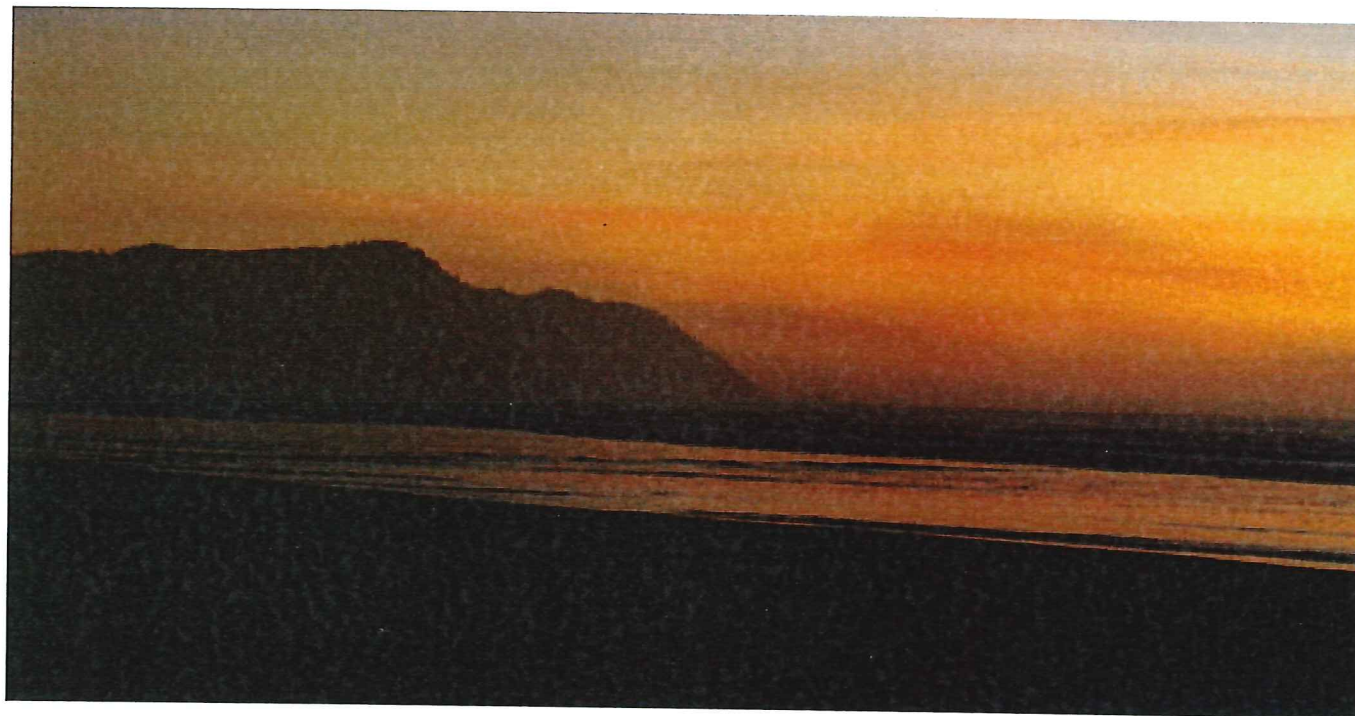


2017-2018
ADOPTED
CITY OF SEASIDE BUDGET



Adopted June 26, 2017

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**CITY OF SEASIDE
BUDGET MESSAGE
FISCAL YEAR 2017 - 2018**

Dear Honorable Mayor, City Council Members and Budget Committee Members:

Every year I tell you how many City of Seaside budgets I have had a hand in preparing, and for those of you who keep track, this is my 32nd. But what we should be talking about is how things have changed in those 32 years. I didn't have a cell phone bill, my cable television bill was \$16.95/month, no internet bill or internet security bill, no Amazon Prime bill, no automatic deductions from my checking account, checks took days if not weeks to clear (remember the term "float"), garbage cost \$5 a month with no options for types of service. In those days, if the City had a million dollars in reserve we were rich. It was not uncommon to borrow money to make the monthly payroll! Money we could invest was making double digit interest (that was fun). Everyone was worried about "INFLATION." Times change, what was common place is now unheard of and what we could only hope for is now standard operating procedure.

For many years, reserves were something we wished we had, hoped for, planned for in the future, talked about and dismissed as soon as reality hit. But through the years we have gradually made progress in providing adequate reserves. The water, sewer, and convention funds are classified as "enterprise funds" which means, at least from an accounting standpoint, they operate as regular businesses and are audited as such. Providing adequate reserves so operations can continue, even if financial problems arise, is critical for continuity of service. The water and convention funds have developed strong reserve positions; the sewer fund still struggles to achieve the necessary reserves. An increase in sewer rates for fiscal year 2017/2018 is warranted, but we may be able to shield the costumer from additional out of pocket cost by reducing water rates at a proportional rate. The "combined" general fund (general, public safety, public works, and community development) has reserves at about 24% of operating cost. A significant improvement from the negative position it suffered from during the last recession.

This is the last year of the current fire levy. May 16th voters will be considering a new levy, but if passed the City will not begin collecting taxes until the 2018/2019 fiscal year. The levy process allows for an orderly replacement of fire trucks as well as continued funding of our training officer. We are careful not to overlap levies. The support of our community for the fire service has always been strong and we are very appreciative.

HIGHLIGHTS

Library - 11% increase in book acquisition budget

Fire - Addition of a fourth paid fireman (firefighter position) and implementation of a water rescue program

Building Department - Possibility of two large projects 1) Convention Center Renovation, 2) New Motel/Hotel

Public Works - Acquisition of a new garbage truck and the repair of the public works building's roof

Library Trust - Acquisition of a generator for the library

Capital Improvement & Maintenance - Community Center renovation

Convention Center - \$15 million renovation starting 2018

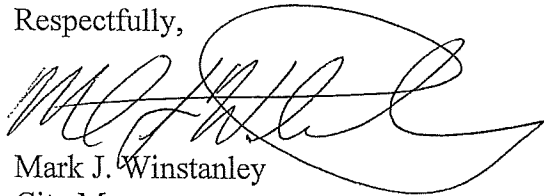
Prom - Additional work on Prom railing and development of additional vehicle access to the beach

Water General Obligation Bonds - Call future bonds to reduce debt

Road Work – Holladay (1st to Ave A, street, waterline, and power), S. Edgewood (Ave U to Ocean Vista)

Many other projects will be undertaken; a major emphasis on plan updates will be started and continued into 2018/2019. We never stop, and we never rest, but we do take time to dream.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mark J. Winstanley', written over a horizontal line.

Mark J. Winstanley
City Manager

**CITY OF SEASIDE
BUDGET CALENDAR
FISCAL YEAR 2017 – 2018**

March 3, 2017	Budget Worksheets to Department Heads
March 14, 2017	Proposed 2017-2018 Budgets from Department Heads
March 20 – April 7, 2017	Department Head Meetings with City Manager
March 29, 2017	Notice to Newspaper & City Web Site
April 5, 2017	Publish Date- Notice Budget Committee Meeting
April 14, 2017	Proposed Budget from City Manager
April 19, 2017	City of Seaside Budget Committee Meeting
April 20 – May 19, 2017	Additional Budget Committee Meetings
May 19, 2017	Approved Proposed Budget
June 2, 2017	Notice to Newspaper & City Web Site ,
June 9, 2017	Publish Date- Notices & Summary
June 26, 2017	Budget Hearing, Adopted Budget, Make Appropriations

**CITY OF SEASIDE
BUDGET COMMITTEE MEMBERS
FISCAL YEAR 2017-2018**

Jay Barber, Mayor

Tita Montero, Council President

Randy Frank, Councilor

Dana Phillips, Councilor

Seth Morrissey, Councilor

Tom Horning, Councilor

Steve Wright, Councilor

Rebecca Buck

Nancy McCune

Les McNary

Kathleen Peterson

James Shipley

Vacant

Vacant

ADMINISTRATIVE STAFF

Mark J. Winstanley, City Manager

Dale McDowell, Public Works Director

Esther Moberg, Library Director

Dave Ham, Police Chief

Bob Mitchell, Building Official

Russell Vandenberg, Convention Center

Joey Daniels, Fire Chief

Kevin Cupples, Planning Director

CITY OF SEASIDE
Summary of Expenditures - All Funds

	Original 2016-2017	Revised 2016-2017	Proposed 2017-2018
General	1,863,481	1,878,481	1,926,094
Public Safety	4,360,203	4,406,600	4,643,483
Community Development	381,302	381,302	387,387
Public Works	1,058,341	1,058,341	1,205,465
State Tax Street	1,142,410	766,697	864,839
Downtown Maintenance District	81,200	81,200	81,700
911	98,960	100,352	104,873
Economic Development	10,000	10,000	10,000
Emergency Readiness	57,181	57,181	94,895
Fire Equipment (2013)	900	1,800	1,200
Water G.O. Bond Debt	356,240	356,240	818,450
Library Trust	46,000	50,000	95,000
Evergreen Cemetery Trust	502	502	502
Special Assessments	89,000	89,850	79,100
Systems Development - Parks (91)	133,997	155,111	141,388
Capital Improvement & Maintenance	302,700	325,200	423,450
Systems Development - Roads (91)	45,313	46,847	48,417
Prom Improvement	275,000	304,230	350,000
Parks Construction	55,135	55,135	0
Airport	26,008	253,716	4,636
Street Construction	0	863,331	0
Water	1,491,633	1,502,586	1,543,831
Systems Development - Water (91)	300,000	300,000	400,000
Watershed Enhancement	615,447	615,447	612,723
Sewer	1,858,223	1,898,217	1,961,555
Systems Development - Sewer (91)	325,000	325,000	400,000
Sewer Plant Replacement	356,394	343,446	329,930
Sewer Reserve	1,700	19,380	11,030
Convention Center	2,132,460	2,332,460	2,573,520
Convention Center Capital Improvements	375,000	375,000	180,000
Convention Center - Construction	0	0	15,100,000
Room Tax & Business License	845,500	871,900	883,095
Total	<u>18,685,230</u>	<u>19,825,552</u>	<u>35,276,563</u>

Note - Transfers between funds, interfund loans and loan repayments, contingencies, and ending balances have been deleted to avoid distortion.

CITY OF SEASIDE
Summary of Expenditures by Departments

GENERAL

	<u>Original 2016-2017</u>	<u>Revised 2016-2017</u>	<u>Proposed 2017-2018</u>	<u>% Original</u>	<u>% Revised</u>
Mayor & Council	24,222	28,222	20,249	(16.4)	(28.3)
City Attorney	43,025	43,025	44,075	2.4	2.4
Business Office	541,970	515,870	557,002	2.8	8.0
Library	659,983	659,983	689,778	4.5	4.5
Community Center	52,500	52,500	52,625	0.2	0.2
Non-Departmental	<u>541,781</u>	<u>578,881</u>	<u>562,365</u>	3.8	(2.9)
Total Expenditures	<u><u>1,863,481</u></u>	<u><u>1,878,481</u></u>	<u><u>1,926,094</u></u>	3.4	2.5

CITY OF SEASIDE
Summary of Expenditures by Departments

PUBLIC SAFETY

	<u>Original 2016-2017</u>	<u>Revised 2016-2017</u>	<u>Proposed 2017-2018</u>	<u>% Original</u>	<u>% Revised</u>
Municipal Court	169,182	169,182	179,418	5.7	5.7
Police	3,385,247	3,385,247	3,526,373	4.2	4.2
Lifeguards	44,680	44,680	46,643	4.4	4.4
Fire	731,094	777,491	857,049	17.2	10.2
Non-Departmental	<u>30,000</u>	<u>30,000</u>	<u>34,000</u>	13.3	13.3
Total Expenditures	<u><u>4,360,203</u></u>	<u><u>4,406,600</u></u>	<u><u>4,643,483</u></u>	6.5	5.4

COMMUNITY DEVELOPMENT

	<u>Original 2016-2017</u>	<u>Revised 2016-2017</u>	<u>Proposed 2017-2018</u>	<u>% Original</u>	<u>% Revised</u>
Planning	181,715	181,715	183,174	0.8	0.8
Building	199,587	199,587	204,213	2.3	2.3
Non-Departmental	<u>0</u>	<u>0</u>	<u>0</u>	0.0	0.0
Total Expenditures	<u><u>381,302</u></u>	<u><u>381,302</u></u>	<u><u>387,387</u></u>	1.6	1.6

PUBLIC WORKS

	<u>Original 2016-2017</u>	<u>Revised 2016-2017</u>	<u>Proposed 2017-2018</u>	<u>% Original</u>	<u>% Revised</u>
Engineering	268,021	268,021	275,852	2.9	2.9
Public Works	595,096	595,096	724,901	21.8	21.8
City Parks	195,224	195,224	204,712	4.9	4.9
Non-Departmental	<u>0</u>	<u>0</u>	<u>0</u>	0.0	0.0
Total Expenditures	<u><u>1,058,341</u></u>	<u><u>1,058,341</u></u>	<u><u>1,205,465</u></u>	13.9	13.9

CITY OF SEASIDE
Detail Summary of Requirements
Year Beginning July 1, 2017

FUND	Department	Personal Services	Materials & Services	Capital Outlay	Special Payments	Debt Service	Total Expenditures	Other Requirements	Interfund Transfers	Contingency	Unappropriated Ending Fund Balance	Total Requirements
GENERAL												
	Mayor & Council	9,849	10,400				20,249					20,249
	City Attorney		44,075				44,075					44,075
	Business Office	545,402	11,600				557,002					557,002
	Library	521,863	127,915	40,000			689,778					689,778
	Community Center		52,625				52,625					52,625
	Non-Departmental		297,384		1,000	263,981	562,365		3,678,972	100,000	748,779	5,090,116
	Total General	1,077,114	543,999	40,000	1,000	263,981	1,926,094		3,678,972	100,000	748,779	6,453,845
PUBLIC SAFETY												
	Municipal Court	77,543	101,875				179,418					179,418
	Police	3,108,973	365,400	52,000			3,526,373					3,526,373
	Lifeguards	39,443	7,200				46,643					46,643
	Fire	541,299	295,750	20,000			857,049					857,049
	Non-Departmental		34,000				34,000		379,216	200,000	552,977	1,166,193
	Total Public Safety	3,767,258	804,225	72,000			4,643,483		379,216	200,000	552,977	5,775,676
COMMUNITY DEVELOPMENT												
	Planning	150,774	32,400				183,174					183,174
	Building	168,113	36,100				204,213					204,213
	Non-Departmental						0		30,655	50,000	58,946	139,601
	Total Community Development	318,887	68,500				387,387		30,655	50,000	58,946	526,988
PUBLIC WORKS												
	Engineering	264,102	11,750				275,852					275,852
	Public Works	475,001	149,900	100,000			724,901					724,901
	City Parks	72,212	114,500	18,000			204,712					204,712
	Non-Departmental						0		125,093	50,000	210,246	385,339
	Total Public Works	811,315	276,150	118,000			1,205,465		125,093	50,000	210,246	1,590,804

CITY OF SEASIDE
Detail Summary of Requirements
Year Beginning July 1, 2017

FUND	Personal Services	Materials & Services	Capital Outlay	Special Payments	Debt Service	Total Expenditures	Other Requirements	Interfund Transfers	Contingency	Unappropriated Ending Fund Balance	Total Requirements
STATE TAX STREET		209,400	655,439			864,839		16,958		100,000	981,797
DOWNTOWN MAINTENANCE DISTRICT		81,700				81,700		6,803	10,000	27,000	125,503
911	99,848	5,025				104,873			77,909		182,782
ECONOMIC DEVELOPMENT		10,000				10,000				1,537	11,537
EMERGENCY READINESS	13,295	81,600				94,895		25,000	25,000	99,890	244,785
FIRE EQUIPMENT (2013)		1,200				1,200	138,206				139,406
WATER G.O. BOND DEBT					818,450	818,450				176,000	994,450
LIBRARY TRUST		4,000	91,000			95,000			50,000	64,228	209,228
EVERGREEN CEMETARY TRUST			502			502					502
SPECIAL ASSESSMENTS		4,100	75,000			79,100	65,000	1,000			145,100
SYSTEMS DEVELOPMENT - PARKS (91)		50,000	91,388			141,388					141,388
CAPITAL IMPROVEMENT & MAINTENANCE		25,500	397,950			423,450		45,000			468,450
SYSTEMS DEVELOPMENT - ROADS (91)			48,417			48,417					48,417
PROM IMPROVEMENT		50,000	300,000			350,000			100,000	437,922	887,922
AIRPORT		4,636				4,636					4,636
WATER	702,431	511,400	330,000			1,543,831		546,433	200,000	2,432,358	4,722,622
SYSTEMS DEVELOPMENT - WATER (91)		150,000	250,000			400,000	133,950		250,000	644,082	1,428,032
WATERSHED ENHANCEMENT		55,000	557,723			612,723					612,723
SEWER	656,771	696,800	200,000		407,984	1,961,555		437,505	150,000	619,217	3,168,277
SYSTEMS DEVELOPMENT - SEWER (91)		150,000	250,000			400,000			250,000	1,001,142	1,651,142
SEWER PLANT REPLACEMENT		1,000	328,930			329,930					329,930
SEWER RESERVE			11,030			11,030				359,788	370,818
CONVENTION CENTER	1,086,520	1,137,000			350,000	2,573,520		15,122,751	1,200,000	2,642,184	21,538,455
CONVENTION CTR CAPITAL IMPROVEMENTS		25,000	155,000			180,000			150,000	671,570	1,001,570
CONVENTION CENTER - CONSTRUCTION		1,305,000	13,795,000			15,100,000					15,100,000
ROOM TAX & BUSINESS LICENSE	232,645	600,450	50,000			883,095		4,264,005	150,000	612,027	5,909,127
TOTAL ALL FUNDS	8,766,084	6,851,685	17,817,379	1,000	1,840,415	35,276,563	337,156	24,679,391	3,012,909	11,459,893	74,765,912

CITY OF SEASIDE
Statement of Debt Requirements
Water General Obligation Debt Fund
as of June 30, 2017

Water G.O. Bonds
Series 2007

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2017/2018	220,000.00	143,450.00	363,450.00
2018/2019	240,000.00	134,100.00	374,100.00
2019/2020	265,000.00	123,300.00	388,300.00
2020/2021	290,000.00	111,375.00	401,375.00
2021/2022	315,000.00	98,325.00	413,325.00
2022/2023	340,000.00	84,150.00	424,150.00
2023/2024	365,000.00	69,700.00	434,700.00
2024/2025	395,000.00	54,187.50	449,187.50
2025/2026	425,000.00	37,400.00	462,400.00
2026/2027	<u>455,000.00</u>	<u>19,337.50</u>	<u>474,337.50</u>
TOTAL	<u><u>3,310,000.00</u></u>	<u><u>875,325.00</u></u>	<u><u>4,185,325.00</u></u>

(1) Subject to optional redemption on January 1, 2018 and on any interest payment date thereafter at par.

CITY OF SEASIDE
Statement of Debt Requirements
Water
as of June 30, 2017

Full Faith and Credit Obligations Series 2012

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2017/2018	130,000.00	133,981.26	263,981.26
2018/2019	135,000.00	130,006.26	265,006.26
2019/2020	140,000.00	125,881.26	265,881.26
2020/2021	145,000.00	121,606.26	266,606.26
2021/2022	150,000.00	117,181.26	267,181.26
2022/2023	155,000.00	112,993.76	267,993.76
2023/2024	155,000.00	109,118.76	264,118.76
2024/2025	175,000.00	103,681.26	278,681.26
2025/2026	175,000.00	96,681.26	271,681.26
2026/2027	175,000.00	89,681.26	264,681.26
2027/2028	185,000.00	82,481.26	267,481.26
2028/2029	190,000.00	74,981.26	264,981.26
2029/2030	200,000.00	67,931.26	267,931.26
2030/2031	205,000.00	61,350.01	266,350.01
2031/2032	210,000.00	54,606.26	264,606.26
2032/2033	220,000.00	47,618.76	267,618.76
2033/2034	225,000.00	39,965.63	264,965.63
2034/2035	235,000.00	31,628.13	266,628.13
2035/2036	245,000.00	22,928.13	267,928.13
2036/2037	250,000.00	13,956.25	263,956.25
2037/2038	260,000.00	4,712.50	264,712.50
TOTAL	<u><u>3,960,000.00</u></u>	<u><u>1,642,972.05</u></u>	<u><u>5,602,972.05</u></u>

CITY OF SEASIDE
Statement of Debt Requirements
Sewer
as of June 30, 2017

Wastewater Revenue Bonds, Series 2011

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2017/2018	205,000.00	155,250.00	360,250.00
2018/2019	210,000.00	149,537.50	359,537.50
2019/2020	220,000.00	143,087.50	363,087.50
2020/2021	225,000.00	135,850.00	360,850.00
2021/2022	230,000.00	127,312.50	357,312.50
2022/2023	240,000.00	117,612.50	357,612.50
2023/2024	250,000.00	107,200.00	357,200.00
2024/2025	265,000.00	96,256.25	361,256.25
2025/2026	275,000.00	84,781.25	359,781.25
2026/2027	285,000.00	72,881.25	357,881.25
2027/2028	300,000.00	60,637.50	360,637.50
2028/2029	310,000.00	48,056.25	358,056.25
2029/2030	325,000.00	34,959.38	359,959.38
2030/2031	335,000.00	21,346.88	356,346.88
2031/2032	350,000.00	7,218.75	357,218.75
TOTAL	<u><u>4,025,000.00</u></u>	<u><u>1,361,987.51</u></u>	<u><u>5,386,987.51</u></u>

CITY OF SEASIDE
Statement of Debt Requirements
Sewer
as of June 30, 2017

Wastewater Treatment Plant Bank Stabilization Financing

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2017/2018	19,958.51	27,774.44	47,732.95
2018/2019	20,696.97	27,035.98	47,732.95
2019/2020	21,462.76	26,270.19	47,732.95
2020/2021	22,256.88	25,476.07	47,732.95
2021/2022	23,080.39	24,652.56	47,732.95
2022/2023	23,934.36	23,798.59	47,732.95
2023/2024	24,819.93	22,913.02	47,732.95
2024/2025	25,738.27	21,994.68	47,732.95
2025/2026	26,690.59	21,042.36	47,732.95
2026/2027	27,678.14	20,054.81	47,732.95
2027/2028	28,702.23	19,030.72	47,732.95
2028/2029	29,764.21	17,968.74	47,732.95
2029/2030	30,865.49	16,867.46	47,732.95
2030/2031	32,007.51	15,725.44	47,732.95
2031/2032	33,191.79	14,541.16	47,732.95
2032/2033	34,419.88	13,313.07	47,732.95
2033/2034	35,693.42	12,039.53	47,732.95
2034/2035	37,014.08	10,718.87	47,732.95
2035/2036	38,383.60	9,349.35	47,732.95
2036/2037	39,803.79	7,929.16	47,732.95
2037/2038	41,276.53	6,456.42	47,732.95
2038/2039	42,803.76	4,929.19	47,732.95
2039/2040	44,387.50	3,345.45	47,732.95
2040/2041	46,030.02	1,703.11	47,733.13
TOTAL	<u>750,660.61</u>	<u>394,930.37</u>	<u>1,145,590.98</u>

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GENERAL FUND

To account for all financial resources
except those required to be accounted
for in another fund.

GENERAL

The purpose of this fund is to account for revenues and expenditures associated with the general operation of the following City departments: Mayor and Council, City Attorney, Business Office, Library, and Community Center.

Beginning 1997-98 the following departments were moved to the Public Safety Fund: Municipal Court, Police, Lifeguards, and Fire.

Beginning 1997-98 the following departments were moved to the Community Development Fund: Planning, and Building and Code Enforcement.

Beginning 1998-99 the following departments were moved to the Public Works Fund: Engineering, Public Works, and City Parks.

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CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2017 to 06/30/2018

RESOURCES

Historical Data					Proposed	Committee	Adopted
Actual	Actual	Original	Adjusted	Description Of Accounts	Budget	Budget	Budget
2014/2015	2015/2016	2016/2017	2016/2017		2017/2018	2017/2018	2017/2018
550,795	281,160	547,967	589,693	Beginning Fund Balance	802,023	802,023	802,023
103,388	111,530	110,282	110,282	Admin Cost - Water	133,492	133,492	133,492
109,726	130,053	135,152	135,152	Admin Cost - Sewer	269,814	269,814	269,814
23,746	33,089	15,127	15,127	Admin Cost - State Tax Street	16,958	16,958	16,958
111,435	121,165	130,478	130,478	Admin Cost - Convention Center	122,751	122,751	122,751
15,959	32,549	360	360	Admin Cost - District Road	10,262	10,262	10,262
6,611	6,711	6,840	6,840	Admin Cost - Downtown Maintenance	6,803	6,803	6,803
340,790	354,505	351,687	351,687	Admin Cost - Public Safety	379,216	379,216	379,216
31,017	31,852	29,966	29,966	Admin Cost - Community Development	30,655	30,655	30,655
85,600	84,123	90,548	90,548	Admin Cost - Public Works	89,093	89,093	89,093
6,285	3,341			Transfer - Public Works (Equipment)			
264,781	266,706	267,881	267,881	Transfer - Water	263,981	263,981	263,981
2,996,057	3,318,928	3,611,706	3,616,534	Tax Base	3,707,497	3,707,497	3,707,497
		(288,936)	(289,323)	Estimated Taxes Not To Be Rec'd	(259,525)	(259,525)	(259,525)
119,624	108,128	110,000	95,000	Delinquent Taxes	97,000	97,000	97,000
1,879		2,000	2,000	Tax Offsets	2,000	2,000	2,000
798	1,611	1,000	1,000	Interest On Investments	4,000	4,000	4,000
32,358	29,400	30,000	28,000	Interest On Tax Receipts	28,000	28,000	28,000
1,850	1,800	1,800	1,800	Liquor License Fees	1,900	1,900	1,900
5,944	30,818	10,000	10,000	Business License & Room Tax Penalties	10,000	10,000	10,000
527,248	561,290	582,000	565,000	Room Tax - Vacation Rentals	688,500	688,500	688,500
6,568	6,504	6,500	6,500	Cigarette Tax	5,925	5,925	5,925
8,598	1,186	1,000	1,000	Library Grant	1,000	1,000	1,000
75,000	75,000			Seaside Urban Renewal Agency			
750		550	550	Healthy Benefits Grant	1,000	1,000	1,000
17,653	19,825	19,000	19,000	Library	21,000	21,000	21,000
6,255	7,832	6,500	6,500	Community Center	8,500	8,500	8,500
				Insurance Reimbursement			
1,745	4,961	2,000	2,000	Rental/Sale City Property	2,000	2,000	2,000
9,834	10,417	10,000	10,000	Miscellaneous - General	10,000	10,000	10,000
325	425	500	500	Donations			
	9,077			Capital Lease Purchases			
<u>5,462,619</u>	<u>5,643,986</u>	<u>5,791,908</u>	<u>5,804,075</u>	TOTAL RESOURCES	<u>6,453,845</u>	<u>6,453,845</u>	<u>6,453,845</u>

GENERAL

MAYOR & COUNCIL

This department provides for the activities of the Mayor and six Council members. The Mayor and members of the Council serve as representatives of the City when meeting with other local governments and agencies.

The Mayor and Council are elected on a non-partisan basis for four-year terms. The City has a representative from each of the four wards and two at-large members each are covering two wards. The terms of office are staggered at two-year intervals allowing the election of three Council members every two years.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

MAYOR & COUNCIL

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
PERSONAL SERVICES			
5,107	5,230	5,292	5,292
384	380	413	407
2,340	2,476	2,578	2,578
1,048	1,072	1,111	1,111
16	19	17	23
5	5	5	5
109	105	106	106
9,009	9,287	9,522	9,522
MATERIALS AND SERVICES			
994	1,564	1,300	1,300
15,751		5,500	10,500
685		300	300
2,062	522	800	800
256	207	300	300
5,624	5,551	6,000	5,000
155	143	200	200
157		300	300
25,684	7,987	14,700	18,700
34,693	17,274	24,222	28,222

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Secretary (0.1)	5,450	5,450	5,450
FICA	425	425	425
Health/Dental/Life Insurance	2,689	2,689	2,689
Retirement	1,145	1,145	1,145
Workmans Compensation Ins	25	25	25
Unemployment	6	6	6
Longevity Bonus	109	109	109
PERSONAL SERVICES	9,849	9,849	9,849
Supplies	1,500	1,500	1,500
Professional/Contractual Services	1,000	1,000	1,000
Printing	300	300	300
Postage & Freight	800	800	800
Advertising/Legal Notices	300	300	300
Travel & Meeting	6,000	6,000	6,000
Dues & Memberships	200	200	200
Training	300	300	300
MATERIALS AND SERVICES	10,400	10,400	10,400
TOTAL MAYOR & COUNCIL	20,249	20,249	20,249

GENERAL

CITY ATTORNEY

This department provides for the activities of the City Attorney. The City Attorney provides legal advice to Council and Staff, provides legal representation in some City court matters, and provides legal advice for employee contract negotiations.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
MATERIALS AND SERVICES			
440		450	450
	1,770	1,000	1,000
38,954	38,547	40,000	40,000
1,590	986	1,500	1,500
75	75	75	75
<u>41,059</u>	<u>41,378</u>	<u>43,025</u>	<u>43,025</u>
<u>41,059</u>	<u>41,378</u>	<u>43,025</u>	<u>43,025</u>

CITY ATTORNEY

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Publications	500	500	500
Legal Services	1,000	1,000	1,000
Professional/Contractual Services	41,000	41,000	41,000
Travel & Meeting	1,500	1,500	1,500
Dues & Memberships	75	75	75
MATERIALS AND SERVICES	<u>44,075</u>	<u>44,075</u>	<u>44,075</u>
TOTAL CITY ATTORNEY	<u>44,075</u>	<u>44,075</u>	<u>44,075</u>

GENERAL

BUSINESS OFFICE

The Administration and Finance Departments have been combined into one department. All administrative and financial activities including: utility billing and collection, accounts payable, accounts receivable, payroll, data processing, assessment management, business licenses, financial planning, investing and cash management as well as human resources, contract administration, risk management, and department supervision are handled by this office. In addition, the Business Office oversees all budgetary responsibilities and audit functions.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
PERSONAL SERVICES			
110,556	113,208	114,564	114,564
		72,088	45,988
19,200	8,800		
8,182	8,378		
45,965	47,067	47,628	47,628
95,545	106,481	108,491	108,491
21,580	22,430	27,153	27,153
64,898	63,925	86,619	86,219
53,157	56,019	67,099	67,099
838	989	1,026	1,026
276	287	348	348
	10		
	5,242	600	1,000
4,056	7,748	4,754	4,754
424,253	440,584	530,370	504,270
MATERIALS AND SERVICES			
	40	100	100
1,855	1,869	2,100	2,100
289	690	1,900	1,900
1,091	1,093	1,300	1,300
16		100	100
2,107	2,088	2,200	2,200
2,028	1,582	2,400	2,400
489	536	1,000	1,000
	20	500	500
7,875	7,918	11,600	11,600
432,128	448,502	541,970	515,870

BUSINESS OFFICE

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
City Manager	117,540	117,540	117,540
Assistant City Manager	74,248	74,248	74,248
Director of Human Resources			
Planning Director (0.1)			
Administrative Assistant (0.9)	49,054	49,054	49,054
Office Personnel (2.3)	111,750	111,750	111,750
FICA	27,780	27,780	27,780
Health/Dental/Life Insurance	90,349	90,349	90,349
Retirement	69,015	69,015	69,015
Workmans Compensation Ins	1,582	1,582	1,582
Unemployment	356	356	356
Insurance Split			
Overtime	600	600	600
Longevity Bonus	3,128	3,128	3,128
PERSONAL SERVICES	545,402	545,402	545,402
Publications	50	50	50
Supplies	2,100	2,100	2,100
Minor Equipment	2,000	2,000	2,000
Telephone	1,100	1,100	1,100
Professional/Contractual Services	100	100	100
Postage & Freight	2,400	2,400	2,400
Travel & Meeting	2,400	2,400	2,400
Dues & Memberships	950	950	950
Training	500	500	500
MATERIALS AND SERVICES	11,600	11,600	11,600
TOTAL BUSINESS OFFICE	557,002	557,002	557,002

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GENERAL

LIBRARY

This department provides for the operation of the Seaside Public Library. The Library provides an outstanding cultural, informational, and recreational resource to the residents of the City and neighboring South County areas. Circulation per capita annually ranks this library among the top ten public libraries in the State of Oregon. There are currently approximately 3200 registered library patrons.

EXPENDITURES

Library Purchases

Includes all books, periodicals, reference materials and audio/video purchases for the entire collection.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
PERSONAL SERVICES			
70,558	78,215	83,112	83,112
53,592	57,568	59,664	59,664
154,660	163,302	169,029	169,029
29,224	29,444	34,860	34,860
23,205	24,258	26,694	26,694
52,644	61,025	60,236	60,236
55,118	56,876	65,373	64,949
985	1,193	1,069	1,493
303	317	349	349
2,179	373	1,200	1,200
1,067	1,031	1,082	1,082
443,535	473,602	502,668	502,668
MATERIALS AND SERVICES			
16,080	13,333	15,500	15,500
7,132	13,824	8,000	8,000
1,031	266	1,000	1,000
8,447	9,630	8,700	8,700
4,385	5,534	3,000	3,000
3,371	2,732	4,200	4,200
2,299	2,323	2,600	2,600
13,435	10,913	16,000	16,000
3,461	3,533	7,000	3,000
39,139	42,187	43,000	51,000
7,500	7,725	8,000	8,000
214	495	500	500
1,708	1,806	1,500	1,500
352	253	150	150
219	151	350	350
1,219	2,227	1,000	1,000
360	333	365	365
230	75	450	450
94	176		
110,676	117,516	121,315	125,315

LIBRARY

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Library Director	87,338	87,338	87,338
Technical Services Supervisor	61,452	61,452	61,452
Circulation (3 3/4)	177,183	177,183	177,183
Library Aides (P/T)	35,916	35,916	35,916
FICA	27,861	27,861	27,861
Health/Dental/Life Insurance	60,298	60,298	60,298
Retirement	67,483	67,483	67,483
Workmans Compensation Ins	1,654	1,654	1,654
Unemployment	364	364	364
Overtime	1,200	1,200	1,200
Longevity Bonus	1,114	1,114	1,114
PERSONAL SERVICES	521,863	521,863	521,863
Supplies	15,500	15,500	15,500
Minor Equipment	8,000	8,000	8,000
Equipment Maintenance	1,000	1,000	1,000
Grounds Maintenance	9,600	9,600	9,600
Building Maintenance	5,000	5,000	5,000
Maintenance Contracts	4,500	4,500	4,500
Telephone	2,600	2,600	2,600
Electricity	16,000	16,000	16,000
Heating Fuel	7,000	7,000	7,000
Professional/Contractual Services	46,000	46,000	46,000
Computer Services	8,200	8,200	8,200
Printing	500	500	500
Postage & Freight	1,700	1,700	1,700
Advertising/Legal Notices	150	150	150
Credit Card Discount	350	350	350
Travel & Meeting	1,000	1,000	1,000
Dues & Memberships	365	365	365
Training	450	450	450
Bad Debt			
MATERIALS AND SERVICES	127,915	127,915	127,915

CITY OF SEASIDE
GENERAL
 BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
CAPITAL OUTLAY			
42,203	35,076	36,000	30,900 1,100
<u>42,203</u>	<u>35,076</u>	<u>36,000</u>	<u>32,000</u>
<u>596,414</u>	<u>626,194</u>	<u>659,983</u>	<u>659,983</u>

LIBRARY

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Library Purchases	40,000	40,000	40,000
Building			
CAPITAL OUTLAY	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
TOTAL LIBRARY	<u>689,778</u>	<u>689,778</u>	<u>689,778</u>

GENERAL

COMMUNITY CENTER

This department provides for the operation of the Community Center. Management of the Community Center is provided by Sunset Empire Park & Recreation District on a contractual basis.

Sunset Empire Park & Recreation District provides an individual approved by the City to carry out required duties. Duties include: 1) scheduling use of the facilities, 2) scheduling staff, 3) overseeing building maintenance and janitorial services, 4) coordinating activities such as food distributions, blood pressure clinics, and educational programs.

CITY OF SEASIDE
GENERAL
 BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
MATERIALS AND SERVICES			
2,622	3,521	4,000	4,000
235	1,609	400	400
349		500	500
2,276	2,535	4,000	4,000
878	421	300	300
6,501	6,278	7,200	7,200
4,563	4,209	5,000	5,000
27,915	35,250	30,000	30,000
967	1,047	1,100	1,100
46,306	54,870	52,500	52,500
CAPITAL OUTLAY			
0	0	0	0
46,306	54,870	52,500	52,500

COMMUNITY CENTER

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Supplies	4,000	4,000	4,000
Minor Equipment	400	400	400
Equipment Maintenance	500	500	500
Building Maintenance	4,000	4,000	4,000
Maintenance Contracts	425	425	425
Electricity	7,200	7,200	7,200
Heating Fuel	5,000	5,000	5,000
Professional/Contractual Services	30,000	30,000	30,000
Rentals & Leases	1,100	1,100	1,100
MATERIALS AND SERVICES	52,625	52,625	52,625
Equipment			
CAPITAL OUTLAY	0	0	0
TOTAL COMMUNITY CENTER	52,625	52,625	52,625

GENERAL

NON - DEPARTMENTAL

This department provides for the expenses benefiting all departments, and those that do not apply to any specific department. Such items include: 1) the maintenance of the equipment, building, and grounds of City Hall, 2) the operation of City Hall, 3) the audit costs associated with the General operation of the City, 4) the insurance costs associated with the General operation of the City, 5) the financial support of local groups and organizations as deemed appropriate by the Budget Committee.

Important Budget Items

Maintenance Contracts

This line includes the maintenance on computer software and hardware, maintenance on the City Hall copier, and maintenance on the postage machine.

Professional/Contractual Services

This line pays for computer upgrades, computer form design, spring break activities, unemployment claim management, Safety Committee Programs, and retirement claim management services.

Contributions and Donations

Each year the Budget Committee receives requests for funding from community based groups. Contributions are made from this budget line item.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
MATERIALS AND SERVICES			
40			
7,342	7,030	8,500	8,500
5,529	6,660	6,500	6,500
1,688	995	1,500	1,500
22,482	25,706	26,000	26,000
8,945	7,913	8,700	8,700
1,826	2,343	2,250	2,250
98,554	30,448	35,000	44,100
42,528	17,166	30,000	45,000
13,500	13,905	15,000	15,000
10,732	10,961	10,000	10,000
70,886	75,193	76,000	76,900
1,933	1,332	1,500	1,500
7,688	9,316	8,500	8,500
2,252	2,252	2,700	2,700
6,148	5,834	6,200	6,200
27,000	18,500	35,000	45,000
329,073	235,554	273,350	308,350
CAPITAL OUTLAY			
8,231	3,429		
110,000			
118,231	3,429	0	0
SPECIAL PAYMENTS			
425	604	550	2,650
425	604	550	2,650
DEBT SERVICE			
120,000	125,000	130,000	130,000
144,781	141,706	137,881	137,881
264,781	266,706	267,881	267,881

NON-DEPARTMENTAL - GENERAL

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Publications			
Supplies	8,500	8,500	8,500
Grounds Maintenance	6,500	6,500	6,500
Building Maintenance	25,000	25,000	25,000
Maintenance Contracts	26,000	26,000	26,000
Electricity	8,500	8,500	8,500
Heating Fuel	2,500	2,500	2,500
Legal Services	25,000	25,000	25,000
Professional/Contractual Services	25,000	25,000	25,000
Computer Services	15,000	15,000	15,000
Audit	11,000	11,000	11,000
Insurance	85,000	85,000	85,000
Printing	1,500	1,500	1,500
Rentals & Leases	12,500	12,500	12,500
Advertising/Legal Notices	3,000	3,000	3,000
Dues & Memberships	6,300	6,300	6,300
Contributions and Donations	45,000	36,084	36,084
Cash Over & Short			
MATERIALS AND SERVICES	306,300	297,384	297,384
Equipment - Lease/Purchase			
Buildings			
CAPITAL OUTLAY	0	0	0
Grant Disbursements	1,000	1,000	1,000
SPECIAL PAYMENTS	1,000	1,000	1,000
Bond Principal	130,000	130,000	130,000
Bond Interest	133,981	133,981	133,981
DEBT SERVICE	263,981	263,981	263,981

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
INTERFUND TRANSFERS			
3,163,114	3,276,782	3,322,770	3,322,770
150,000	75,000		
5,235	8,000	7,800	7,800
<u>3,318,349</u>	<u>3,359,782</u>	<u>3,330,570</u>	<u>3,330,570</u>
CONTINGENCY			
		100,000	85,000
0	0	100,000	85,000
ENDING FUND BALANCE			
<u>281,160</u>	<u>589,693</u>	<u>497,857</u>	<u>510,024</u>
<u>281,160</u>	<u>589,693</u>	<u>497,857</u>	<u>510,024</u>
<u>4,312,019</u>	<u>4,455,768</u>	<u>4,470,208</u>	<u>4,504,475</u>
<u>5,462,619</u>	<u>5,643,986</u>	<u>5,791,908</u>	<u>5,804,075</u>

NON-DEPARTMENTAL - GENERAL

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Transfer - Public Safety	3,647,972	3,647,972	3,647,972
Transfer - Community Development			
Transfer - Economic Development	8,000	8,000	8,000
Transfer - Fire Equipment (2013)	<u>23,000</u>	<u>23,000</u>	<u>23,000</u>
INTERFUND TRANSFERS	<u>3,678,972</u>	<u>3,678,972</u>	<u>3,678,972</u>
Contingency	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
CONTINGENCY	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Ending Fund Balance	<u>739,863</u>	<u>748,779</u>	<u>748,779</u>
ENDING FUND BALANCE	<u>739,863</u>	<u>748,779</u>	<u>748,779</u>
TOTAL NON-DEPARTMENTAL	<u>5,090,116</u>	<u>5,090,116</u>	<u>5,090,116</u>
TOTAL GENERAL	<u>6,453,845</u>	<u>6,453,845</u>	<u>6,453,845</u>

PUBLIC SAFETY

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the Municipal Court, Police Department, Lifeguard Program, and Fire Department.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2017 to 06/30/2018

RESOURCES

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017		Budget 2017/2018	Budget 2017/2018	Budget 2017/2018
361,418	654,780	776,096	723,991	Beginning Fund Balance	755,481	755,481	755,481
679,340	745,013	718,200	756,000	Transfer - Room Tax	747,533	747,533	747,533
3,163,114	3,276,782	3,322,770	3,322,770	Transfer - General	3,647,972	3,647,972	3,647,972
89,330	89,493	95,000	94,925	Tax Levy	95,000	95,000	95,000
		(7,600)	(7,594)	Estimated Taxes Not To Be Rec'd	(6,650)	(6,650)	(6,650)
3,128	3,021	3,000	3,000	Delinquent Taxes	3,000	3,000	3,000
57		50	50	Tax Offsets	50	50	50
3,314	4,885	3,500	6,000	Interest On Investments	7,000	7,000	7,000
798	761	800	800	Interest On Tax Receipts	800	800	800
1,964	2,543	2,400	2,400	Dog Licenses	2,500	2,500	2,500
94,500	94,461	98,500	98,500	Liquor Taxes	102,100	102,100	102,100
				Marijuana Taxes	15,000	15,000	15,000
86,245	80,470	80,300	80,674	State Revenue Sharing	91,300	91,300	91,300
2,973				COPS Grant			
2,625	32,469			State Fire Grant			
19,058	5,001	5,000	5,000	Police Grants			
35,462	36,993	37,000	41,526	Rural Fire Protection	42,000	42,000	42,000
83,830	85,758	86,787	86,787	Dispatch Service	89,390	89,390	89,390
199,918	93,418	185,000	185,000	Fines & Forfeitures	105,000	105,000	105,000
11,077	10,755	10,000	13,500	Parking Tickets	16,000	16,000	16,000
500	325	400	400	False Alarms	1,500	1,500	1,500
3,818	14,327	5,000	8,000	Insurance Reimbursement	5,000	5,000	5,000
24,479	39,148	30,000	30,000	Rental or Sale of City Property	30,000	30,000	30,000
15,589	12,970	15,000	20,000	Miscellaneous - Police	15,000	15,000	15,000
19,918	7,986	12,000	7,474	Miscellaneous	10,000	10,000	10,000
750	651	700	700	Donations	700	700	700
<u>4,903,205</u>	<u>5,292,010</u>	<u>5,479,903</u>	<u>5,479,903</u>	TOTAL RESOURCES	<u>5,775,676</u>	<u>5,775,676</u>	<u>5,775,676</u>

PUBLIC SAFETY

MUNICIPAL COURT

This department provides for the activities of the Municipal Court. The Court handles citations issued by the Seaside Police Department for traffic, parking, code violations and misdemeanor crimes. The court procedures are administered by Municipal Judge Ronald Woltjer, who is an attorney licensed to practice in Oregon. Court sessions are now held on Monday and Wednesday afternoons. Jury trials are scheduled as needed.

Important Budget Items

Legal Services

This pays for court appointed attorneys.

Professional/Contractual Services

A portion of all fines collected goes to other governmental agencies (i.e. state and county)

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
PERSONAL SERVICES			
43,053	51,030	53,687	53,687
3,207	3,921	4,301	4,301
6,893	3,635	3,793	3,793
8,252	9,920	11,274	11,206
141	153	145	153
41	51	56	56
240	470	420	480
16	349	1,200	1,200
711	265	456	456
62,554	69,794	75,332	75,332
MATERIALS AND SERVICES			
1,119	832	1,400	1,400
1,324	299	200	200
1,091	1,093	1,200	1,200
5,144	5,488	6,000	6,000
83,573	71,123	80,000	80,000
1,500	1,545	1,700	1,700
176	142	600	600
665	441	800	800
25			
740	713	800	800
482	1,019	700	700
50	50	100	100
350	350	350	350
	(5)		
96,239	83,090	93,850	93,850
158,793	152,884	169,182	169,182

MUNICIPAL COURT

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Court Clerk	55,300	55,300	55,300
FICA	4,427	4,427	4,427
Health/Dental/Life Insurance	3,953	3,953	3,953
Retirement	11,613	11,613	11,613
Workmans Compensation Ins	231	231	231
Unemployment	57	57	57
Insurance Split	420	420	420
Overtime	1,200	1,200	1,200
Longevity Bonus	342	342	342
PERSONAL SERVICES	77,543	77,543	77,543
Supplies	1,300	1,300	1,300
Minor Equipment	200	200	200
Telephone	1,000	1,000	1,000
Legal Services	25,000	25,000	25,000
Professional/Contractual Services	70,000	70,000	70,000
Computer Services	1,600	1,600	1,600
Printing	400	400	400
Postage & Freight	500	500	500
Advertising/Legal Notices			
Credit Card Discount	900	900	900
Travel & Meeting	600	600	600
Dues & Memberships	75	75	75
Training	300	300	300
Cash Over & Short			
MATERIALS AND SERVICES	101,875	101,875	101,875
TOTAL MUNICIPAL COURT	179,418	179,418	179,418

PUBLIC SAFETY

POLICE

This budget provides funding for equipment and the activities of the Police Department. There are nineteen officers, eight dispatchers, and a Community Service Officer position serving Seaside. In addition to serving a permanent population of 6,500 and a summer weekend population ranging from 15,000 to 20,000, the Department must deal with several major events throughout the year.

The Department also provides dispatch services for three municipal police agencies, seven fire departments and the City of Seaside Public Works Department.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

POLICE

Historical Data				Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017				
PERSONAL SERVICES							
99,702	104,580	108,480	108,480	Police Chief	111,732	111,732	111,732
65,671	69,235	77,472	89,688	Lieutenant	97,388	97,388	97,388
289,108	263,951	299,455	245,375	Sergeants (4)	317,031	317,031	317,031
718,628	672,762	740,908	676,361	Police Officers (13)	751,612	751,612	751,612
37,725	51,396	53,196	53,196	Community Service Officer	54,516	54,516	54,516
78,492	85,089	69,144	69,144	Communications Manager	68,916	68,916	68,916
234,813	277,573	292,457	292,457	Dispatchers/Clerk (5.95)	303,659	303,659	303,659
141,105	151,242	148,800	148,800	FICA	153,209	153,209	153,209
328,067	399,032	475,441	475,441	Health/Dental/Life Insurance	548,178	548,178	548,178
279,119	268,243	318,324	318,324	Retirement	344,364	344,364	344,364
50,888	60,385	53,070	67,481	Workmans Compensation Ins	79,773	79,773	79,773
1,837	1,965	1,918	1,918	Unemployment	1,978	1,978	1,978
78,759	75,650	76,732	76,732	Incentive	70,375	70,375	70,375
1,255				Insurance Split			
1,200				Travel Allowance			
235,890	371,583	250,000	342,000	Overtime	200,000	200,000	200,000
5,290	7,413			Longevity Bonus	242	242	242
6,000	5,600	6,000	6,000	On Call Pay	6,000	6,000	6,000
2,653,549	2,865,699	2,971,397	2,971,397	PERSONAL SERVICES	3,108,973	3,108,973	3,108,973
MATERIALS AND SERVICES							
549	360	500	500	Publications	500	500	500
21,087	23,504	25,000	25,000	Supplies	25,000	25,000	25,000
24,225	32,906	30,000	30,000	Minor Equipment	30,000	30,000	30,000
30,081	20,449	35,000	35,000	Gas/Diesel/Oil	30,000	30,000	30,000
8,868	7,825	10,000	10,000	Clothing	11,000	11,000	11,000
18,009	21,754	22,000	22,000	Equipment Maintenance	22,000	22,000	22,000
2,614	2,745	2,700	2,700	Grounds Maintenance	3,500	3,500	3,500
2,107	2,035	5,000	5,000	Building Maintenance	5,000	5,000	5,000
26,697	23,142	27,000	27,000	Maintenance Contracts	27,000	27,000	27,000
12,059	12,061	12,500	12,500	Telephone	12,500	12,500	12,500
15,002	13,372	16,000	16,000	Electricity	16,000	16,000	16,000
1,722	1,581	2,000	2,000	Heating Fuel	2,000	2,000	2,000

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
1,296	36,081	5,500	5,500
78,901	117,426	75,000	75,000
19,500	20,088	22,000	22,000
	320		
2,015	2,040	3,000	3,000
1,728	1,765	2,500	2,500
10,136	10,817	11,000	11,000
865	1,914	750	750
446	154	400	400
8,860	7,118	12,000	12,000
720	855	1,500	1,500
1,295	1,473	2,500	2,500
10,687	6,988	25,000	25,000
(40)	17		
299,429	368,790	348,850	348,850
CAPITAL OUTLAY			
78,955	40,095	55,000	55,000
9,750	18,992	10,000	10,000
88,705	59,087	65,000	65,000
<u>3,041,683</u>	<u>3,293,576</u>	<u>3,385,247</u>	<u>3,385,247</u>

POLICE

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Legal Services	5,500	5,500	5,500
Professional/Contractual Services	90,000	90,000	90,000
Computer Services	22,000	22,000	22,000
Insurance	1,000	1,000	1,000
Printing	3,000	3,000	3,000
Postage & Freight	2,000	2,000	2,000
Rentals & Leases	12,000	12,000	12,000
Advertising/Legal Notices	1,000	1,000	1,000
Credit Card Discount	400	400	400
Travel & Meeting	15,000	15,000	15,000
Dues & Memberships	1,500	1,500	1,500
Overtime Meals	2,500	2,500	2,500
Training	25,000	25,000	25,000
Cash Over & Short			
MATERIALS AND SERVICES	365,400	365,400	365,400
Equipment	42,000	42,000	42,000
Buildings	10,000	10,000	10,000
CAPITAL OUTLAY	52,000	52,000	52,000
TOTAL POLICE	<u>3,526,373</u>	<u>3,526,373</u>	<u>3,526,373</u>

PUBLIC SAFETY

LIFEGUARDS

This department provides for the activities of Beach Lifeguards. The lifeguard program is supervised and managed by the Fire Department; lifeguards are seasonal employees managing the beach typically between Memorial Day and Labor Day.

The mission of the Seaside Fire & Rescue Beach Lifeguards is to provide highly trained, professional lifesaving response and service to the public while being ambassadors of the City of Seaside to visitors on the beach.

Common lifeguard duties include: Safety prevention and awareness of ocean conditions, assist with missing or lost persons, provide beach cleanup, initial response to medical emergencies on the beach and promenade, assist beach patrons in distress back to shore, perform lifesaving rescues of persons in imminent danger by means of rescue boards or swimming, and act as an information resource to the public.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
PERSONAL SERVICES			
26,331	30,820	35,000	34,000
2,018	2,518	2,678	2,578
931	1,591	1,217	1,567
26	33	35	35
48			
	2,101		750
<u>29,354</u>	<u>37,063</u>	<u>38,930</u>	<u>38,930</u>
MATERIALS AND SERVICES			
887	677	550	550
3,603	4,422	2,500	2,500
1,020	118	1,100	1,100
137	739	500	500
623	183	500	500
		150	150
122	396	150	150
235	160	300	300
<u>6,627</u>	<u>6,695</u>	<u>5,750</u>	<u>5,750</u>
<u>35,981</u>	<u>43,758</u>	<u>44,680</u>	<u>44,680</u>

LIFEGUARDS

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Lifeguards	35,000	35,000	35,000
FICA	2,678	2,678	2,678
Workmans Compensation Ins	1,730	1,730	1,730
Unemployment	35	35	35
Incentive Pay			
Overtime			
PERSONAL SERVICES	<u>39,443</u>	<u>39,443</u>	<u>39,443</u>
Supplies	600	600	600
Minor Equipment	4,000	4,000	4,000
Gas/Diesel/Oil	500	500	500
Clothing	1,000	1,000	1,000
Equipment Maintenance	500	500	500
Professional/Contractual Services	100	100	100
Advertising/Legal Notices	200	200	200
Training	300	300	300
MATERIALS AND SERVICES	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>
TOTAL LIFEGUARDS	<u>46,643</u>	<u>46,643</u>	<u>46,643</u>

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PUBLIC SAFETY

FIRE

This department provides for the operation of Seaside Fire & Rescue. The City has been very fortunate to have such a fine program for so many years. The department has a full complement of volunteers and 3 full-time positions; Chief, Division Chief of Prevention, and Division Chief of Operations and Training. In addition the department has 3 live in Intern positions. The City has been very fortunate to have a full complement of volunteer firefighters and emergency medical technicians. The department is responsible for around the clock emergency medical services, rescue, fire suppression, prevention, training, and lifeguard program. The department also participates in the county-wide mutual aid system.

The Mission for Seaside Fire & Rescue is: Life Safety, Incident Stabilization, and Property Conservation. The above programs and mission can only be accomplished with a sufficient budget to train personnel, buy and maintain equipment, and have a station in which to train and house all equipment and apparatus.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

FIRE

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
PERSONAL SERVICES			
82,752	90,162	93,480	93,480
69,516	71,124	136,764	136,764
50,010	59,964		
12,500	16,676	15,000	53,280
18,487	20,971	21,943	23,044
27,021	44,372	51,980	59,866
40,249	42,044	48,351	48,351
11,478	15,311	16,386	16,386
242	265	270	300
1,080	1,080	1,620	1,620
31,166	36,647	23,000	26,500
344,501	398,616	408,794	459,591
MATERIALS AND SERVICES			
13,838	15,816	13,000	13,000
39,443	34,732	30,000	30,000
10,280	9,025	15,000	15,000
114,620	120,965	125,000	105,000
28,276	25,825	25,000	35,000
52,973	1,010	15,000	15,000
552	1,135	1,000	1,000
1,139	1,540	2,000	2,000
3,148	3,024	4,000	4,000
1,365	1,681	2,000	2,000
19,317	26,977	25,000	25,000
4,500	4,635	6,000	6,000
2,617	2,781	3,000	3,000
570	344	700	700
183	485	300	300
84		150	150
163	100	400	400
4,696	13,058	10,000	10,000
295	260	750	750
9,952	14,724	24,000	24,000
308,011	278,117	302,300	292,300

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Fire Chief	96,288	96,288	96,288
Division Chiefs	144,180	144,180	144,180
Training Officer			
Part Time	48,000	48,000	48,000
Firefighter	49,452	49,452	49,452
FICA	28,379	28,379	28,379
Health/Dental/Life Insurance	70,705	70,705	70,705
Retirement	55,691	55,691	55,691
Workmans Compensation Ins	23,081	23,081	23,081
Unemployment	363	363	363
Incentive Pay	2,160	2,160	2,160
Overtime	23,000	23,000	23,000
PERSONAL SERVICES	541,299	541,299	541,299
Supplies	13,000	13,000	13,000
Minor Equipment	35,000	35,000	35,000
Gas/Diesel/Oil	12,000	12,000	12,000
Clothing	115,000	115,000	115,000
Equipment Maintenance	30,000	30,000	30,000
Building Maintenance	5,000	5,000	5,000
Maintenance Contracts	1,500	1,500	1,500
Telephone	1,700	1,700	1,700
Electricity	3,500	3,500	3,500
Heating Fuel	2,000	2,000	2,000
Professional/Contractual Services	30,000	30,000	30,000
Computer Services	5,000	5,000	5,000
Insurance	3,200	3,200	3,200
Printing	700	700	700
Postage & Freight	500	500	500
Rentals & Leases	2,700	2,700	2,700
Advertising/Legal Notices	200	200	200
Travel & Meeting	10,000	10,000	10,000
Dues & Memberships	750	750	750
Training	24,000	24,000	24,000
MATERIALS AND SERVICES	295,750	295,750	295,750

CITY OF SEASIDE
PUBLIC SAFETY
 BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
CAPITAL OUTLAY			
339	20,460	20,000	25,600
339	20,460	20,000	25,600
<u>652,851</u>	<u>697,193</u>	<u>731,094</u>	<u>777,491</u>

FIRE

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Equipment	20,000	20,000	20,000
CAPITAL OUTLAY	20,000	20,000	20,000
TOTAL FIRE	<u>857,049</u>	<u>857,049</u>	<u>857,049</u>

PUBLIC SAFETY

NON - DEPARTMENTAL

This department provides for the expenses that benefit all public safety departments, and those which do not apply to any specific department.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
MATERIALS AND SERVICES			
18,000	26,000	29,500	29,500
330	103	500	500
18,330	26,103	30,000	30,000
INTERFUND TRANSFERS			
340,790	354,505	351,687	351,687
340,790	354,505	351,687	351,687
CONTINGENCY			
		200,000	153,603
0	0	200,000	153,603
ENDING FUND BALANCE			
654,777	723,991	568,013	568,013
654,777	723,991	568,013	568,013
1,013,897	1,104,599	1,149,700	1,103,303
4,903,205	5,292,010	5,479,903	5,479,903

NON-DEPARTMENTAL - PUBLIC SAFETY

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Contributions and Donations Interest	29,500	34,000	34,000
MATERIALS AND SERVICES	29,500	34,000	34,000
Admin Costs - G/F Services	379,216	379,216	379,216
INTERFUND TRANSFERS	379,216	379,216	379,216
Contingency	200,000	200,000	200,000
CONTINGENCY	200,000	200,000	200,000
Ending Fund Balance	557,477	552,977	552,977
ENDING FUND BALANCE	557,477	552,977	552,977
TOTAL NON-DEPARTMENTAL	1,166,193	1,166,193	1,166,193
TOTAL PUBLIC SAFETY	5,775,676	5,775,676	5,775,676

COMMUNITY DEVELOPMENT

The purpose of this fund is to account for the revenues and expenditures associated with the Planning and Building Departments

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
BUDGET YEAR 07/01/2017 to 06/30/2018

RESOURCES

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017		Budget 2017/2018	Budget 2017/2018	Budget 2017/2018
24,140	56,528	54,243	79,709	Beginning Fund Balance	108,938	108,938	108,938
100,000	100,000	100,000	100,000	Transfer - Business Licenses	100,000	100,000	100,000
150,000	75,000			Transfer - General			
	311	300	850	Interest On Investments	850	850	850
75,653	87,714	80,000	64,700	Building and Heating Permits	100,000	100,000	100,000
22,425	26,181	22,000	22,000	Mechanical Permits	28,000	28,000	28,000
23,292	25,698	20,000	20,000	Plumbing Permits	25,200	25,200	25,200
56,229	65,188	53,500	43,300	Plan Review Fees	77,500	77,500	77,500
29,325	35,260	29,000	30,000	Planning	50,000	50,000	50,000
10,400	2,700	2,700		LCDC Planning Grant			
106,688	120,747	103,000	103,000	Cannon Beach Service Fees	35,000	35,000	35,000
5,000	5,250			Fines & Forfeitures			
118			100	Insurance Reimbursement			
604	1,601	500	1,584	Miscellaneous	1,500	1,500	1,500
150,000				Interfund Loan - Systems Dev (Water)			
<u>753,874</u>	<u>602,178</u>	<u>465,243</u>	<u>465,243</u>	TOTAL RESOURCES	<u>526,988</u>	<u>526,988</u>	<u>526,988</u>

COMMUNITY DEVELOPMENT

PLANNING

This department provides for the activities associated with the Planning Department. This department provides staff support to the Planning Commission, serving as liaison between the Commission, and the City Council and the public. The Department prepares all reports and findings to support land use decisions. Planning is also responsible for administering the Comprehensive Plan.

The Planning Department consists of the Planning Director and a Secretary shared with the Building Department and Public Works.

The duties of the Planning Department include dealing with the public and potential developers on land use and zoning issues. The Planning Director is also the staff person for the Planning Commission and the Landmarks Commission. The Department provides information on emergency preparedness and takes an active role in public outreach efforts intended to raise public awareness of natural hazards.

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
PERSONAL SERVICES			
65,453	67,027	76,313	76,313
16,053	16,423	16,751	16,751
6,059	5,976	7,165	7,001
21,465	21,486	24,270	24,329
16,683	17,018	19,543	19,543
218	271	279	384
79	78	94	94
		600	600
<u>126,010</u>	<u>128,279</u>	<u>145,015</u>	<u>145,015</u>
MATERIALS AND SERVICES			
1,536	1,991	1,800	1,800
170	130	200	200
		100	100
1,225	1,232	1,300	1,300
446	401	500	500
111	77	150	150
8,869	2,887	19,500	19,500
1,500	1,545	1,600	1,600
43	167	200	200
1,889	2,081	2,000	2,000
596	657	700	700
1,972	1,939	2,000	2,000
606	488	750	750
5,540	5,505	5,600	5,600
	275	300	300
<u>24,503</u>	<u>19,375</u>	<u>36,700</u>	<u>36,700</u>
<u>150,513</u>	<u>147,654</u>	<u>181,715</u>	<u>181,715</u>

PLANNING

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Planning Director (0.80) > (0.90)	78,602	78,602	78,602
Secretary (0.325)	17,254	17,254	17,254
FICA	7,447	7,447	7,447
Health/Dental/Life Insurance	25,318	25,318	25,318
Retirement	20,130	20,130	20,130
Workmans Compensation Ins	435	435	435
Unemployment	97	97	97
Overtime	600	600	600
Longevity Bonus	891	891	891
PERSONAL SERVICES	<u>150,774</u>	<u>150,774</u>	<u>150,774</u>
Supplies	1,900	1,900	1,900
Minor Equipment	200	200	200
Building Maintenance	100	100	100
Telephone	1,300	1,300	1,300
Electricity	500	500	500
Heating Fuel	150	150	150
Professional/Contractual Services	15,000	15,000	15,000
Computer Services	1,600	1,600	1,600
Printing	200	200	200
Postage & Freight	2,300	2,300	2,300
Rentals & Leases	500	500	500
Advertising/Legal Notices	2,000	2,000	2,000
Travel & Meeting	750	750	750
Dues & Memberships	5,600	5,600	5,600
Training	300	300	300
MATERIALS AND SERVICES	<u>32,400</u>	<u>32,400</u>	<u>32,400</u>
TOTAL PLANNING	<u>183,174</u>	<u>183,174</u>	<u>183,174</u>

COMMUNITY DEVELOPMENT

BUILDING AND CODE ENFORCEMENT

In addition to monitoring compliance with many of our local city ordinances, the City of Seaside Building Department manages and operates a full service building inspection and plan review program on behalf of the State of Oregon. This program provides a service to the community that includes expedited plan reviews, timely inspections, and superior “one on one” service through our local office. During the last three years, the City has issued on a yearly average, over 400 permits.

This year, the City of Seaside has contracted with the City of Cannon Beach to provide building inspection services. The Building Official spends Tuesdays and Thursdays working in Cannon Beach.

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
PERSONAL SERVICES			
85,392	87,972	89,028	89,028
16,052	16,423	16,751	16,751
7,573	7,633	8,478	8,077
22,008	22,047	22,950	22,950
20,351	21,205	22,214	22,214
1,332	1,663	1,629	2,130
99	100	111	111
		600	500
		4,451	4,451
<u>152,807</u>	<u>157,043</u>	<u>166,212</u>	<u>166,212</u>
MATERIALS AND SERVICES			
281	45	500	500
1,914	2,360	2,100	2,100
239	2,279	300	300
660	686	1,000	1,000
	365	200	200
		100	100
1,964	1,963	2,100	2,100
446	401	500	500
111	77	150	150
18,721	21,268	20,000	20,000
1,500	1,545	1,600	1,600
220	353	200	200
333	367	375	375
596	657	700	700
	375		
1,013	2,691	1,500	1,500
513		800	800
460	200	550	550
83	287	700	700
<u>29,054</u>	<u>35,919</u>	<u>33,375</u>	<u>33,375</u>
<u>181,861</u>	<u>192,962</u>	<u>199,587</u>	<u>199,587</u>

BUILDING

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Building Official	91,704	91,704	91,704
Secretary (0.325)	17,254	17,254	17,254
FICA	8,449	8,449	8,449
Health/Dental/Life Insurance	23,938	23,938	23,938
Retirement	22,881	22,881	22,881
Workmans Compensation Ins	2,286	2,286	2,286
Unemployment	110	110	110
Overtime	600	600	600
Longevity Bonus	891	891	891
PERSONAL SERVICES	168,113	168,113	168,113
Publications	500	500	500
Supplies	2,200	2,200	2,200
Minor Equipment	200	200	200
Gas/Diesel/Oil	750	750	750
Equipment Maintenance	200	200	200
Building Maintenance	100	100	100
Telephone	2,100	2,100	2,100
Electricity	500	500	500
Heating Fuel	150	150	150
Professional/Contractual Services	22,000	22,000	22,000
Computer Services	1,600	1,600	1,600
Printing	300	300	300
Postage & Freight	500	500	500
Rentals & Leases	500	500	500
Advertising/Legal Notices			
Credit Card Discount	1,500	1,500	1,500
Travel & Meeting	1,800	1,800	1,800
Dues & Memberships	500	500	500
Training	700	700	700
Cash Over & Short			
MATERIALS AND SERVICES	36,100	36,100	36,100
TOTAL BUILDING	204,213	204,213	204,213

COMMUNITY DEVELOPMENT

NON - DEPARTMENTAL

The department provides for the expenses that benefit all community development departments, and those which do not apply to any specific department.

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
MATERIALS AND SERVICES			
576			
576	0	0	0
SPECIAL PAYMENTS			
333,379	150,000		
333,379	150,000	0	0
INTERFUND TRANSFERS			
31,017	31,852	29,966	29,966
31,017	31,852	29,966	29,966
CONTINGENCY			
		53,975	53,975
0	0	53,975	53,975
ENDING FUND BALANCE			
56,528	79,710		
56,528	79,710	0	0
421,500	261,562	83,941	83,941
753,874	602,178	465,243	465,243

NON-DEPARTMENTAL - COMMUNITY DEVELOPMENT

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Interest			
MATERIALS AND SERVICES	0	0	0
Loan Repayment - Sys Dev (W/tr)			
SPECIAL PAYMENTS	0	0	0
Admin Costs - G/F Services	30,655	30,655	30,655
INTERFUND TRANSFERS	30,655	30,655	30,655
Contingency	50,000	50,000	50,000
CONTINGENCY	50,000	50,000	50,000
Ending Fund Balance	58,946	58,946	58,946
ENDING FUND BALANCE	58,946	58,946	58,946
TOTAL NON-DEPARTMENTAL	139,601	139,601	139,601
TOTAL COMMUNITY DEVELOPMENT	526,988	526,988	526,988

PUBLIC WORKS

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the Public Works, Engineering, and City Parks.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2017 to 06/30/2018

RESOURCES

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
120,811	138,376	254,174	321,041
		850	0
148,452	152,571	141,435	154,780
158,543	158,912	150,955	163,866
111,426	122,198	117,800	124,000
164	492	175	1,500
684,191	696,987	725,000	712,000
3,300	7,200	7,200	7,200
	71,305	15,000	
1,805	22,335		1,160
528	600	1,000	4,000
		1,500	609
1,230	8,707	3,000	3,000
3,513	2,739	3,000	1,000
24,500	18,000	18,000	18,000
<u>1,258,463</u>	<u>1,400,422</u>	<u>1,439,089</u>	<u>1,512,156</u>

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Beginning Fund Balance	361,592	361,592	361,592
Engineering Costs - Assessments			
Transfer - Water (Franchise)	148,960	148,960	148,960
Transfer - Sewer (Franchise)	167,691	167,691	167,691
Transfer - Room Tax	122,611	122,611	122,611
Transfer - Capital Improvement	45,000	45,000	45,000
Interest On Investments	3,000	3,000	3,000
Franchise Fees	711,000	711,000	711,000
State Marine	7,200	7,200	7,200
Seaside Urban Renewal Agency			
Insurance Reimbursement			
Engineering	1,000	1,000	1,000
Sale of City Property	750	750	750
Cemetery Lots	3,000	3,000	3,000
Miscellaneous	1,000	1,000	1,000
Donations	18,000	18,000	18,000
TOTAL RESOURCES	<u>1,590,804</u>	<u>1,590,804</u>	<u>1,590,804</u>

PUBLIC WORKS

ENGINEERING

This department provides for the activities of the Engineering Department. The Engineering Department provides technical support for all public works operations. Services include preparation of bid specifications and documents, estimates for local improvement projects (LIDs), and oversight of construction projects in processes.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
PERSONAL SERVICES			
157,428	161,363	164,280	164,280
11,693	12,500	12,759	12,339
36,207	36,261	37,747	37,747
32,097	32,097	34,499	34,076
3,437	3,428	2,815	3,658
153	163	167	167
	9,005	600	600
1,824	1,866	1,904	1,904
242,839	256,683	254,771	254,771
MATERIALS AND SERVICES			
700	1,311	1,600	1,600
798	756	1,500	1,500
779	653	1,000	1,000
114	332	200	200
445	668	500	500
447	401	600	600
111	77	150	150
430	1,430	1,500	1,500
3,000	3,090	3,400	3,400
11	13	50	50
597	657	700	700
		200	200
1,075	120	1,000	1,000
700		100	100
824		750	750
10,031	9,508	13,250	13,250
CAPITAL OUTLAY			
	2,346		
0	2,346	0	0
252,870	268,537	268,021	268,021

ENGINEERING

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Engineering (2)	169,200	169,200	169,200
FICA	13,140	13,140	13,140
Health/Dental/Life Insurance	39,373	39,373	39,373
Retirement	35,532	35,532	35,532
Workmans Compensation Ins	4,124	4,124	4,124
Unemployment	172	172	172
Overtime	600	600	600
Longevity Bonus	1,961	1,961	1,961
PERSONAL SERVICES	264,102	264,102	264,102
Supplies	1,300	1,300	1,300
Minor Equipment	1,000	1,000	1,000
Gas/Diesel/Oil	1,000	1,000	1,000
Clothing	200	200	200
Equipment Maintenance	700	700	700
Electricity	500	500	500
Heating Fuel	150	150	150
Professional/Contractual Services	1,500	1,500	1,500
Computer Services	3,100	3,100	3,100
Postage & Freight	50	50	50
Rentals & Leases	700	700	700
Advertising/Legal Notices	200	200	200
Travel & Meeting	750	750	750
Dues & Memberships	100	100	100
Training	500	500	500
MATERIALS AND SERVICES	11,750	11,750	11,750
Equipment			
CAPITAL OUTLAY	0	0	0
TOTAL ENGINEERING	275,852	275,852	275,852

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PUBLIC WORKS

PUBLIC WORKS

This department provides for the activities associated with the management of the Public Works Department. The responsibilities of the Public Works Director include management of the Water Department, Sewer Department, Street Department and the City Shops. This department provides for the maintenance of the shops and equipment shared by the other departments.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
PERSONAL SERVICES			
29,676	21,398	29,205	29,205
18,838	22,423	22,833	22,833
53,160	57,102	61,158	61,158
123,194	131,826	141,843	141,843
12,790	12,372	15,000	15,000
3,951	4,042	4,123	4,123
19,144	18,286	21,658	21,658
74,260	77,794	83,517	75,121
46,137	40,620	47,760	47,760
17,995	17,129	16,838	20,398
250	239	278	278
17,984	3,780	3,000	7,685
833	857	733	884
418,212	407,868	447,946	447,946
MATERIALS AND SERVICES			
41		50	50
11,789	6,319	14,000	14,000
5,167	13,806	7,500	7,500
18,123	11,146	17,000	17,000
331	1,451	500	500
17,959	35,202	22,000	22,000
8,300	8,845	8,000	8,000
6,242	8,911	10,000	10,000
1,971	715	1,000	1,000
22,328	3,336	15,000	15,000
1,978	1,697	2,000	2,000
3,125	2,810	4,000	4,000
1,074	599	1,000	1,000
	1,055	200	200
		200	200
36,408	23,383	30,000	30,000
4,500	4,635	5,100	5,100
4,377	4,635	4,800	4,800
273	279	500	500
626	1,051	1,000	1,000
2,395	938	300	300

PUBLIC WORKS

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Public Works Director (0.33)	30,083	30,083	30,083
Mechanic (0.33)	20,484	20,484	20,484
Street Foreman	64,536	64,536	64,536
Utility Workers (3.00)	148,489	148,489	148,489
Labor (Temporary)	15,000	15,000	15,000
Operations Assistant (0.08)	4,247	4,247	4,247
FICA	22,323	22,323	22,323
Health/Dental/Life Insurance	84,071	84,071	84,071
Retirement	56,028	56,028	56,028
Workmans Compensation Ins	25,375	25,375	25,375
Unemployment	582	582	582
Overtime	3,000	3,000	3,000
Longevity Bonus	783	783	783
PERSONAL SERVICES	475,001	475,001	475,001
Publications			
Supplies	15,000	15,000	15,000
Minor Equipment	12,500	12,500	12,500
Gas/Diesel/Oil	14,000	14,000	14,000
Clothing	750	750	750
Equipment Maintenance	25,000	25,000	25,000
Grounds Maintenance	9,500	9,500	9,500
Building Maintenance	10,000	10,000	10,000
Maintenance Contracts	1,200	1,200	1,200
Infrastructure Maintenance	10,000	10,000	10,000
Telephone	2,000	2,000	2,000
Electricity	3,500	3,500	3,500
Heating Fuel	1,000	1,000	1,000
Garbage	200	200	200
Legal Services	200	200	200
Professional/Contractual Services	30,000	30,000	30,000
Computer Services	5,000	5,000	5,000
Insurance	6,000	6,000	6,000
Printing	100	100	100
Postage & Freight	300	300	300
Rentals & Leases	1,000	1,000	1,000
Advertising/Legal Notices	400	400	400

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
956	205	1,500	1,500
723	823	750	750
380		750	750
149,066	131,841	147,150	147,150
CAPITAL OUTLAY			
13,083	19,374		
13,083	19,374	0	0
580,361	559,083	595,096	595,096

PUBLIC WORKS

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Travel & Meeting	1,000	1,000	1,000
Dues & Memberships	750	750	750
Training	500	500	500
MATERIALS AND SERVICES	149,900	149,900	149,900
Equipment	90,000	90,000	90,000
Buildings	10,000	10,000	10,000
CAPITAL OUTLAY	100,000	100,000	100,000
TOTAL PUBLIC WORKS	724,901	724,901	724,901

PUBLIC WORKS

CITY PARKS

This department provides for the operation and maintenance of the City's parks, restrooms, and cemetery. The City has a full time employee to maintain the City parks and handle garbage collection Citywide. Public Works employees maintain the restrooms and the cemetery.

Important Budget Items

Garbage

From this line the City pays for the disposal of garbage from cans and dumpsters throughout the City.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
PERSONAL SERVICES			
40,181	42,923	46,460	46,460
3,102	3,259	3,600	3,600
12,627	15,478	14,774	14,774
7,790	6,854	9,445	7,974
2,562	2,796	2,298	2,669
41	43	47	47
1,208	2,367	600	1,700
67,511	73,720	77,224	77,224
MATERIALS AND SERVICES			
30,203	21,485	34,000	34,000
8,530	3,141	6,000	6,000
2,060	900	6,500	6,500
112	353	1,000	1,000
4,715	4,481	10,000	10,000
3,291	12,994	7,000	7,000
4,125	3,035	5,000	5,000
22,780	20,707	25,000	25,000
12,418	12,497	13,000	13,000
2,085	3,724	10,000	10,000
		500	500
90,319	83,317	118,000	118,000
CAPITAL OUTLAY			
11,516	4,768		
	492		
3,507			
15,023	5,260	0	0
172,853	162,297	195,224	195,224

CITY PARKS

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Utility Worker	45,357	45,357	45,357
FICA	3,516	3,516	3,516
Health/Dental/Life Insurance	10,111	10,111	10,111
Retirement	9,278	9,278	9,278
Workmans Compensation Ins	3,304	3,304	3,304
Unemployment	46	46	46
Overtime	600	600	600
PERSONAL SERVICES	72,212	72,212	72,212
Supplies	34,000	34,000	34,000
Minor Equipment	7,000	7,000	7,000
Gas/Diesel/Oil	3,500	3,500	3,500
Clothing	500	500	500
Equipment Maintenance	9,000	9,000	9,000
Grounds Maintenance	7,000	7,000	7,000
Building Maintenance	7,500	7,500	7,500
Electricity	25,000	25,000	25,000
Garbage	13,000	13,000	13,000
Professional/Contractual Services	7,500	7,500	7,500
Rentals & Leases	500	500	500
MATERIALS AND SERVICES	114,500	114,500	114,500
Equipment			
Land	18,000	18,000	18,000
Infrastructure			
CAPITAL OUTLAY	18,000	18,000	18,000
TOTAL CITY PARKS	204,712	204,712	204,712

PUBLIC WORKS

NON - DEPARTMENTAL

The department provides for the expenses that benefit all public works departments, and those which do not apply to any specific department.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2017 to 06/30/2018

REQUIREMENTS

Historical Data			
Actual 2014/2015	Actual 2015/2016	Original Budget 2016/2017	Adjusted Budget 2016/2017
MATERIALS AND SERVICES			
8			
8	0	0	0
INTERFUND TRANSFERS			
85,600	84,123	90,548	90,548
21,110			
6,285	3,341		
1,000	2,000		4,000
		54,000	54,000
113,995	89,464	144,548	148,548
CONTINGENCY			
		50,000	96,000
0	0	50,000	96,000
ENDING FUND BALANCE			
138,376	321,041	186,200	209,267
138,376	321,041	186,200	209,267
252,379	410,505	380,748	453,815
1,258,463	1,400,422	1,439,089	1,512,156

NON-DEPARTMENTAL - PUBLIC WORKS

Description Of Accounts	Proposed Budget 2017/2018	Committee Budget 2017/2018	Adopted Budget 2017/2018
Interest			
MATERIALS AND SERVICES	0	0	0
Admin Costs - G/F Services	89,093	89,093	89,093
Transfer - Parks Construction			
Transfer - General (Equipment)			
Transfer - Airport			
Transfer - Capital Improvement	36,000	36,000	36,000
INTERFUND TRANSFERS	125,093	125,093	125,093
Contingency	50,000	50,000	50,000
CONTINGENCY	50,000	50,000	50,000
Ending Fund Balance	210,246	210,246	210,246
ENDING FUND BALANCE	210,246	210,246	210,246
TOTAL NON-DEPARTMENTAL	385,339	385,339	385,339
TOTAL PUBLIC WORKS	1,590,804	1,590,804	1,590,804

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