

2018-2019
ADOPTED
CITY OF SEASIDE BUDGET



Adopted June 25, 2018

**CITY OF SEASIDE
BUDGET MESSAGE
FISCAL YEAR 2018 - 2019**

Dear Honorable Mayor, City Council Members and Budget Committee Members:

The budget for the City of Seaside is our most important fiscal document. Each year we are required to create a financial plan that will guide the City in the upcoming year. But this year the budget is more about the message and less about the finances. You are all aware how much we love the numbers, but a budget often is more about direction and focus. We all have a favorite place to walk; a familiar path we journey often. Occasionally we decide to take a different route either by choice or necessity. This different path will lead to new tasks and different outcomes than maybe we had planned. With the voters' approval of a new school campus the City has significant challenges to provide services (water, sewer, and roads) to an area previously not served. Many of the costs for these services will be borne by the City, but were not financed by the voter approved bond issue for the school. We will be discussing these projects and future financing needs.

We have a number of construction projects to talk about in this year's budget. Some of these projects we expect to be completed in 2018/2019. Some of these projects will be in design, but construction will not start until 2019/2020. We believe it is very important to begin to display these plans so as to plan for these projects.

- 1) **Convention Center Renovation Project** – This \$15 million project is underway and should be completed by the end of 2018/2019.
- 2) **Holladay Reconstruction Project** (1st to Ave A includes all three intersections) – This project should be started in 2018/2019 and completed in the same fiscal year. Work is being scheduled for nights.
- 3) **2nd Avenue Reconstruction** (Downing to Prom) – This project should be started in 2018/2019 and completed in the same year.
- 4) **Water Line/Pump Station Upgrades** (Ave S, Wahanna, and Spruce) – Current water lines are inadequate to provide fire flow for the new school complex. Pump station upgrade to begin in 2018/2019. Upgrades to water lines won't begin until 2019/2020.
- 5) **Design/Construction New Water Tank** – Design work should begin in 2018/2019. Discussion will follow concerning schedule and financing.
- 6) **Sewer Pump Station Upgrade** – Design in 2018/2019 with construction in 2019/2020.

7) **Avenue S Reconstruction/Upgrade** – Design in 2018/2019 with construction in 2019/2020.

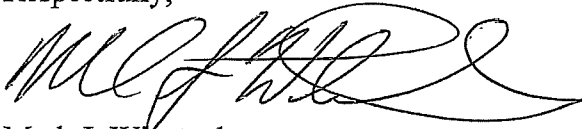
The sewer department continues to have significant funding issues. In fiscal year 2018/2019 we will be discussing a long-term, ongoing fiscal solution for the department that will allow for adequate sewer line replacement where necessary. The sewer plant continues to process a very significant amount of inflow and infiltration (I & I) we don't want to process. I & I is expensive and detrimental to the system.

Also, we want to invest in our community and our citizens. We don't always need to spend millions of dollars to have a big impact.

- 1) **Library** – Security system installed in 2017/2018 and will be implemented in 2018/2019. (\$25,000)
- 2) **City Hall** – Remodel Council Chambers in 2018/2019. (\$50,000)
- 3) **Fire** – Acquire new ladder truck in 2018/2019. (\$950,000)
- 4) **Community Center** – Remodel (\$200,000)
- 5) **Prom** – Recondition Prom wall (\$250,000)

Even with all of the above, I'm sure we will talk about items not on the lists. We are busy.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mark J. Winstanley', written in a cursive style.

Mark J. Winstanley
City Manager

**CITY OF SEASIDE
BUDGET CALENDAR
FISCAL YEAR 2018 – 2019**

March 21, 2018	Budget Worksheets to Department Heads
March 30, 2018	Proposed 2017-2018 Budgets from Department Heads
April 2 – April 17, 2018	Department Head Meetings with City Manager
April 13, 2018	Notice to Newspaper & City Web Site
April 18, 2018	Publish Date- Notice Budget Committee Meeting
April 24, 2018	Proposed Budget from City Manager
May 2, 2018	City of Seaside Budget Committee Meeting
May 2 – May 25, 2018	Additional Budget Committee Meetings
May 25, 2018	Approved Proposed Budget
June 6, 2018	Notice to Newspaper & City Web Site
June 12, 2018	Publish Date- Notices & Summary
June 25, 2018	Budget Hearing, Adopted Budget, Make Appropriations

**CITY OF SEASIDE
BUDGET COMMITTEE MEMBERS
FISCAL YEAR 2018-2019**

Jay Barber, Mayor

Tita Montero, Council President

Randy Frank, Councilor

Dana Phillips, Councilor

Seth Morrisey, Councilor

Tom Horning, Councilor

Steve Wright, Councilor

Rebecca Buck

Nancy McCune

Les McNary

Robert Perkel

Kathleen Peterson

James Shipley

George Stacey

ADMINISTRATIVE STAFF

Mark J. Winstanley, City Manager

Jon Rahl, Assistant City Manager

Esther Moberg, Library Director

Dave Ham, Police Chief

Dale McDowell, Public Works Director

Russell Vandenberg, Convention Center

Joey Daniels, Fire Chief

Kevin Cupples, Planning Director

Bob Mitchell, Building Official

CITY OF SEASIDE
Summary of Expenditures - All Funds

	Original 2017-2018	Revised 2017-2018	Proposed 2018-2019
General	1,926,094	1,954,894	2,066,683
Public Safety	4,643,483	5,038,664	4,955,881
Community Development	387,387	387,387	401,592
Public Works	1,205,465	1,283,814	1,251,349
State Tax Street	864,839	864,839	977,071
Downtown Maintenance District	81,700	88,550	82,200
911	104,873	112,673	103,712
Economic Development	10,000	10,000	10,000
Emergency Readiness	94,895	104,895	94,985
Fire Equipment (2013)	1,200	1,200	0
Fire Equipment (2018)	0	0	146,775
Water G.O. Bond Debt	818,450	363,450	829,100
Library Trust	95,000	97,000	22,000
Evergreen Cemetery Trust	502	502	502
Special Assessments	79,100	104,100	80,000
Systems Development - Parks (91)	141,388	201,806	201,626
Capital Improvement & Maintenance	423,450	386,634	462,931
Systems Development - Roads (91)	48,417	49,022	51,217
Prom Improvement	350,000	350,000	325,000
Parks Construction	0	4,663	4,733
Airport	4,636	4,636	4,468
Street Construction	0	0	1,100,000
Water	1,543,831	1,594,211	1,714,264
Systems Development - Water (91)	400,000	400,000	400,000
Watershed Enhancement	612,723	563,387	621,357
Capital Construction - Water	0	0	6,000,000
Sewer	1,961,555	2,108,246	1,980,114
Systems Development - Sewer (91)	400,000	400,000	400,000
Sewer Plant Replacement	329,930	325,057	1,413,023
Sewer Reserve	11,030	6,769	8,799
Convention Center	2,573,520	2,748,520	3,227,295
Convention Center Capital Improvements	180,000	180,000	197,000
Convention Center - Construction	15,100,000	16,026,841	14,176,661
Convention Center Bond Reserve	0	0	101,483
Room Tax & Business License	883,095	903,095	899,304
Total	<u>35,276,563</u>	<u>36,664,855</u>	<u>44,311,125</u>

Note - Transfers between funds, interfund loans and loan repayments, contingencies, and ending balances have been deleted to avoid distortion.

CITY OF SEASIDE
Summary of Expenditures by Departments

	GENERAL				
	<u>Original 2017-2018</u>	<u>Revised 2017-2018</u>	<u>Proposed 2018-2019</u>	<u>% Original</u>	<u>% Revised</u>
Mayor & Council	20,249	20,249	30,021	48.3	48.3
City Attorney	44,075	44,075	44,575	1.1	1.1
Business Office	557,002	557,002	591,285	6.2	6.2
Library	689,778	689,778	722,271	4.7	4.7
Community Center	52,625	58,625	57,625	9.5	(1.7)
Non-Departmental	<u>562,365</u>	<u>585,165</u>	<u>620,906</u>	10.4	6.1
Total Expenditures	<u><u>1,926,094</u></u>	<u><u>1,954,894</u></u>	<u><u>2,066,683</u></u>	7.3	5.7

CITY OF SEASIDE
Summary of Expenditures by Departments

PUBLIC SAFETY

	<u>Original 2017-2018</u>	<u>Revised 2017-2018</u>	<u>Proposed 2018-2019</u>	<u>% Original</u>	<u>% Revised</u>
Municipal Court	179,418	187,627	198,181	10.5	5.6
Police	3,526,373	3,526,373	3,672,139	4.1	4.1
Lifeguards	46,643	46,643	48,286	3.5	3.5
Fire	857,049	1,244,021	1,013,775	18.3	(18.5)
Non-Departmental	<u>34,000</u>	<u>34,000</u>	<u>23,500</u>	(30.9)	(30.9)
Total Expenditures	<u>4,643,483</u>	<u>5,038,664</u>	<u>4,955,881</u>	6.7	(1.6)

COMMUNITY DEVELOPMENT

	<u>Original 2017-2018</u>	<u>Revised 2017-2018</u>	<u>Proposed 2018-2019</u>	<u>% Original</u>	<u>% Revised</u>
Planning	183,174	183,174	190,452	4.0	4.0
Building	204,213	204,213	211,140	3.4	3.4
Non-Departmental	<u>0</u>	<u>0</u>	<u>0</u>	0.0	0.0
Total Expenditures	<u>387,387</u>	<u>387,387</u>	<u>401,592</u>	3.7	3.7

PUBLIC WORKS

	<u>Original 2017-2018</u>	<u>Revised 2017-2018</u>	<u>Proposed 2018-2019</u>	<u>% Original</u>	<u>% Revised</u>
Engineering	275,852	287,852	291,982	5.8	1.4
Public Works	724,901	791,250	737,363	1.7	(6.8)
City Parks	204,712	204,712	222,004	8.4	8.4
Non-Departmental	<u>0</u>	<u>0</u>	<u>0</u>	0.0	0.0
Total Expenditures	<u>1,205,465</u>	<u>1,283,814</u>	<u>1,251,349</u>	3.8	(2.5)

CITY OF SEASIDE
Detail Summary of Requirements
Year Beginning July 1, 2018

FUND	Department	Personal Services	Materials & Services	Capital Outlay	Special Payments	Debt Service	Total Expenditures	Other Requirements	Interfund Transfers	Contingency	Unappropriated Ending Fund Balance	Total Requirements
GENERAL												
	Mayor & Council	10,621	19,400				30,021					30,021
	City Attorney		44,575				44,575					44,575
	Business Office	577,385	13,900				591,285					591,285
	Library	541,656	135,615	45,000			722,271					722,271
	Community Center		57,625				57,625					57,625
	Non-Departmental		305,900	50,000		265,006	620,906		3,752,371	200,000	1,070,374	5,643,651
	Total General	1,129,662	577,015	95,000		265,006	2,066,683		3,752,371	200,000	1,070,374	7,089,428
PUBLIC SAFETY												
	Municipal Court	95,906	102,275				198,181					198,181
	Police	3,218,589	376,550	77,000			3,672,139					3,672,139
	Lifeguards	39,786	8,500				48,286					48,286
	Fire	622,325	341,450	50,000			1,013,775					1,013,775
	Non-Departmental		23,500				23,500		378,406	200,000	1,035,856	1,637,762
	Total Public Safety	3,976,606	852,275	127,000			4,955,881		378,406	200,000	1,035,856	6,570,143
COMMUNITY DEVELOPMENT												
	Planning	158,902	31,550				190,452					190,452
	Building	171,840	39,300				211,140					211,140
	Non-Departmental						0		33,312	75,000	130,333	238,645
	Total Community Development	330,742	70,850				401,592		33,312	75,000	130,333	640,237
PUBLIC WORKS												
	Engineering	280,777	11,205				291,982					291,982
	Public Works	510,413	161,950	65,000			737,363					737,363
	City Parks	86,504	109,500	26,000			222,004					222,004
	Non-Departmental						0		92,759	50,000	226,999	369,758
	Total Public Works	877,694	282,655	91,000			1,251,349		92,759	50,000	226,999	1,621,107

CITY OF SEASIDE
Detail Summary of Requirements
Year Beginning July 1, 2018

FUND	Personal Services	Materials & Services	Capital Outlay	Special Payments	Debt Service	Total Expenditures	Other Requirements	Interfund Transfers	Contingency	Unappropriated Ending Fund Balance	Total Requirements
STATE TAX STREET		210,500	766,571			977,071		459,270		100,000	1,536,341
DOWNTOWN MAINTENANCE DISTRICT		82,200				82,200		7,043	10,000	19,414	118,657
911	95,887	7,825				103,712			89,297		193,009
ECONOMIC DEVELOPMENT		10,000				10,000				1,642	11,642
EMERGENCY READINESS	14,385	80,600				94,985			25,000	94,313	214,298
FIRE EQUIPMENT (2018)			146,775			146,775			118,978		265,753
WATER G.O. BOND DEBT					829,100	829,100				162,392	991,492
LIBRARY TRUST		6,000	16,000			22,000			75,000	42,663	139,663
EVERGREEN CEMETERY TRUST			502			502					502
SPECIAL ASSESSMENTS		5,000	75,000			80,000	60,000				140,000
SYSTEMS DEVELOPMENT - PARKS (91)		50,000	151,626			201,626					201,626
CAPITAL IMPROVEMENT & MAINTENANCE		25,500	437,431			462,931					462,931
SYSTEMS DEVELOPMENT - ROADS (91)			51,217			51,217					51,217
PROM IMPROVEMENT		25,000	300,000			325,000			100,000	463,786	888,786
PARKS CONSTRUCTION			4,733			4,733					4,733
AIRPORT		4,468				4,468					4,468
STREET CONSTRUCTION			1,100,000			1,100,000					1,100,000
WATER	732,664	526,600	455,000			1,714,264		716,719	250,000	2,787,019	5,468,002
SYSTEMS DEVELOPMENT - WATER (91)		150,000	250,000			400,000	125,490	1,000,000		148,176	1,673,666
WATERSHED ENHANCEMENT		55,000	566,357			621,357					621,357
CAPITAL CONSTRUCTION - WATER		1,000,000	5,000,000			6,000,000					6,000,000
SEWER	674,890	737,700	160,253		407,271	1,980,114		436,927	150,000	620,000	3,187,041
SYSTEMS DEVELOPMENT - SEWER (91)		150,000	250,000			400,000		1,100,000	100,000	149,032	1,749,032
SEWER PLANT REPLACEMENT		251,000	1,162,023			1,413,023					1,413,023
SEWER RESERVE			8,799			8,799				363,088	371,887
CONVENTION CENTER	1,048,951	1,039,450			1,138,894	3,227,295		137,472	294,852	3,000,000	6,659,619
CONVENTION CTR CAPITAL IMPROVEMENTS		25,000	172,000			197,000			300,000	610,711	1,107,711
CONVENTION CENTER - CONSTRUCTION		181,661	13,995,000			14,176,661					14,176,661
CONVENTION CENTER BOND RESERVE		25,000	76,483			101,483				1,138,894	1,240,377
ROOM TAX & BUSINESS LICENSE	255,354	643,950				899,304		4,397,220	150,000	656,074	6,102,598
TOTAL ALL FUNDS	9,136,835	7,075,249	25,458,770	0	2,640,271	44,311,125	185,490	12,511,499	2,188,127	12,820,766	72,017,007

CITY OF SEASIDE
Statement of Debt Requirements
Water General Obligation Debt Fund
as of June 30, 2018

Water G.O. Bonds
Series 2007

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2018/2019	240,000.00	134,100.00	374,100.00
2019/2020	265,000.00	123,300.00	388,300.00
2020/2021	290,000.00	111,375.00	401,375.00
2021/2022	315,000.00	98,325.00	413,325.00
2022/2023	340,000.00	84,150.00	424,150.00
2023/2024	365,000.00	69,700.00	434,700.00
2024/2025	395,000.00	54,187.50	449,187.50
2025/2026	425,000.00	37,400.00	462,400.00
2026/2027	<u>455,000.00</u>	<u>19,337.50</u>	<u>474,337.50</u>
TOTAL	<u><u>3,090,000.00</u></u>	<u><u>731,875.00</u></u>	<u><u>3,821,875.00</u></u>

(1) Subject to optional redemption on January 1, 2018 and on any interest payment date thereafter at par.

CITY OF SEASIDE
Statement of Debt Requirements
Water
as of June 30, 2018

Full Faith and Credit Obligations Series 2012

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2018/2019	135,000.00	130,006.26	265,006.26
2019/2020	140,000.00	125,881.26	265,881.26
2020/2021	145,000.00	121,606.26	266,606.26
2021/2022	150,000.00	117,181.26	267,181.26
2022/2023	155,000.00	112,993.76	267,993.76
2023/2024	155,000.00	109,118.76	264,118.76
2024/2025	175,000.00	103,681.26	278,681.26
2025/2026	175,000.00	96,681.26	271,681.26
2026/2027	175,000.00	89,681.26	264,681.26
2027/2028	185,000.00	82,481.26	267,481.26
2028/2029	190,000.00	74,981.26	264,981.26
2029/2030	200,000.00	67,931.26	267,931.26
2030/2031	205,000.00	61,350.01	266,350.01
2031/2032	210,000.00	54,606.26	264,606.26
2032/2033	220,000.00	47,618.76	267,618.76
2033/2034	225,000.00	39,965.63	264,965.63
2034/2035	235,000.00	31,628.13	266,628.13
2035/2036	245,000.00	22,928.13	267,928.13
2036/2037	250,000.00	13,956.25	263,956.25
2037/2038	260,000.00	4,712.50	264,712.50
TOTAL	<u><u>3,830,000.00</u></u>	<u><u>1,508,990.79</u></u>	<u><u>5,338,990.79</u></u>

CITY OF SEASIDE
Statement of Debt Requirements
Sewer
as of June 30, 2018

Wastewater Revenue Bonds, Series 2011

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2018/2019	210,000.00	149,537.50	359,537.50
2019/2020	220,000.00	143,087.50	363,087.50
2020/2021	225,000.00	135,850.00	360,850.00
2021/2022	230,000.00	127,312.50	357,312.50
2022/2023	240,000.00	117,612.50	357,612.50
2023/2024	250,000.00	107,200.00	357,200.00
2024/2025	265,000.00	96,256.25	361,256.25
2025/2026	275,000.00	84,781.25	359,781.25
2026/2027	285,000.00	72,881.25	357,881.25
2027/2028	300,000.00	60,637.50	360,637.50
2028/2029	310,000.00	48,056.25	358,056.25
2029/2030	325,000.00	34,959.38	359,959.38
2030/2031	335,000.00	21,346.88	356,346.88
2031/2032	<u>350,000.00</u>	<u>7,218.75</u>	<u>357,218.75</u>
TOTAL	<u><u>3,820,000.00</u></u>	<u><u>1,206,737.51</u></u>	<u><u>5,026,737.51</u></u>

CITY OF SEASIDE
Statement of Debt Requirements
Sewer
as of June 30, 2018

Wastewater Treatment Plant Bank Stabilization Financing

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2018/2019	20,696.97	27,035.98	47,732.95
2019/2020	21,462.76	26,270.19	47,732.95
2020/2021	22,256.88	25,476.07	47,732.95
2021/2022	23,080.39	24,652.56	47,732.95
2022/2023	23,934.36	23,798.59	47,732.95
2023/2024	24,819.93	22,913.02	47,732.95
2024/2025	25,738.27	21,994.68	47,732.95
2025/2026	26,690.59	21,042.36	47,732.95
2026/2027	27,678.14	20,054.81	47,732.95
2027/2028	28,702.23	19,030.72	47,732.95
2028/2029	29,764.21	17,968.74	47,732.95
2029/2030	30,865.49	16,867.46	47,732.95
2030/2031	32,007.51	15,725.44	47,732.95
2031/2032	33,191.79	14,541.16	47,732.95
2032/2033	34,419.88	13,313.07	47,732.95
2033/2034	35,693.42	12,039.53	47,732.95
2034/2035	37,014.08	10,718.87	47,732.95
2035/2036	38,383.60	9,349.35	47,732.95
2036/2037	39,803.79	7,929.16	47,732.95
2037/2038	41,276.53	6,456.42	47,732.95
2038/2039	42,803.76	4,929.19	47,732.95
2039/2040	44,387.50	3,345.45	47,732.95
2040/2041	46,030.02	1,703.11	47,733.13
TOTAL	<u><u>730,702.10</u></u>	<u><u>367,155.93</u></u>	<u><u>1,097,858.03</u></u>

CITY OF SEASIDE
Statement of Debt Requirements
Convention Center
as of June 30, 2018

Transient Room Tax Revenue Bonds
Series 2018

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2018/2019	335,000.00	803,893.75	1,138,893.75
2019/2020	515,000.00	624,775.00	1,139,775.00
2020/2021	535,000.00	603,775.00	1,138,775.00
2021/2022	560,000.00	581,875.00	1,141,875.00
2022/2023	585,000.00	556,050.00	1,141,050.00
2023/2024	615,000.00	526,050.00	1,141,050.00
2024/2025	640,000.00	497,875.00	1,137,875.00
2025/2026	665,000.00	471,775.00	1,136,775.00
2026/2027	695,000.00	444,575.00	1,139,575.00
2027/2028	725,000.00	416,175.00	1,141,175.00
2028/2029	750,000.00	390,425.00	1,140,425.00
2029/2030	780,000.00	359,675.00	1,139,675.00
2030/2031	820,000.00	319,675.00	1,139,675.00
2031/2032	855,000.00	284,212.50	1,139,212.50
2032/2033	885,000.00	253,762.50	1,138,762.50
2033/2034	915,000.00	222,262.50	1,137,262.50
2034/2035	955,000.00	182,375.00	1,137,375.00
2035/2036	1,005,000.00	133,375.00	1,138,375.00
2036/2037	1,055,000.00	81,875.00	1,136,875.00
2037/2038	<u>1,110,000.00</u>	<u>27,750.00</u>	<u>1,137,750.00</u>
TOTAL	<u><u>15,000,000.00</u></u>	<u><u>7,782,206.25</u></u>	<u><u>22,782,206.25</u></u>

GENERAL

The purpose of this fund is to account for revenues and expenditures associated with the general operation of the following City departments: Mayor and Council, City Attorney, Business Office, Library, and Community Center.

Beginning 1997-98 the following departments were moved to the Public Safety Fund: Municipal Court, Police, Lifeguards, and Fire.

Beginning 1997-98 the following departments were moved to the Community Development Fund: Planning, and Building and Code Enforcement.

Beginning 1998-99 the following departments were moved to the Public Works Fund: Engineering, Public Works, and City Parks.

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CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2018 to 06/30/2019

RESOURCES

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual	Actual	Original	Adjusted		Budget	Budget	Budget
2015/2016	2016/2017	2017/2018	2017/2018		2018/2019	2018/2019	2018/2019
281,160	589,693	802,023	881,255	Beginning Fund Balance	1,218,980	1,218,980	1,218,980
111,530	110,282	133,492	133,492	Admin Cost - Water	96,033	96,033	96,033
130,053	135,152	269,814	269,814	Admin Cost - Sewer	166,687	166,687	166,687
33,089	15,127	16,958	16,958	Admin Cost - State Tax Street	59,270	59,270	59,270
121,165	130,478	122,751	122,751	Admin Cost - Convention Center	137,472	137,472	137,472
32,549	360	10,262	10,262	Admin Cost - District Road	69,125	69,125	69,125
6,711	6,840	6,803	6,803	Admin Cost - Downtown Maintenance	7,043	7,043	7,043
354,505	351,687	379,216	379,216	Admin Cost - Public Safety	378,406	378,406	378,406
31,852	29,966	30,655	30,655	Admin Cost - Community Development	33,312	33,312	33,312
84,123	90,548	89,093	89,093	Admin Cost - Public Works	89,759	89,759	89,759
3,341				Transfer - Public Works (Equipment)			
266,706	267,881	263,981	263,981	Transfer - Water	265,006	265,006	265,006
3,318,928	3,411,196	3,707,497	3,736,969	Tax Base	3,811,152	3,811,152	3,811,152
		(259,525)	(261,588)	Estimated Taxes Not To Be Rec'd	(266,781)	(266,781)	(266,781)
108,128	95,400	97,000	93,000	Delinquent Taxes	95,000	95,000	95,000
	1,840	2,000	2,000	Tax Offsets	1,000	1,000	1,000
1,611	4,999	4,000	4,000	Interest On Investments	8,000	8,000	8,000
29,400	25,595	28,000	28,000	Interest On Tax Receipts	25,000	25,000	25,000
1,800	1,875	1,900	1,900	Liquor License Fees	1,900	1,900	1,900
30,818	28,379	10,000	10,000	Business License & Room Tax Penalties	10,000	10,000	10,000
561,290	621,888	688,500	688,500	Room Tax - Vacation Rentals	793,100	793,100	793,100
6,504	6,285	5,925	5,925	Cigarette Tax	5,900	5,900	5,900
1,186	4,696	1,000	1,000	Library Grant	1,000	1,000	1,000
75,000				Seaside Urban Renewal Agency	41,564	41,564	41,564
	2,750	1,000	1,000	Healthy Benefits Grant			
19,825	19,933	21,000	21,000	Library	21,000	21,000	21,000
7,832	11,111	8,500	8,500	Community Center	8,500	8,500	8,500
	748			Insurance Reimbursement			
4,961	5,327	2,000	2,000	Rental/Sale City Property	2,000	2,000	2,000
10,417	11,095	10,000	10,000	Miscellaneous - General	10,000	10,000	10,000
425				Donations			
9,077				Capital Lease Purchases			
<u>5,643,986</u>	<u>5,981,131</u>	<u>6,453,845</u>	<u>6,556,486</u>	TOTAL RESOURCES	<u>7,089,428</u>	<u>7,089,428</u>	<u>7,089,428</u>

GENERAL

MAYOR & COUNCIL

This department provides for the activities of the Mayor and six Council members. The Mayor and members of the Council serve as representatives of the City when meeting with other local governments and agencies.

The Mayor and Council are elected on a non-partisan basis for four-year terms. The City has a representative from each of the four wards and two at-large members each are covering two wards. The terms of office are staggered at two-year intervals allowing the election of three Council members every two years.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
PERSONAL SERVICES			
5,230	5,292	5,450	5,723
380	385	425	425
2,476	2,584	2,689	2,689
1,072	1,098	1,145	1,145
19	27	25	32
5	5	6	6
105	106	109	115
9,287	9,497	9,849	10,135
MATERIALS AND SERVICES			
1,564	838	1,500	1,500
	10,035	1,000	714
	80	300	300
522	541	800	800
207	113	300	300
5,551	1,167	6,000	6,000
143	132	200	200
	300	300	300
7,987	13,206	10,400	10,114
17,274	22,703	20,249	20,249

MAYOR & COUNCIL

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Secretary (0.1)	6,190	6,190	6,190
FICA	483	483	483
Health/Dental/Life Insurance	2,483	2,483	2,483
Retirement	1,300	1,300	1,300
Workmans Compensation Ins	35	35	35
Unemployment	6	6	6
Longevity Bonus	124	124	124
PERSONAL SERVICES	10,621	10,621	10,621
Supplies	1,500	1,500	1,500
Professional/Contractual Services	10,000	10,000	10,000
Printing	300	300	300
Postage & Freight	800	800	800
Advertising/Legal Notices	300	300	300
Travel & Meeting	6,000	6,000	6,000
Dues & Memberships	200	200	200
Training	300	300	300
MATERIALS AND SERVICES	19,400	19,400	19,400
TOTAL MAYOR & COUNCIL	30,021	30,021	30,021

GENERAL

CITY ATTORNEY

This department provides for the activities of the City Attorney. The City Attorney provides legal advice to Council and Staff, provides legal representation in some City court matters, and provides legal advice for employee contract negotiations.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
MATERIALS AND SERVICES			
		500	500
1,770	1,000	1,000	1,000
38,547	39,858	41,000	41,000
986	1,363	1,500	1,500
75	75	75	75
<u>41,378</u>	<u>42,296</u>	<u>44,075</u>	<u>44,075</u>
<u>41,378</u>	<u>42,296</u>	<u>44,075</u>	<u>44,075</u>

CITY ATTORNEY

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Publications	500	500	500
Legal Services	1,000	1,000	1,000
Professional/Contractual Services	41,500	41,500	41,500
Travel & Meeting	1,500	1,500	1,500
Dues & Memberships	75	75	75
MATERIALS AND SERVICES	<u>44,575</u>	<u>44,575</u>	<u>44,575</u>
TOTAL CITY ATTORNEY	<u>44,575</u>	<u>44,575</u>	<u>44,575</u>

GENERAL

BUSINESS OFFICE

The Administration and Finance Departments have been combined into one department. All administrative and financial activities including: utility billing and collection, accounts payable, accounts receivable, payroll, data processing, assessment management, business licenses, financial planning, investing and cash management as well as human resources, contract administration, risk management, and department supervision are handled by this office. In addition, the Business Office oversees all budgetary responsibilities and audit functions.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
PERSONAL SERVICES			
113,208	114,564	117,540	117,540
		74,248	70,900
8,800			
8,378			
47,067	47,628	49,054	51,506
106,481	108,491	111,750	112,382
22,430	20,885	27,780	27,780
63,925	64,793	90,349	90,349
56,019	56,007	69,015	69,015
989	1,338	1,582	1,582
287	266	356	356
10			
5,242	746	600	600
7,748	4,932	3,128	3,392
440,584	419,650	545,402	545,402
MATERIALS AND SERVICES			
40	33	50	50
1,869	1,375	2,100	2,100
690		2,000	2,000
1,093	798	1,100	1,100
		100	100
2,088	2,153	2,400	2,400
1,582	1,374	2,400	2,400
536	659	950	950
20		500	500
7,918	6,392	11,600	11,600
448,502	426,042	557,002	557,002

BUSINESS OFFICE

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
City Manager	121,068	121,068	121,068
Assistant City Manager	86,848	86,848	86,848
Director of Human Resources			
Planning Director (0.1)			
Administrative Assistant (0.9)	55,706	55,706	55,706
Office Personnel (2.3)	115,748	115,748	115,748
FICA	29,836	29,836	29,836
Health/Dental/Life Insurance	82,223	82,223	82,223
Retirement	79,669	79,669	79,669
Workmans Compensation Ins	2,075	2,075	2,075
Unemployment	383	383	383
Insurance Split			
Overtime	600	600	600
Longevity Bonus	3,229	3,229	3,229
PERSONAL SERVICES	577,385	577,385	577,385
Publications			
Supplies	2,500	2,500	2,500
Minor Equipment	2,000	2,000	2,000
Telephone	1,100	1,100	1,100
Professional/Contractual Services	100	100	100
Postage & Freight	2,800	2,800	2,800
Travel & Meeting	2,400	2,400	2,400
Dues & Memberships	1,000	1,000	1,000
Training	2,000	2,000	2,000
MATERIALS AND SERVICES	13,900	13,900	13,900
TOTAL BUSINESS OFFICE	591,285	591,285	591,285

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GENERAL

LIBRARY

This department provides for the operation of the Seaside Public Library. The Library provides an outstanding cultural, informational, and recreational resource to the residents of the City and neighboring South County areas. Circulation per capita annually ranks this library among the top ten public libraries in the State of Oregon. There are currently approximately 3200 registered library patrons.

EXPENDITURES

Library Purchases

Includes all books, periodicals, reference materials and audio/video purchases for the entire collection.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
PERSONAL SERVICES			
78,215	83,112	87,338	87,338
57,568	59,664	61,452	62,076
163,302	159,158	177,183	177,183
29,444	40,468	35,916	35,916
24,258	25,394	27,861	27,861
61,025	61,720	60,298	59,327
56,876	60,847	67,483	67,483
1,193	1,775	1,654	1,989
317	332	364	364
373	785	1,200	1,200
1,031	1,082	1,114	1,126
473,602	494,337	521,863	521,863
MATERIALS AND SERVICES			
13,333	15,309	15,500	15,500
13,824	6,841	8,000	8,000
266	112	1,000	1,000
9,630	11,948	9,600	9,600
5,534	3,038	5,000	5,000
2,732	2,529	4,500	4,500
2,323	2,394	2,600	2,600
10,913	13,548	16,000	16,000
3,533	4,268	7,000	7,000
42,187	50,698	46,000	46,000
7,725	7,725	8,200	8,200
495	399	500	500
1,806	1,559	1,700	1,700
253	1,097	150	150
151	119	350	350
2,227	1,502	1,000	1,000
333	350	365	365
75	300	450	450
176	107		
117,516	123,843	127,915	127,915

LIBRARY

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Library Director	89,964	89,964	89,964
Technical Services Supervisor	63,936	63,936	63,936
Circulation (3 3/4)	183,326	183,326	183,326
Library Aides (P/T)	38,040	38,040	38,040
FICA	28,958	28,958	28,958
Health/Dental/Life Insurance	60,876	60,876	60,876
Retirement	70,817	70,817	70,817
Workmans Compensation Ins	2,092	2,092	2,092
Unemployment	379	379	379
Overtime	1,200	1,200	1,200
Longevity Bonus	2,068	2,068	2,068
PERSONAL SERVICES	541,656	541,656	541,656
Supplies	16,500	16,500	16,500
Minor Equipment	8,000	8,000	8,000
Equipment Maintenance	1,000	1,000	1,000
Grounds Maintenance	11,000	11,000	11,000
Building Maintenance	5,000	5,000	5,000
Maintenance Contracts	4,600	4,600	4,600
Telephone	2,600	2,600	2,600
Electricity	16,000	16,000	16,000
Heating Fuel	6,500	6,500	6,500
Professional/Contractual Services	51,000	51,000	51,000
Computer Services	8,300	8,300	8,300
Printing	500	500	500
Postage & Freight	1,700	1,700	1,700
Advertising/Legal Notices	150	150	150
Credit Card Discount	250	250	250
Travel & Meeting	1,700	1,700	1,700
Dues & Memberships	365	365	365
Training	450	450	450
Bad Debt			
MATERIALS AND SERVICES	135,615	135,615	135,615

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
CAPITAL OUTLAY			
35,076	29,993 1,060	40,000	40,000
35,076	31,053	40,000	40,000
626,194	649,233	689,778	689,778

LIBRARY

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Library Purchases	45,000	45,000	45,000
Building			
CAPITAL OUTLAY	45,000	45,000	45,000
TOTAL LIBRARY	722,271	722,271	722,271

GENERAL

COMMUNITY CENTER

This department provides for the operation of the Community Center. Management of the Community Center is provided by Sunset Empire Park & Recreation District on a contractual basis.

Sunset Empire Park & Recreation District provides an individual approved by the City to carry out required duties. Duties include: 1) scheduling use of the facilities, 2) scheduling staff, 3) overseeing building maintenance and janitorial services, 4) coordinating activities such as food distributions, blood pressure clinics, and educational programs.

CITY OF SEASIDE
GENERAL
 BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
MATERIALS AND SERVICES			
3,521	2,703	4,000	4,000
1,609		400	400
		500	1,600
2,535	5,364	4,000	500
421	300	425	425
6,278	7,602	7,200	6,800
4,209	4,859	5,000	4,500
35,250	28,478	30,000	33,700
1,047	1,047	1,100	700
<u>54,870</u>	<u>50,353</u>	<u>52,625</u>	<u>52,625</u>
CAPITAL OUTLAY			
			6,000
<u>0</u>	<u>0</u>	<u>0</u>	<u>6,000</u>
<u><u>54,870</u></u>	<u><u>50,353</u></u>	<u><u>52,625</u></u>	<u><u>58,625</u></u>

COMMUNITY CENTER

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Supplies	4,000	4,000	4,000
Minor Equipment	400	400	400
Equipment Maintenance	500	500	500
Building Maintenance	4,000	4,000	4,000
Maintenance Contracts	425	425	425
Electricity	7,200	7,200	7,200
Heating Fuel	5,000	5,000	5,000
Professional/Contractual Services	35,000	35,000	35,000
Rentals & Leases	1,100	1,100	1,100
MATERIALS AND SERVICES	<u>57,625</u>	<u>57,625</u>	<u>57,625</u>
Equipment			
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMMUNITY CENTER	<u><u>57,625</u></u>	<u><u>57,625</u></u>	<u><u>57,625</u></u>

GENERAL

NON - DEPARTMENTAL

This department provides for the expenses benefiting all departments, and those that do not apply to any specific department. Such items include: 1) the maintenance of the equipment, building, and grounds of City Hall, 2) the operation of City Hall, 3) the audit costs associated with the General operation of the City, 4) the insurance costs associated with the General operation of the City, 5) the financial support of local groups and organizations as deemed appropriate by the Budget Committee.

Important Budget Items

Maintenance Contracts

This line includes the maintenance on computer software and hardware, maintenance on the City Hall copier, and maintenance on the postage machine.

Professional/Contractual Services

This line pays for computer upgrades, computer form design, spring break activities, unemployment claim management, Safety Committee Programs, and retirement claim management services.

Contributions and Donations

Each year the Budget Committee receives requests for funding from community based groups. Contributions are made from this budget line item.

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
MATERIALS AND SERVICES			
7,030	6,530	8,500	8,500
	164		80
			300
6,660	5,432	6,500	7,380
995	1,445	25,000	13,000
25,706	26,476	26,000	27,000
7,913	8,844	8,500	8,500
2,343	2,409	2,500	2,500
30,448	35,338	25,000	16,000
17,166	53,720	25,000	64,000
13,905	13,905	15,000	15,000
10,961	10,751	11,000	11,000
75,193	76,855	85,000	78,000
1,332	370	1,500	1,500
9,316	11,590	12,500	8,700
2,252	3,103	3,000	3,000
			100
5,834	6,216	6,300	6,400
18,500	45,000	36,084	36,084
<u>235,554</u>	<u>308,148</u>	<u>297,384</u>	<u>307,044</u>
CAPITAL OUTLAY			
3,429			13,140
<u>3,429</u>	<u>0</u>	<u>0</u>	<u>13,140</u>
SPECIAL PAYMENTS			
604	2,650	1,000	1,000
<u>604</u>	<u>2,650</u>	<u>1,000</u>	<u>1,000</u>
DEBT SERVICE			
125,000	130,000	130,000	130,000
141,706	137,881	133,981	133,981
<u>266,706</u>	<u>267,881</u>	<u>263,981</u>	<u>263,981</u>

NON-DEPARTMENTAL - GENERAL

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Publications			
Supplies	8,500	8,500	8,500
Minor Equipment	100	100	100
Equipment Maintenance			
Grounds Maintenance	6,500	6,500	6,500
Building Maintenance	25,000	22,000	22,000
Maintenance Contracts	27,000	27,000	27,000
Electricity	9,000	9,000	9,000
Heating Fuel	2,500	2,500	2,500
Legal Services	5,000	5,000	5,000
Professional/Contractual Services	48,000	48,000	48,000
Computer Services	15,000	15,000	15,000
Audit	13,100	13,100	13,100
Insurance	85,000	85,000	85,000
Printing	1,500	1,500	1,500
Rentals & Leases	10,000	10,000	10,000
Advertising/Legal Notices	3,200	3,200	3,200
Travel & Meeting			
Dues & Memberships	6,500	6,500	6,500
Contributions and Donations	40,000	43,000	43,000
Cash Over & Short			
MATERIALS AND SERVICES	<u>305,900</u>	<u>305,900</u>	<u>305,900</u>
Equipment - Lease/Purchase			
Buildings	50,000	50,000	50,000
CAPITAL OUTLAY	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Grant Disbursements			
SPECIAL PAYMENTS	<u>0</u>	<u>0</u>	<u>0</u>
Bond Principal	135,000	135,000	135,000
Bond Interest	130,006	130,006	130,006
DEBT SERVICE	<u>265,006</u>	<u>265,006</u>	<u>265,006</u>

CITY OF SEASIDE
GENERAL
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
INTERFUND TRANSFERS			
3,276,782	3,322,770	3,647,972	3,647,972
75,000			
8,000	7,800	8,000	8,000
		23,000	23,000
3,359,782	3,330,570	3,678,972	3,678,972
CONTINGENCY			
		100,000	173,841
0	0	100,000	173,841
ENDING FUND BALANCE			
589,693	881,255	748,779	748,779
589,693	881,255	748,779	748,779
4,455,768	4,790,504	5,090,116	5,186,757
5,643,986	5,981,131	6,453,845	6,556,486

NON-DEPARTMENTAL - GENERAL

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Transfer - Public Safety	3,744,371	3,744,371	3,744,371
Transfer - Community Development			
Transfer - Economic Development	8,000	8,000	8,000
Transfer - Fire Equipment (2013)			
INTERFUND TRANSFERS	3,752,371	3,752,371	3,752,371
Contingency	200,000	200,000	200,000
CONTINGENCY	200,000	200,000	200,000
Ending Fund Balance	1,070,374	1,070,374	1,070,374
ENDING FUND BALANCE	1,070,374	1,070,374	1,070,374
TOTAL NON-DEPARTMENTAL	5,643,651	5,643,651	5,643,651
TOTAL GENERAL	7,089,428	7,089,428	7,089,428

PUBLIC SAFETY

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the Municipal Court, Police Department, Lifeguard Program, and Fire Department.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2018 to 06/30/2019

RESOURCES

Historical Data					Proposed	Committee	Adopted
Actual	Actual	Original	Adjusted	Description Of Accounts	Budget	Budget	Budget
2015/2016	2016/2017	2017/2018	2017/2018		2018/2019	2018/2019	2018/2019
654,780	723,991	755,481	855,085	Beginning Fund Balance	1,244,081	1,244,081	1,244,081
745,013	729,374	747,533	766,584	Transfer - Room Tax	770,273	770,273	770,273
3,276,782	3,322,770	3,647,972	3,647,972	Transfer - General	3,744,371	3,744,371	3,744,371
89,493	89,633	95,000	94,914	Tax Levy	120,000	120,000	120,000
		(6,650)	(6,644)	Estimated Taxes Not To Be Rec'd	(8,400)	(8,400)	(8,400)
3,021	2,671	3,000	3,000	Delinquent Taxes			
	48	50	50	Tax Offsets	50	50	50
4,885	9,949	7,000	7,000	Interest On Investments	14,000	14,000	14,000
761	699	800	800	Interest On Tax Receipts	1,000	1,000	1,000
2,543	2,733	2,500	2,500	Dog Licenses	3,000	3,000	3,000
94,461	101,093	102,100	102,100	Liquor Taxes	108,500	108,500	108,500
	14,019	15,000	25,000	Marijuana Taxes	82,000	82,000	82,000
80,470	87,249	91,300	91,300	State Revenue Sharing	97,500	97,500	97,500
				COPS Grant			
32,469			880	State Fire Grant			
5,001	1,300			Police Grants			
			144,381	Federal Fire Grants			
36,993	41,526	42,000	49,880	Rural Fire Protection	50,000	50,000	50,000
85,758	86,787	89,390	89,390	Dispatch Service	91,268	91,268	91,268
93,418	130,671	105,000	105,000	Fines & Forfeitures	175,000	175,000	175,000
10,755	16,910	16,000	16,000	Parking Tickets	16,000	16,000	16,000
325	1,525	1,500	1,500	False Alarms	1,000	1,000	1,000
			268,187	State Fire Reimbursement			
14,327	10,273	5,000	4,120	Insurance Reimbursement	5,000	5,000	5,000
39,148	23,424	30,000	30,000	Rental or Sale of City Property	30,000	30,000	30,000
12,970	11,961	15,000	15,000	Miscellaneous - Police	15,000	15,000	15,000
7,986	1,875	10,000	10,000	Miscellaneous	10,000	10,000	10,000
651	800	700	700	Donations	500	500	500
<u>5,292,010</u>	<u>5,411,281</u>	<u>5,775,676</u>	<u>6,324,699</u>	TOTAL RESOURCES	<u>6,570,143</u>	<u>6,570,143</u>	<u>6,570,143</u>

PUBLIC SAFETY

MUNICIPAL COURT

This department provides for the activities of the Municipal Court. The Court handles citations issued by the Seaside Police Department for traffic, parking, code violations and misdemeanor crimes. The court procedures are administered by Municipal Judge Ronald Woltjer, who is an attorney licensed to practice in Oregon. Court sessions are now held on Monday and Wednesday afternoons. Jury trials are scheduled as needed.

Important Budget Items

Legal Services

This pays for court appointed attorneys.

Professional/Contractual Services

A portion of all fines collected goes to other governmental agencies (i.e. state and county)

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
PERSONAL SERVICES			
51,030	53,687	55,300	55,788
3,921	4,178	4,427	4,427
3,635	3,779	3,953	12,932
9,920	10,728	11,613	11,613
153	172	231	231
51	54	57	57
470	480	420	200
349	50	1,200	0
265	456	342	504
69,794	73,584	77,543	85,752
MATERIALS AND SERVICES			
832	1,117	1,300	1,300
299		200	200
1,093	852	1,000	1,000
5,488	1,191	25,000	25,000
71,123	63,046	70,000	70,000
1,545	1,545	1,600	1,600
142	411	400	400
441	356	500	500
	216		
713	932	900	900
1,019	523	600	600
50	75	75	75
350	200	300	300
(5)			
83,090	70,464	101,875	101,875
152,884	144,048	179,418	187,627

MUNICIPAL COURT

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Court Clerk	57,410	57,410	57,410
FICA	4,550	4,550	4,550
Health/Dental/Life Insurance	19,985	19,985	19,985
Retirement	12,056	12,056	12,056
Workmans Compensation Ins	293	293	293
Unemployment	59	59	59
Insurance Split			
Overtime	1,200	1,200	1,200
Longevity Bonus	353	353	353
PERSONAL SERVICES	95,906	95,906	95,906
Supplies	1,200	1,200	1,200
Minor Equipment	200	200	200
Telephone	1,000	1,000	1,000
Legal Services	20,000	20,000	20,000
Professional/Contractual Services	75,000	75,000	75,000
Computer Services	1,600	1,600	1,600
Printing	400	400	400
Postage & Freight	500	500	500
Advertising/Legal Notices			
Credit Card Discount	1,000	1,000	1,000
Travel & Meeting	1,000	1,000	1,000
Dues & Memberships	75	75	75
Training	300	300	300
Cash Over & Short			
MATERIALS AND SERVICES	102,275	102,275	102,275
TOTAL MUNICIPAL COURT	198,181	198,181	198,181

PUBLIC SAFETY

POLICE

This budget provides funding for equipment and the activities of the Police Department. There are nineteen officers, eight dispatchers, and a Community Service Officer position serving Seaside. In addition to serving a permanent population of 6,500 and a summer weekend population ranging from 15,000 to 20,000, the Department must deal with several major events throughout the year.

The Department also provides dispatch services for three municipal police agencies, seven fire departments and the City of Seaside Public Works Department.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

POLICE

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
PERSONAL SERVICES			
104,580	108,480	111,732	111,732
69,235	90,061	97,388	97,388
263,951	242,672	317,031	317,031
672,762	669,012	751,612	751,612
51,396	52,932	54,516	54,516
85,089	66,912	68,916	68,916
277,573	264,361	303,659	303,659
151,242	145,919	153,209	153,209
399,032	430,750	548,178	460,178
268,243	268,745	344,364	344,364
60,385	75,938	79,773	97,773
1,965	1,901	1,978	1,978
75,650	64,753	70,375	72,502
371,583	351,413	200,000	251,223
7,413		242	242
5,600	6,000	6,000	6,000
2,865,699	2,839,849	3,108,973	3,092,323
MATERIALS AND SERVICES			
360	491	500	500
23,504	24,730	25,000	25,000
32,906	19,849	30,000	30,000
20,449	20,744	30,000	30,000
7,825	15,773	11,000	11,000
21,754	20,923	22,000	22,000
2,745	6,440	3,500	3,500
2,035	5,935	5,000	5,000
23,142	8,623	27,000	27,000
12,061	12,237	12,500	12,500
13,372	13,693	16,000	16,000
1,581	1,519	2,000	2,000

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Police Chief	114,804	114,804	114,804
Lieutenant	104,892	104,892	104,892
Sergeants (4)	338,010	338,010	338,010
Police Officers (13)	791,278	791,278	791,278
Community Service Officer	56,160	56,160	56,160
Communications Manager	72,756	72,756	72,756
Dispatchers/Clerk (5.95)	321,561	321,561	321,561
FICA	160,864	160,864	160,864
Health/Dental/Life Insurance	503,299	503,299	503,299
Retirement	365,459	365,459	365,459
Workmans Compensation Ins	105,358	105,358	105,358
Unemployment	2,078	2,078	2,078
Incentive	74,350	74,350	74,350
Insurance Split			
Travel Allowance			
Overtime	200,000	200,000	200,000
Longevity Bonus	1,720	1,720	1,720
On Call Pay	6,000	6,000	6,000
PERSONAL SERVICES	3,218,589	3,218,589	3,218,589
Publications	600	600	600
Supplies	28,000	28,000	28,000
Minor Equipment	30,000	30,000	30,000
Gas/Diesel/Oil	30,000	30,000	30,000
Clothing	11,000	11,000	11,000
Equipment Maintenance	22,000	22,000	22,000
Grounds Maintenance	3,500	3,500	3,500
Building Maintenance	7,000	7,000	7,000
Maintenance Contracts	10,000	10,000	10,000
Telephone	12,750	12,750	12,750
Electricity	15,000	15,000	15,000
Heating Fuel	1,800	1,800	1,800

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

POLICE

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
36,081	5,049	5,500	5,500
117,426	94,273	90,000	90,000
20,088	20,088	22,000	22,000
320	606	1,000	1,000
2,040	3,076	3,000	3,000
1,765	1,873	2,000	2,000
10,817	11,663	12,000	12,000
1,914	953	1,000	1,000
154	368	400	400
7,118	19,983	15,000	15,000
855	1,653	1,500	1,500
1,473	336	2,500	2,500
6,988	7,486	25,000	25,000
17			
368,790	318,364	365,400	365,400
CAPITAL OUTLAY			
40,095	54,559	42,000	58,650
18,992		10,000	10,000
59,087	54,559	52,000	68,650
3,293,576	3,212,772	3,526,373	3,526,373

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Legal Services	20,000	20,000	20,000
Professional/Contractual Services	100,000	100,000	100,000
Computer Services	22,000	22,000	22,000
Insurance	1,000	1,000	1,000
Printing	3,000	3,000	3,000
Postage & Freight	2,000	2,000	2,000
Rentals & Leases	12,500	12,500	12,500
Advertising/Legal Notices	1,000	1,000	1,000
Credit Card Discount	400	400	400
Travel & Meeting	15,000	15,000	15,000
Dues & Memberships	1,500	1,500	1,500
Overtime Meals	1,500	1,500	1,500
Training	25,000	25,000	25,000
Cash Over & Short			
MATERIALS AND SERVICES	376,550	376,550	376,550
Equipment	65,000	65,000	65,000
Buildings	12,000	12,000	12,000
CAPITAL OUTLAY	77,000	77,000	77,000
TOTAL POLICE	3,672,139	3,672,139	3,672,139

PUBLIC SAFETY

LIFEGUARDS

This department provides for the activities of Beach Lifeguards. The lifeguard program is supervised and managed by the Fire Department; lifeguards are seasonal employees managing the beach typically between Memorial Day and Labor Day.

The mission of the Seaside Fire & Rescue Beach Lifeguards is to provide highly trained, professional lifesaving response and service to the public while being ambassadors of the City of Seaside to visitors on the beach.

Common lifeguard duties include: Safety prevention and awareness of ocean conditions, assist with missing or lost persons, provide beach cleanup, initial response to medical emergencies on the beach and promenade, assist beach patrons in distress back to shore, perform lifesaving rescues of persons in imminent danger by means of rescue boards or swimming, and act as an information resource to the public.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
PERSONAL SERVICES			
30,820	29,236	35,000	35,000
2,518	2,290	2,678	2,678
1,591	1,973	1,730	1,730
33	30	35	35
<u>2,101</u>	<u>702</u>		
37,063	34,231	39,443	39,443
MATERIALS AND SERVICES			
677	112	600	600
4,422	7,535	4,000	4,000
118		500	500
739	1,153	1,000	1,000
183	179	500	500
	30	100	100
396		200	200
160		300	300
<u>6,695</u>	<u>9,009</u>	<u>7,200</u>	<u>7,200</u>
<u><u>43,758</u></u>	<u><u>43,240</u></u>	<u><u>46,643</u></u>	<u><u>46,643</u></u>

LIFEGUARDS

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Lifeguards	35,000	35,000	35,000
FICA	2,678	2,678	2,678
Workmans Compensation Ins	2,073	2,073	2,073
Unemployment	35	35	35
Incentive Pay			
Overtime			
PERSONAL SERVICES	<u>39,786</u>	<u>39,786</u>	<u>39,786</u>
Supplies	300	300	300
Minor Equipment	5,000	5,000	5,000
Gas/Diesel/Oil	200	200	200
Clothing	1,200	1,200	1,200
Equipment Maintenance	500	500	500
Professional/Contractual Services	100	100	100
Advertising/Legal Notices	200	200	200
Training	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
MATERIALS AND SERVICES	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>
TOTAL LIFEGUARDS	<u><u>48,286</u></u>	<u><u>48,286</u></u>	<u><u>48,286</u></u>

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PUBLIC SAFETY

FIRE

This department provides for the operation of Seaside Fire & Rescue. The City has been very fortunate to have such a fine program for so many years. The department has a full complement of volunteers and 4 full-time positions; Chief, Division Chief of Prevention, Division Chief of Operations and Training, and a firefighter. In addition the department has 3 resident volunteer positions. The City has been very fortunate to have a full complement of volunteer firefighters and emergency medical technicians. The department is responsible for around the clock emergency medical services, structural and wildland interface suppression, water rescue, special rescue, fire prevention, training, and lifeguard program. The department also participates in the county-wide mutual aid and state conflagration systems.

The Mission for Seaside Fire & Rescue is: Life Safety, Incident Stabilization, and Property Conservation. The above programs and mission can only be accomplished with a sufficient budget to train personnel, buy and maintain equipment, and have a station in which to train and house all equipment and apparatus.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

FIRE

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
PERSONAL SERVICES			
90,162	93,480	96,288	96,288
71,124	136,764	144,180	144,180
59,964			
16,676	53,916	48,000	70,000
		49,452	49,452
20,971	23,066	28,379	38,779
44,372	59,919	70,705	82,790
42,044	47,232	55,691	55,691
15,311	18,404	23,081	44,803
265	298	363	498
1,080	1,080	2,160	5,200
36,647	26,744	23,000	156,315
398,616	460,903	541,299	743,996
MATERIALS AND SERVICES			
15,816	9,969	13,000	13,000
34,732	34,794	35,000	40,000
9,025	9,028	12,000	12,000
120,965	112,004	115,000	125,000
25,825	39,279	30,000	30,000
1,010	4,897	5,000	5,000
1,135	1,224	1,500	1,500
1,540	1,608	1,700	1,700
3,024	3,398	3,500	3,500
1,681	1,792	2,000	2,000
			1,000
26,977	35,108	30,000	30,000
4,635	4,635	5,000	5,000
2,781	3,034	3,200	3,200
344	699	700	700
485	88	500	500
	700	2,700	2,700
100	160	200	200
13,058	4,447	10,000	15,275
260	395	750	750
14,724	21,192	24,000	27,000
278,117	288,451	295,750	320,025

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Fire Chief	99,180	99,180	99,180
Division Chiefs	151,008	151,008	151,008
Training Officer			
Part Time	60,000	60,000	60,000
Firefighter	54,599	54,599	54,599
FICA	31,692	31,692	31,692
Health/Dental/Life Insurance	82,340	82,340	82,340
Retirement	64,005	64,005	64,005
Workmans Compensation Ins	37,493	37,493	37,493
Unemployment	406	406	406
Incentive Pay	18,602	18,602	18,602
Overtime	23,000	23,000	23,000
PERSONAL SERVICES	622,325	622,325	622,325
Supplies	13,000	13,000	13,000
Minor Equipment	35,000	35,000	35,000
Gas/Diesel/Oil	12,000	12,000	12,000
Clothing	120,000	120,000	120,000
Equipment Maintenance	35,000	35,000	35,000
Building Maintenance	20,000	20,000	20,000
Maintenance Contracts	1,500	1,500	1,500
Telephone	1,700	1,700	1,700
Electricity	3,500	3,500	3,500
Heating Fuel	2,000	2,000	2,000
Legal Services	10,000	10,000	10,000
Professional/Contractual Services	30,000	30,000	30,000
Computer Services	5,000	5,000	5,000
Insurance	3,200	3,200	3,200
Printing	700	700	700
Postage & Freight	400	400	400
Rentals & Leases	2,500	2,500	2,500
Advertising/Legal Notices	200	200	200
Travel & Meeting	10,000	10,000	10,000
Dues & Memberships	750	750	750
Training	35,000	35,000	35,000
MATERIALS AND SERVICES	341,450	341,450	341,450

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
CAPITAL OUTLAY			
20,460	25,595	20,000	180,000
20,460	25,595	20,000	180,000
697,193	774,949	857,049	1,244,021

FIRE

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Equipment	50,000	50,000	50,000
CAPITAL OUTLAY	50,000	50,000	50,000
TOTAL FIRE	1,013,775	1,013,775	1,013,775

PUBLIC SAFETY

NON - DEPARTMENTAL

This department provides for the expenses that benefit all public safety departments, and those which do not apply to any specific department.

CITY OF SEASIDE
PUBLIC SAFETY
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
MATERIALS AND SERVICES			
26,000	29,500	34,000	34,000
103			
26,103	29,500	34,000	34,000
INTERFUND TRANSFERS			
354,505	351,687	379,216	379,216
354,505	351,687	379,216	379,216
CONTINGENCY			
		200,000	234,791
0	0	200,000	234,791
ENDING FUND BALANCE			
723,991	855,085	552,977	672,028
723,991	855,085	552,977	672,028
1,104,599	1,236,272	1,166,193	1,320,035
5,292,010	5,411,281	5,775,676	6,324,699

NON-DEPARTMENTAL - PUBLIC SAFETY

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Contributions and Donations Interest	34,000	23,500	23,500
MATERIALS AND SERVICES	34,000	23,500	23,500
Admin Costs - G/F Services	378,406	378,406	378,406
INTERFUND TRANSFERS	378,406	378,406	378,406
Contingency	200,000	200,000	200,000
CONTINGENCY	200,000	200,000	200,000
Ending Fund Balance	1,025,356	1,035,856	1,035,856
ENDING FUND BALANCE	1,025,356	1,035,856	1,035,856
TOTAL NON-DEPARTMENTAL	1,637,762	1,637,762	1,637,762
TOTAL PUBLIC SAFETY	6,570,143	6,570,143	6,570,143

COMMUNITY DEVELOPMENT

The purpose of this fund is to account for the revenues and expenditures associated with the Planning and Building Departments

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
 BUDGET YEAR 07/01/2018 to 06/30/2019

RESOURCES

Historical Data					Proposed	Committee	Adopted
Actual	Actual	Original	Adjusted	Description Of Accounts	Budget	Budget	Budget
2015/2016	2016/2017	2017/2018	2017/2018		2018/2019	2018/2019	2018/2019
56,528	79,710	108,938	189,360	Beginning Fund Balance	245,137	245,137	245,137
100,000	100,000	100,000	100,000	Transfer - Business Licenses	100,000	100,000	100,000
75,000				Transfer - General			
311	1,288	850	2,450	Interest On Investments	2,700	2,700	2,700
87,714	81,758	100,000	100,000	Building and Heating Permits	100,000	100,000	100,000
26,181	27,538	28,000	28,000	Mechanical Permits	27,000	27,000	27,000
25,698	29,716	25,200	25,200	Plumbing Permits	28,000	28,000	28,000
65,188	71,262	77,500	77,500	Plan Review Fees	85,000	85,000	85,000
35,260	47,540	50,000	50,000	Planning	50,000	50,000	50,000
2,700				LCDC Planning Grant			
120,747	148,334	35,000	10,000	Cannon Beach Service Fees			
5,250				Fines & Forfeitures			
	100			Insurance Reimbursement			
1,601	2,208	1,500	1,500	Miscellaneous	2,400	2,400	2,400
				Interfund Loan - Systems Dev (Water)			
<u>602,178</u>	<u>589,454</u>	<u>526,988</u>	<u>584,010</u>	TOTAL RESOURCES	<u>640,237</u>	<u>640,237</u>	<u>640,237</u>

COMMUNITY DEVELOPMENT

PLANNING

This department provides for the activities associated with the Planning Department. This department provides staff support to the Planning Commission, serving as liaison between the Commission, and the City Council and the public. The Department prepares all reports and findings to support land use decisions. Planning is also responsible for administering the Comprehensive Plan.

The Planning Department consists of the Planning Director and a Secretary shared with the Building Department and Public Works.

The duties of the Planning Department include dealing with the public and potential developers on land use and zoning issues. The Planning Director is also the staff person for the Planning Commission and the Landmarks Commission. The Department provides information on emergency preparedness and takes an active role in public outreach efforts intended to raise public awareness of natural hazards.

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
PERSONAL SERVICES			
67,027	76,313	78,602	78,602
16,423	16,751	17,254	17,425
5,976	6,654	7,447	7,447
21,486	24,328	25,318	23,596
17,018	19,284	20,130	20,130
271	383	435	1,986
78	87	97	97
		600	600
		891	891
128,279	143,800	150,774	150,774
MATERIALS AND SERVICES			
1,991	1,761	1,900	1,900
130		200	200
		100	100
1,232	1,249	1,300	1,300
401	448	500	500
77	122	150	150
2,887	10,497	15,000	15,000
1,545	1,545	1,600	1,600
167	295	200	200
2,081	2,449	2,300	2,300
657	480	500	500
1,939	3,452	2,000	2,000
488	442	750	750
5,505	5,515	5,600	5,600
275		300	300
19,375	28,255	32,400	32,400
147,654	172,055	183,174	183,174

PLANNING

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Planning Director (0.90)	80,968	80,968	80,968
Secretary (0.325)	17,948	17,948	17,948
FICA	7,950	7,950	7,950
Health/Dental/Life Insurance	23,471	23,471	23,471
Retirement	20,772	20,772	20,772
Workmans Compensation Ins	2,682	2,682	2,682
Unemployment	104	104	104
Overtime	600	600	600
Longevity Bonus	4,407	4,407	4,407
PERSONAL SERVICES	158,902	158,902	158,902
Supplies	2,200	2,200	2,200
Minor Equipment	150	150	150
Equipment Maintenance			
Building Maintenance	100	100	100
Telephone	1,300	1,300	1,300
Electricity	500	500	500
Heating Fuel	150	150	150
Professional/Contractual Services	12,000	12,000	12,000
Computer Services	1,600	1,600	1,600
Printing	300	300	300
Postage & Freight	2,600	2,600	2,600
Rentals & Leases	500	500	500
Advertising/Legal Notices	3,500	3,500	3,500
Travel & Meeting	750	750	750
Dues & Memberships	5,600	5,600	5,600
Training	300	300	300
MATERIALS AND SERVICES	31,550	31,550	31,550
TOTAL PLANNING	190,452	190,452	190,452

COMMUNITY DEVELOPMENT

BUILDING AND CODE ENFORCEMENT

In addition to monitoring compliance with many of our local city ordinances, the City of Seaside Building Department manages and operates a full service building inspection and plan review program on behalf of the State of Oregon. This program provides a service to the community that includes expedited plan reviews, timely inspections, and superior “one on one” service through our local office. During the last three years, the City has issued on a yearly average, over 400 permits.

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

BUILDING

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
PERSONAL SERVICES			
87,972	89,028	91,704	91,704
16,423	16,751	17,254	17,425
7,633	8,055	8,449	8,449
22,047	23,007	23,938	23,235
21,205	21,923	22,881	22,881
1,663	2,120	2,286	2,818
100	105	110	110
		600	600
	4,451	891	891
157,043	165,440	168,113	168,113
MATERIALS AND SERVICES			
45	506	500	500
2,360	1,665	2,200	2,200
2,279	10	200	200
686	565	750	750
365	95	200	200
		100	100
1,963	2,000	2,100	2,100
401	448	500	500
77	122	150	150
21,268	22,730	22,000	22,000
1,545	1,545	1,600	1,600
353	481	300	300
367	423	500	500
657	480	500	500
375			
2,691	968	1,500	1,500
		1,800	1,800
200	595	500	500
287		700	700
35,919	32,633	36,100	36,100
192,962	198,073	204,213	204,213

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Building Official	94,464	94,464	94,464
Secretary (0.325)	17,948	17,948	17,948
FICA	8,673	8,673	8,673
Health/Dental/Life Insurance	23,111	23,111	23,111
Retirement	23,606	23,606	23,606
Workmans Compensation Ins	2,966	2,966	2,966
Unemployment	113	113	113
Overtime	600	600	600
Longevity Bonus	359	359	359
PERSONAL SERVICES	171,840	171,840	171,840
Publications	550	550	550
Supplies	2,400	2,400	2,400
Minor Equipment	200	200	200
Gas/Diesel/Oil	600	600	600
Equipment Maintenance	100	100	100
Building Maintenance	100	100	100
Telephone	2,100	2,100	2,100
Electricity	500	500	500
Heating Fuel	150	150	150
Professional/Contractual Services	25,000	25,000	25,000
Computer Services	1,600	1,600	1,600
Printing	500	500	500
Postage & Freight	500	500	500
Rentals & Leases	500	500	500
Advertising/Legal Notices			
Credit Card Discount	1,500	1,500	1,500
Travel & Meeting	1,800	1,800	1,800
Dues & Memberships	500	500	500
Training	700	700	700
Cash Over & Short			
MATERIALS AND SERVICES	39,300	39,300	39,300
TOTAL BUILDING	211,140	211,140	211,140

COMMUNITY DEVELOPMENT

NON - DEPARTMENTAL

The department provides for the expenses that benefit all community development departments, and those which do not apply to any specific department.

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Historical Data			
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
SPECIAL PAYMENTS			
150,000			
150,000	0	0	0
INTERFUND TRANSFERS			
31,852	29,966	30,655	30,655
31,852	29,966	30,655	30,655
CONTINGENCY			
		50,000	75,000
0	0	50,000	75,000
ENDING FUND BALANCE			
79,710	189,360	58,946	90,968
79,710	189,360	58,946	90,968
261,562	219,326	139,601	196,623
602,178	589,454	526,988	584,010

NON-DEPARTMENTAL - COMMUNITY DEVELOPMENT

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Loan Repayment - Sys Dev (Wtr)			
SPECIAL PAYMENTS	0	0	0
Admin Costs - G/F Services	33,312	33,312	33,312
INTERFUND TRANSFERS	33,312	33,312	33,312
Contingency	75,000	75,000	75,000
CONTINGENCY	75,000	75,000	75,000
Ending Fund Balance	130,333	130,333	130,333
ENDING FUND BALANCE	130,333	130,333	130,333
TOTAL NON-DEPARTMENTAL	238,645	238,645	238,645
TOTAL COMMUNITY DEVELOPMENT	640,237	640,237	640,237

PUBLIC WORKS

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the Public Works, Engineering, and City Parks.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2018 to 06/30/2019

RESOURCES

Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018	Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
138,376	321,041	361,592	422,204	Beginning Fund Balance	391,496	391,496	391,496
				Engineering Costs - Assessments			
152,571	152,587	148,960	162,000	Transfer - Water (Franchise)	155,680	155,680	155,680
158,912	163,557	167,691	171,000	Transfer - Sewer (Franchise)	170,240	170,240	170,240
122,198	119,633	122,611	125,736	Transfer - Room Tax	126,341	126,341	126,341
		45,000	45,000	Transfer - Capital Improvement			
492	2,442	3,000	3,000	Interest On Investments	3,000	3,000	3,000
696,987	719,177	711,000	715,000	Franchise Fees	736,000	736,000	736,000
7,200	7,200	7,200	7,200	State Marine	7,200	7,200	7,200
71,305				Seaside Urban Renewal Agency			
22,335	1,791		483	Insurance Reimbursement			
600	4,035	1,000	1,000	Engineering	1,000	1,000	1,000
	507	750	267	Sale of City Property	150	150	150
8,707	3,500	3,000	3,000	Cemetery Lots	3,500	3,500	3,500
2,739	545	1,000	1,000	Miscellaneous	1,500	1,500	1,500
18,000	18,060	18,000	18,000	Donations	25,000	25,000	25,000
<u>1,400,422</u>	<u>1,514,075</u>	<u>1,590,804</u>	<u>1,674,890</u>	TOTAL RESOURCES	<u>1,621,107</u>	<u>1,621,107</u>	<u>1,621,107</u>

PUBLIC WORKS

ENGINEERING

This department provides for the activities of the Engineering Department. The Engineering Department provides technical support for all public works operations. Services include preparation of bid specifications and documents, estimates for local improvement projects (LIDs), and oversight of construction projects in processes.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
PERSONAL SERVICES			
161,363	164,280	169,200	170,928
12,500	12,066	13,140	13,934
36,261	37,839	39,373	39,373
32,097	33,821	35,532	34,532
3,428	3,813	4,124	5,126
163	157	172	183
9,005	366	600	11,615
1,866	1,904	1,961	1,981
256,683	254,246	264,102	277,672
MATERIALS AND SERVICES			
	24		25
1,311	1,097	1,300	1,300
756	153	1,000	0
653	768	1,000	1,000
332		200	200
668	815	700	700
401	448	500	500
77	122	150	150
1,430	3,997	1,500	905
3,090	3,090	3,100	3,100
13	26	50	50
657	480	700	700
		200	200
120	10	750	750
		100	100
	208	500	500
9,508	11,238	11,750	10,180
CAPITAL OUTLAY			
2,346			
2,346	0	0	0
268,537	265,484	275,852	287,852

ENGINEERING

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Engineering (2)	176,052	176,052	176,052
FICA	14,090	14,090	14,090
Health/Dental/Life Insurance	39,771	39,771	39,771
Retirement	36,971	36,971	36,971
Workmans Compensation Ins	5,579	5,579	5,579
Unemployment	184	184	184
Overtime	600	600	600
Longevity Bonus	7,530	7,530	7,530
PERSONAL SERVICES	280,777	280,777	280,777
Publications	25	25	25
Supplies	1,300	1,300	1,300
Minor Equipment	1,000	1,000	1,000
Gas/Diesel/Oil	1,000	1,000	1,000
Clothing	200	200	200
Equipment Maintenance	700	700	700
Electricity	450	450	450
Heating Fuel	150	150	150
Professional/Contractual Services	1,500	1,500	1,500
Computer Services	3,100	3,100	3,100
Postage & Freight	30	30	30
Rentals & Leases	700	700	700
Advertising/Legal Notices	200	200	200
Travel & Meeting	500	500	500
Dues & Memberships	100	100	100
Training	250	250	250
MATERIALS AND SERVICES	11,205	11,205	11,205
Equipment			
CAPITAL OUTLAY	0	0	0
TOTAL ENGINEERING	291,982	291,982	291,982

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PUBLIC WORKS

PUBLIC WORKS

This department provides for the activities associated with the management of the Public Works Department. The responsibilities of the Public Works Director include management of the Water Department, Sewer Department, Street Department and the City Shops. This department provides for the maintenance of the shops and equipment shared by the other departments.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

PUBLIC WORKS

Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018	Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
PERSONAL SERVICES							
21,398	29,205	30,083	31,587	Public Works Director (0.33)	33,060	33,060	33,060
22,423	20,379	20,484	20,692	Mechanic (0.33)	21,312	21,312	21,312
57,102	61,158	64,536	65,184	Street Foreman	67,140	67,140	67,140
131,826	139,757	148,489	148,489	Utility Workers (3.00)	158,861	158,861	158,861
12,372	12,624	15,000	22,000	Labor (Temporary)	15,000	15,000	15,000
4,042	4,123	4,247	4,289	Operations Assistant (0.08)	4,418	4,418	4,418
18,286	20,052	22,323	22,713	FICA	23,915	23,915	23,915
77,794	75,384	84,071	77,071	Health/Dental/Life Insurance	85,030	85,030	85,030
40,620	50,194	56,028	53,028	Retirement	59,806	59,806	59,806
17,129	21,992	25,375	30,832	Workmans Compensation Ins	33,994	33,994	33,994
239	262	582	582	Unemployment	307	307	307
3,780	8,913	3,000	17,523	Overtime	3,000	3,000	3,000
857	840	783	1,011	Longevity Bonus	4,570	4,570	4,570
407,868	444,883	475,001	495,001	PERSONAL SERVICES	510,413	510,413	510,413
MATERIALS AND SERVICES							
6,319	19,836	15,000	15,000	Supplies	16,000	16,000	16,000
13,806	11,429	12,500	14,500	Minor Equipment	12,500	12,500	12,500
11,146	12,136	14,000	14,000	Gas/Diesel/Oil	14,000	14,000	14,000
1,451	610	750	1,250	Clothing	1,000	1,000	1,000
35,202	25,365	25,000	30,000	Equipment Maintenance	25,000	25,000	25,000
8,845	11,005	9,500	17,500	Grounds Maintenance	20,000	20,000	20,000
8,911	1,036	10,000	10,000	Building Maintenance	10,000	10,000	10,000
715	1,058	1,200	1,700	Maintenance Contracts	1,700	1,700	1,700
3,336	8,264	10,000	31,349	Infrastructure Maintenance	10,000	10,000	10,000
1,697	1,587	2,000	2,000	Telephone	1,800	1,800	1,800
2,810	3,138	3,500	3,500	Electricity	3,500	3,500	3,500
599	856	1,000	1,000	Heating Fuel	1,000	1,000	1,000
1,055		200	200	Garbage	200	200	200
		200	200	Legal Services	200	200	200
23,383	33,944	30,000	27,300	Professional/Contractual Services	30,000	30,000	30,000
4,635	4,635	5,000	5,000	Computer Services	5,000	5,000	5,000
4,635	5,064	6,000	6,000	Insurance	6,000	6,000	6,000
	288	100	200	Printing	200	200	200
279	283	300	300	Postage & Freight	300	300	300
1,051	722	1,000	1,000	Rentals & Leases	750	750	750
938	518	400	1,000	Advertising/Legal Notices	800	800	800

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
205	657	1,000	1,000
823	628	750	750
		500	500
131,841	143,059	149,900	185,249
CAPITAL OUTLAY			
19,374		90,000	100,000
		10,000	11,000
19,374	0	100,000	111,000
559,083	587,942	724,901	791,250

PUBLIC WORKS

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Travel & Meeting	750	750	750
Dues & Memberships	750	750	750
Training	500	500	500
MATERIALS AND SERVICES	161,950	161,950	161,950
Equipment	65,000	65,000	65,000
Buildings			
CAPITAL OUTLAY	65,000	65,000	65,000
TOTAL PUBLIC WORKS	737,363	737,363	737,363

PUBLIC WORKS

CITY PARKS

This department provides for the operation and maintenance of the City's parks, restrooms, and cemetery. The City has a full time employee to maintain the City parks and handle garbage collection Citywide. Public Works employees maintain the restrooms and the cemetery.

Important Budget Items

Garbage

From this line the City pays for the disposal of garbage from cans and dumpsters throughout the City.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018
PERSONAL SERVICES			
42,923	34,482	45,357	45,357
3,259	2,629	3,516	3,516
15,478	9,821	10,111	10,111
6,854	2,756	9,278	9,278
2,796	2,501	3,304	3,304
43	35	46	46
2,367	1,617	600	600
73,720	53,841	72,212	72,212
MATERIALS AND SERVICES			
21,485	26,383	34,000	34,000
3,141	5,804	7,000	7,000
900	2,236	3,500	3,500
353	645	500	500
4,481	4,077	9,000	9,000
12,994	4,355	7,000	7,000
3,035	6,221	7,500	7,500
20,707	24,702	25,000	25,000
12,497	11,684	13,000	13,000
3,724	3,949	7,500	7,500
		500	500
83,317	90,056	114,500	114,500
CAPITAL OUTLAY			
4,768			
492		18,000	18,000
5,260	0	18,000	18,000
162,297	143,897	204,712	204,712

CITY PARKS

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Utility Worker	47,771	47,771	47,771
FICA	3,700	3,700	3,700
Health/Dental/Life Insurance	20,200	20,200	20,200
Retirement	9,676	9,676	9,676
Workmans Compensation Ins	4,509	4,509	4,509
Unemployment	48	48	48
Overtime	600	600	600
PERSONAL SERVICES	86,504	86,504	86,504
Supplies	30,000	30,000	30,000
Minor Equipment	7,000	7,000	7,000
Gas/Diesel/Oil	3,000	3,000	3,000
Clothing	500	500	500
Equipment Maintenance	9,000	9,000	9,000
Grounds Maintenance	9,000	9,000	9,000
Building Maintenance	7,500	7,500	7,500
Electricity	25,000	25,000	25,000
Garbage	13,000	13,000	13,000
Professional/Contractual Services	5,000	5,000	5,000
Rentals & Leases	500	500	500
MATERIALS AND SERVICES	109,500	109,500	109,500
Equipment	26,000	26,000	26,000
Land			
Infrastructure			
CAPITAL OUTLAY	26,000	26,000	26,000
TOTAL CITY PARKS	222,004	222,004	222,004

PUBLIC WORKS

NON - DEPARTMENTAL

The department provides for the expenses that benefit all public works departments, and those which do not apply to any specific department.

CITY OF SEASIDE
PUBLIC WORKS
BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

<u>Actual 2015/2016</u>	<u>Actual 2016/2017</u>	<u>Original Budget 2017/2018</u>	<u>Adjusted Budget 2017/2018</u>
INTERFUND TRANSFERS			
84,123	90,548	89,093	89,093
3,341			
2,000	4,000		2,787
		36,000	36,000
89,464	94,548	125,093	127,880
CONTINGENCY			
		50,000	49,825
0	0	50,000	49,825
ENDING FUND BALANCE			
321,041	422,204	210,246	213,371
321,041	422,204	210,246	213,371
410,505	516,752	385,339	391,076
<u>1,400,422</u>	<u>1,514,075</u>	<u>1,590,804</u>	<u>1,674,890</u>

NON-DEPARTMENTAL - PUBLIC WORKS

<u>Description Of Accounts</u>	<u>Proposed Budget 2018/2019</u>	<u>Committee Budget 2018/2019</u>	<u>Adopted Budget 2018/2019</u>
Admin Costs - G/F Services	89,759	89,759	89,759
Transfer - Parks Construction			
Transfer - General (Equipment)			
Transfer - Airport	3,000	3,000	3,000
Transfer - Capital Improvement			
INTERFUND TRANSFERS	92,759	92,759	92,759
Contingency	50,000	50,000	50,000
CONTINGENCY	50,000	50,000	50,000
Ending Fund Balance	226,999	226,999	226,999
ENDING FUND BALANCE	226,999	226,999	226,999
TOTAL NON-DEPARTMENTAL	369,758	369,758	369,758
TOTAL PUBLIC WORKS	<u>1,621,107</u>	<u>1,621,107</u>	<u>1,621,107</u>

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STATE TAX STREET

The purpose of this fund is to account for the revenues and expenditures associated with the maintenance of improved roads and the operation of street lights within the city.

REVENUES

State Gas Tax Refund

The City receives a share of the state collected gas tax for the maintenance of urban roads.

EXPENDITURES

Electricity

This line item pays for streetlights for the City.

CITY OF SEASIDE
STATE TAX STREET
BUDGET YEAR 07/01/2018 to 06/30/2019

Historical Data				Description Of Accounts	Proposed Budget	Committee Budget	Adopted Budget
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018		2018/2019	2018/2019	2018/2019
RESOURCES							
662,701	842,441	576,297	577,846	Beginning Fund Balance	1,001,841	1,001,841	1,001,841
4,752	6,836	3,000	3,000	Interest On Investments	8,000	8,000	8,000
388,927	394,615	395,000	395,000	State Gas Tax Refund	444,000	444,000	444,000
			352,279	Surface Transportation Program	75,000	75,000	75,000
7,573	7,642	7,500	5,951	Miscellaneous	7,500	7,500	7,500
<u>1,063,953</u>	<u>1,251,534</u>	<u>981,797</u>	<u>1,334,076</u>	TOTAL RESOURCES	<u>1,536,341</u>	<u>1,536,341</u>	<u>1,536,341</u>
REQUIREMENTS							
MATERIALS AND SERVICES							
4,127	8,986	10,000	10,000	Supplies	10,000	10,000	10,000
363	645			Minor Equipment			
	916			Equipment Maintenance			
5,551	26,906	40,000	60,000	Infrastructure Maintenance	40,000	40,000	40,000
126,068	149,734	145,000	145,000	Electricity	146,000	146,000	146,000
5,026	7,182	12,000	12,000	Professional/Contractual Services	12,000	12,000	12,000
2,152	2,288	2,400	2,400	Audit	2,500	2,500	2,500
143,287	196,657	209,400	229,400	MATERIALS AND SERVICES	210,500	210,500	210,500
CAPITAL OUTLAY							
	23,600			Equipment			
136	78,688	655,439	635,439	Infrastructure	766,571	766,571	766,571
136	102,288	655,439	635,439	CAPITAL OUTLAY	766,571	766,571	766,571
INTERFUND TRANSFERS							
33,089	15,127	16,958	16,958	Admin Costs - G/F Services	59,270	59,270	59,270
45,000	359,616			Transfer - Street Construction	400,000	400,000	400,000
78,089	374,743	16,958	16,958	INTERFUND TRANSFERS	459,270	459,270	459,270
ENDING FUND BALANCE							
842,441	577,846	100,000	452,279	Ending Fund Balance	100,000	100,000	100,000
842,441	577,846	100,000	452,279	ENDING FUND BALANCE	100,000	100,000	100,000
<u>1,063,953</u>	<u>1,251,534</u>	<u>981,797</u>	<u>1,334,076</u>	TOTAL REQUIREMENTS	<u>1,536,341</u>	<u>1,536,341</u>	<u>1,536,341</u>

DOWNTOWN MAINTENANCE DISTRICT

The purpose of this fund is to account for the revenues and expenditures associated with the maintenance of the plantings and public facilities in the downtown area.

REVENUES

Current Assessments

Under the tax guidelines, assessments on property in the maintenance district are now considered taxes and are collected by Clatsop County as property taxes.

CITY OF SEASIDE
DOWNTOWN MAINTENANCE DISTRICT
BUDGET YEAR 07/01/2018 to 06/30/2019

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018		Budget 2018/2019	Budget 2018/2019	Budget 2018/2019
RESOURCES							
39,026	41,659	42,013	41,171	Beginning Fund Balance	32,805	32,805	32,805
80,936	80,934	92,051	92,051	Current Assessments	92,051	92,051	92,051
		(6,006)	(6,006)	Estimated Assessments Not To Be Rec'd	(6,199)	(6,199)	(6,199)
		(6,250)	(6,260)	Loss Due To Compression	(3,500)	(3,500)	(3,500)
2,913	2,439	2,545	2,397	Delinquent Assessments	2,400	2,400	2,400
	43	50	50	Assessment Offsets	50	50	50
307	524	400	400	Interest On Investments	400	400	400
775	664	700	700	Interest On Assessments	650	650	650
<u>123,957</u>	<u>126,263</u>	<u>125,503</u>	<u>124,503</u>	TOTAL RESOURCES	<u>118,657</u>	<u>118,657</u>	<u>118,657</u>
REQUIREMENTS							
MATERIALS AND SERVICES							
		1,000	1,000	Supplies	500	500	500
27,966	27,873	29,000	28,500	Grounds Maintenance	28,000	28,000	28,000
73	1,465	1,000	1,000	Infrastructure Maintenance	1,000	1,000	1,000
345	334	400	400	Legal Services	400	400	400
46,995	48,404	50,000	57,350	Professional/Contractual Services	52,000	52,000	52,000
208	176	300	300	Advertising/Legal Notices	300	300	300
75,587	78,252	81,700	88,550	MATERIALS AND SERVICES	82,200	82,200	82,200
INTERFUND TRANSFERS							
6,711	6,840	6,803	6,803	Admin Costs - G/F Services	7,043	7,043	7,043
6,711	6,840	6,803	6,803	INTERFUND TRANSFERS	7,043	7,043	7,043
CONTINGENCY							
		10,000	2,150	Contingency	10,000	10,000	10,000
0	0	10,000	2,150	CONTINGENCY	10,000	10,000	10,000
ENDING FUND BALANCE							
41,659	41,171	27,000	27,000	Ending Fund Balance	19,414	19,414	19,414
41,659	41,171	27,000	27,000	ENDING FUND BALANCE	19,414	19,414	19,414
<u>123,957</u>	<u>126,263</u>	<u>125,503</u>	<u>124,503</u>	TOTAL REQUIREMENTS	<u>118,657</u>	<u>118,657</u>	<u>118,657</u>

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911 SPECIAL REVENUE

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the emergency dispatch center at the Seaside Police Department.

REVENUES

911 Revenue - City

Funds are received from the State of Oregon for the City of Seaside for 911 services for South Clatsop County.

EXPENDITURES

Dispatcher (1.05)

Approximately 28% of calls made to the dispatch center are 911 calls. 911 funds pay the costs associated with 15% of the seven full-time dispatchers.

CITY OF SEASIDE
911 SPECIAL REVENUE
BUDGET YEAR 07/01/2018 to 06/30/2019

Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018	Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
RESOURCES							
66,811	66,209	77,182	77,642	Beginning Fund Balance	90,309	90,309	90,309
298	549	400	800	Interest On Investments	900	900	900
96,862	99,887	105,200	104,340	911 Revenue - City	101,800	101,800	101,800
	10			Miscellaneous			
<u>163,971</u>	<u>166,655</u>	<u>182,782</u>	<u>182,782</u>	TOTAL RESOURCES	<u>193,009</u>	<u>193,009</u>	<u>193,009</u>
REQUIREMENTS							
PERSONAL SERVICES							
48,983	46,652	53,587	53,587	Dispatchers (1.05)	53,342	53,342	53,342
4,467	4,085	4,683	4,683	FICA	4,666	4,666	4,666
16,025	16,649	22,883	20,388	Health/Dental/Life Insurance	19,984	19,984	19,984
9,237	9,325	10,721	10,721	Retirement	9,838	9,838	9,838
174	278	279	279	Workmans Compensation Ins	339	339	339
58	53	61	61	Unemployment	61	61	61
1,338	1,296	1,107	1,352	Incentive Pay	1,073	1,073	1,073
				Insurance Split			
8,622	6,326	6,500	8,750	Overtime	6,500	6,500	6,500
386		27	27	Longevity Bonus	84	84	84
<u>89,290</u>	<u>84,664</u>	<u>99,848</u>	<u>99,848</u>	PERSONAL SERVICES	<u>95,887</u>	<u>95,887</u>	<u>95,887</u>
MATERIALS AND SERVICES							
	1,840	2,000	2,000	Equipment Maintenance	2,000	2,000	2,000
			2,800	Maintenance Contracts	2,800	2,800	2,800
3,083				Legal Services			
600	2,500	3,000	3,000	Professional/Contractual Services	3,000	3,000	3,000
42	9	25	25	Overtime Meals	25	25	25
<u>3,725</u>	<u>4,349</u>	<u>5,025</u>	<u>7,825</u>	MATERIALS AND SERVICES	<u>7,825</u>	<u>7,825</u>	<u>7,825</u>

CITY OF SEASIDE
911 SPECIAL REVENUE
 BUDGET YEAR 07/01/2018 to 06/30/2019

REQUIREMENTS

<u>Actual 2015/2016</u>	<u>Actual 2016/2017</u>	<u>Original Budget 2017/2018</u>	<u>Adjusted Budget 2017/2018</u>
CAPITAL OUTLAY			
<u>4,748</u>			<u>5,000</u>
4,748	0	0	5,000
CONTINGENCY			
		<u>77,909</u>	<u>70,109</u>
0	0	77,909	70,109
ENDING FUND BALANCE			
<u>66,208</u>	<u>77,642</u>		
66,208	77,642	0	0
<u>163,971</u>	<u>166,655</u>	<u>182,782</u>	<u>182,782</u>

<u>Description Of Accounts</u>	<u>Proposed Budget 2018/2019</u>	<u>Committee Budget 2018/2019</u>	<u>Adopted Budget 2018/2019</u>
Equipment Buildings			
CAPITAL OUTLAY	0	0	0
Contingency	<u>89,297</u>	<u>89,297</u>	<u>89,297</u>
CONTINGENCY	89,297	89,297	89,297
Ending Fund Balance			
ENDING FUND BALANCE	0	0	0
TOTAL REQUIREMENTS	<u>193,009</u>	<u>193,009</u>	<u>193,009</u>

ECONOMIC DEVELOPMENT

The purpose of this fund is to account for the revenues and expenditures associated with Economic Development.

CITY OF SEASIDE
ECONOMIC DEVELOPMENT
BUDGET YEAR 07/01/2018 to 06/30/2019

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018		Budget 2018/2019	Budget 2018/2019	Budget 2018/2019
RESOURCES							
1,507	1,681	1,532	1,584	Beginning Fund Balance	1,664	1,664	1,664
8,000	7,800	8,000	8,000	Transfer - General	8,000	8,000	8,000
6	8	5	5	Interest On Investments	13	13	13
2,168	2,095	2,000	1,948	Cigarette Tax	1,965	1,965	1,965
<u>11,681</u>	<u>11,584</u>	<u>11,537</u>	<u>11,537</u>	TOTAL RESOURCES	<u>11,642</u>	<u>11,642</u>	<u>11,642</u>
REQUIREMENTS							
MATERIALS AND SERVICES				Professional/Contractual Services	10,000	10,000	10,000
10,000	10,000	10,000	10,000	MATERIALS AND SERVICES	10,000	10,000	10,000
10,000	10,000	10,000	10,000				
ENDING FUND BALANCE				Ending Fund Balance	1,642	1,642	1,642
1,681	1,584	1,537	1,537	ENDING FUND BALANCE	1,642	1,642	1,642
1,681	1,584	1,537	1,537				
<u>11,681</u>	<u>11,584</u>	<u>11,537</u>	<u>11,537</u>	TOTAL REQUIREMENTS	<u>11,642</u>	<u>11,642</u>	<u>11,642</u>

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EMERGENCY READINESS

The purpose of this fund is to account for the revenues and expenditures associated with all activities associated with emergency readiness.

CITY OF SEASIDE
EMERGENCY READINESS
BUDGET YEAR 07/01/2018 to 06/30/2019

Historical Data					Proposed Budget	Committee Budget	Adopted Budget
Actual 2015/2016	Actual 2016/2017	Original Budget 2017/2018	Adjusted Budget 2017/2018	Description Of Accounts	2018/2019	2018/2019	2018/2019
RESOURCES							
99,700	140,983	182,957	183,857	Beginning Fund Balance	149,665	149,665	149,665
59,128	57,887	59,328	60,840	Transfer - Room Tax	61,133	61,133	61,133
702	1,640	1,500	2,501	Interest On Investments	2,500	2,500	2,500
3,772	2			Miscellaneous			
1,335	885	1,000	1,000	Local Donations or Match	1,000	1,000	1,000
<u>164,637</u>	<u>201,397</u>	<u>244,785</u>	<u>248,198</u>	TOTAL RESOURCES	<u>214,298</u>	<u>214,298</u>	<u>214,298</u>
REQUIREMENTS							
PERSONAL SERVICES							
8,378	8,479	8,734	8,734	Emergency Readiness Mgr (0.10)	8,996	8,996	8,996
609	615	668	668	FICA	723	723	723
1,830	1,910	1,987	1,987	Health/Dental/Life Insurance	2,007	2,007	2,007
1,718	1,759	1,834	1,834	Retirement	1,889	1,889	1,889
43	60	63	210	Workmans Compensation Ins	310	310	310
8	8	9	9	Unemployment	10	10	10
				Longevity Bonus	450	450	450
<u>12,586</u>	<u>12,831</u>	<u>13,295</u>	<u>13,442</u>	PERSONAL SERVICES	<u>14,385</u>	<u>14,385</u>	<u>14,385</u>
MATERIALS AND SERVICES							
1,082	144	10,000	9,853	Supplies	10,000	10,000	10,000
5,155		2,000	2,000	Minor Equipment	2,000	2,000	2,000
41				Equipment Maintenance	1,000	1,000	1,000
4,790	4,493	65,000	38,900	Professional/Contractual Services	65,000	65,000	65,000
		2,000	2,000	Printing	1,000	1,000	1,000
		1,500	1,500	Postage & Freight	500	500	500
	72	500	500	Legal Notices	500	500	500
		100	100	Dues & Memberships	100	100	100
		500	500	Training	500	500	500
<u>11,068</u>	<u>4,709</u>	<u>81,600</u>	<u>55,353</u>	MATERIALS AND SERVICES	<u>80,600</u>	<u>80,600</u>	<u>80,600</u>
CAPITAL OUTLAY							
			36,100	Equipment			
				Infrastructure			
<u>0</u>	<u>0</u>	<u>0</u>	<u>36,100</u>	CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>

CITY OF SEASIDE
EMERGENCY READINESS
BUDGET YEAR 07/01/2018 to 06/30/2019

Historical Data			
Actual 2015/2016	Actual 2016/2017	Adopted Budget 2017/2018	Adopted Budget 2017/2018
INTERFUND TRANSFERS			
		25,000	25,000
0	0	25,000	25,000
CONTINGENCY			
		25,000	16,901
0	0	25,000	16,901
ENDING FUND BALANCE			
140,983	183,857	99,890	101,402
140,983	183,857	99,890	101,402
164,637	201,397	244,785	248,198

Description Of Accounts	Proposed Budget 2018/2019	Committee Budget 2018/2019	Adopted Budget 2018/2019
Transfer - Library Trust			
INTERFUND TRANSFERS	0	0	0
Contingency	25,000	25,000	25,000
CONTINGENCY	25,000	25,000	25,000
Ending Fund Balance	94,313	94,313	94,313
ENDING FUND BALANCE	94,313	94,313	94,313
TOTAL REQUIREMENTS	214,298	214,298	214,298