

## RESOLUTION #3955

### A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AMENDING RESOLUTION #3864, ADOPTING FEES FOR CITY SERVICES

#### THE SEASIDE CITY COUNCIL RESOLVES AS FOLLOWS:

**SECTION 1.** In accordance with Chapter 34.03 of the Seaside Code of Ordinances, fees for City Services are adopted as follows:

#### 34.03 FEES FOR SERVICES.

A schedule of fees, unless otherwise provided by law, is established as follows:

- (A) Photocopy fee (8½" x 11" & 14") Black and White - \$0.25 per page; Color - \$0.50 per page
- (B) File location and research
  - (1) Location of requestor's personnel file - no charge
  - (2) Other file location and all research \$6 per quarter hour
- (C) Audio/video tape reproductions \$25 per copy
- (D) Non-sufficient funds (NSF) charge \$25 per check returned NSF
- (E) Meeting agenda
  - (1) Picked up at city hall or for newspaper and radio reporters - no charge
  - (2) Mailed
    - (a) Single meetings - \$3.50 minimum mail charge.
    - (b) Annual subscription (Jan-Dec) - \$3 per meeting
  - (3) Single agenda and single minutes - \$5 (includes postage and handling)
- (F) Agenda packets
  - (1) Requested in advance of copy day - \$0.25 per page plus mailing charges
  - (2) All others - see photo copy fee
- (G) Fax (requested in lieu of standard mail delivery) \$5 for first page and \$2 for each additional page
- (H) Mail charges, prepaid (for copies, reports, and the like) Actual cost, minimum of \$4
- (I) Print-out or email business licenses, \$25 for each printout  
Print-out on labels or disc \$45 for each
- (J) Lien search \$10 per tax lot

(K) Library fees

- (1) Out-of-city Limits ~~district use~~ library card

\$70 ~~\$50~~ for 12 months  
\$35 ~~\$25~~ for 6 months  
\$17.50 ~~\$15~~ for 3 months

Visitor Pass use \$6 ~~\$5~~ for 1 month, limit 6 ~~5~~ items

- (2) Overdue fines for adult materials \$0.25 ~~\$0.15~~ per item per day  
(3) Photocopy fee using Library copier - Black and White - \$0.20 per page  
Color - \$0.50 per page

Copies using Library PC and/or Microfilm \$0.05 per page

- (4) Library Community Room Charges:

Non-Profit Agencies – No charge

For Profit Agencies – Must meet all other community room policies for use –

\$25 for first 2 hours  
\$10 for each additional hour

(L) Plots and blue prints

- (1) 24" x 36" plot \$25 each  
(2) 18" x 24" blue print \$2 each  
(3) 24" x 36" blue print \$2.50 each  
(4) \$2 per linear foot for roll stock

(M) Copies of police reports

- (1) \$10 per report, to be paid at time of request  
(2) Fingerprints for use by private citizens \$15

(N) Animal control/code enforcement – Chapter 92 of Seaside Ordinance

- (1) License Fees – Spayed female or neutered male or kennel dogs \$15 year  
Seaside resident 65 years of age or older \$5  
Seaside residents disabled \$5  
Any other dogs \$30

Dog impound - \$25 each (licensed- first offence)  
\$40 each (unlicensed – first offence)  
\$55 each (second offence)  
\$75 each (each subsequent offence)

\$15 each (unlicensed dog – penalty when no enforcement)  
\$30 each (unlicensed dog – penalty when enforcement)

- (2) Penalty – Nuisance Dogs first violation \$150  
second violation \$250  
each additional violation \$350

Dog Control - \$700  
Potentially Dangerous Dogs \$500

(O) Copies of fire reports


- (1) Reports – (each report requested) \$25.00 per report
- (P) Copies of 911 tapes \$15 - \$50 per request (depending on amount of staff time)
- (Q) Other copies (books, journals, maps, and the like) Cost includes labor, materials, and copy equipment
- |                                   |         |
|-----------------------------------|---------|
| Zoning ordinance only             | \$20    |
| Zoning map                        | \$20    |
| Maps Large 3' x 6'                | \$20    |
| Comprehensive plan                | \$15.50 |
| Sign ordinance                    | \$13.00 |
| Subdivision & partition ordinance | \$14.50 |
| Inventory of historic residences  | \$28.75 |
- (R) Certified copies of Municipal Court Records \$10
- Monthly payment plan fee – Violation \$25; Crime \$50
- Clear Driver's License Suspension Fee \$25
- (S) City Hall Meeting Room Charges:
- Non-Profit Agencies – No charge
- For Profit Agencies – Council Chambers - \$50 for first 2 hours  
\$20 for each additional hour
- Conference Room - \$25 for first 2 hours  
\$10 for each additional hour
- (T) City Hall, Seaside Civic and Convention Center, and Building/Planning Department Credit Card Machine Fee Charges:
- Visa, MasterCard, and Discover - 3% surcharge added to the total charges for using a Credit Card.
- City Hall – Room Tax Payments & Assessment Payments
- Building/Planning Department – 3% Surcharge on all Payments
- Seaside Civic and Convention Center – 3% Surcharge on all Payments

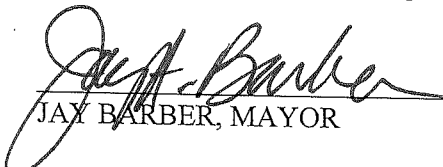
**SECTION 2.** This Resolution shall become effective July 1, 2020 upon approval of the resolution.

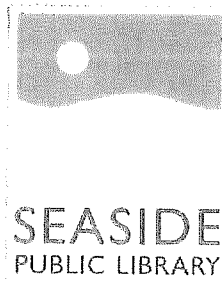
PASSED by the Council of the City of Seaside this 13 day of April, 2020.

SUBMITTED to the Mayor and APPROVED by the Mayor this 14 day of April, 2020.

ATTEST:

  
Mark J. Winstanley, City Manager

  
JAY BARBER, MAYOR



# Seaside Public Library

1131 Broadway Seaside, OR 97138

## LIBRARY MEMORANDUM

To: The Mayor and City Council

From: Esther Moberg, Library Director

Date: April 13, 2020

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Dear Honorable Mayor and City Council,

After discussion with the Astoria and Warrenton Public Library directors to bring new access and an extension of library services as part of the Northwest Library Cooperative, an agreement between the three libraries of Astoria, Seaside, and Warrenton, I am requesting that the following fines and fees be changed. These changes have also been agreed to by the Seaside Public Library Board.

I would like to change to no fines for youth materials (Items will be billed instead based on an overdue lost item status) and increase fines on adult materials from 15 cents to 25 cents per item per day. I would also like to update the fee for out of town cards to \$70 per year. The last time these fees and fines were updated was in 2012. This reflects the additional items and services that out of town cards will be able to have access to. I am excited for the addition in services this will provide. By my estimate, library card holders will now have access to over 100,000 items total across the three libraries and over 65,000 online digital ebooks and audiobooks.

These changes will help us open up the shared library card where Seaside Library patrons will be able to use their library card to check out items and return materials at the Astoria Public Library, Seaside Public Library, and Warrenton Community Library. Each library will collect the fees and fines of their own patrons. If approved, we would like this to go into effect on July 1, 2020.

Sincerely,

Esther Moberg

Library Director