March 13, 2023

Jeff Flory
Community Development Director
City of Seaside
989 Broadway St
Seaside, OR 97138

Reference: Conditional Use Permit (CUP) Application
Broadway Field Renovation

Subject: CUP Submittal Memo

Mr. Flory –

We have prepared the enclosed Conditional Use Permit (CUP) application package for the proposed renovation of a portion of Broadway Field. This CUP application is limited to the portions of taxlots 4700 and 4800 proposed for renovation, namely the expansion of the softball field, the new parking lot, and the relocation of the Herche athletic training building. This proposal is not intended to address the use or occupancy of the SEPRD site or building as a whole.

Please let me know if you have any questions or require additional information.

Thank you,

Zachary A. Stokes, PE
ZAS/bjd

Enclosures:

02 – Land Use Application (City)
03 – Land Use Application (SEPRD)
04 – Code Analysis
05 – Site Plan
06 – Schematic Design (SD) Package