



Public Works Right of Way Permit

Mailing: 989 Broadway Seaside, OR 97138
Location: 1387 Avenue U. Seaside, OR 97138

E-mail: cdadmin@cityofseaside.us
Office: (503) 738-5112

This permit covers any work affecting sidewalks, streets, alleys, parking spaces, and paths within the City of Seaside public right-of-way. Closures on federal highways, state highways, or county roads may require additional permits through ODOT or Clatsop County. No person shall do work affecting the right-of-way without first obtaining a permit from the Public Works Department pursuant to Seaside Municipal Code Chapter 95.

Project Location
Address:
Street Name/Cross Street:
Taxmap and Lot #:

Applicant Information:	
Contact Name:	Business Name:
Address:	
Phone:	E-mail:

Contractor Information:		
Contact Name:	Phone:	E-mail:
24hr Emergency Contact Name:	24hr Contact Emergency Phone:	24hr Emergency Contact E-mail:
Business Name:	Address:	Phone:
CCB Number:	Seaside Business License Number:	

Description of Work:
Date(s) of work or impediment to right of way:
Does the work require asphalt restoration (size):
Description of Work:

Provide a narrative with sufficient detail to demonstrate the facilities being constructed. Attach drawings and specifications to this application. If this is part of a development project, please include the name of the project.

Documents to Include with Application	
Traffic Control Plan:	Schedule of Work:
Details and Specifications:	Drawings:
Performance Bond:	Estimated Value of Project:

General Conditions

- Applications for permits to work in the Right-of-Way shall be accompanied by drawings/plans and specifications in sufficient detail to demonstrate that the facilities are to be constructed in accordance with all applicable codes, rules and regulations.
- The permittee shall be responsible for obtaining locates from any affected public or private utilities and shall use all caution with respect to such utilities and shall be responsible for all damages caused by permittee operations. Permittee is required to show how they plan to protect or relocate any existing utilities.
- Permittee will notify Public Works **48 business hours** prior to start of construction and/or required inspection.
- The permit is void 120 days from date of issue.
- A performance surety is required. This may be a bond or other surety acceptable to the City equal to at least 100% of the estimated cost of work. Performance surety will remain in effect for 60 days past project completion.
- Permittee shall provide as-built drawings to the City for any construction or facilities in the public Right-of-Way or easement before permit can be closed and performance surety released.
- This permit shall be issued only to a duly licensed and bonded contractor holding a current City of Seaside business license with proof of liability and workers compensation insurance, except a property owner who is not a license contractor and is contracting with a contractor who meets the above listed requirements.
- Permittee is responsible for correction work including and not limited to removal, disposal, or replacement of unsatisfactory work.
- ATTENTION: Oregon law requires you to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0010 through OAR 952-001-0100. You may obtain copies of the rules by calling the center. The telephone number for the Oregon Utility Notification Center is (800) 332-2344, or 811. You can also visit www.digsafelyoregon.com for more information.
- Applicant shall, at applicant's expense, at all times during the term of this Permit, maintain in force a comprehensive or commercial general liability policy including coverage for contractual liability for obligations assumed under this permit. Applicant shall defend, indemnify, and save City, its officers, agents, and employees harmless from any and all claims, actions, costs, judgments, damages, or other expenses resulting from injury to any person (including injury resulting in death) or damage to property (including loss or destruction), of whatsoever nature arising out of or incident to the activities covered under the terms of this permit.
 - The applicant has read, understands, and hereby accepts the terms and provisions contained in Seaside Municipal Code Chapter 95 and as set forth herein.
 - Applicant must notify the City of Seaside Public Works Department at least 48 business hours prior to commencing work. If work is discontinued for one or more days, the applicant must notify the Public Works Department prior to beginning work again.

Applicant Signature: _____

Date: _____

This permit is issued by the City of Seaside Public Works Department subject to the terms and provisions contained herein and/or attached.

Public Works Approval: _____

Date: _____