

Notice is hereby given that the Seaside City Council will conduct a Regularly Scheduled City Council Meeting in accordance with ORS 192.610 to 192.690. Any meeting including an executive session, of a governing body of a public body which is held through the use of telephone or other electronic communication shall be conducted in accordance with ORS 192.610 to 192.690.

**AGENDA SEASIDE CITY COUNCIL MEETING
JANUARY 11, 2021 7:00 PM**

1. CALL TO ORDER
2. SWEARING IN: COUNCILORS RANDY FRANK, TOM HORNING, AND DAVID POSALSKI
3. ROLL CALL
4. ELECTION – CITY COUNCIL PRESIDENT
5. APPROVAL OF AGENDA
 - MOTION TO APPROVE
 - ROLL CALL VOTE
6. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
7. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
8. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS - \$367,237.72
 - b) APPROVAL OF MINUTES – December 14, 2020
 - MOTION TO APPROVE
 - ROLL CALL VOTE
9. REPORTS AND PRESENTATIONS: NONE
10. UNFINISHED BUSINESS:
 - a) VACANCY - TRANSPORTATION ADVISORY COMMISSION
PLANNING COMMISSION
LIBRARY BOARD
11. NEW BUSINESS
 - a) BID RESULTS – LANDSCAPE MAINTENANCE: DOWNTOWN MAINTENANCE DISTRICT
 - MOTION TO APPROVE
 - ROLL CALL VOTE
 - b) MEMORANDUM OF UNDERSTANDING (MOU) PROVISION OF LIBRARY SERVICES, Esther Moberg
 - MOTION TO APPROVE
 - ROLL CALL VOTE

c) SEASIDE WATERSHED CONSULTANT EXTENSION, Dale McDowell

➤ MOTION TO APPROVE

➤ ROLL CALL VOTE

d) SEASIDE WATERSHED BRIDGE REPLACEMENT PROJECT, Dale McDowell

➤ MOTION TO APPROVE

➤ ROLL CALL VOTE

e) FINAL – CITY OF SEASIDE WATER RESERVOIR, Dale McDowell

➤ MOTION TO APPROVE

➤ ROLL CALL VOTE

f) DISCUSSION - PARKS ADVISORY COMMITTEE NATURAL HISTORY FILM AND COLORING BOOK

12. COMMENTS FROM THE CITY STAFF

13. COMMENTS FROM THE COUNCIL

14. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

TRANSPORTATION ADVISORY COMMISSION

(Meetings are scheduled the third Thursday of every month at 6:00 PM)

The purpose of the Transportation Advisory Commission is an advisory body to make recommendations to the City Council on matters concerning transportation and proposed transportation projects. The Transportation Advisory Commission shall have the powers and duties which are now or may hereafter be assigned to it by Charter, ordinance, resolution or order of this city and in addition it will:

- Assist the City Council in recognizing community priorities by advising on transportation policies and goals;
- Increasing communications between the City, the public, the Oregon Department of Transportation (ODOT), the County, and all interested parties;
- Reduce misunderstandings concerning transportation planning, design, and construction;
- Review current transportation related ordinances and recommend amendments;
- Review proposed transportation projects planned for the City of Seaside and make recommendations;
- Review the City of Seaside Transportation Systems Plan every five years and report to the City Council;
- Complete other projects, as they relate to transportation, as directed by the City Council.

The Commission shall consist of five members who are not employees of the City of Seaside and who will be appointed by the City Council. A minimum of four members shall reside within the city limits; and one member may live outside the city limits in order to represent concerns of neighboring properties and jurisdictions.

All members shall serve for a term of four years. Any portion of a term exceeding one-half the period of the term shall be considered a term.

Each year in January, the first meeting of the Commission, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. City staff shall serve as Secretary to the Transportation Advisory Commission. Minutes of all meetings will be filed with the City Council.

The commission shall hold a regular meeting at least once each month of the calendar year. The meeting shall be open to the public and legally noticed.



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

TRANSPORTATION ADVISORY COMMISSION

Term of Office: 4 years
Number of Members: 5

Chairperson*
Vice Chairperson**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
VACANCY (CARPENTER)			10/01/2020
BEN OLSON**	2025 MAPLE ST.	503-738-2956	10/01/2022
TERRY HARTILL*	85208 HWY 101	503-738-7108	10/01/2023
VINEETA LOWER	815 6TH AVENUE	503-621-6588	10/01/2023
MATTHEW STOLBERG	870 AVENUE I, UNIT 2	503-739-2539	10/01/2024
DALE MCDOWELL	1387 AVENUE 'U'	503-738-5112	Public Works

SEASIDE PLANNING COMMISSION

(Meetings are scheduled the first and third Tuesday of every month at 6:00 PM)

The purpose of the Seaside Planning Commission is to recommend and make suggestions to the Council and to other public authorities concerning the laying out, widening, extending and locating of public thoroughfares, the parking of vehicles, the relief of traffic congestion, betterment of housing and sanitation conditions, and the establishment of districts for limiting the use, height, area, bulk and other characteristics of buildings and structures related to land development. The Planning Commission is to recommend to the Council and other public authorities plans for regulating the future growth, development and beautification of the city with respect to its public and private buildings and works, streets, parks, ground and vacant lots, and plans consistent with future growth and development of the city in order to secure to the city and its inhabitants sanitation, proper service of public utilities, including appropriate public incentives for overall energy conservation, and plans for shipping and transportation facilities.

The commission consists of seven members who are not officials or employees of the city and who will be appointed by the Mayor, subject to the approval of the City Council. A minimum of five members shall reside within the city limits; a maximum of two members may reside within the urban growth boundary, but outside the city limits. All members shall serve for a term of four years. A Planning Commissioner's term of office shall commence on the first day of November of the first year of his or her term.

Each year, at the first Committee meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

No more than two members of the Commission may engage principally in the buying, selling or development of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, which engages principally in the buying, selling or developing of real estate for profit.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12-month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

- 1. Date Council Notified:** **October 23, 2020**

Name: **David Posalski**

Commission/Committee: **Planning Commission**

Resignation Date: **Posalski – December 11, 2020**

Term Expiration Date: **Posalski - November 1, 2021**

Wants to be considered again: **Posalski – City Council Member**

- 2. Applicants:**

- 3. Nominations:**

- 4. Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PLANNING COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY (POSALSKI)			11/01/2021
CHRIS HOTH*	420 AVENUE I	738-7861	11/01/2022
JON WICKERSHAM	780 6TH AVENUE	503-440-4816	11/01/2022
ROBIN MONTERO	2471 SUNSET BLVD.	206-852-1810	11/01/2023
LOUIS NEUBECKER	1859 BROADWAY	717-0153	11/01/2023
TERI CARPENTER	220 AVENUE 'U'	425-246-9962	11/01/2024
KATHY KLECZEK	2080 ALDERCREST	503-440-3232	11/01/2024

EX OFFICIO MEMBERS: MAYOR, CITY ATTORNEY, CITY MANAGER, CITY ENGINEER, CODE ENFORCEMENT OFFICER

*CHAIR
**VICE CHAIR

SEASIDE LIBRARY BOARD

(Meetings are scheduled the first Tuesday of each month at 4:00 PM)

The Seaside Public Library Board acts in an advisory capacity to the Library Director and Seaside Public Library on behalf of Seaside City Council regarding the operations of the City Library. The Seaside Public Library Board advises the Library Director on matters that relate to library services, policies, and funding. The Seaside Library Board shall approve bylaws, recommend library policies to the city council, follow Oregon's open meetings law and public records laws, build a good community support for the library's services, while actively listening and responding to the community requests for library services.

The board consists of five members appointed by the Mayor subject to City Council approval. The Seaside Public Library is advised by the library board. All terms of office shall be four years beginning on December 31st, and no member shall hold office for more than two full consecutive terms.

The board shall meet at least once a month in the library at a designated time and special sessions may be called by the chair of the board should the chair deem it necessary.

The board shall elect a chairman and vice-chair at the beginning of each serving year, and in the absence of the chairman, the vice chair shall assume the duties of the chairman. The board, should it so desire, may appoint the librarian as secretary to the board to take minutes and to keep a record of its actions.

The members shall serve without salary or compensation for services rendered.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** November 23, 2020
Name: Tess Ratty
Commission/Committee: Library Board
Resignation Date: Ratty - Served Two Terms
Term Expiration Date: December 31, 2020
Wants to be considered again: Ratty - N/A Served Two Terms
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

LIBRARY BOARD

Term of Office: 4 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
(VACANCY) RATTY			12/31/2020
CATRIONA PENFIELD	PO BOX 366	738-6380	12/31/2021
EVE MARX	2356 S. DOWNING ST.	914-588-7051	12/31/2022
KATHLEEN TEEPLE	33230 BEERMAN CREEK LANE	738-3155	12/31/2023
GLORIA LINKEY	561 BONNIE COURT	440-7142	12/31/2020

*CHAIR



MEMO

January 11, 2021

To: The Honorable Mayor and City Council
Re: Landscape Maintenance: Downtown Maintenance District

The City of Seaside received one bid for the Landscape Maintenance: Downtown Maintenance District for the Downtown Landscape Maintenance Contract from Nature's Helper, Inc (Pam Fleming and crew). The total bid was \$53,045.00 which represents an increase over the last contract amount.

Staff recommends accepting the Nature's Helper, Inc. bid of \$53,045.00 for the Landscape Maintenance: Downtown Maintenance District.



Natures Helper Landscaping Inc

1255 Avenue B

Seaside, Oregon 97138. OLCB #8526

Honorable Mayor and City Council

I have been gardening in the Downtown Maintenance District for many years. Every year brings new challenges, surprises and joy for my employees and me. We consider it a privilege, and hope to continue creating and maintaining gardens for all to enjoy.

Thank You.

Respectfully,

A handwritten signature in cursive script that reads "Pamela Fleming". The signature is written in black ink and is positioned to the right of the typed name.

Pamela Fleming



Pamela Fleming

Profile

Owner: Natures Helper Landscaping Inc, 32 years

Experience

City of Seaside Facilities landscape manager 1993-present

City of Seaside Downtown Maintenance District-

-landscape manager 1993 - present

Private Landscape Design and Management 1988 to present

Natures Helper , owner operator; Beloit Kansas 1988-1993

Education

State of Oregon; Licensed Landscape Contractor

Portland Community College, Rock Creek Campus, Landscape
Technology

Clatsop Community College, Astoria OR, AA; Arts & Science

Kansas State University, studied Horticultural Therapy

Organization:

North Oregon Coast Symphony member musician 1993 - present

North Oregon Coast Symphony Board Member 2014- present

City of Seaside Tree Board 2011- present

Avery L Loschen

PO Box 453

Seaside, OR 97138

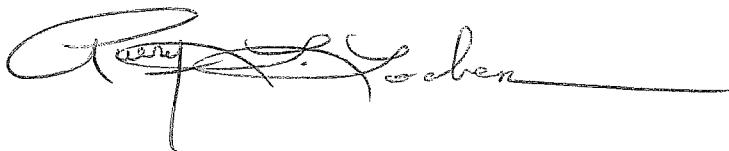
December 18, 2020

To whom it may concern,

This letter is a letter of recommendation for Pam Flemming. As an owner of several commercial properties and businesses in downtown Seaside, I am very aware of Pam's excellent work. Not only is she creative and highly skilled, she is also diligent and always friendly. She is a great ambassador for our city and an integral part of making our city welcoming and beautiful.

I am highly recommending that Pam's contract with the city be renewed. If you need any further information, I am more than happy to answer questions or provide information.

Very sincerely,

A handwritten signature in black ink, appearing to read "Avery L Loschen", with a long horizontal line extending to the right.

Avery L Loschen



21 December 2020

To Whom it may Concern

I am writing a recommendation for Pam Fleming as our city landscaper. Pam is passionate about our gardens. She researches to make sure that they are interesting and unique for not only those of us who live in Seaside, but our guests.

What I think is the most important part of Pam's work is what she does with communicating with our visitors. Pam and her staff know that our tourists and our townspeople are interested in our gardens. Pam and her staff will stop what they are doing, take time to explain what they have done and why.

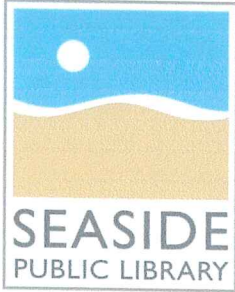
Our city is a more beautiful place because we invest in it. We have gardens. We make sure they are exquisite. We are proud of them. And we have a person who understands how important they are to us.

As a downtown business owner, I strongly recommend we renew Pam's contract.

Susan Deshon
GM. Seaside Carousel Mall

**SEASIDE
CAROUSEL MALL**

• 300 Broadway, Suite #22 • Seaside, Oregon 97138 • 503-738-6728 •



Seaside Public Library

1131 Broadway Seaside, OR 97138

LIBRARY MEMORANDUM

To: The Mayor and City Council

From: Esther Moberg, Library Director

Date: December 31, 2020

Dear Honorable Mayor and City Council,

I am writing to request approval of a five-year extension to the Memorandum of Understanding between Clatsop County and the Cities of Astoria, Seaside, and Warrenton For Cooperation in the Provision of Library Services.

In addition to enabling the efficient provision of library services to children throughout Clatsop County, this cooperative agreement has benefitted the City of Seaside and the Seaside Public Library through cost savings on digital and professional services. Library users have also benefitted from access to a larger number of items through the collections at the Astoria Public Library and the Warrenton Community Library.

I believe extending this agreement is in the best interests of the Library, the City, and the residents of Seaside.

Sincerely,

Esther Moberg

Library Director

MEMORANDUM OF UNDERSTANDING BETWEEN CLATSOP COUNTY AND THE CITIES OF
ASTORIA, SEASIDE, AND WARRENTON
FOR COOPERATION IN THE PROVISION OF LIBRARY SERVICES

This Memorandum of Understanding (Agreement) Is between the Cities of Astoria, Seaside, and Warrenton, municipal corporations of the state of Oregon, and Clatsop County. Each city has a library and by this Agreement will cooperate in the provision of library services within Clatsop County. This Agreement is effective for five years from this date on _____ 2021.

Findings

- A. The cities and County each have the legal authority to enter into this Agreement.
- B. The cities and County have legal authority under ORS Ch. 190, to enter agreements for intergovernmental cooperation for the performance of any function that one party to the agreement has the authority to perform.
- C. The cities each have Library Directors who are authorized to implement and administer this Agreement.
- D. The cities and County each deem it in the best interests of each governmental entity to cooperate in the provision of library services according to the following terms and conditions:

Agreement

- 1. Patrons of any of the three libraries will have the right to borrow materials from all three libraries' circulation collections using their library card either through interlibrary loans or in person at any of the three libraries. A library card in good standing is one that has less than \$5 in library fines and all information is current and up to date.
- 2. Each city will maintain its own collections and continue to fund library services at no less than the current level. The cities will continue to strive for parity of services.
- 3. Together, each city will provide library cards for children ages 0-19 residing in Clatsop County. Each child may sign up for a library card at the library closest to their residence.
- 4. The cities will jointly plan and operate a summer reading and library outreach program for children in Clatsop County in cooperation with the local school districts where feasible.
- 5. The County and cities agree to the importance of an independent Libraries Reading Outreach in Clatsop County 501c3(formed in 2016), whose purpose is the ongoing funding support of the reading outreach program.

6. This Agreement will be administrated and implemented by the Library Director in each city in agreement with the county manager.
7. The cities will annual review this Agreement and if desired, perform a cost analysis of the library services covered.
8. Any city and/or the County may terminate this Agreement with no less than 180 day written notice to each of the other entities.
9. Notices under this agreement may only be given in writing by personal delivery or mailing, postage prepaid as certified mail, to the addresses below, or such other addresses as provided by any party. Any notice so addressed and mailed is deemed received five days after date postmarked.

City of Astoria:	Library Director 450 10 th St. Astoria, OR 97103
City of Seaside:	Library Director 1131 Broadway Seaside, OR 97138
City of Warrenton:	Library Director Warrenton, OR 97146
Clatsop County:	Clatsop County Manager 800 Exchange St., Suite 410 Astoria, OR 97103

10. As permitted by the Oregon Tort Claims Act, ORS 30.260 through 30.300, and the Oregon Constitution, each city and the County agrees to hold harmless, defend, and indemnify each other, including their officers, agents, and employees, against all claims, demands, actions, and suits (including attorney fees and costs) arising from the indemnitor's performance of this Agreement where the loss of claim is attributable to the negligent acts or omissions of that party. Each city and the County is responsible for the acts, omissions, or negligence of its own officers, employees, and agents.
11. Each city agrees to maintain insurance levels, or self-insurance in accordance with ORS 30.282, for the duration of this Agreement at levels necessary to protect again public body liability as specified in ORS 30.270.

12. Each city and the County agree to give the other entities immediate written notice of any legal action filed or any claim made against it that may result in litigation in any way related to this agreement.
13. This Agreement may be amended by mutual agreements of the three cities and the County. Any amendments must be in writing, must refer specifically to this Agreement, and becomes effective when executed by all three cities and the County.
14. This document contains the entire agreement between the cities and the County on this subject.
15. If any one or more of the provisions of this Agreement is invalid, illegal, or unenforceable in any respect, the validity, legality and enforceability of its remaining provisions is not affected or impaired.
16. By signature below, the cities and the County certify that the individuals listed in this document as representatives are authorized to act to bind their city to this agreement.
17. This Agreement may be executed in counterparts and any one of which will constitute the agreement between the cities.
18. The cities and County have executed this Agreement by the dates and signatures set forth below.

City of Astoria Mayor/or City Manager

(Name and Date)

City of Seaside Mayor/or City Manager

(Name and Date)

City of Warrenton Mayor/or City Manager

(Name and Date)

Clatsop County Manager

(Name and Date)



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

PUBLIC WORKS DEPARTMENT
LOCATION: 1387 AVE U
MAIL: 989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5112

Date: December 23, 2020

Recommendation to City Council

From: Dale McDowell – Public Works

To: The Honorable Mayor and City Council

RE: Watershed Consultant Extension of Time

Dear Honorable Mayor and City Council Members,

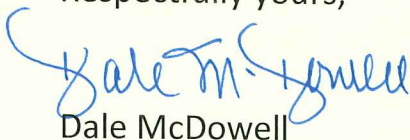
The Blueprints for the Watershed Bridge Replacement project are now complete and our Watershed Consulting firm, Mason, Bruce & Girard is finalizing the Construction Bid Documents and obtaining the necessary permits for the project.

Due to circumstances beyond our and their control this year, we would like to extend the Watershed Consultants Contract from December 31, 2020 to September 30, 2021. The existing Contract Scope of Work remains in effect until the completion of the project.

This is a “no cost” extension of time.

I would like to recommend to the Mayor and City Council that we extend Mason, Bruce & Girard’s Consulting Contract until September 30, 2021.

Respectfully yours,



Dale McDowell

Public Works Director



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

Recommendation to City Council

Date: December 30, 2020

From: Dale McDowell – Public Works

To: The Honorable Mayor and City Council

RE: Watershed Bridge Replacement

Dear Honorable Mayor and City Council Members,

During our Source Water Protection Plan and Watershed Management Plan inspections in 2018, several Culverts and Bridges were defined in the report to be in need of replacement. These Culverts and Bridges allow us to access our entire Watershed in order to conduct Maintenance and allow access to the Watershed in case of Fire and for overall security. In addition, it was discovered that the east end of our Watershed Access Road is not gated. This is a location where the Summit Mainline enters our property.

The Blueprints for the Bridge Replacements are not complete and I am requesting your permission to actively seek bids from qualified contractors to replace the failing bridges as defined in the June 2019 Assessment report.

I urge you to review this recommendation as a continuation of providing proper Maintenance and Security to our Watershed. This work would not start until July 1, 2021 after all Permits and in water work period is allowed.

Respectfully yours,



Dale McDowell
Public Works Director

Mason, Bruce & Girard, Inc.

Natural Resource Consultants Since 1921

MEMORANDUM

DATE: October 18, 2019
TO: Geoffrey Liljenwall
FROM: Brent Keller – Forester
SUBJECT: City of Seaside Project Proposal

The following proposal is based on MB&G's September 2019 assessment of the City of Seaside Watershed.

Project Work

- Replacement of three culverts
- Replacement of two bridges
- Installation of one gate
- Pre-Commercial Thinning of 10-acres

The culvert, bridge, and gate work will be done under one competitively bid Contract, during the "stream work period", which is July 1 – September 15. The thinning work will be done by one of MB&G's reforestation contractors and will occur outside of fire season.

MB&G will manage the entire project. This includes:

- Contract Administration
- Permitting
- Meeting with Agencies as Necessary
- Coordination with Neighbors

Contracting

MB&G will work with the City on the Project Contract. This includes:

- Developing a Prospectus for the Roadwork (culverts, bridges, gate)
 - Scope of Work
 - Draft Contract.
- Prospectus Distribution (Out for bid February 1)
- Evaluation of Bids (March 1)
- Execution of Contract between Contractor & City



707 SW Washington Street, Suite 1300, Portland, Oregon 97205
503-224-3445 • FAX 503-224-6524
www.masonbruce.com

Below is a breakdown of project costs. Note that Material, Construction, and Thinning Costs are estimates.

Project Cost Breakdown

Road Maintenance Project	Material	Construction	MB&G Administration
Culvert - C05	\$ 1,200.00	\$ 750.00	↓
Culvert - C25	\$ 3,000.00	\$ 2,000.00	
Culvert - C33	\$ 1,200.00	\$ 750.00	
Bridge - B1	\$ 25,000.00	\$ 20,000.00	
Bridge - B2	\$ 25,000.00	\$ 20,000.00	
East Gate	\$ 3,000.00	\$ 1,000.00	
Totals	\$ 58,400.00	\$ 44,500.00	

Silviculture Project	Thinning Cost	MB&G Administration
Pre-Commercial Thinning	\$ 3,000.00	\$ 1,500.00

Contracting	MB&G Administration
Road Maintenance Contract	\$ 6,000.00

Overall Project Cost Totals				
Road Maintenance Project	Material	Construction	MB&G Administration	Total
	\$ 58,400.00	\$ 44,500.00	\$ 10,000.00	\$ 112,900.00
Silviculture Project	Thinning Cost		MB&G Administration	Total
	\$ 3,000.00		\$ 1,500.00	\$ 4,500.00
Contracting	MB&G Administration			Total
	\$ 6,000.00			\$ 6,000.00
Grand Total				\$ 123,400.00

Mason, Bruce & Girard, Inc.

Natural Resource Consultants Since 1921

MEMORANDUM

DATE: September 22, 2019
TO: Geoffrey Liljenwall
FROM: Brent Keller – Forester
SUBJECT: City of Seaside Watershed Assessment

On September 9, 2019 I inspected the City of Seaside Watershed property. The purpose of this inspection was to evaluate current forest and infrastructure conditions. There have been no major changes to state of the Watershed since MB&G's August 2018 'Watershed Management Plan'. Below is a rundown of my current recommendations and costs for projects that the City should consider in order to improve the health and function of the Watershed. (Refer to enclosed map.) Costs can be reduced to some extent if projects are consolidated. Administrative costs were included in the event you need MB&G to manage these projects.

Harvest

There are several mature forest stands that should be considered for entry in the form of thinning or final harvest. This would improve the health and vigor of the Watershed while providing the City with income that could be used for ongoing improvements to both the road and water systems of the Watershed. Harvests would be designed to protect water quality. If the City is interested in a timber harvest, I'll provide a separate proposal that outlines several options and provides details of the timber sale process and expected income.

Silviculture

Stand-24

Age: 10-years

Size: 10-acres

Condition: Overstocked with Red Alder, which is outcompeting the Hemlock and Spruce.

Recommendation: Hand slash the Alder and lightly thin conifers to overall stocking level of 400 Trees Per Acre.

Slashing Cost: \$3,000.00

Administrative Cost: \$1,000.00



707 SW Washington Street, Suite 1300, Portland, Oregon 97205
503-224-3445 • FAX 503-224-6524
www.masonbruce.com

Road Maintenance

Culvert-C05

Condition: Poor

Comments: Culvert is rotten under the road, and undersized.

Recommendation: Replace

Costs:

- Pipe (40-feet long, 18-inches wide): \$1,200.00
- Construction: \$1,500.00
- Administration: \$1,000.00

Culvert-C25

Condition: Poor

Comments: Culvert has separated under the road and needs to be replaced.

Recommendation: Replace

Costs:

- Pipe (40-feet long, 48-inches wide): \$3,000.00
- Construction: \$2,500.00
- Administration: \$1,000.00

Culvert-C33

Condition: Poor

Comments: Culvert is rotten under the road.

Recommendation: Replace

Costs:

- Pipe (40-feet long, 18-inches wide): \$1,200.00
- Construction: \$1,500.00
- Administration: \$1,000.00

Bridge-B1

Condition: Poor

Comments: Only suitable for foot traffic. Need to replace to better access Watershed for potential harvest, stand management, potential fire or other emergency, and overall security.

Recommendation: Replace

Costs:

- Bridge (30-feet long): \$20,000.00
- Construction: \$25,000.00
- Administration: \$3,000.00

Bridge-B2

Condition: Poor

Comments: Only suitable for foot traffic. Need to replace to better access Watershed for potential harvest, stand management, potential fire or other emergency, and overall security.

Recommendation: Replace

Costs:

- Bridge (30-feet long): \$20,000.00
- Construction: \$25,000.00
- Administration: \$3,000.00

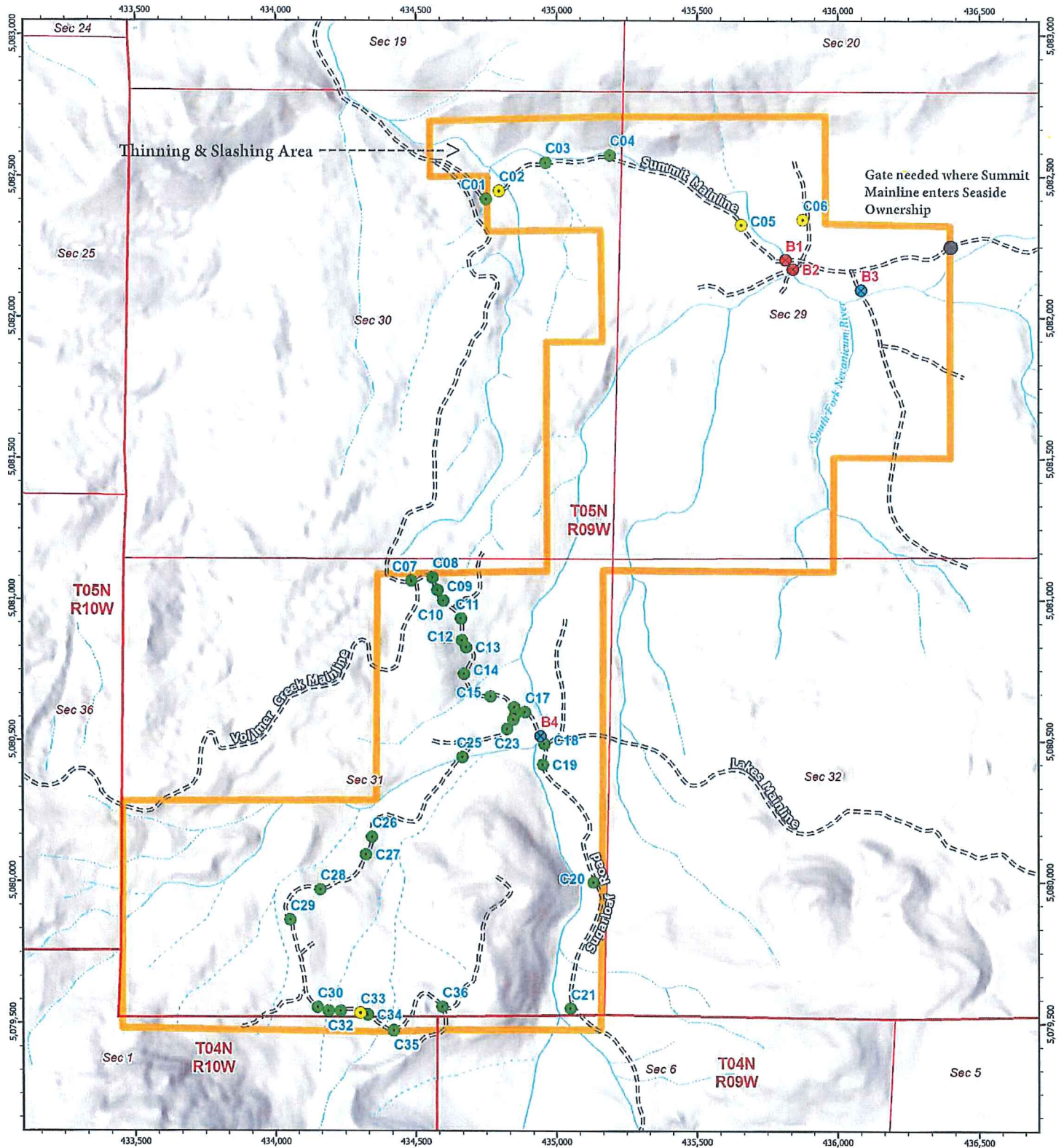
East Gate

Comments: No gate exists at the east end of the City's Watershed, where the Summit Mainline enters the property. Installing a gate would improve Watershed security.

Recommendation: Install Gate

Costs:

- Gate: \$3,000.00
- Construction: \$2,000.00
- Administration: \$1,000.00



**City of Seaside
Culvert & Bridge Map**

- | | | | |
|-----------------|---------------|------------------|---------------|
| Culvert | Bridge | Ownership | Stream |
| ● Good/New | ● Good/Fair | ■ Township | ~ Fish |
| ● Replace/Other | ● Poor | □ Section | ~ Nonfish |
| | | --- Road | ~ Unknown |

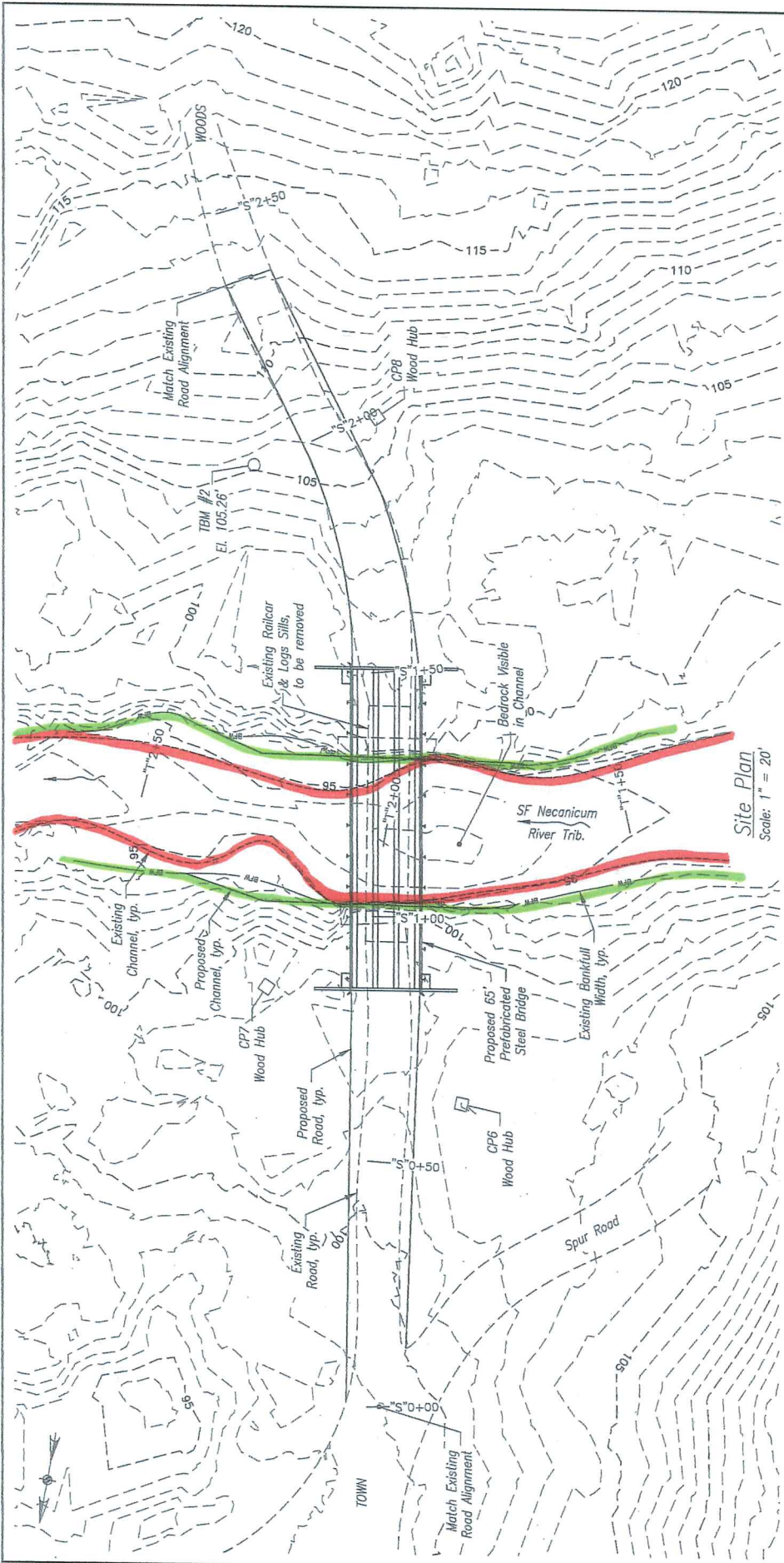


MB&G
BRADY, BRUCE & GILBERT, INC.
Natural Resource Consultants, P.C. 1321

1:18,000
0 500 1,000 feet

This product is for informational purposes only and may not be suitable for legal, engineering, or surveying purposes. Information is provided with the understanding that conclusions drawn are the responsibility of the user.

Base map: ESRI World Hillshade
Coordinate System: NAD83, UTM Zone 10N
Seaside_Report_CulvertsBridges.mxd 6/4/2018



Site Plan
Scale: 1" = 20'

NOTE: Elevations are based on an arbitrary local datum and controls established by McGee Engineering. Survey data was supplemented with 2015 Oregon Department of Forestry Lidar from the Northwest OR project, translated to the project specific coordinate system.

Rev	Description	By	Date

--- Existing Contours



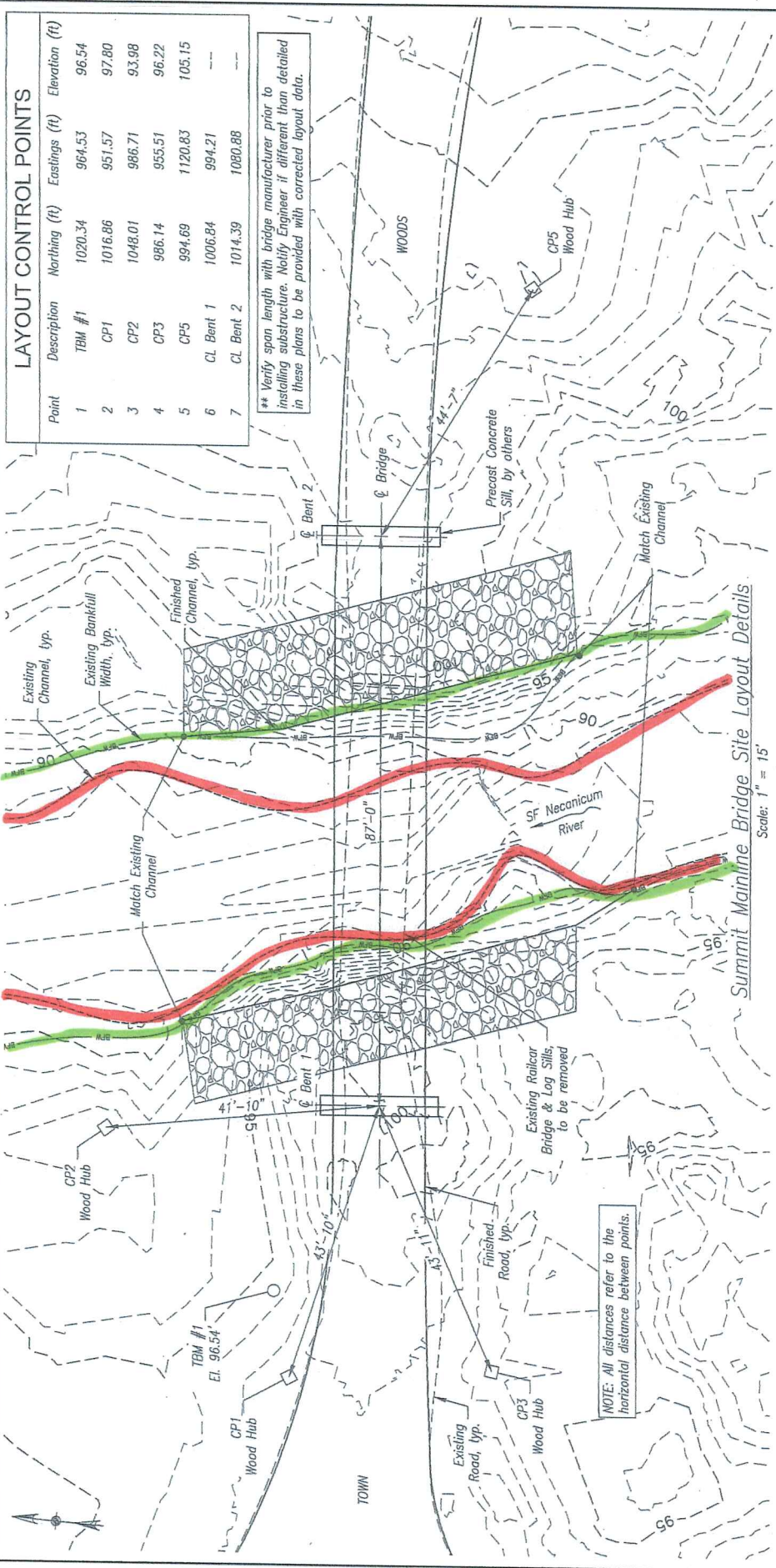
P.O. Box 1067
Corvallis, OR 97339
Phone: (541) 757-1270
Fax: (541) 758-6585

Measures one inch on original drawing.
Adjust scales accordingly.



RENEWALS: 06/30/2022

Near: Seaside, OR	City of Seaside
Road: Summit ML & 110	Mason, Bruce, & Girard, Inc.
Milepost: 0.9 & 0.0	Seaside Watershed Bridge Replacements
Over: Varies	110 Road Bridge
TWP: 05N	Site Plan
SEC: 29	
Latitude: N 45° 53.422'	
Longitude: W 123° 49.638'	
	Designed: A. Vesper
	Checked: A. Dunn
	Date: 12/18/2020
	Sheet 8 of 12



LAYOUT CONTROL POINTS

Point	Description	Northing (ft)	Easting (ft)	Elevation (ft)
1	TBM #1	1020.34	964.53	96.54
2	CP1	1016.86	951.57	97.80
3	CP2	1048.01	966.71	93.98
4	CP3	986.14	955.51	96.22
5	CP5	994.69	1120.83	105.15
6	CL Bent 1	1006.84	994.21	--
7	CL Bent 2	1014.39	1080.88	--

** Verify span length with bridge manufacturer prior to installing substructure. Notify Engineer if different than detailed in these plans to be provided with corrected layout data.

NOTE: All distances refer to the horizontal distance between points.

Summit Mainline Bridge Site Layout Details

Scale: 1" = 15'

Near: Seaside, OR	City of Seaside
Road: Summit ML & 110	Mason, Bruce, & Girard, Inc.
Milepost: 0.9 & 0.0	Seaside Watershed Bridge Replacements
Over: Varies	Summit Mainline Bridge
TWP: 05N	Project Layout Details
SEC: 29	Project Layout Details
Latitude: N 45° 53' 422"	Designed: A. Vesper
Longitude: W 123° 49' 638"	Checked: A. Dunn
	Date: 12/18/2020
	Sheet 7 of 12

REGISTERED PROFESSIONAL ENGINEER
 92043PE
 Digitally signed by Anna C. Vesper
 DN: cn=Anna C. Vesper, o=McCee Engineering Inc., ou=Oregon, email=avesper@mccee.com
 MARCH 10 2020
 ANNA C. VESPER
 RENEWS: 06/30/2022

McCee Engineering Inc.
 P.O. Box 1067
 Corvallis, OR 97339
 Phone: (541) 757-1270
 Fax: (541) 758-6585

Measures one inch on original drawing.
 Adjust scales accordingly.

NOTE: Elevations are based on an arbitrary local datum and controls established by McCee Engineering.

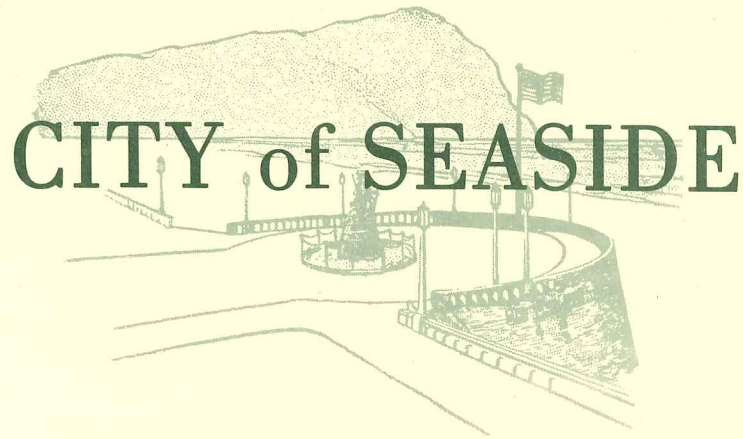
Rev	Description	By	Date

--- Existing Contours









OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

January 6, 2021

Recommendation to City Council

From: Dale McDowell – Public Works Director

To: The Honorable Mayor, Council President and City Councilors

RE: East Hills Reservoir and Booster Pump Station Project Acceptance
and Release of Retainage

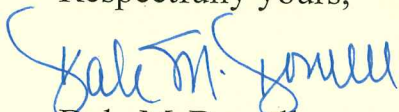
Dear Honorable Mayor and City Council Members,

The City of Seaside and our East Hills Reservoir and Booster Pump Station Contractor, T. Bailey, Inc. have completed all aspects of the project, and would like to request final acceptance of the project, in order to release retainage and begin the warranty period.

T. Bailey, Inc. Original Contract	\$5,564,316.00
Change Orders	<u>\$ 280,537.66</u>
Final Project Cost	\$5,844,853.66

Based on a review by City staff and Murray Smith, our design/engineering firm, it is our recommendation to accept the East Hills Reservoir and Booster Pump Station project and release all retainage being held. This acceptance will start the warranty period.

Respectfully yours,


Dale McDowell
Public Works Director

Kimberley Jordan

From: Dale McDowell <dmcdowell@cityofseaside.us>
Sent: Thursday, January 7, 2021 7:26 AM
To: Kimberley Jordan
Subject: FW: East Hills Reservoir - Final Completion

Kim,

Here is the acknowledgement email from Murray Smith for the East Hills Reservoir FINAL ACCEPTANCE

Thank you

Dale

From: Adam Blair <Adam.Blair@murraysmith.us>
Sent: Wednesday, January 6, 2021 5:03 PM
To: Dale McDowell <dmcdowell@cityofseaside.us>
Cc: Lael Alderman <lael.alderman@murraysmith.us>
Subject: East Hills Reservoir - Final Completion

Good Evening Dale,

In coordination with the City, Murraysmith has completed final project inspection and found that the Contractor has met the terms outlined in the contract documents for final completion. Final payment on the project was made with Progress Billing No. 16, resulting in a final total contract amount of \$5,844,853.66.

Per the General Conditions Section 14.13 and the Contract Agreement, Murraysmith recommends final release of held retainage to T. Bailey Inc. for work performed on the East Hills Reservoir and Booster Pump Station Project in the amount of \$288,284.54.

As discussed in previous communication, there remain several warranty items that T. Bailey needs to address in the coming weeks.

Regards,

—
Adam Blair PE

Civil Engineer | Licensed in OR
888 SW 5th Avenue, Suite 1170, Portland, OR 97204
P 503.225.9010 | D 503.546.0335
Murraysmith | www.murraysmith.us

Good evening Mayor and City Councilors,
My name is Nancy Holmes I live at 1520 Cooper St

I am here as an individual and as Chair of Seaside Parks
Advisory Committee.

In the last year and a half several committee members
have actively participated in planning an outdoor art
auction event, have produced a twenty minute natural
history film and a companion downloadable coloring book
to learn about and to enjoy the merits of our Seaside
Mill Ponds Natural History Park.

A hard cover version of the coloring sketch book is
available to be sold to help raise funds for an ADA
compliant trail with observation platforms, signage,
public art and other amenities in our Mill Ponds Park.

We have worked on these projects openly and with good
intentions as these specific and very similar plans for
the Mill Ponds Park have been in the city park plans
for many, many years. Unfortunately, and I again
apologize to the Parks Advisory Committee and to all
those who have worked so hard on these projects - it
was brought home to me on just prior to Thanksgiving the
Committee is advisory and does not have approval from the City
Council to help raise funds for the parks

At this time I would like to ask that this subject be
considered by the Mayor and the City Council and be resolved
that we might be able to share the film and coloring book with
members of all ages in our community.

necanicumwatershed.org/millponds

Necanicum Watershed Council

Home About **Projects** Contact

SEASIDE MILL PONDS NATURAL HISTORY PARK

What is envisioned in the Seaside Mill Ponds Project?

Special signage and art will greet visitors to the Seaside Mill Ponds Natural History Park as they embark on the fully handicapped-accessible trail to discover and experience nature along the quiet edges of these unique ponds.

How can you support the project?

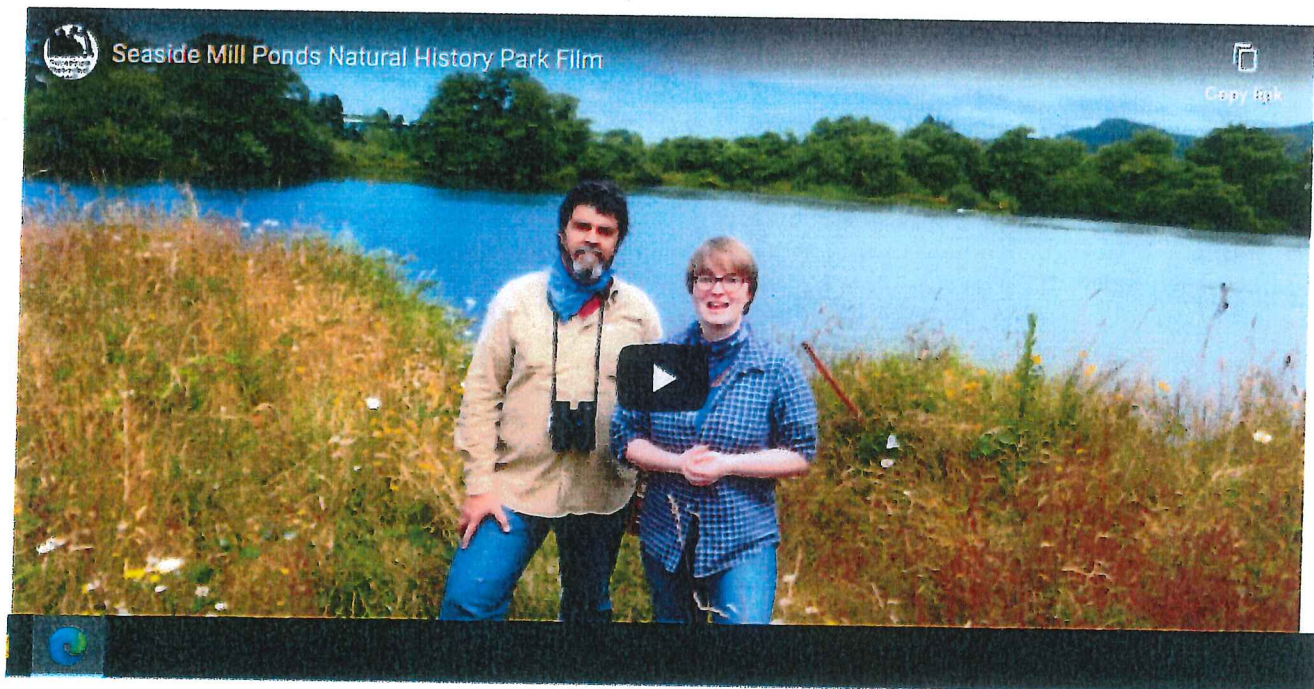
The hard-cover version of the Seaside Mill Ponds Natural History Park coloring book with original drawings by local artist Dorota Haber-Lehigh is now available in local book stores. Tax-deductible donations can also be made by visiting www.sunsetempire.com/foundation. We are offering free downloadable copies of the coloring book by [clicking here!](#) The coloring book is a great way for kids and adults alike to learn more about the rich and diverse life that can be found in the Seaside Mill Ponds Natural History Park.



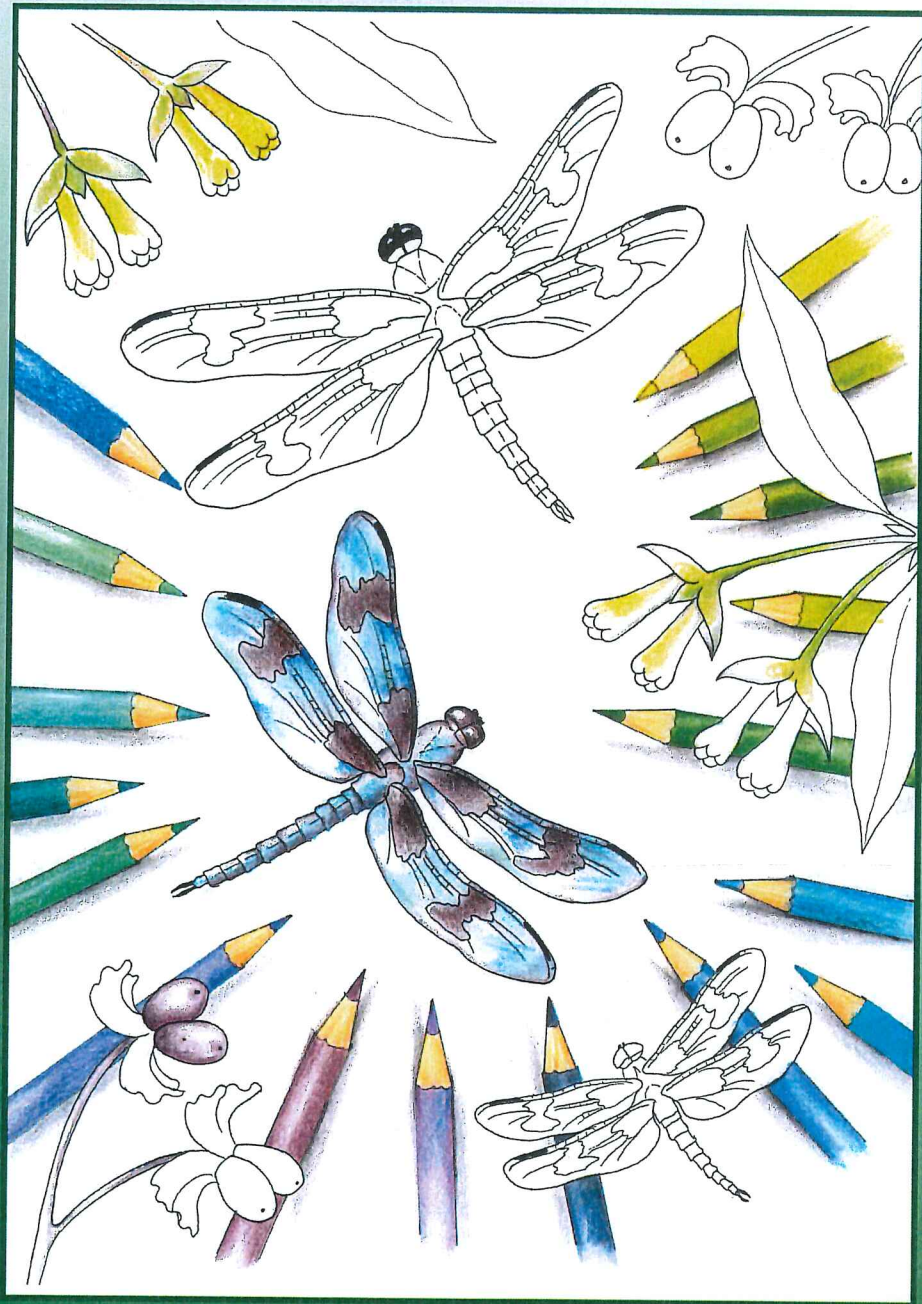
Want more information on the project? Contact us at: seasidemillponds@yahoo.com for more details.

Watch the Seaside Natural History Park Film!

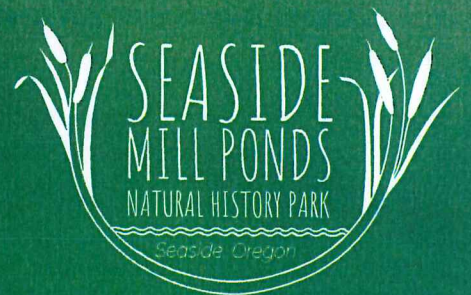
Follow along with Michelle Patterson and her father Mike as they take you on a tour of the park. Many thanks to the City of Seaside, Oregon and the City of Seaside Parks Advisory Committee for their invaluable help with this project.



SEASIDE MILL PONDS NATURAL HISTORY PARK



YOUR CONNECTION TO NATURE
a COLORING SKETCH BOOK for all ages



SEASIDE MILL PONDS NATURAL HISTORY PARK
YOUR CONNECTION TO NATURE
A COLORING SKETCH BOOK FOR ALL AGES



- MANY THANKS TO -

THE SUNSET PARKS AND RECREATION FOUNDATION - THE JEAN KEMP FUND

THE NECANICUM WATERSHED COUNCIL

SEASIDE PARKS ADVISORY COMMITTEE & FRIENDS

THE CITY OF SEASIDE, OREGON

PACIFIC POWER FOUNDATION

ILLUSTRATIONS BY DOROTA HABER-LEHIGH

LUKE HOOPER GRAPHICS DESIGNER

LOGO BY DOROTHY HOLMES-MOHLER

PUBLISHED & DESIGNED BY DRAGONFLY DIGITAL

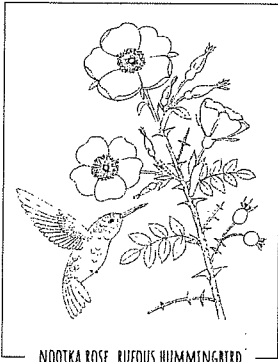
COPYRIGHT © 2020 MADE IN SEASIDE, OREGON

COPIES OF ARTWORK PERMITTED FOR EDUCATIONAL PURPOSES ONLY, NOT FOR COMMERCIAL USE

ILLUSTRATIONS

PAGE 1	NOOTKA ROSE, RUFIOUS HUMMINGBIRD
PAGE 2	SALMONBERRY
PAGE 3	WILLOW, GREEN HERON, PACIFIC NEWT
PAGE 4	SALAL
PAGE 5	PACIFIC CRABAPPLE
PAGE 6	THIMBLEBERRY
PAGE 7	TWINBERRY, EIGHT-SPOTTED SKIMMER
PAGE 8	FERN
PAGE 9	WESTERN TIGER SWALLOWTAIL, STELLER'S JAY, RED ALDER, WHITE-CROWNED SPARROW, CHESTNUT-BACKED CHICKADEE
PAGE 10	ANGELICA
PAGE 11	WESTERN HEMLOCK
PAGE 12	EVERGREEN HUCKLEBERRY
PAGE 13	BEACH STRAWBERRY
PAGE 14	WESTERN RED CEDAR, BELTED KINGFISHER
PAGE 15	QUEEN ANNE'S LACE
PAGE 16	RED ELDERBERRY
PAGE 17	BLACKBERRY

SEASIDE MILL PONDS NATURAL HISTORY PARK



NOOTKA ROSE, RUFOUS HUMMINGBIRD

TO LEARN MORE ABOUT THE FLORA AND FAUNA OF THE SEASIDE MILL PONDS, ITS HISTORY AND ITS FUTURE, PLEASE VISIT THE NECANICUM WATERSHED COUNCIL'S WEBSITE AT WWW.NECANICUMWATERSHED.ORG/MILLPONDS OR SCAN THE QR CODE BELOW TO VIEW THE SEASIDE MILL PONDS NATURAL HISTORY PARK FILM WITH MIKE PATTERSON AND HIS DAUGHTER MICHELLE FILMED BY DEER ISLAND STUDIOS.

WHAT IS ENVISIONED IN THE SEASIDE MILL PONDS PROJECT? SPECIAL SIGNAGE AND ART WILL GREET VISITORS TO THE SEASIDE MILL PONDS NATURAL HISTORY PARK AS THEY EMBARK ON THE FULLY HANDICAPPED-ACCESSIBLE TRAIL TO DISCOVER AND EXPERIENCE NATURE ALONG THE QUIET EDGES OF THESE UNIQUE PONDS.

THANK YOU! YOUR PURCHASE OF THIS COLORING BOOK DIRECTLY SUPPORTS THIS IMPORTANT PROJECT. YOUR TAX-DEDUCTIBLE DONATION WILL HELP US CONTINUE INTO THE FUTURE. PLEASE SEND YOUR CONTRIBUTION TO:



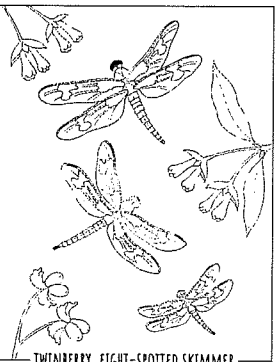
TILMALEBERRY

THE SUNSET PARKS AND RECREATION FOUNDATION

WWW.SUNSETEMPIRE.COM/FOUNDATION

1140 BROADWAY, SEASIDE, OREGON 97138

FOR INFORMATION ABOUT THE PROJECT AND TO PURCHASE SINGLE OR BULK COPIES OF THE SEASIDE MILL PONDS NATURAL HISTORY PARK COLORING BOOK PLEASE EMAIL: SEASIDEMILLPONDS@YAHOO.COM CONTAINS 17 ORIGINAL HAND-DRAWN ILLUSTRATIONS BY LOCAL ARTIST DOROTA HABER-LEHIGH
MADE IN SEASIDE, OREGON



TWINNBERRY, EIGHT-SPOTTED SKIMMER



NECANICUMWATERSHED.ORG
/MILLPONDS



WESTERN HEMLOCK

YOUR CONNECTION TO NATURE
a COLORING SKETCH BOOK for all ages

