

5:40 Erik Marston

5:50 Andrew Oberembt

6:20 David Posalski

6:00 Gloria Linkey

6:30 Teri Carpenter

6:10 Matthew Stolberg

**AGENDA SEASIDE CITY COUNCIL MEETING
JANUARY 23, 2017 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. INTRODUCTION - SWEARING IN PATROL OFFICER MICHAEL CROWE
6. COMMENTS FROM STUDENT REPRESENTATIVE, Lizzy Barnes
7. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
8. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
9. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS - \$512,763.49
 - b) APPROVAL OF MINUTES - JANUARY 9, 2017
10. UNFINISHED BUSINESS:
 - a) VACANCY - SEASIDE CIVIC AND CONVENTION CENTER COMMISSION
SEASIDE COMMUNITY CENTER AND SENIOR COMMISSION
SEASIDE PLANNING COMMISSION
SEASIDE LIBRARY BOARD
12. NEW BUSINESS
 - a) MEMORANDUM OF UNDERSTANDING BETWEEN CLATSOP COUNTY AND THE CITIES OF ASTORIA, SEASIDE, AND WARRENTON, FOR COOPERATION IN THE PROVISION OF LIBRARY SERVICES
 - b) UPDATE - WATER TREATMENT PLANT SCADA SYSTEM, Dale McDowell
 - c) FINAL - AIRPORT IMPROVEMENT PROJECT, Dale McDowell
 - d) VACANCY - CITY TREE BOARD
 - e) CITY COUNCIL WORKSHOP SCHEDULED MONDAY, JANUARY 30, 2017, 6:00 PM
13. COMMENTS FROM THE CITY STAFF
14. COMMENTS FROM THE COUNCIL
15. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

SEASIDE CIVIC AND CONVENTION CENTER COMMISSION

The purpose of the Seaside Convention Center Commission is to be an advisory body to make recommendations to the City Council on matters concerning the Civic and Convention Center. The Commission shall make recommendations concerning policy matters related to the Civic Convention Center. The Civic and Convention Center Commission shall advise the Convention Center Manager, City Manager and City Council on all items relating to the operation of the Civic and Convention Center including but not limited to: Contracts; Building Improvements; Employment of Civic and Convention Center Manager; Rentals; and Budget.

The commission consists of seven members who are not employees of the city and shall be residents, or owners or employees of businesses within the city limits of Seaside.

Each year, at the first Commission meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. The center manager shall serve as Secretary to the Civic and Convention Center Commission.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** January 23, 2017

Name: Chuck Minor
Kaarina Vera

Commission/Committee: Convention Center Commission

Resignation Date: Minor - August 11, 2016
Kaarina Vera - October 25, 2016

Term Expiration Date:

Wants to be considered again:

2. **Applicants:**
Erik Marston
Sandra McDowell
Alan Evans

3. **Nominations:**

4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME MARSTON ERIK PHONE 503/ 739-2057
Last First

ADDRESS 2472 NEAWANNA, SEASIDE, OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) P.O. BOX 44

EMAIL ADDRESS edm.pizza@gmail.com

LENGTH OF TIME IN SEASIDE 10 yrs ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION OWNER PIZZA HARBOR

PAST OCCUPATIONS POLICE OFFICER (SUNBEVER, PRINEVILLE)

FURNITURE MANUFACTURING, HOTEL MANAGER

List committee/commissions on which you would like to serve: SEASIDE CIVIC AND CONVENTION CENTER COMMISSION

List committee/commissions you are currently appointed to: NONE FOR THE CITY OF SEASIDE

List fields in which you have interest or ability: FOOD SERVICE, TOURISM, TRAFFIC, TRANSPORTATION, EMERGENCY SERVICES

List employment and volunteer activities, which may relate to service on committee/commissions:
MEMBER OF SEASIDE DOWNTOWN DEVELOPMENT ASSOCIATION AND SEASIDE CHAMBER OF COMMERCE SINCE 2006 SDDA BOARD MEMBER
CHAIRPERSON OF TRANSPORTATION COMMITTEE

List skills and special knowledge that you may have acquired from these activities:
AS OWNER OF PIZZA HARBOR FOR THE PAST 10 YEARS, I KNOW WHAT CUSTOMER DEMANDS AND EXPECTATIONS ARE FOR PEOPLE VISITING SEASIDE. I HAVE ATTENDED MANY TRAININGS AND CONFERENCES AT DIFFERENT VENUES INCLUDING OTHER CONVENTION CENTERS, GIVING ME A BROAD VIEW OF WHAT PARTICIPANTS EXPECT FROM CONVENTION CENTERS.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No () If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>BREAN FOGUE</u>	<u>LANDLORD</u>	<u>SEASIDE</u>	<u>503-440-5916</u>
<u>KEITH CHANDLER</u>	<u>FRIEND/BUSINESS ASSOCIATE</u>	<u>ASTORIA</u>	<u>503-440-4040</u>
<u>RUTH SWENSON</u>	<u>FRIEND/FELLOW BOARD MEMBER</u>	<u>SEASIDE</u>	<u>503-739-3249</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 011817 SIGNATURE 

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME Mc Dowall Sandra PHONE 503/ 717-2266 OR (cell) 503-738-6391
ADDRESS 33420 Beerman Creek Lane Seaside, OR 97138
MAIL ADDRESS (DIFFERENT THEN ABOVE) PO Box 590- Seaside, OR 97138-0590
EMAIL ADDRESS info@seasidechamber.com (OR) buffy.samb3@gmail.com
LENGTH OF TIME IN SEASIDE 21 yrs ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION Office Manager / Seaside Chamber of Commerce
PAST OCCUPATIONS Tax Consultant / Bookkeeper
Information @ Seaside Visitors Bureau

List committee/commissions on which you would like to serve: Seaside Civic & Convention Center Commission

List committee/commissions you are currently appointed to: Seaside Chamber Ambassador
Wishing Tree Program
Rotary Auction Committee

List fields in which you have interest or ability: Financial
Marketing

List employment and volunteer activities, which may relate to service on committee/commissions:
Employment: Bookkeeping, Budgeting & tax work, along with learning to market events
Volunteer: Bookkeeper for Ambassadors, learned organization skills & how to market Wishing Tree to the public.

List skills and special knowledge that you may have acquired from these activities:
Working for the chamber has helped me learn a lot about marketing: the importance of organization, keeping up our website & facebook pages, knowing who our audience is in regards to our events.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (x) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Brian Owen, CEO</u>	<u>Boss</u>	<u>PO Box 7 Seaside, OR</u>	<u>503-738-6391</u>
<u>Nancy McCune</u>	<u>Friend</u>	<u>PO Box 315 Seaside, OR</u>	<u>503-260-8905</u>
<u>Joyce Stewart</u>	<u>Friend</u>	<u>PO Box 590 Seaside, OR</u>	<u>503-440-3108</u>

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DATE 11/17/16 SIGNATURE Sandra L. Mc Dowall

COPY

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME Evans Alan PHONE 503 / 440 - 9357
Last First
ADDRESS 1320 12th Avenue, Seaside
MAIL ADDRESS (DIFFERENT THEN ABOVE) P.O. Box 248, Seaside
EMAIL ADDRESS a.evans@helpinghandsreentry.org
LENGTH OF TIME IN SEASIDE 17 yrs ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION CEO / Ex. Dir. of Helping Hands Reentry Outreach Centers
PAST OCCUPATIONS Homeless

List committee/commissions on which you would like to serve: Seaside Civic & Convention Center

List committee/commissions you are currently appointed to: Sunset Empire Parks & Rec

List fields in which you have interest or ability: Capital improvements & expansion

List employment and volunteer activities, which may relate to service on committee/commissions:
Sunset Empire Parks & Rec Board member of Seaside Food Bank
Board Chair of The Harbor Seaside Chamber Board Member
Board member of Rotary Club of Seaside

List skills and special knowledge that you may have acquired from these activities:
Fundraising, coordinating events, community collaboration

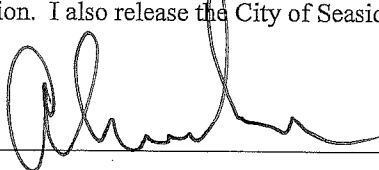
Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes No If yes, what offense? im happy to discuss in person.

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Brian Owen</u>	<u>Chamber Director</u>	<u>7 N Roosevelt Dr.</u>	<u>503 738 6391</u>
<u>Trina Hoggard</u>	<u>friend & CFO</u>	<u>1010 2nd Ave, Seaside</u>	<u>503 440 3572</u>
<u>Veronica Russell</u>	<u>Peer in Rotary</u>	<u>931 Ave H, Seaside</u>	<u>503 739 0280</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 11/18/16 SIGNATURE 



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CONVENTION CENTER COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			10/25/2016
JEFF KILDAY*	PO BOX 1031	738-3018	10/25/2017
SHAUN WAGNER	300 N. PROM	440-1911	10/25/2017
PATRICK DUHACHEK	89736 SEALS RD.	858-774-4678	10/25/2017
NANCY MCCUNE	PO Box 315	503-260-8905	10/25/2018
TIM TOLAN	PO BOX 911	738-3802	10/25/2018
ROGER SCHULTZ	2481 VENICE BLVD.	738-5641	10/25/2020

*CHAIR

**VICE CHAIR

COMMUNITY CENTER & SENIOR COMMISSION

The purpose of the Community Center and Senior Commission is to be an advisory body to recommend and make suggestions to the City Council concerning matters relating to the well being of the community center and seniors of the city. Receive direction from the Council concerning matters relating to the well being of the community center and seniors of the City.

The commission consists of nine members who are not officials or employees of the city and who shall be appointed by the City Council. A minimum of five members shall reside within the city limits; a maximum of four members may reside within the Urban Growth Boundary, but outside the City limits.

A Community Center and Senior Commissioner's term of office shall commence on June 1, of each year of his/her term. At the first Commission meeting in June, the Commission will appoint one of their members as Chairperson and one as Vice-Chairperson. One member of the Commission will serve as secretary and minutes will be filed with the City Council.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter from the Mayor that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature. "The members shall serve without salary or compensation of any nature."

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** November 14, 2016
Name: Doris Snodgrass
Commission/Committee: Community Center & Senior Commission
Resignation Date: November 1, 2016
Term Expiration Date: June 1, 2017
Wants to be considered again: No

2. **Applicants:**

3. **Nominations:**

4. **Appointment:**



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

COMMUNITY CENTER & SENIOR COMMISSION

Term: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			6/01/2017
JOE (FRED) FISHER	2533 OREGON	738-9897	6/01/2017
KRISTIN TSCHANNEN	2125 S. DOWNING #1	323-397-5116	6/01/2017
LOUIS NEUBECKER	1859 BROADWAY	717-0153	6/01/2018
HELEN MEINICKE	PO BOX 646	738-3185	6/01/2018
LEILA VERNOR	764 3 RD AVENUE	738-4352	6/01/2018
PIPER O'BRIEN	720 S. LINCOLN	738-3169	6/01/2019
GRETA PASSETTI*	2556 QUEEN ST. #1	738-6583	6/01/2019
MOLLY IRONS	221 7 TH AVENUE	738-7005	6/01/2019

SEASIDE PLANNING COMMISSION

The purpose of the Seaside Planning Commission is to recommend and make suggestions to the Council and to other public authorities concerning the laying out, widening, extending and locating of public thoroughfares, the parking of vehicles, the relief of traffic congestion, betterment of housing and sanitation conditions, and the establishment of districts for limiting the use, height, area, bulk and other characteristics of buildings and structures related to land development. The Planning Commission is to recommend to the Council and other public authorities plans for regulating the future growth, development and beautification of the city with respect to its public and private buildings and works, streets, parks, ground and vacant lots, and plans consistent with future growth and development of the city in order to secure to the city and its inhabitants sanitation, proper service of public utilities, including appropriate public incentives for overall energy conservation, and plans for shipping and transportation facilities.

The commission consists of seven members who are not officials or employees of the city and who will be appointed by the Mayor, subject to the approval of the City Council. A minimum of five members shall reside within the city limits; a maximum of two members may reside within the urban growth boundary, but outside the city limits. All members shall serve for a term of four years. A Planning Commissioner's term of office shall commence on the first day of November of the first year of his or her term.

Each year, at the first Committee meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

No more than two members of the Commission may engage principally in the buying, selling or development of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, which engages principally in the buying, selling or developing of real estate for profit.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** November 14, 2016

Name: Tom Horning
Robert Perkel

Commission/Committee: Planning Commission

Resignation Date: Perkel - November 14, 2016

Term Expiration Date: Horning - November 1, 2016
Perkel - November 1, 2017

Wants to be considered again: No

2. **Applicants:**
David Posalski
Teri Carpenter

3. **Nominations:**

4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME Posalski David PHONE 503 536-5396

ADDRESS 1659 Whispering Pines Dr

MAIL ADDRESS (DIFFERENT THEN ABOVE) PO Box 208

EMAIL ADDRESS davidposalski@gmail.com

LENGTH OF TIME IN SEASIDE 7 yrs ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION Business Owner

PAST OCCUPATIONS Sales and Management

List committee/commissions on which you would like to serve: Planning Commission

List committee/commissions you are currently appointed to: Transportation Commission

List fields in which you have interest or ability: Business, Volunteering

List employment and volunteer activities, which may relate to service on committee/commissions: Restaurants
Business Development

List skills and special knowledge that you may have acquired from these activities: Project Management
Marketing
Communications

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Jeff Terhaar</u>	<u>Business Relation</u>	<u>1838 Beachway Seaside</u>	<u>503 738 2444</u>
<u>Donnie Jones</u>	<u>Brother in law</u>	<u>Huckberry Ln Seaside</u>	<u>503 523 6605</u>
<u>Greg Pugh</u>	<u>Brother in law</u>	<u>Sunset Blvd Seaside</u>	<u>503 739 1879</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 11/26/16 SIGNATURE [Signature]

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME Carpenter Teri PHONE 425/246 9962
Last First

ADDRESS 220 Ave U Seaside OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) _____

EMAIL ADDRESS ustreetpub2011@gmail.com

LENGTH OF TIME IN SEASIDE 5 yrs ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION Business owner

PAST OCCUPATIONS Facilities Mgr, Shipping Receiving Mgr, Property Management, Hospitality, Esthetician, Event Planning, Carpenter

List committee/commissions on which you would like to serve: Planning Commission

List committee/commissions you are currently appointed to: Airport Community

List fields in which you have interest or ability: Business Management, Art, Aviation, Mechanics, Science

List employment and volunteer activities, which may relate to service on committee/commissions: Magiq Software, City of Bellvue, First Air Airport, U street Pub

List skills and special knowledge that you may have acquired from these activities:
Facility, Property Development, Space Planning, Long: short-Term Leas agreements
Hiring, Mentoring Coworkers, Vendor Relations, Working with State/City Agencies
Budgeting, Policy Writing, Marketing, Sales, Strategic Thinking
and Problem Solving.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No () If yes, what offense? will answer as needed when pertinent

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
Tim: Michelle Wunderlich	Friends	Seaside	503-739-0228
Merv: JoAnn McIntyre	Friends	Seaside	503-717-9062
Steve: Kim Becht	Friends	Seaside	978-495 2441

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 12/27/16 SIGNATURE Teri Carpenter



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PLANNING COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			11/01/2016
BILL CARPENTER**	PO BOX 797	738-5410	11/01/2016
VACANCY			11/01/2017
RICHARD RIDOUT	860 BEACH DRIVE	738-8078	11/01/2018
CHRIS HOTH	420 AVENUE I	738-7861	11/01/2018
RAY ROMINE*	2170 SKYLINE DR.	440-9561	11/01/2019
STEVE WRIGHT	PO BOX 52	503-984-5324	11/01/2019

EX OFFICIO MEMBERS: MAYOR, CITY ATTORNEY, CITY MANAGER, CITY ENGINEER, CODE ENFORCEMENT OFFICER

*CHAIR

**VICE CHAIR

SEASIDE LIBRARY BOARD

The Seaside Public Library Board acts in an advisory capacity to the Seaside Public Library Director on behalf of Seaside City Council regarding the operations of the City Library. The Seaside Public Library Board advises the Library Director on matters that relate to library services, policies, and funding. The Seaside Library Board shall approve bylaws, recommend library policies to the city council, follow Oregon's open meetings law and public records laws, and build community support for the library's services, while actively listening and responding to the community requests for library services.

The board consists of five members appointed by the Mayor subject to City Council approval. The Seaside Public Library is advised by the library board. All terms of office shall be four years beginning on December 31st, and no member shall hold office for more than two full consecutive terms.

The board shall meet at least once a month in the library at a designated time and special sessions may be called by the chair of the board should the chair deem it necessary.

The board shall elect a chairman and vice-chair at the beginning of each serving year, and in the absence of the chairman, the vice chair shall assume the duties of the chairman. The board, should it so desire, may appoint the librarian as secretary to the board to take minutes and to keep a record of its actions.

The members shall serve without salary or compensation for services rendered.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** November 14, 2016

Name: James Shipley

Commission/Committee: Library Board

Resignation Date: Served two terms

Term Expiration Date: December 31, 2016

Wants to be considered again: N/A

2. **Applicants:**
Gloria Linkey
Andrew Oberembt
Matthew Stolberg

3. **Nominations:**

4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME Limkey Gloria PHONE 503 440-7142
Last First
ADDRESS 561 Bonnie Ct. Seaside, Or 97138
MAIL ADDRESS (DIFFERENT THEN ABOVE) _____
LENGTH OF TIME IN SEASIDE 28 years
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION Retired
PAST OCCUPATIONS Insurance Broker - Author

List committee/commissions on which you would like to serve: Railway Board

List committee/commissions you are currently appointed to: _____

List fields in which you have interest or ability: History - Reading - Writing

List employment and volunteer activities, which may relate to service on committee/commissions:
14 years Seaside Safety Committee
Seaside City Council 3 yrs.

List skills and special knowledge that you may have acquired from these activities:
Planning activities
Coordinating organizations
Working with the public.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Mary Cornell</u>	<u>Friend</u>	<u>111 Park</u>	<u>503-738-5791</u>
<u>Karen Emmeling</u>	<u>"</u>	<u>Beach Quads</u>	<u>" 738-8500</u>
<u>Johnnie Blanton</u>	<u>"</u>	<u>Beef Mr.</u>	<u>" 717-41221</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE Jan. 2, 2017 SIGNATURE Gloria H. Limkey

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME Oberembt Andrew PHONE 503/298-4771
Last First

ADDRESS 1175 Ave A

MAIL ADDRESS (DIFFERENT THEN ABOVE) Same

LENGTH OF TIME IN SEASIDE _____

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION Hotel Frontdesk

PAST OCCUPATIONS Same + Hotel Mngr

List committee/commissions on which you would like to serve: Library Board

List committee/commissions you are currently appointed to: _____

List fields in which you have interest or ability: Reading Chamber Church

List employment and volunteer activities, which may relate to service on committee/commissions:
Chamber Ambassador
Have volunteered @ Creswell
Library '87-'89

List skills and special knowledge that you may have acquired from these activities:
Organization, meetings, projects, church board
member

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Pastor Realls</u>	<u>Pastor</u>		<u>503-739-2536</u>
<u>Chuck Miner</u>	<u>Chamber</u>		
<u>Larry Long</u>	<u>Friend</u>		<u>503-440-3850</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1-4-17 SIGNATURE Andrew Oberembt

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME Stolberg, Matthew S. PHONE 503/739-2593

Last First

ADDRESS 870 Avenue I Unit 2 Seaside, OR 97138

LENGTH OF TIME IN SEASIDE 8 years, six months

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes(X) No

OCCUPATION Disabled

PAST OCCUPATIONS Garfield County Fire District No. 1 EMT-B, Garfield County Hospital District Commissioner, Greater Columbia Behavioral Health Regional Advisory Board Member and Past President, Garfield County Human Services Advisory Board member, Washington State Mental Health Planning and Advisory Council

List committee/commissions you are currently appointed to: None

List committee/commissions on which you would like to serve: Seaside Library Board

List fields in which you have interest or ability: Budget Planning, Contracts Review, Grant Application and Review, Community Representation

List employment and volunteer activities, which may relate to service on committee/commissions:

Please see above, PAST OCCUPATIONS _____

List skills and special knowledge that you may have acquired from these activities:

While serving as a county elected official on the Garfield County Hospital District commission I reviewed budgets, voted on expenditures, addressed personnel issues, signed payroll checks, helped implement Quality Improvement initiatives, attended statewide conferences and represented the interests of the public. While serving on various Mental Health advisory boards concurrently, I reviewed State contracts and Medicaid Waivers, reviewed programs, assessed Evidence Based Practices programs, reviewed issues brought by the Ombuds Services, represented my local county's interests to the Regional Advisory Board, attended monthly meetings on local and regional boards and committees, attended education and training seminars, and traveled to statewide meetings and conferences. I rather enjoy reviewing contracts and budgets. I enjoy meeting with public stakeholders and representing their interests to the boards. I believe that I am a strong advocate for the rights and interests of the public as they relate to governmental agencies.

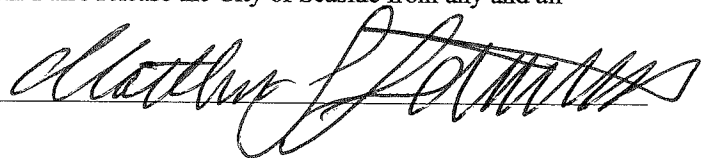
Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes (X) No () If yes, what offense? Domestic Abuse When? 1993 Please explain: During my prior marriage, I was in a dysfunctional relationship that dissolved into an abusive situation. On a certain occasion I made threatening remarks to my wife which resulted in my arrest. I plead guilty to Domestic Abuse and was given a plea agreement of Deferred Judgment. After completing an Anger Assessment and 6 months of Anger Management Counseling, I received a successful completion ruling and all charges were dismissed. I have had no further legal troubles. I hope that this past offence will not disqualify me from service in the city of Seaside.

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Jim Osterlund</u>	<u>Friend</u>	<u>903 Avenue I Seaside</u>	<u>(503) 738-7427</u>
<u>Jessica Justice</u>	<u>Friend</u>	<u>1891 Olympic Dr E, Monmouth, OR 97361</u>	<u>(503) 440-0365</u>
<u>Diana Jaden-Catori</u>	<u>Friend</u>	<u>15 NE Brookdale Ln. #B303 Bremerton, WA 98311</u>	<u>(360) 990-5112</u>

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DATE January 9, 2017 SIGNATURE _____





CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

LIBRARY BOARD

Term of Office: 4 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			12/31/2016
CATRIONA PENFIELD	PO BOX 366	738-6380	12/31/2017
SHARON WARD	225 10 TH AVENUE	739-0148	12/31/2018
RUSS TAGGARD*	PO BOX 2329 – GEARHART	738-2488	12/31/2019
TESS RATTY	89637 LAKESIDE CT. WARRENTON	738-5055	12/31/2020

*CHAIR



Seaside Public Library

1131 Broadway Seaside, OR 97138

LIBRARY MEMORANDUM

To: The Mayor and City Council

From: Esther Moberg, Library Director

Date: January 17, 2017

Subject: Libraries ROCC! Mutual Organization Understanding between Clatsop County and the cities of Seaside, Astoria, and Warrenton for cooperation in the provision of the Libraries Reading Outreach in Clatsop County Program.

Since 2010, the Seaside City Council has authorized Seaside Public Library staff to participate in a program that started as a five year fully funded grant program. This program, Libraries Reading Outreach in Clatsop County, (ROCC) is a collaboration between the three public libraries, Clatsop County, and the five school districts in our County. Thanks to this collaboration we have been able to remove barriers to learning and reading while providing access to library services for all children in the Seaside school district and beyond.

This Mutual Organization Understanding has been reviewed by the City Attorney and City Manager. We (the library directors) continue the ROCC program with the understanding that in order for this program to continue, we (the library directors) must continue to secure community support and funding. The ROCC program has proven success, is sustainable, and provides resources which the youth of our community need. It was formed as a 501c3 in 2016 and continues to have achievable and reliable success.

As Library Director, I am requesting that the City Council approve the 3 year MOU with the County that states we are all working together to achieve success in providing literacy services for youth in Clatsop County. By authorizing the City Manager or Mayor to sign this intergovernmental agreement you are continuing the support of the County in collaborating together on this amazing program as visualized by former Seaside Library Director Reita Fackerell back in 2008.

It is my recommendation that the City of Seaside's Mayor and City Council approve the signing of this MOU, with the understanding that once approved, it will go into effect in 2017 when all parties have signed, and may be dissolved in future after giving 90 days' notice to the other parties.

Sincerely,

A handwritten signature in black ink that reads "Esther Moberg". The signature is fluid and cursive.

Esther Moberg

Library Director, Seaside Public Library

**MEMORANDUM OF UNDERSTANDING BETWEEN
CLATSOP COUNTY AND THE CITIES OF ASTORIA, SEASIDE, AND
WARRENTON
FOR COOPERATION IN THE PROVISION OF LIBRARY SERVICES**

This Memorandum of Understanding (Agreement) is between the Cities of Astoria, Seaside and Warrenton, municipal corporations of the State of Oregon, and Clatsop County. Each city has a library and by this Agreement will cooperate in the provision of library services within Clatsop County. This Agreement is effective for three years from this date on _____, 2017.

Findings

- A. The cities and County each have the legal authority to enter into this Agreement.
- B. The cities and County have legal authority under ORS Ch. 190, to enter agreements for intergovernmental cooperation for the performance of any function that one party to the agreement has the authority to perform.
- C. The cities each have Library Directors who are authorized to implement and administer this Agreement.
- D. The cities and County each deem it in the best interests of each governmental entity to cooperate in the provision of library services according to the following terms and conditions:

Agreement

- 1. Patrons of any of the three libraries will have the right to borrow materials from all three libraries' circulation collections using interlibrary loan. Each city will maintain its own collections and continue to fund library services at no less than the current level. The cities will continue to strive for parity of services.
- 2. Together, each city will provide library cards for all children ages 0-19 residing in Clatsop County. Each child may sign up for a library card at the library closest to their residence.
- 3. The cities will jointly plan and operate a summer reading and library outreach program for children in Clatsop County in cooperation with the local school districts where feasible.
- 4. The County and cities agree to the importance of an independent Libraries Reading Outreach in Clatsop County 501c3 (formed in 2016), whose purpose is the on-going funding support of the reading outreach program.

5. This Agreement will be administrated and implemented by the Library Director of each city in agreement with the county manager.

6. The cities will annually review this Agreement and if desired, perform a cost analysis of the library services covered.

7. The County will support services with publicity and other support as appropriate.

7. Any city and/or the County may terminate this Agreement with no less than 180 day written notice to each of the other entities.

8. Notices under this Agreement may only be given in writing by personal delivery or mailing, postage prepaid as certified mail, to the addresses below, or such other address as provided by any party. Any notice so addressed and mailed is deemed received five days after date postmarked.

City of Astoria:	Library Director. Astoria, OR 97103
City of Seaside:	Library Director Seaside, OR 97138
City of Warrenton	Library Director Warrenton, OR 97146
Clatsop County	Clatsop County Manager Astoria, OR 97103

9, As permitted by the Oregon Tort Claims Act, ORS 30.260 through 30.300, and the Oregon Constitution each city and the County agrees to hold harmless, defend, and indemnify each other, including their officers, agents, and employees, against all claims, demands, actions, and suits (including attorney fees and costs) arising from the indemnitor's performance of this Agreement where the loss or claim is attributable to the negligent acts or omissions of that party. Each city and the County is responsible for the acts, omissions, or negligence of its own officers, employees, and agents.

10. Each city agrees to maintain insurance levels, or self-insurance in accordance with ORS 30.282, for the duration of this Agreement at levels necessary to protect against public body liability as specified in ORS 30.270.

11. Each city and the County agrees to give the other entities immediate written notice of any legal action filed or any claim made against it that may result in litigation in any way related to this Agreement.

12. This Agreement may be amended by mutual agreement of the three cities and the County. Any amendment must be in writing, must refer specifically to this Agreement, and becomes effective when executed by all three cities and the County.

13. This document contains the entire agreement between the cities and the County on this subject.

14. If any one or more of the provisions of this Agreement is invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of its remaining provisions is not affected or impaired.

15. By signature below, the cities and the County certify that the individuals listed in this document as representatives are authorized to act to bind their city to this Agreement.

16. This Agreement may be executed in counterparts and any one of which will constitute the agreement between the cities.

The cities have executed this Agreement by the dates and signatures set forth below.

City of Astoria

City of Seaside

City of Warrenton

Clatsop County Manager



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

Recommendation to City Council

Date: January 17, 2016

From: Dale McDowell – Public Works Director

To: The Honorable Mayor and City Council

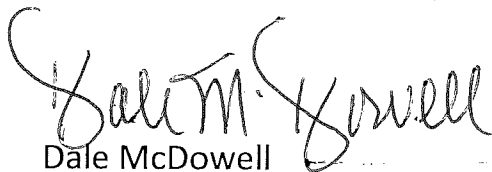
RE: Acceptance of Project and Release of Retainage
Seaside Municipal Airport – 2015 Runway Lighting and other Improvements

Dear Honorable Mayor and City Council Members,

The Seaside Municipal Airport Project is now complete, with all Punch List items addressed and accepted by Kevin Yarnell of the FAA.

It is my recommendation based on this information that the City accept the project as complete and release retainage currently held in the amount of \$4,745.69 to the Contractor Kunert Electric.

Respectfully yours,



Dale McDowell

Public Works Director / Airport Manager

SEASIDE CITY TREE BOARD

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **January 23, 2017**
Name: Neal Wallace
Commission/Committee: **City Tree Board Committee**
Resignation Date: **January 14, 2017**
Term Expiration Date: **June 30, 2017**
Wants to be considered again: **No**

2. **Applicants:**
Alisa Dunlap

3. **Nominations:**

4. **Appointment:**

January 14, 2017

Dr. Jay Barber, Mayor
989 Broadway
Seaside, OR 97138

Dear Mayor Barber,

One of the great joys of my retirement life is spending time with my grandson. I have been afforded a great opportunity to be involved in his life as the backup nanny and have been able to spend a few days a month taking care of him. The in-laws have a home in Portland and do the majority of care taking. Starting with this school year and continuing for the foreseeable future, The in-laws have other commitments the third week of the month so that is when I am needed. The unfortunate victim to this plan is the City Tree Board that meets the third Thursday of every other month. Not a hard decision that grandson trumps trees. I will be resigning my post on the Tree Board effective immediately.

I will stay in touch and look for other opportunities to serve down the line. I wish you every success during your tenure as Mayor.

Sincerely,

Neal Wallace

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME Dunlap Alisa PHONE 971/219-6698
Last First

ADDRESS 2940 Pine Ct. Gearhart OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) P.O. Box 2327 Gearhart, OR 97138

EMAIL ADDRESS alisa.dunlap@pacificorp.com

LENGTH OF TIME IN SEASIDE 2 months ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No Gearhart

OCCUPATION Regional Business Manager, Pacific Power

PAST OCCUPATIONS government relations

List committee/commissions on which you would like to serve: tree Board
Convention Center

List committee/commissions you are currently appointed to: None w/ city of Seaside ->
CEDR
Astoria Regatta
SOLVE

List fields in which you have interest or ability: _____

List employment and volunteer activities, which may relate to service on committee/commissions: _____

List skills and special knowledge that you may have acquired from these activities: _____

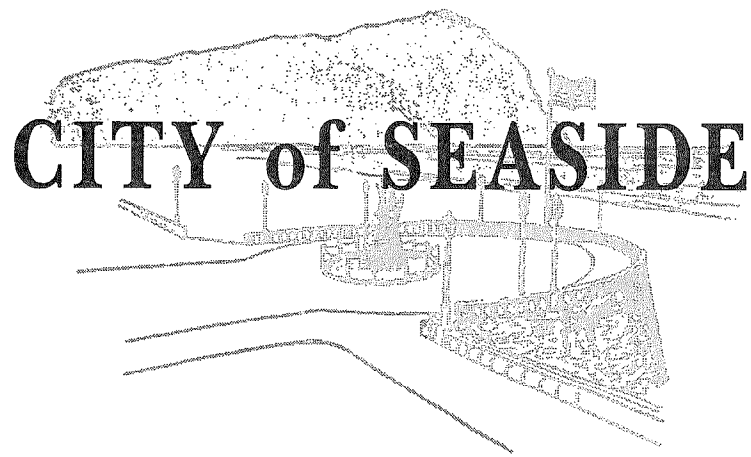
Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____
When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Cheryl Carter</u>	<u>CO-WORKER</u>	<u>825 NE Multnomah</u>	<u>503.813.5149</u>
<u>Sarah Dailley</u>	<u>colleague</u>	<u>39 N. Holladay</u>	<u>503.717.1914</u>
<u>Jim Gossett</u>	<u>supervisor</u>	<u>825 NE Multnomah</u>	<u>503.813.5110</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1/17/17 SIGNATURE Alisa M. Dunlap



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u> <u>EXPIRES</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM</u>
VACANCY			6/30/2017
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2017
MELYSSA GRAEPER	10075 7 TH ST. BAY CITY, OR 97107.	503-939-9210	6/30/2018
ANN TIERNEY-ORNIE	88746 BLUE HERON RD. Gearhart	440-3317	6/30/2018
CRAIG SORTER	840 5 TH AVENUE	503-739-2367	6/30/2019
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	STAFF REPRESENTATIVE