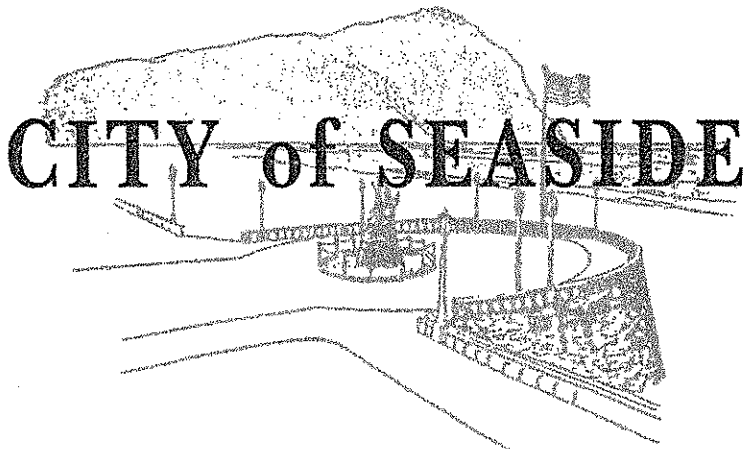


**AGENDA SEASIDE CITY COUNCIL MEETING
JANUARY 26, 2015 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ELECTION – CITY COUNCIL PRESIDENT
5. APPROVAL OF AGENDA
6. RECOGNITION – MUNICIPAL COURT JUDGE ROBERT MOBERG
7. PROCLAMATION – TONGUE POINT JOB CORPS CENTER WEEK
8. COMMENTS – PUBLIC
9. COMMENTS FROM STUDENT REPRESENTATIVE, Taylor Barnes
10. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
11. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$225,864.90
 - b) APPROVAL OF MINUTES – JANUARY 12, 2015 REGULAR MINUTES
12. UNFINISHED BUSINESS:
 - a) VACANCY – CITY TREE BOARD
SEASIDE CIVIC AND CONVENTION CENTER COMMISSION
13. NEW BUSINESS:
 - a) PRESENTATION – SAFE ROUTES TO SCHOOL FUNDING PROGRAM, Dale McDowell
 - b) SEASIDE CIVIC AND CONVENTION CENTER RENTAL FEE INCREASE, Russ Vandenberg
 - c) APPROVAL – CITY OF SEASIDE AUDIT CONTRACT
 - d) BID RESULTS – DOWNTOWN MAINTENANCE DISTRICT LITTER REMOVAL
14. COMMENTS FROM THE COUNCIL
15. COMMENTS FROM THE CITY STAFF
16. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION

Whereas, Job Corps is considered the Nation's largest and most successful work force development and youth empowerment program; and

Whereas, youth enrolled in Job Corps, receive intensive academic remediation, gain employability through vocational training, learn life skills, and receive job placement assistance; and

Whereas, Tongue Point Job Corps Center in Astoria, Clatsop County, Oregon is celebrating Fifty Years of carrying out Job Corps mission; and

Whereas, with annual average enrollment of 800, more than 40,000 youth have received work force and life skills training at Tongue Point Job Corps Center to improve their lives; and

Whereas, opening on February 3, 1965 and as the third oldest Job Corps Center in the nation and the largest center in the Northwest, Tongue Point Job Corps Center has partnered with Clatsop Community College, labor representatives and employers throughout Oregon to provide workforce training; and

Whereas, throughout its five decades of existence, Tongue Point Job Corps Center has partnered with Clatsop Community College, labor representatives and employers throughout Oregon to provide workforce training; and

Whereas, with annual average staff levels exceeding 150, Tongue Point Job Corps Center has provided employment to thousands of Clatsop County residents; and

Whereas, by virtue of staff and student payrolls, use of local vendors and suppliers for goods and services, and partnerships with Clatsop Community College as well as Sunset Empire Transportation District, Tongue Point Job Corps Center's annual economic infusion to the community has grown, over the fifty years, from \$4,000,000.00 to in excess of \$11,000,000.00; and

Whereas, Tongue Point Job Corps Center students have consistently contributed to the enhancement of Clatsop county through fifty years of community service and service learning projects, totaling in excess of 250,000 hours, which have included many hours of assistance in Seaside on various projects, and has provided contributions and donation in support of fundraising by organizations such as United Way, CASA, Providence Seaside Hospital Foundation, Seaside Rotary; and

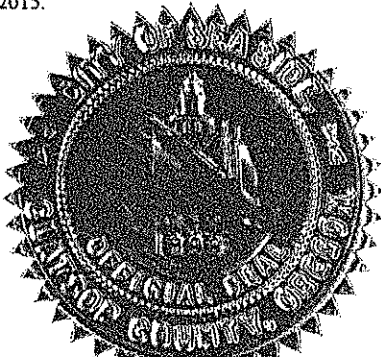
Whereas, young adults living and studying at Tongue Point Job Corps Center value being part of the Astoria community,

NOW, THEREFORE, I, Don Larson, Mayor of the City of Seaside, in the State of Oregon, do hereby proclaim the week of February 2-9, 2015, as

Tongue Point Job Corps Center Week

in Seaside, and invite all citizens to join in this observation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 26th day of January, 2015.



DON LARSON, MAYOR

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 4:07 PM by Mayor Don Larson.
- OATH OF OFFICE** Mark Winstanley, City Manager, swore in Councilors Dana Phillips, Tita Montero, Seth Morrisey, Jay Barber, and Mayor Don Larson.
- Mayor Larson thanked Mark Winstanley and the Councilors for serving another term. Mayor Larson stated there were usually only three Councilors sworn in but with Stubby Lyons resignation the position became open and the Council now had Seth Morrisey who was a real wonderful new young asset and the City Council was really happy to have Mr. Morrisey. Mayor Larson was pleased to see the support of Mr. Morrisey family who was able to attend. Mayor Larson further stated he was looking forward to four more years and the Councilors sworn in tonight were also looking forward to four more years. Mayor Larson stated the Council was doing their best as elected people to continue making Seaside to be the best all around. Mayor Larson was very excited to continue in the Goal Setting this year to get the south end of Seaside annexed which was a mixture of Seaside residents and County residents. Mayor Larson further stated it was part of the Council goals and two years had been spent working on the annexation and he was very anxious to see that happen. Mayor Larson further stated another item that was a real stickler was the boat ramp at Quatat Park. Mayor Larson had discussions with the public and he would do his best to get the boat ramp re-opened or find another location within the City. Mayor Larson further stated skateboards and bicycles did not belong on the sidewalks in the downtown area of Broadway. There was an ordinance on the rules and laws with skateboarding and bicycling and with Council's support that could be changed. Mayor Larson thanked everyone sincerely and further stated if you did not vote for the Mayor or one of the Councilors that was ok because the City Council would do their best for everyone.
- ROLL CALL** Present: Mayor Don Larson, Council President Don Johnson, Councilors Jay Barber, Randy Frank, Tita Montero, Seth Morrisey, and Dana Phillips.
- Absent: None
- Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Neal Wallace, Public Works Director; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Esther Moberg, Seaside Library Director; Joey Daniels, Seaside Fire Chief; Dave Ham, Seaside Police Chief; Taylor Barnes, Student Representative; and Nancy McCarthy, Seaside Signal.
- AGENDA** Motion to approve the January 12, 2015 agenda; carried unanimously. (Frank/Montero)
- PROCLAMATION** Dave Ham, Seaside Police Chief, read the Proclamation for Kiwanis 100 Year Anniversary.
- COMMENTS – PUBLIC** None
- COMMENTS – STUDENT REPRESENTATIVE** Taylor Barnes, Student Representative, stated this was the second week back to school after winter break. Over Christmas break there was the Holiday Classic which was very successful. The girls and boys basketball teams had started with the boys 6 wins, 6 losses, and the girls with 6 wins, 3 losses. This weekend was the annual Pack Ram Wrestling tournament with many people attending. The boys swimming team was undefeated and the girls had one dual meet loss so far. There was a blood drive taking place on Thursday, January 15, 2015, at the school with students who volunteered to help out with the event. The winter musical was holding auditions and practices would start. There was a meeting at lunch today and Seaside High School students were invited to be trained for CERT's which was for emergency response in case of disaster.
- CONFLICT** Mayor Larson asked whether any Councilor wished to declare a conflict of interest.
- No one declared a conflict of interest.
- CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$882,720.82; and December 8, 2014, regular minutes; carried unanimously. (Barber/Frank)
- VACANCY – CITY TREE BOARD** Mayor Larson stated there were two vacancies on the City Tree Board with no applications received. Mayor Larson asked the press to advertise the vacancy.

VACANCY –
COMMUNITY CENTER
AND SENIOR COMM.

Mayor Larson stated there was one vacancy on the Community Center and Senior Commission with one application received from Helen Meinicke. Mayor Larson asked Council what they wished to do.

Motion to nominate Helen Meinicke to the Community Center and Senior Commission; carried unanimously. (Frank/Phillips)

Motion to appoint Helen Meinicke to the Community Center and Senior Commission; carried unanimously. (Johnson/Frank)

The term expiration for Helen Meinicke would be June 1, 2015.

PRESENTATION –
CITY OF SEASIDE
WATER VIDEO

Neal Wallace, Public Works Director, presented the City Council and public with a City of Seaside Water Video which was approximately an eleven minute movie. Mr. Wallace stated he had taken Council on a tour of the Watershed and Water Treatment Plant and tried to make the video as if someone was taking a tour. The videographer was Howard Shippy.

REPORT – SEASIDE FIRE
INSURANCE SERVICES
OFFICE (ISO)

Joey Daniels, Seaside Fire Chief, stated he had the results for the Insurance Services Office (ISO) review of the City of Seaside. If a property owner had homeowner's insurance it was most likely rated on the ISO the City received. The City of Seaside was reviewed last summer which was approximately every four years and fifty percent was the fire department, forty percent was the water department, and the other ten percent was the communications center and training. The classification was lowered this year and starting next month would be rated as a 3/10. The City would be a three out to milepost 1 and a three anywhere in the City and in the future would work hard in trying to get it down to a two.

Mayor Larson stated when the number was lower then most insurance was lower.

Chief Daniels stated there were approximately 1200 fire departments at a one and the City of Seaside was in a very small minority being a three. The results were presented in the Council packets and read: The City of Seaside had completed the analysis of the structural fire suppression delivery system provided in the community. The resulting classification was indicated in the summary of the ISO analysis of the Seaside fire suppression services. ISO's Public Protection Classification Program (PPC) played an important role in the underwriting process at insurance companies. In fact, most U.S. insurers — including the largest ones — use PPC information as part of their decision- making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance. Each insurance company independently determined the premiums charged to policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things—the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and marketing strategy. Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications would improve the predictive value for insurers while benefiting both commercial and residential property owners. We've published the new classifications, For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9."
- Similarly, a community currently graded as a split 6/8B classification Will now be a split 6/6Y classification, the "61⁰" denoting what was formerly classified as "88."
- Communities graded with single "9" or "813" classifications will remain intact.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting, and justifying fire protection improvements. ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection was made using the Fire Suppression Rating Schedule. The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. ISO was the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial, and industrial properties. The PPC program was not intended to analyze all of a comprehensive structural fire suppression delivery system program. It was not for purposes of determining compliance with any state or local law, nor was it for making loss prevention or life safety recommendations. The Summary of Public Protection Classification Review from ISO would be available at Seaside City Hall or Seaside Fire Department.

**BID RESULTS –
HVAC SERVICES**

There was one bid received for the HVAC Services and Maintenance contract from Fresh Air Co., Inc. The total bid was \$8,295.00, a small increase from last year however; the City of Seaside added the new church building to the contract. Mr. Wallace further stated the status quo was being maintained with Fresh Air Co., Inc. who was in place already doing the work.

Councilor Phillips asked Russ Vandenberg if this was the same company that was discussed at the Seaside Civic and Convention Center Commission meeting.

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated he had not heard the bid results.

Mr. Wallace stated the company was Fresh Air, Inc.

Mr. Vandenberg stated that was the same company.

Councilor Phillips stated there were concerns with the company because of the HVAC at the Seaside Civic and Convention Center.

Mr. Vandenberg stated there was a maintenance agreement with Fresh Air, Inc. The Convention Center had been waiting for some evaluations of the current system that had been delayed.

Mr. Wallace further stated staff recommended accepting the Fresh Air Co., Inc. bid in the amount of \$8,295.00 for the HVAC Services and Maintenance contract.

Motion to accept the bid from Fresh Air Co., Inc. in the amount of \$8,295.00 for HVAC Services and Maintenance contract; carried unanimously. (Barber/Johnson)

**BID RESULTS –
DOWNTOWN MAINT.
DISTRICT LITTER**

There were two bids received for the Downtown Maintenance District Litter Removal Contract from Kris Johnston in the amount of \$27,800.00 for the annual amount but he did not include a bid bond or check as required. A Affordable Carpet Cleaning Service bid \$29,700.00 for the annual amount and their bid was complete with bid bond. Essentially A Affordable was the only responsive bid. Mr. Wallace further stated the status quo was being maintained with A Affordable Carpet Cleaning Service who was in place already doing the work.

Mr. Wallace further stated staff recommended accepting the A Affordable bid in the amount of \$29,700.00 for the Downtown Maintenance District Litter Removal contract.

Motion to accept the bid from A Affordable Carpet Cleaning Service in the amount of \$29,700.00 for the Downtown Maintenance District Litter Removal contract; carried unanimously. (Phillips/Barber)

**BID RESULTS –
DOWNTOWN
LANDSCAPE MAINT.
DISTRICT**

There was one bid received for the Downtown Landscape Maintenance Contract from Nature's Helper. The total bid was \$46,300.00 which represented a small percentage increase over the last contract amount. Mr. Wallace further stated the status quo was being maintained with Nature's Helper who was in place already doing the work.

Mr. Wallace further stated staff recommended accepting Nature's Helper bid in the amount of \$46,300.00 for the Downtown Landscape Maintenance contract.

Motion to accept the bid from Nature's Helper in the amount of \$46,300.00 for the Downtown Landscape Maintenance contract; carried unanimously. (Montero/Frank)

**VACANCY –
SEASIDE CIVIC AND
CONVENTION CENTER
COMMISSION**

Mayor Larson stated there was one vacancy on the Seaside Civic and Convention Center Commission with Seth Morrissey resigning because he was now serving on the City Council. Mayor Larson further stated there was an application received from Nancy McCune and the vacancy had not been announced. Mayor Larson asked what Council wished to do.

Councilor Phillips stated there could be other applications and the vacancy should be left open.

Council consensus to keep the vacancy open for the Seaside Civic and Convention Center Commission until the next City Council meeting January 26, 2015.

COMMENTS – COUNCIL

Councilor Montero stated she had a discussion with Mark Winstanley last week regarding the ISO and there were many fire departments out there that were fully staffed with full time paid members and the Seaside Fire Department was pretty much all volunteers with a couple of paid employees.

Councilor Barber stated with getting a better rating the City was in essence lowering insurance cost on homes.

Councilor Morrissey thanked everyone for the support during his campaign and looked forward to serving for the City of Seaside and looked forward to working with all the great Councilors and Mayor. Councilor Morrissey stated he would definitely lean on the Council's experience and learn from them and to also bring new ideas.

Councilor Frank stated there was a small correction with the December 8, 2014, minutes. The Student Representative stated \$50,000.00 was unanimously anonymously donated to the Seaside High School.

Councilor Phillips stated Councilor Frank, Mayor Larson, and Councilor Phillips had the honor of attending the Seaside Fireman's Banquet and to sit there and to see and hear the dedication and enthusiasm of our volunteer force as well as the paid staff was amazing. Councilor Phillips further stated this community was very lucky and being a wife to a former firefighter and to watch the firefighters put their lives on the lines for the community's safety was v difficult. Councilor Phillips thanked Chief Daniels.

Mayor Larson stated there were many firefighters who received awards for training.

Councilor Phillips stated the hours that were put into training. Councilor Phillips asked how many Emergency Medical Technicians (EMT) there were.

Chief Daniels stated there were twenty-two EMT's.

Councilor Phillips welcomed Councilor Morrissey stating she was thrilled to have him as a Councilor and had been very impressed with his input that had been given while serving on the Convention Center Commission.

Mayor Larson stated the Tourism Advisory Commission would meet on Wednesday, January 21, 2014, and Council President Johnson who was the Council representative would not be able to attend.

Councilor Montero stated she was attending the Tourism Advisory Committee meeting.

Mayor Larson stated the City Council Goal Setting Session was scheduled for Friday, January 16, 2015, 6:00 pm, and Saturday, January 17, 2015, 8:30 am. Mayor Larson further stated Council had evaluation packets that were distributed and needed to be returned by Wednesday, January 21, 2014.

Council President Johnson stated the Transportation Advisory Commission had been looking at the Sidewalk Ordinance and would be making recommendations to Council for changes.

COMMENTS -- STAFF

None

ADJOURNMENT

The regular meeting adjourned at 4:48 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR

SEASIDE CITY TREE BOARD

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** July 28, 2014

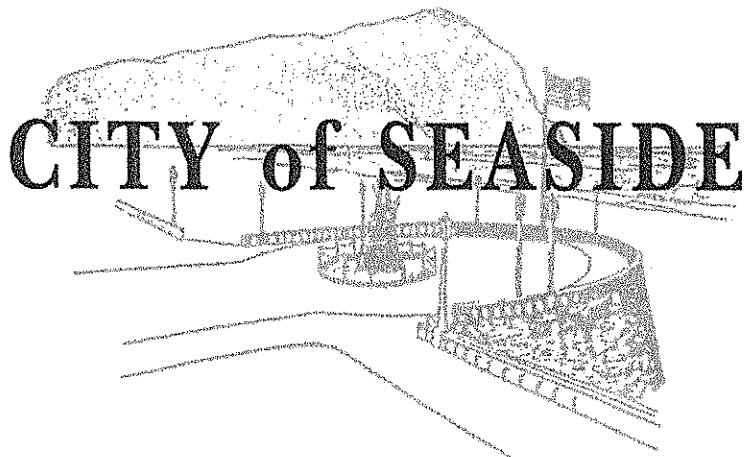
Name: Jason Smith
Richard Bailey
Jon Wickersham

Commission/Committee: City Tree Board Committee

Resignation Date: N/A

Term Expiration Date: June 30, 2015

Wants to be considered again: N/A
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			6/30/2015
VACANCY			6/30/2015
CRAIG SORTER	840 5 TH AVENUE	440-7201	6/30/2016
DALE MCDOWELL	3760 SUNSET BLVD.	717-8084	6/30/2017
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2017
NEAL WALLACE	989 BROADWAY	738-5112	STAFF REPRESENTATIVE

SEASIDE CIVIC AND CONVENTION CENTER COMMISSION

The purpose of the Seaside Convention Center Commission is to be an advisory body to make recommendations to the City Council on matters concerning the Civic and Convention Center. The Commission shall make recommendations concerning policy matters related to the Civic Convention Center. The Civic and Convention Center Commission shall advise the Convention Center Manager, City Manager and City Council on all items relating to the operation of the Civic and Convention Center including but not limited to: Contracts; Building Improvements; Employment of Civic and Convention Center Manager; Rentals; and Budget.

The commission consists of seven members who are not employees of the city and shall be residents, or owners or employees of businesses within the city limits of Seaside.

Each year, at the first Commission meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. The center manager shall serve as Secretary to the Civic and Convention Center Commission.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** January 12, 2015

Name: Seth Morrisey

Commission/Committee: Convention Center Commission

Resignation Date: January 1, 2015

Term Expiration Date: October 25, 2016

Wants to be considered again: N/A – City Councilor

2. **Applicants:**
Nancy McCune

3. **Nominations:**

4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME McCune Nancy PHONE 503/260-8905
Last First
ADDRESS 3236 Bayview Terrace, Seaside, OR. 97138
MAIL ADDRESS (DIFFERENT THEN ABOVE) _____
EMAIL ADDRESS N.McCune1@gmail.com
LENGTH OF TIME IN SEASIDE _____ ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION RETIRED
PAST OCCUPATIONS STAFF ACCOUNTANT

List committee/commissions on which you would like to serve:
COMMUNITY CENTER & SENIOR COMMISSION

List committee/commissions you are currently appointed to:
CITY OF SEASIDE BUDGET COMMITTEE

List fields in which you have interest or ability:

List employment and volunteer activities, which may relate to service on committee/commissions:
BOARD MEMBER MISO OREGON SCH. PRGM VOLUNTEER SEASIDE HEIGHTS ELEM.
BOARD MEMBER SEASIDE KIDS
CHAMBER AMBASSADOR

List skills and special knowledge that you may have acquired from these activities:
TEAM WORK
ORGANIZATION
BUDGETING
REPORTING

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No If yes, what offense? _____

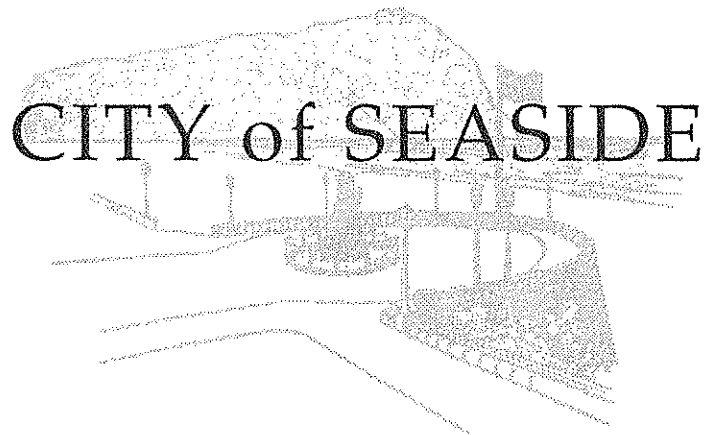
When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>SUE PICKELL</u>	<u>FRIEND/SUPERVISOR</u>	<u>PO BOX 145, SEASIDE,</u>	<u>503-738-2463</u>
<u>LAURA KAIM</u>	<u>FRIEND</u>		<u>503-739-0824</u>
<u>CHUCK MINER</u>	<u>FRIEND</u>		<u>503-440-9240</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1-9-15 SIGNATURE Nancy A. McCune



OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CONVENTION CENTER COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
ROGER SCHULTZ	2481 VENICE BLVD.	738-5641	10/25/2016
VACANCY			10/25/2016
JEFF KILDAY*	PO BOX 1031	738-3018	10/25/2017
CHUCK MINER	2002 MAPLE ST.	440-9240	10/25/2017
PATRICK DUHACHEK	89736 SEALS RD.	858-774-4678	10/25/2017
ROBERT HUGO	102 N. HOLLADAY	360-580-5021	10/25/2018
TIM TOLAN	PO BOX 911	738-3802	10/25/2018

*CHAIR

**VICE CHAIR

SECTION II - SAFE ROUTES TO SCHOOL PROGRAM



Safe Routes to School started as a grass roots effort that spread world wide. It has grown from these beginnings into a national movement recognized by Congress. Through the 2005 passage of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), Congress designated a total of \$612 million toward developing the National Safe Routes to School Program. Prior to the federal funding in the United States, several states and communities already had dedicated funding for Safe Routes to School

programs.

The federally funded Safe Routes to School Program is administered in Oregon by ODOT's Transportation Safety Division. There is much going on at the federal, state and local levels, and with many dedicated organizations involved as well as government agencies. In some ways, the grass roots coalitions are still the foundation for this program. You can find the latest information, contacts and guidance for Oregon on Transportation Safety's web site at <http://www.oregon.gov/ODOT/TS/saferoutes.shtml>.

WHAT IT IS

The goal of the Safe Routes to School Program is to assist communities in identifying and reducing barriers and hazards to school children, K-12, in walking or bicycling within 2 miles of the school. Safe Routes to School (SRTS) is a multi-national effort to encourage and enable more youth to walk and bike to school.

The program works with the 5 Es as the key to a solution: Engineering, Enforcement, Education, Encouragement and Evaluation. SRTS brings together school administrators, teachers, support staff, parents, students, neighbors, police, and community service providers in School Teams and Community Task Forces. The School Teams and Community Task Forces study why more kids aren't walking and biking to school. Then they develop strategies to increase safety and the number of kids walking and biking to school. These strategies are based on a balanced and integrated approach of enforcement, engineering, encouragement, education and evaluation.

HISTORY

Oregon House Bill 3712, enacted in 2001, is known as Oregon's Safe Routes to School legislation. This bill created statute ORS 195.115, which directs cities and counties to work with school districts to identify hazards that keep children from walking and biking to school and to develop a safe routes plan for each school. In 2005, two pieces of legislation passed, one at the federal level and the other at the state level, that created a funded Safe Routes to School Program. The Transportation Safety Division of ODOT has the oversight and administration of this program.

DEVELOPING A SRTS PLAN

Development of a SRTS plan is the responsibility of the local school district, in cooperation with the local road and policing jurisdictions. Schools work in cooperation with local public works staff, engineering staff, traffic safety committees, parents, and law enforcement officers to complete their plan.

1. An important aspect of a SRTS program is broad-based community involvement in the process.
 - a. The process includes a review of school policies and facilities relevant to school travel, a survey of student and parent attitudes and behaviors regarding school travel walking and biking routes. Partners include parents, teachers, school administration, community members, and community health services.
 - b. The process also requires the identification of traffic safety problems along those routes, the identification of opportunities to improve those routes, whether and where adult and student crossing guards are needed and the school district's intent to provide them. Partners include the above plus traffic engineering and operations staff from the road jurisdiction.
 - c. The implementation of education and enforcement solutions in addition to engineered improvements completes the process. Partners include all of those noted above, plus enforcement and emergency response services and public, non-profit and private resources for traffic safety.

2. By developing school routes, communities can take advantage of the protection afforded by existing traffic controls.
 - a. It may be that the school route requires children to walk or bike a non-direct, longer distance to an established school crossing where there is an existing traffic control in order to avoid the use of a direct, hazardous crossing where there is no existing traffic control. Factors identified in the MUTCD to be considered when determining the feasibility of requiring children to walk or bike a longer distance to a crossing with existing traffic control are:
 - b. the availability of adequate safe sidewalks or off roadway sidewalk areas to and from the location with the existing control;
 - c. the number of children using the crossing;
 - d. the age levels of the children using the crossing; and
 - e. the total extra walking distance.

Preference is to improve the more direct intuitive route when possible. Physical improvements should be supplemented by enforcement and programs that educate children, parents, and drivers (see Education Programs). When establishing new school speed zones or making changes to existing school speed zones, the Safe Routes to School Plan should be reviewed and updated.



MEMORANDUM

TO: Honorable Mayor & City Councilors
 FROM: Russ Vandenberg, General Manager
 DATE: January 21, 2015
 RE: Convention Center Rental Fee Increase

The following rental fee adjustments are recommended to offset recent increases in labor, supplies, utilities and maintenance.

Facility Rate Schedule

Entire Facility:	Current	Proposed
• Ticketed	\$1,200.00/day	\$1,500.00/day
• Single Day	\$1,000.00/day	\$1,200.00/day
• Trade Show or Exhibit	\$800.00/day	\$1,000.00/day
• Convention or Conference	\$500.00/day	\$600.00/day
• Compassion/Funeral	\$500.00/day	No Change
• Civic Related	\$300.00/day	\$400.00/day
• Community Fundraising	\$100.00/day	\$150.00/day
25% Non-Profit Discount to Seaside 501c3 Organizations		
Pacific Room:		
• Ticketed	\$1,000.00/day	\$1,200.00/day
• Single Day	\$800.00/day	\$900.00/day
• Trade Show or Exhibit	\$700.00/day	\$800.00/day
• Convention or Conference	\$450.00/day	\$500.00/day
• Compassion/Funeral	\$400.00/day	No Change
• Civic Related	\$200.00/day	\$300.00/day
• Community Fundraising	\$100.00/day	\$150.00/day
25% Non-Profit Discount to Seaside 501c3 Organizations		
Necanicum Room:		
• Ticketed	\$700.00/day	\$900.00/day
• Single Day	\$600.00/day	\$700.00/day
• Trade Show or Exhibit	\$500.00/day	\$600.00/day
• Convention or Conference	\$350.00/day	\$400.00/day
• Compassion/Funeral	\$300.00/day	No Change
• Civic Related	\$100.00/day	\$200.00/day
• Community Fundraising	\$100.00/day	\$150.00/day
25% Non-Profit Discount to Seaside 501c3 Organizations		

Riverview Rooms:

• 3 Rooms	\$175.00/day	\$200.00/day
• 2 Rooms	\$125.00/day	\$150.00/day
• 1 Room	\$75.00/day	\$100.00/day

Seaside Rooms:

• 3 Rooms	\$150.00/day	\$175.00/day
• 2 Rooms	\$100.00/day	\$125.00/day
• 1 Room	\$50.00/day	\$75.00/day

Seahorse Rooms:

• 4 Rooms	\$80.00/day	No Change
• 3 Rooms	\$60.00/day	No Change
• 2 Room	\$40.00/day	No Change
• 1 Room	\$20.00/day	No Change

Haystack Rooms:

• 3 Rooms	\$60.00/day	No Change
• 2 Room	\$40.00/day	No Change
• 1 Room	\$20.00/day	No Change

Seamist:	\$50.00/day	No Change
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Proposed fee increase was passed unanimously by members of the SCCC Commission on January 8, 2015.

Previous fee adjustment was made January 1, 2011.

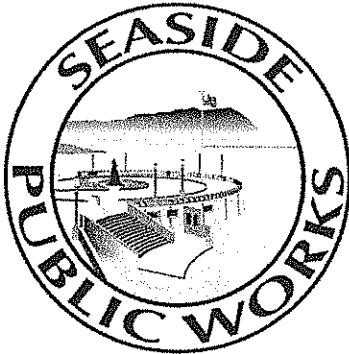
Upon Council approval, new rental fees would become effective February 1, 2015

Memo

To: Mayor and Council
From: City Manager's Office
CC: Kim Jordan
Date: January 22, 2015
Re: Audit Contract 2014

With City Council's approval Kern & Thompson, LLC, will conduct the City of Seaside audit for the period beginning July 1, 2014, and ending June 30, 2015, the amount of the contract is \$44,000.00.

The City of Seaside audit contract for the year beginning July 1, 2013, and ending June 30, 2014 with Kern & Thomson, LLC, was \$43,000.00.



MEMO

January 26, 2015

From: Neal Wallace

To: The Honorable Mayor and City Council

Re: Downtown Litter Bid Correction

It was reported to you at the last Council meeting that there were two bids received for the Downtown Litter Contract but that one of the bids was not responsive. Kris Johnston's bid of \$27,800 was responsive. His bid bond was stuck in the bottom of the bid package and was not seen. When he spoke with Kim about the bid, he assured her he had submitted it and, upon her inspection, found the bond stuck inside the envelope. A Affordable Carpet Cleaning Service's bid for \$29,700 was initially awarded the contract. Staff apologizes for the oversight and now recommends awarding the Downtown Litter Contract to Kris Johnston.