

INTERVIEW:

6:30 PM - PLANNING COMMISSION - Robin Montero

**AGENDA SEASIDE CITY COUNCIL MEETING
FEBRUARY 11, 2019 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. COMMENTS FROM STUDENT REPRESENTATIVE, Briana Boyd
6. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
7. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
8. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS - \$748,647.57
 - b) APPROVAL OF MINUTES - January 28, 2019
9. UNFINISHED BUSINESS:
 - a) VACANCY - CITY TREE BOARD
AIRPORT COMMITTEE
PLANNING COMMISSION (Interview)
COMMUNITY CENTER COMMISSION
10. NEW BUSINESS
 - a) LIQUOR LICENSE APPLICATION - BRIDGE TENDER TAVERN, 544 BROADWAY
 - b) PRESENTATION - OPIOID RECOVERY CLINIC, Tim Hartnett, Alison Noice, Andrew Mendenhall, Leslie Ford, Jennifer Worth
 - c) UPDATE - SEASIDE SCHOOL DISTRICT PROJECT, Sheila Roley
11. COMMENTS FROM THE CITY STAFF
12. COMMENTS FROM THE COUNCIL
13. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

SEASIDE CITY TREE BOARD

(Meetings are scheduled every other month on the third Thursday at 4:00 PM)

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

- 1. Date Council Notified:** June 25, 2018
- Name:** Ann Tierney-Ornie
- Commission/Committee:** City Tree Board Committee
- Resignation Date:** N/A
- Term Expiration Date:** Tierney-Ornie - June 30, 2018
- Wants to be considered again:** No

2. Applicants:

3. Nominations:

4. Appointment:

CITY of SEASIDE

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RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY (TIERNEY-ORNIE)			6/30/2018
JOHN CARTER	PO BOX 679	738-4387	6/30/2019
VINEETA LOWER	815 6 TH AVENUE	503-621-6588	6/30/2020
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2020
ARNIE OLSEN	PO BOX 645	717-5745	6/30/2021
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	STAFF REPRESENTATIVE

SEASIDE AIRPORT COMMITTEE

(Meetings are scheduled every other month on the last Tuesday at 6:00 PM)

The purpose of the Seaside Airport Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director/City Engineer regarding issues concerning the Seaside Public Airport.

The committee shall consist of the following Seven (7) members: resident of the City of Gearhart, and Six (6) members, who are not employees of the City, and at least (4) of the members shall reside within the City limits who shall serve as members. The Mayor shall appoint one member of the City Council as Council liaison, and the Public Works Director shall be the Staff liaison to the Committee.

The members of the committee shall be selected from, but are not limited to, members of the following groups: persons with a demonstrated interest in public airport, educators, private businesspersons, persons with a diversity of ethnic and cultural affiliations, and persons of diverse economic backgrounds and interests.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. However, three of the first non-permanent members shall be appointed for a term of one year, two years, and three years respectively. As those terms expire, the vacancy will be filled for three-year terms in each case.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

- 1. Date Council Notified:** **August 13, 2018**

Name: **Tracy MacDonald**

Commission/Committee: **Seaside Airport Committee**

Resignation Date: **MacDonald - August 1, 2018**

Term Expiration Date: **June 30, 2019**

Wants to be considered again: **N/A**

- 2. Applicants:**

- 3. Nominations:**

- 4. Appointment:**



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AIRPORT COMMITTEE

Term of Office: 3 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY (MACDONALD)			6/30/2019
TERI CARPENTER	220 AVENUE 'U'	425-246-9962	6/30/2019
RANDALL HENDERSON*	89066 OCEAN DRIVE WARRENTON, 97146	503-577-6153	6/30/2020
ROY BENNETT	2026 FERNWOOD ST.	738-4102	6/30/2020
BRUCE FRANCIS	90250 SHORE LINE DR. WARRENTON, 97146	440-0033	6/30/2021
DIANNE WIDDOP	PO BOX 2116 GEARHART, 97138	440-0358	6/30/2021
JESSE TAYLOR	2041 ALDERCREST ST.	440-7564	6/30/2021
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	Public Works
RANDY FRANK	454 HIGHLAND DR.	440-3090	City Council

*Chair

SEASIDE PLANNING COMMISSION

(Meetings are scheduled the first and third Tuesday of every month at 7:00 PM)

The purpose of the Seaside Planning Commission is to recommend and make suggestions to the Council and to other public authorities concerning the laying out, widening, extending and locating of public thoroughfares, the parking of vehicles, the relief of traffic congestion, betterment of housing and sanitation conditions, and the establishment of districts for limiting the use, height, area, bulk and other characteristics of buildings and structures related to land development. The Planning Commission is to recommend to the Council and other public authorities plans for regulating the future growth, development and beautification of the city with respect to its public and private buildings and works, streets, parks, ground and vacant lots, and plans consistent with future growth and development of the city in order to secure to the city and its inhabitants sanitation, proper service of public utilities, including appropriate public incentives for overall energy conservation, and plans for shipping and transportation facilities.

The commission consists of seven members who are not officials or employees of the city and who will be appointed by the Mayor, subject to the approval of the City Council. A minimum of five members shall reside within the city limits; a maximum of two members may reside within the urban growth boundary, but outside the city limits. All members shall serve for a term of four years. A Planning Commissioner's term of office shall commence on the first day of November of the first year of his or her term.

Each year, at the first Committee meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

No more than two members of the Commission may engage principally in the buying, selling or development of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, which engages principally in the buying, selling or developing of real estate for profit.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

- 1. Date Council Notified:** **October 8, 2018**

Name: **Ray Romine**

Commission/Committee: **Planning Commission**

Resignation Date: **Romine - November 1, 2018**

Term Expiration Date: **November 1, 2019**

Wants to be considered again: **No**

- 2. Applicants:**
Robin Montero

- 3. Nominations:**

- 4. Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME MONTERO ROBIN PHONE 206 1852-1810
Last First

ADDRESS 2471 SUNSET BLVD, SEASIDE, OR

MAIL ADDRESS (DIFFERENT THEN ABOVE) SAME

BUSINESS ADDRESS (IF APPLICABLE) -

EMAIL ADDRESS monteroarts@gmail.com

LENGTH OF TIME IN SEASIDE 1845 ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION RETIRED

PAST OCCUPATIONS SR. PROJECT MNGR - TUBE ART, SALES

List committee/commissions on which you would like to serve: PLANNING COMMISSION

List committee/commissions you are currently appointed to: Ø

List fields in which you have interest or ability: CODE INTERPRETATION / PERMIT PROJECT MANAGEMENT

List employment and volunteer activities, which may relate to service on committee/commissions:
CODE RESEARCH & ANALYSIS IN PREP FOR VARIANCE, PERMIT ACQUISITION, ASSESSMENT & APPEAL INCLUDING STATE, COUNTY, CITY; RETAILER SIGNAGE RIGHTS: LOCAL & FEDERAL; PRINT/PLAN ANALYSIS

List skills and special knowledge that you may have acquired from these activities:
WORKING WITH DEVELOPERS FROM CONCEPTION TO PROJECT COMPLETION INC INITIAL CODE RESEARCH, PLAN DEVELOPMENT, COORDINATING ALL PARTIES: LAND OWNER, DEVELOPER, CONTRACTORS, CITY/COUNTY BODIES TO INSURE A SUCCESSFUL & TIMELY PROJECT

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
ANGIE BEAUCHAMP	CO-WORKER	LAWRENCEVILLE, CA	206-683-3895
NEAL WALLACE	-	881 S EDGEMOOD - SEASIDE, OR	
JAN BARBER	-	2460 S EDGEMOOD - "	"

503-717-5017

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE January 23, 2019 SIGNATURE [Signature]

January 23, 2019

City of Seaside

989 Broadway

Seaside, OR 97138

RE: City of Seaside Planning Commission Vacancy

To Whom It May Concern:

Enclosed is my application for the vacant seat on the City Planning Commission.

My 23 years of experience includes working closely with Federal, State, County and City bodies of government in the area of retail development with a concentration on comprehensive Code analysis preparation, interpretation and implementation.

In addition to the governing authorities I have worked closely with developers, architects, land owners, general and specialty contractors along with others as needed to execute and complete the project successfully.

Please contact me for further amplification as needed. Thank you for your consideration.

Yours,

A handwritten signature in black ink, appearing to read "Robin L. Montero". The signature is written in a cursive, flowing style.

Robin L. Montero

2471 Sunset Blvd.

Seaside, OR 97138

206-852-1810



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989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PLANNING COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY (ROMINE)			11/01/2019
LOUIS NEUBECKER	1859 BROADWAY	717-0153	11/01/2019
BILL CARPENTER	PO BOX 797	738-5410	11/01/2020
TERI CARPENTER	220 AVENUE 'U'	425-246-9962	11/01/2020
DAVID POSALSKI**	PO BOX 208	503-536-5396	11/01/2021
CHRIS HOTH*	420 AVENUE I	738-7861	11/01/2022
JON WICKERSHAM	780 6TH AVENUE	503-440-4816	11/01/2022

EX OFFICIO MEMBERS: MAYOR, CITY ATTORNEY, CITY MANAGER, CITY ENGINEER, CODE ENFORCEMENT OFFICER

*CHAIR

**VICE CHAIR

COMMUNITY CENTER COMMISSION

(Meetings are scheduled the first Tuesday of every month at 10:00 AM)

The purpose of the Community Center Commission is to be an advisory body to recommend and make suggestions to the City Council concerning matters relating to the well being of the community center and its users. Receive direction from the Council concerning matters relating to the well being of the community center and its users.

The commission consists of nine members who are not officials or employees of the city and who shall be appointed by the City Council. A minimum of five members shall reside within the city limits; a maximum of four members may reside within the Urban Growth Boundary, but outside the City limits.

A Community Center Commissioner's term of office shall commence on June 1, of each year of his/her term. At the first Commission meeting in June, the Commission will appoint one of their members as Chairperson and one as Vice-Chairperson. One member of the Commission will serve as secretary and minutes will be filed with the City Council.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter from the Mayor that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature. "The members shall serve without salary or compensation of any nature."

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** January 14, 2019
Name: Greta Passetti
Commission/Committee: Community Center Commission
Resignation Date: Deceased
Term Expiration Date: June 1, 2019
Wants to be considered again: N/A
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



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COMMUNITY CENTER COMMISSION

Term: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
PIPER O'BRIEN***	720 S. LINCOLN	738-3169	6/01/2019
VACANCY			6/01/2019
MOLLY IRONS**	221 7 TH AVENUE	738-7005	6/01/2019
MALINDA AUSTIN	2062 CEDAR STREET	738-3926	6/01/2020
JOE (FRED) FISHER	2533 OREGON	738-9897	6/01/2020
KRISTIN TSCHANNEN*	770 16 TH AVENUE	323-397-5116	6/01/2020
LOUIS NEUBECKER	1859 BROADWAY	717-0153	6/01/2021
LEILA VERNOR	764 3 RD AVENUE	738-4352	6/01/2021
GENEVIEVE ULBRICHT	391 BEACH DRIVE	503-781-4644	6/01/2021
DANA PHILLIPS	1845 BROADWAY	738-9413	CITY COUNCIL

*CHAIR

**VICE CHAIR

***SECRERY

LIQUOR LICENSE APPLICATION

Samantha Urbach
Bridge Tender
554 Broadway St.
Seaside

This business has applied for a Full On-Premises Sales Liquor License and an Off-Premises Sales License. This would be for a change of ownership.

- **Full On-Premises Sales License** – allows the sale of distilled spirits, malt beverages, wine and cider for consumption at the licensed business. This license also allows private catering if the applicant receives pre-approval from OLCC.
- **Off-Premises Sales License** – allows the sale of malt beverages, wine and cider to go in sealed containers.

The Police Department memo is attached. The police conducted a background investigation and found nothing in the background investigation of the applicants to deny the license.

Criteria for consideration

The City Council, after consideration, may determine to make a favorable, unfavorable, conditionally favorable or no recommendation to the OLCC. If the City Council makes an unfavorable or conditionally favorable recommendation to the OLCC regarding any application for liquor license, the recommendation will be based on a finding that one or more of the following conditions exist:

1. There is a history or pattern of illegal or disorderly activity on the premises.
2. There have been disturbances and/or other problems (such as fights, altercations, drug dealing by patrons, furnishing alcohol to minors by patrons, public drunkenness, alcohol related litter, etc.) related to the exercise of the applicant's alcohol license privilege and the applicant has failed to take reasonable and timely corrective action when notified of these problems by the police or the OLCC.
3. There is a continuing problem of noise from this business disturbing neighbors.
4. The applicant would be a poor risk for compliance with liquor laws, as indicated by a felony conviction, which reflects on the applicant's ability to be a responsible liquor licensee.
5. The applicant would be a poor risk for compliance with liquor laws, as indicated by a failure to comply with liquor laws.
6. The applicant has a history of abusing alcohol or other controlled substances and would be a poor risk for compliance with liquor laws.
7. The applicant has made an intentional and materially false statement about a matter that reflects on the applicant's ability to comply with the State's liquor laws.
8. An unlicensable person or a party not named as applicant has an ownership interest in the business to be licensed.
9. The applicant has failed to operate as originally proposed to the City Council, the original proposal having been a deciding factor in the Council's favorable recommendation to the OLCC.
10. The applicant has expanded the boundaries of the licensed premises to areas not originally considered by the Council and without City and OLCC approval.
11. The business is located within 500 feet of a school, child care facility, church, hospital, nursing or convalescent care facility, a park or child oriented recreation facility, or an alcohol and other drug treatment facility and there is evidence that the business will adversely impact the facility.

Seaside Police Department

MEMORANDUM

TO: Mayor and City Council
FROM: Bill Barnes, Seaside Police Detective
SUBJECT: Bridge Tender
554 Broadway St, Seaside, OR
DATE: 01/23/19

The Seaside Police Department has reviewed the liquor application for new owners Samantha and Derek Urbach of the Bridge Tender at 554 Broadway St, Seaside, OR on 01/23/19.

Our person background check did not find anything which would disqualify the applicants from obtaining a liquor license.

The Bridge Tender is a bar where minors are not allowed. There have been occasional alcohol related issues where the previous owners were cooperative in assisting police and keep a daily log at the bar. Derek is a previous employee who has no plans of making changes to the establishment or its operations.

If you have any additional questions, please let me know.

Detective Corporal Barnes
Seaside Police Department

Working Together We Can Make A Difference



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989 BROADWAY
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(503) 738-5511

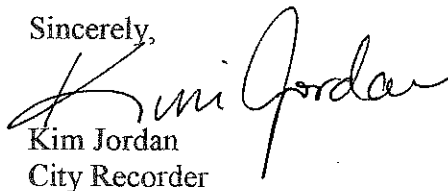
February 7, 2019

Samantha Urbach
Bridge Tender
554 Broadway
Seaside, OR 97138
bridgetenderor@gmail.com

Dear Samantha:

This letter is to confirm that the Bridge Tender Liquor License application that was submitted to the City of Seaside is scheduled to appear on the agenda for the City Council meeting Monday, February 11, 2019 at 7:00 PM. City Council requests the owner or representative to attend the Council meeting as they will be discussing comments as stated on the liquor license application and may have questions to ask. Attached with this letter is the Seaside Police Department memorandum that is submitted to City Council for review.

Sincerely,



Kim Jordan
City Recorder