

**AGENDA SEASIDE CITY COUNCIL MEETING
MARCH 9, 2020 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. COMMENTS FROM STUDENT REPRESENTATIVE, Tristyn McFadden
6. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
7. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
8. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$409,624.32
 - b) APPROVAL OF MINUTES – February 24, 2020
9. REPORTS AND PRESENTATIONS:
 - a) CERTIFICATE OF APPRECIATION – RECOGNITION NORMAN BROWN, PARKS ADVISORY COMMITTEE, Dale McDowell
 - b) PUBLIC WORKS ANNUAL DEPARTMENT REPORT, Dale McDowell
10. UNFINISHED BUSINESS:
 - a) PUBLIC HEARING CONTINUANCE - ORDINANCE #2020-03 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING THE ZONING ORDINANCE TEXT IN CODE OF SEASIDE ORDINANCE CHAPTER 158 ELIMINATING PARKING FOR CERTAIN TYPES OF RESIDENTIAL ABOVE COMMERCIAL IN C-2 & C-4 ZONES AND REDUCING PARKING FOR SMALLER APARTMENTS IN ALL ZONES (Second Reading)
 - OPEN PUBLIC HEARING
 - RECESS - PUBLIC HEARING CONTINUATION
 - COUNCIL COMMENTS
 - MOTION FOR SECOND READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
11. NEW BUSINESS
 - a) PUBLIC COMMENTS - ORDINANCE #2020-04 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CODE OF ORDINANCE CHAPTER 110 REGARDING GENERAL BUSINESS LICENSING – DISTRIBUTION OF LICENSE FEE REVENUE (First Reading)
 - OPEN PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION FOR FIRST READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED

- b) REQUESTING APPROVAL – THE CITY OF WHITEWRIGHT, TEXAS, FIRE DEPARTMENT REQUEST TO PURCHASE THE 1997 E-ONE 75' QUINT
- c) FINAL – FURNISHING AND INSTALLING STANDBY POWER FOR THE CITY OF SEASIDE SEASIDE FIRE DEPARTMENT AND CITY HALL
- d) VACANCY – PARKS ADVISORY COMMITTEE
COMMUNITY CENTER COMMISSION

12. COMMENTS FROM THE CITY STAFF

13. COMMENTS FROM THE COUNCIL

14. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

ORDINANCE NO. 2020-03

AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING THE ZONING ORDINANCE TEXT IN CODE OF SEASIDE ORDINANCE CHAPTER 158 ELIMINATING PARKING FOR CERTAIN TYPES OF RESIDENTIAL ABOVE COMMERCIAL IN C-2 & C-4 ZONES AND REDUCING PARKING FOR SMALLER APARTMENTS IN ALL ZONES.

WHEREAS, the City Council and Planning Commission have been discussing potential ways the City could reduce some of the regulatory hurdles associated with developing workforce rental housing and promote more efficient use of land within the City, and

WHEREAS, amending the parking regulations in the City of Seaside Zoning Ordinance was identified as a viable means of reducing the regulatory requirements for certain types of residential housing during joint work sessions of the Council & Commission, and

WHEREAS, based on a request by the Planning Commission, the City Council initiated the public hearing process on October 28, 2019, for the Planning Commission to consider proposed amendments to the parking regulations for residential uses in the City of Seaside Zoning Ordinance.

WHEREAS, the Planning Commission conducted a duly advertised public hearing on December 3, 2019, to take public testimony on draft amendments to the parking regulations and continued the hearing to January 7, 2020, to provide additional time to consider modifications to the proposed amendments and provide an additional opportunity to take public testimony, and

WHEREAS, following the close of public comment and deliberation concerning the final wording in the draft amendment, the Planning Commission recommended the City Council approve zone code amendment 19-070ZCA based on the staff report, public testimony, and the modified parking regulation supported by the Commissioners, and

WHEREAS, the City Council held their own public hearing to take public testimony on the draft amendments and reviewed the Commission's recommendation on zone code amendment 19-070ZCA during their meeting on February 24, 2020, and ultimately approved the final parking regulation amendments for certain residential uses based on public testimony, the Commission's recommendation, and the Council's Final Decision, which is adopted by reference hereto.

NOW, THEREFORE, THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

SECTION 1. Amend the Definitions Section 1.030 to include a new Dwelling Definition as follows:

- **Dwelling, Residential-over-Commercial: A dwelling unit of one bedroom, or less, which is located above a commercial establishment.**

SECTION 2. Amend the Conditional Uses Permitted in the C-2 zone, Section 3.073,2. as follows:

2. Condominiums, apartments, **Residential-over-Commercial** and time-share units

SECTION 3. Amend the Commercial Resort (C-2) Zone, Section 3.075, 8. as follows:

8. Off-Street Parking: None required; except Section 3.072 (4) hotel, motel or tourist court; and Section 3.073 (2) condominiums and apartments; parking as specified in Section 4.100, **but no parking for Residential-over-Commercial units.**

SECTION 4. Amend the Conditional Uses Permitted in the C-4 zone Section 3.093, 2. as follows:

- 2 Condominiums, apartments, **and Residential-over-Commercial.**

SECTION 5. Amend the Central Commercial (C-4) Zone, Section 3.095, 8. as follows:

8. Off-Street Parking: As specified in Section 4.100 for all new buildings, **but no parking for Residential-over-Commercial units.**

SECTION 6. Amend the residential use off-street parking requirements in Section 4.101 as follows:

2. Apartment dwellings **with more than two bedrooms**, condominium or time share projects. Two spaces per dwelling unit,

Apartments, studio without a bedroom 1 space per dwelling unit

Apartments, one bedroom 1.25 spaces per dwelling unit

Apartments, two bedroom 1.5 spaces per dwelling unit

SECTION 7. Amend Article 6 by creating the following subsection:

Section 6.240 Residential-over Commercial

Although Residential-over-Commercial uses within the C-2 & C-4 zones do not have a specific requirement to provide off-street parking, the applicant must specify how the tenant's overnight on-street parking will not adversely impact the City's routine street maintenance.

SECTION 8. The Seaside City Council did hold a public hearing on February 24, 2020, during which the public was given an opportunity to testify in favor and in opposition to the amendments to the City of Seaside Zoning Ordinance.

SECTION 9. The City Council hereby find there is sufficient justification to approve the amendments to the City of Seaside Zoning Ordinance (file reference 19-070ZCA) based on the Commission's recommendation, and the Council's Final Decision.

ADOPTED by the City Council of the City of Seaside on this ____ day of _____, 2020, by the following roll call vote:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

SUBMITTED to and **APPROVED** by the Mayor on this ____ day of _____, 2020.

JAY BARBER, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

CITY OF SEASIDE MEMORANDUM

To: Mayor & City Council
From: Planning Director, Kevin Cupples
Date: February 24, 2020
Applicant: City of Seaside, 989 Broadway, Seaside, OR 97138
Subject: 19-070ZCA Text Amendment Eliminating Parking for Certain Residential Over Commercial in C2 & C4 Zones & Reduced Parking for Smaller Apartments in All Zones

Request Summary:

The City of Seaside is considering a text amendment that will eliminate the parking requirement for certain types of residential dwelling units above ground floor commercial uses within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4). The City is also considering a reduction in the required number of off-street parking spaces per dwelling unit for smaller (studio, one & two bedroom apartments) within all zones. Currently the ordinance requires two parking spaces per dwelling unit, regardless of the number of bedrooms in an apartment.

The initial amendment language was reviewed by the Planning Commission, and after their public hearing review process was completed, a revised text amendment was developed. In accordance Article 9 of the Seaside Zoning Ordinance, the City Council needs to consider the Commission's recommendation and hold their own public hearing prior to making any final decision on the proposed text amendment.

Planning Commission Testimony Summary:

The Planning Commission heard testimony concerning the proposed text amendments during two Commission meetings (December 3rd and January 7th). The testimony was generally in support of the proposed amendments; however, the concerns over on-street parking in the downtown core area resulted in revisions to the final recommendation. Testimony also supported further reduction in the number of parking spaces for smaller apartments in all zones. The broader reduction would establish requirements similar to other local jurisdictions and it might act as an incentive to development more workforce housing.

Planning Commission Recommendation:

After closing the public hearing, considering the testimony, and potential modification to the initial text amendment; the Commissioners recommended the Council approve the text amendments reflected in Ordinance 2020-03 (attached).

Final Recommended City Council Action:

Conduct a public hearing to take testimony on the proposed ordinance amendment. Following testimony and review of the Commission's recommended text amendment, determine if any additional modifications to the ordinance language is justified.

If the proposed amendments to the off-street parking requirements are deemed appropriate, **make a motion that Ordinance No. 2020-03 be read "by title only."** This ordinance is the document that will formally recognize the Council's approval of the proposed text amendment based on the Planning Commission's recommendation in light of any modifications deemed necessary during the public hearing process.

Following the first reading "by title only", the ordinance will be scheduled for a second reading during the next Council meeting on March 9, 2020. That would allow the third reading and final adoption to then take place during the Council's meeting on March 23, 2020.

Attachments:

Ordinance No. 2020-03

Planning Commission's Recommendation

PLANNING COMMISSION RECOMMENDATION

Zone Code Amendment 19-070: Eliminating Parking for Certain Residential Over Commercial in C2 & C4 Zones & Reduced Parking for Smaller Apartments in All Zones.

After considering public testimony, the Planning Commission recommended the following City Council action:

Recommended Decision: Approval Zone Code Amendment 19-070ZCA: A proposed ordinance amendment by the City of Seaside to eliminate the parking requirement for small residential dwelling units above ground floor commercial uses within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4). The amendment will also reduce the required number of off-street parking spaces for smaller (studio, one, & two bedroom) apartments within all zones.

This recommendation is supported by the Commission's adopted findings, justification statements, and conclusions. The specific text amendments are identified in findings 5 and 8.

DECISION CRITERIA, JUSTIFICATION, FINDINGS, & CONCLUSIONS:

The following is a list of the decision criteria applicable to the request. Each of the criteria is followed by findings or justification statements adopted by the Planning Commission to support their conclusions and final recommendation. Their adopted information is being forwarded to the City Council to support the Council's final decision.

Although Article 9 in the City of Seaside Zoning Ordinance does not identify specific standards or criteria which apply to all text amendments, at a minimum, the following criteria should be addressed:

DECISION CRITERIA # 1: The proposed text amendment to the City of Seaside Zoning Ordinance is consistent with the Comprehensive Plan and it will maintain the Plan's compliance with the State Law & the Statewide Planning Goals.

FINDINGS & JUSTIFICATION STATEMENTS:

1. Published Notice Request Summary: 19-070ZCA – A proposed ordinance amendment by the City of Seaside to eliminate the parking requirement for residential dwelling units above ground floor commercial use within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4).

They will also be considering a reduction in the required number of off-street parking spaces per dwelling unit for small (one bedroom and studio apartments) within all zones. Currently the ordinance requires two parking spaces per dwelling unit, regardless of the size of the dwelling. The Planning Commission will hear testimony concerning the proposed amendments and ultimately make a recommendation to the City Council.

2. The City of Seaside Comprehensive Plan and Zoning Ordinance must periodically be amended in order to stay relevant and address changing circumstances. The need for additional workforce housing has been expressed in the housing study prepared for Clatsop

County and promoting its development was identified as a goal of the Seaside City Council. By removing potential regulatory barriers to the development of new rental housing units, the development of additional rental housing units could become more practical.

3. The current ordinance requires two parking spaces per dwelling unit for all types of apartments, multifamily dwellings, & conventional detached dwelling units.
 - a. This has a significant regulator impact on the potential development of rental housing units above ground floor commercial uses. Especially the existing commercial buildings within the C-2 & C-4 zones where properties commonly have very little off-street parking (if any) on the property where their buildings are located.
 - b. This has a significant impact on the amount of backup land necessary to develop smaller apartments or multifamily dwellings which in turn drives up the land cost to develop smaller rental housing.
4. Other neighboring communities have lower standards for off-street parking than Seaside.

Cannon Beach:

a. Single-family dwelling, two-family dwelling and multiple family dwelling in condominium ownership, 2 per dwelling unit, except that 1 per dwelling unit is required for residences that are provided in conjunction with a commercial use where those residences constitute no more than 50% of the building area.	
b. Multiple-family dwellings in other than condominium ownership:	
Studio	1 per dwelling unit
1 bedroom	1.25 per dwelling unit
2 bedroom	1.5 per dwelling unit
3 or more bedrooms	2 per dwelling unit

Warrenton:

Residential Uses	Parking Spaces Required
Single-family detached dwelling (including manufactured home on individual lot)	2 spaces
Two- and three-family dwelling	1.5 spaces per dwelling unit
Multifamily and single-family attached dwelling	
Studio units or 1-bedroom units less than 500 sq. ft.	1 space per unit
1-bedroom units 500 sq. ft. or larger	1.5 spaces per unit
2-bedroom units	1.75 spaces per unit
3-bedroom or greater units	2 spaces per unit
Senior housing; retirement complexes seniors 55+ years	1 space per unit
Rooming and boarding houses; dormitories	2 spaces per each 3 guest rooms, or 1 space per 3 beds, whichever is greater
Bed and breakfast	1 space per guest bedroom
Manufactured home parks	2 spaces per dwelling unit
Accessory dwelling	None if lot already contains at least 2 spaces; otherwise, 1 space is required

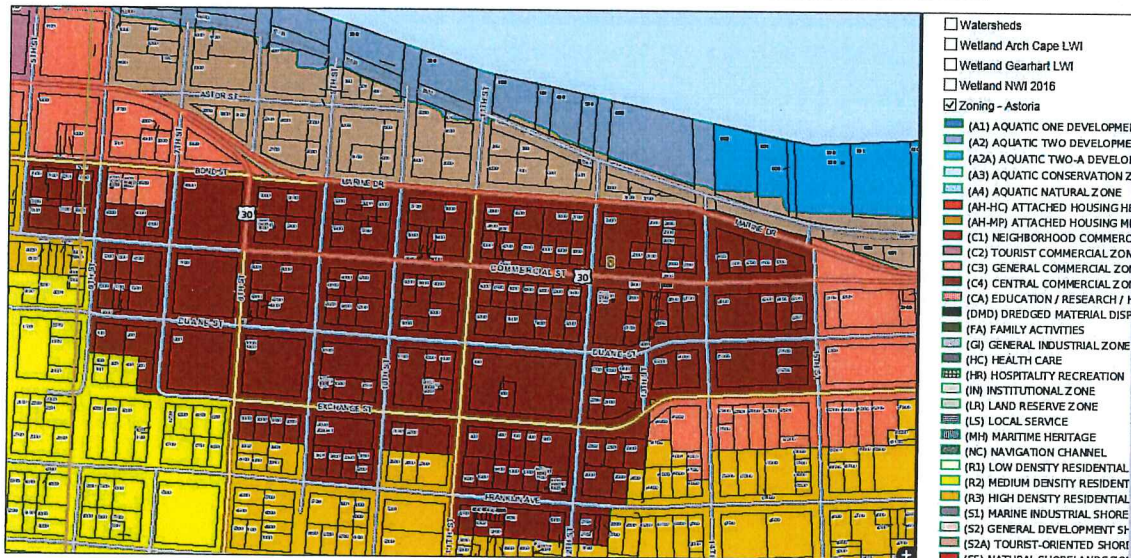
Astoria:

<p>Multi-family Dwelling including Group Housing</p>	<p>1.5 spaces per dwelling unit with more than one bedroom; 1.25 spaces per dwelling unit limited to one bedroom, or one bedroom group housing units; Calculation is based on specific number of each type of units within the complex.</p>
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Downtown Area.

Uses in the C-4 Zone (Central Commercial) and uses between 7th and 14th Streets in the A-2 (Aquatic Two Development) and S-2A Zones (Tourist Oriented Shoreland) are not required to provide off-street parking.

Exception: In the C-4 Zone, off-street parking and loading requirements shall apply to Lots 1, 2, 3, Block 40, McClure's Addition (south side of 600 Block Duane Street) as required by Amendment A99-02, Ordinance 99-21.



5. The Planning Commission and City Council have discussed potential amendment to the off-street parking requirements in the City's Zoning Ordinance. The following draft text amends are being proposed in an attempt reduce some of the regulatory hurdles associated with developing workforce rental housing and promote more efficient use of land within the city.

Amend the Definitions Section 1.030 to include a new Dwelling Definition as follows:

- Dwelling, Residential-over-Commercial: A dwelling unit of one bedroom, or less, which is located above a commercial establishment.

Amend the Conditional Uses Permitted in the C-2 zone, Section 3.073,2. as follows:

2. Condominiums, apartments, Residential-over-Commercial and time-share units

Amend the Commercial Resort (C-2) Zone, Section 3.075, 8. as follows:

8. Off-Street Parking: None required; except Section 3.072 (4) hotel, motel or tourist court; and Section 3.073 (2) condominiums and apartments; parking as specified in Section 4.100, **but no parking for Residential-over-Commercial units.**

Amend the Conditional Uses Permitted in the C-4 zone Section 3.093, 2. as follows:

- 2 Condominiums, apartments, **and Residential-over-Commercial.**

Amend the Central Commercial (C-4) Zone, Section 3.095, 8. as follows:

8. Off-Street Parking: As specified in Section 4.100 for all new buildings, **but no parking for Residential-over-Commercial units.**

Amend the residential use off-street parking requirements in Section 4.101 as follows:

2. Apartment dwellings **with more than two bedrooms**, condominium or time share projects. Two spaces per dwelling unit,

<u>Apartments, studio without a bedroom</u>	<u>1 space per dwelling unit</u>
<u>Apartments, one bedroom</u>	<u>1.25 spaces per dwelling unit</u>
<u>Apartments, two bedroom</u>	<u>1.5 spaces per dwelling unit</u>

6. The proposed amendment that would create the Residential-over-Commercial use is supported in part by the recognition there are some employees of businesses in the downtown core area that bicycle, skateboard, buss, or walk to work; and many of those employees do not even own a car.

7. Verbal and written testimony was considered by the Planning Commission during their initial public hearing on December 3, 2019. Following that hearing, the Commissioners further discussed the draft text amendment language during a work session on December 17, 2019. This lead to a number of proposed modifications to their original draft text amendments to Section 4.101 and they have been included in this updated draft.

8. During the initial public hearing, the Seaside Public Works Director expressed concerns that allowing Residential-over-Commercial without required parking in the C-2 & C-4 zones could adversely impact street sweeping within the downtown core since tenants could be parking on the streets in the early morning hours when they routinely sweep the streets.

In an attempt to address this concern without creating one specific solution that would apply to every situation, it was suggested that it could be addressed by the applicant at the time the conditional use permit is submitted for review and consideration. By adding the following text to Article 6, the applicant will be responsible for addressing how their Residential-over-Commercial use will prevent any adverse impacts to the City's routine street maintenance within the C-2 & C-4 zones.

Section 6.240 Residential-over Commercial

Although Residential-over-Commercial uses within the C-2 & C-4 zones do not have a specific requirement to provide off-street parking, the applicant must specify how the tenant's overnight on-street parking will not adversely impact the City's routine street maintenance.

CONCLUSION TO CRITERIA #1:

The proposed text amendments in findings 5 and 8 will not conflict with the provisions in the City's Comprehensive Plan or impact the Plan's compliance with Statewide Planning Goals. The requested amendment will help reduce some of the regulatory hurdles associated with developing workforce rental housing and promote more efficient use of land within the city.

FINAL RECOMMENDATION:

Recommend the City Council approve the text amendment identified in findings 5 and 8 subject to any further modifications during their public hearing process. This recommendation can be supported by the Commission's adopted findings, justification statements, and conclusions.

Notice of City Council Public Hearing

On **Monday, February 24, 2020, at 7:00 p.m.**, a public hearing will be held by the Seaside City Council at Seaside City Hall, 989 Broadway, to take testimony regarding the following item:

19-070ZCA: A proposed ordinance amendment by the City of Seaside to eliminate the parking requirement for small residential dwelling units above ground floor commercial uses within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4).

They will also be considering a reduction in the required number of off-street parking spaces for smaller (studio, one, & two bedroom) apartments within all zones. Currently the ordinance requires two parking spaces per dwelling unit, regardless of the size of the dwelling. The City Council will review the Planning Commission's recommendation and hear public testimony concerning the proposed amendments prior to making a final decision.

In addition to complying with the provisions in the Comprehensive Plan, review of the ordinance amendment will be conducted in accordance with Article 9 and Article 10 of the Seaside Zoning Ordinance. These Articles establish the review criteria and procedures for amending the City's Zoning Ordinance.

All interested persons are invited to attend the meetings and submit oral testimony in favor or in opposition to the request. During the hearing, individuals that wish to offer testimony will be called to a microphone by the Mayor and asked to state their name and address for the record before they testify. Written testimony is also welcome and will be submitted to the Council prior to the hearing. Comments may be delivered to the Community Development Department located at 1387 Avenue U or mailed to 989 Broadway, Seaside, Oregon 97138.

A copy of the Planning Commission's recommendation, documents, applicable criteria, and file information are available for review at no charge. A staff report will be available for inspection 7 days prior to the hearing. These materials can be reviewed at the Community Development Department and copies of these materials will be provided at a reasonable cost.

Failure to raise an issue at the meeting, in person, or in writing, or failure to provide sufficient details to afford the Council an opportunity to respond to the issue will preclude appeal to the Land Use Board of Appeals on that issue. For more information, contact Seaside Planning Director, Kevin Cupples at (503) 738-7100.

Published: February 13, 2020

ORDINANCE NO. 2020-04

**AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING
CHAPTER 110 OF THE SEASIDE CODE OF ORDINANCES REGARDING
GENERAL BUSINESS LICENSING – DISTRIBUTION OF LICENSE FEE REVENUE**

THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

SECTION 1. Chapter 110.12 DISTRIBUTION OF LICENSE FEE REVENUE is amended to read as follows:

110.12 DISTRIBUTION OF LICENSE FEE REVENUE.

The City Finance Director is hereby authorized to receive such license fees and shall distribute the license fee revenue as follows.

(A) In a fiscal year:

(1) The first ~~\$100,000~~ **\$265,000** collected is designated to the Community Development fund.

(2) Sixty percent of any money collected over the first ~~\$100,000~~, **\$265,000**, up to a maximum of ~~\$165,000~~ **\$330,000**, is designated for the Seaside Chamber of Commerce. At no time shall the Chamber of Commerce receive more than \$39,000.

(3) Forty percent of any money collected over the first ~~\$100,000~~, **\$265,000**, up to a maximum of ~~\$165,000~~ **\$330,000**, is designated for the Seaside Downtown Development Association. At no time shall the S.D.D.A. receive more than \$26,000.

(4) Any money collected in excess of ~~\$165,000~~ **\$330,000** is designated for capital improvements in the Convention Center Capital Improvement Fund.

(B) License fee revenue distribution will be reviewed by the City Council after the first year, and then every five years, or if revenue exceeds ~~\$175,000~~, **\$360,000** whichever comes first.

(C) Non-profit (5013C) local business groups whose goal is to improve the economic base of the city may apply to the City Council for consideration to be included in the distribution of license fee revenue.

(D) All funds distributed from the business license fee revenue to any other eligible organization must be accounted for by filing with the city an annual budget and quarterly expenditure reports.

SECTION 2. The amendments in Section 110.12 will become effective **May 13, 2020**.

ADOPTED by the City Council of the City of Seaside on this ____ day of _____, 2020, by the following roll call vote:

YEAS:
NAYS:
ABSTAIN:
ABSENT:

SUBMITTED to and APPROVED by the Mayor on this ____ day of _____, 2020.

ATTEST:

JAY BARBER, MAYOR

Mark J. Winstanley, City Manager

Memo

To: Mayor and City Council
From: City Manager
Date: March 9, 2020
Re: 1997 E-One 75' Quint

The City of Seaside advertised for a Surplus City Vehicle – Fire Department Ladder Truck and received no bids:

1997 E-One 75ft Quint, (As of January 1, 2020 the Mileage 20,625 and engine hours 1,559), Hale 1750 pump, 500-gallon water tank, 30-gallon foam cell, Akron foam system, Honda generator on top that is plugged into the outlets and 110 scene lights. New LED lighting, automatic drop chains, everything up to date on maintenance.

Have Title in hand and will sign over once vehicle is paid, **\$60,000.00 minimum bid**. Vehicle will need to be picked up in person, no deliveries.

The City of Whitewrite, Texas, wrote a letter to the Seaside Fire Chief, Joey Daniels, offering the minimum bid price of \$60,000.00 (see letter attached)

City of Whitewright
FIRE DEPARTMENT
HEADQUARTERS



206 W. Grand St.
Whitewright, TX 75491
903-364-3000 Tel

Fire Chief Joey Daniels
Seaside Fire & Rescue
150 S. Lincoln Street
Seaside, Oregon 97138

Dear Chief Daniels:

The City of Whitewright Fire Department desires to purchase your 1997 E-One 75' Quint for the asking price of \$60,000.00.

Please agree to have our representatives inspect and accept the above apparatus as soon as approved by your city council March 9, 2020. Upon acceptance, full payment will be granted to allow for the transfer. I will be eagerly awaiting your email or phone call after 3/9/2020. Once received, we will make the arrangements to proceed to Seaside.

We appreciate this opportunity to bring a much needed truck to our city.

Regards,

A handwritten signature in black ink, appearing to read "Dwayne Henderson".

Dwayne Henderson
Fire Chief
Whitewright Fire Department
133 N. Sears Street
Whitewright, Texas 75491
903-815-1988

Begin forwarded message:

From: Dwayne Henderson <firechief@whitewright.com>

Date: February 27, 2020 at 13:59:20 PST

To: Joey Daniels <jdaniels@cityofseaside.us>

Subject: Re: 1997 E-One Ladder

Chief Daniels,

My goal is to fly up and drive the truck home. The "pending inspection" was placed in the document to protect both entities. If the truck is as we've discussed, there shouldn't be any reason not to approve the purchase. We are a small city and don't want to incur more costs by flying out for inspection and then flying back to pick it up.

I would ask that you place it on the March 9th agenda for the approval of the sale pending an inspection.

Once approved, we will book our flights while working around your schedule to take the truck out of service. Please call if you have a minute. 903-815-1988 c

Thank you,

Dwayne Henderson

Fire Chief

City of Whitewright

903/364-3000

ADVERTISEMENT FOR BIDS

SURPLUS CITY VEHICLE

Written, sealed bids will be received by Seaside City Hall, City of Seaside, 989 Broadway, Seaside, Oregon 97138, **until 2:00 PM, Tuesday, February 25, 2020.** The bids will be publicly opened and read on Tuesday, February 25, 2020 at 2:15 PM. **Bids will be clearly marked on the envelope “Surplus City Vehicle – Fire Department Ladder Truck” and also show the date and time of bid opening. “No faxed bids.”**

The following vehicle is for sale:

1997 E-One 75ft Quint, (As of January 1, 2020 the Mileage 20,625 and engine hours 1,559), Hale 1750 pump, 500-gallon water tank, 30-gallon foam cell, Akron foam system, Honda generator on top that is plugged into the outlets and 110 scene lights. New LED lighting, automatic drop chains, everything up to date on maintenance.

Have Title in hand and will sign over once vehicle is paid, **\$60,000.00 minimum bid.** Vehicle will need to be picked up in person, no deliveries.

If you have any questions you may call (503) 738-5420, Monday – Friday, 8:00 AM to 5:00 PM.

Vehicle is **sold as is** with no guarantees.

The City may reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids upon a finding of the City that it is in the public interest to do so.





TO: Honorable Mayor & City Council
FROM: Joey Daniels, Fire Chief
DATE: March 9, 2020
RE: Fire Station / City Hall Generator Final

The City of Seaside has received the new generator for the fire station/City Hall and everything has been installed and tested. We are pleased with the way the generator project turned out, and recommend that the Mayor and City Council pay the retainage to Inland Electric for \$29,640.00.

SEASIDE PARKS ADVISORY COMMITTEE

(Meetings are scheduled the first Thursday of every month at 7:00 PM)

The purpose of the Seaside Parks Advisory Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director regarding issues concerning the Seaside Parks.

The committee shall consist of seven members who are not officials or employees of the City and who will be appointed by the City Council. A minimum of six members shall reside within the city limits, and a maximum of one member may reside within the Urban Growth Boundary, or be an owner or employee of a business located in the city limits. No more than two members shall be engaged in the same kind of occupation, business, trade, or profession. The Mayor shall appoint one member of the City Council as Council liaison, and the City Manager or his designee, shall be the Staff liaison to the Committee.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. The initial terms will be: two members shall be appointed for a term of one year, two members for two years, and three members for three years. As those terms expire, all vacancies will be filled for three year terms.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **March 9, 2020**

Name: Norman Brown
Mary Blake

Commission/Committee: **Parks Advisory Committee**

Resignation Date: **March 9, 2020 – Brown**

Term Expiration Date: **March 31, 2020**

Wants to be considered again: **Brown – No**
Blake - Yes

2. **Applicants:**
Mary Blake

3. **Nominations:**

4. **Appointment:**

Kimberley Jordan

From: Norman Brown <norman.b3@sbcglobal.net>
Sent: Saturday, December 7, 2019 10:43 AM
To: nholmes105@yahoo.com
Cc: Kimberley Jordan
Subject: Minutes
Attachments: Meeting Minutes 12052019.docx; Meeting Minutes 12052019.pdf

I leave tomorrow on a long vacation cruise so I rushed to get the minutes out. (I am not sure how my computer access to the internet will be ergo access to email; so I wanted to tie up some loose ends.) I will not be in town for the Jan 2 meeting. Anyway, I guess you will not be voting on the minutes until the meeting in February.

Also, I wanted to inform both of you that I have decided not to "re-up" after my term ends next March. In addition to my membership on the Clatsop County Budget Committee, I am taking on another service commitment that is in a field I am very committed to and I think it is time to let go of the PAC. I am grateful for the time I spent on the Parks Committee. I think we accomplished a lot, but I am also grateful for all the great people I met while serving.

I will be back in town for the February and March meetings.

Norm

CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PARKS ADVISORY COMMITTEE

Term of Office: 3 years
Number of Members: 7

Chairperson*
Vice Chairperson**
Secretary***

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
MARY BLAKE	1668 Whispering Pines	717-3810	3/31/2020
NORMAN BROWN***	3041 Evergreen Dr.	717-5132	3/31/2020
JASON BOYD**	1940 Huckleberry	738-4363	3/31/2020
MICHAEL HINTON	1015 S. IRVINE PL.	738-5748	3/31/2021
NANCY HOLMES*	1520 COOPER ST.	717-1614	3/31/2021
PAM BIERLY	120 12TH AVENUE	738-8107	3/31/2022
MATTHEW STOLBERG	870 Avenue 'I' Unit 2	739-2593	3/31/2022
TOM HORNING	808 26TH AVENUE	738-5770	horning@pacifier.com
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	dmcdowell@cityofseaside.us

COMMUNITY CENTER COMMISSION

(Meetings are scheduled the first Tuesday of every month at 10:00 AM)

The purpose of the Community Center Commission is to be an advisory body to recommend and make suggestions to the City Council concerning matters relating to the well being of the community center and its users. Receive direction from the Council concerning matters relating to the well being of the community center and its users.

The commission consists of nine members who are not officials or employees of the city and who shall be appointed by the City Council. A minimum of five members shall reside within the city limits; a maximum of four members may reside within the Urban Growth Boundary, but outside the City limits.

A Community Center Commissioner's term of office shall commence on June 1, of each year of his/her term. At the first Commission meeting in June, the Commission will appoint one of their members as Chairperson and one as Vice-Chairperson. One member of the Commission will serve as secretary and minutes will be filed with the City Council.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter from the Mayor that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature. "The members shall serve without salary or compensation of any nature."

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **March 9, 2020**
Name: Joe Fisher
Commission/Committee: **Community Center Commission**
Resignation Date: **March 2, 2020**
Term Expiration Date: **June 01, 2020**
Wants to be considered again: **Fisher – No**
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**

Kimberley Jordan

From: Piper O'Brien <obrien3169clan@gmail.com>
Sent: Monday, March 2, 2020 8:16 PM
To: Kimberley Jordan
Subject: questions????

Hello Kim!!!!

We as a commission would like to honor Joe Fisher as an Emeritus Member for his longtime dedication to The Community Center. Joe is now housebound and made a verbal resignation with Darren over the phone last month.

Lou Neubecker called me and asked if he could fill in for Joe until his commission time expires (6/1/2020) and he would actually like to fill the spot and realizes that he has to go through the interview process again. I do know the commission is leery since he quit so suddenly and eventually we would love to see younger on our commission but we do need a males perspective.

We were also wondering if the rumor is true...is Pam Fleming taking care of the entry way gardens at The Bob?????

Thank you!!!!

Piper



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

COMMUNITY CENTER COMMISSION

Term: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
MALINDA AUSTIN	2062 CEDAR STREET	738-3926	6/01/2020
JOE (FRED) FISHER	2533 OREGON	738-9897	6/01/2020
KRISTIN KABANUK*	770 16 TH AVENUE	323-397-5116	6/01/2020
JULIA WEINBERG	431 AVENUE 'I'	503-717-5284	6/01/2021
LEILA VERNOR	764 3 RD AVENUE	738-4352	6/01/2021
GENEVIEVE ULBRICHT	391 BEACH DRIVE	503-781-4644	6/01/2021
JORDAN VIRDING	1220 QUEEN STREET	503-724-3645	6/01/2022
PIPER O'BRIEN***	720 S. LINCOLN	738-3169	6/01/2022
MOLLY IRONS**	221 7 TH AVENUE	738-7005	6/01/2022
DANA PHILLIPS	1845 BROADWAY	738-9413	CITY COUNCIL

*CHAIR
**VICE CHAIR
***SECRETARY