

This meeting is to take care of city business and we recommend only those having business on the agenda attend the meeting. We highly recommend all others stay home and not attend the meeting. Thank You

**AGENDA SEASIDE CITY COUNCIL MEETING
MARCH 23, 2020 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PROCLAMATION – ARBOR WEEK (PRESENT TREE CITY USA) Dale McDowell
SEXUAL ASSAULT AWARENESS MONTH
CHILD ABUSE PREVENTION MONTH
6. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
7. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
8. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$749,473.03
 - b) APPROVAL OF MINUTES – March 9, 2020
9. REPORTS AND PRESENTATIONS:
 - a) LIBRARY ANNUAL DEPARTMENT REPORT, Esther Moberg
10. UNFINISHED BUSINESS:
 - a) PUBLIC HEARING CONTINUANCE - ORDINANCE #2020-03 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CODE OF SEASIDE ORDINANCE, ELIMINATE THE PARKING REQUIREMENT FOR SMALL RESIDENTIAL DWELLING BY RECOMMENDATION OF THE PLANNING COMMISSION (Third Reading)
 - OPEN PUBLIC HEARING
 - RECESS - PUBLIC HEARING CONTINUATION
 - COUNCIL COMMENTS
 - MOTION FOR THIRD READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT - ROLL CALL VOTE
 - b) PUBLIC COMMENTS - ORDINANCE #2020-04 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CODE OF ORDINANCE CHAPTER 110 REGARDING GENERAL BUSINESS LICENSING – DISTRIBUTION OF LICENSE FEE REVENUE (Second Reading)
 - OPEN PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION FOR SECOND READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - c) VACANCY – PARKS ADVISORY COMMITTEE
COMMUNITY CENTER COMMISSION

11. NEW BUSINESS

- a) PUBLIC HEARING - RESOLUTION #3951 - A RESOLUTION ADOPTING AND APPROPRIATING A SUPPLEMENTAL BUDGET OF GREATER THAN 10% FOR THE 2019-2020 CITY OF SEASIDE BUDGET
 - OPEN PUBLIC HEARING
 - CLOSE PUBLIC HEARING
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- b) RESOLUTION #3952 - A RESOLUTION ADOPTING AND APPROPRIATING A SUPPLEMENTAL BUDGET INCREASE OF LESS THAN 10 PERCENT TO THE 2019-2020 SEASIDE ROAD DISTRICT BUDGET
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT - ALL IN FAVOR AND OPPOSED

- c) RESOLUTION #3953 – A RESOLUTION ADOPTING AND APPROPRIATING A SUPPLEMENTAL BUDGET INCREASES AND DECREASES OF LESS THAN 10% FOR THE 2019-2020 CITY OF SEASIDE BUDGET
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT - ALL IN FAVOR AND OPPOSED

- d) HOLLADAY DRIVE IMPROVEMENTS AVENUE ‘C’ TO 1ST AVENUE PROJECT - CHANGE ORDERS, Dale McDowell

- e) INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN CITY OF SEASIDE, SUNSET EMPIRE PARK AND RECREATION DISTRICT, AND SEASIDE KIDS INC., FOR THE INDOOR TRAINING FACILITY AT BROADWAY PARK

12. COMMENTS FROM THE CITY STAFF

13. COMMENTS FROM THE COUNCIL

14. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and Arbor Day is now observed throughout the nation and world; and

Whereas, the State of Oregon recognizes the first full week in April as Arbor Week; and

Whereas, trees reduce the erosion of our precious topsoil by wind and water, reduce heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal; and

Whereas, the City of Seaside has been recognized as a Tree City USA for the National Arbor Day Foundation for the twenty-first year, and celebrate this recognition, by planting trees in Seaside.

NOW, THEREFORE, I, JAY BARBER, Mayor of the City of Seaside, in the State of Oregon, do hereby proclaim the week of April 6-12, 2020, as

ARBOR WEEK

and urge all citizens to support efforts to care for our trees and woodlands, and to plant trees to gladden the hearts and promote the well being of present and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 23rd day of March, 2020.



JAY BARBER, MAYOR



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION

Whereas, sexual assault affects Oregonians every day, whether as a victim or survivor or as a family member, friend, partner, neighbor, employer or co-worker of a survivor; and

Whereas, Oregonians of all gender identities experience sexual violence, including an estimated 1 in 4 adult women who has been the victim of rape, and nearly 1 in 5 men who has experienced sexual violence in their lifetime; and

Whereas, certain populations in Oregon experience much higher rates of sexual violence due to systemic oppression and inequity; and

Whereas, compassionate, courageous, and dedicated individuals, local organizations, and other partners have provided services and support for victims and survivors, and worked to prevent sexual violence for decades; and

Whereas, sexual violence is preventable and all communities are strengthened by encouraging healthy, non-violent interactions, relationships and social norms; and

Whereas, every individual and community in Oregon has a role to play to help eliminate sexual violence by working together to promote social change.

NOW, THEREFORE, I, Jay Barber, Mayor of the City of Seaside, do hereby proclaim the month of April, 2020, as:

SEXUAL ASSAULT AWARENESS MONTH

in the City of Seaside, and encourage all residents to join in this observance.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 23rd day of March, 2020.



JAY BARBER, MAYOR



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION

Whereas, every child is precious and deserves to grow up in a healthy, safe, nurturing environment free from the dangers and harmful effects of child abuse and neglect; and

Whereas, child abuse and neglect impacts our entire society and can cause traumatic psychological, emotional and physical harm, resulting in long-term economic and societal costs; and

Whereas, child-focused prevention and intervention programs offer positive alternatives and outcomes for children and encourage families to develop strong, durable ties to their communities; and

Whereas, child abuse prevention succeeds through partnerships among parents, child-welfare agencies, mental and physical health care providers, schools, law enforcement agencies, churches, businesses and community members by fostering loving, supportive and violence-free homes; and

Whereas, all citizens need to be more aware of the effects of child abuse, neglect, and prevention in order to encourage healthy parenting in healthy communities.

NOW, THEREFORE, I, Jay Barber, Mayor of the City of Seaside, do hereby proclaim the month of April, 2020, as:

CHILD ABUSE PREVENTION MONTH

in the City of Seaside.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 23rd day of March, 2020.



JAY BARBER, MAYOR

ORDINANCE NO. 2020-03

AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING THE ZONING ORDINANCE TEXT IN CODE OF SEASIDE ORDINANCE CHAPTER 158 ELIMINATING PARKING FOR CERTAIN TYPES OF RESIDENTIAL ABOVE COMMERCIAL IN C-2 & C-4 ZONES AND REDUCING PARKING FOR SMALLER APARTMENTS IN ALL ZONES.

WHEREAS, the City Council and Planning Commission have been discussing potential ways the City could reduce some of the regulatory hurdles associated with developing workforce rental housing and promote more efficient use of land within the City, and

WHEREAS, amending the parking regulations in the City of Seaside Zoning Ordinance was identified as a viable means of reducing the regulatory requirements for certain types of residential housing during joint work sessions of the Council & Commission, and

WHEREAS, based on a request by the Planning Commission, the City Council initiated the public hearing process on October 28, 2019, for the Planning Commission to consider proposed amendments to the parking regulations for residential uses in the City of Seaside Zoning Ordinance.

WHEREAS, the Planning Commission conducted a duly advertised public hearing on December 3, 2019, to take public testimony on draft amendments to the parking regulations and continued the hearing to January 7, 2020, to provide additional time to consider modifications to the proposed amendments and provide an additional opportunity to take public testimony, and

WHEREAS, following the close of public comment and deliberation concerning the final wording in the draft amendment, the Planning Commission recommended the City Council approve zone code amendment 19-070ZCA based on the staff report, public testimony, and the modified parking regulation supported by the Commissioners, and

WHEREAS, the City Council held their own public hearing to take public testimony on the draft amendments and reviewed the Commission's recommendation on zone code amendment 19-070ZCA during their meeting on February 24, 2020, and ultimately approved the final parking regulation amendments for certain residential uses based on public testimony, the Commission's recommendation, and the Council's Final Decision, which is adopted by reference hereto.

NOW, THEREFORE, THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

SECTION 1. Amend the Definitions Section 1.030 to include a new Dwelling Definition as follows:

- **Dwelling, Residential-over-Commercial: A dwelling unit of one bedroom, or less, which is located above a commercial establishment.**

SECTION 2. Amend the Conditional Uses Permitted in the C-2 zone, Section 3.073,2. as follows:

2. Condominiums, apartments, **Residential-over-Commercial** and time-share units

SECTION 3. Amend the Commercial Resort (C-2) Zone, Section 3.075, 8. as follows:

8. Off-Street Parking: None required; except Section 3.072 (4) hotel, motel or tourist court; and Section 3.073 (2) condominiums and apartments; parking as specified in Section 4.100, **but no parking for Residential-over-Commercial units.**

SECTION 4. Amend the Conditional Uses Permitted in the C-4 zone Section 3.093, 2. as follows:

2. Condominiums, apartments, **and Residential-over-Commercial.**

SECTION 5. Amend the Central Commercial (C-4) Zone, Section 3.095, 8. as follows:

8. Off-Street Parking: As specified in Section 4.100 for all new buildings, **but no parking for Residential-over-Commercial units.**

SECTION 6. Amend the residential use off-street parking requirements in Section 4.101 as follows:

2. Apartment dwellings **with more than two bedrooms**, condominium or time share projects. Two spaces per dwelling unit,

Apartments, studio without a bedroom **1 space per dwelling unit**

Apartments, one bedroom **1.25 spaces per dwelling unit**

Apartments, two bedroom **1.5 spaces per dwelling unit**

SECTION 7. Amend Article 6 by creating the following subsection:

Section 6.240 Residential-over Commercial

Although Residential-over-Commercial uses within the C-2 & C-4 zones do not have a specific requirement to provide off-street parking, the applicant must specify how the tenant's overnight on-street parking will not adversely impact the City's routine street maintenance.

SECTION 8. The Seaside City Council did hold a public hearing on February 24, 2020, during which the public was given an opportunity to testify in favor and in opposition to the amendments to the City of Seaside Zoning Ordinance.

SECTION 9. The City Council hereby find there is sufficient justification to approve the amendments to the City of Seaside Zoning Ordinance (file reference 19-070ZCA) based on the Commission's recommendation, and the Council's Final Decision.

ADOPTED by the City Council of the City of Seaside on this ___ day of _____, 2020, by the following roll call vote:

- YEAS:
- NAYS:
- ABSTAIN:
- ABSENT:

SUBMITTED to and **APPROVED** by the Mayor on this ___ day of _____, 2020.

JAY BARBER, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

CITY OF SEASIDE MEMORANDUM

To: Mayor & City Council
From: Planning Director, Kevin Cupples
Date: February 24, 2020
Applicant: City of Seaside, 989 Broadway, Seaside, OR 97138
Subject: 19-070ZCA Text Amendment Eliminating Parking for Certain Residential Over Commercial in C2 & C4 Zones & Reduced Parking for Smaller Apartments in All Zones

Request Summary:

The City of Seaside is considering a text amendment that will eliminate the parking requirement for certain types of residential dwelling units above ground floor commercial uses within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4). The City is also considering a reduction in the required number of off-street parking spaces per dwelling unit for smaller (studio, one & two bedroom apartments) within all zones. Currently the ordinance requires two parking spaces per dwelling unit, regardless of the number of bedrooms in an apartment.

The initial amendment language was reviewed by the Planning Commission, and after their public hearing review process was completed, a revised text amendment was developed. In accordance Article 9 of the Seaside Zoning Ordinance, the City Council needs to consider the Commission's recommendation and hold their own public hearing prior to making any final decision on the proposed text amendment.

Planning Commission Testimony Summary:

The Planning Commission heard testimony concerning the proposed text amendments during two Commission meetings (December 3rd and January 7th). The testimony was generally in support of the proposed amendments; however, the concerns over on-street parking in the downtown core area resulted in revisions to the final recommendation. Testimony also supported further reduction in the number of parking spaces for smaller apartments in all zones. The broader reduction would establish requirements similar to other local jurisdictions and it might act as an incentive to development more workforce housing.

Planning Commission Recommendation:

After closing the public hearing, considering the testimony, and potential modification to the initial text amendment; the Commissioners recommended the Council approve the text amendments reflected in Ordinance 2020-03 (attached).

Final Recommended City Council Action:

Conduct a public hearing to take testimony on the proposed ordinance amendment. Following testimony and review of the Commission's recommended text amendment, determine if any additional modifications to the ordinance language is justified.

If the proposed amendments to the off-street parking requirements are deemed appropriate, **make a motion that Ordinance No. 2020-03 be read "by title only."** This ordinance is the document that will formally recognize the Council's approval of the proposed text amendment based on the Planning Commission's recommendation in light of any modifications deemed necessary during the public hearing process.

Following the first reading "by title only", the ordinance will be scheduled for a second reading during the next Council meeting on March 9, 2020. That would allow the third reading and final adoption to then take place during the Council's meeting on March 23, 2020.

Attachments:

Ordinance No. 2020-03

Planning Commission's Recommendation

PLANNING COMMISSION RECOMMENDATION

Zone Code Amendment 19-070: Eliminating Parking for Certain Residential Over Commercial in C2 & C4 Zones & Reduced Parking for Smaller Apartments in All Zones.

After considering public testimony, the Planning Commission recommended the following City Council action:

Recommended Decision: Approval Zone Code Amendment 19-070ZCA: A proposed ordinance amendment by the City of Seaside to eliminate the parking requirement for small residential dwelling units above ground floor commercial uses within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4). The amendment will also reduce the required number of off-street parking spaces for smaller (studio, one, & two bedroom) apartments within all zones.

This recommendation is supported by the Commission's adopted findings, justification statements, and conclusions. The specific text amendments are identified in findings 5 and 8.

DECISION CRITERIA, JUSTIFICATION, FINDINGS, & CONCLUSIONS:

The following is a list of the decision criteria applicable to the request. Each of the criteria is followed by findings or justification statements adopted by the Planning Commission to support their conclusions and final recommendation. Their adopted information is being forwarded to the City Council to support the Council's final decision.

Although Article 9 in the City of Seaside Zoning Ordinance does not identify specific standards or criteria which apply to all text amendments, at a minimum, the following criteria should be addressed:

DECISION CRITERIA # 1: The proposed text amendment to the City of Seaside Zoning Ordinance is consistent with the Comprehensive Plan and it will maintain the Plan's compliance with the State Law & the Statewide Planning Goals.

FINDINGS & JUSTIFICATION STATEMENTS:

1. Published Notice Request Summary: 19-070ZCA – A proposed ordinance amendment by the City of Seaside to eliminate the parking requirement for residential dwelling units above ground floor commercial use within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4).

They will also be considering a reduction in the required number of off-street parking spaces per dwelling unit for small (one bedroom and studio apartments) within all zones. Currently the ordinance requires two parking spaces per dwelling unit, regardless of the size of the dwelling. The Planning Commission will hear testimony concerning the proposed amendments and ultimately make a recommendation to the City Council.

2. The City of Seaside Comprehensive Plan and Zoning Ordinance must periodically be amended in order to stay relevant and address changing circumstances. The need for additional workforce housing has been expressed in the housing study prepared for Clatsop

County and promoting its development was identified as a goal of the Seaside City Council. By removing potential regulatory barriers to the development of new rental housing units, the development of additional rental housing units could become more practical.

3. The current ordinance requires two parking spaces per dwelling unit for all types of apartments, multifamily dwellings, & conventional detached dwelling units.
 - a. This has a significant regulator impact on the potential development of rental housing units above ground floor commercial uses. Especially the existing commercial buildings within the C-2 & C-4 zones where properties commonly have very little off-street parking (if any) on the property where their buildings are located.
 - b. This has a significant impact on the amount of backup land necessary to develop smaller apartments or multifamily dwellings which in turn drives up the land cost to develop smaller rental housing.
4. Other neighboring communities have lower standards for off-street parking than Seaside.

Cannon Beach:

| | |
|---|------------------------|
| a. Single-family dwelling, two-family dwelling and multiple family dwelling in condominium ownership: 2 per dwelling unit, except that 1 per dwelling unit is required for residences that are provided in conjunction with a commercial use where those residences constitute no more than 50% of the building area. | |
| b. Multiple-family dwellings in other than condominium ownership: | |
| Studio | 1 per dwelling unit |
| 1 bedroom | 1.25 per dwelling unit |
| 2 bedroom | 1.5 per dwelling unit |
| 3 or more bedrooms | 2 per dwelling unit |

Warrenton:

| Residential Uses | Parking Spaces Required |
|---|--|
| Single-family detached dwelling (including manufactured home on individual lot) | 2 spaces |
| Two- and three-family dwelling | 1.5 spaces per dwelling unit |
| Multifamily and single-family attached dwelling | |
| Studio units or 1-bedroom units less than 500 sq. ft. | 1 space per unit |
| 1-bedroom units 500 sq. ft. or larger | 1.5 spaces per unit |
| 2-bedroom units | 1.75 spaces per unit |
| 3-bedroom or greater units | 2 spaces per unit |
| Senior housing; retirement complexes seniors 55+ years | 1 space per unit |
| Rooming and boarding houses; dormitories | 2 spaces per each 3 guest rooms, or 1 space per 3 beds, whichever is greater |
| Bed and breakfast | 1 space per guest bedroom |
| Manufactured home parks | 2 spaces per dwelling unit |
| Accessory dwelling | None if lot already contains at least 2 spaces; otherwise, 1 space is required |

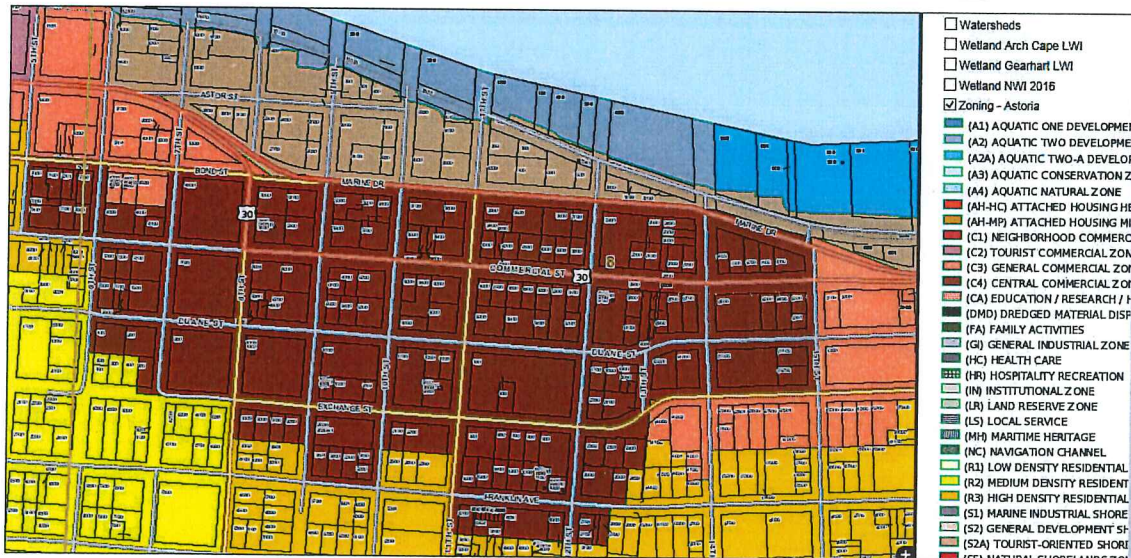
Astoria:

| | |
|--|---|
| <p>Multi-family Dwelling including Group Housing</p> | <p>1.5 spaces per dwelling unit with more than one bedroom; 1.25 spaces per dwelling unit limited to one bedroom, or one bedroom group housing units; Calculation is based on specific number of each type of units within the complex.</p> |
|--|---|

Downtown Area.

Uses in the C-4 Zone (Central Commercial) and uses between 7th and 14th Streets in the A-2 (Aquatic Two Development) and S-2A Zones (Tourist Oriented Shoreland) are not required to provide off-street parking.

Exception: In the C-4 Zone, off-street parking and loading requirements shall apply to Lots 1, 2, 3, Block 40, McClure's Addition (south side of 600 Block Duane Street) as required by Amendment A99-02, Ordinance 99-21.



5. The Planning Commission and City Council have discussed potential amendment to the off-street parking requirements in the City's Zoning Ordinance. The following draft text amends are being proposed in an attempt reduce some of the regulatory hurdles associated with developing workforce rental housing and promote more efficient use of land within the city.

Amend the Definitions Section 1.030 to include a new Dwelling Definition as follows:

- Dwelling, Residential-over-Commercial: A dwelling unit of one bedroom, or less, which is located above a commercial establishment.

Amend the Conditional Uses Permitted in the C-2 zone, Section 3.073,2. as follows:

2. Condominiums, apartments, Residential-over-Commercial and time-share units

Amend the Commercial Resort (C-2) Zone, Section 3.075, 8. as follows:

8. Off-Street Parking: None required; except Section 3.072 (4) hotel, motel or tourist court; and Section 3.073 (2) condominiums and apartments; parking as specified in Section 4.100, **but no parking for Residential-over-Commercial units.**

Amend the Conditional Uses Permitted in the C-4 zone Section 3.093, 2. as follows:

- 2 Condominiums, apartments, **and Residential-over-Commercial.**

Amend the Central Commercial (C-4) Zone, Section 3.095, 8. as follows:

8. Off-Street Parking: As specified in Section 4.100 for all new buildings, **but no parking for Residential-over-Commercial units.**

Amend the residential use off-street parking requirements in Section 4.101 as follows:

2. Apartment dwellings **with more than two bedrooms**, condominium or time share projects. Two spaces per dwelling unit,

| | |
|--|---|
| <u>Apartments, studio without a bedroom</u> | <u>1 space per dwelling unit</u> |
| <u>Apartments, one bedroom</u> | <u>1.25 spaces per dwelling unit</u> |
| <u>Apartments, two bedroom</u> | <u>1.5 spaces per dwelling unit</u> |

6. The proposed amendment that would create the Residential-over-Commercial use is supported in part by the recognition there are some employees of businesses in the downtown core area that bicycle, skateboard, buss, or walk to work; and many of those employees do not even own a car.

7. Verbal and written testimony was considered by the Planning Commission during their initial public hearing on December 3, 2019. Following that hearing, the Commissioners further discussed the draft text amendment language during a work session on December 17, 2019. This lead to a number of proposed modifications to their original draft text amendments to Section 4.101 and they have been included in this updated draft.

8. During the initial public hearing, the Seaside Public Works Director expressed concerns that allowing Residential-over-Commercial without required parking in the C-2 & C-4 zones could adversely impact street sweeping within the downtown core since tenants could be parking on the streets in the early morning hours when they routinely sweep the streets.

In an attempt to address this concern without creating one specific solution that would apply to every situation, it was suggested that it could be addressed by the applicant at the time the conditional use permit is submitted for review and consideration. By adding the following text to Article 6, the applicant will be responsible for addressing how their Residential-over-Commercial use will prevent any adverse impacts to the City's routine street maintenance within the C-2 & C-4 zones.

Section 6.240 Residential-over Commercial

Although Residential-over-Commercial uses within the C-2 & C-4 zones do not have a specific requirement to provide off-street parking, the applicant must specify how the tenant's overnight on-street parking will not adversely impact the City's routine street maintenance.

CONCLUSION TO CRITERIA #1:

The proposed text amendments in findings 5 and 8 will not conflict with the provisions in the City's Comprehensive Plan or impact the Plan's compliance with Statewide Planning Goals. The requested amendment will help reduce some of the regulatory hurdles associated with developing workforce rental housing and promote more efficient use of land within the city.

FINAL RECOMMENDATION:

Recommend the City Council approve the text amendment identified in findings 5 and 8 subject to any further modifications during their public hearing process. This recommendation can be supported by the Commission's adopted findings, justification statements, and conclusions.

Notice of City Council Public Hearing

On **Monday, February 24, 2020, at 7:00 p.m.**, a public hearing will be held by the Seaside City Council at Seaside City Hall, 989 Broadway, to take testimony regarding the following item:

19-070ZCA: A proposed ordinance amendment by the City of Seaside to eliminate the parking requirement for small residential dwelling units above ground floor commercial uses within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4).

They will also be considering a reduction in the required number of off-street parking spaces for smaller (studio, one, & two bedroom) apartments within all zones. Currently the ordinance requires two parking spaces per dwelling unit, regardless of the size of the dwelling. The City Council will review the Planning Commission's recommendation and hear public testimony concerning the proposed amendments prior to making a final decision.

In addition to complying with the provisions in the Comprehensive Plan, review of the ordinance amendment will be conducted in accordance with Article 9 and Article 10 of the Seaside Zoning Ordinance. These Articles establish the review criteria and procedures for amending the City's Zoning Ordinance.

All interested persons are invited to attend the meetings and submit oral testimony in favor or in opposition to the request. During the hearing, individuals that wish to offer testimony will be called to a microphone by the Mayor and asked to state their name and address for the record before they testify. Written testimony is also welcome and will be submitted to the Council prior to the hearing. Comments may be delivered to the Community Development Department located at 1387 Avenue U or mailed to 989 Broadway, Seaside, Oregon 97138.

A copy of the Planning Commission's recommendation, documents, applicable criteria, and file information are available for review at no charge. A staff report will be available for inspection 7 days prior to the hearing. These materials can be reviewed at the Community Development Department and copies of these materials will be provided at a reasonable cost.

Failure to raise an issue at the meeting, in person, or in writing, or failure to provide sufficient details to afford the Council an opportunity to respond to the issue will preclude appeal to the Land Use Board of Appeals on that issue. For more information, contact Seaside Planning Director, Kevin Cupples at (503) 738-7100.

Published: February 13, 2020

ORDINANCE NO. 2020-04

**AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING
CHAPTER 110 OF THE SEASIDE CODE OF ORDINANCES REGARDING
GENERAL BUSINESS LICENSING – DISTRIBUTION OF LICENSE FEE REVENUE**

THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

SECTION 1. Chapter 110.12 DISTRIBUTION OF LICENSE FEE REVENUE is amended to read as follows:

110.12 DISTRIBUTION OF LICENSE FEE REVENUE.

The City Finance Director is hereby authorized to receive such license fees and shall distribute the license fee revenue as follows.

(A) In a fiscal year:

(1) The first ~~\$100,000~~ **\$265,000** collected is designated to the Community Development fund.

(2) Sixty percent of any money collected over the first ~~\$100,000~~ **\$265,000**, up to a maximum of ~~\$165,000~~ **\$330,000**, is designated for the Seaside Chamber of Commerce. At no time shall the Chamber of Commerce receive more than \$39,000.

(3) Forty percent of any money collected over the first ~~\$100,000~~ **\$265,000**, up to a maximum of ~~\$165,000~~ **\$330,000**, is designated for the Seaside Downtown Development Association. At no time shall the S.D.D.A. receive more than \$26,000.

(4) Any money collected in excess of ~~\$165,000~~ **\$330,000** is designated for capital improvements in the Convention Center Capital Improvement Fund.

(B) License fee revenue distribution will be reviewed by the City Council after the first year, and then every five years, or if revenue exceeds ~~\$175,000~~ **\$360,000** whichever comes first.

(C) Non-profit (5013C) local business groups whose goal is to improve the economic base of the city may apply to the City Council for consideration to be included in the distribution of license fee revenue.

(D) All funds distributed from the business license fee revenue to any other eligible organization must be accounted for by filing with the city an annual budget and quarterly expenditure reports.

SECTION 2. The amendments in Section 110.12 will become effective **May 13, 2020**.

ADOPTED by the City Council of the City of Seaside on this ____ day of _____, 2020, by the following roll call vote:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

SUBMITTED to and APPROVED by the Mayor on this ____ day of _____, 2020.

ATTEST:

JAY BARBER, MAYOR

Mark J. Winstanley, City Manager

SEASIDE PARKS ADVISORY COMMITTEE

(Meetings are scheduled the first Thursday of every month at 7:00 PM)

The purpose of the Seaside Parks Advisory Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director regarding issues concerning the Seaside Parks.

The committee shall consist of seven members who are not officials or employees of the City and who will be appointed by the City Council. A minimum of six members shall reside within the city limits, and a maximum of one member may reside within the Urban Growth Boundary, or be an owner or employee of a business located in the city limits. No more than two members shall be engaged in the same kind of occupation, business, trade, or profession. The Mayor shall appoint one member of the City Council as Council liaison, and the City Manager or his designee, shall be the Staff liaison to the Committee.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. The initial terms will be: two members shall be appointed for a term of one year, two members for two years, and three members for three years. As those terms expire, all vacancies will be filled for three year terms.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **March 9, 2020**

Name: Norman Brown

Commission/Committee: **Parks Advisory Committee**

Resignation Date: **March 9, 2020 – Brown**

Term Expiration Date: **March 31, 2020**

Wants to be considered again: **Brown – No**

2. **Applicants:**

3. **Nominations:**

4. **Appointment:**

Kimberley Jordan

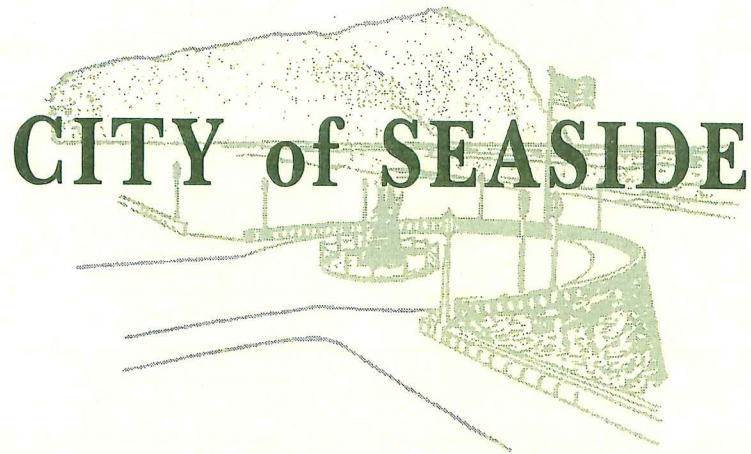
From: Norman Brown <norman.b3@sbcglobal.net>
Sent: Saturday, December 7, 2019 10:43 AM
To: rholmes105@yahoo.com
Cc: Kimberley Jordan
Subject: Minutes
Attachments: Meeting Minutes 12052019.docx; Meeting Minutes 12052019.pdf

I leave tomorrow on a long vacation cruise so I rushed to get the minutes out. (I am not sure how my computer access to the internet will be ergo access to email; so I wanted to tie up some loose ends.) I will not be in town for the Jan 2 meeting. Anyway, I guess you will not be voting on the minutes until the meeting in February.

Also, I wanted to inform both of you that I have decided not to "re-up" after my term ends next March. In addition to my membership on the Clatsop County Budget Committee, I am taking on another service commitment that is in a field I am very committed to and I think it is time to let go of the PAC. I am grateful for the time I spent on the Parks Committee. I think we accomplished a lot, but I am also grateful for all the great people I met while serving.

I will be back in town for the February and March meetings.

Norm



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PARKS ADVISORY COMMITTEE

Term of Office: 3 years
Number of Members: 7

Chairperson*
Vice Chairperson**
Secretary***

| <u>NAME</u> | <u>ADDRESS</u> | <u>PHONE</u> | <u>TERM EXP.</u> |
|------------------|-----------------------|--------------|--|
| VACANCY | | | 3/31/2020 |
| JASON BOYD** | 1940 Huckleberry | 738-4363 | 3/31/2020 |
| MICHAEL HINTON | 1015 S. IRVINE PL. | 738-5748 | 3/31/2021 |
| NANCY HOLMES* | 1520 COOPER ST. | 717-1614 | 3/31/2021 |
| PAM BIERLY | 120 12TH AVENUE | 738-8107 | 3/31/2022 |
| MATTHEW STOLBERG | 870 Avenue 'I' Unit 2 | 739-2593 | 3/31/2022 |
| MARY BLAKE | 1668 Whispering Pines | 717-3810 | 3/31/2023 |
| TOM HORNING | 808 26TH AVENUE | 738-5770 | horning@pacifier.com |
| DALE MCDOWELL | 1387 AVENUE 'U' | 738-5112 | dmcowell@cityofseaside.us |

COMMUNITY CENTER COMMISSION

(Meetings are scheduled the first Tuesday of every month at 10:00 AM)

The purpose of the Community Center Commission is to be an advisory body to recommend and make suggestions to the City Council concerning matters relating to the well being of the community center and its users. Receive direction from the Council concerning matters relating to the well being of the community center and its users.

The commission consists of nine members who are not officials or employees of the city and who shall be appointed by the City Council. A minimum of five members shall reside within the city limits; a maximum of four members may reside within the Urban Growth Boundary, but outside the City limits.

A Community Center Commissioner's term of office shall commence on June 1, of each year of his/her term. At the first Commission meeting in June, the Commission will appoint one of their members as Chairperson and one as Vice-Chairperson. One member of the Commission will serve as secretary and minutes will be filed with the City Council.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter from the Mayor that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature. "The members shall serve without salary or compensation of any nature."

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** March 9, 2020
Name: Joe Fisher
Commission/Committee: Community Center Commission
Resignation Date: March 2, 2020
Term Expiration Date: June 01, 2020
Wants to be considered again: Fisher – No
2. **Applicants:**
Louis Neubecker
3. **Nominations:**
4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME Louis J. Neubecker PHONE 503- /717-0153
Last First
ADDRESS 1859 Broadway, Seaside, OR 97138-7709
LENGTH OF TIME IN SEASIDE 15 years
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION Retired
PAST OCCUPATIONS US Marine Corps (Retired), Sr. Engineer McDonnell/Boeing Airplane Company (Retired)

List committee/commissions you are currently appointed to: Planning Commission

List committee/commissions on which you would like to serve: Community Center

List fields in which you have interest or ability: Previous member of this committee
Fund Rasing, Cooking, Volunteering

List employment and volunteer activities, which may relate to service on committee/commissions:
I volunteer with several other orginazations in the City
American Legion, Marince Corps League, Veterans of Foregin Wars, 40& 8, Knights of Columbus

List skills and special knowledge that you may have acquired from these activities:
Public speaking, knowing the required rules and regulation of different activies.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (x) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

| NAME | RELATIONSHIP | ADDRESS | PHONE |
|----------------|--------------|-----------------------------------|--------------|
| Molly Irons | Friend | 221 7th Ave, Seaside, OR 97138 | 503-738-7005 |
| Vivienne Higgs | Friend | 341 E St., Seaside, OR 97138 | 503-791-5442 |
| Tim Flynn | Friend | 495 N. Wahanna, Seaside, OR 97138 | 503-407-5243 |

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 03/13/2020 SIGNATURE Louis J Neubecker

Kimberley Jordan

From: Piper O'Brien <obrien3169clan@gmail.com>
Sent: Monday, March 2, 2020 8:16 PM
To: Kimberley Jordan
Subject: questions?????

Hello Kim!!!!

We as a commission would like to honor Joe Fisher as an Emeritus Member for his longtime dedication to The Community Center. Joe is now housebound and made a verbal resignation with Darren over the phone last month.

Lou Neubecker called me and asked if he could fill in for Joe until his commission time expires (6/1/2020) and he would actually like to fill the spot and realizes that he has to go through the interview process again. I do know the commission is leery since he quit so suddenly and eventually we would love to see younger on our commission but we do need a males perspective.

We were also wondering if the rumor is true...is Pam Fleming taking care of the entry way gardens at The Bob?????

Thank you!!!!

Piper



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

COMMUNITY CENTER COMMISSION

Term: 3 years

Number of Members: 9

| <u>NAME</u> | <u>ADDRESS</u> | <u>PHONE</u> | <u>TERM EXPIRES</u> |
|--------------------|-----------------------------|--------------|---------------------|
| MALINDA AUSTIN | 2062 CEDAR STREET | 738-3926 | 6/01/2020 |
| VACANCY | | | 6/01/2020 |
| KRISTIN KABANUK* | 770 16 TH AVENUE | 323-397-5116 | 6/01/2020 |
| JULIA WEINBERG | 431 AVENUE 'I' | 503-717-5284 | 6/01/2021 |
| LEILA VERNOR | 764 3 RD AVENUE | 738-4352 | 6/01/2021 |
| GENEVIEVE ULBRICHT | 391 BEACH DRIVE | 503-781-4644 | 6/01/2021 |
| JORDAN VIRDING | 1220 QUEEN STREET | 503-724-3645 | 6/01/2022 |
| PIPER O'BRIEN*** | 720 S. LINCOLN | 738-3169 | 6/01/2022 |
| MOLLY IRONS** | 221 7 TH AVENUE | 738-7005 | 6/01/2022 |
| DANA PHILLIPS | 1845 BROADWAY | 738-9413 | CITY COUNCIL |

*CHAIR
**VICE CHAIR
***SECRETARY

RESOLUTION #3951

A RESOLUTION ADOPTING AND APPROPRIATING A SUPPLEMENTAL
BUDGET OF GREATER THAN 10%
FOR THE 2019-2020 CITY OF SEASIDE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget increases and reductions for 2019-2020; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2019, and for the purpose shown below are hereby adjusted and appropriated as follows:

CONVENTION CENTER - CONSTRUCTION
Resources

| | Present | Changes | New |
|-------------------------|---------------------|---------------------|---------------------|
| Beginning Fund Balance | \$ 2,179,231 | \$ 1,450,993 | \$ 3,630,224 |
| Interest On Investments | 5,000 | 0 | 5,000 |
| Total | \$ 2,184,231 | \$ 1,450,993 | \$ 3,635,224 |

CONVENTION CENTER - CONSTRUCTION
Requirements

| | Present | Changes | New |
|------------------------|---------------------|---------------------|---------------------|
| Materials and Services | \$ 35,000 | \$ - | \$ 35,000 |
| Capital Outlay | 2,149,231 | 1,450,993 | 3,600,224 |
| Total | \$ 2,184,231 | \$ 1,450,993 | \$ 3,635,224 |

PROM IMPROVEMENT
Resources

| | Present | Changes | New |
|-------------------------|-------------------|--------------------|-------------------|
| Beginning Fund Balance | \$ 747,315 | \$ (47,136) | \$ 700,179 |
| Transfer - Room Tax | 104,544 | 0 | 104,544 |
| Interest On Investments | 16,000 | 0 | 16,000 |
| Donations | 10,000 | 0 | 10,000 |
| Total | \$ 877,859 | \$ (47,136) | \$ 830,723 |

PROM IMPROVEMENT
Requirements

| | Present | Changes | New |
|------------------------|-------------------|--------------------|-------------------|
| Materials and Services | \$ 175,000 | \$ - | \$ 175,000 |
| Capital Outlay | 200,000 | 0 | 200,000 |
| Contingency | 100,000 | (47,136) | 52,864 |
| Ending Fund Balance | 402,859 | 0 | 402,859 |
| Total | \$ 877,859 | \$ (47,136) | \$ 830,723 |

CONVENTION CENTER CAPITAL IMPROVEMENT
Resources

| | Present | Changes | New |
|--------------------------------|---------------------|------------------|---------------------|
| Beginning Fund Balance | \$ 892,024 | \$ 58,815 | \$ 950,839 |
| Segregated Beg Food Service Fe | 70,963 | 1,728 | 72,691 |
| Transfer - Business License | 22,000 | 0 | 22,000 |
| Transfer - Room Tax | 222,156 | 0 | 222,156 |
| Interest On Investments | 22,000 | 0 | 22,000 |
| Food Service Fees | 25,000 | 0 | 25,000 |
| Total | \$ 1,254,143 | \$ 60,543 | \$ 1,314,686 |

**CONVENTION CENTER CAPITAL IMPROVEMENT
Requirements**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|------------------------|---------------------|------------------|---------------------|
| Materials and Services | \$ 25,000 | \$ - | \$ 25,000 |
| Capital Outlay | 190,000 | 58,815 | 248,815 |
| Contingency | 300,000 | 0 | 300,000 |
| Ending Fund Balance | <u>739,143</u> | <u>1,728</u> | <u>740,871</u> |
| Total | <u>\$ 1,254,143</u> | <u>\$ 60,543</u> | <u>\$ 1,314,686</u> |

**SYSTEMS DEVELOPMENT - WATER (91)
Resources**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-----------------------------------|-------------------|-------------------|---------------------|
| Beginning Fund Balance | \$ 484,945 | \$ 706,117 | \$ 1,191,062 |
| Systems Development - Principal | 65,000 | 0 | 65,000 |
| Systems Development - Interest | 1,000 | 0 | 1,000 |
| Interest On Investments | 10,000 | 0 | 10,000 |
| Interfund Loan - Spec Assessmer | 65,000 | 0 | 65,000 |
| Interfund Loan - Fire Equipment (| <u>186,338</u> | <u>0</u> | <u>186,338</u> |
| Total | <u>\$ 812,283</u> | <u>\$ 706,117</u> | <u>\$ 1,518,400</u> |

**SYSTEMS DEVELOPMENT - WATER (91)
Requirements**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|------------------------|-------------------|-------------------|---------------------|
| Materials and Services | \$ 5,000 | \$ 42,303 | \$ 47,303 |
| Special Payments | 593,026 | 0 | 593,026 |
| Interfund Transfers | 50,000 | 663,814 | 713,814 |
| Ending Fund Balance | <u>164,257</u> | <u>0</u> | <u>164,257</u> |
| Total | <u>\$ 812,283</u> | <u>\$ 706,117</u> | <u>\$ 1,518,400</u> |

**LIBRARY TRUST
Resources**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-------------------------|-------------------|-----------------|-------------------|
| Beginning Fund Balance | \$ 113,175 | \$ 7,978 | \$ 121,153 |
| Interest On Investments | 2,300 | 0 | 2,300 |
| Donations | <u>300</u> | <u>0</u> | <u>300</u> |
| Total | <u>\$ 115,775</u> | <u>\$ 7,978</u> | <u>\$ 123,753</u> |

**LIBRARY TRUST
Requirements**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|------------------------|-------------------|-----------------|-------------------|
| Materials and Services | \$ 15,000 | \$ - | \$ 15,000 |
| Capital Outlay | 10,000 | 7,978 | 17,978 |
| Contingency | 50,000 | 0 | 50,000 |
| Ending Fund Balance | <u>40,775</u> | <u>0</u> | <u>40,775</u> |
| Total | <u>\$ 115,775</u> | <u>\$ 7,978</u> | <u>\$ 123,753</u> |

Passed by the City Council of Seaside on this ____ day of _____, 2020.

Submitted to the Mayor and Approved by the Mayor on this ____ day of _____, 2020.

JAY BARBER, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

**NOTICE OF A PUBLIC HEARING
FOR BUDGET ADJUSTMENTS OF GREATER THAN 10%**

A public hearing on proposed supplemental budgets of greater than 10 % for the City of Seaside, Clatsop County, State of Oregon, for the fiscal year July 1, 2019 to June 30, 2020 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public hearing will take place during the regularly scheduled City Council meeting on the 23rd day of March, 2020 at 7:00 P.M. The purpose of the public hearing is to discuss the budget adjustments with interested persons. A copy of the budget document may be inspected or obtained on or after March 9, 2020 at City Hall, between the hours of 8:00 A.M. and 5:00 P.M.

SUMMARY OF BUDGET ADJUSTMENTS

FUND: Convention Center - Construction

| Resources | | Requirements | |
|--------------------------------|---------------------|-----------------------------------|---------------------|
| Beginning Fund Balance | \$ 1,450,993 | Capital Outlay | \$ 1,450,993 |
| Revised Total Resources | \$ 3,635,224 | Revised Total Requirements | \$ 3,635,224 |

COMMENTS: To increase construction funds for work not completed at year end.

FUND: Prom Improvement

| Resources | | Requirements | |
|--------------------------------|-------------------|-----------------------------------|-------------------|
| Beginning Fund Balance | \$ (47,136) | Contingency | \$ 47,136 |
| Revised Total Resources | \$ 830,723 | Revised Total Requirements | \$ 830,723 |

COMMENTS: To decrease budget for additional construction completed in previous year.

FUND: Convention Center Capital Improvement

| Resources | | Requirements | |
|---------------------------------|---------------------|-----------------------------------|---------------------|
| Beginning Fund Balance | \$ 58,815 | Capital Outlay | \$ 58,815 |
| Segregated Beg Food Service Fee | 1,728 | Ending Balance-Food Service Fees | 1,728 |
| Revised Total Resources | \$ 1,314,686 | Revised Total Requirements | \$ 1,314,686 |

COMMENTS: To increase budget for capital improvements not purchased or completed in previous year.

FUND: Systems Development - Water

| Resources | | Requirements | |
|--------------------------------|---------------------|-----------------------------------|---------------------|
| Beginning Fund Balance | \$ 706,117 | Materials & Services | \$ 42,303 |
| | | Interfund Transfers | 663,814 |
| Revised Total Resources | \$ 1,518,400 | Revised Total Requirements | \$ 1,518,400 |

COMMENTS: To increase funds for water construction not completed in the previous year.

FUND: Library Trust

| Resources | | Requirements | |
|--------------------------------|-------------------|-----------------------------------|-------------------|
| Beginning Fund Balance | \$ 7,978 | Capital Outlay | \$ 7,978 |
| Revised Total Resources | \$ 115,775 | Revised Total Requirements | \$ 115,775 |

COMMENTS: To increase capital outlay not used in the previous year.

**NOTICE OF A PUBLIC HEARING
FOR BUDGET ADJUSTMENTS OF GREATER THAN 10%**

A public hearing on proposed supplemental budgets of greater than 10 % for the City of Seaside, Clatsop County, State of Oregon, for the fiscal year July 1, 2019 to June 30, 2020 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public hearing will take place during the regularly scheduled City Council meeting on the 23rd day of March, 2020 at 7:00 P.M. The purpose of the public hearing is to discuss the budget adjustments with interested persons. A copy of the budget document may be inspected or obtained on or after March 9, 2020 at City Hall, between the hours of 8:00 A.M. and 5:00 P.M.

SUMMARY OF BUDGET ADJUSTMENTS

FUND: Convention Center - Construction

| Resources | | Requirements | |
|--------------------------------|---------------------|-----------------------------------|---------------------|
| Beginning Fund Balance | \$ 1,450,993 | Capital Outlay | \$ 1,450,993 |
| Revised Total Resources | \$ 3,635,224 | Revised Total Requirements | \$ 3,635,224 |

COMMENTS: To increase construction funds for work not completed at year end.

FUND: Prom Improvement

| Resources | | Requirements | |
|--------------------------------|-------------------|-----------------------------------|-------------------|
| Beginning Fund Balance | \$ (47,136) | Contingency | \$ 47,136 |
| Revised Total Resources | \$ 830,723 | Revised Total Requirements | \$ 830,723 |

COMMENTS: To decrease budget for additional construction completed in previous year.

FUND: Convention Center Capital Improvement

| Resources | | Requirements | |
|---------------------------------|---------------------|-----------------------------------|---------------------|
| Beginning Fund Balance | \$ 58,815 | Capital Outlay | \$ 58,815 |
| Segregated Beg Food Service Fee | 1,728 | Ending Balance-Food Service Fees | 1,728 |
| Revised Total Resources | \$ 1,314,686 | Revised Total Requirements | \$ 1,314,686 |

COMMENTS: To increase budget for capital improvements not purchased or completed in previous year.

FUND: Systems Development - Water

| Resources | | Requirements | |
|--------------------------------|---------------------|-----------------------------------|---------------------|
| Beginning Fund Balance | \$ 706,117 | Materials & Services | \$ 42,303 |
| | | Interfund Transfers | 663,814 |
| Revised Total Resources | \$ 1,518,400 | Revised Total Requirements | \$ 1,518,400 |

COMMENTS: To increase funds for water construction not completed in the previous year.

FUND: Library Trust

| Resources | | Requirements | |
|--------------------------------|-------------------|-----------------------------------|-------------------|
| Beginning Fund Balance | \$ 7,978 | Capital Outlay | \$ 7,978 |
| Revised Total Resources | \$ 115,775 | Revised Total Requirements | \$ 115,775 |

COMMENTS: To increase capital outlay not used in the previous year.

RESOLUTION #3952

**A RESOLUTION ADOPTING AND APPROPRIATING A
SUPPLEMENTAL BUDGET INCREASE OF LESS THAN 10 PERCENT
TO THE 2019-2020 SEASIDE ROAD DISTRICT BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside, acting in the capacity as the governing body for the Seaside Road District, hereby adopts the following supplemental budget for 2019-2020; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2019, and for the purpose shown below are hereby adjusted and appropriated as follows:

**District Road
Resources**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|---------------------------|-------------------|------------------|-------------------|
| Beginning Fund Balance | \$ 511,501 | \$ 35,071 | \$ 546,572 |
| Tax Levy | 385,794 | 0 | 385,794 |
| Est Taxes Not To Be Rec'd | (27,006) | 0 | (27,006) |
| Delinquent Taxes | 9,300 | 0 | 9,300 |
| Tax Offsets | 50 | 0 | 50 |
| Interest On Investments | 13,000 | 0 | 13,000 |
| Interest On Tax Receipts | 2,300 | 0 | 2,300 |
| | <hr/> | <hr/> | <hr/> |
| Total | <u>\$ 894,939</u> | <u>\$ 35,071</u> | <u>\$ 930,010</u> |

**District Road
Requirements**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|----------------------|-------------------|------------------|-------------------|
| Materials & Services | \$ 8,600 | \$ - | \$ 8,600 |
| Capital Outlay | 72,085 | 35,071 | 107,156 |
| Interfund Transfers | 804,254 | 0 | 804,254 |
| Ending Fund Balance | 10,000 | 0 | 10,000 |
| | <hr/> | <hr/> | <hr/> |
| Total | <u>\$ 894,939</u> | <u>\$ 35,071</u> | <u>\$ 930,010</u> |

Passed by the City Council of Seaside on this ____ day of _____, 2020.

Submitted to the Mayor and **Approved** by the Mayor on this ____ day of _____, 2020.

JAY BARBER, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

**NOTICE OF A PUBLIC MEETING
FOR SUPPLEMENTAL BUDGETS
Of less than 10% of Fund Expenditures**

A public meeting on proposed supplemental budget of less than 10% for the Seaside Road District, Clatsop County, State of Oregon for the fiscal year July 1, 2019 to June 30, 2020 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public meeting will take place during the regularly scheduled City Council meeting on the 23rd of March, 2020 at 7:00 P.M. The purpose of the public meeting is to consider a resolution adopting a supplemental budget and making necessary appropriations. A copy of the supplemental budget document may be inspected or obtained on or after March 9, 2020 at City Hall, between the hours of 8:00 A.M. and 5:00 P.M.

SUMMARY OF SUPPLEMENTAL BUDGETS

| FUND: District Road | | | |
|-------------------------|-------------------|----------------------------|-------------------|
| Resources | | Requirements | |
| Beginning Fund Balance | \$ 35,071 | Capital Outlay | \$ 35,071 |
| Revised Total Resources | \$ 930,010 | Revised Total Requirements | \$ 930,010 |

COMMENTS: To increase budget for capital outlay due to higher than expected beginning balance.

RESOLUTION #3953

A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL
BUDGET INCREASES AND DECREASES OF LESS THAN 10%
FOR THE 2019-2020 CITY OF SEASIDE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget increases for 2019-2020; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2019, and for the purpose shown below are hereby adjusted and appropriated as follows:

GENERAL
Resources

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-------------------------------|---------------------|-------------------|---------------------|
| Beginning Fund Balance | \$ 1,690,655 | \$ 163,430 | \$ 1,854,085 |
| Admin Cost - Water | 111,559 | 0 | 111,559 |
| Admin Cost - Sewer | 187,215 | 0 | 187,215 |
| Admin Cost - State Tax Street | 31,687 | 0 | 31,687 |
| Admin Cost - Convention Ctr | 156,811 | 0 | 156,811 |
| Admin Cost - District Road | 4,254 | 0 | 4,254 |
| Admin Cost - Downtown Maint | 7,839 | 0 | 7,839 |
| Admin Cost - Public Safety | 431,846 | 0 | 431,846 |
| Admin Cost - Community Dev | 33,052 | 0 | 33,052 |
| Admin Cost - Public Works | 112,757 | 0 | 112,757 |
| Transfer - Water | 265,881 | 0 | 265,881 |
| Tax Base | 4,026,660 | 0 | 4,026,660 |
| Est Taxes Not Rec'd | (281,866) | 0 | (281,866) |
| Delinquent Taxes | 97,000 | 0 | 97,000 |
| Tax Offsets | 1,000 | 0 | 1,000 |
| Interest On Investments | 25,000 | 0 | 25,000 |
| Interest On Tax Receipts | 26,000 | 0 | 26,000 |
| Liquor License Fees | 2,175 | 0 | 2,175 |
| Bus Lic & Room Tax Penalties | 10,000 | 0 | 10,000 |
| Room Tax - Vacation Rentals | 990,000 | 0 | 990,000 |
| Cigarette Tax | 5,700 | 0 | 5,700 |
| Library Grant | 1,000 | 0 | 1,000 |
| Healthy Benefits Grant | 800 | 0 | 800 |
| Library | 20,000 | 0 | 20,000 |
| Community Center | 8,000 | 0 | 8,000 |
| Rental/Sale City Property | 2,000 | 0 | 2,000 |
| Miscellaneous | 10,000 | 0 | 10,000 |
| Total Budget | \$ 7,977,025 | \$ 163,430 | \$ 8,140,455 |

GENERAL
Requirements

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-----------------------------|---------------------|-------------------|---------------------|
| Mayor & Council | \$ 23,320 | \$ - | \$ 23,320 |
| City Attorney | 46,002 | 3,000 | 49,002 |
| Business Office | 630,816 | 17,300 | 648,116 |
| Library | 744,050 | 0 | 744,050 |
| Community Center | 57,700 | 0 | 57,700 |
| Non-Departmental | 336,600 | 85,900 | 422,500 |
| Debt Service | 265,881 | 0 | 265,881 |
| Interfund Transfers | 3,957,003 | 0 | 3,957,003 |
| Contingency | 200,000 | 57,230 | 257,230 |
| Total Appropriations | \$ 6,261,372 | \$ 163,430 | \$ 6,424,802 |
| Ending Fund Balance | 1,715,653 | 0 | 1,715,653 |
| Total Budget | \$ 7,977,025 | \$ 163,430 | \$ 8,140,455 |

**STATE TAX STREET
Resources**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|--------------------------------|---------------------|--------------------|---------------------|
| Beginning Fund Balance | \$ 911,745 | \$ (82,590) | \$ 829,155 |
| Interest On Investments | 18,000 | 0 | 18,000 |
| State Gas Tax Refund | 605,000 | 0 | 605,000 |
| Surface Transportation Program | 150,000 | 0 | 150,000 |
| Miscellaneous | 7,500 | 0 | 7,500 |
| Total Budget | \$ 1,692,245 | \$ (82,590) | \$ 1,609,655 |

**STATE TAX STREET
Requirements**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-----------------------------|---------------------|--------------------|---------------------|
| Materials & Services | \$ 210,700 | \$ 60,000 | \$ 270,700 |
| Capital Outlay | 549,858 | (142,590) | 407,268 |
| Interfund Transfers | 831,687 | 0 | 831,687 |
| Total Appropriations | \$ 1,592,245 | \$ (82,590) | \$ 1,509,655 |
| Ending Fund Balance | 100,000 | 0 | 100,000 |
| Total Budget | \$ 1,692,245 | \$ (82,590) | \$ 1,609,655 |

**PUBLIC WORKS
Resources**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|------------------------------|---------------------|--------------------|---------------------|
| Beginning Fund Balance | \$ 300,891 | \$ (19,074) | \$ 281,817 |
| Transfer - Water (Franchise) | 149,590 | 0 | 149,590 |
| Transfer - Sewer (Franchise) | 179,123 | 0 | 179,123 |
| Transfer - Room Tax | 135,036 | 0 | 135,036 |
| Interest On Investments | 4,500 | 0 | 4,500 |
| Franchise Fees | 736,000 | 0 | 736,000 |
| State Marine | 7,200 | 0 | 7,200 |
| Engineering | 1,000 | 0 | 1,000 |
| Cemetery Lots | 9,000 | 0 | 9,000 |
| Miscellaneous | 5,000 | 0 | 5,000 |
| Donations | 26,250 | 0 | 26,250 |
| Total Budget | \$ 1,553,590 | \$ (19,074) | \$ 1,534,516 |

**PUBLIC WORKS
Requirements**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-----------------------------|---------------------|--------------------|---------------------|
| Engineering | \$ 297,048 | \$ - | \$ 297,048 |
| Public Works | 708,530 | 0 | 708,530 |
| City Parks | 202,253 | 0 | 202,253 |
| Interfund Transfers | 115,757 | 0 | 115,757 |
| Contingency | 50,000 | (19,074) | 30,926 |
| Total Appropriations | \$ 1,373,588 | \$ (19,074) | \$ 1,354,514 |
| Ending Fund Balance | 180,002 | 0 | 180,002 |
| Total Budget | \$ 1,553,590 | \$ (19,074) | \$ 1,534,516 |

**PUBLIC SAFETY
Resources**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|---------------------------------|---------------------|-------------------|---------------------|
| Beginning Fund Balance | \$ 1,666,465 | \$ 142,808 | \$ 1,809,273 |
| Transfer - Room Tax | 823,284 | 0 | 823,284 |
| Transfer - General | 3,949,003 | 0 | 3,949,003 |
| Tax Levy | 120,000 | 0 | 120,000 |
| Est Taxes Not Rec'd | (8,400) | 0 | (8,400) |
| Delinquent Taxes | 2,500 | 0 | 2,500 |
| Tax Offsets | 50 | 0 | 50 |
| Interest On Investments | 27,000 | 0 | 27,000 |
| Interest On Tax Receipts | 750 | 0 | 750 |
| Dog Licenses | 2,500 | 0 | 2,500 |
| Liquor Taxes | 110,600 | 0 | 110,600 |
| Marijuana Taxes | 134,000 | 0 | 134,000 |
| State Revenue Sharing | 99,500 | 0 | 99,500 |
| State Fire Grants | 40,000 | 0 | 40,000 |
| Rural Fire Protection | 50,000 | 0 | 50,000 |
| Dispatch Service | 91,268 | 0 | 91,268 |
| Fines & Forfeitures | 200,000 | 0 | 200,000 |
| Parking Tickets | 18,000 | 0 | 18,000 |
| False Alarms | 800 | 0 | 800 |
| Rental or Sale of City Property | 30,000 | 0 | 30,000 |
| Miscellaneous - Police | 13,000 | 0 | 13,000 |
| Miscellaneous | 5,000 | 0 | 5,000 |
| Donations | 500 | 0 | 500 |
| Total Budget | \$ 7,375,820 | \$ 142,808 | \$ 7,518,628 |

**PUBLIC SAFETY
Requirements**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-----------------------------|---------------------|-------------------|---------------------|
| Municipal Court | \$ 197,242 | \$ - | \$ 197,242 |
| Police | 3,839,614 | 0 | 3,839,614 |
| Lifeguards | 57,403 | 0 | 57,403 |
| Fire | 1,206,861 | 0 | 1,206,861 |
| Non-Department | 26,000 | 0 | 26,000 |
| Interfund Transfers | 431,846 | 0 | 431,846 |
| Contingency | 200,000 | 142,808 | 342,808 |
| Total Appropriations | \$ 5,958,966 | \$ 142,808 | \$ 6,101,774 |
| Ending Fund Balance | 1,416,854 | | 1,416,854 |
| Total Budget | \$ 7,375,820 | \$ 142,808 | \$ 7,518,628 |

**COMMUNITY DEVELOPMENT
Resources**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|------------------------------|---------------------|-------------------|---------------------|
| Beginning Fund Balance | \$ 1,132,082 | \$ 107,317 | \$ 1,239,399 |
| Transfer - Business Licenses | 100,000 | 0 | 100,000 |
| Interest On Investments | 18,000 | 0 | 18,000 |
| Building and Heating Permits | 100,000 | 0 | 100,000 |
| Mechanical Permits | 30,000 | 0 | 30,000 |
| Plumbing Permits | 35,000 | 0 | 35,000 |
| Plan Review Fees | 85,000 | 0 | 85,000 |
| Planning | 50,000 | 0 | 50,000 |
| Miscellaneous | 3,500 | 0 | 3,500 |
| Total Budget | \$ 1,553,582 | \$ 107,317 | \$ 1,660,899 |

**COMMUNITY DEVELOPMENT
Requirements**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-----------------------------|---------------------|-------------------|---------------------|
| Planning | \$ 212,536 | \$ - | \$ 212,536 |
| Building | 258,414 | 15,000 | 273,414 |
| Interfund Transfers | 33,052 | 0 | 33,052 |
| Contingency | 75,000 | 92,317 | 167,317 |
| Total Appropriations | \$ 579,002 | \$ 107,317 | \$ 686,319 |
| Ending Fund Balance | 974,580 | 0 | 974,580 |
| Total Budget | \$ 1,553,582 | \$ 107,317 | \$ 1,660,899 |

DOWNTOWN MAINTENANCE DISTRICT

Resources

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|---------------------------|-------------------|-----------------|-------------------|
| Beginning Fund Balance | \$ 28,365 | \$ (376) | \$ 27,989 |
| Current Assessments | 97,574 | 0 | 97,574 |
| Est Assessments Not Rec'd | (6,407) | 0 | (6,407) |
| Loss Due To Compression | (6,050) | 0 | (6,050) |
| Delinquent Assessments | 2,300 | 0 | 2,300 |
| Assessment Offsets | 50 | 0 | 50 |
| Interest On Investments | 800 | 0 | 800 |
| Interest On Assessments | 650 | 0 | 650 |
| Total Budget | \$ 117,282 | \$ (376) | \$ 116,906 |

DOWNTOWN MAINTENANCE DISTRICT

Requirements

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-----------------------------|-------------------|-----------------|-------------------|
| Materials & Services | \$ 86,402 | \$ - | \$ 86,402 |
| Interfund Transfers | 7,839 | 0 | 7,839 |
| Contingency | 10,000 | (376) | 9,624 |
| Total Appropriations | \$ 104,241 | \$ (376) | \$ 103,865 |
| Ending Fund Balance | 13,041 | 0 | 13,041 |
| Total Budget | \$ 117,282 | \$ (376) | \$ 116,906 |

EMERGENCY READINESS

Resources

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|--------------------------|-------------------|-----------------|-------------------|
| Beginning Fund Balance | \$ 195,720 | \$ 4,763 | \$ 200,483 |
| Transfer - Room Tax | 65,340 | 0 | 65,340 |
| Interest On Investments | 4,000 | 0 | 4,000 |
| Local Donations or Match | 1,000 | 0 | 1,000 |
| Total Budget | \$ 266,060 | \$ 4,763 | \$ 270,823 |

EMERGENCY READINESS

Requirements

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-----------------------------|-------------------|-----------------|-------------------|
| Personal Services | \$ 45,065 | \$ - | \$ 45,065 |
| Materials & Services | 80,100 | 0 | 80,100 |
| Contingency | 25,000 | 4,763 | 29,763 |
| Total Appropriations | \$ 150,165 | \$ 4,763 | \$ 154,928 |
| Ending Fund Balance | 115,895 | 0 | 115,895 |
| Total Budget | \$ 266,060 | \$ 4,763 | \$ 270,823 |

SYSTEMS DEVELOPMENT - SEWER (91)

Resources

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|---------------------------------|---------------------|------------------|---------------------|
| Beginning Fund Balance | \$ 1,692,517 | \$ 18,927 | \$ 1,711,444 |
| Systems Development - Principal | 108,000 | 0 | 108,000 |
| Systems Development - Interest | 2,000 | 0 | 2,000 |
| Interest On Investments | 9,000 | 0 | 9,000 |
| Total Budget | \$ 1,811,517 | \$ 18,927 | \$ 1,830,444 |

SYSTEMS DEVELOPMENT - SEWER (91)

Requirements

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|----------------------|---------------------|------------------|---------------------|
| Materials & Services | \$ 5,000 | \$ - | \$ 5,000 |
| Capital Outlay | 256,517 | 18,927 | 275,444 |
| Special Payments | 400,000 | 0 | 400,000 |
| Interfund Transfers | 1,150,000 | 0 | 1,150,000 |
| Total Budget | \$ 1,811,517 | \$ 18,927 | \$ 1,830,444 |

SYSTEMS DEVELOPMENT - PARKS (91)

Resources

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|---------------------------------|-------------------|-----------------|-------------------|
| Beginning Fund Balance | \$ 496,614 | \$ 5,120 | \$ 501,734 |
| Systems Development - Principal | 50,000 | 0 | 50,000 |
| Systems Development - Interest | 750 | 0 | 750 |
| Interest On Investments | 10,000 | 0 | 10,000 |
| Total Budget | \$ 557,364 | \$ 5,120 | \$ 562,484 |

SYSTEMS DEVELOPMENT - PARKS (91)

Requirements

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|----------------------|-------------------|-----------------|-------------------|
| Materials & Services | \$ 50,000 | \$ - | \$ 50,000 |
| Capital Outlay | 507,364 | 5,120 | 512,484 |
| Total Budget | \$ 557,364 | \$ 5,120 | \$ 562,484 |

AIRPORT

Resources

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-------------------------|-----------------|-----------------|-----------------|
| Beginning Fund Balance | \$ 1,960 | \$ (449) | \$ 1,511 |
| Transfer - Public Works | 3,000 | 0 | 3,000 |
| Rentals & Leases | 1,008 | 0 | 1,008 |
| Total Budget | \$ 5,968 | \$ (449) | \$ 5,519 |

AIRPORT

Requirements

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|----------------------|-----------------|-----------------|-----------------|
| Materials & Services | \$ 5,968 | \$ (449) | \$ 5,519 |
| Total Budget | \$ 5,968 | \$ (449) | \$ 5,519 |

SYSTEMS DEVELOPMENT - ROADS (91)

Resources

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|---------------------------------|------------------|----------------|------------------|
| Beginning Fund Balance | \$ 53,883 | \$ 961 | \$ 54,844 |
| Systems Development - Principal | 888 | 0 | 888 |
| Systems Development - Interest | 50 | 0 | 50 |
| Interest On Investments | 1,200 | 0 | 1,200 |
| Total Budget | \$ 56,021 | \$ 961 | \$ 56,982 |

SYSTEMS DEVELOPMENT - ROADS (91)

Requirements

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|---------------------|------------------|----------------|------------------|
| Capital Outlay | \$ 56,021 | \$ 961 | \$ 56,982 |
| Total Budget | \$ 56,021 | \$ 961 | \$ 56,982 |

**911 SPECIAL REVENUE
Resources**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|-------------------------|-------------------|-----------------|-------------------|
| Beginning Fund Balance | \$ 99,749 | \$ 4,968 | \$ 104,717 |
| Interest On Investments | 2,000 | 0 | 2,000 |
| 911 Revenue - City | <u>106,200</u> | <u>0</u> | <u>106,200</u> |
| Total Budget | <u>\$ 207,949</u> | <u>\$ 4,968</u> | <u>\$ 212,917</u> |

**911 SPECIAL REVENUE
Requirements**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|----------------------|-------------------|-----------------|-------------------|
| Personal Services | \$ 101,197 | \$ - | \$ 101,197 |
| Materials & Services | 7,825 | 0 | 7,825 |
| Contingency | <u>98,927</u> | <u>4,968</u> | <u>103,895</u> |
| Total Budget | <u>\$ 207,949</u> | <u>\$ 4,968</u> | <u>\$ 212,917</u> |

**FIRE EQUIPMENT (2018)
Resources**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|--------------------------------------|---------------------|-----------------|---------------------|
| Beginning Fund Balance | \$ 5,299 | \$ (856) | \$ 4,443 |
| Tax Levy | 283,600 | 0 | 283,600 |
| Est Taxes Not Rec'd | (19,852) | 0 | (19,852) |
| Delinquent Taxes | 14,100 | 0 | 14,100 |
| Tax Offsets | 30 | 0 | 30 |
| Interest On Tax Receipts | 175 | 0 | 175 |
| Interfund Loan - Systems Dev (Sewer) | 400,000 | 0 | 400,000 |
| Interfund Loan - Systems Dev (Water) | <u>458,986</u> | <u>0</u> | <u>458,986</u> |
| Total Budget | <u>\$ 1,142,338</u> | <u>\$ (856)</u> | <u>\$ 1,141,482</u> |

**FIRE EQUIPMENT (2018)
Requirements**

| | <u>Present</u> | <u>Changes</u> | <u>New</u> |
|----------------------|---------------------|-----------------|---------------------|
| Materials & Services | \$ 6,000 | \$ - | \$ 6,000 |
| Capital Outlay | 950,000 | 0 | 950,000 |
| Special Payments | <u>186,338</u> | <u>(856)</u> | <u>185,482</u> |
| Total Budget | <u>\$ 1,142,338</u> | <u>\$ (856)</u> | <u>\$ 1,141,482</u> |

Passed by the City Council of Seaside on this ____ day of _____, 2020.

Submitted to the Mayor and Approved by the Mayor on this ____ day of _____, 2020.

ATTEST:

JAY BARBER, MAYOR

Mark J. Winstanley, City Manager

**NOTICE OF A PUBLIC MEETING
FOR SUPPLEMENTAL BUDGETS
Of less than 10% of Fund Expenditures**

A public meeting on proposed supplemental budgets of less than 10% for the City of Seaside, Clatsop County, State of Oregon for the fiscal year July 1, 2019 to June 30, 2020 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public meeting will take place during the regularly scheduled City Council meeting on the 23rd of March, 2020 at 7:00 P.M. The purpose of the public meeting is to consider a resolution adopting supplemental budgets and making necessary appropriations. A copy of the supplemental budget document may be inspected or obtained on or after March 9, 2020 at City Hall, between the hours of 8:00 A.M. and 5:00 P.M.

SUMMARY OF SUPPLEMENTAL BUDGETS

FUND: General

| Resources | | Requirements | |
|--------------------------------|---------------------|-----------------------------------|---------------------|
| Beginning Fund Balance | \$ 163,430 | City Attorney | \$ 3,000 |
| | | Business Office | 17,300 |
| | | Non-Departmental | 85,900 |
| | | Contingency | 57,230 |
| Revised Total Resources | \$ 8,140,455 | Revised Total Requirements | \$ 8,140,455 |

COMMENTS: To increase operational costs for City Attorney, Business Office and Non-Departmental.

FUND: State Tax Street

| Resources | | Requirements | |
|--------------------------------|---------------------|-----------------------------------|---------------------|
| Beginning Fund Balance | \$ (82,590) | Materials & Services | \$ 60,000 |
| | | Capital Outlay | (142,590) |
| Revised Total Resources | \$ 1,609,655 | Revised Total Requirements | \$ 1,609,655 |

COMMENTS: To adjust for higher than expected infrastructure maintenance costs while adjusting for lower than expected beginning fund balance.

FUND: Public Works

| Resources | | Requirements | |
|--------------------------------|---------------------|-----------------------------------|---------------------|
| Beginning Fund Balance | \$ (19,074) | Contingency | \$ (19,074) |
| Revised Total Resources | \$ 1,534,516 | Revised Total Requirements | \$ 1,534,516 |

COMMENTS: To decrease contingency for lower than expected beginning fund balance.

FUND: Public Safety

| Resources | | Requirements | |
|--------------------------------|---------------------|-----------------------------------|---------------------|
| Beginning Fund Balance | \$ 142,808 | Contingency | \$ 142,808 |
| Revised Total Resources | \$ 7,518,628 | Revised Total Requirements | \$ 7,518,628 |

COMMENTS: To increase contingency for higher than expected beginning fund balance.

FUND: Community Development

| Resources | | Requirements | |
|--------------------------------|---------------------|-----------------------------------|---------------------|
| Beginning Fund Balance | \$ 107,317 | Building | \$ 15,000 |
| | | Contingency | 92,317 |
| Revised Total Resources | \$ 1,645,899 | Revised Total Requirements | \$ 1,645,899 |

COMMENTS: To adjust for higher than expected state fees associated with increased building activity.

**NOTICE OF A PUBLIC MEETING
FOR SUPPLEMENTAL BUDGETS
Of less than 10% of Fund Expenditures**

FUND: Downtown Maintenance District

| Resources | | Requirements | |
|-------------------------|-------------------|----------------------------|-------------------|
| Beginning Fund Balance | \$ (376) | Contingency | \$ (376) |
| Revised Total Resources | \$ 116,906 | Revised Total Requirements | \$ 116,906 |

COMMENTS: To decrease contingency for lower than expected beginning fund balance.

FUND: Emergency Readiness

| Resources | | Requirements | |
|-------------------------|-------------------|----------------------------|-------------------|
| Beginning Fund Balance | \$ 4,763 | Contingency | \$ 4,763 |
| Revised Total Resources | \$ 270,823 | Revised Total Requirements | \$ 270,823 |

COMMENTS: To increase contingency for higher than expected beginning fund balance.

FUND: Systems Development - Sewer (91)

| Resources | | Requirements | |
|-------------------------|---------------------|----------------------------|---------------------|
| Beginning Fund Balance | \$ 18,927 | Capital Outlay | \$ 18,927 |
| Revised Total Resources | \$ 1,830,444 | Revised Total Requirements | \$ 1,830,444 |

COMMENTS: To increase capital outlay for higher than expected beginning fund balance.

FUND: Systems Development - Parks (91)

| Resources | | Requirements | |
|-------------------------|-------------------|----------------------------|-------------------|
| Beginning Fund Balance | \$ 5,120 | Capital Outlay | \$ 5,120 |
| Revised Total Resources | \$ 562,484 | Revised Total Requirements | \$ 562,484 |

COMMENTS: To increase capital outlay for higher than expected beginning fund balance.

FUND: Airport

| Resources | | Requirements | |
|-------------------------|-----------------|----------------------------|-----------------|
| Beginning Fund Balance | \$ (449) | Materials and Services | \$ (449) |
| Revised Total Resources | \$ 5,519 | Revised Total Requirements | \$ 5,519 |

COMMENTS: To decrease contractual services for lower than expected beginning fund balance.

FUND: Systems Development - Roads (91)

| Resources | | Requirements | |
|-------------------------|------------------|----------------------------|------------------|
| Beginning Fund Balance | \$ 961 | Capital Outlay | \$ 961 |
| Revised Total Resources | \$ 56,982 | Revised Total Requirements | \$ 56,982 |

COMMENTS: To increase capital outlay for higher than expected beginning fund balance.

**NOTICE OF A PUBLIC MEETING
FOR SUPPLEMENTAL BUDGETS
Of less than 10% of Fund Expenditures**

FUND: 911 Special Revenue

| Resources | | Requirements | |
|--------------------------------|----------------|-----------------------------------|----------------|
| Beginning Fund Balance | \$ | Contingency | \$ |
| | 4,968 | | 4,968 |
| Revised Total Resources | \$ | Revised Total Requirements | \$ |
| | 212,917 | | 212,917 |

COMMENTS: To increase contingency for higher than expected beginning fund balance.

FUND: Fire Equipment (2018)

| Resources | | Requirements | |
|--------------------------------|------------------|-----------------------------------|------------------|
| Beginning Fund Balance | \$ | Special Payments | \$ |
| | (856) | | (856) |
| Revised Total Resources | \$ | Revised Total Requirements | \$ |
| | 1,141,482 | | 1,141,482 |

COMMENTS: To decrease interfund loan repayment for lower than expected beginning fund balance.



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

PUBLIC WORKS DEPARTMENT
LOCATION: 1387 AVE U
MAIL: 989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5112

Recommendation to City Council

Date: March 23, 2020

From: Dale McDowell – Public Works

To: The Honorable Mayor and City Council Members

RE: Holladay Drive Improvements Avenue C to 1st Avenue

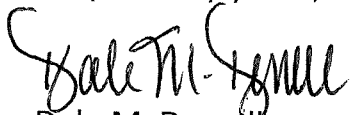
Dear Honorable Mayor and City Council Members,

The attached Change Orders are based on ODOT Specification 00140.40 Differing Site Conditions along with changes required by Pacific Power and Light.

Unforeseen conditions such as existing storm drains in the way of new Electrical Conduits, a Revised Plan from Pacific Power and Light, Relocation of Catch Basins and Electrical Vaults to keep Parking Spaces, existing Utility Conflicts, discovery and removal of additional 1914 era Wooden Waterline have all contributed to the additional work.

Based on these issues, it is my recommendation the Contractor be compensated for the additional work. The total for these changes is \$57,407.25

Respectfully yours,



Dale McDowell
Public Works Director

| | |
|---|-------------|
| Pacific Power required Fiberglass Sweeps | \$10,367.80 |
| Relocate PPL Vault at Rivertide Condo Hotel | \$8,271.14 |
| Wheel Fun Rentals Overhead Power Conversion | \$3,424.06 |
| Removal of old Watermain and unknown crossing | \$1,482.93 |
| Removal of old Wooden Watermain | \$267.64 |
| Removal of old Wooden Watermain | \$1,215.29 |
| Utility Conflicts during Conduit install at Ave C | \$922.85 |
| Relocate Vault at Avenue C | \$4,345.27 |
| Demo Concrete around Light Poles | \$502.24 |
| Extend Conduit to new Power Poles | \$1,856.27 |
| Repair Storm pipe, Ave B Catch Basin | \$291.82 |
| Extend Conduit to new PPL Poles | \$1,447.90 |
| Retrofit Catch Basin with new Catch Basin Lid | \$1,107.62 |
| Repair Storm Ave A/First Interstate Bank Driveway | \$21,904.42 |
| TOTAL | \$57,407.25 |

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF SEASIDE, SUNSET EMPIRE PARK AND RECREATION
DISTRICT AND SEASIDE KIDS INC.**

This Agreement made and entered into this ___ day of _____, 2020 by and between the City of Seaside, an Oregon municipal corporation, hereafter referred to as “CITY”, Sunset Empire Park and Recreation District, hereafter referred to as “PARKS DISTRICT”, and Seaside Kids, Inc., hereafter referred to as “SEASIDE KIDS”.

WHEREAS, by the authority granted in ORS 190.010, units of local government may enter into agreements with other units of local government and not for profit agencies for the performance of any or all functions and activities that a party to the agreement, its officers, or agents have the authority to perform, and,

WHEREAS, CITY is the owner of the parcel of land that a proposed Broadway Park Indoor Training Facility (BTF) is to be constructed, and (Exhibit A attached)

WHEREAS, the PARK DISTRICT is a single-purpose special District organized under ORS 266 for the purpose of providing parks and recreational opportunities to the citizens of the CITY and DISTRICT,

WHEREAS, the SEASIDE KIDS is a non-profit corporation dedicated to providing healthy, wholesome activity to the youth of the community.

WHEREAS, the management of the facility will be shared between the PARKS DISTRICT and SEASIDE KIDS, and

WHEREAS CITY, PARKS DISTRICT, and SEASIDE KIDS believe this intergovernmental agreement will enhance efficient operation of the Indoor Training Facilities, and promote greater user opportunities and better facilities, for the benefit of all citizens of the CITY, PARKS DISTRICT, and SEASIDE KIDS.

FACTS:

- Over 300 Seaside Kids will be impacted by this facility and more interest will be generated in years to come.
- Over 30 youth teams from t-ball through high school will have an opportunity to train in a state-of-the-art facility any time of the year (Rain or Shine)
- Thousands of Seaside athletic fans will use the concessions and the new restrooms at baseball, softball, football, and soccer events.
- Sunset Empire Park and Recreation District field maintenance equipment will be stored properly out of the weather.
- Public will have access to increased indoor space, when scheduled with Sunset Empire Park and Recreation District.

NOW, THEREFORE, IN CONSIDERATION of the covenants and agreements hereinafter set forth, it is mutually agreed as follows:

SECTION 1. CITY RESPONSIBILITIES

- 1.1 The City, is owner of the land and the City's investment shall not support the construction of the Indoor Training Facility Project budget. City's investment shall not support operation costs associated with operating the Indoor Training Facility.
- 1.2 The City will continue to support improvements made to the land with the construction of the Indoor Training Facility at Broadway Park. (support does not constitute any financial obligation of the City)

SECTION 2. PARK DISTRICT AND SEASIDE KIDS RESPONSIBILITIES

- 2.1 The cost of utilities will be the shared responsibility of PARK DISTRICT AND SEASIDE KIDS. SEASIDE KIDS portions will be funded by various fundraisers. Overall, the anticipation of water, sewer, gas, and electric expenses is expected to be \$2,500 a year.
- 2.2 Insurance and taxes on the facility will likely cost under \$2,250 per year and will be the shared responsibility of the PARK DISTRICT and SEASIDE KIDS. SEASIDE KIDS portions will be funded by various fundraisers. The PARK DISTRICT AND SEASIDE KIDS shall name the City as an additional insured on its insurance policy.
- 2.3. General safety practices that are required per PARKS DISTRICT standard will be implemented at all times.

SECTION 3. FACILITY USE PROTOCOL

- 3.1 SEASIDE KIDS (including High School) would have priority of use the majority of time. In season (March-July) the facility would be scheduled and managed by SEASIDE KIDS representative (Head Softball Coach) for all teams, with priority to varsity teams. In the off season (August-February) PARKS DISTRICT would manage all aspects of the facility in accordance with the high school schedules of use (i.e. current Broadway field use).
- 3.2 All access will be given through a keypad entry that will change regularly to prevent improper use and vandalism. Coaches will be responsible for their time period and the security and condition of the facility in their time blocks.
- 3.3 Any proposed change to usage or policies governing usage other than scheduling will require approval by City, Park District, and Seaside Kids.

SECTION 4. MAINTENANCE AGREEMENT

Park District, and Seaside Kids share the maintaining a high standard of maintenance. Maintenance will be performed as follows:

- 4.1 Overall the general exterior maintenance shall be the responsibility of the PARK DISTRICT to the likes of the current facilities at Broadway Park.
- 4.2 Outside the general exterior maintenance (i.e. light bulbs, trash pick-up/emptying, etc.) PARK DISTRICT will take responsibility for the day to day management of the restrooms.
- 4.3 SEASIDE KIDS will be responsible for the maintenance for the interior of the facility including all equipment and fixtures (i.e. pitching machines, nets, and light bulbs).

SECTION 5. TERM.

5.1 **Original Term.** This Agreement shall commence _____ and will terminate December 31, 2030.

5.2 **Amendment and Agreement Review.** City, Park District, and Seaside Kids shall jointly review this Agreement after three (3) years and at least once every five (5) years thereafter. It may be modified at any time by written agreement of all parties.

SECTION 6. MISCELLANEOUS.

6.1 All notices and communications in connection with this IGA shall be given in writing and shall be transmitted by personal delivery or certified or registered mail, return receipt requested, to the following:

For notices to the City, to:

City Manager
City of Seaside
Seaside, OR 97138

For notices to the Park District, to:

General Manager
Sunset Empire Park and Recreation District

For notices to the Seaside Kids, to:

Representative
Seaside Kids, Inc.

6.2 This IGA shall be construed, interpreted and enforced in accordance with the laws of the State of Oregon and without regard to conflict of law principles.

6.3 In the event that a dispute arises under or related to the terms of this IGA including, but not limited

to, its enforcement or interpretation, the Parties agree to meet and confer to resolve the dispute through the City Manager and the General Manager of the Park District and the Representative of Seaside Kids Inc. prior to the initiation of litigation. Any action or proceeding to enforce the provisions of this IGA, or based on any right arising out of this IGA, shall be brought in Clatsop County Circuit Court in the State of Oregon, or, subject to applicable jurisdictional requirements, in the United States District Court for the District of Oregon, and each of the Parties consents to the jurisdiction of such courts (and of the appropriate appellate courts) in any such action or proceeding and waives any objection to such venue. The prevailing Party in such an action or proceeding, or appeal of the same shall be entitled to an award of such Party's reasonable attorney fees and costs incurred in preparation, prosecution or defense of such action or proceeding.

6.4 The Parties agree to cooperate fully and execute any and all supplementary documents and to take all additional actions which may be necessary or appropriate to give full force and effect to the basic terms and intent of this IGA.

6.5 This IGA contains all the terms and conditions agreed upon by the Parties. No oral or written agreement either before or contemporaneous with the execution of this IGA shall affect or modify any of the terms or obligations contained herein.

6.6 If any provision of this IGA is deemed invalid or unenforceable, the balance of this IGA shall remain in full force and effect.

6.7 Any modification or amendment of this IGA shall be binding only if evidenced in writing and signed by each Party or an authorized representative of each Party.

IN WITNESS WHEREOF, CITY has caused this Agreement to be executed by the Mayor and City Manager, and PARKS DISTRICT has caused this Agreement to be executed by the General Manager and Seaside Kids, Inc. has caused this agreement to be executed by the Representative.

City of Seaside City Manager Signature

Date

Sunset Empire Parks and Recreation District
General Manager Signature

Date

Seaside Kids, Inc. Representative Signature

Date

Appendixes:

City parcel of land for proposed Broadway Park Indoor Training Facility – Exhibit A

Broadway Park Indoor Training Facility Project – Including Budgeting and Finance - Exhibit B