

**SEASIDE PARKS ADVISORY COMMITTEE INTERVIEW**

**6:30 PAM BIERLY**

**AGENDA SEASIDE CITY COUNCIL MEETING  
JUNE 25, 2018 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
6. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
7. CONSENT AGENDA
  - a) PAYMENT OF THE BILLS - \$439,609.38
  - b) APPROVAL OF MINUTES - June 11, 2018
  - c) RESOLUTION #3925 - A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING INTERFUND BORROWING
  - d) RESOLUTION #3926 - A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE 2017-2018 CITY OF SEASIDE BUDGET
  - e) RESOLUTION #3928 - A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE 2017-2018 CITY OF SEASIDE BUDGET
8. PUBLIC HEARING - ORDINANCE #2018-09 - AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING THE ZONING ORDINANCE TEST IN CODE OF SEASIDE ORDINANCE CHAPTER 158 ALLOWING ACCESSORY DWELLING UNITS - Kevin Cupples
  - OPEN PUBLIC HEARING
  - CLOSE PUBLIC HEARING
  - COUNCIL COMMENTS
  - MOTION FOR FIRST READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
  - MOTION FOR SECOND READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
9. UNFINISHED BUSINESS:
  - a. ORDINANCE #2018-08 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEASIDE, OREGON PURSUANT TO ORS 223.112-223.132, SETTING A PUBLIC HEARING, EXTENDING THE TERM OF THE ASSESSMENT DISTRICT FOR ECONOMIC IMPROVEMENT, KNOWN AS THE “DOWNTOWN MAINTENANCE DISTRICT”; REPEALING ORDINANCE NO. 2017-05 AND ALL ORDINANCES IN CONFLICT, AND DECLARING AN EMERGENCY - Third and Final Reading
    - OPEN PUBLIC COMMENTS
    - CLOSE PUBLIC COMMENTS
    - COUNCIL COMMENTS
    - MOTION FOR THIRD READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
    - MOTION TO ADOPT - ROLL CALL VOTE

**b. VACANCY - AIRPORT COMMITTEE  
PARKS ADVISORY COMMITTEE**

**10. NEW BUSINESS:**

**a) PUBLIC HEARING - RESOLUTION #3923 - A RESOLUTION ADOPTING AND APPROPRIATING THE 2018-2019 SEASIDE ROAD DISTRICT BUDGET**

- OPEN PUBLIC HEARING
- CLOSE PUBLIC HEARING
- COUNCIL COMMENTS
- MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
- MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

**b) RESOLUTION #3924 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, SEASIDE ROAD DISTRICT, LEVYING AND CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2018-2019**

- PUBLIC COMMENTS
- COUNCIL COMMENTS
- MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
- MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

**c) PUBLIC HEARING - RESOLUTION #3921 - A RESOLUTION ADOPTING AND APPROPRIATING THE 2018-2019 CITY OF SEASIDE BUDGET**

- OPEN PUBLIC HEARING
- CLOSE PUBLIC HEARING
- COUNCIL COMMENTS
- MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
- MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

**d) RESOLUTION #3922 - A RESOLUTION OF THE CITY OF SEASIDE, OREGON LEVYING AND CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2018-2019 AND CATEGORIZING THE 2018-2019 ASSESSMENTS ON THE PROPERTIES IN THE DOWNTOWN MAINTENANCE DISTRICT**

- PUBLIC COMMENTS
- COUNCIL COMMENTS
- MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
- MOTION TO ADOPT - ALL IN FAVOR AND OPPOSED

- e) **RESOLUTION #3927 – A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL BUDGET INCREASES OF LESS THAN 10% FOR THE 2017-2018 CITY OF SEASIDE BUDGET**
  - **PUBLIC COMMENTS**
  - **COUNCIL COMMENTS**
  - **MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED**
  - **MOTION TO ADOPT - ALL IN FAVOR AND OPPOSED**
  
- f) **PRESENTATION WATER SOURCE PROTECTION PLAN, Dale McDowell**
  
- g) **VACANCY - CITY TREE BOARD (Resignation)**  
**AIRPORT COMMITTEE (Term Exp.)**  
**COMMUNITY CENTER (Resignation and Term Exp.)**
  
- 11. **COMMENTS FROM THE CITY STAFF**
  
- 12. **RECESS INTO EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.610 (1) (i) REGARDING ANNUAL EVALUATION OF CITY MANAGER**
  
- 13. **RECONVENE INTO REGULAR SESSION – COUNCIL ACTION REGARDING CITY MANAGER EVALUATION**
  
- 14. **COMMENTS FROM THE COUNCIL**
  
- 15. **ADJOURNMENT**

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at [www.cityofseaside.us](http://www.cityofseaside.us).*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

**RESOLUTION #3925**

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON,  
AUTHORIZING INTERFUND BORROWING**

**WHEREAS**, the Seaside City Council wants to insure legal and proper cash management for all Funds; and

**WHEREAS**, the Seaside City Council desires to authorize interfund borrowing between the following funds if required.

**NOW, THEREFORE, THE CITY OF SEASIDE RESOLVES AS FOLLOWS:**

**SECTION 1. SHORT TERM INTERFUND LOANS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
Systems Development - Water (91)	Special Assessments	\$60,000
Systems Development - Water (91)	Airport	15,000

**Interest.** Interest will be at the rate the City earns on its investments, ensuring neither a gain nor a loss from the borrowing.

**Repayment.** The loans will be repaid as soon as funds are available, but not later than June 30, 2019.

**PASSED** by the City Council of the City of Seaside this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**SUBMITTED** to the Mayor and **APPROVED** by the Mayor on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
JAY A. BARBER, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

**RESOLUTION #3926**

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE  
2017-2018 CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adjusts the 2017-2018 budget, as follows:

	<b>Water Requirements</b>		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 702,431	\$ -	\$ 702,431
Materials & Services	574,820	0	574,820
Capital Outlay	330,000	(13,040)	316,960
Interfund Transfer	546,433	13,040	559,473
Contingency	250,000	0	250,000
Ending Fund Balance	<u>2,432,358</u>	<u>0</u>	<u>2,432,358</u>
Total	<u>\$ 4,836,042</u>	<u>\$ -</u>	<u>\$ 4,836,042</u>

The purpose of this adjustment is to provide for costs associated with franchise payments.

	<b>Sewer Requirements</b>		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 698,873	\$ -	\$ 698,873
Materials & Services	804,698	0	804,698
Capital Outlay	200,000	(3,309)	196,691
Debt Services	407,984	0	407,984
Interfund Transfer	437,505	3,309	440,814
Ending Fund Balance	<u>619,217</u>	<u>0</u>	<u>619,217</u>
Total	<u>\$ 3,168,277</u>	<u>\$ -</u>	<u>\$ 3,168,277</u>

The purpose of this adjustment is to provide for costs associated with franchise payments.

	<b>State Tax Street Requirements</b>		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 209,400	\$ 20,000	\$ 229,400
Capital Outlay	655,439	(20,000)	635,439
Interfund Transfers	16,958	0	16,958
Ending Fund Balance	<u>452,279</u>	<u>0</u>	<u>452,279</u>
Total	<u>\$ 1,334,076</u>	<u>\$ -</u>	<u>\$ 1,334,076</u>

The purpose of this adjustment is to provide for costs associated with infrastructure maintenance.

	<b>Sewer Plant Replacement Requirements</b>		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 1,000	\$ 5,000	\$ 6,000
Capital Outlay	324,057	(5,000)	319,057
Total	<u>\$ 325,057</u>	<u>\$ -</u>	<u>\$ 325,057</u>

The purpose of this adjustment is to provide for engineering costs associated with upgrade of hospital pump station.

	<b>Downtown Maintenance District Requirements</b>		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 87,400	\$ 1,150	\$ 88,550
Interfund Transfers	6,803	0	6,803
Contingency	3,300	(1,150)	2,150
Ending Fund Balance	<u>27,000</u>	<u>0</u>	<u>27,000</u>
Total	<u>\$ 124,503</u>	<u>\$ -</u>	<u>\$ 124,503</u>

The purpose of this adjustment is to provide for costs associated with the surveying of the maintenance district.

**Convention Center - Construction Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 1,305,000	\$ 55,000	\$ 1,360,000
Capital Outlay	<u>14,721,841</u>	<u>(55,000)</u>	<u>14,666,841</u>
Total	<u>\$ 16,026,841</u>	<u>\$ -</u>	<u>\$ 16,026,841</u>

The purpose of this adjustment is to provide for costs associated with engineering/design.

**Prom Improvement Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 50,000	\$ 200,000	\$ 250,000
Capital Outlay	300,000	(200,000)	100,000
Contingency	100,000	0	100,000
Ending Fund Balance	<u>440,341</u>	<u>0</u>	<u>440,341</u>
Total	<u>\$ 890,341</u>	<u>\$ -</u>	<u>\$ 890,341</u>

The purpose of this adjustment is to provide for costs associated with prom rail repair and maintenance.

**Convention Center Capital Improvements Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 30,000	\$ 45,000	\$ 75,000
Capital Outlay	150,000	(45,000)	105,000
Contingency	128,734	0	128,734
Ending Fund Balance	<u>688,711</u>	<u>0</u>	<u>688,711</u>
Total	<u>\$ 997,445</u>	<u>\$ -</u>	<u>\$ 997,445</u>

The purpose of this adjustment is to provide for the acquisition of new tables.

**Emergency Readiness Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 13,442	\$ -	\$ 13,442
Materials and Services	81,453	(26,100)	55,353
Capital Outlay	0	26,100	26,100
Interfund Transfers	25,000	0	25,000
Contingency	26,901	0	26,901
Ending Fund Balance	<u>101,402</u>	<u>0</u>	<u>101,402</u>
Total	<u>\$ 248,198</u>	<u>\$ -</u>	<u>\$ 248,198</u>

The purpose of this adjustment is to provide for upgrades to the audio warning system.

**PASSED** by the City Council of the City of Seaside this \_\_\_\_ day of \_\_\_\_\_, 2018.

**SUBMITTED** to the Mayor and **APPROVED** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

\_\_\_\_\_  
JAY A. BARBER, MAYOR

\_\_\_\_\_  
Mark J. Winstanley, City Manager

RESOLUTION #3928

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE  
2017-2018 CITY OF SEASIDE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adjusts the 2017-2018 budget, as follows:

	<b>Sewer Requirements</b>		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 698,873	\$ -	\$ 698,873
Materials & Services	804,698	20,000	824,698
Capital Outlay	196,691	(20,000)	176,691
Debt Services	407,984	0	407,984
Interfund Transfer	440,814	0	440,814
Ending Fund Balance	619,217	0	619,217
Total	<u>\$ 3,168,277</u>	<u>\$ -</u>	<u>\$ 3,168,277</u>

The purpose of this adjustment is to provide for costs associated with equipment maintenance at the sewer plant.

	<b>Convention Center - Construction Requirements</b>		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 1,360,000	\$ 75,000	\$ 1,435,000
Capital Outlay	14,666,841	(75,000)	14,591,841
Total	<u>\$ 16,026,841</u>	<u>\$ -</u>	<u>\$ 16,026,841</u>

The purpose of this adjustment is to provide for costs associated with engineering/design.

	<b>Emergency Readiness Requirements</b>		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 13,442	\$ -	\$ 13,442
Materials and Services	55,353	0	55,353
Capital Outlay	26,100	10,000	36,100
Interfund Transfers	25,000	0	25,000
Contingency	26,901	(10,000)	16,901
Ending Fund Balance	101,402	0	101,402
Total	<u>\$ 248,198</u>	<u>\$ -</u>	<u>\$ 248,198</u>

The purpose of this adjustment is to provide for upgrades to the audio warning system.

PASSED by the City Council of the City of Seaside this \_\_\_\_ day of \_\_\_\_\_, 2018.

SUBMITTED to the Mayor and APPROVED by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

\_\_\_\_\_  
JAY A. BARBER, MAYOR

\_\_\_\_\_  
Mark J. Winstanley, City Manager

## CITY OF SEASIDE MEMORANDUM

**To:** Mayor & City Council  
**From:** Planning Director, Kevin Cupples  
**Date:** June 25, 2018  
**Applicant:** City of Seaside, 989 Broadway, Seaside, OR 97138  
**Subject:** 18-042ZCA / Text Amendment Allowing ADUs in All Residential Zones Allowing Detached Single Family Dwellings

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### Request Summary:

The City of Seaside is considering a text amendment that will permit accessory dwelling units (ADUs) within all residential zones that allow detached single family dwellings as a permitted use. Although the Planning Commission has discussed allowing ADUs in the past, the passage of Senate Bill 1051 required all cities with a population over 2,500 to allow them in an effort to address a housing shortage throughout the State of Oregon.

The City of Seaside Zoning Ordinance currently allows guest houses, without kitchens, as an accessory use in residential zones; however, the new ADU provisions will allow a kitchen and establish specific requirements that will regulate the new use.

Staff developed draft language for the Seaside Zoning Ordinance that would define ADUs based on SB 1051, list the use in each residential zone that permits a detached single family dwelling, and establish development standards applicable to the use. In accordance with the Ordinance, the Planning Commission held a public hearing to take public testimony and review the proposed text amendment prior to making a recommendation to the City Council.

In accordance Article 9 of the Seaside Zoning Ordinance, the City Council can make a final decision on proposed amendment after holding a public hearing and considering the recommendation by the Seaside Planning Commission.

### Planning Commission Testimony Summary:

The Planning Commission heard testimony concerning the proposed ADU ordinance amendment prior to making their recommendation. Testimony in favor of modifying the initial language in proposed amendment was offered by Max Richie during the public hearing on June 5, 2018.



Following public comment and the Commissioners discussion, the hearing was continued to June 19, 2018, to provide additional time to consider the draft ADU provisions and provide an additional opportunity to take public testimony. Although no new testimony was offered during this meeting, city staff did provide some additional information concerning the size and potential development of ADUs within the built environment.

**Planning Commission Recommendation:**

After closing the public hearing, considering the testimony and additional information, the Commissioners discussed a number of potential modifications to the initial draft ordinance language before making their final recommendation, reflected in Ordinance 2018-09 (attached). Much of the Commissioner's discussion centered around the appropriate size limitation for ADUs. They ultimately agreed that limiting the size to 525 square feet of floor area was appropriate at this initial phase of allowing ADUs with an option of requesting a larger floor area subject to their review of a conditional use.

**Final Recommended City Council Action:**

Conduct a public hearing to take testimony on the proposed ordinance amendment. Following testimony and review of the Commission's recommended text amendment, determine if any additional modifications to the ordinance language is justified.

If the proposed ADU amendments are deemed appropriate, make a motion that Ordinance No. 2018-09 be read "by title only." This ordinance is the document that will formally recognize the Council's approval of the proposed text amendment.

Following the first reading, a motion for a second reading "by title only" can be made. That would allow the third reading and final adoption to then take place during the next council meeting scheduled on July 9, 2018.

**Attachments:**

Ordinance No. 2018-09

Planning Commission's Recommendation

Written Testimony & Information Provided by Staff

Max Ritchie  
684 10th St  
PO Box 2772  
Gearhart, OR 97138

5/29/18

City of Seaside Planning Commission  
City of Seaside City Council  
989 Broadway  
Seaside, OR 97138

Commissioners and City Council Members:

As the owner of several rental properties in Seaside and Gearhart, the most common tenants and prospective tenants that I get are younger couples who work locally or single retirees. Last week I had a vacancy for a studio in Gearhart and immediately got 8 responses from people in those demographics who have possessions and need a primary home. The preliminary sizing model that has been created for Accessory Dwelling Units (ADUs) would limit these demographics from renting such a unit, as a 5000 ft lot in an R2 zone would only allow a 500 sq ft ADU, which is not a sufficient size for people who need a primary home with their own furniture and possessions.

I have done a little research into how other municipalities handle size restrictions that I have attached for your review. Portland and Salem who have housing shortages on par with Seaside, allow ADUs to be sized at 75% of the primary structure or 800 square feet, whichever is less. Many of the others allow ADUs to be sized at 50% of the primary structure, not exceeding 800 square feet. Given the housing shortage in Seaside and the surrounding areas, I would appreciate your consideration to change your criteria for sizing ADUs from 10% of lot size to 50% of primary structure size or 800 square feet, whichever is less, while maintaining setback and parking requirements. This would allow two people to live in a large studio or small 1 bedroom ADU in a R2 zone, and help offset the local housing need.

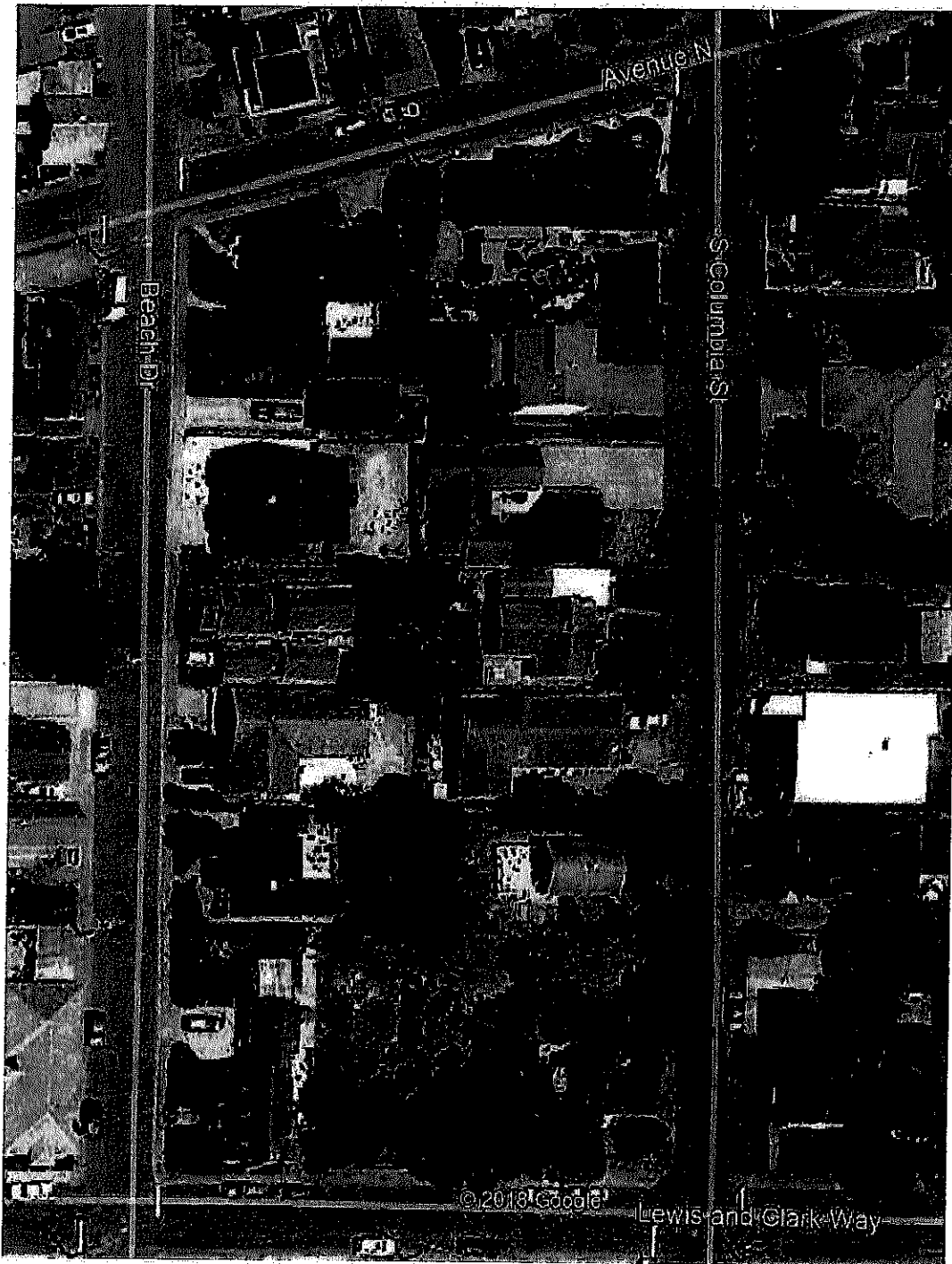
Sincerely,

Max Ritchie

ADU Size	
Portland, OR	<p>The maximum size of an ADU may be no more than 75% of the living area of the house or 800 square feet, whichever is less.</p> <p><a href="https://www.portlandoregon.gov/hds/index.cfm?as=66689">https://www.portlandoregon.gov/hds/index.cfm?as=66689</a></p>
Lincoln City, OR	<p>2. Floor Area. Accessory dwelling units shall not exceed 750 square feet of floor area or 50 percent of the floor area of the principal dwelling unit, whichever is less.</p> <p><a href="http://www.lincolncity.gov/vertical/sites/%7BDDC39B4D-9F7A-42E1-AEAD-F594E7F89DDB%7D/uploads/Lincoln_City_Municipal_Code_Section_17.60.110_ADUs.PDF">http://www.lincolncity.gov/vertical/sites/%7BDDC39B4D-9F7A-42E1-AEAD-F594E7F89DDB%7D/uploads/Lincoln_City_Municipal_Code_Section_17.60.110_ADUs.PDF</a></p>
Tillamook	<p>In no case shall the accessory dwelling unit exceed in area, extent or purpose, the principal lawful use of the main structure or land or the area established in the zone district</p> <p><a href="http://tillamookor.gov/wp-content/uploads/2016/08/Chapter-153-all-files.pdf">http://tillamookor.gov/wp-content/uploads/2016/08/Chapter-153-all-files.pdf</a></p>
Beaverton	<p>The proposed accessory dwelling unit is no more than fifty percent (50%) of the gross floor area of the primary detached dwelling or 800 square feet, whichever is less.</p> <p><a href="https://www.beavertonoregon.gov/DocumentCenter/View/4957/Chapter-49---Applications">https://www.beavertonoregon.gov/DocumentCenter/View/4957/Chapter-49---Applications</a></p>
Scappoose	<p>The maximum gross habitable floor area (GHFA) of the ADU shall not exceed fifty percent of the GHFA of the primary residence on the lot, and shall not exceed a maximum of eight hundred square feet, whichever is less. The floor area of any garage shall not be included in the total.</p> <p><a href="http://www.ci.scappoose.or.us/sites/default/files/fileattachments/municipalcode/299/17_62_accessory_dwelling_units.pdf">http://www.ci.scappoose.or.us/sites/default/files/fileattachments/municipalcode/299/17_62_accessory_dwelling_units.pdf</a></p>
Salem	<p>Square footage is limited to 900 square feet or 75% of the main house, whichever is less</p> <p><a href="https://www.cityofsalem.net/Pages/accessory-dwelling-unit-rules.aspx">https://www.cityofsalem.net/Pages/accessory-dwelling-unit-rules.aspx</a></p>
Tualatin	<p>An accessory dwelling unit shall not exceed 50% of the gross floor area (house and garage) of the existing detached single-family dwelling up to a maximum of 800 square feet.</p> <p><a href="https://www.tualatinoregon.gov/developmentcode/tcdc-chapter-34-special-regulations#34_300">https://www.tualatinoregon.gov/developmentcode/tcdc-chapter-34-special-regulations#34_300</a></p>

Random Potential ADU Example Block







P = Potential ADU  
Ø = Limited or No Potential  
V = Vacant - SFD okay

**PLANNING COMMISSION RECOMMENDATION**  
**Zone Code Amendment 18-042: Accessory Dwelling Units**

After considering public testimony, the Planning Commission recommended the following City Council action:

**Recommended Decision:** Approval Zone Code Amendment 18-042ZCA: A proposed ordinance amendment by the City of Seaside to allow accessory dwelling units (ADUs) within all residential zones that permit detached single family dwellings. In addition to adding the use to each residential zone, the amendment will also establish a definition for the use and create development provision applicable to the newly established accessory use.

This recommendation is supported by the Commission's adopted findings, justification statements, and conclusions.

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**DECISION CRITERIA, JUSTIFICATION, FINDINGS, & CONCLUSIONS:**

The following is a list of the decision criteria applicable to the request. Each of the criteria is followed by findings or justification statements adopted by the Planning Commission to support their conclusions and final recommendation. Their adopted information is being forwarded to the City Council to support the Council's final decision.

Although Article 9 in the City of Seaside Zoning Ordinance does not identify specific standards or criteria which apply to all text amendments, at a minimum, the following criteria should be addressed:

**DECISION CRITERIA # 1: The proposed text amendment to the City of Seaside Zoning Ordinance is consistent with the Comprehensive Plan and it will maintain the Plan's compliance with the State Law & the Statewide Planning Goals.**

**FINDINGS & JUSTIFICATION STATEMENTS:**

1. Published Notice Request Summary: 18-042ZCA – A proposed ordinance amendment by the City of Seaside to allow accessory dwelling units (ADUs) within all residential zones that permit detached single family dwellings. In addition to adding the use to each residential zone, the amendment will also establish a definition for the use and create development provision applicable the newly established accessory use. The Planning Commission will hear testimony concerning the proposed amendments and ultimately make a recommendation to the City Council.

2. The City of Seaside Comprehensive Plan and Zoning Ordinance must periodically be amended in order to comply with changes in State Law.

The State Legislature recently passed SB 1051 that requires all cities with a population over 2,500 to allow accessory dwelling units (ADUs) in an effort to address a housing shortage throughout the State of Oregon. SB 1051 Section 6 amended ORS 197.312 to include the following provisions:

**(5)(a) A city with a population greater than 2,500 or a county with a population greater than 15,000 shall allow in areas zoned for detached single-family dwellings the development of at least one accessory dwelling unit for each detached single-family dwelling, subject to reasonable local regulations relating to siting and design.**

**(b) As used in this subsection, "accessory dwelling unit" means an interior, attached or detached residential structure that is used in connection with or that is accessory to a single-family dwelling.**

3. The Planning Commission and City Council have discussed the potential amendment to the City's Zoning Ordinance. The Planning Commission has proposed the following changes in order to comply with the new provisions in State Law that will become effective on July 1, 2018.

**Amend definition Section 1.030 to include the following:**

**Accessory Dwelling Unit (ADU):** An interior, attached or detached residential structure that is used in connection with or that is accessory to a single-family dwelling. Unlike a guesthouse, an ADU will include a kitchen and function as an independent dwelling unit.

**Amend Section 3.022 Outright Uses Permitted in the R-1 Low Density Residential Zone to include the following:**

**7. Accessory Dwelling Unit (see general and specific provisions in Article 4)**

**Amend Section 3.032 Outright Uses Permitted in the R-2 Medium Density Residential Zone to include the following:**

**12. Accessory Dwelling Unit (see general and specific provisions in Article 4)**

**Amend Section 3.042 Outright Uses Permitted in the R-3 High Density Residential Zone to include the following:**

**9. Accessory Dwelling Unit (see general and specific provisions in Article 4)**

**Amend Section 3.048 Outright Uses Permitted in the R-R Resort Residential Zone to include the following:**

**10. Accessory Dwelling Unit (see general and specific provisions in Article 4)**

**Amend Section 3.054 Outright Uses Permitted in the R-C Residential/Commercial Zone to include the following:**

**5. Accessory Dwelling Unit (see general and specific provisions in Article 4)**

**Amend Section 3.192 Outright Uses Permitted in the SR Suburban Residential Zone to include the following:**



8. Accessory Dwelling Unit (see general and specific provisions in Article 4)

Amend Article 4 by creating the following subsection:

Section 4.018 Accessory Dwelling Units (ADUs)

An interior or attached ADU will be considered part of the primary dwelling and it will not be subtracted from the total square footage allowed for accessory structures, but the total floor area for any ADU shall not exceed 525 ~~10% of the total lot size or 800 square feet, whichever is less~~ without approval of a conditional use by the Planning Commission.

ADUs must also conform to the following additional limitations.

1. Detached ADUs cannot exceed one story unless they are incorporated into the second story of a detached garage.
  2. One additional off street parking space must be provided in addition to the two spaces provided for the single family dwelling the ADU is accessory to and the additional space must be accessible without moving vehicles in the other two spaces.
  3. ADUs are not subject to the limitations in Section 4.080; however, a detached ADU must be set back a minimum of five feet from the primary dwelling.
  4. ADUs are not subject to the dwelling unit density in residential zones but they are only allowed on lots that meet the minimum lot size in the zone.
  5. ADUs, and the single family dwelling it is accessory to, cannot be used for transient rental such as a vacation rental dwelling (VRD).
4. The Planning Commission believes Seaside should take a conservative approach to allowing ADUs in accordance with the new State Law. Although they all know there is a need for additional rental housing, the Commissioners believe Seaside should approach ADUs with deference to all those property owners that are accustomed to our current zoning restrictions. Over time, additional latitude could be incorporated into the ordinance if necessary.
5. The Commissioners specifically limited transient rental use of properties with ADUs in an effort to promote their intended purpose; increasing the amount of available housing for local residents. They did not wish to promote further loss of housing for local residents by creating an avenue whereby an ADU would be developed for use as a second home while maintaining a vacation rental in the primary dwelling or vice-versa.
6. The size of the ADUs was limited in order to justify the limited parking that was being required for the use and more closely follow the current limitation of the current zoning. ADUs are intended to be small scale accommodations that will provide additional dwelling options. It is not intended to allow full scale houses or duplexes in zones that would not allow them previously. Larger scale houses or duplexes will still be an option in residential zones based on the current development standards and the use provisions within a particular zone.

7. Written testimony concerning the draft ADU provisions was submitted. In summary, the individual believes the floor area limitation could be increased in an effort to potentially allow for larger ADUs in keeping with the provisions adopted by other jurisdictions. The written comments are attached for the Commission's consideration.

**CONCLUSION TO CRITERIA #1:**

The proposed text in finding 3 will not conflict with the provisions in the City's Comprehensive Plan or impact the Plan's compliance with Statewide Planning Goals. The requested amendment will allow for accessory dwelling units (ADUs) in accordance with State Law. Furthermore, it will provide additional small scale housing options for local residents.

**FINAL RECOMMENDATION**

Recommend the City Council approve the text amendment identified in finding 3. This recommendation can be supported by the Commission's adopted findings, justification statements, conclusions.

**Attachments:** Submitted Written Testimony & Information Provided by Staff

## ORDINANCE NO. 2018-09

### AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING THE ZONING ORDINANCE TEXT IN CODE OF SEASIDE ORDINANCE CHAPTER 158 ALLOWING ACCESSORY DWELLING UNITS.

**WHEREAS**, the State Legislature recently passed SB 1051 requiring all cities with a population over 2,500 to allow accessory dwelling units (ADUs) in an effort to address a housing shortage throughout the State of Oregon, and

**WHEREAS**, the Planning Commission and City Council discussed their intent to initiate amending Seaside's Zoning Ordinance to address accessory dwelling units (ADUs) within all residential zones that permit detached single family dwellings, establish a definition for the use, and create development provision applicable to the newly established use during a joint work session on April 30, 2018, and

**WHEREAS**, the Planning Commission conducted a duly advertised public hearing on June 5, 2018 to take public testimony on the draft amendment and continued the hearing to June 19, 2018 to provide additional time to consider the draft ADU provisions and provide an additional opportunity to take public testimony, and

**WHEREAS**, following the close of public comment and a lengthy deliberation concerning the final wording in the draft amendment, the Planning Commission recommended the City Council approve zone code amendment 18-042ZCA based on the staff report, public testimony, and the modified ADU provisions supported by the Commissioners, and

**WHEREAS**, the City Council held their own public hearing to take public testimony on the draft amendment and review the Commission's recommendation on zone code amendment 18-042ZCA during their meeting on June 25, 2018, and ultimately approved the final ADU provisions based on public testimony, the Commission's recommendation, and the Council's Final Decision, which is adopted by reference hereto.

**NOW, THEREFORE, THE CITY OF SEASIDE ORDAINS AS FOLLOWS:**

**SECTION 1.** Amend Seaside Zoning Ordinance definition Section 1.030 to include the following:

**Accessory Dwelling Unit (ADU): An interior, attached or detached residential structure that is used in connection with or that is accessory to a single-family dwelling. Unlike a guesthouse, an ADU will include a kitchen and function as an independent dwelling unit.**

**SECTION 2.** Amend Section 3.022 Outright Uses Permitted in the R-1 Low Density Residential Zone to include the following:

**7. Accessory Dwelling Unit (see general and specific provisions in Article 4)**

**SECTION 3.** Amend Section 3.032 Outright Uses Permitted in the R-2 Medium Density Residential Zone to include the following:

**12. Accessory Dwelling Unit (see general and specific provisions in Article 4)**

**SECTION 4.** Amend Section 3.042 Outright Uses Permitted in the R-3 High Density Residential Zone to include the following:

**9. Accessory Dwelling Unit (see general and specific provisions in Article 4)**

**SECTION 5.** Amend Section 3.048 Outright Uses Permitted in the R-R Resort Residential Zone to include the following:

**10. Accessory Dwelling Unit (see general and specific provisions in Article 4)**

**SECTION 6.** Amend Section 3.054 Outright Uses Permitted in the R-C Residential/Commercial Zone to include the following:

**5. Accessory Dwelling Unit (see general and specific provisions in Article 4)**

**SECTION 7.** Amend Section 3.192 Outright Uses Permitted in the SR Suburban Residential Zone to include the following:

**8. Accessory Dwelling Unit (see general and specific provisions in Article 4)**

**SECTION 8.** Amend Article 4 by creating the following subsection:

**Section 4.018 Accessory Dwelling Units (ADUs)**

**An interior or attached ADU will be considered part of the primary dwelling and it will not be subtracted from the total square footage allowed for accessory structures, but the total floor area for any ADU shall not exceed 525 square feet without approval of a conditional use by the Planning Commission.**

**ADUs must also conform to the following additional limitations.**

- 1. Detached ADUs cannot exceed one story unless they are incorporated into the second story of a detached garage.**
- 2. One additional off street parking space must be provided in addition to the two spaces provided for the single family dwelling the ADU is accessory to and the additional space must be accessible without moving vehicles in the other two spaces.**
- 3. ADUs are not subject to the limitations in Section 4.080; however, a detached ADU must be set back a minimum of five feet from the primary dwelling.**
- 4. ADUs are not subject to the dwelling unit density in residential zones but they are only allowed on lots that meet the minimum lot size in the zone.**
- 5. ADUs, and the single family dwelling it is accessory to, cannot be used for transient rental such as a vacation rental dwelling (VRD).**

**SECTION 9.** The Seaside City Council did hold a public hearing on June 25, 2018, during which the public was given an opportunity to testify in favor and in opposition to the amendments to the Seaside Zoning Ordinance.

**SECTION 10.** The City Council hereby find there is sufficient justification to approve the amendments to the Seaside Zoning Ordinance (file reference 18-042ZCA) based on the Commission's recommendation, and the Council's Final Order

**ADOPTED** by the City Council of the City of Seaside on this \_\_\_\_ day of \_\_\_\_\_, 2018, by the following roll call vote:

YEAS:  
NAYS:  
ABSTAIN:  
ABSENT:

**SUBMITTED** to and **APPROVED** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
JAY BARBER, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

## ORDINANCE NO. 2018-08

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEASIDE, OREGON, PURSUANT TO ORS 223.112-223.132, SETTING A PUBLIC HEARING, EXTENDING THE TERM OF THE ASSESSMENT DISTRICT FOR ECONOMIC IMPROVEMENT, KNOWN AS THE "DOWNTOWN MAINTENANCE DISTRICT"; REPEALING ORDINANCE NO. 2017-05, AND ALL ORDINANCES IN CONFLICT, AND DECLARING AN EMERGENCY.

WHEREAS, the current Downtown Maintenance District expires on June 30, 2018; and

WHEREAS, it is in the best interest of the City to extend the term of the District.

NOW, THEREFORE, THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

**SECTION 1. PURPOSE.** The economic improvement district shall be continued to provide maintenance, upkeep, and litter control of planting areas, seating areas, sidewalks, curbs, and gutters within a designated area known as the "Downtown Maintenance District."

**SECTION 2. BOUNDARIES.** The Boundaries of the Downtown Maintenance District are described as follows: Broadway from Roosevelt to the Prom; Avenue A from Holladay to the Prom; Columbia Street from Avenue A to Oceanway; Downing Mall from Broadway to Oceanway; Franklin Street from Broadway to Avenue A; First Avenue from Holladay to the Necanicum Bridge; Holladay from 1<sup>st</sup> Avenue to Avenue A on the West, and from 1<sup>st</sup> Avenue to Avenue B on the east, including 50' to the south of Avenue A and 50' south of Avenue B. (See Exhibit A attached.)

**LEGAL DESCRIPTION.** A parcel of land located in the Government Lots 1, 2, 3, and 6 of Section 21, Township 6 North, Range 10 West of the Willamette Meridian and a portion of which is in the Elizabeth Latty Donation Land Claim Number 37 in said Township and Range, located in the City of Seaside, Clatsop County, Oregon, described specifically as follows:

Beginning at the southwest corner of the plat of "The Resort at Seaside Condominium", recorded June 26, 2003 in Book 14, Page 205, Clatsop County Plat Records;

1. Thence, from said point of beginning, Northeasterly, along the east line of the Prom, a distance of 293.99 feet, more or less, to the northwest corner of said plat of "The Resort at Seaside Condominium", said northwest corner being on the south right-of-way line of Broadway Street;
2. Thence, Northerly, a distance of 50.69 feet, more or less, to the southwest corner of that tract of land conveyed to Shilo Inn, Seaside Oceanfront, LLC by a Bargain and Sale Deed – Statutory Form recorded September 25, 1996 in Book 912, Page 855, Clatsop County Deed Records;
3. Thence, Northeasterly, along the east line of the Prom, a distance of 219.55 feet, more or less, to the centerline of Oceanway Street, now vacated, said point being at the northwest corner of said Shilo Inn, Seaside Oceanfront, LLC tract;
4. Thence, Easterly, along the centerline line of Oceanway Street, a distance of 271.82 feet, more or less, to the northeast corner of said Shilo Inn, Seaside Oceanfront, LLC tract;
5. Thence, Southerly, along the east line of said Shilo Inn, Seaside Oceanfront, LLC tract, a distance of 15.00 feet, more or less, to the south right-of-way line of Oceanway Street at the northwest corner of that tract of land conveyed to Donn C. Bauske by a Statutory Warranty Deed recorded March 10, 2005 in Instrument Number 200502873, said deed records;
6. Thence, Easterly, along the south right-of-way line of Oceanway Street, a distance of 685.17 feet, more or less, to the northeast corner of the right-of-way of Oceanway Street as vacated in the City of Seaside Ordinance Number 98-06 recorded June 1, 1998 in Book 970, Page 577, said northeast corner being at the west right-of-way line of North Edgewood Street;
7. Thence, Southerly, along the west right-of-way line of North Edgewood Street, a distance of 158.13 feet, more or less, to the southwesterly extension of the south line of that tract of land conveyed to Shaofei Liu and Yiyang Zhang Lu by Warranty Deed recorded August 26, 2004 in Instrument Number 200410261, said deed records;
8. Thence, Northeasterly, along the south line of said Shaofei Liu and Yiyang Zhang Lu tract and the southwesterly extension thereof, a distance of 150.02 feet, more or less, to an angle point in said south line;

9. Thence, Southeasterly, along the south line of said Shaofei Liu and Yiyan Zhang Lu tract, the south line of that tract of land conveyed to Beach Development LLC by a Bargain and Sale Deed – Statutory Form recorded February 25, 2009 in Instrument 200901542, said deed records and referred to as Parcel No. 3 therein, and the south line of that tract of land conveyed to the City of Seaside by a Bargain and Sale Deed – Statutory Form recorded December 22, 1986 in Book 667, Page 786, said deed records, a distance of 163.33 feet, more or less, to the west corner of that tract of land conveyed to Roy Cat, LLC by a Bargain and Sale Deed recorded December 22, 2014 in Instrument Number 201408127, said deed records, and referred to as Parcel No. 3 therein;
10. Thence, Easterly, along the north line of said Roy Cat, LLC tract and it's easterly extension, a distance of 244 feet more or less to the Ordinary Low Tide Line of the east bank of the Necanicum River;
11. Thence, Northerly, along the Ordinary Low Tide Line of the east bank of the Necanicum River, a distance of 484 feet, more or less, to the north right-of-way line of First Avenue;
12. Thence, Easterly, along said north right-of-way line, a distance of 12 feet, more or less, to the Ordinary High Water Line of the east bank of the Necanicum River, which is at the southwest corner of that tract of land conveyed to the City of Seaside by Quitclaim Deed recorded April 23, 2001 in Instrument Number 200103717, said deed records;
13. Thence, Northerly, along the Ordinary High Water Line of the east bank of the Necanicum River, a distance of 263 feet, more or less, to the northwest corner of the plat of "Rivertide Suites – A Condominium Hotel", recorded September 17, 2007 in Instrument Number 200709785, said plat records;
14. Thence, Easterly, along the north line of said plat of "Rivertide Suites – A Condominium Hotel", a distance of 223.50 feet, more or less, to the northeast corner thereof, said northeast corner being on the west right-of-way line of North Holladay Drive;
15. Thence, Southerly, along the west right-of-way line of North Holladay Drive, a distance of 197.83 feet, more or less, to the westerly extension of the north line of Lot 1 of Block 4 of the plat of the "First Addition to Ocean Grove" recorded February 19, 1884 in Book 2, Page 6, said plat records;
16. Thence, Easterly, along the north line of Lots 1 and 2 of Block 4 of said plat and it's westerly extension, a distance of 116.86 feet, more or less, to the northeast corner of that tract of land conveyed to Saucedo Family, LLC by Statutory Warranty Deed recorded August 12, 2014 in Instrument Number 20140587, said deed records;
17. Thence, Southerly, along the east line of said Saucedo Family, LLC tract, a distance of 100.00 feet, more or less, to the north right-of-way line of First Avenue;
18. Thence, Easterly, along said north right-of-way line, a distance of 31.85 feet, more or less, to the northerly extension of the most northerly, east line of that tract of land conveyed to Steven E. Haugen and James R. Haugen by a Statutory Warranty Deed recorded February 28, 1996 in Book 893, Page 861, said deed records;
19. Thence, Southerly, along the most northerly, east line of said Haugen tract and it's northerly extension, a distance of 63.50 feet, more or less, to an angle point;
20. Thence, Westerly, along the most easterly, south line of said Haugen tract, a distance of 10.00 feet, more or less, to an angle point;
21. Thence, Southerly, along the most southerly, east line of said Haugen tract, a distance of 44.25 feet, more or less, to the southeast corner of said Haugen tract;
22. Thence, Westerly, along the most southerly, south line of said Haugen tract, a distance of 6.15 feet, more or less, to the east line of that tract conveyed to Steven E. Haugen and James R. Haugen by a Statutory Warranty Deed recorded July 8, 1991 in Book 762, Page 618, said deed records;
23. Thence, Southerly, along said east line, a distance of 32.25 feet, more or less, to the southeast corner thereof, which is on the south line of Lot 22 of Block 3 of said plat of the "First Addition to Ocean Grove";
24. Thence, Westerly, along the south line of said Lot 22, a distance of 30.70 feet, more or less, to the southwest corner thereof;
25. Thence, Southerly, along the east lines of Lot 2 of Block 3 and Lot 23 of Block 2, both of said plat Of "First Addition to Ocean Grove", crossing the alleys and Oceanway Street, a distance of 260.00 feet, more or less, to the northwest corner of Lot 3 of Block 2 of said plat;
26. Thence, Easterly, along the north line of Lots 3 through 12, all of Block 2 of said plat of "First Addition to Ocean Grove", a distance of 488.00 feet, more or less, to the west right-of-way line of State Highway 101, also known as North Roosevelt Drive;

27. Thence, Southwesterly, along said west right-of-way line, a distance of 94.00 feet, more or less, to the east line of Lot 11 of Block 2 of said plat of "First Addition to Ocean Grove";
28. Thence, Southerly, along the west line of said Lot 11, a distance of 7.00 feet, more or less, to the southeast corner thereof;
29. Thence, Southwesterly, a distance of 113.99 feet, more or less, to an angle point in the west right-of-way line of State Highway 101, also known as South Roosevelt Drive, said angle point being on the east line of Lot 15 of Block 1 of said plat of "First Addition to Ocean Grove";
30. Thence, Southwesterly, along said west right-of-way line, a distance of 51.48 feet, more or less, to the south line of said Lot 15;
31. Thence, Westerly, along the south line of Lots 15 through 23, all of Block 1 of said plat of "First Addition to Ocean Grove", a distance of 383.00 feet, more or less, to the northerly extension of the east line of Lot 2 of Block 1 of said plat;
32. Thence, Southerly, along the east line of said Lot 2 and its northerly and southerly extension, a distance of 150.01 feet, more or less, to the south right-of-way line of Avenue A;
33. Thence, Westerly, along the south right-of-way line of Avenue A, a distance of 23.20 feet, more or less, to the northwest corner of Partition Plat Number 1996-051 recorded December 26, 1996, Clatsop County Records;
34. Thence, Southerly, along the west line of said partition plat, a distance of 79.12 feet, more or less, to the southwest corner thereof, said point being on the north line of Lot 2 of Block 1 of the plat of "Austin's Addition to Ocean Grove" recorded March 14, 1902 in Book 3, Page 43, said plat records;
35. Thence, Westerly, along the north line of said Lot 2, a distance of 12.79 feet, more or less, to the northwest corner thereof;
36. Thence, Southerly, along the west line of said Lot 2 and its southerly extension, a distance of 82.20 feet, more or less, to the south right-of-way line of Avenue B;
37. Thence, Westerly, along said south right-of-way line, a distance of 50.00 feet, more or less, to the most northerly, northeast corner of that tract of land conveyed to Broken Spoke Properties, LLC by Statutory Warranty Deed recorded March 10, 2016 in Instrument Number 201601826, said deed records;
38. Thence, Southerly, along the most northerly, east line of said Broken Spoke Properties, LLC tract and its southerly extension, a distance of 79.00 feet, more or less, to a point that is 29.00 feet southerly of the south line of Lot 2 of Block 2 of said plat of "Austin's Addition to Ocean Grove";
39. Thence, Westerly, along a line that is parallel with the south line of said Lot 2, a distance of 50.27 feet, more or less, to the east right-of-way line of Holladay Drive;
40. Thence, Southerly, along said east right-of-way line, a distance of 21.03 feet, more or less, to the north line of the plat of "Necanicum Grove" recorded April 4, 1889 in Book 'O', Page 38, said plat records;
41. Thence, Westerly, along the north line of said plat of "Necanicum Grove" and its westerly extension, a distance of 246.00 feet, more or less, to the Ordinary Low Tide Line on the east bank of the Necanicum River;
42. Thence, Northerly, along the Ordinary Low Tide Line on the east bank of the Necanicum River, a distance of 135 feet, more or less, to the south right-of-way line of Avenue A, said right-of-way line being 25.00 feet from the centerline thereof;
43. Thence, Northwesterly, along said south right-of-way line of Avenue A, a distance of 127 feet, more or less, to the Harbor Line along the west bank of the Necanicum River;
44. Thence, Southerly, along the Harbor Line on the west bank of the Necanicum River, a distance of 132.70 feet, more or less, to the easterly extension of the south line of Lot 3 of Block 1 of the plat of "Hermosa Park" recorded in Book 3, Page 24, said plat records;
45. Thence, Westerly, along the south line of said Lot 3 and its easterly and its westerly extension, a distance of 240.16 feet, more or less, to the west right-of-way line of Franklin Street at the southeast corner of Lot 3 of Block 2 of said plat of "Hermosa Park";
46. Thence, Northerly, along said west right-of-way line of Franklin Street, a distance of 39.29 feet, more or less, to a point that is 10.71 feet from the northeast corner of said Lot 3 of Block 2 as described in that Bargain and Sale Deed conveyed to Daniel A. Erickson and Mary C. Erickson Trustees of the Daniel A Erickson and Mary C. Erickson Revocable Living Trust recorded August 16, 2010 in Instrument Number 201007061, said deed records and referred to a part of Parcel 2 therein;

47. Thence, Westerly, along the south line described as part of Parcel 2 in said Erickson Trustees Deed, a distance of 100.00 feet, more or less, to a point that is 10.71 feet from the northwest corner of said Lot 3 of Block 2 as described in said Erickson Trustees Deed, said point being on the east line of Lot 8 of Block 2 of said plat of "Hermosa Park";
48. Thence, Southerly, along the east line of said Lot 8, a distance of 39.29 feet, more or less, to the southeast corner thereof;
49. Thence, Westerly along the south line of said Lot 8, a distance of 100.00 feet, more or less, to the southwest corner thereof, said corner being on the east right-of-way line of Edgewood Street;
50. Thence, Northwesterly, crossing Edgewood Street, a distance of 44.72 feet, more or less, to a point that is 30.00 feet southerly of the northeast corner of Lot 2 of Block 3 of said plat of "Hermosa Park, said point being on the west right-of-way line of Edgewood Street;
51. Thence, Westerly, a distance of 100.00 feet, more or less, to a point that is 30.00 feet southerly of the northwest corner of said Lot 2, said point being on the east line of Lot 7 of Block 3 of said plat of "Hermosa Park";
52. Thence, Southerly, along the east line of said Lot 7, a distance of 20.00 feet, more or less, to the southwest corner thereof;
53. Thence, Westerly, along the south line of said Lot 7 and it's westerly extension, a distance of 140.00 feet, more or less, to the west right-of-way line of Downing Street;
54. Thence, Southerly, along the west right-of-way line of said Downing Street, a distance of 140.00 feet, more or less, to the southeast corner of Lot 4 of Block 7 of said plat of "Hermosa Park"
55. Thence, Westerly, along the south line of said Lot 4, a distance of 100.00 feet, more or less, to the southwest corner thereof;
56. Thence, Northerly, along the west line of Lots 3 and 4, both of Block 7 of said plat of "Hermosa Park", a distance of 100.00 feet, more or less, to the southeast corner of Lot 19 of Block 7 of said plat of "Hermosa Park";
57. Thence, Westerly, along the south line of said Lot 19 and it's westerly extension, a distance of 140.00 feet, more or less, to the west right-of-way line of Columbia Street at the northeast corner of Lot 2 of Block 8 of said plat of "Hermosa Park";
58. Thence, Southerly, along the west right-of-way line of Columbia Street, a distance of 35.00 feet, more or less, to the southeast corner of that tract of land conveyed Brian J. McInerney by a Statutory Special Warranty Deed recorded March 12, 2001 in Instrument Number 200102320, said deed records;
59. Thence, Westerly, along the south line of said McInerney tract, a distance of 95.00 feet, more or less, to the southwest corner thereof, said southwest corner being on the east line of that tract of land conveyed to the Seaside Prom, LLC by Statutory Warranty Deed recorded July 28, 2017 in Instrument Number 201706131, said deed records;
60. Thence, Southerly, along the east line of said Seaside Prom, LLC tract, a distance of 65.00 feet, more or less, to the southeast corner thereof, said southeast corner being on the south line of Lot 3 of Block 8 of said plat of "Hermosa Park";
61. Thence, Westerly, along the south line of Lots 3 and 16, both of Block 8 of said plat of "Hermosa Park", and it's westerly extension, a distance of 145.00 feet, more or less, to the west right-of-way line of Beach Drive;
62. Thence, Northerly, along the west right-of-way line of Beach Drive, a distance of 50.00 feet, more or less, to the northeast corner of Lot 2 of Block 9 of said plat of "Hermosa Park";
63. Thence, Westerly, along the north line of Lot 2 of Block 9 of said plat of "Hermosa Park", a distance of 100.00 feet, more or less, to the northwest corner thereof;
64. Thence, Southerly, along the west line of Lot 2 of Block 9 of said plat of "Hermosa Park", a distance of 50.00 feet, more or less, to the southwest corner thereof, said corner also being the southeast corner of Lot 15 of Block 9 of said plat of "Hermosa Park";
65. Thence, Westerly, along the south line of Lot 15 of Block 9 of said plat of "Hermosa Park", a distance of 100.00 feet, more or less, to the southwest corner thereof, said corner being on the east right-of-way line of Sixth Street;
66. Thence, Northerly, along east right-of-way line of Sixth Street, which is also along the west line of Lot 15 of Block 9 of said plat of "Hermosa Park" and it's northerly extension, a distance of 93.34 feet, more or less, to the north right-of-way line of Avenue A, 18.00 feet from the centerline thereof, said point being on the south line of the plat of "The Resort at Seaside Condominium", recorded June 26, 2003 in Book 14, Page 205, said plat records;



67. Thence, Westerly, along said north right-of-way line of Avenue A, a distance of 42.57 feet, more or less, to the point of beginning.

This description contains an area of 34.8 acres, more or less.

When the Council considers it necessary to expand the boundaries of the District, each new property owner affected will receive notice stating the time and place of a public hearing at which affected property owners may appear to support or object to the District. Boundary changes will be made by the enactment of an ordinance by the Council.

**SECTION 3. COSTS.** The cost of the Downtown Maintenance District is estimated to be \$92,051.00 annually. Based on the total assessed linear footage of 10,659.3 feet, the benefited properties within the Downtown Maintenance District will pay \$8.635745 per front foot.

**SECTION 4. TERM OF DISTRICT.** Assessments will be levied to the benefited property owners for a maximum of one (1) year, starting July 1, 2018, to provide for the Downtown Maintenance District.

**SECTION 5. AUDITOR TO FILE PROPOSED ASSESSMENT.** The City Auditor shall be required to prepare the proposed assessment for each lot in the District and file it with the Finance Office.

**SECTION 6. NOTICE OF AFFECTED PROPERTY OWNERS.** Notice shall be mailed to the owner of each lot to be assessed, the notice shall state the amount of the assessment proposed on the property of the owner receiving the notice. The notice shall state the time and place of a public hearing at which time affected property owners may appear to support or object to the proposed assessment.

The hearing shall not be held sooner than thirty (30) days after the mailing of the notices. The Council shall consider any objections and may adopt, correct, modify or revise the proposed assessments.

Notice shall be mailed out to affected property by May 4, 2018, announcing the intention of the Council to extend the Downtown Maintenance District and to assess the benefited property for all the cost. A public hearing will be held on Monday, June 11, 2018, at 7:00 PM at City Hall, 989 Broadway, at which time affected property owners may appear to support or object to the proposed extension of the district.

**SECTION 7. ASSESSMENTS.** If, after the hearing, the Council determines that the Downtown Maintenance District shall be extended, the Council shall determine the amount of the assessment on each lot in the District, and the extension of such assessments.

Assessments will not be made and Downtown Maintenance District will be abolished if written objections are received at the public hearing from owners of property upon which more than thirty-three percent (33%) of the total amount of assessments is to be levied.

**SECTION 8. REPEAL.** Ordinance No. 2017-05, adopted June 12, 2017, is repealed.

**SECTION 9. EMERGENCY CLAUSE.** That inasmuch as this Ordinance is necessary for the immediate preservation of the public health, safety, and welfare of the City of Seaside, and to assure compliance with existing state law within time constraints; an emergency is hereby declared to exist and this Ordinance shall be in full force and effect from and after its passage by the City Council and approved by the Mayor. This emergency clause is due to the necessity to provide appropriate notice to Clatsop County, Oregon, with an effective date of July 1, 2018.

**ADOPTED** by the City Council of the City of Seaside on this \_\_\_\_ day of \_\_\_\_\_, 2018, by the following roll call vote:

YEAS:  
NAYS:  
ABSTAIN:  
ABSENT:

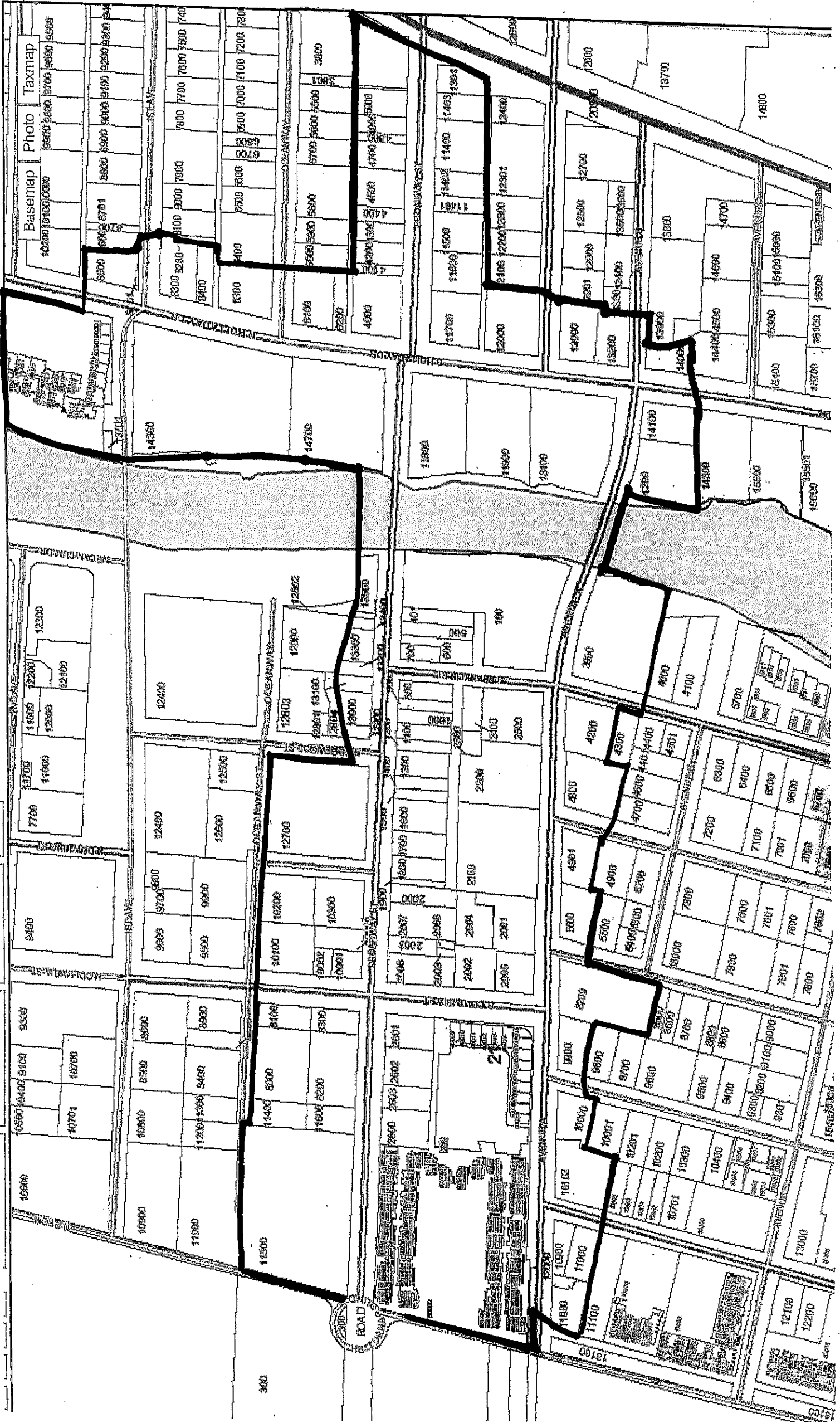
**SUBMITTED** to and **APPROVED** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
JAY BARBER, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

2018 - Downtown Maintenance District





# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

May 10, 2018

DEAR PROPERTY OWNER,

Enclosed is a proposed Ordinance of the City Council of Seaside, to renew the Downtown Maintenance District, at a linear foot rate of \$8.635745 per front foot for one year. **This is a 0% increase and the rate is not increasing over last year.**


A joint effort of City Council, City Staff, and a Committee consisting of downtown merchants established the current program for maintenance of the downtown core area.

Funds generated by this District pay the contractors for litter removal and sweeping the sidewalks, and a separate contract for maintaining the planting areas, including replacement plants.

The City Council will hold a public hearing on this issue at the Monday, June 11, 2018, meeting to be held at City Hall, 989 Broadway, at 7:00 PM.

If you have any questions, please call Kim Jordan, City Recorder at (503) 738-5511.

Sincerely,



Mark J. Winstanley  
City Manager

MJW:kj  
Enclosure

## **SEASIDE AIRPORT COMMITTEE**

The purpose of the Seaside Airport Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director/City Engineer regarding issues concerning the Seaside Public Airport.

The committee consist of the following permanent members: the Public Works Director/City Engineer (or designee), a member of the Seaside City Council, a member of the Gearhart City Council, and six (6) non-permanent citizen members, who are not employees of the City, and at least four (4) of the non-permanent citizens shall reside within the City limits who shall serve as members-at-large.

The citizen members of the committee shall be selected from, but are not limited to, members of the following groups: persons with a demonstrated interest in public airport, educators, private businesspersons, persons with a diversity of ethnic and cultural affiliations, and persons of diverse economic backgrounds and interests.

The members shall serve without salary or compensation of any nature.

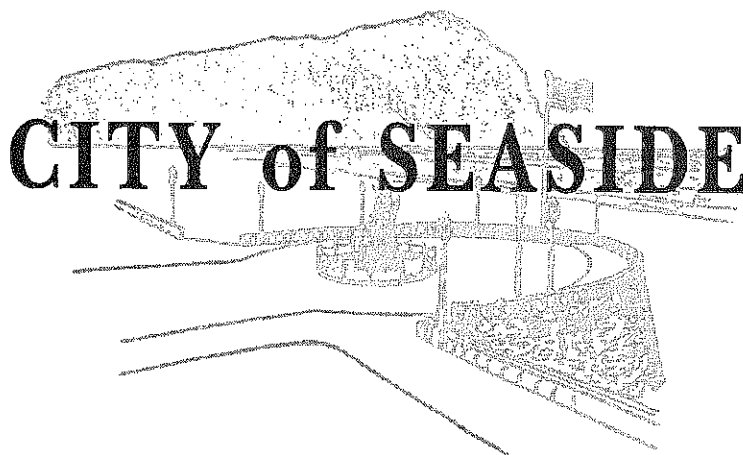
All members shall be appointed by the City Council and shall serve for a term of three years. However, three of the first non-permanent members shall be appointed for a term of one year, two years, and three years respectively. As those terms expire, the vacancy will be filled for three-year terms in each case.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. ( A 12 month period is defined as beginning in January of each calendar year.)

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** February 12, 2018  
  
**Name:** Dianne Widdop  
Steve Phillips  
  
**Commission/Committee:** Seaside Airport Committee  
  
**Resignation Date:** Widdop - Not on Gearhart City Council  
Phillips - Has not been able to attend meetings  
meetings  
  
**Term Expiration Date:** June 30, 2018  
  
**Wants to be considered again:** N/A
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## AIRPORT COMMITTEE

Term of Office: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY (WIDDOP)			6/30/2018
VACANCY (PHILLIPS)			6/30/2018
BRUCE FRANCIS	90250 STONE LINE DR. WARRENTON, 97146	440-0033	6/30/2018
TERI CARPENTER	220 AVENUE 'U'	425-246-9962	6/30/2019
TRACY MACDONALD	451 HILLSIDE LOOP	739-2269	6/30/2019
RANDALL HENDERSON*	89066 OCEAN DRIVE WARRENTON, 97146	503-577-6153	6/30/2020
ROY BENNETT	2026 FERNWOOD ST.	738-4102	6/30/2020
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	Public Works
RANDY FRANK	454 HIGHLAND DR.	440-3090	City Council

\*Chair

## **SEASIDE PARKS ADVISORY COMMITTEE**

The purpose of the Seaside Parks Advisory Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director regarding issues concerning the Seaside Parks.

The committee shall consist of seven members who are not officials or employees of the City and who will be appointed by the City Council. A minimum of six members shall reside within the city limits, and a maximum of one member may reside within the Urban Growth Boundary. No more than two members shall be engaged in the same kind of occupation, business, trade or profession. The Mayor shall appoint one member of the City Council as Council liaison, and the City Manager or his designee, shall be the Staff liaison to the Committee.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. The initial terms will be: two members shall be appointed for a term of one year, two members for two years, and three members for three years. As those terms expire, all vacancies will be filled for three year terms.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. ( A 12 month period is defined as beginning in January of each calendar year.)

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **October 9, 2017**  
  
**Name:** **Chris Quackenbush  
Steven Phillips**  
  
**Commission/Committee:** **Parks Advisory Committee**  
  
**Resignation Date:** **Quackenbush - Sept. 20, 2017  
Phillips - Sept. 25, 2017**  
  
**Term Expiration Date:** **Quackenbush - March 31, 2019  
Phillips - March 31, 2019**  
  
**Wants to be considered again:** **Quackenbush - No  
Phillips - No**
  
2. **Applicants:**  
**Pam Bierly**
  
3. **Nominations:**
  
4. **Appointment:**



**Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.**

### CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: \_\_\_\_\_

NAME Bierly Pam PHONE 503/738-8107  
East First

ADDRESS 120 12<sup>th</sup> Ave Seaside

MAIL ADDRESS (DIFFERENT THEN ABOVE) \_\_\_\_\_

BUSINESS ADDRESS (IF APPLICABLE) \_\_\_\_\_

EMAIL ADDRESS seagull@seasurf.net

LENGTH OF TIME IN SEASIDE 38 yrs ARE YOU A REGISTERED VOTER IN SEASIDE: Yes  No

OCCUPATION disability caregiver

PAST OCCUPATIONS retired teacher, Knappa 26 yrs.

List committee/commissions on which you would like to serve: Parks

List committee/commissions you are currently appointed to: none

List fields in which you have interest or ability: education preservation of things we love about Seaside  
thinking of ideas to improve what we have

List employment and volunteer activities, which may relate to service on committee/commissions:  
past: Seaside Aquarium Discovery Program director  
Board Haystack Rock AP  
Seaside Parks sub committees

List skills and special knowledge that you may have acquired from these activities:  
people skills  
a fair amount of local outdoor skills, opportunities  
programming  
history of local programs

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes ( ) No (X) If yes, what offense? \_\_\_\_\_

When? \_\_\_\_\_ Please explain: \_\_\_\_\_

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Keith Chandler</u>	<u>former boss</u>	<u>Aquarium</u>	<u>503-738-6211</u>
<u>Laurie Slick</u>	<u>neighbor</u>	<u>317 Sixth</u>	<u>503-440-4359</u>
<u>Lynn Potter</u>	<u>friend</u>	<u>172 Spruce Gearhart</u>	<u>503-717-9811</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 6/5/2018 SIGNATURE Pamela Bierly



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## PARKS ADVISORY COMMITTEE

Term of Office: 3 years  
Number of Members: 7

Chairperson\*  
Vice Chairperson\*\*  
Secretary\*\*\*

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
VACANCY			3/31/2019
MATTHEW STOLBERG	870 Avenue T Unit 2	739-2593	3/31/2019
MARY BLAKE	1668 Whispering Pines	717-3810	3/31/2020
NORMAN BROWN***	3041 Evergreen Dr.	738-5132	3/31/2020
JASON BOYD**	1940 Huckleberry	738-4363	3/31/2020
MICHAEL HINTON	1015 S. IRVINE PL.	738-5748	3/31/2021
NANCY HOLMES*	1520 COOPER ST.	717-1614	3/31/2021
TOM HORNING	808 26TH AVENUE	738-5770	<a href="mailto:horning@pacifier.com">horning@pacifier.com</a>
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	<a href="mailto:dmcowell@cityofseaside.us">dmcowell@cityofseaside.us</a>

**RESOLUTION #3923**

**A RESOLUTION ADOPTING AND APPROPRIATING THE 2018-2019  
SEASIDE ROAD DISTRICT BUDGET**

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Seaside hereby adopts the budget for the Seaside Road District for fiscal year 2018-2019, in the sum of \$1,036,208 now on file at Seaside City Hall; and

**BE IT FURTHER RESOLVED** that the amounts for the fiscal year beginning July 1, 2018, and for the purposes shown below are hereby appropriated as follows:

**District Road**

Materials and Services	\$ 8,900	
Capital Outlay	548,183	
Interfund Transfers	<u>469,125</u>	
Total Appropriations		<u>\$ 1,026,208</u>
Unappropriated Ending Fund Balance		<u>\$ 10,000</u>
Total District Road		<u>\$ 1,036,208</u>
<b>Total 2018-2019 Appropriations</b>	<b><u>\$ 1,026,208</u></b>	
<b>Total Unappropriated Ending Fund Balance</b>	<b><u>\$ 10,000</u></b>	
<b>Total 2018-2019 Adopted Budget</b>		<b><u>\$ 1,036,208</u></b>

**PASSED** by the City Council of the City of Seaside this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**SUBMITTED** to the Mayor and **APPROVED** by the Mayor on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
**JAY BARBER, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Mark J. Winstanley, City Manager**

# AB6837

FORM LB-1

## NOTICE OF BUDGET HEARING

A public meeting of the Seaside Road District will be held on June 25, 2018 at 7:00 pm at City Hall, 989 Broadway, Seaside, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2018 as approved by the Seaside Road District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 989 Broadway, Seaside, Oregon, between the hours of 8:00 a.m. and 5:00 p.m. or online at [www.cityofseaside.us](http://www.cityofseaside.us). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Mark Winstanley

Telephone: 503-738-5511

Email: [mwinstanley@cityofseaside.us](mailto:mwinstanley@cityofseaside.us)

### FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2016-2017	Adopted Budget This Year 2017-2018	Approved Budget Next Year 2018-2019
Beginning Fund Balance/Net Working Capital	759,236	334,692	679,561
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges			
Federal, State and all Other Grants, Gifts, Allocations and Donations			
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements			
All Other Resources Except Current Year Property Taxes	17,145	13,900	17,150
Current Year Property Taxes Estimated to be Received	326,725	332,890	339,497
<b>Total Resources</b>	<b>1,103,106</b>	<b>681,482</b>	<b>1,036,208</b>

### FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services			
Materials and Services	403,003	53,800	8,900
Capital Outlay		608,420	548,183
Debt Service			
Interfund Transfers	365,411	10,262	469,125
Contingencies			
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	334,692	9,000	10,000
<b>Total Requirements</b>	<b>1,103,106</b>	<b>681,482</b>	<b>1,036,208</b>

### FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM \*

Name of Organizational Unit or Program FTE for that unit or program			
District Road	1,103,106	681,482	1,036,208
FTE	0.00	0.00	0.00
<b>Total Requirements</b>	<b>1,103,106</b>	<b>681,482</b>	<b>1,036,208</b>
<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

### STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \*

No prominent changes in the activities or sources of financing for the Seaside Road District for fiscal year 2018/2019. The District will use available funds for design and reconstruction of streets, roads, and bridges in the District.

### PROPERTY TAX LEVIES

	Rate or Amount Imposed 2016-2017	Rate or Amount Imposed This Year 2017-2018	Rate or Amount Approved Next Year 2018-2019
Permanent Rate Levy (rate limit \$0.3036 per \$1,000)	0.3036	0.3036	0.3036
Local Option Levy			
Levy For General Obligation Bonds			

### STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings		
<b>Total</b>		

**Published: June 5, 2018**

**RESOLUTION #3924**

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON,  
SEASIDE ROAD DISTRICT, LEVYING AND CATEGORIZING AD VALOREM  
TAXES FOR THE TAX YEAR 2018-2019**

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEASIDE:**

**SECTION 1.** That the City of Seaside hereby imposes the taxes provided for in the adopted budget at the rate of \$ 0.3036 per \$ 1,000 of assessed value for the Seaside Road District; and that these taxes are hereby imposed and categorized for the tax year 2018-2019 upon the assessed value of all taxable property within the district.

	Subject To The General Government Limitation	Excluded From The Limitation
District Road	\$0.3036/\$1,000	\$ 0

**PASSED** by the City Council of the City of Seaside on this \_\_\_\_ day of \_\_\_\_\_, 2018.

**SUBMITTED** to the Mayor and **APPROVED** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
JAY BARBER, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

**RESOLUTION # 3921**

**A RESOLUTION ADOPTING AND APPROPRIATING THE 2018-2019  
CITY OF SEASIDE BUDGET**

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Seaside hereby adopts the budget for the City of Seaside for fiscal year 2018-2019, in the sum of \$72,017,007 now on file at Seaside City Hall; and

**BE IT FURTHER RESOLVED** that the amounts for the fiscal year beginning July 1, 2018, and for the purposes shown below are hereby appropriated as follows:

**General**

Mayor and Council	\$ 30,021
City Attorney	44,575
Business Office	591,285
Library	722,271
Non-Departmental	355,900
Community Center	57,625
Debt Service	265,006
Interfund Transfers	3,752,371
Contingency	<u>200,000</u>

Total Appropriations \$ 6,019,054

Unappropriated Ending Fund Balance \$ 1,070,374

Total General \$ 7,089,428

**Public Safety**

Municipal Court	\$ 198,181
Police	3,672,139
Lifeguards	48,286
Fire	1,013,775
Non-Departmental	23,500
Interfund Transfers	378,406
Contingency	<u>200,000</u>

Total Appropriations 5,534,287

Unappropriated Ending Fund Balance 1,035,856

Total Public Safety 6,570,143

**Community Development**

Planning	\$ 190,452
Building	211,140
Interfund Transfers	33,312
Contingency	<u>75,000</u>

Total Appropriations 509,904

Unappropriated Ending Fund Balance 130,333

Total Community Development 640,237

**Public Works**

Engineering	\$ 291,982
Public Works	737,363
City Parks	222,004
Interfund Transfer	92,759
Contingency	<u>50,000</u>

Total Appropriations 1,394,108

Unappropriated Ending Fund Balance 226,999

Total Public Works 1,621,107

**State Tax Street**

Materials and Services	\$ 210,500
Capital Outlay	766,571
Interfund Transfers	<u>459,270</u>

Total Appropriations 1,436,341

Unappropriated Ending Fund Balance 100,000

Total State Tax Street 1,536,341

**Downtown Maintenance District**

Materials and Services	\$ 82,200
Interfund Transfers	7,043
Contingency	<u>10,000</u>

Total Appropriations	99,243
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Unappropriated Ending Fund Balance	19,414
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Total Downtown Maintenance District	118,657
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**911**

Personal Services	\$ 95,887
Materials and Services	7,825
Contingency	<u>89,297</u>

Total Appropriations	193,009
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Total 911	193,009
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**Economic Development**

Materials and Services	\$ 10,000
------------------------	-----------

Total Appropriations	10,000
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Unappropriated Ending Fund Balance	1,642
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Total Economic Development	11,642
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**Emergency Readiness**

Personal Services	\$ 14,385
Materials and Services	80,600
Contingency	<u>25,000</u>

Total Appropriations	119,985
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Unappropriated Ending Fund Balance	94,313
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Total Emergency Readiness	214,298
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**Fire Equipment (2018)**

Capital Outlay	\$ 146,775
Contingency	<u>118,978</u>

Total Appropriations	265,753
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Total Fire Equipment (2018)	265,753
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**Water G.O. Bond Debt**

Debt Service	\$ 829,100
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Total Appropriations	829,100
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Unappropriated Ending Fund Balance	162,392
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Total Water G.O. Bond Debt	991,492
----------------------------	---------

**Library Trust**

Materials and Services	\$ 6,000
Capital Outlay	16,000
Contingency	<u>75,000</u>

Total Appropriations	97,000
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Unappropriated Ending Fund Balance	42,663
------------------------------------	--------

Total Library Trust	139,663
---------------------	---------

**Evergreen Cemetery Trust**

Capital Outlay \$ 502

Total Appropriations 502

Total Evergreen Cemetery Trust 502

**Special Assessment**

Materials and Services \$ 5,000  
Capital Outlay 75,000  
Special Payments 60,000

Total Appropriations 140,000

Total Special Assessment 140,000

**Systems Development - Parks (91)**

Materials & Services \$ 50,000  
Capital Outlay 151,626

Total Appropriations 201,626

Total Systems Development-Parks(91) 201,626

**Capital Improvement & Maintenance**

Materials and Services \$ 25,500  
Capital Outlay 437,431

Total Appropriations 462,931

Total Capital Improvements & Maintenance 462,931

**Systems Development - Roads (91)**

Capital Outlay \$ 51,217

Total Appropriations 51,217

Total Systems Development – Roads (91) 51,217

**Prom Improvement**

Materials and Services \$ 25,000  
Capital Outlay 300,000  
Contingency 100,000

Total Appropriations 425,000

Unappropriated Ending Fund Balance 463,786

Total Prom Improvement 888,786

**Parks Construction**

Capital Outlay \$ 4,733

Total Appropriations 4,733

Total Parks Construction 4,733

**Airport**

Materials and Services \$ 4,468

Total Appropriations 4,468

Total Airport 4,468

**Street Construction**

Capital Outlay \$ 1,100,000

Total Appropriations 1,100,000

Total Street Construction 1,100,000



<b>Water</b>			
Personal Services			
Materials and Services	\$	732,664	
Capital Outlay		526,600	
Interfund Transfers		455,000	
Contingency		716,719	
		<u>250,000</u>	
Total Appropriations			2,680,983
Total Unappropriated Ending Fund Balance			2,787,019
Total Water			5,468,002
<b>Systems Development - Water (91)</b>			
Materials & Services			
Capital Outlay	\$	150,000	
Special Payments		250,000	
Interfund Transfers		125,490	
		<u>1,000,000</u>	
Total Appropriations			1,525,490
Total Unappropriated Ending Fund Balance			148,176
Total Systems Development -- Water (91)			1,673,666
<b>Watershed Enhancement</b>			
Materials and Services			
Capital Outlay	\$	55,000	
		<u>566,357</u>	
Total Appropriations			621,357
Total Watershed Enhancement			621,357
<b>Capital Construction - Water</b>			
Materials and Services			
Capital Outlay	\$	1,000,000	
		<u>5,000,000</u>	
Total Appropriations			6,000,000
Total Capital Construction - Water			6,000,000
<b>Sewer</b>			
Personal Services			
Materials and Services	\$	674,890	
Capital Outlay		737,700	
Debt Service		160,253	
Interfund Transfers		407,271	
Contingency		436,927	
		<u>150,000</u>	
Total Appropriations			2,567,041
Unappropriated Ending Fund Balance			620,000
Total Sewer			3,187,041
<b>Systems Development - Sewer (91)</b>			
Materials and Services			
Capital Outlay	\$	150,000	
Interfund Transfers		250,000	
Contingency		1,100,000	
		<u>100,000</u>	
Total Appropriations			1,600,000
Unappropriated Ending Fund Balance			149,032
Total Systems Development -- Sewer (91)			1,749,032
<b>Sewer Plant Replacement</b>			
Materials and Services			
Capital Outlay	\$	251,000	
		<u>1,162,023</u>	
Total Appropriations			1,413,023
Total Sewer Plant Replacement			1,413,023

**Sewer Reserve**

Capital Outlay	<u>\$ 8,799</u>		
Total Appropriations		8,799	
Total Unappropriated Ending Fund Balance			363,088
Total Sewer Reserve			371,887

**Convention Center**

Personal Services	\$ 1,048,951		
Materials and Services	1,039,450		
Debt Service	1,138,894		
Interfund Transfers	137,472		
Contingency	<u>294,852</u>		
Total Appropriations		3,659,619	
Unappropriated Ending Fund Balance			3,000,000
Total Convention Center			6,659,619

**Convention Center Capital Improvements**

Materials and Services	\$ 25,000		
Capital Outlay	172,000		
Contingency	<u>300,000</u>		
Total Appropriations		497,000	
Unappropriated Ending Fund Balance			610,711
Total Convention Center Capital Improvements			1,107,711

**Convention Center - Construction**

Materials and Services	\$ 181,661		
Capital Outlay	<u>13,995,000</u>		
Total Appropriations		14,176,661	
Total Convention Center - Construction			14,176,661

**Convention Center Bond Reserve**

Materials and Services	\$ 25,000		
Capital Outlay	<u>76,483</u>		
Total Appropriations		101,483	
Unappropriated Ending Fund Balance			1,138,894
Total Convention Center Bond Reserve			1,240,377

**Room Tax & Business License**

Personal Services	\$ 255,354		
Materials and Services	643,950		
Interfund Transfers	4,397,220		
Contingency	<u>150,000</u>		
Total Appropriations		<u>5,446,524</u>	
Unappropriated Ending Fund Balance			<u>656,074</u>
Total Room Tax & Business License			<u>6,102,598</u>

Total 2018-2019 Appropriations	<u>\$ 59,196,241</u>		
Total Unappropriated Ending Fund Balance		<u>\$12,820,766</u>	
Total 2018-2019 Adopted Budget			<u>\$ 72,017,007</u>

PASSED by the City Council of the City of Seaside this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

SUBMITTED to the Mayor and APPROVED by the Mayor on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
JAY BARBER, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

# AB6838

FORM LB-1

## NOTICE OF BUDGET HEARING

A public meeting of the Seaside City Council will be held on June 26, 2018 at 7:00 pm at City Hall, 989 Broadway, Seaside, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2018 as approved by the City of Seaside Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 989 Broadway, Seaside, Oregon, between the hours of 8:00 a.m. and 6:00 p.m. or online at [www.cityofseaside.us](http://www.cityofseaside.us). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Mark Winstanley Telephone: 503-738-3511 Email: [mwinstanley@cityofseaside.us](mailto:mwinstanley@cityofseaside.us)

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2016-2017	Adopted Budget This Year 2017-2018	Approved Budget Next Year 2018-2019
Beginning Fund Balance/Net Working Capital	15,078,408	17,264,881	34,775,611
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	11,759,123	12,967,790	13,142,872
Federal, State and all Other Grants, Gifts, Allocations and Donations	1,163,759	1,689,320	1,064,265
Revenue from Bonds and Other Debt	492,640	165,797,500	5,185,490
Interfund Transfers / Internal Service Reimbursements	8,770,399	26,836,895	12,380,624
All Other Resources Except Current Year Property Taxes	448,699	547,861	618,153
Current Year Property Taxes Estimated to be Received	3,948,600	4,005,945	4,240,994
<b>Total Resources</b>	<b>41,651,633</b>	<b>79,885,842</b>	<b>72,017,007</b>

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	7,914,882	9,036,445	9,136,835
Materials and Services	4,835,621	7,606,353	7,075,249
Capital Outlay	1,698,592	18,965,328	25,458,770
Debt Service	1,046,301	1,079,915	2,640,371
Interfund Transfers	8,404,965	26,863,638	12,511,499
Contingencies	0	2,309,660	2,188,127
Special Payments	485,290	307,246	185,490
Unappropriated Ending Balance and Reserved for Future Expenditure	17,264,881	13,717,752	12,826,765
<b>Total Requirements</b>	<b>41,651,633</b>	<b>79,885,842</b>	<b>72,017,007</b>

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program	2016-2017	2017-2018	2018-2019
General (Administration, City Attorney, Library, Community Center)	5,981,131	5,556,486	7,089,428
FTE	11.05	11.05	11.05
Public Safety (Court, Police, Fire, Fire, Fire)	5,411,281	6,314,699	6,570,143
FTE	32.40	32.40	32.40
Community Development (Planning, Building)	589,454	584,010	640,237
FTE	2.55	2.55	2.55
Public Works (Engineering, Public Works, City Parks)	1,514,075	1,654,541	1,621,107
FTE	7.74	7.74	7.74
State Tax Street	1,251,534	1,334,076	1,536,341
FTE	0.00	0.00	0.00
Downtown Maintenance District	126,263	124,503	118,657
FTE	0.00	0.00	0.00
City Social Revenue	156,655	182,782	193,009
FTE	1.05	1.05	1.05
Economic Development	11,584	11,537	11,542
FTE	0.00	0.00	0.00
Emergency Readiness	201,397	248,198	214,298
FTE	0.30	0.30	0.30
Fire Equipment (2018)	0	0	265,759
FTE	0.00	0.00	0.00
Water G.O. Bond Debt Service	1,005,707	994,450	991,492
FTE	0.00	0.00	0.00
Library Trust	197,641	211,228	139,663
FTE	0.00	0.00	0.00
Evergreen Cemetery Trust	2	502	502
FTE	0.00	0.00	0.00
Special Assessments	60,991	145,100	140,000
FTE	0.00	0.00	0.00
Systems Development - Parks (P1)	222,206	201,806	201,626
FTE	0.00	0.00	0.00
Capital Improvement and Maintenance	263,526	431,634	452,931
FTE	0.00	0.00	0.00
Systems Development - Roads (P1)	47,473	49,022	51,217
FTE	0.00	0.00	0.00
Park Improvement	801,308	890,341	888,786
FTE	0.00	0.00	0.00
Parks Construction	5,385	4,563	4,793
FTE	0.00	0.00	0.00
Assets	225,756	4,636	4,458
FTE	0.00	0.00	0.00
Street Construction	863,527	0	1,100,000
FTE	0.00	0.00	0.00
Water	4,371,829	4,836,042	5,458,002
FTE	7.80	7.80	7.80
Systems Development - Water (P1)	1,522,006	1,584,806	1,673,666
FTE	0.00	0.00	0.00
Watershed Enhancement	558,187	612,723	621,357
FTE	0.00	0.00	0.00
Capital Construction - Water	0	0	6,000,000
FTE	0.00	0.00	0.00
Sewer	2,916,831	3,168,277	3,187,041
FTE	6.81	6.81	6.81
Systems Development - Sewer (P1)	1,583,344	1,686,945	1,749,082
FTE	0.00	0.00	0.00
Sewer Plant Replacement	345,981	325,057	1,415,023
FTE	0.00	0.00	0.00
Sewer Reserve	380,937	366,557	371,887
FTE	0.00	0.00	0.00
Convention Center	5,057,542	22,983,527	6,659,618
FTE	11.30	11.30	11.00
Convention Center Capital Improvement	930,285	997,445	1,107,711
FTE	0.00	0.00	0.00
Convention Center - Construction	0	15,026,841	14,176,661
FTE	0.00	0.00	0.00
Convention Center Bond Reserve	0	1,141,875	1,240,377
FTE	0.00	0.00	0.00
Room Tax & Business License	4,775,954	6,072,127	6,102,598
FTE	2.70	2.70	3.00
Fire Equipment (2013)	257,846	139,406	0
FTE	0.00	0.00	0.00
<b>Total Requirements</b>	<b>41,651,633</b>	<b>79,885,842</b>	<b>72,017,007</b>
<b>Total FTE</b>	<b>83.50</b>	<b>83.50</b>	<b>83.50</b>

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \***

This years budget includes financing for the ongoing Convention Center Renovation Project; the reconstruction of Holladay from Avenue C to 1st Avenue; water and sewer upgrades to support the new school complex; and reconstruction of Avenue S from Hwy 101 to Wahanna Road.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2016-2017	Rate or Amount Imposed This Year 2017-2018	Rate or Amount Approved Next Year 2018-2019
Permanent Rate Levy (rate limit \$3.1696 per \$1,000)	3.1696	3.1696	3.1696
Local Option Levy	\$215,000	\$215,000	\$409,600
Levy For General Obligation Bonds	\$955,134	\$955,134	\$955,134

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1,	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$3,090,000	
Other Bonds	\$23,580,702	
Other Borrowings		
<b>Total</b>	<b>\$26,670,702</b>	

**RESOLUTION #3922**

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON, LEVYING AND  
CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2018-2019 AND  
CATEGORIZING THE 2018-2019 ASSESSMENTS ON THE PROPERTIES IN THE  
DOWNTOWN MAINTENANCE DISTRICT**

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEASIDE:**

**SECTION 1.** That the City of Seaside hereby imposes the taxes provided for in the adopted budget at the rate of \$3.1696 per \$1,000 of assessed value for the General Fund, and a Tax Levy of \$403,600 of which \$120,000 is for the Public Safety Fund and \$283,600 is for the Fire Equipment (2018) Fund, and the amount of \$355,134 for Water G.O. Bond Debt; and that these taxes are hereby imposed and categorized for the tax year 2018-2019 upon the assessed value of all taxable property within the City of Seaside.

	Subject To The General Government Limitation	Excluded From The Limitation
General	\$3.1696/\$1,000	\$ 0
Public Safety	\$ 120,000	\$ 0
Fire Equipment (2018)	\$ 283,600	\$ 0
Water G. O. Bond Debt	\$ 0	\$ 355,134

**SECTION 2.** That the City of Seaside hereby imposes assessments provided for in the adopted budget in the amount of \$92,051; and that these assessments are hereby imposed for tax year 2018-2019 upon all the properties within the City of Seaside Downtown Maintenance District. In accordance with ORS 310.060(4), this amount is categorized as follows:

	Subject To The General Government Limitation	Excluded From The Limitation
Downtown Maintenance	\$ 92,051	\$ 0

**PASSED** by the City Council of the City of Seaside on this \_\_\_\_ day of \_\_\_\_\_, 2018.

**SUBMITTED** to the Mayor and **APPROVED** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
JAY BARBER, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL  
 BUDGET INCREASES OF LESS THAN 10%  
 FOR THE 2017-2018 CITY OF SEASIDE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget increases and reductions for 2017-2018; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2017, and for the purpose shown below are hereby adjusted and appropriated as follows:

PUBLIC WORKS  
 Resources

	Present	Changes	New
Beginning Fund Balance	\$ 422,204	\$ -	\$ 422,204
Transfer - Water (Fran)	148,960	13,040	162,000
Transfer - Sewer (Fran)	167,691	3,309	171,000
Transfer - Room Tax	125,736	0	125,736
Transfer - Cap Improvement	45,000	0	45,000
Interest On Investments	3,000	0	3,000
Franchise Fees	711,000	4,000	715,000
State Marine	7,200	0	7,200
Insurance Reimbursement	483	0	483
Engineering	1,000	0	1,000
Sale of City Property	267	0	267
Cemetery Lots	3,000	0	3,000
Miscellaneous	1,000	0	1,000
Donations	18,000	0	18,000
<b>Total</b>	<b>\$ 1,654,541</b>	<b>\$ 20,349</b>	<b>\$ 1,674,890</b>

PUBLIC WORKS  
 Requirements

	Present	Changes	New
Engineering	\$ 287,852	\$ -	\$ 287,852
Public Works	770,901	20,349	791,250
City Parks	204,712	0	204,712
Interfund Transfers	127,880	0	127,880
Contingency	49,825	0	49,825
Ending Fund Balance	213,371	0	213,371
<b>Total</b>	<b>\$ 1,654,541</b>	<b>\$ 20,349</b>	<b>\$ 1,674,890</b>

PUBLIC SAFETY  
 Resources

	Present	Changes	New
Beginning Fund Balance	\$ 855,085	\$ -	\$ 855,085
Transfer - Room Tax	766,584	0	766,584
Transfer - General	3,647,972	0	3,647,972
Tax Levy	94,914	0	94,914
Est Taxes Not Rec'd	(6,644)	0	(6,644)
Delinquent Taxes	3,000	0	3,000
Tax Offsets	50	0	50
Interest On Investments	7,000	0	7,000
Interest On Tax Receipts	800	0	800
Dog Licenses	2,500	0	2,500
Liquor Taxes	102,100	0	102,100
Marijuana Taxes	15,000	10,000	25,000
State Revenue Sharing	91,300	0	91,300
State Fire Grant	880	0	880
Federal Fire Grants	144,381	0	144,381
Rural Fire Protection	49,880	0	49,880
Dispatch Service	89,390	0	89,390
Fines & Forfeitures	105,000	0	105,000
Parking Tickets	16,000	0	16,000
False Alarms	1,500	0	1,500
State Fire Reimbursement	268,187	0	268,187
Insurance Reimbursement	4,120	0	4,120
Rental or Sale of City Property	30,000	0	30,000
Miscellaneous - Police	15,000	0	15,000
Miscellaneous	10,000	0	10,000
Donations	700	0	700
<b>Total</b>	<b>\$ 6,314,699</b>	<b>\$ 10,000</b>	<b>\$ 6,324,699</b>

**PUBLIC SAFETY  
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Municipal Court	\$ 187,627	\$ -	\$ 187,627
Police	3,526,373	0	3,526,373
Lifeguards	46,643	0	46,643
Fire	1,234,021	10,000	1,244,021
Non-Department	34,000	0	34,000
Interfund Transfers	379,216	0	379,216
Contingency	234,791	0	234,791
Ending Fund Balance	672,028	0	672,028
<b>Total</b>	<b>\$ 6,314,699</b>	<b>\$ 10,000</b>	<b>\$ 6,324,699</b>

**WATERSHED ENHANCEMENT  
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 558,187	\$ -	\$ 558,187
Interest On Investments	5,200	0	5,200
Timber Sales	49,336	(49,336)	0
<b>Total</b>	<b>\$ 612,723</b>	<b>\$ (49,336)</b>	<b>\$ 563,387</b>

**WATERSHED ENHANCEMENT  
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 55,000	\$ -	\$ 55,000
Capital Outlay	557,723	(49,336)	508,387
<b>Total</b>	<b>\$ 612,723</b>	<b>\$ (49,336)</b>	<b>\$ 563,387</b>

Passed by the City Council of Seaside on this \_\_\_\_ day of \_\_\_\_\_, 2018.

Submitted to the Mayor and Approved by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

\_\_\_\_\_  
JAY BARBER, MAYOR

\_\_\_\_\_  
Mark J. Winstanley, City Manager

**NOTICE OF A PUBLIC MEETING  
FOR SUPPLEMENTAL BUDGETS  
Of less than 10% of Fund Expenditures**

A public meeting on proposed supplemental budgets of less than 10% for the City of Seaside, Clatsop County, State of Oregon for the fiscal year July 1, 2017 to June 30, 2018 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public meeting will take place during the regularly scheduled City Council meeting on the 25th of June, 2018 at 7:00 P.M. The purpose of the public meeting is to consider a resolution adopting supplemental budgets and making necessary appropriations. A copy of the supplemental budget document may be inspected or obtained on or after June 13, 2018 at City Hall, between the hours of 8:00 A.M. and 5:00 P.M.

**SUMMARY OF SUPPLEMENTAL BUDGETS**

**FUND: Public Works**

Resources		Requirements	
Transfer - Water (Fran)	\$ 13,040	Public Works	\$ 20,349
Transfer - Sewer (Fran)	3,309		
Franchise Fees	4,000		
<b>Revised Total Resources</b>	<b>\$ 1,674,890</b>	<b>Revised Total Requirements</b>	<b>\$ 1,674,890</b>

COMMENTS: To increase Public Works Department for equipment and infrastructure repair.

**FUND: Public Safety**

Resources		Requirements	
Marijuana Taxes	\$ 10,000	Fire	\$ 10,000
<b>Revised Total Resources</b>	<b>\$ 6,324,699</b>	<b>Revised Total Requirements</b>	<b>\$ 6,324,699</b>

COMMENTS: To increase Fire Department budget for additional minor equipment and clothing.

**FUND: Watershed Enhancement**

Resources		Requirements	
Timber Sales	\$ (49,336)	Land	\$ (49,336)
<b>Revised Total Resources</b>	<b>\$ 563,387</b>	<b>Revised Total Requirements</b>	<b>\$ 563,387</b>

COMMENTS: To decrease land acquisition; no timber sales this year.



## **SEASIDE CITY TREE BOARD**

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY (TIERNEY-ORNIE)			6/30/2018
JOHN CARTER	PO BOX 679	738-4387	6/30/2019
VINEETA LOWER	815 6 <sup>TH</sup> AVENUE	503-621-6588	6/30/2020
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2020
ARNIE OLSEN	PO BOX 645	717-5745	6/30/2021
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	<b>STAFF REPRESENTATIVE</b>

## **SEASIDE AIRPORT COMMITTEE**

The purpose of the Seaside Airport Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director/City Engineer regarding issues concerning the Seaside Public Airport.

The committee shall consist of the following Seven (7) members: resident of the City of Gearhart, and Six (6) members, who are not employees of the City, and at least (4) of the members shall reside within the City limits who shall serve as members. The Mayor shall appoint one member of the City Council as Council liaison, and the Public Works Director shall be the Staff liaison to the Committee.

The members of the committee shall be selected from, but are not limited to, members of the following groups: persons with a demonstrated interest in public airport, educators, private businesspersons, persons with a diversity of ethnic and cultural affiliations, and persons of diverse economic backgrounds and interests.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. However, three of the first non-permanent members shall be appointed for a term of one year, two years, and three years respectively. As those terms expire, the vacancy will be filled for three-year terms in each case.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. ( A 12 month period is defined as beginning in January of each calendar year.)

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** June 25, 2018  
**Name:** Bruce Francis  
**Commission/Committee:** Seaside Airport Committee  
**Resignation Date:** N/A  
**Term Expiration Date:** June 30, 2018  
**Wants to be considered again:** Yes
2. **Applicants:**  
Bruce Francis
3. **Nominations:**
4. **Appointment:**



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FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## AIRPORT COMMITTEE

Term of Office: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY (WIDDOP)			6/30/2018
VACANCY (PHILLIPS)			6/30/2018
BRUCE FRANCIS	90250 STONE LINE DR. WARRENTON, 97146	440-0033	6/30/2018
TERI CARPENTER	220 AVENUE 'U'	425-246-9962	6/30/2019
TRACY MACDONALD	451 HILLSIDE LOOP	739-2269	6/30/2019
RANDALL HENDERSON*	89066 OCEAN DRIVE WARRENTON, 97146	503-577-6153	6/30/2020
ROY BENNETT	2026 FERNWOOD ST.	738-4102	6/30/2020
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	Public Works
RANDY FRANK	454 HIGHLAND DR.	440-3090	City Council

\*Chair

## COMMUNITY CENTER COMMISSION

The purpose of the Community Center Commission is to be an advisory body to recommend and make suggestions to the City Council concerning matters relating to the well being of the community center and its users. Receive direction from the Council concerning matters relating to the well being of the community center and its users.

The commission consists of nine members who are not officials or employees of the city and who shall be appointed by the City Council. A minimum of five members shall reside within the city limits; a maximum of four members may reside within the Urban Growth Boundary, but outside the City limits.

A Community Center Commissioner's term of office shall commence on June 1, of each year of his/her term. At the first Commission meeting in June, the Commission will appoint one of their members as Chairperson and one as Vice-Chairperson. One member of the Commission will serve as secretary and minutes will be filed with the City Council.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter from the Mayor that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature. "The members shall serve without salary or compensation of any nature."

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **June 25, 2018**  
  
**Name:** Louis Neubecker  
Helen Meinicke  
Leila Vernor  
  
**Commission/Committee:** **Community Center Commission**  
  
**Resignation Date:** **Helen Meinicke (June 1, 2018)**  
  
**Term Expiration Date:** **June 1, 2018**  
  
**Wants to be considered again:** Neubecker - Yes  
Leila Vernor - Yes  
Meinicke - No
  
2. **Applicants:**  
Louis Neubecker  
Leila Vernor
  
3. **Nominations:**
  
4. **Appointment:**



# CITY of SEASIDE

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ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## COMMUNITY CENTER COMMISSION

Term: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
LOUIS NEUBECKER	1859 BROADWAY	717-0153	6/01/2018
VACANCY (MEINICKE)			6/01/2018
LEILA VERNOR	764 3 <sup>RD</sup> AVENUE	738-4352	6/01/2018
PIPER O'BRIEN	720 S. LINCOLN	738-3169	6/01/2019
GRETA PASSETTI*	2556 QUEEN ST. #1	738-6583	6/01/2019
MOLLY IRONS	221 7 <sup>TH</sup> AVENUE	738-7005	6/01/2019
MALINDA AUSTIN	2062 CEDAR STREET	738-3926	6/01/2020
JOE (FRED) FISHER	2533 OREGON	738-9897	6/01/2020
KRISTIN TSCHANNEN	770 16 <sup>TH</sup> AVENUE	323-397-5116	6/01/2020