

PARKS ADVISORY COMMITTEE:

6:00 PM – Mary Blake

6:20 PM – Norman Brown

6:10 PM – Tom Horning

6:30 PM – Jason Boyd

**AGENDA SEASIDE CITY COUNCIL MEETING
JULY 14, 2014 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. COMMENTS – PUBLIC
6. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
7. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$801,173.51
 - b) APPROVAL OF MINUTES – JUNE 23, 2014 REGULAR MINUTES
8. UNFINISHED BUSINESS:
 - a) VACANCY – PARKS ADVISORY COMMITTEE
TOURISM ADVISORY COMMITTEE
COMMUNITY CENTER AND SENIOR COMMISSION
9. NEW BUSINESS:
 - a) LIQUOR LICENSE APPLICATION – CAFÉ 101, 1815 S. ROOSEVELT DR.
 - b) UPDATE – SEASIDE YOUTH CENTER, Justin Cutler
 - c) BID RESULTS – SEASIDE FIRE PUMPER RESCUE VEHICLE, Chief Joey Daniels
 - d) RESOLUTION #3826 – A RESOLUTION EXTENDING THE SMOKE-FREE AREA ON THE SEASIDE LIBRARY PROPERTY
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
 - e) RURAL OUTREACH IN CLATSOP COUNTY (ROCC) CONTRACT AMOUNT AND PAYMENT SCHEDULE, Esther Moberg
 - f) VACANCY – CITY TREE BOARD
AIRPORT COMMITTEE
PLANNING COMMISSION
TRANSPORTATION ADVISORY COMMISSION
 - g) UPDATE - SEASIDE VISIONING 2034, Esther Moberg and Jon Rahl
10. COMMENTS FROM THE COUNCIL
11. COMMENTS FROM THE CITY STAFF
12. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.
- Present: Mayor Don Larson, Council President Don Johnson; Councilors Dana Phillips, Tita Montero, and Randy Frank.
- Absent: Councilor Jay Barber
- Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Bob Gross, Seaside Police Chief; Joey Daniels, Seaside Fire Chief; Neal Wallace, Public Works Director; Esther Moberg, Seaside Library Director; and Nancy McCarthy, Daily Astorian/Seaside Signal.
- AGENDA** Motion to approve the June 23, 2014 agenda; carried unanimously. (Phillips/Montero)
- COMMENTS – PUBLIC** William Dewyse, 861 S. Columbia, Seaside, stated there was an inordinate amount of people who speed on S. Columbia and the speed limit was 25 miles an hour. There was one woman who always text while driving, another woman flips Mr. Dewyse off when he has asked them to slow down. Mr. Dewyse had called the police department and was told he needed to file a complaint and then go to court which was not his job. Mr. Dewyse further stated he was not afraid of these people but was afraid of his garage doors getting spray painted and has now come before the Council. The police could sit on the road for 10 minutes and catch a speeder going down the road.
- Mayor Larson stated Bob Gross, Seaside Police Chief, was making a note of Mr. Dewyse concerns.
- Greg Hope, 870 S. Columbia, Seaside, stated he attended a City Council meeting approximately one year ago and brought up the same subject. Nothing had changed in a year and there was bigger crimes going on in Seaside but with all the children in the neighborhoods maybe there could be more patrols, more stop signs, or speed bumps. Mr. Hope further stated he was not sure if the concerns had been brushed off.
- Steve Fulton, 3598 Grand Avenue, Astoria, stated he was a Port of Astoria Commissioner and was at the meeting to ask the Commissions and to invite the interim general manager and the new manager to conduct a joint meeting with the City Council of Seaside sometime in August, 2014. Mr. Fulton distributed a report for the Port of Astoria Economic Impacts which was compiled by the Oregon Infrastructure Finance Authority and addressed all ports in the State of Oregon. A copy would be emailed to staff to keep with the minutes of the City Council meeting. Mr. Fulton further stated the Port of Astoria collected approximately \$630,000.00 in property taxes each year which was spread out through the County and approximately eighteen percent was from Seaside itself and out of the eighteen percent that equaled \$115,495.00. The port had a budget of \$11,000,000.00 and \$630,000.00 was collected from property taxes and the balance was derived from rental properties which were approximately 500 acres with most being located in the Astoria and Warrenton area. Most of the property was rented out with the Port of Astoria having 500 tenants with 1830 jobs created.
- Kathleen Teeples, 33230 Beerman Creek Lane, Seaside, asked Council to look into the possibility of controlling the panhandling that seemed to be growing quite alarmingly in Seaside. There was a freedom of speech issue but maybe Council could find a solution for the issue if it was as bothersome to Council as it were to Ms. Teeples. The tourist did not like to see panhandlers and the issue was growing a great deal and would be throughout the town. The freedom of speech was an issue that could not be argued with but the sign ordinance could be looked at or the City Attorney could look into the issue.
- Mayor Larson stated Chief Gross would take a look at the issue.
- CONFLICT** Mayor Larson asked whether any Councilor wished to declare a conflict of interest.
- No one declared a conflict of interest.
- CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$163,839.68; and June 9, 2014, regular minutes; carried unanimously. (Phillips/Montero)
- ORDINANCE #2014-05** AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CHAPTER 93 OF THE SEASIDE CODE OF ORDINANCES REGARDING BEACHES
- Mayor Larson asked for Public comments and there were no public comments.
- Mayor Larson asked for Council comments and there were no council comments.

Motion to place Ordinance 2014-05 on its third reading by title only; carried unanimously.
(Johnson/Phillips)

Motion to adopt Ordinance 2014-05; carried with the following roll call vote:
(Johnson/Montero)

YEAS: PHILLIPS, JOHNSON, MONTERO, FRANK, LARSON,
NAYS: NONE
ABSENT: BARBER
ABSTAIN: NONE

**VACANCY –
PARKS ADVISORY
COMMITTEE**

Mayor Larson stated there were three vacancies on the Parks Advisory Committee with four applicants Tom Horning, Jason Boyd, Mary Blake, and Norman Brown. Mayor Larson further stated Council left the vacancy open for applications until July 1, 2014 and would conduct interviews the first meeting in July.

**VACANCY –
TOURISM ADVISORY
COMMITTEE**

Mayor Larson stated there was one vacancy on the Tourism Advisory Committee with Angela Clark who resigned. Mayor Larson asked the press to advertise the vacancy.

Council President Johnson stated he had spoken with Angela Clark who was not moving from Seaside until September, 2014, and would like to serve on the Tourism Advisory Committee until September, 2014.

**VACANCY –
COMMUNITY CENTER
AND SENIOR COMM.**

Mayor Larson stated there was one vacancy on the Community Center and Senior Commission which was accepting applications. Mayor Larson asked the press to advertise the vacancy.

PUBLIC HEARING

This was the duly advertised time and place to hold a public hearing regarding A Resolution Declaring the City's Election to Receive State Revenue Sharing.

RESOLUTION #3820

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUE SHARING

Mark Winstanley, City Manager, explained the resolution declared the City's election to receive State Revenue Sharing. The Budget Committee held a hearing for State Revenue Sharing and the City Council was now holding a hearing for State Revenue Sharing.

Mayor Larson opened the public hearing.

There were no public comments and Mayor Larson closed the public hearing.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3820 by title only; carried unanimously. (Frank /Johnson)

Motion to adopt Resolution #3820; carried unanimously. (Frank/Phillips)

PUBLIC HEARING

This was the duly advertised time and place to hold a public hearing regarding A Resolution Adopting and Appropriating the 2014-2015 Seaside Road District

RESOLUTION #3821

A RESOLUTION ADOPTING AND APPROPRIATING THE 2014-2015 SEASIDE ROAD DISTRICT

Mr. Winstanley explained the resolution was adopting and appropriating the 2014-2015 Seaside Road District Budget. The City Council acted as the governing body for the Seaside Road District as well as for the City of Seaside.

Mayor Larson opened the public hearing.

There were no public comments and Mayor Larson closed the public hearing.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3821 by title only; carried unanimously. (Montero/Johnson)

Motion to adopt Resolution #3821; carried unanimously. (Phillips/Frank)

RESOLUTION #3822

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, SEASIDE ROAD DISTRICT, LEVYING AND CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2014-2015

Mr. Winstanley explained the resolution was a companion to resolution #3821. The resolution would levy and categorize ad valorem taxes for the road district. The road district had a tax base for the tax year 2014-2015.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3822 by title only; carried unanimously. (Frank/Phillips)

Motion to adopt Resolution #3822; carried unanimously. (Frank/Phillips)

PUBLIC HEARING

This was the duly advertised time and place to hold a public hearing regarding A Resolution Adopting and Appropriating the 2014-2015 City of Seaside Budget

RESOLUTION #3823

A RESOLUTION ADOPTING AND APPROPRIATING THE 2014-2015 CITY OF SEASIDE BUDGET

Mr. Winstanley explained the resolution would adopt and appropriate the 2014-2015 City of Seaside Budget. That budget was for next year and would be approximately \$34,000,000.00, which was approved by the Budget Committee.

Mayor Larson opened the public hearing.

There were no public comments and Mayor Larson closed the public hearing.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3823 by title only; carried unanimously. (Johnson/Frank)

Motion to adopt Resolution #3823; carried unanimously. (Johnson/Montero)

RESOLUTION #3824

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, LEVYING AND CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2014-2015 AND CATEGORIZING THE 2014-2015 ASSESSMENTS ON THE PROPERTIES IN THE DOWNTOWN MAINTENANCE DISTRICT

Mr. Winstanley explained the resolution would levy and categorize ad valorem taxes for the tax year 2014-2015.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3824 by title only; carried unanimously. (Montero/Frank)

Motion to adopt Resolution #3824; carried unanimously. (Montero/Johnson)

RESOLUTION #3825

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, SETTING FORTH A COMMITMENT TO PUT HEALTHY OPTIONS WITHIN REACH OF ALL RESIDENTS

Justin Cutler, Sunset Empire Park and Recreation District General Manager, explained the program was a partnership between the Oregon League of Cities and the Oregon Public Health Institute. The program was designed to help cities to be more active or create more livable cities focused on healthy living and healthy eating. There were healthy eating programs, adopting an amendment to the Transportation System Plan (TSP) to ensure there were bike lanes on all streets and sidewalks for walking. Mr. Cutler further stated the resolution would help put in motion different activities that the Sunset Empire Park and Recreation District and the City of Seaside could work jointly on as well as the City of Seaside having the access to the Oregon Public Health Institute to receive sample resolutions, sample policies and procedures for adopting to improve the infrastructure and atmosphere for health to take place. The resolution was an opportunity to promote healthy eating and lifestyles.

Mayor Larson asked how many cities in the State of Oregon have done this.

Mr. Cutler stated there were approximately ten cities that had adopted the resolution.

Councilor Montero stated this would give the opportunity to receive grants.

Mr. Cutler stated there was a small grant program that would help with policies, and plan amendments.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments.

Councilor Frank asked if the resolution were adopted would this create more work for City staff.

Mr. Cutler stated there was a discussion about options, for instance the amendment of the TSP was something that staff always worked on and this would just add amendments for the infrastructure of Seaside.

Motion to read Resolution #3825 by title only; carried unanimously. (Montero/Johnson)

Motion to adopt Resolution #3825; carried unanimously. (Johnson/Montero)

**AGREEMENT –
BOB CHISHOLM
COMMUNITY CENTER**

Mr. Winstanley stated the City of Seaside was entered into a previous agreement with Sunset Empire Park and Recreation for the management of the Bob Chisholm Community Center which had expired. Staff was recommending Council approve the new agreement which would be for five years. This was an extension to the previous agreement and there were no substantial changes.

Mr. Cutler stated he just wanted to thank for their support the Community, Senior Commission, and Councilor Phillips who was a representative for the Commission.

Councilor Phillips stated the Community and Senior Commission worked very hard along with Mr. Cutler's staff which was appreciated. There was a vacancy on the Community and Senior Commission that needed to be filled.

Councilor Montero stated she was at the Bob Chisholm Community Center for the last visioning meeting and it was looking much better than the last time she visited.

Motion to approve the Bob Chisholm Community Center Agreement between the City of Seaside and Sunset Empire Park and Recreation District; carried unanimously. (Phillips/Frank)

**AGREEMENT –
SEASIDE YOUTH
CENTER**

Mr. Winstanley stated twenty years ago in concert with the Sunset Empire Park and Recreation District (SEPRD) the City of Seaside constructed the Seaside Youth Center. The purpose of the youth center was strictly for the youth in the community and at that time a decision was made that SEPRD would be the responsible party and manger of the facility. The SEPRD had performed as a partner for the last twenty years and this was a new agreement for the next twenty years that would continue with that partnership.

Motion to approve the Seaside Youth Center Agreement between the City of Seaside and Sunset Empire Park and Recreation District; carried unanimously. (Phillips/Montero)

**FINAL – SEASIDE
CLASS 'A' DRYER
BUILDING PROJECT**

Neal Wallace, Public Works Director, stated the project has been a long time in the making and Mr. Wallace first came before Council back in December, 2012 asking for approval to purchase the steel building package for the dryer building. Since then we have changed the building location due to erosion issues near the palnt, received bids for construction of the building in June of 2013 that were too high, and negotiated changes with Helligso Construction and reduced the contract price from 1.15 million dollars to \$857,810.80 by September of 2013. Helligso finished the construction work in May, 2014, and staff had been working out the final details of the warranty and final punchlist items and tonight Mr. Wallace was pleased to announce that the warranty issues have been addressed and staff recommends accepting the dryer project and releasing retainage. There were change orders from the original contract and the majority of those were small and dealt with typical underground unknowns, changes in materials, and other minor changes. There were two large change orders that accounted for about half of the total. It was decided to add construction of the electrical service room back into the contract. This was necessary for the long term health of the panels and controls. That added \$21,480.00 to the contract. The electrical inspector would not accept much of the electrical system on the belt press. It was acceptable if the unit functioned as a portable unit outside but didn't meet code when it was moved inside as a permanent installation. The cost to bring that up to code was \$24,129.00. The remainder of the change orders totaled \$52,939.00 which was an acceptable 6% change order. The final project cost of \$956,358.90 was still \$200,000.00 under the original bid made in June, 2014. . Mr. Wallace further stated staff was recommending approval and release of the retainage in the amount of \$17,818.45.

Motion approving the final for the Seaside Class 'A' Dryer Building Project and release the retainage in the amount of \$17,818.45 to Helligso Construction; carried unanimously. (Phillips/Montero)

Councilor Montero asked what the official language of dry sludge was called.

Mr. Wallace stated it was largely inert material but still had very good nutrient value. The heat process pasteurized the sludge which took care of it all.

Councilor Montero asked when there would be a ribbon cutting and announcement to the community.

Mr. Wallace stated there were still a couple of weeks before the Class 'A' Certification was received and then Council could come out and tour the operation.

**FINAL – SEASIDE
CLASS 'A' DRYER
PURCHASE**

Mr. Wallace stated this project has also been a long time in the making. The City received a copy of the proposal from Fenton Environmental Industries for the dryer back in April, 2012. The City Council approved moving forward with the project in September, 2012 and made the first 30% payment in October, 2014. The original proposal was for \$392,000.00 plus shipping of between \$18,000.00 and \$23,000.00. The dryer had to be upgraded electrically to accommodate the 460V 3-phase power and Fenton added an additional \$3,000.00. Shipping came to \$17,800.00. Mr. Wallace further stated the City withheld \$39,500.00 in retainage. The agreement with Fenton was for a dryer that was reconditioned and functional that would be warranted for 60 days except for the hopper which was new and carried a one-year warranty. When the Fenton technician showed up to put us on line there were several issues that had to be addressed. Some of the issues had been handled since the technician left and staff had totalled the equipment and labor and taken that amount out of the retainage. The work/equipment in question was:

- A new dryer/tumbler motor \$1,260.00
- A new air compressor \$169.00
- A new CPU controller unit \$5,800.00
- Misc. parts and Electrician's time \$3,210.77

Mr. Wallace further stated the total for the work was \$10,439.77. When applied to the \$39,500.00 that was held there would be a balance of \$29,060.23. The dryer was working consistently and working well. Staff recommended accepting the dryer project and releasing the retainage for \$29,060.23.

Motion approving the final for the Seaside Class 'A' Dryer Purchase and release the retainage in the amount of \$29,060.23 to Fenton Environmental Industries; carried unanimously. (Frank/Phillips)

**RECOMMENDATION –
SEASIDE LIBRARY
PROPERTY NON-
SMOKING**

Esther Moberg, Seaside Library Director, introduced Library Board members Tess Raty, Sharon Ward, and Jim Shipley. Ms. Moberg stated on May 6, 2014, the Library Board made a motion and unanimously approved making a recommendation to the City Council on the matter of banning smoking on the Library property. The Library Board would request the City Council take under consideration making a similar resolution to the following: Whereas, Oregon Revised Statutes 433.855 regulated smoke-free areas in places of employment including within ten feet of public entrances; and Whereas, Oregon Administrative Rule 333-015-0064 (2) states that "Nothing in these rules shall prevent an employer from increasing the amount of property where smoking is prohibited beyond the 10 foot requirement or from designating the entire premises as smoke free"; and Whereas the library has had complaints from the public regarding having to walk through secondhand smoke to enter the library building; and Whereas, for the health and wellbeing of employees and library users, especially those youth and families with small children that are encouraged to regularly attend story times, family programs, and use the libraries services daily. Now therefore, that smoking shall not be permitted on the Library's grounds up to the sidewalks and behind the library on the grass surround and that the library grounds would be designated as a smoke-free area; and that the city manager or designee is authorized to post signs stating that smoking is prohibited in the area. Ms. Moberg further stated the recommendation was signed by the Library Board. Ms. Moberg distributed information regarding research of other libraries in the state of Oregon that ban smoking.

Councilor Phillips stated she really struggled with the issue and had never been a smoker but this was a free country and it was not illegal to smoke. Outside of a building was Gods country. Councilor Phillips further stated she really had a problem with making a mandate saying people were not allowed to smoke on property like the library and parks. Councilor Phillips further stated she could not support the recommendation but would certainly support signage stating no smoking within ten feet of the building which was the state law.

Councilor Frank stated he would agree with Councilor Phillips and was certainly not for people standing outside of the doors where smoke could drift inside. Some properties had expanded the no smoking policy from fifteen to twenty feet and some moved it out to the sidewalk. Councilor Frank further stated an overhang could be created that was marked off for them to use which could help with the problem.

Ms. Moberg stated she considered whether there was an alternative place for smokers on the property before going to the Library Board meeting and there really was not a good place to build a structure.

There was an ashtray that was fifteen feet away from the door and the smoke still drifted towards the entrance and was a problem with the way it was designed.

Councilor Frank stated his hesitation was saying that all of the property was off limits for smoking and then it became a park with more things taken away from people.

Councilor Montero stated she used the Seaside Library a lot and sat in on the Library Board meetings where there was a lot of consideration on the no smoking policy. It was not unusual to be in the middle area of the library and smell cigarette smoke that had come in through the doors and she had also experienced the secondhand smoke when walking through the doors to come inside. Councilor Montero further stated she supported the no smoking policy at the Seaside Library which was a much defined property and had the right to say what you can or cannot do and Councilor Montero was also concerned with the youth that used the library.

Council President Johnson stated the Library Board had brought a recommendation to Council and he would support the board as they were the Council's representation for the library.

Mayor Larson stated he supported the Library Board and supported the no smoking on the Seaside Library property. There were many children and the youth program and he was just totally against it.

Dan VanThiel, City Attorney, asked for a resolution to be presented at the next City Council meeting July 14, 2014 which would be formal. The City would need to know how much of the property would be affected.

Motion for staff to bring before the City Council a resolution that would further define smoking regulations for the Seaside Library; carried with Councilor Phillips and Councilor Frank opposed. (Montero/Johnson)

UPDATE – SEASIDE VISIONING 2034

Ms. Moberg stated this month the Seaside 2034 Project Committee had taken on the responsibility of seeking out qualified third-part facilitators to assist with the planning, facilitation, and wrap-up report of a Vision Town Hall to be held in late July or early August. The committee did a Request for Qualifications (RFQ) with three reputable agencies. JLA Public Involvement Public Involvement, Corragio Group, and The Dennett Consulting Group were all asked to complete a statement of work, pertinent qualifications, and an estimated cost to complete the project. After reviewing all three proposals and scopes of work, it was staffs recommendation the City of Seaside hire Corragio Group for the Vision Town Hall at a cost of \$5,500.00. Ms. Moberg further stated Corragio Group was highly qualified and brings with then the experience done extensively with City, County, and State Governments up and down the west coast. They offer deep experience in facilitating Town Halls and similar types of forums that had 300 participants. Both facilitators assigned to the project were senior consultants that had 15+ years of experience. Ms. Moberg further stated the project scope would include up to two one-hour planning sessions, a "run-of-show" plan that outlined the details of a projected 2.5 to 3 hour meeting and a recap report designed to "plug into" the vision plan and subsequent strategic planning work. Ms. Moberg further stated she appreciated the continued support for Seaside Visioning 2034 and looked forward to Council's participation in the facilitation sessions held later this summer.

Motion to approve the City of Seaside hire Corragio Group for the Visioning Town Hall in the amount of \$5,500.00; carried unanimously. (Johnson/Montero)

Ms. Moberg updated the Council for the Visioning 2034 with the Community Group meetings. Ms. Moberg stated the Council would be given a summary and should be thinking about two to three questions that rose to the top at the Community Group meetings that were held by the Mayor and each Councilor that would be given to the community and also to hopefully translate that into Spanish. The responses would be needed no later than July 8, 2014.

COMMENTS – COUNCIL

Councilor Phillips stated she wanted to publically say how appreciative she was for all the effort the Library Board had put into the no-smoking issue. Since receiving her Council packet she had been talking to people in the community and the decision Councilor Phillips had made was hers but was backed up by the public she spoke with who were smokers and non-smokers. Councilor Phillips further stated she encouraged everyone to support the Miss Oregon Pageant June 25-29, 2014 at the Convention Center. There were eighteen teen contestants that were vying for \$72,000.00 worth of cash scholarships and over 632,000.00 worth of in-kind tuition scholarships. Councilor Phillips further stated everyone was very proud of the organization and the community was absolutely incredible. Councilor Phillips further stated the contestants and their families were all staying in hotels and eating in the restaurants and shopping in the shops. The Miss Oregon event brought \$1,200,000.00 to the community in one week.

Mayor Larson reminded Council that the Miss Oregon Parade was Saturday, June 28, 2014; at 2:00 pm. Council was invited to ride in the parade.

Councilor Montero publically thanked Councilor Frank for being the guest speaker at the Tongue Point Job Corp graduation. Councilor Montero thanked Mr. Wallace who persisted with all the up and downs with the sewer tales and she really appreciated it. Councilor Montero further stated she stopped at Safeway in Astoria for gas and the young man who was named Harvey was informing Councilor Montero about all the things to do from Astoria to Seaside. Councilor Montero further stated Harvey was a great ambassador for the County, and everyone should be that way.

Councilor Frank stated he would be in the Miss Oregon Parade. Councilor Frank further stated June seemed to be the big growth month and was coming back as one of the months of summer.

Council President Johnson stated Mr. Wallace had been working on the sewer plant it seemed forever and the end result was marvelous. Council President Johnson further stated he had the chance to be a tourist in Seaside and sometimes forgets how beautiful Seaside was.

Councilor Frank stated he really liked the Nixle Reports and when Highway 26 was closed down because of an accident he was able to inform many people who were planning to head back home on Highway 26.

Mayor Larson stated the Oregon State Legion Convention was in Seaside and would be at Broadway Middle School. Mayor Larson further stated this was a marvelous deal on the Wastewater Treatment Plant.

COMMENTS – STAFF

Joey Daniels, Seaside Fire Chief, thanked Council for judging the fire departments mustache contest. Chief Daniels stated there was a meeting with the Fire Defense Board this week to find out if fire season was going to come early.

Mayor Larson stated the vacancy for the City Council position would be left until the election in November, 2014, and if anyone was interested Kim Jordan was available to speak at City Hall.

Mr. Wallace stated the street department with Jeremy Strimple had been cleaning up the parking area at Broadway Park and were doing an excellent job. There were two babies in the Osprey Nest and City of Seaside Osprey could be googled to see the babies in the nest.

Ms. Moberg further stated there was a summer reading performer at the Library last week with eighty children that attended. Next week would be the live bug show and the Portland Maritime History author coming to speak.

Chuck Minor, Seaside Chamber of Commerce, stated Thursday June 26, 2014 was the final meeting for the final touches for the Fourth of July Festival and there was \$4,000.00 in donations still needed.

Bob Muschen, Chamber of Commerce, stated the Seaside Soccer Tournament sponsored by the Chamber of Commerce was a success with an estimated \$200,000.00 to the economy over the weekend. The Chamber was now working on the Fourth of July and then Hood to Coast Event.

Mr. Cutler stated the Public Works Street Department did a wonderful job with Broadway Park and was a great team.

Bob Gross, Seaside Police Chief, stated summer was here and the police department would be at the Miss Oregon Parade and then would be gearing up for the Fourth of July weekend.

Kim Jordan, Administrative Assistant, stated for the Mayor, Councilors, and residents there were positions open for City Council elections the positions were announced and would be available at City Hall if interested.

Mr. Winstanley thanked Mr. Cutler, the City of Seaside and SEPRD had always worked well together and plan to continue with the cooperation. Mr. Winstanley thanked Ms. Moberg and Jon Rahi for all the work they had done with the Visioning process.

ADJOURNMENT

The regular meeting adjourned at 8:15 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR

SEASIDE PARKS ADVISORY COMMITTEE

The purpose of the Seaside Parks Advisory Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director regarding issues concerning the Seaside Parks.

The committee shall consist of seven members who are not officials or employees of the City and who will be appointed by the City Council. A minimum of six members shall reside within the city limits, and a maximum of one member may reside within the Urban Growth Boundary. No more than two members shall be engaged in the same kind of occupation, business, trade or profession. The Mayor shall appoint one member of the City Council as Council liaison, and the City Manager or his designee, shall be the Staff liaison to the Committee.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. The initial terms will be: two members shall be appointed for a term of one year, two members for two years, and three members for three years. As those terms expire, all vacancies will be filled for three year terms.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** March 10, 2014

Name: Tom Horning
Jason Boyd
Mary Blake

Commission/Committee: Parks Advisory Committee

Resignation Date: N/A

Term Expiration Date: March 31, 2013

Wants to be considered again: Horning - Yes
Boyd - Yes
Blake - Yes
2. **Applicants:**
Tom Horning
Jason Boyd
Mary Blake
Norman Brown
3. **Nominations:**
4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: April 30, 2014

NAME Brown Norman PHONE 503/717-5132
Last First

ADDRESS 3041 Evergreen Drive, Seaside, OR 97138
MAIL ADDRESS (DIFFERENT THEN ABOVE) _____

LENGTH OF TIME IN SEASIDE 2 months
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION Retired from career in Human Resources
PAST OCCUPATIONS Manager in Human Resources specializing in Staffing and Compensation

List committee/commissions on which you would like to serve: Parks Advisory Committee
Convention Center Commission

List committee/commissions you are currently appointed to: N/A

List fields in which you have interest or ability: Management, Budgeting
Recruiting/Employment Labor Law

List employment and volunteer activities, which may relate to service on committee/commissions:
Past Chairperson of the No. Calif. Technical Personnel Committee
Member of Personnel Advisory Board, City of Sunnyvale, CA
Member of numerous workgroups/taskforces

List skills and special knowledge that you may have acquired from these activities:
Analytical Skills
Interpersonal Skills
Oral/Written Communication Skills

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No () If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Phil Duncan</u>	<u>Former Manager</u>	<u>Milpitas, CA</u>	<u>1-408-575-4275</u>
<u>Richard Balf</u>	<u>Former Colleague</u>	<u>Pleasanton, CA</u>	<u>1-925-963-5486</u>
<u>Bill Bennett</u>	<u>Former Manager</u>	<u>Palo Alto, CA</u>	<u>1-650-493-0999</u>
<u>Barbara Scott</u>	<u>Real Estate Agent</u>	<u>Seaside, OR</u>	<u>1-503-791-3802</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 4/29/14 SIGNATURE Norman T. Brown



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PARKS ADVISORY COMMITTEE

Term of Office: 3 years
 Number of Members: 7
 Chairperson*
 Vice Chairperson**
 Secretary***

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
TOM HORNING***	808 26 th AVENUE	738-5770	3/31/2014
JASON BOYD*	1940 HUCKLEBERRY	738-4363	3/31/2014
MARY BLAKE	1668 WHISPERING PINES	717-3810	3/31/2014
MICHAEL HINTON	1015 S. IRVINE PL.	738-5748	3/31/2015
NANCY HOLMES	1520 COOPER ST.	717-1614	3/31/2015
STEVEN PHILLIPS	217 BROADWAY	738-5402	3/31/2016
CHRIS QUACKENBUSH	950 Avenue 'K'	440-2827	3/31/2016

JAY BARBER PO BOX 1013 717-5017 jbarber@warnerpacific.edu
 NEAL WALLACE 1187 AVENUE 'U' 738-5112 nwallace@cityofseaside.us

TOURISM ADVISORY COMMITTEE

The purpose of the Tourism Advisory Committee is to advise the Tourism Director, City Manager and City Council concerning issues related to the marketing of the City. The Seaside Tourism Director and General Manager of the Seaside Civic and Convention Center shall be the staff liaisons to the Committee.

The Committee shall consist of five members none of whom are employees of the City of Seaside. One must be a resident of Seaside while the remaining four shall be residents, or owners, or employees of businesses within the Seaside City limits. Nominees shall be recommended to the Council for appointment and preference given to the following:

- a) Representative from the Seaside Chamber of Commerce
- b) Representative from the Downtown Development Association
- c) Representative from the lodging businesses
- d) Representative from the restaurant or catering industry
- e) Representative from the at large who resides within the Seaside City limits.

All members shall serve for a term of three years. Any portion of a term exceeding one-half the period of the term shall be considered a term.

Each year, the first meeting of the Committee, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The committee shall hold a regular meeting at least once each month of the calendar year. The committee may at any regular or special meeting cancel one of the monthly meetings, and/or may change the location site. The meeting shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** June 9, 2014

Name: Angela Clark
Virginia Dideum

Commission/Committee: Tourism Advisory Committee

Resignation Date: Clark – September 2014
Dideum – July 17, 2014

Term Expiration Date: Clark - December 31, 2015
Dideum – December 31, 2014

Wants to be considered again: Clark – No
Dideum - No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**

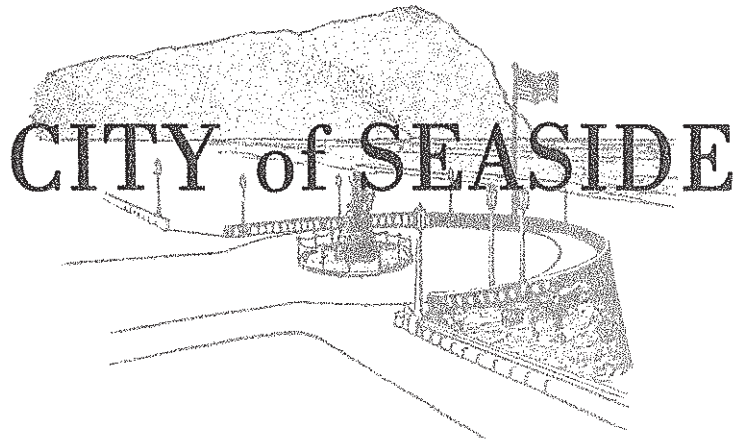
Kimberley Jordan

From: Gini Dideum <gdideum@hotmail.com>
Sent: Tuesday, July 01, 2014 10:16 AM
To: Kim Jordan
Cc: Kevin Cupples; Jon Rahl
Subject: Resignation

To the City of Seaside:

It is with a deep sense of loss, I resign from the Tourism Advisory Committee and the Planning Commission effective July 17, 2014. We have sold our home in Seaside and, after a hopefully short stay north of Gearhart, will move to our new home in Gearhart. I will continue to be involved with the beach cleanup. Thank you for the opportunity to serve Seaside.

Gini Dideum



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

TOURISM ADVISORY COMMITTEE

Term of Office:	3 years	Chairperson*
Number of Members:	5	Vice Chairperson**
		Secretary***

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
VIRGINIA DIDEUM*	1941 BEACH DR.	739-2776	12/31/2014
KEITH CHANDLER**	200 N. PROM	440-4040	12/31/2015
ANGELA CLARK	451 17 TH	739-1874	12/31/2015
MARCI UTTI	1423 S FRANKLIN	440-1018	12/31/2016
SADIE MERCER	580 BEACH DR. #4	541-513-1781	12/31/2016

COMMUNITY CENTER & SENIOR COMMISSION

The purpose of the Community Center and Senior Commission is to be an advisory body to recommend and make suggestions to the City Council concerning matters relating to the well being of the community center and seniors of the city. Receive direction from the Council concerning matters relating to the well being of the community center and seniors of the City.

The commission consists of nine members who are not officials or employees of the city and who shall be appointed by the City Council. A minimum of five members shall reside within the city limits; a maximum of four members may reside within the Urban Growth Boundary, but outside the City limits.


A Community Center and Senior Commissioner's term of office shall commence on June 1, of each year of his/her term. At the first Commission meeting in June, the Commission will appoint one of their members as Chairperson and one as Vice-Chairperson. One member of the Commission will serve as secretary and minutes will be filed with the City Council.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter from the Mayor that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature. "The members shall serve without salary or compensation of any nature."

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** June 9, 2014
Name: Joan Boesen
Commission/Committee: Community Center & Senior Commission
Resignation Date: Boesen – June 3, 2014
Term Expiration Date: June 1, 2014
Wants to be considered again: Boesen - No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

COMMUNITY CENTER & SENIOR COMMISSION

Term: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
LOUIS NEUBECKER	1859 BROADWAY	717-0152	6/01/2015
JUNE STROMBERG	507 15 TH AVENUE	738-6332	6/01/2015
LEILA VERNOR	764 3 RD AVENUE	738-4352	6/01/2015
PIPER O'BRIEN	720 S. LINCOLN	738-3169	6/01/2016
GRETA PASSETTI*	2556 QUEEN ST. #1	738-6583	6/01/2016
MOLLY IRONS	221 7 TH AVENUE	738-7005	6/01/2016
DORIS SNODGRASS	1185 AVE. 'E'	738-7827	6/01/2017
JOE (FRED) FISHER	2533 OREGON	738-9897	6/01/2017
VACANCY			6/01/2017

*CHAIR

LIQUOR LICENSE APPLICATION

Miguel Cazarez Aguilor
Café 101
1815 S. Roosevelt
Seaside

This business has applied for a Full On-premises Sales Liquor License. This would be for new outlet.

Full On-Premises Sales License – allows the sale of distilled spirits, malt beverages, wine, and cider for consumption at the licensed business. This license also allows private catering if the applicant receives pre-approval from OLCC.

The Police Department has reviewed the business and applicants applying for the liquor license and the information received is attached.

Criteria for consideration

The City Council, after consideration, may determine to make a favorable, unfavorable, conditionally favorable or no recommendation to the OLCC. If the City Council makes an unfavorable or conditionally favorable recommendation to the OLCC regarding any application for liquor license, the recommendation will be based on a finding that one or more of the following conditions exist:

1. There is a history or pattern of illegal or disorderly activity on the premises.
2. There have been disturbances and/or other problems (such as fights, altercations, drug dealing by patrons, furnishing alcohol to minors by patrons, public drunkenness, alcohol related litter, etc.) related to the exercise of the applicant's alcohol license privilege and the applicant has failed to take reasonable and timely corrective action when notified of these problems by the police or the OLCC.
3. There is a continuing problem of noise from this business disturbing neighbors.
4. The applicant would be a poor risk for compliance with liquor laws, as indicated by a felony conviction, which reflects on the applicant's ability to be a responsible liquor licensee.
5. The applicant would be a poor risk for compliance with liquor laws, as indicated by a failure to comply with liquor laws.
6. The applicant has a history of abusing alcohol or other controlled substances and would be a poor risk for compliance with liquor laws.
7. The applicant has made an intentional and materially false statement about a matter that reflects on the applicant's ability to comply with the State's liquor laws.
8. An unlicensable person or a party not named as applicant has an ownership interest in the business to be licensed.
9. The applicant has failed to operate as originally proposed to the City Council, the original proposal having been a deciding factor in the Council's favorable recommendation to the OLCC.
10. The applicant has expanded the boundaries of the licensed premises to areas not originally considered by the Council and without City and OLCC approval.
11. The business is located within 500 feet of a school, child care facility, church, hospital, nursing or convalescent care facility, a park or child oriented recreation facility, or an alcohol and other drug treatment facility and there is evidence that the business will adversely impact the facility.

Seaside Police Department

July 3, 2014

MEMORANDUM

TO: Mark Winstanley, City Manager

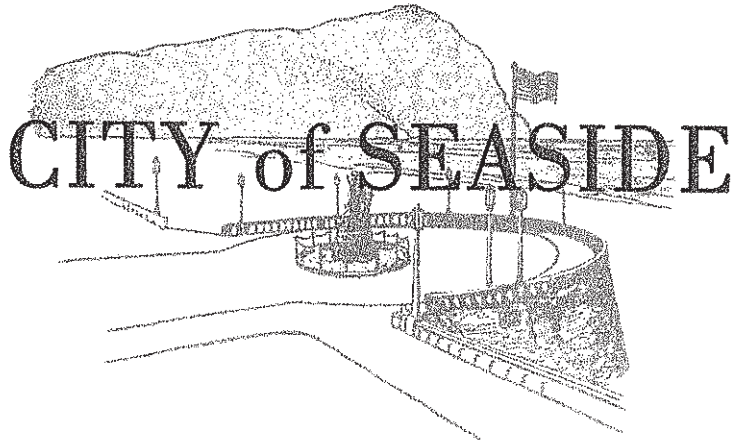
FROM: Robert Gross, Chief of Police

SUBJECT: Café 101 at Seaside OLCC Liquor License Application

We have reviewed the liquor application for Café 101 in Seaside located at 1815 S. Roosevelt Drive. This is a change in ownership with the previous owner operating as The Living Room. The new owner is requesting a permit for "Full On-Premises sales". Our background check did not find anything that would disqualify the owner from obtaining the requested liquor license.

If you have any additional questions, please let me know.

Working Together We Can Make A Difference



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

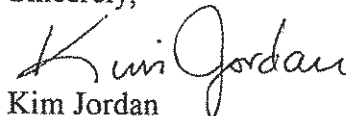
July 9, 2014

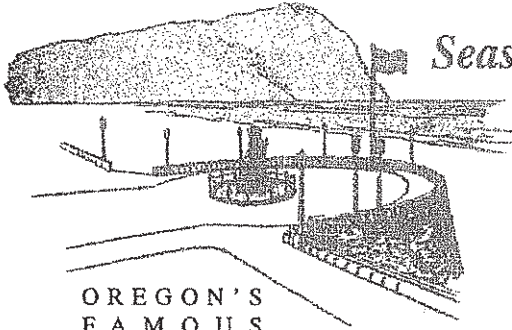
Miguel Cazarez Aguilor
Café 101
1815 S. Roosevelt Dr.
Seaside, OR 97138

Dear Miguel:

This letter is to confirm that the Oregon Liquor License application that was submitted to the City of Seaside is scheduled to appear on the agenda for the City Council meeting Monday, July 14, 2014 at 7:00 PM. City Council requests all applicants attend the Council meeting as they will be discussing the liquor license application and may have questions to ask. Attached with this letter is the Seaside Police Department memorandum that is submitted to City Council for review.

Sincerely,


Kim Jordan
Administrative Assistant



Seaside Fire and Rescue Department

150 S. Lincoln
Seaside, Oregon 97138
Phone 738-5420

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

MEMORANDUM

TO: Honorable Mayor & City Council
FROM: Joey Daniels, Fire Chief
DATE: July 14th, 2014
RE: Pumper / Rescue Bid Results

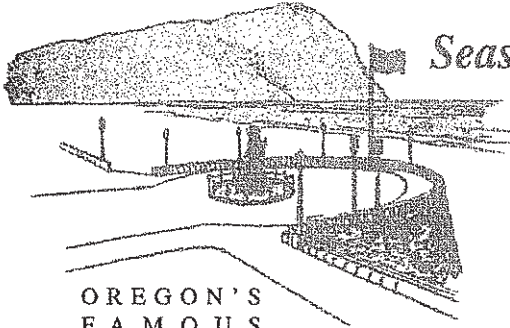
The City received the following Four (4) proposals to build a new Pumper / Rescue for Seaside Fire & Rescue.

- | | | |
|----|--------------------------------|--------------|
| 1. | Cascade Fire & Safety | \$469,674.00 |
| 2. | True North Emergency Equipment | \$475,377.00 |
| 3. | Columbia Fire & Emergency LLC. | \$486,072.00 |
| 4. | General Fire Apparatus | \$510,095.00 |

After making a detailed comparison of each bid, the fire department recommends True North Emergency Equipment in the amount of \$475,377.00.



STOP FIRES



Seaside Fire and Rescue Department

150 S. Lincoln
Seaside, Oregon 97138
Phone 738-5420

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

The following are just a few reasons we did not go with low bid.

- To many bid exceptions and changes asked by low bidder
- Did not include 6 speed transmission like required, only have 5 speed
- Hose bed cover is not pneumatic and does not meet load required to stand on
- No stokes storage only backboard
- Requested 3rd party body structural testing, low bid does not include and states they do not do third party
- Awning in bid was requested to be 12v, low bid has 110v this is a major problem since we do not have an on board generator.
- Low bid has 3 Crosslays 1 ¾ inch, we requested in bid, 2 Crosslays 1 ¾ inch and one 2 ½ inch Crosslay.



STOP FIRES

RESOLUTION #3826

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON,
EXTENDING THE SMOKE-FREE AREA ON THE SEASIDE PUBLIC
LIBRARY PROPERTY**

WHEREAS, ORS Statutes 433.855 regulates smoke-free areas in places of employment including within ten feet of public entrances; and

WHEREAS OAR 333-015-0064 (2) states that "Nothing in these rules shall prevent an employer from increasing the amount of property where smoking is prohibited beyond the 10 foot requirement or from designating the entire premises as smoke free"; and

WHEREAS the library has received complaints from the public concerning secondhand smoke affecting those patrons entering the library building; and

WHEREAS for the health and wellbeing of employees and library users, especially those youth and families with small children that are encouraged to regularly attend story times, family programs, and use of the libraries services generally.

NOW, THEREFORE, BE IT RESOLVED that smoking shall not be permitted on the Library's grounds up to the sidewalks on the north side of the building, on the west side of the building to the fence or property line, on the east side of the building up to the cement sidewalk, and behind the building on the south side including the area surrounded with grass. May it also be resolved that the library grounds would be designated as a smoke-free area; and that the city manager or designee is authorized to post signs stating that smoking is prohibited on the library property.

This Resolution shall become effective on July 15, 2014.

PASSED by the City Council of the City of Seaside this ____ day of _____, 2014.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ____ day of _____, 2014.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

MEMO

LSTA 'ROCC' Grant Contractor Services FY 2014-2015

To: The Honorable Mayor and City Councilors

Cc: Mark Winstanley

From: Esther Moberg, Seaside Public Library

July 1, 2014

Ruth Metz Associates (RMA) has been engaged by the City of Seaside, fiscal agent for a federal Library Services and Technology Act grant, to provide specific services for the Reading Outreach (ROCC!) grant project.

The Seaside Public Library (OR), Astoria Public Library (OR), and the Warrenton Community Library (OR) are partners in this grant project. Ruth Metz, Principal Consultant, will coordinate the project according to the specifications of the grant application; assist the library directors in developing strategies for sustaining future funding of the ROCC! Project; and develop, conduct, and analyze with the library directors the evaluation of the project. RMA will also provide the following associates and services:

- A qualified youth outreach provider to assist the libraries' youth services staff at Astoria and Seaside and staff at Warrenton to conduct outreach in rural Clatsop County and to assist in the cumulative project evaluation.
- A qualified library technology planner to analyze the cost for automation at Warrenton Community Library and for a digital library model.
- Training for the library directors and library boards related to intergovernmental agrees and MOUs and library foundation start up.

These services are further described in Appendix A and incorporated herein.

CONTRACT AMOUNT AND PAYMENT SCHEDULE

Services will be performed in a timely manner for the not-to-exceed amount \$60,480 payable in three payments: initial, mid-term, and final, within 30 days, upon presentation of an invoice. Payments will be made from the LSTA reimbursement grant approved by the Seaside City Council on April 14th, 2014. Effective date of contract is July 1, 2014 through June 30, 2015.

APPENDIX A

CONTRACTUAL DESCRIPTION

1. Coordinate the project according to these grant application specifications:

Prepare work plans and contracts for two subcontractors

Provide oversight for two subcontractors

Be briefed and respond to subcontractors on a twice/month basis

Review and edit or respond to subcontractor reports, especially the Digital Library Analysis

Plan, convene, facilitate, and follow-up bi-monthly meetings of project partners

Craft content for 1 or 2 documents describing and promoting the project goals and results (e.g. 5-year project summary)

Troubleshoot and help the project partners resolve issue related to the project goals (emails correspondence, conference calls)

Facilitate and write up ROCC! Evaluation

2. Develop strategies with the library directors for developing sustaining partnerships for future funding of the ROCC! Project; and develop, conduct, and analyze with the directors the evaluation of the project.
3. Provide a qualified youth outreach provider to assist the libraries' youth services staff at Astoria and Seaside and staff at Warrenton to conduct outreach in rural Clatsop County and to assist in the cumulative project evaluation.
4. Provide a qualified library technology planner to analyze the cost for automation at Warrenton Community Library and for a digital library model.
5. Provide training for the library directors and library boards related to intergovernmental agrees and MOUs and library foundation start up.

Signed: _____

Mayor Don Larson, City of Seaside

Date:

SEASIDE CITY TREE BOARD

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** July 14, 2014

Name: Jon Wickersham
Pam Fleming

Commission/Committee: City Tree Board Committee

Resignation Date: N/A

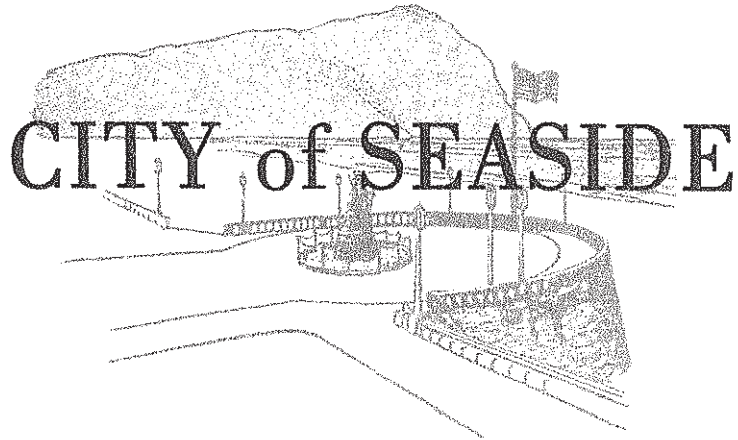
Term Expiration Date: June 30, 2014

Wants to be considered again: Yes

2. **Applicants:**
Jon Wickersham
Pam Fleming

3. **Nominations:**

4. **Appointment:**



OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
JON WICKERSHAM	1031 7 TH AVENUE	440-4816	6/30/2014
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2014
JASON SMITH	1021 7 TH AVENUE	738-9461	6/30/2015
RICHARD BAILEY	1358 S. WAHANNA	739-1599	6/30/2015
CRAIG SORTER	840 5 TH AVENUE	440-7201	6/30/2016
NEAL WALLACE	989 BROADWAY	738-5112	STAFF REPRESENTATIVE

SEASIDE AIRPORT COMMITTEE

The purpose of the Seaside Airport Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director/City Engineer regarding issues concerning the Seaside Public Airport.

The committee consist of the following permanent members: the Public Works Director/City Engineer (or designee), a member of the Seaside City Council, a member of the Gearhart City Council, and six (6) non-permanent citizen members, who are not employees of the City, and at least four (4) of the non-permanent citizens shall reside within the City limits who shall serve as members-at-large.

The citizen members of the committee shall be selected from, but are not limited to, members of the following groups: persons with a demonstrated interest in public airport, educators, private businesspersons, persons with a diversity of ethnic and cultural affiliations, and persons of diverse economic backgrounds and interests.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. However, three of the first non-permanent members shall be appointed for a term of one year, two years, and three years respectively. As those terms expire, the vacancy will be filled for three-year terms in each case.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** July 14, 2014

Name: Randall Henderson
Roy Bennett

Commission/Committee: Seaside Airport Committee

Resignation Date: N/A

Term Expiration Date: June 30, 2014

Wants to be considered again: Yes

2. **Applicants:**
Randall Henderson
Roy Bennett

3. **Nominations:**

4. **Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

AIRPORT COMMITTEE

Term of Office: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>	
RANDALL HENDERSON*	89066 OCEAN DRIVE WARRENTON, 97146	503-577-6153	6/30/2014	
ROY BENNETT	2026 FERNWOOD ST.	738-4102	6/30/2014	
DIANNE WIDDOP	PO BOX 2116 GEARHART	738-6212	6/30/2015	Mayor Gearhart
STEVE PHILLIPS	217 BROADWAY	738-5402	6/30/2015	
NEAL WALLACE	989 BROADWAY	738-5112	6/30/2015	Public Works
RANDY FRANK	454 HIGHLAND DR.	440-3090	6/30/2015	City Council
BRUCE FRANCIS	90250 STONE LINE DR. 440-0033 WARRENTON, 97146		6/30/2015	
TERI CARPENTER	220 AVENUE 'U'	425-246-9962	6/30/2016	
TRACY MACDONALD	451 HILLSIDE LOOP	738-8140 739-2269	6/30/2016	

*Chair

SEASIDE PLANNING COMMISSION

The purpose of the Seaside Planning Commission is to recommend and make suggestions to the Council and to other public authorities concerning the laying out, widening, extending and locating of public thoroughfares, the parking of vehicles, the relief of traffic congestion, betterment of housing and sanitation conditions, and the establishment of districts for limiting the use, height, area, bulk and other characteristics of buildings and structures related to land development. The Planning Commission is to recommend to the Council and other public authorities plans for regulating the future growth, development and beautification of the city with respect to its public and private buildings and works, streets, parks, ground and vacant lots, and plans consistent with future growth and development of the city in order to secure to the city and its inhabitants sanitation, proper service of public utilities, including appropriate public incentives for overall energy conservation, and plans for shipping and transportation facilities.

The commission consists of seven members who are not officials or employees of the city and who will be appointed by the Mayor, subject to the approval of the City Council. A minimum of five members shall reside within the city limits; a maximum of two members may reside within the urban growth boundary, but outside the city limits. All members shall serve for a term of four years. A Planning Commissioner's term of office shall commence on the first day of November of the first year of his or her term.

Each year, at the first Committee meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

No more than two members of the Commission may engage principally in the buying, selling or development of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, which engages principally in the buying, selling or developing of real estate for profit.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** July 14, 2014
Name: Virginia Dideum
Commission/Committee: Planning Commission
Resignation Date: July 17, 2014
Term Expiration Date: November 1, 2015
Wants to be considered again: N/A
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**

Kimberley Jordan

From: Gini Dideum <gdideum@hotmail.com>
Sent: Tuesday, July 01, 2014 10:16 AM
To: Kim Jordan
Cc: Kevin Cupples; Jon Rahl
Subject: Resignation

To the City of Seaside:

It is with a deep sense of loss, I resign from the Tourism Advisory Committee and the Planning Commission effective July 17, 2014. We have sold our home in Seaside and, after a hopefully short stay north of Gearhart, will move to our new home in Gearhart. I will continue to be involved with the beach cleanup. Thank you for the opportunity to serve Seaside.

Gini Dideum



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PLANNING COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
RICHARD RIDOUT	860 BEACH DRIVE	738-8078	11/01/2014
CHRIS HOTH	420 AVENUE I	738-7861	11/01/2014
RAY ROMINE	2170 SKYLINE DR.	440-9561	11/01/2015
VIRGINIA DIDEUM	1941 BEACH DR.	738-9880	11/01/2015
*TOM HORNING	808 26 TH AVE.	738-3738/738-5770	11/01/2016
BILL CARPENTER	PO BOX 797	738-5410	11/01/2016
ROBERT PERKEL	2039 HUCKLEBERRY DR.	971-320-0008	11/01/2017

EX OFFICIO MEMBERS: MAYOR, CITY ATTORNEY, CITY MANAGER, CITY ENGINEER, CODE ENFORCEMENT OFFICER

*CHAIR
**VICE CHAIR

TRANSPORTATION ADVISORY COMMISSION

The purpose of the Transportation Advisory Commission is an advisory body to make recommendations to the City Council on matters concerning transportation and proposed transportation projects. The Transportation Advisory Commission shall have the powers and duties which are now or may hereafter be assigned to it by Charter, ordinance, resolution or order of this city and in addition it will:

- Assist the City Council in recognizing community priorities by advising on transportation policies and goals;
- Increasing communications between the City, the public, the Oregon Department of Transportation (ODOT), the County, and all interested parties;
- Reduce misunderstandings concerning transportation planning, design, and construction;
- Review current transportation related ordinances and recommend amendments;
- Review proposed transportation projects planned for the City of Seaside and make recommendations;
- Review the City of Seaside Transportation Systems Plan every five years and report to the City Council;
- Complete other projects, as they relate to transportation, as directed by the City Council.

The Commission shall consist of five members who are not employees of the City of Seaside and who will be appointed by the City Council. A minimum of four members shall reside within the city limits; and one member may live outside the city limits in order to represent concerns of neighboring properties and jurisdictions.

All members shall serve for a term of four years. Any portion of a term exceeding one-half the period of the term shall be considered a term.

Each year in January, the first meeting of the Commission, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. City staff shall serve as Secretary to the Transportation Advisory Commission. Minutes of all meetings will be filed with the City Council.

The commission shall hold a regular meeting at least once each month of the calendar year. The meeting shall be open to the public and legally noticed.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** July 14, 2014
Name: Tom Dideum
Commission/Committee: Transportation Advisory Commission
Resignation Date: July 17, 2014
Term Expiration Date: October 1, 2015
Wants to be considered again: N/A

2. **Applicants:**

3. **Nominations:**

4. **Appointment:**

Kimberley Jordan

From: Kimberley Jordan <kjordan@cityofseaside.us>
Sent: Wednesday, July 09, 2014 4:47 PM
To: Kim Jordan
Subject: Resignation from commission

Subject: Resignation from commission

We have sold our home on Beach Drive and effective July 15 I will no longer be a resident of Seaside. We are moving north to Warrenton temporarily and then to Gearhart when our new home is finished, hopefully in 7 to 8 months. It is with great regret that I must resign from the Transportation Advisory Commission. I have enjoyed working with you as a group and I wish you the very best as you go forward with the TSP and the other important programs we have undertaken.

Best regards,

Tom Dideum



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

TRANSPORTATION ADVISORY COMMISSION

Term of Office: 4 years
Number of Members: 5

Chairperson*
Vice Chairperson**
Secretary***

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
BEN OLSON	2025 MAPLE ST.	503-738-2956	10/01/2014
TERRY HARTILL	85208 HWY 101	503-738-7108	10/01/2015
TOM DIDEUM	1941 BEACH DRIVE	503-738-9880	10/01/2015
BILL CARPENTER**	PO BOX 797	503-738-5410	10/01/2016
DALE MCDOWELL*	3760 SUNSET BLVD.	503-250-0148	10/01/2016