

**This meeting is to take care of city business and 25 people are allowed in the building at any given time as long as there is social distancing. The city recommends only those having business on the agenda attend the meeting. We highly recommend all others stay home and watch the meeting electronically. Public Comments can be emailed to [publiccomment@cityofseaside.us](mailto:publiccomment@cityofseaside.us). Thank You for your patience.**

**AGENDA SEASIDE CITY COUNCIL MEETING  
OCTOBER 12, 2020 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
6. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
7. CONSENT AGENDA
  - a) PAYMENT OF THE BILLS - \$221,285.13
  - b) APPROVAL OF MINUTES – September 28, 2020
8. REPORTS AND PRESENTATIONS: None
9. UNFINISHED BUSINESS:
  - a) VACANCY - PARKS ADVISORY COMMITTEE  
CITY TREE BOARD  
TRANSPORTATION ADVISORY COMMISSION
10. NEW BUSINESS
  - a) LIQUOR LICENSE APPLICATION – SAM’S SEASIDE CAFÉ, 104 BROADWAY STREET (Owner: Robert Scull)
  - b) PUBLIC HEARING - TRANSPORTATION ADVISORY COMMISSION RECOMMENDATION – ELIMINATION OF STREET PARKING ON SUNSET BOULEVARD
    - OPEN PUBLIC HEARING
    - CONTINUATION or CLOSE PUBLIC HEARING
    - COUNCIL COMMENTS
    - MOTION - ALL IN FAVOR AND OPPOSED
  - c) SEASIDE CIVIC AND CONVENTION CENTER STORAGE RENOVATION CHANGE ORDERS, Russ Vandenberg

d) VACANCY - CONVENTION CENTER COMMISSION (Term Exp.)  
PLANNING COMMISSION (Term Exp.)

11. COMMENTS FROM THE CITY STAFF

12. COMMENTS FROM THE COUNCIL

13. ADJOURNMENT

**Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at [www.cityofseaside.us](http://www.cityofseaside.us).***

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

## **SEASIDE PARKS ADVISORY COMMITTEE**

**(Meetings are scheduled the first Thursday of every month at 6:00 PM)**

The purpose of the Seaside Parks Advisory Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director regarding issues concerning the Seaside Parks.

The committee shall consist of seven members who are not officials or employees of the City and who will be appointed by the City Council. A minimum of six members shall reside within the city limits, and a maximum of one member may reside within the Urban Growth Boundary, or be an owner or employee of a business located in the city limits. No more than two members shall be engaged in the same kind of occupation, business, trade, or profession. The Mayor shall appoint one member of the City Council as Council liaison, and the City Manager or his designee, shall be the Staff liaison to the Committee.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. The initial terms will be: two members shall be appointed for a term of one year, two members for two years, and three members for three years. As those terms expire, all vacancies will be filled for three year terms.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** July 17, 2020  
**Name:** Jason Boyd  
**Commission/Committee:** Parks Advisory Committee  
**Resignation Date:** July 17, 2020 - Boyd  
**Term Expiration Date:** March 31, 2020  
**Wants to be considered again:** No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## PARKS ADVISORY COMMITTEE

Term of Office: 3 years  
Number of Members: 7

Chairperson\*  
Vice Chairperson\*\*  
Secretary\*\*\*

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
<b>VACANCY (BOYD)</b>			3/31/2020
MICHAEL HINTON	1015 S. IRVINE PL.	738-5748	3/31/2021
NANCY HOLMES*	1520 COOPER ST.	717-1614	3/31/2021
PAM BIERLY***	120 12TH AVENUE	738-8107	3/31/2022
MATTHEW STOLBERG**	870 Avenue 'I' Unit 2	739-2593	3/31/2022
MARY BLAKE	1668 Whispering Pines	717-3810	3/31/2023
WILLIAM MONTERO	2471 SUNSET BLVD.	206-250-5919	3/31/2023
TOM HORNING	808 26TH AVENUE	738-5770	<a href="mailto:horning@pacifier.com">horning@pacifier.com</a>
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	<a href="mailto:dmcdowell@cityofseaside.us">dmcdowell@cityofseaside.us</a>

## **SEASIDE CITY TREE BOARD**

**(Meetings are scheduled every other month on the third Wednesday at 4:00 PM)**

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** June 17, 2020  
**Name:** Vineeta Lower  
**Commission/Committee:** City Tree Board Committee  
**Resignation Date:** Vineeta Lower - June 30, 2020  
**Term Expiration Date:** Lower – June 30, 2020  
**Wants to be considered again:** No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
ARNIE OLSEN	PO BOX 645	717-5745	6/30/2021
WILLIAM BARNES	2070 COOPER ST.	503-739-2118	6/30/2021
JOHN CARTER	PO BOX 679	738-4387	6/30/2022
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2023
<b>VACANCY (LOWER)</b>			<b>6/30/2023</b>
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	<b>STAFF REPRESENTATIVE</b>



## **TRANSPORTATION ADVISORY COMMISSION**

**(Meetings are scheduled the third Thursday of every month at 6:00 PM)**

The purpose of the Transportation Advisory Commission is an advisory body to make recommendations to the City Council on matters concerning transportation and proposed transportation projects. The Transportation Advisory Commission shall have the powers and duties which are now or may hereafter be assigned to it by Charter, ordinance, resolution or order of this city and in addition it will:

- Assist the City Council in recognizing community priorities by advising on transportation policies and goals;
- Increasing communications between the City, the public, the Oregon Department of Transportation (ODOT), the County, and all interested parties;
- Reduce misunderstandings concerning transportation planning, design, and construction;
- Review current transportation related ordinances and recommend amendments;
- Review proposed transportation projects planned for the City of Seaside and make recommendations;
- Review the City of Seaside Transportation Systems Plan every five years and report to the City Council;
- Complete other projects, as they relate to transportation, as directed by the City Council.

The Commission shall consist of five members who are not employees of the City of Seaside and who will be appointed by the City Council. A minimum of four members shall reside within the city limits; and one member may live outside the city limits in order to represent concerns of neighboring properties and jurisdictions.

All members shall serve for a term of four years. Any portion of a term exceeding one-half the period of the term shall be considered a term.

Each year in January, the first meeting of the Commission, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. City staff shall serve as Secretary to the Transportation Advisory Commission. Minutes of all meetings will be filed with the City Council.

The commission shall hold a regular meeting at least once each month of the calendar year. The meeting shall be open to the public and legally noticed.

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** September 14, 2020  
**Name:** Bill Carpenter  
**Commission/Committee:** Transportation Advisory Commission  
**Resignation Date:** Carpenter - September 30, 2020  
**Term Expiration Date:** October 1, 2020  
**Wants to be considered again:** Carpenter - No
  
2. **Applicants:**
  
3. **Nominations:**
  
4. **Appointment:**



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## TRANSPORTATION ADVISORY COMMISSION

Term of Office: 4 years  
Number of Members: 5

Chairperson\*  
Vice Chairperson\*\*

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
<b>VACANCY (CARPENTER)</b>			<b>10/01/2020</b>
BEN OLSON**	2025 MAPLE ST.	503-738-2956	10/01/2022
TERRY HARTILL*	85208 HWY 101	503-738-7108	10/01/2023
VINEETA LOWER	815 6TH AVENUE	503-621-6588	10/01/2023
MATTHEW STOLBERG	870 AVENUE I, UNIT 2	503-739-2539	10/01/2024
<b>DALE MCDOWELL</b>	<b>1387 AVENUE 'U'</b>	<b>503-738-5112</b>	<b>Public Works</b>

## LIQUOR LICENSE APPLICATION

Robert Scull  
**Sams Seaside Cafe**  
104 Broadway St.  
Seaside

This business has applied for a Full On-premises Commercial Sales Liquor License. This is an application for a new owner.

**Full On-Premises Sales License – allows the sale of distilled spirits, malt beverages, wine, and cider for consumption at the licensed business. This license also allows private catering if the applicant receives pre-approval from OLCC.**

The Police Department has reviewed the business and applicants applying for the liquor license and the information received is attached.

## Criteria for consideration

The City Council, after consideration, may determine to make a favorable, unfavorable, conditionally favorable or no recommendation to the OLCC. If the City Council makes an unfavorable or conditionally favorable recommendation to the OLCC regarding any application for liquor license, the recommendation will be based on a finding that one or more of the following conditions exist:

1. There is a history or pattern of illegal or disorderly activity on the premises.
2. There have been disturbances and/or other problems (such as fights, altercations, drug dealing by patrons, furnishing alcohol to minors by patrons, public drunkenness, alcohol related litter, etc.) related to the exercise of the applicant's alcohol license privilege and the applicant has failed to take reasonable and timely corrective action when notified of these problems by the police or the OLCC.
3. There is a continuing problem of noise from this business disturbing neighbors.
4. The applicant would be a poor risk for compliance with liquor laws, as indicated by a felony conviction, which reflects on the applicant's ability to be a responsible liquor licensee.
5. The applicant would be a poor risk for compliance with liquor laws, as indicated by a failure to comply with liquor laws.
6. The applicant has a history of abusing alcohol or other controlled substances and would be a poor risk for compliance with liquor laws.
7. The applicant has made an intentional and materially false statement about a matter that reflects on the applicant's ability to comply with the State's liquor laws.
8. An unlicensable person or a party not named as applicant has an ownership interest in the business to be licensed.
9. The applicant has failed to operate as originally proposed to the City Council, the original proposal having been a deciding factor in the Council's favorable recommendation to the OLCC.
10. The applicant has expanded the boundaries of the licensed premises to areas not originally considered by the Council and without City and OLCC approval.
11. The business is located within 500 feet of a school, child care facility, church, hospital, nursing or convalescent care facility, a park or child oriented recreation facility, or an alcohol and other drug treatment facility and there is evidence that the business will adversely impact the facility.

# *Seaside Police Department*

September 29<sup>th</sup>, 2020

## **MEMORANDUM**

**TO:** Mayor and City Council  
**FROM:** Josh Gregory, Detective Sergeant  
**SUBJECT:** **Sam's Seaside Cafe**

The Seaside Police Department has reviewed the liquor application for Sam's Seaside Cafe, located at 104 Broadway, Seaside, OR. This is a request for a full on premise, commercial license. Sam's Seaside Café has already been in business, but was sold to Scull & Slentz LLC. The owner's already have two similar business in Oregon; West Linn Saloon in West Linn and Blossoming Lotus in Portland. They are currently in business selling alcoholic beverages under the previous license.

There are two owners Robert Scull and Frederick Slentz. The inspection and review found Scull to have two previous DUI's in Oregon, the last being over ten years ago. There was nothing of note for Slentz. I contacted OLCC regarding the other businesses and was advised they only had one violation in the past where a server was cited for not having a current alcohol servers' permit. Under the current ownership there has been one call for a disturbance that was due to an unruly patron, not under the businesses control as they were denied service for being impaired prior to entering the establishment.

I did not find any disqualifying information or reason to deny this application.

If you have any additional questions, please let me know.

*Working Together We Can Make A Difference*



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

October 7, 2020

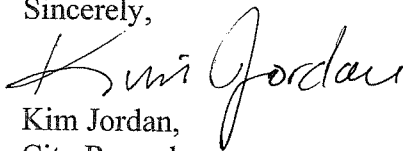
Robert Scull  
**Sams Seaside Cafe**  
104 Broadway St.  
Seaside

Dear Robert:

This letter is to confirm the Oregon Liquor License application for Sams Seaside Cafe, at 104 Broadway, Seaside, and is scheduled to appear on the agenda for the City Council meeting Monday, October 12, 2020, at 7:00 PM.

City Council requests the owner or a representative attend the Council meeting as they will be discussing the liquor license application and may have questions to ask. Attached is the Seaside Police Department memorandum that is submitted to City Council for review.

Sincerely,



Kim Jordan,  
City Recorder



# CITY of SEASIDE

OREGON'S  
F A M O U S  
A L L - Y E A R  
R E S O R T

PUBLIC WORKS DEPARTMENT  
LOCATION: 1387 AVE U  
MAIL: 989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5112

September 18, 2020

Recommendation to City Council

From: Transportation Advisory Commission

RE: Elimination of Street Parking on Sunset Blvd.

Dear Mayor Barber, Council President Frank, and Council members,

The Transportation Advisory Commission has been assigned the task to review the Parking issue along the west side of Sunset Blvd, between 3000 Sunset Blvd and 3182 Sunset Blvd. When vehicles are parked along the curb, it reduces the drive lane to less than 8 feet in width. Vehicles are forced to drive into the oncoming lane to go around the parked cars.

There is a significant amount of curb line along the Lanai Condominiums that is already painted yellow to restrict parking adjacent to the entrances to their parking lots.

The opposite side (east side) of the roadway has intermittent sidewalks causing walkers and bicyclists to walk in the narrow portion of the east traffic lane.

The east side of the roadway does not allow for parking and is signed appropriately.

Therefore we, The Transportation Advisory Commission recommend the Public Works Director stripe, sign and paint curbs to eliminate parking along this section of roadway.

Respectfully yours,

Terry Hartill  
Chairperson

Cc: Dale McDowell  
Public Works Director





# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

PUBLIC WORKS DEPARTMENT  
LOCATION: 1387 AVE U  
MAIL: 989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5112

September 18, 2020

## NOTICE OF PUBLIC HEARING

From: Transportation Advisory Commission

RE: Elimination of Street Parking on Sunset Blvd.

Dear Property Owners,

The Transportation Advisory Commission has been assigned the task to review the Parking issue along the west side of Sunset Blvd, between 3000 Sunset Blvd and 3182 Sunset Blvd. When vehicles are parked along the curb, it reduces the drive lane to less than 8 feet in width. Vehicles are forced to drive into the oncoming lane to go around the parked cars.

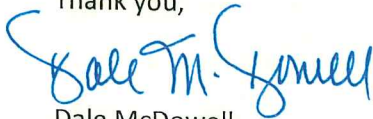
There is a significant amount of curb line along the frontage of the Lanai Condominiums that is already painted yellow to restrict parking adjacent to the entrances to their parking lots.

The opposite side (east side) of the roadway has intermittent sidewalks causing walkers and bicyclists to walk in the sharrow portion of the east traffic lane.

The east side of the roadway does not allow for parking and is signed appropriately.

This notice is being sent to you, the property owner in the immediate area of this proposed parking change. A Public Hearing will be held at Seaside City Hall 989 Broadway, Seaside, OR. 97138 on October 12, 2020 at 7:00 pm. If you would like to comment and are unable to attend the meeting, please email your constructive comments to [kjordan@cityofseaside.us](mailto:kjordan@cityofseaside.us). This Public Meeting is limited to 25 individuals as per Oregon COVID-19 public meeting rules.

Thank you,



Dale McDowell  
Public Works Director

**CITY OF SEASIDE  
NOTICE OF PUBLIC HEARING  
CITY COUNCIL**

Notice is hereby given that the City Council of the City of Seaside will conduct a public hearing Monday, October 12, 2020, at 7:00 PM, in the Council Chambers, at Seaside City Hall, 989 Broadway. The purpose of the hearing is to take testimony for parking issues along the west side of Sunset Blvd. The Transportation Advisory Commission has been assigned the task to review the Parking issues along the west side of Sunset Blvd, between 3000 Sunset Blvd and 3182 Sunset Blvd.

When vehicles are parked along the curb, it reduces the drive lane to less than 8 feet in width. Vehicles are forced to drive into the oncoming lane to go around the parked cars. There is a significant amount of curb line along the frontage of the Lanai Condominiums that is already painted yellow to restrict parking adjacent to the entrances to their parking lots.

The opposite side (east side) of the roadway has intermittent sidewalks causing walkers and bicyclists to walk in the narrow portion of the east traffic lane. The east side of the roadway does not allow for parking and is signed appropriately.

This notice was sent to you, the property owner in the immediate area of this proposed parking change. If you would like to comment and are unable to attend the meeting, please email your constructive comments to [publiccomments@cityofseaside.us](mailto:publiccomments@cityofseaside.us).

This Public Meeting is limited to 25 individuals in the building at one time per Oregon COVID-19 public meeting rules.

PUBLISH: Daily Astorian – October 1, 2020



# Sunset Blvd

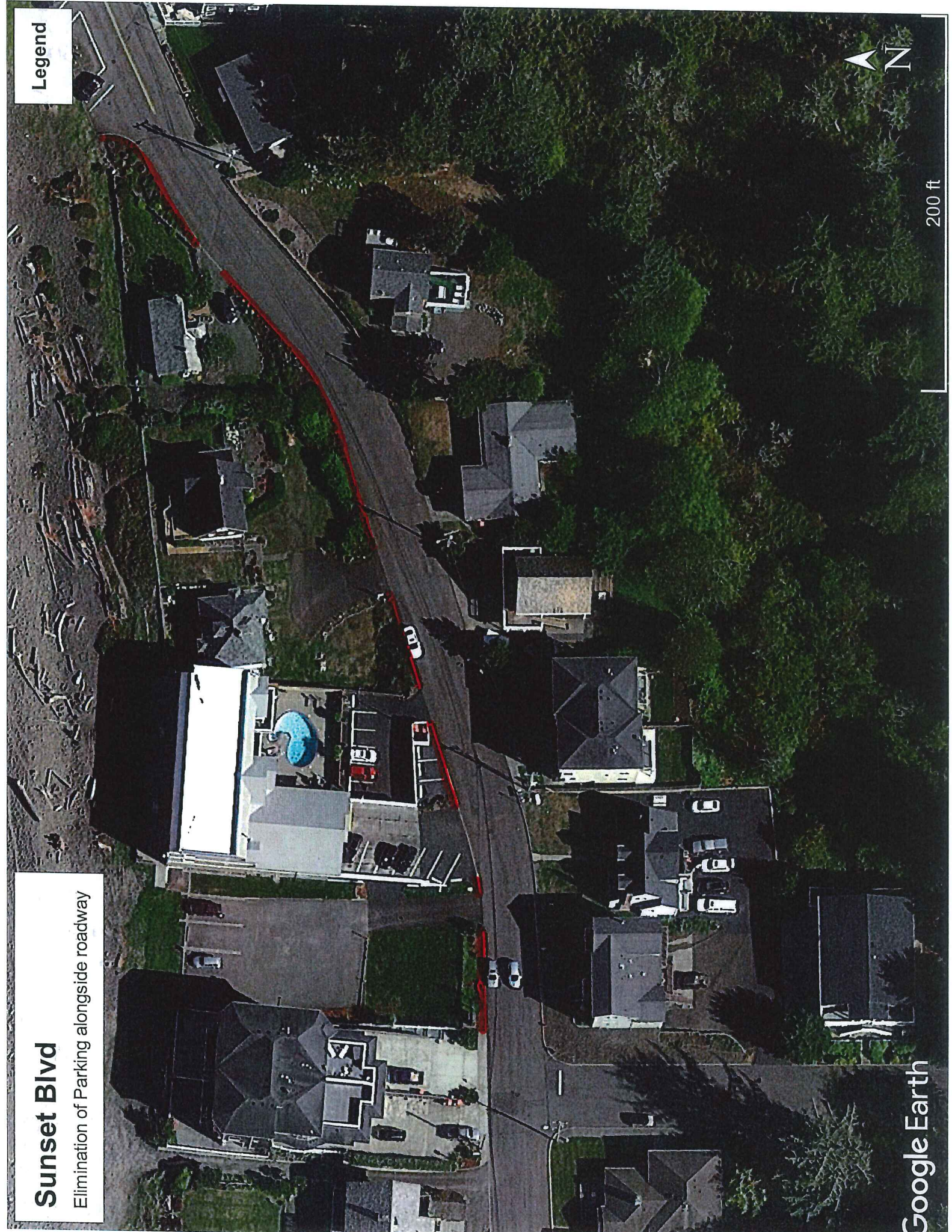
Elimination of Parking alongside roadway

Legend

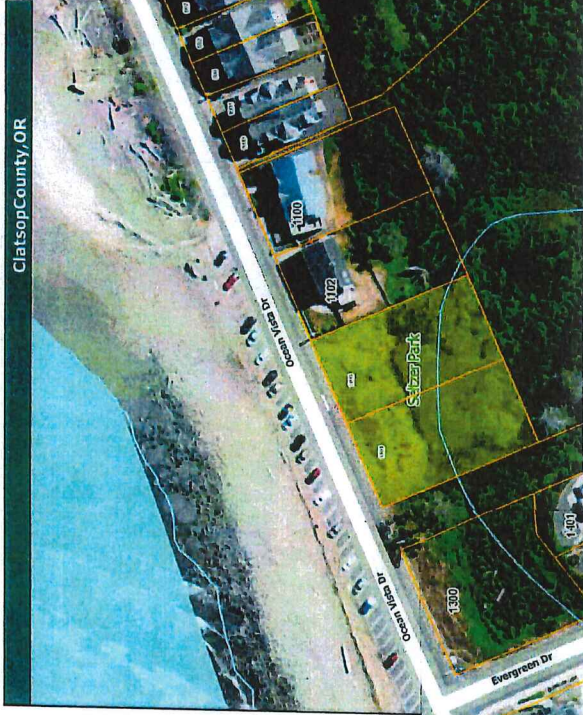
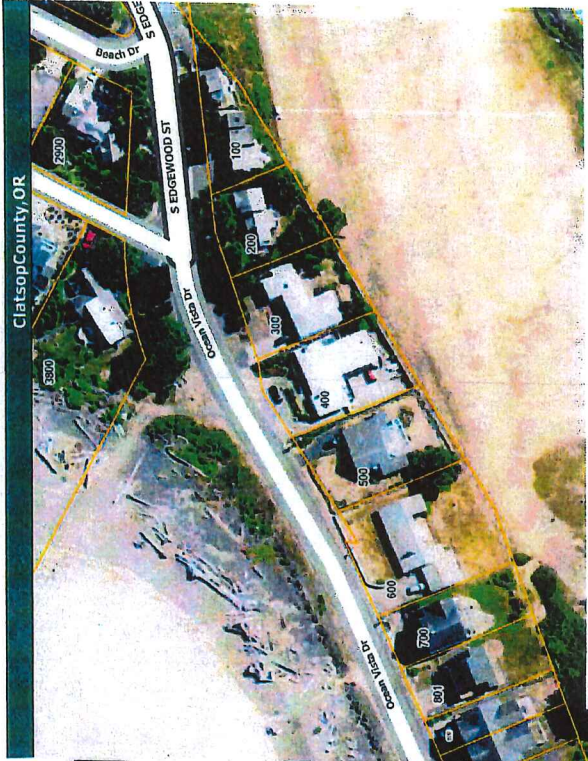


200 ft

Google Earth







This map was produced using Clatsop County GIS data. The data is maintained by Clatsop County. We are not responsible for any map errors, possibly caused by miscommunications.



Clatsop County  
0.03 mi

**Kimberley Jordan**

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**From:** Alice Sisseck <sissecka@gmail.com>  
**Sent:** Thursday, September 24, 2020 2:45 PM  
**To:** kjordan@cityofseaside.us  
**Subject:** Street Parking between 3000 and 3182 Sunset Blvd.

I have a house across the street from the roadway in question, It is a very narrow street, and when cars do park on the east side there is not enough space left for two way traffic. On more than one occasion there have been full size RVs parked on the west side of the St. overnite, leaving only about 6 ft, in the drive lane The owner of the house down in the hole on the East side of the street has asked me if I would be willing to speak to someone about the street parking, as they cannot see to the left when they try to exit their property onto the street. I'm sure this is an issue for the new Vac, Rental home on the East side as well. All homes on the West side appear to have sufficient parking. For these reasons I feel that it would be in the best interest of everyone and safer if the above mentioned section of Sunset Blvd, East side was closed to all on street parking. Thank You for the consideration. Alice Sisseck, 3019 Sunset Blvd.

**Kimberley Jordan**

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**From:** Alice Sisseck <sissecka@gmail.com>  
**Sent:** Thursday, September 24, 2020 9:17 PM  
**To:** kjordan@cityofseaside.us  
**Subject:** correction on street parking at 3000 to 3182 Sunset Blvd. letter sent previously

I want to correct a statement I made in my first email. I stated incorrectly that an RV was parked overnight on the west side of the street, the RV was parked on the east of Sunset Blvd. Sorry for the mistake. A. Sisseck

**Kimberley Jordan**

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**From:** Jack Morgan <jamorg07@gmail.com>  
**Sent:** Thursday, September 24, 2020 5:09 PM  
**To:** kjordan@cityofseaside.us  
**Subject:** Elimination of Street Parking on Sunset Blvd.

Mr. McDowell,

We received your Notice of Public Hearing scheduled for October 12th, concerning elimination of street parking on Sunset Blvd. We plan to provide written comments for the Transportation Advisory Commission. We may also decide to attend in person.

We are part time residents of 3010 Sunset Blvd. However, our mailing address is 20839 NW Yoncalla Ct., Portland, 97229.

It would be very helpful if you could provide me with maps of the area in question. Preferably, one that is focused on the specific area under discussion and another that shows a little bit more of the surrounding area as well.

It would also be very helpful if the maps could be sent to me as PDF files attached to an email. My email address is: [jamorg07@gmail.com](mailto:jamorg07@gmail.com).

Any other information you could provide that might be helpful to me would be most welcome.

Thank you,

Jack Morgan  
503-810-9322

**Kimberley Jordan**

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**From:** jan Knickerbocker <jkbeachjk@aol.com>  
**Sent:** Tuesday, September 29, 2020 1:56 PM  
**To:** kjordan@cityofseaside.us  
**Subject:** Parking on west side of Sunset

As the owner of Property at 3000 Sunset Blvd, I totally support the proposed ban on parking from 3000 to 3182 Sunset. There has been an occasion or several occasions in the past when cars have been parked along this west side curb making visibility extremely hampered when we have needed to pull out of our driveway.

On a couple occasions during a big event in town (such as Fourth of July) cars have even blocked the entrance to our driveway.

On a related issue, has there ever been consideration given to establishing a few speed bumps on Sunset? Despite posted 25 MPH signage, cars drive very fast along the boulevard, particularly on weekend nights. Perhaps strategically placed speed bumps would help curtail this activity.

Thanks for your consideration. I hope the "no parking " will be enacted.

Jan Knickerbocker  
3000 Sunset Blvd  
Seaside, OR

Sent from my iPhone



**Kimberley Jordan**

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**From:** Stephen Gentner <steppo7@comcast.net>  
**Sent:** Tuesday, September 29, 2020 3:06 PM  
**To:** kjordan@cityofseaside.us  
**Subject:** Elimination of Street Parking on Sunset Blvd.

Dear Director McDowell, September 29, 2020

I am in support of, and favor the elimination of street parking on Sunset Blvd. The influx of cars parking illegally on the west side of Sunset Blvd is a traffic hazard, which has gotten much worse recently. On July 4th, Labor Day, and other days the stacking up of multiple vehicles has occurred across the street from my residence at 2977 Sunset Blvd. Sometimes even angle parking out into the southbound lane closest to the Ocean. These vehicles obstruct the safe flow of traffic, and endanger children, pets, and residents walking on the street. I ask most specifically that if this elimination of parking happens, that signage and painted curbs be installed, and Police Enforcement of same occur. It is essential that the Police cruisers be aware and pro-active in warning and enforcing this parking correction so scoff laws don't continue to endanger the livability and access citizens enjoy in this area.

Sincerely,  
Stephen Gentner  
2977 S.W. Sunset Blvd  
Seaside, OR 97138  
steppo7@comcast.net



CIVIC AND CONVENTION CENTER

## MEMORANDUM

TO: Honorable Mayor & City Council  
FROM: Russ Vandenberg, General Manager  
DATE: October 7, 2020  
RE: SCCC Storage Renovation – Change Order #3

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We have received the following change order for the SCCC Storage Renovation project.

### Change Order #3

Fire Alarm Modifications	\$5,513.91
<b>Total</b>	<b>\$5,513.91</b>

Total of all change order will increase our GMP contract with O'Brien & Company, LLC from \$132,336.57 to \$137,850.48.

After making a detailed review of all changes, staff recommends approving and increasing O'Brien & Company, LLC (GMP) construction contract accordingly.



# Change Order Request

O'Brien & Company, LLC  
 PO Box 4008  
 Wilsonville, OR 97070  
 Phone: 971-865-2983

**Owner:** City of Seaside  
 989 Broadway  
 Seaside, OR 97138

**Project:** 20-119- / SCCC - Storage Renovation  
 415 1st. Ave  
 Seaside, OR 97138

PCOType: PR

**Change Order Request # :** 3 **Fire Alarm**

**Item :** 1 **Fire Alarm**

Cost Type	Estimated	Markup	Amount
3 Subcontractor	5,100.00	%0.00	5,100.00
<b>Subtotal Item</b>			<b>5,100.00</b>
Overhead & Profit		5.00%	255.00
General Liability		1.00%	51.00
Bond		1.50%	76.50
Oregon CAT Surcharge		0.57%	31.41
<b>Requested Total For Item</b>	<b>1</b>		<b>5,513.91</b>
<b>Total For Change Order</b>			<b>5,513.91</b>

**Approved By:** City of Seaside  
**Signed:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**Submitted By:** O'Brien & Company, LLC  
**Signed:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**Architect:**  
**Signed:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

## SEASIDE CIVIC AND CONVENTION CENTER COMMISSION

**(Meetings are scheduled the second Thursday of every month at 5:00 PM)**

The purpose of the Seaside Convention Center Commission is to be an advisory body to make recommendations to the City Council on matters concerning the Civic and Convention Center. The Commission shall make recommendations concerning policy matters related to the Civic Convention Center. The Civic and Convention Center Commission shall advise the Convention Center Manager, City Manager and City Council on all items relating to the operation of the Civic and Convention Center including but not limited to: Contracts; Building Improvements; Employment of Civic and Convention Center Manager; Rentals; and Budget.

The commission consists of seven members who are not employees of the city and shall be residents, or owners or employees of businesses within the city limits of Seaside.

Each year, at the first Commission meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. The center manager shall serve as Secretary to the Civic and Convention Center Commission.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** October 12, 2020

**Name:** Roger Schultz  
Erik Marston

**Commission/Committee:** Convention Center Commission

**Resignation Date:** No

**Term Expiration Date:** October 25, 2020 - All

**Wants to be considered again:** Yes - All

2. **Applicants:**  
Roger Schultz  
Erik Marston

3. **Nominations:**

4. **Appointment:**



# CITY of SEASIDE

OREGON'S  
F A M O U S  
A L L - Y E A R  
R E S O R T

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## CONVENTION CENTER COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
ROGER SCHULTZ	2481 VENICE BLVD.	738-5641	10/25/2020
ERIK MARSTON	2472 NEAWANNA	503-739-2057	10/25/2020
JEFF KILDAY	PO BOX 1031	738-3018	10/25/2021
SHAUN WAGNER	300 N. PROM	440-1911	10/25/2021
PATRICK DUHACHEK*	89736 SEALS RD. WARRENTON	858-774-4678	10/25/2021
NANCY MCCUNE**	PO Box 315	503-260-8905	10/25/2022
TIM TOLAN	PO BOX 911	738-3802	10/25/2022

\*CHAIR

\*\*VICE CHAIR

## SEASIDE PLANNING COMMISSION

**(Meetings are scheduled the first and third Tuesday of every month at 7:00 PM)**

The purpose of the Seaside Planning Commission is to recommend and make suggestions to the Council and to other public authorities concerning the laying out, widening, extending and locating of public thoroughfares, the parking of vehicles, the relief of traffic congestion, betterment of housing and sanitation conditions, and the establishment of districts for limiting the use, height, area, bulk and other characteristics of buildings and structures related to land development. The Planning Commission is to recommend to the Council and other public authorities plans for regulating the future growth, development and beautification of the city with respect to its public and private buildings and works, streets, parks, ground and vacant lots, and plans consistent with future growth and development of the city in order to secure to the city and its inhabitants sanitation, proper service of public utilities, including appropriate public incentives for overall energy conservation, and plans for shipping and transportation facilities.

The commission consists of seven members who are not officials or employees of the city and who will be appointed by the Mayor, subject to the approval of the City Council. A minimum of five members shall reside within the city limits; a maximum of two members may reside within the urban growth boundary, but outside the city limits. All members shall serve for a term of four years. A Planning Commissioner's term of office shall commence on the first day of November of the first year of his or her term.

Each year, at the first Committee meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

No more than two members of the Commission may engage principally in the buying, selling or development of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, which engages principally in the buying, selling or developing of real estate for profit.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12-month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **October 12, 2020**  
  
**Name:** Bill Carpenter  
Teri Carpenter  
  
**Commission/Committee:** **Planning Commission**  
  
**Resignation Date:** **Carpenter – November 1, 2020**  
  
**Term Expiration Date:** **November 1, 2020**  
  
**Wants to be considered again:** **No – Bill Carpenter**  
**Yes – Teri Carpenter both**
  
2. **Applicants:**  
Bill Carpenter  
Teri Carpenter
  
3. **Nominations:**
  
4. **Appointment:**



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## PLANNING COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
BILL CARPENTER	PO BOX 797	738-5410	11/01/2020
TERI CARPENTER	220 AVENUE 'U'	425-246-9962	11/01/2020
DAVID POSALSKI**	PO BOX 208	503-536-5396	11/01/2021
CHRIS HOTH*	420 AVENUE I	738-7861	11/01/2022
JON WICKERSHAM	780 6TH AVENUE	503-440-4816	11/01/2022
ROBIN MONTERO	2471 SUNSET BLVD.	206-852-1810	11/01/2023
LOUIS NEUBECKER	1859 BROADWAY	717-0153	11/01/2023

EX OFFICIO MEMBERS: MAYOR, CITY ATTORNEY, CITY MANAGER, CITY ENGINEER, CODE ENFORCEMENT OFFICER

\*CHAIR

\*\*VICE CHAIR