

**REMINDER: WORKSHOP NOVEMBER 8, 2010, 5:30 PM**

**AGENDA SEASIDE CITY COUNCIL MEETING  
NOVEMBER 8, 2010 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PROCLAMATION – VETERANS REMEMBRANCE MONTH
6. COMMENTS – PUBLIC
7. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
8. CONSENT AGENDA
  - a) PAYMENT OF THE BILLS - \$804,963.26
  - b) APPROVAL OF MINUTES – OCTOBER 25, 2010 REGULAR MINUTES
9. UNFINISHED BUSINESS:
  - a) VACANCY – CONVENTION CENTER COMMISSION
10. NEW BUSINESS:
  - a) PUBLIC HEARING - RESOLUTION #3719 – A RESOLUTION ADOPTING AND APPROPRIATING A SUPPLEMENTAL BUDGET OF MORE THAN 10 PERCENT TO THE 2010-2011 CITY OF SEASIDE BUDGET
    - OPEN PUBLIC HEARING
    - CLOSE PUBLIC HEARING
    - COUNCIL COMMENTS
    - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
    - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
  - b) RESOLUTION #3720 – A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL BUDGETS OF LESS THAN 10 PERCENT TO THE 2010-2011 CITY OF SEASIDE BUDGET
    - PUBLIC COMMENTS
    - COUNCIL COMMENTS
    - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
    - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- c) PUBLIC HEARING - RESOLUTION #3721 – A RESOLUTION ADOPTING AND APPROPRIATING BUDGET REDUCTIONS FOR THE 2010-2011 CITY OF SEASIDE BUDGET
  - OPEN PUBLIC HEARING
  - CLOSE PUBLIC HEARING
  - COUNCIL COMMENTS
  - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
  - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
  
- d) PUBLIC HEARING - RESOLUTION #3722 – A RESOLUTION ADOPTING AND APPROPRIATING A SUPPLEMENTAL BUDGET OF MORE THAN 10 PERCENT TO THE 2010-2011 SEASIDE ROAD DISTRICT BUDGET
  - OPEN PUBLIC HEARING
  - CLOSE PUBLIC HEARING
  - COUNCIL COMMENTS
  - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
  - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

11. COMMENTS FROM THE STUDENT REPRESENTATIVE

12. COMMENTS FROM THE COUNCIL

13. COMMENTS FROM THE CITY STAFF

14. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at [www.cityofseaside.us](http://www.cityofseaside.us).*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## *PROCLAMATION*

*Whereas*, the men and women of the armed forces of the United States have always heeded our nation's cry to defend and promote liberty, justice and democracy; and

*Whereas*, these patriots from an inspiring sense of duty and patriotism have always given of themselves freely and bravely; and

*Whereas*, in their service to our country, our veterans have nobly sacrificed their comfort, health, and even their lives so that these blessings might be enjoyed by posterity; and

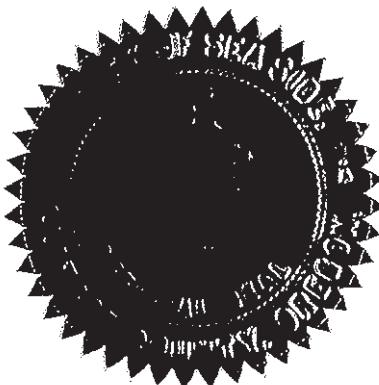
*Whereas*, the very rights, freedoms, and principles that we cherish and hold most dear would not be ours were it not for the service of our veterans.

*NOW, THEREFORE, I, Don Larson, Mayor of the City of Seaside*, in the State of Oregon, do hereby proclaim that we join the Benevolent and Protective Order of the Elks of the U.S.A. in proclaiming November 2010, as

## **VETERANS REMEMBRANCE MONTH**

in Seaside, and encourage all citizens of the city to observe this month of recollection and to pay patriotic tribute to all veterans, living or dead.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 8th day of November, 2010.



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DON LARSON, MAYOR

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.
- Present: Mayor Don Larson, Council President Tim Tolan, Councilors Don Johnson, Jay Barber, Stubby Lyons, Tita Montero and Larry Haller.
- Absent: Student Representative Taylor Ames.
- Also Present: Bob Gross, Seaside Police Chief; Dan Van Thiel, City Attorney; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Neal Wallace, Public Works Director; Nancy McCarthy, Daily Astorian; Rebecca Herren, The Coast Times; and Rosemary Dellinger, Seaside Signal.
- AGENDA** Motion to approve the October 25, 2010, agenda; carried unanimously. (Lyons/Barber)
- COMMENTS – PUBLIC** Michelle Bolin, 822 Necanicum Apt. 107, Seaside, stated she had moved to Seaside in February, 2000, and watched millions of dollars being poured into Seaside to change the looks of the City. Ms. Bolin further stated the mentally and disabled are treated like they were nobody in the City and at one management place called them undesirables. Ms Bolin further stated she lived in the Carlyle Apartments which were going to possibly be sold and torn down. If the current renters had to move out of the apartments there would be no place for them to go. There was land available in Seaside to build low income housing but nothing had ever been done. Ms. Bolin further stated there were not any places to rent in Seaside for people that worked the low end jobs like cleaning hotel rooms. The City could not expect these employed people to drive from Astoria, Jewell, and other cities around the area for a minimum paying job. Ms. Bolin stated she called around to see what apartments were available if she was evicted in three months or six months from the Carlyle Apartments and there were not many available. Ms. Bolin wanted to live in Seaside because all of her family lived in the City.
- Mayor Larson stated the County owned the building and the Mayor had many discussions with the housing people and also toured the Carlyle Apartments. There were concerns once the County found out they would need to spend \$40,000.00 to have a new roof put on the building along with other improvements that were needed and there was no way the County could afford to have all the work done and then the rent would be raised close to \$700.00 a month. Mayor Larson stated the County did promise if the building was sold to find new housing for the people who were renting.
- CONFLICT** Mayor Larson asked whether any Councilor wished to declare a conflict of interest.
- No one declared a conflict of interest.
- CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$165,026.05; October 11, 2010, minutes; and Resolution #3718, adjusting the 2010-2011 City of Seaside budget; carried unanimously. (Lyons/Johnson)
- VACANCY – PLANNING COMMISSION** Mayor Larson stated there was one vacancy on the Planning Commission with two applicants Robert Johnson and Ray Romine who had been interviewed prior to the City Council meeting. Mayor Larson asked Council what they wished to do.
- Motion to appoint an applicant to the Planning Commission; carried unanimously. (Johnson/Barber)
- Mayor Larson asked for a roll call vote:
- |         |         |
|---------|---------|
| MONTERO | ROMINE  |
| BARBER  | ROMINE  |
| TOLAN   | JOHNSON |
| HALLER  | ROMINE  |
| LYONS   | ROMINE  |
| JOHNSON | JOHNSON |
| LARSON  | ROMINE  |
- Term expiration for Ray Romine would be November 1, 2011.
- VACANCY – CONVENTION CENTER COMMISSION** Mayor Larson stated there was one vacancy on the Convention Center Commission with no applications received. Mayor Larson asked the press to continue advertising the vacancy.
- LIQUOR LICENSE** Council considered an application for a liquor license for Seaside Oceanfront Inn and Restaurant, 581 S. Prom. The applicant was applying for a Full On -Premise Sales License, which would be for a change of ownership.
- Motion to approve a Full On - Premise Sales License for Seaside Oceanfront Inn and Restaurant, 581 S. Prom; carried unanimously. (Haller/Johnson)

**PRESENTATION –  
ROTARY DONATION**

Russ Vandenberg, Rotary President, stated approximately a year and a half ago a youth stood before the Council to find out if there was chance that Goodman Park could be improved. The park was in need of several repairs. There was a recommendation to the Rotary that part of the fundraising money could be donated to improve Goodman Park and there was \$10,000.00 raised on behalf of the Seaside Rotary Club. Mr. Vandenberg presented Council with a very large check for \$10,000.00.

Mayor Larson stated Goodman Park was recently dedicated which was really a sharing and joint venture with the Rotary Club Donation, Hood to Coast Donation, and Mike Hinton who put together the mural on the side of the restroom. Mayor Larson further stated Neal Wallace had the vision a few years ago to improve the park and what could be done.

Mr. Vandenberg stated when driving by Goodman Park it was amazing to see all the children using the park and enjoying the improvements. Mr. Vandenberg further stated the Rotary Club had also adopted Goodman Park and planned to include the park in a clean up process. Russ Vandenberg further stated on Friday, October 29, 2010, the Rotary Club was having their annual fundraiser for all the activities that Rotary planned to pursue next year.

**COMMENTS – STUDENT  
REPRESENTATIVE**

None

**COMMENTS – COUNCIL**

Councilor Lyons stated the 10<sup>th</sup> Annual Hall of Fame would be held Saturday, October 30, 2010, at the Seaside Convention Center. There were eight abductees and three teams that would be part of the 2010, Hall of Fame. Councilor Lyons further stated there would also be individual awards given to two businesses which were the Trophy Case and Seaside Civic and Convention Center.

Council President Tolan stated he was sorry to have missed the dedication of Goodman Park but had heard the Mayor had done a great job with the dedication.

Councilor Barber stated he was pleased the City Manager was taking a two week vacation. Councilor Barber further stated he thought it was very important that the lead managers took their vacations which made them more effective and set a good model for people who worked with them.

Mayor Larson reminded Council there would be a workshop Monday, November 8, 2010, at 5:30 pm, to discuss parking regulations and Wastewater issues.

**COMMENTS – STAFF**

Laurie Oxley, Seaside Downtown Development Association Director, stated the Seaside Downtown Development Association was gearing up for all the children who would be trick or treating Sunday, October 31, 2010, in the downtown area. Ms. Oxley further stated the Wine Walk was scheduled downtown Seaside on Saturday, November 13, 2010.

Councilor Lyons reminded everyone to get out and vote.

Reita Fackerell, Seaside Library Director, stated there would be an open house at the Seaside Library on Tuesday, November 2, 2010, at 12:00 pm, which would be for the artist provided by the transition center. Ms. Fackerell further stated the Seaside Library teamed up with the Astoria Library and applied for a grant which they had received. The grant would supply every child and student in Clatsop County with a Library Card.

Neal Wallace, Public Works Director, stated he received a schedule for the work being done at WorldMark Resort. The scaffolding had been constructed in order for contractors to work on the exterior windows and doors of the Resort. Several fireplaces were also being repaired along with anything else that was found along the way. Mr. Wallace further stated the contractors would block off a section of twenty-eight rooms located on Broadway and Avenue 'A' and those rooms would be taken care of and then twenty-eight more rooms would be blocked off. Mr. Wallace further stated the North Holladay Project looked good with the paving finished in two days. There needed to be striping and some concrete work done. The curbs were all in but there were patches of sidewalks that still needed to be poured. The lighting should be added within the next week or two.

Bob Gross, Seaside Police Chief, stated the Domestic Violence Candlelight held on Wednesday, October 20, 2010, at the turnaround, turned out very well, and he thanked Mayor Larson for attending the event. Chief Gross further stated on Saturday, October 23, 2010, Council President Tolan and Chief Gross attended the Law Enforcement Officer of the Year Award Ceremony and Seaside Police Sergeant Jason Schermerhorn was recognized for individual achievement during the ceremony. Chief Gross further stated there would be a Prescription Drug Turn in Event held at City Hall on Saturday, November 13, 2010, 9:00 am to 5:00 pm.

**ADJOURNMENT**

The regular meeting adjourned at 7:28 PM.

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Kim Jordan, Secretary

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DON LARSON, MAYOR

## **SEASIDE CIVIC AND CONVENTION CENTER COMMISSION**

The purpose of the Seaside Convention Center Commission is to be an advisory body to make recommendations to the City Council on matters concerning the Civic and Convention Center. The Commission shall make recommendations concerning policy matters related to the Civic Convention Center. The Civic and Convention Center Commission shall advise the Convention Center Manager, City Manager and City Council on all items relating to the operation of the Civic and Convention Center including but not limited to: Contracts; Building Improvements; Employment of Civic and Convention Center Manager; Rentals; and Budget.

The commission consists of seven members who are not employees of the city and shall be residents, or owners or employees of businesses within the city limits of Seaside.

Each year, at the first Commission meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. The center manager shall serve as Secretary to the Civic and Convention Center Commission.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** October 11, 2010  
**Name:** **Shane Dean**  
**Commission/Committee:** Convention Center Commission  
**Resignation Date:** **October 4, 2010 - Dean**  
**Term Expiration Date:** **October 25, 2012**  
**Wants to be considered again:** **Dean - No**
  
2. **Applicants:**  
**William Ayotte**  
**Seth Morrisey**
  
3. **Nominations:**
  
4. **Appointment:**



**Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.**

**CITY OF SEASIDE**

Interest Form for Committee/Commission Appointment

**PLEASE RETURN TO CITY HALL BY: NOVEMBER 3, 2010**

NAME AYOTTE WILLIAM PHONE 503 738-7763  
Last First  
ADDRESS 2490 Hwy 101 N Hwy 101 Seaside  
LENGTH OF TIME IN SEASIDE 11 yr  
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes  No   
OCCUPATION Restaurant owner  
PAST OCCUPATIONS OREGON LOTTERY REP

List committee/commissions you are currently appointed to: \_\_\_\_\_

List committee/commissions on which you would like to serve: Convention Center

List fields in which you have interest or ability: Tourism Foodservice

List employment and volunteer activities, which may relate to service on committee/commissions:  
Restaurant owner

List skills and special knowledge that you may have acquired from these activities:  
Public speaking - customer relations, public relations  
dealing with difficult people & situations

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes ( ) No (  ) If yes, what offense? \_\_\_\_\_

When? \_\_\_\_\_ Please explain: \_\_\_\_\_

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Russ Vandenberg</u>	<u>Friend</u>		
<u>Chris Dugan</u>	<u>Friend</u>		
<u>Kim Jordan</u>	<u>Friend</u>		

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 11/1/10 SIGNATURE W Ayotte



**Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.**

### CITY OF SEASIDE

Interest Form for Committee/Commission Appointment

**PLEASE RETURN TO CITY HALL BY: NOVEMBER 3, 2010**

NAME MORRISEY SETH PHONE 503/440-2138  
Last First  
ADDRESS 2382 N. FORK DR. SEASIDE  
LENGTH OF TIME IN SEASIDE 27 YEARS  
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes  No   
OCCUPATION BUSINESS OWNER / INVESTOR  
PAST OCCUPATIONS \_\_\_\_\_

List committee/commissions you are currently appointed to: NONE

List committee/commissions on which you would like to serve: THIS ONE  
SEASIDE CIVIC CONVENTION  
CENTER COMMISSION

List fields in which you have interest or ability: FINANCE, VIDEO PRODUCTION  
WEB DEVELOPMENT, MARKETING

List employment and volunteer activities, which may relate to service on committee/commissions:  
OWNER STOP & GO CONVENIENCE STORE  
OWNER VIREAL STUDIOS VIDEO  
PRODUCTION COMPANY

List skills and special knowledge that you may have acquired from these activities:  
FINANCE MONEY MANAGEMENT, VIDEOGRAPHY, PHOTOGRAPHY  
WEB DEVELOPMENT, SEO, MARKETING, CONSTRUCTION, ECT.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes ( ) No (X) If yes, what offense? \_\_\_\_\_

When? \_\_\_\_\_ Please explain: \_\_\_\_\_

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>RANDY FRANK</u>	<u>FRIEND</u>	<u>SEASIDE</u>	<u>738-4331</u>
<u>RICHARD WHITLOCK</u>	<u>FATHER IN LAW</u>	<u>SEASIDE</u>	<u>440-1912</u>
<u>JOHN WRIGHT</u>	<u>EMPLOYEE</u>	<u>SEASIDE</u>	<u>752-4319</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 11/3/10 SIGNATURE 

**CONVENTION CENTER COMMISSION**

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
MARK TOLAN	454 FAIRWAY CT.	738-0982	10/25/2012
VACANCY			10/25/2012
JEFF KILDAY	P O BOX 1031	738-3018	10/25/2013
DANA PHILLIPS	217 BROADWAY	738-9413	10/25/2013
TERRY BICHSEL**	414 N. PROM	738-3334	10/25/2013
MARC POSALSKI	P O BOX 980	503-440-4797	10/25/2014
RANDY FRANK*	454 HIGHLAND	738-7379/4331	10/25/2014

\*CHAIR

\*\*VICE CHAIR

**NOTICE OF A PUBLIC HEARING  
FOR SUPPLEMENTAL BUDGETS  
Of greater than 10% of Fund Expenditures**

A public hearing on proposed supplemental budgets for the City of Seaside, Clatsop County, State of Oregon, for the fiscal year July 1, 2010 to June 30, 2011 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public hearing will take place during the regularly scheduled City Council meeting on the 8th day of November, 2010 at 7:00 P.M. The purpose of the public hearing is to discuss the supplemental budget with interested persons. A copy of the supplemental budget document may be inspected or obtained on or after October 28, 2010 at City Hall, between the hours of 8:00 AM and 5:00 PM.

**SUMMARY OF SUPPLEMENTAL BUDGETS**

**FUND: Fire Equipment (2008)**

Beginning Fund Balance	\$230,231	Capital Outlay	\$80,000
Interfund Loan-Sys Dev (WTR)	<u>79,769</u>	Interfund Loan-Sys Dev (WTR)	<u>230,000</u>
Resource Increase	<u>\$310,000</u>	Requirement Increase	<u>\$310,000</u>

**COMMENTS**      To increase revenues and expenditures to allow for interfund loans and the acquisition of a new chassis for the beach/wilderness vehicle.

**FUND: Economic Development**

Beginning Fund Balance	(\$355)	Materials & Services	\$2,645
Transfer - General	<u>3,000</u>		
Resource Increase	<u>\$2,645</u>	Requirement Increase	<u>\$2,645</u>

**COMMENTS**      To increase revenues and expenditures to allow for a \$7,500 City contribution to Clatsop Economic Development Resources (CEDR)

**RESOLUTION #3719**

**A RESOLUTION ADOPTING AND APPROPRIATING A  
SUPPLEMENTAL BUDGET OF MORE THAN 10 PERCENT  
TO THE 2010-2011 CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget for 2010-2011; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2010, and for the purpose shown below are hereby adjusted and appropriated as follows:

**Fire Equipment (2008)  
Revenue**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ (226,939)	\$ 230,231	\$ 3,292
Tax Levy	110,000	0	110,000
Est Taxes Not To Be Rec'd	(9,900)	0	(9,900)
Delinquent Taxes	4,000	0	4,000
Tax Offsets	200	0	200
Interest On Tax Receipts	200	0	200
Interfund Loan-Sys Dev (W/	131,139	79,769	210,908
<b>Total</b>	<b>\$ 8,700</b>	<b>\$ 310,000</b>	<b>\$ 318,700</b>

**Fire Equipment (2008)  
Expenditures**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 2,000	\$ -	\$ 2,000
Capital Outlay	0	80,000	80,000
Special Payments			
Interfund Loan-Sys Dev (	0	230,000	230,000
Ending Fund Balance	6,700	0	6,700
<b>Total</b>	<b>\$ 8,700</b>	<b>\$ 310,000</b>	<b>\$ 318,700</b>

**Economic Development  
Revenue**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 2,353	\$ (355)	\$ 1,998
Transfer - General	0	3,000	3,000
Interest On Investments	8	0	8
Cigarette Tax	2,700	0	2,700
<b>Total</b>	<b>\$ 5,061</b>	<b>\$ 2,645</b>	<b>\$ 7,706</b>

**Economic Development  
Expenditure**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 5,061	\$ 2,645	\$ 7,706
<b>Total</b>	<b>\$ 5,061</b>	<b>\$ 2,645</b>	<b>\$ 7,706</b>

**Passed** by the City Council of Seaside on this \_\_\_ day of \_\_\_\_\_, 2010.

**Submitted** to the Mayor and **Approved** by the Mayor on this \_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

**NOTICE OF A PUBLIC MEETING  
FOR SUPPLEMENTAL BUDGETS  
Of less than 10% of Fund Expenditures**

A public meeting on proposed supplemental budgets for the City of Seaside, Clatsop County, State of Oregon, for the fiscal year July 1, 2010 to June 30, 2011 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public meeting will take place during the regularly scheduled City Council meeting on the 8th day of November, 2010 at 7:00 P.M. The purpose of the public meeting is to consider a resolution adopting the supplemental budgets and making necessary appropriations.

**SUMMARY OF SUPPLEMENTAL BUDGETS**

**FUND: Equipment Replacement**

Beginning Fund Balance	\$ -	Materials & Services	\$ 180
Transfer - Public Works	0	Capital Outlay	(180)
Transfer - General	0		
Transfer - Public Safety	0		
Interest On Investments	0		
Property Leases	0		
	<u>0</u>		
Resource Increase	<u>\$ -</u>	Requirement Increase	<u>\$ -</u>

**COMMENTS** To allow for refund of payment made in the previous year.

**FUND: Emergency Readiness**

Beginning Fund Balance	\$ -	Materials & Services	\$ (8,163)
Interest On Investments	0	Capital Outlay	8,163
Emergency Readiness Fee	0		
Donations	-		
	<u>0</u>		
Resource Increase	<u>\$ -</u>	Requirement Increase	<u>\$ -</u>

**COMMENTS** To increase capital outlay expenditures for siren equipment,

**FUND: Systems Development - Water (91)**

Beginning Fund Balance	\$(210,636)	Materials & Services	\$ -
Systems Dev - Principal	0	Capital Outlay	12,335
Systems Dev - Interest	0	Special Pyaments	
Interest On Investments	(3,500)	Loan-Fire Equip	79,769
Interfund Loan - Fire	230,000	Loan-Police Equip	(76,240)
	<u>0</u>	Loan-911	<u>0</u>
Revised Total Resources	<u>\$ 15,864</u>	Revised Total Requirements	<u>\$ 15,864</u>

**COMMENTS** To increase expenditures associated with loan to Fire Equipment Fund and capital outlay.

**RESOLUTION #3720**

**A RESOLUTION ADOPTING AND APPROPRIATING  
SUPPLEMENTAL BUDGETS OF LESS THAN 10 PERCENT  
TO THE 2010-2011 CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget for 2010-2011; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2010, and for the purpose shown below are hereby adjusted and appropriated as follows:

**EQUIPMENT REPLACEMENT  
Revenue**

	<b>Present</b>	<b>Changes</b>	<b>New</b>
Beginning Fund Balance	\$ 74,549	\$ -	\$ 74,549
Transfer - Public Works	6,341	0	6,341
Transfer - General	6,100	0	6,100
Transfer - Public Safety	6,260	0	6,260
Interest On Investments	500	0	500
Property Leases	22,000	0	22,000
<b>Total</b>	<b>\$ 115,750</b>	<b>\$ -</b>	<b>\$ 115,750</b>

**EQUIPMENT REPLACEMENT  
Expenditures**

	<b>Present</b>	<b>Changes</b>	<b>New</b>
Materials & Services	\$ -	\$ 180	\$ 180
Capital Outlay	115,750	(180)	115,570
<b>Total</b>	<b>\$ 115,750</b>	<b>\$ -</b>	<b>\$ 115,750</b>

**EMERGENCY READINESS  
Revenue**

	<b>Present</b>	<b>Changes</b>	<b>New</b>
Beginning Fund Balance	\$ 6,462	\$ -	\$ 6,462
Interest On Investments	100	0	100
Emergency Readiness Fee	38,667	0	38,667
Donations	500	0	500
<b>Total</b>	<b>\$ 45,729</b>	<b>\$ -</b>	<b>\$ 45,729</b>

**EMERGENCY READINESS  
Expenditures**

	<b>Present</b>	<b>Changes</b>	<b>New</b>
Materials & Services	\$ 45,729	\$ (8,163)	\$ 37,566
Capital Outlay	0	8,163	8,163
<b>Total</b>	<b>\$ 45,729</b>	<b>\$ -</b>	<b>\$ 45,729</b>

**SYSTEMS DEVELOPMENT - WATER (91)  
Revenue**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 1,145,734	\$ (210,636)	\$ 935,098
Systems Dev - Principal	31,603	0	31,603
Systems Dev - Interest	2,000	0	2,000
Interest On Investments	10,000	(3,500)	6,500
Interfund Loan - Fire	<u>0</u>	<u>230,000</u>	<u>230,000</u>
<b>Total</b>	<b><u>\$ 1,189,337</u></b>	<b><u>\$ 15,864</u></b>	<b><u>\$ 1,205,201</u></b>

**SYSTEMS DEVELOPMENT - WATER (91)  
Expenditures**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 50,000	\$ -	\$ 50,000
Capital Outlay	915,262	12,335	927,597
Special Payments			
Loan-Fire Equip	131,139	79,769	210,908
Loan-Police Equ	76,240	(76,240)	0
Loan-911	<u>16,696</u>	<u>0</u>	<u>16,696</u>
<b>Total</b>	<b><u>\$ 1,189,337</u></b>	<b><u>\$ 15,864</u></b>	<b><u>\$ 1,205,201</u></b>

**Passed** by the City Council of Seaside on this \_\_\_\_ day of \_\_\_\_\_, 2010.

**Submitted** to the Mayor and **Approved** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager



**NOTICE OF A PUBLIC HEARING  
FOR BUDGET REDUCTIONS**

A public hearing on proposed budget reductions for the City of Seaside, Clatsop County, State of Oregon, for the fiscal year July 1, 2010 to June 30, 2011 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public hearing will take place during the regularly scheduled City Council meeting on the 8th day of November, 2010 at 7:00 PM. The purpose of the public hearing is to discuss the budget reductions with interested persons. A copy of the budget document may be inspected or obtained on or after October 28, 2010 at City Hall, between the hours of 8:00 AM and 5:00 PM.

**SUMMARY OF BUDGET REDUCTIONS**

**FUND: General**

Tax Base	(\$11,734)	Interfund Transfers	
Est. Taxes Not To Be Rec'd	1,056	Public Safety	(\$10,678)
Miscellaneous	<u>3,000</u>	Economic Development	<u>3,000</u>
Resource Decrease	<u>(\$7,678)</u>	Requirement Decrease	<u>(\$7,678)</u>

**COMMENTS** To decrease revenues to reflect actual tax revenues to be received and to decrease transfer to Public Safety in relation to taxes.

**FUND: Room Tax & Business License**

Room Tax	(\$127,200)	Materials & Services	(\$20,568)
Donations	5,000	Interfund Transfers	
		Convention Ctr	(64,363)
		Capital Equipment	(3,943)
		Prom Improvement	(3,180)
		Public Safety	(18,444)
		Public Works	(3,943)
		Convention Ctr Capital	<u>(7,759)</u>
Resource Decrease	<u>(\$122,200)</u>	Requirement Decrease	<u>(\$122,200)</u>

**COMMENTS** To decrease revenues to reflect lower than expected room tax receipts and to reduce transfers to those Funds effected.

**FUND: Convention Center**

Transfer - Room Tax	(\$64,363)	Materials & Services	\$ (32,363)
		Contingency	<u>(32,000)</u>
Resource Decrease	<u>(\$64,363)</u>	Requirement Decrease	<u>(\$64,363)</u>

**COMMENTS** To decrease room tax transfer for lower than expected room tax receipts and reduce expenditures to reflect the revenue decrease.

**NOTICE OF A PUBLIC HEARING  
FOR BUDGET REDUCTIONS**

**FUND: Capital Improvement & Maintenance**

Transfer - Room Tax	<u>(\$3,943)</u>	Materials & Services	<u>(\$3,943)</u>
Resource Decrease	<u>(\$3,943)</u>	Requirement Decrease	<u>(\$3,943)</u>

**COMMENTS**      To decrease room tax transfer for lower than expected room tax receipts and reduce expenditures to reflect the revenue decrease.

**FUND: Prom Improvement**

Transfer - Room Tax	<u>(\$3,180)</u>	Materials & Services	<u>(\$3,180)</u>
Resource Decrease	<u>(\$3,180)</u>	Requirement Decrease	<u>(\$3,180)</u>

**COMMENTS**      To decrease room tax transfer for lower than expected room tax receipts and reduce expenditures to reflect the revenue decrease.

**FUND: Convention Center Capital Improvements**

Transfer - Room Tax	<u>(\$7,759)</u>	Contingency	<u>(\$7,759)</u>
Resource Decrease	<u>(\$7,759)</u>	Requirement Decrease	<u>(\$7,759)</u>

**COMMENTS**      To decrease room tax transfer for lower than expected room tax receipts and reduce expenditures to reflect the revenue decrease.

**FUND: Public Works**

Transfer - Room Tax	<u>(\$3,943)</u>	Engineering	(\$1,052)
		Public Works	(2,173)
		City Parks	<u>(718)</u>
Resource Decrease	<u>(\$3,943)</u>	Requirement Decrease	<u>(\$3,943)</u>

**COMMENTS**      To decrease room tax transfer for lower than expected room tax receipts and reduce expenditures to reflect the revenue decrease.

**NOTICE OF A PUBLIC HEARING  
FOR BUDGET REDUCTIONS**

**FUND: Public Safety**

Beginning Fund Balance	\$5,290	Municipal Court	(\$1,207)
Transfer - Room Tax	(18,444)	Police	(20,176)
Transfer - General	(10,678)	Fire	(3,649)
	<u>                    </u>	Non-Departmental	<u>          1,200</u>
Resource Decrease	<u>          (\$23,832)</u>	Requirement Decrease	<u>          (\$23,832)</u>

**COMMENTS**

To decrease room tax transfer for lower than expected room tax receipts, decrease general transfer for lower than expected tax receipts, and increase beginning fund balance for slightly better beginning position.

**RESOLUTION #3721**

**A RESOLUTION ADOPTING AND APPROPRIATING  
BUDGET REDUCTIONS FOR THE 2010-2011 CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following budget reduction for 2010-2011; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2010, and for the purpose shown below are hereby adjusted and appropriated as follows:

	<b>General Revenue</b>		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 426,829	\$ -	\$ 426,829
Admin Cost - Water	96,518	0	96,518
Admin Cost - Sewer	108,178	0	108,178
Admin Cost - State Tax Stre	17,868	0	17,868
Admin Cost - Conv Center	103,144	0	103,144
Admin Cost - District Road	3,420	0	3,420
Admin Cost - Downtown Ma	5,504	0	5,504
Admin Cost - Public Safety	293,919	0	293,919
Admin Cost - Community Dr	35,754	0	35,754
Admin Cost - Public Works	70,163	0	70,163
Tax Base	2,926,763	(11,734)	2,915,029
Est Taxes Not Rec'd	(263,409)	1,056	(262,353)
Delinquent Taxes	100,000	0	100,000
Tax Offsets	20,000	0	20,000
Interest On Investments	7,000	0	7,000
Interest On Tax Receipts	16,000	0	16,000
Liquor License Fee	1,700	0	1,700
Bus License & Rm Tax Pen	19,000	0	19,000
Room Tax - Vacation Rent	350,000	0	350,000
Cigarette Tax	7,600	0	7,600
Library Grant	5,000	0	5,000
Seaside Urban Renewal	75,000	0	75,000
Healthy Benefits Grant	1,200	0	1,200
Library	23,000	0	23,000
Community Center	7,000	0	7,000
Insurance Reimbursement	74,395	0	74,395
Rental/Sale City Property	5,000	0	5,000
Cemetery Lots	4,000	0	4,000
Miscellaneous	12,500	3,000	15,500
Donations	1,000	0	1,000
<b>Total</b>	<u><u>\$ 4,554,046</u></u>	<u><u>\$ (7,678)</u></u>	<u><u>\$ 4,546,368</u></u>

	<b>General Expenditures</b>		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Mayor & Council	\$ 14,462	\$ -	\$ 14,462
City Attorney	38,360	0	38,360
Business Office	403,049	0	403,049
Library	564,654	0	564,654
Non-Departmental	224,220	0	224,220
Community Center	44,550	0	44,550
Interfund Transfers			
Transfer - Public Safety	2,912,749	(10,678)	2,902,071
Transfer - Equip Replace	6,100	0	6,100
Transfer - Economic Dev	0	3,000	3,000
Contingency	133,949	0	133,949
Ending Fund Balance	211,953	0	211,953
<b>Total</b>	<u><u>\$ 4,554,046</u></u>	<u><u>\$ (7,678)</u></u>	<u><u>\$ 4,546,368</u></u>

**Public Works  
Revenue**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 57,855	\$ -	\$ 57,855
Transfer - Water (Fran)	123,970	0	123,970
Transfer - Sewer (Fran)	110,376	0	110,376
Transfer - Room Tax	81,953	(3,943)	78,010
Interest On Investments	200	0	200
Franchise Fees	560,000	0	560,000
State Marine	7,600	0	7,600
Seaside Urban Renewal	17,250	0	17,250
Engineering	1,000	0	1,000
Miscellaneous	4,000	0	4,000
Donations	20,000	0	20,000
<b>Total</b>	<b>\$ 984,204</b>	<b>\$ (3,943)</b>	<b>\$ 922,406</b>

**Public Works  
Expenditures**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Engineering	\$ 234,400	\$ (1,052)	\$ 233,348
Public Works	484,243	(2,173)	482,070
City Parks	160,072	(718)	159,354
Non-Departmental	170	0	170
Interfund Transfers	93,504	0	93,504
Contingency	11,815	0	11,815
<b>Total</b>	<b>\$ 984,204</b>	<b>\$ (3,943)</b>	<b>\$ 980,261</b>

**Prom Improvements  
Revenue**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 301,552	\$ -	\$ 301,552
Transfer - Room Tax	66,091	(3,180)	62,911
Interest On Investments	3,000	0	3,000
Donations	7,500	0	7,500
<b>Total</b>	<b>\$ 378,143</b>	<b>\$ (3,180)</b>	<b>\$ 374,963</b>

**Prom Improvements  
Expenditures**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 50,000	\$ (3,180)	\$ 46,820
Capital Outlay	328,143	0	328,143
<b>Total</b>	<b>\$ 378,143</b>	<b>\$ (3,180)</b>	<b>\$ 374,963</b>

**Public Safety  
Revenue**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ (112,670)	\$ 5,290	\$ (107,380)
Transfer - Room Tax	383,328	(18,444)	364,884
Transfer - General Fund	2,912,749	(10,678)	2,902,071
Tax Levy	70,000	0	70,000
Est Taxes Not Rec'd	(6,300)	0	(6,300)
Delinquent Taxes	2,000	0	2,000
Tax Offsets	500	0	500
Interest On Investments	7,000	0	7,000
Interest On Tax Receipts	400	0	400
Dog Licenses	1,300	0	1,300
Lifeguards	15,000	0	15,000
Liquor Tax	80,900	0	80,900
State Revenue Sharing	70,700	0	70,700
State Fire Grant	5,000	0	5,000
Police Grants	42,000	0	42,000
Rural Fire Protection	30,000	0	30,000
Dispatch Services	75,530	0	75,530
Fines & Forfeitures	205,000	0	205,000
Parking Tickets	3,600	0	3,600
False Alarms	1,000	0	1,000
Public Safety Fee	116,000	0	116,000
Sale Of City Property	2,000	0	2,000
Miscellaneous - Police	25,000	0	25,000
Miscellaneous	4,000	0	4,000
Donations	2,000	0	2,000
<b>Total</b>	<b>\$ 3,936,037</b>	<b>\$ (23,832)</b>	<b>\$ 3,912,205</b>

**Public Safety  
Expenditures**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Municipal Court	\$ 175,339	\$ (1,207)	\$ 174,132
Police	2,930,490	(20,176)	2,910,314
Lifeguards	31,829	0	31,829
Fire	498,200	(3,649)	494,551
Non-Departmental	0	1,200	1,200
Interfund Transfers	300,179	0	300,179
<b>Total</b>	<b>\$ 3,936,037</b>	<b>\$ (23,832)</b>	<b>\$ 3,912,205</b>

**Capital Improvement & Maintenance  
Revenue**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 164,504	\$ -	\$ 164,504
Transfer - Room Tax	81,953	(3,943)	78,010
Interest On Investments	1,000	0	1,000
<b>Total</b>	<b>\$ 247,457</b>	<b>\$ (3,943)</b>	<b>\$ 243,514</b>

**Capital Improvement & Maintenance  
Expenditures**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 45,500	\$ (3,943)	\$ 41,557
Capital Outlay	192,957	0	192,957
Interfund Transfers	9,000	0	9,000
<b>Total</b>	<b>\$ 247,457</b>	<b>\$ (3,943)</b>	<b>\$ 243,514</b>

**Room Tax & Business License  
Revenue**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 223,583	\$ -	\$ 223,583
Interest On Investments	2,000	0	2,000
Room Tax	2,643,640	(127,200)	2,516,440
Business License	162,820	0	162,820
Miscellaneous	100	0	100
Donations	0	5,000	5,000
<b>Total</b>	<b>\$ 3,032,143</b>	<b>\$ (122,200)</b>	<b>\$ 2,909,943</b>

**Room Tax & Business License  
Expenditures**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 176,124	\$ -	\$ 176,124
Materials & Services	478,750	(20,568)	458,182
Interfund Transfers			
Convention Ctr	1,337,682	(64,363)	1,273,319
Capital Equipmt	81,953	(3,943)	78,010
Prom Improvemt	66,091	(3,180)	62,911
Public Safety	383,328	(18,444)	364,884
Community Dev	100,000	0	100,000
Public Works	81,953	(3,943)	78,010
Conv Ctr Improv	161,262	(7,759)	153,503
Contingency	50,000	0	50,000
Ending Fund Balance	115,000	0	115,000
<b>Total</b>	<b>\$ 3,032,143</b>	<b>\$ (122,200)</b>	<b>\$ 2,909,943</b>

**Convention Center  
Revenue**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 875,081	\$ -	\$ 875,081
Transfer - Room Tax	1,337,682	(64,363)	1,273,319
Interest On Investments	5,500	0	5,500
Food & Liquor Franchise	660,000	0	660,000
Rentals/Events	75,000	0	75,000
Convention Fees	32,000	0	32,000
Promotion/Events	50,000	0	50,000
Miscellaneous	5,000	0	5,000
<b>Total</b>	<b>\$ 3,040,263</b>	<b>\$ (64,363)</b>	<b>\$ 2,975,900</b>

**Convention Center  
Expenditures**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 863,916	\$ -	\$ 863,916
Materials & Services	1,043,200	(32,363)	1,010,837
Interfund Transfers	103,144	0	103,144
Contingency	150,000	(32,000)	118,000
Ending Fund Balance	880,003	0	880,003
<b>Total</b>	<b>\$ 3,040,263</b>	<b>\$ (64,363)</b>	<b>\$ 2,975,900</b>



**Convention Center Capital Improvements  
Revenue**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 183,941	\$ -	\$ 183,941
Transfer - Room Tax	161,262	(7,759)	153,503
Interest On Investments	<u>1,500</u>	<u>0</u>	<u>1,500</u>
Total	<u>\$ 346,703</u>	<u>\$ (7,759)</u>	<u>\$ 338,944</u>

**Convention Center Capital Improvements  
Expenditures**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Capital Outlay	\$ 130,000	\$ -	\$ 130,000
Contingency	75,000	(7,759)	67,241
Ending Fund Balance	<u>141,703</u>	<u>0</u>	<u>141,703</u>
Total	<u>\$ 346,703</u>	<u>\$ (7,759)</u>	<u>\$ 338,944</u>

**Passed** by the City Council of Seaside on this \_\_\_\_ day of \_\_\_\_\_, 2010.

**Submitted** to the Mayor and **Approved** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

**NOTICE OF A PUBLIC HEARING  
FOR SUPPLEMENTAL BUDGETS  
Of greater than 10% of Fund Expenditures**

A public hearing on a proposed supplemental budget for the Seaside Road District, Clatsop County, State of Oregon, for the fiscal year July 1, 2010 to June 30, 2011 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public hearing will take place during the regularly scheduled City Council meeting on the 8th day of November, 2010 at 7:00 P.M. The purpose of the public hearing is to discuss the supplemental budget with interested persons. A copy of the supplemental budget document may be inspected or obtained on or after October 28, 2010 at City Hall, between the hours of 8:00 AM and 5:00 PM.

**SUMMARY OF SUPPLEMENTAL BUDGETS**

**FUND: District Road**

Beginning Fund Balance	\$513,162	Capital Outlay	\$512,061
Current Taxes	(1,210)		
Est Taxes Not To Be Rec'd	<u>109</u>		
Resource Increase	<u>\$512,061</u>	Requirement Increase	<u>\$512,061</u>

**COMMENTS**      To increase revenues and expenditures to allow for construction costs.

**RESOLUTION #3722**

**A RESOLUTION ADOPTING AND APPROPRIATING A  
SUPPLEMENTAL BUDGET OF MORE THAN 10 PERCENT  
TO THE 2010-2011 SEASIDE ROAD DISTRICT BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside, acting in the capacity as the governing body for the Seaside Road District, hereby adopts the following supplemental budget for 2010-2011; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2010, and for the purpose shown below are hereby adjusted and appropriated as follows:

**District Road  
Revenue**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 101,521	\$ 513,162	\$ 614,683
Tax Levy	280,339	(1,210)	279,129
Est Taxes Not To Be Rec'd	(25,231)	109	(25,122)
Delinquent Taxes	8,000	0	8,000
Tax Offsets	1,000	0	1,000
Interest On Investments	1,100	0	1,100
Interest On Tax Receipts	1,800	0	1,800
Total	<u>\$ 368,529</u>	<u>\$ 512,061</u>	<u>\$ 880,590</u>

**District Road  
Expenditures**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 7,100	\$ -	\$ 7,100
Capital Outlay	341,009	512,061	853,070
Interfund Transfers	3,420	0	3,420
Ending Fund Balance	17,000	0	17,000
Total	<u>\$ 368,529</u>	<u>\$ 512,061</u>	<u>\$ 880,590</u>

**Passed** by the City Council of Seaside on this \_\_\_\_ day of \_\_\_\_\_, 2010.

**Submitted** to the Mayor and **Approved** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager