

This meeting is to take care of city business and 25 people are allowed in the building at any given time as long as there is social distancing. The city recommends only those having business on the agenda attend the meeting. We highly recommend all others stay home and watch the meeting electronically. Public Comments can be emailed to publiccomment@cityofseaside.us. Thank You for your patience.

AGENDA SEASIDE CITY COUNCIL MEETING
JUNE 28, 2021 7:00 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. INTRODUCTION AND SWEARING IN SEASIDE POLICE OFFICER, JASON JOHNSON AND COMMUNITY SERVICE OFFICER, PAUL KNOCH, Chief Dave Ham
6. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
7. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
8. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS - \$156,755.34
 - b) APPROVAL OF MINUTES – June 14, 2021
 - c) RESOLUTION #3983 - A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE 2020-2021 CITY OF SEASIDE BUDGET
 - d) RESOLUTION #3984 - A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING INTERFUND BORROWING
 - e) RESOLUTION #3989 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, CLOSING THE EVERGREEN CEMETERY TRUST AND FIRE EQUIPMENT (13) FUNDS
 - f) RESOLUTION #3990 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING THE CREATION OF THE AMERICAN RESCUE PLAN FUND
9. REPORTS AND PRESENTATIONS: NONE
 - a) PRESENTATION AND DISCUSSION – WASTEWATER TREATMENT PLANT DRYER, Dale McDowell
10. UNFINISHED BUSINESS:
 - a) VACANCY - COMMUNITY CENTER COMMISSION CITY TREE BOARD
11. NEW BUSINESS
 - a) PUBLIC HEARING - RESOLUTION #3985 - A RESOLUTION ADOPTING AND APPROPRIATING THE 2021-2022 SEASIDE ROAD DISTRICT BUDGET
 - OPEN PUBLIC HEARING
 - CLOSE PUBLIC HEARING
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- b) RESOLUTION #3986 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, SEASIDE ROAD DISTRICT, LEVYING AND CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2021-2022
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- c) PUBLIC HEARING - RESOLUTION #3987 - A RESOLUTION ADOPTING AND APPROPRIATING THE 2021-2022 CITY OF SEASIDE BUDGET
 - OPEN PUBLIC HEARING
 - CLOSE PUBLIC HEARING
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- d) RESOLUTION #3988 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON LEVYING AND CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2021-2022 AND CATEGORIZING THE 2021-2022 ASSESSMENTS ON THE PROPERTIES IN THE DOWNTOWN MAINTENANCE DISTRICT
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- e) BUSINESS LICENSE APPLICATION NON-PROFIT STATUS – DELIVER LIGHT FOUNDATION, Michelle Trott

- f) RFP – EXCLUSIVE FOOD AND BEVERAGE SERVICES, Russ Vandenberg

- g) VACANCY – PLANNING COMMISSION

12. COMMENTS FROM THE CITY STAFF

13. COMMENTS FROM THE COUNCIL

14. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

RESOLUTION #3983

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE
2020-2021 CITY OF SEASIDE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adjusts the 2020-2021 budget, as follows:

	Water Requirements		
	Present	Changes	New
Personnel Services	\$ 814,052	\$ 15,000	\$ 829,052
Materials and Services	713,000	0	713,000
Capital Outlay	225,000	475,075	700,075
Debt Service	231,000	(181,000)	50,000
Interfund Transfers	1,402,647	(109,075)	1,293,572
Contingency	200,000	(200,000)	0
Total Appropriations	<u>3,585,699</u>	<u>0</u>	<u>3,585,699</u>
Ending Fund Balance	<u>2,072,464</u>	<u>0</u>	<u>2,072,464</u>
Total Budget	<u>\$ 5,658,163</u>	<u>\$ -</u>	<u>\$ 5,658,163</u>

The purpose of this adjustment is to provide for costs associated with water tank project paid by School District.

	State Tax Street Requirements		
	Present	Changes	New
Materials & Services	\$ 265,700	\$ -	\$ 265,700
Capital Outlay	89,479	100,000	189,479
Interfund Transfers	856,723	(100,000)	756,723
Total Appropriations	<u>1,211,902</u>	<u>0</u>	<u>1,211,902</u>
Ending Fund Balance	<u>100,000</u>	<u>0</u>	<u>100,000</u>
Total Budget	<u>\$ 1,311,902</u>	<u>\$ -</u>	<u>\$ 1,311,902</u>

The purpose of this adjustment is to provide for costs associated with water tank project paid by School District.

	911 Special Revenue Requirements		
	Present	Changes	New
Personnel Services	\$ 110,028	\$ 2,000	\$ 112,028
Materials and Services	6,525	0	6,525
Capital Outlay	98,191	(2,000)	96,191
Total Appropriations	<u>214,744</u>	<u>0</u>	<u>214,744</u>
Ending Fund Balance	<u>42,552</u>	<u>0</u>	<u>42,552</u>
Total Budget	<u>\$ 257,296</u>	<u>\$ -</u>	<u>\$ 257,296</u>

The purpose of this adjustment is to provide for additional overtime costs for dispatch.

PASSED by the City Council of the City of Seaside this ____ day of _____, 2021.

SUBMITTED to the Mayor and APPROVED by the Mayor on this ____ day of _____, 2021.

JAY A. BARBER, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

RESOLUTION #3984

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON,
AUTHORIZING INTERFUND BORROWING**

WHEREAS, the Seaside City Council wants to insure legal and proper cash management for all Funds; and

WHEREAS, the Seaside City Council desires to authorize interfund borrowing between the following funds if required.

NOW, THEREFORE, THE CITY OF SEASIDE RESOLVES AS FOLLOWS:

SECTION 1. SHORT TERM INTERFUND LOANS

FROM	TO	AMOUNT
Systems Development - Water (91)	Special Assessments	\$117,324
Systems Development - Sewer (91)	Prom Improvements	134,157
Systems Development - Water (91)	Fire Equipment (2018)	299,261
Systems Development - Sewer (91)	Fire Equipment (2018)	300,000

Interest. Interest will be at the rate the City earns on its investments, ensuring neither a gain nor a loss from the borrowing.

Repayment. The loans will be repaid as soon as funds are available, but not later than June 30, 2022.

PASSED by the City Council of the City of Seaside this _____ day of _____, 2021.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this _____ day of _____, 2021.

JAY A. BARBER, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

RESOLUTION #3989

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON,
CLOSING THE EVERGREEN CEMETERY TRUST AND
FIRE EQUIPMENT (13) FUNDS**

WHEREAS, the Seaside City Council has determined all goals and objectives of the Evergreen Cemetery Trust Fund have been met and all financial requirements have been satisfied and,

WHEREAS, the Seaside City Council has determined all goals and objectives of the Fire Equipment (13) Fund have been met and all financial requirements have been satisfied and,

WHEREAS, the Seaside City Council has determined the current projects (Water Tank Improvements and Convention Center Improvements) have been completed.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City of Seaside hereby closes the Evergreen Cemetery Trust Fund to the Public Works Fund.

SECTION 2. The City of Seaside hereby closes the Fire Equipment (13) Fund to the General Fund.

SECTION 3. The City of Seaside hereby inactivates the Capital Construction – Water Fund and the Convention Center – Construction Fund until needed for future use.

PASSED by the City Council of the City of Seaside on this ____ day of _____, 2021.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ____ day of _____, 2021.

JAT BARBER, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

RESOLUTION # 3990

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON,
AUTHORIZING THE CREATION OF THE AMERICAN RESCUE PLAN FUND**

WHEREAS, the City of Seaside will receive funding from the Federal government through the State of Oregon, and

WHEREAS, the segregation of these funds will provide for a more accurate picture of when and how these funds are used, and

WHEREAS, accounting for these funds will be critical to the proper handling of these funds.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The Seaside City Council hereby creates the American Rescue Plan Fund (222) to be used to account for all revenues and expenditures associated with this program.


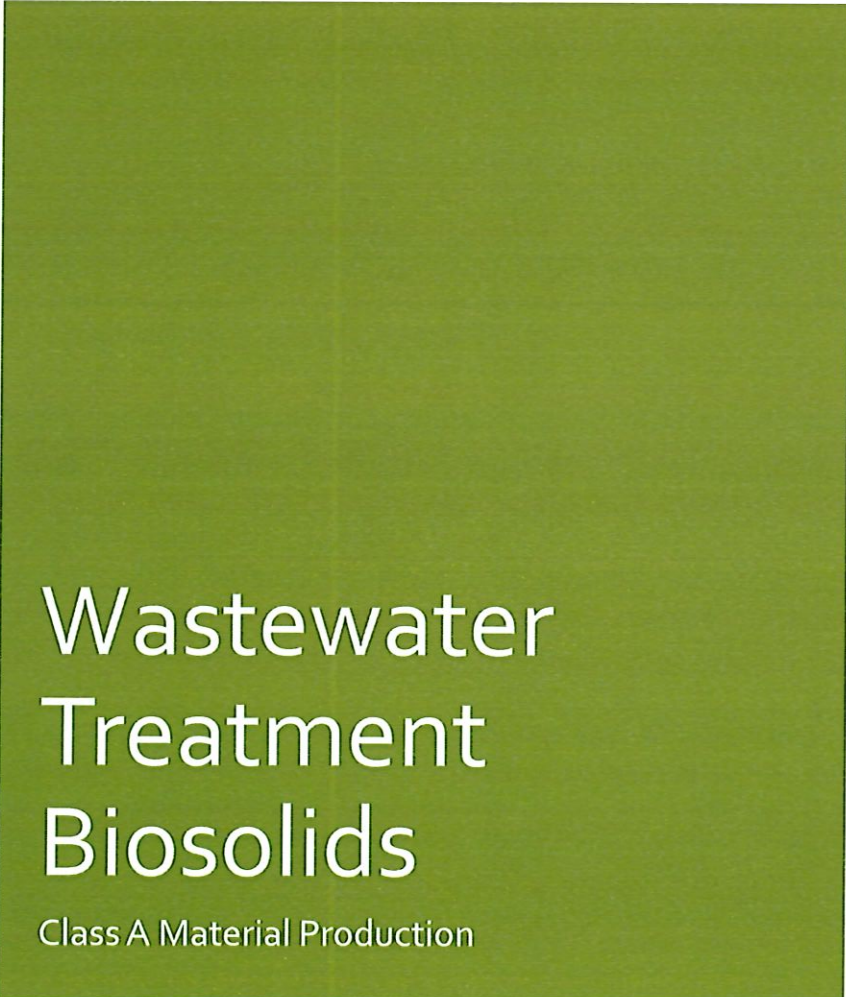
PASSED by the Council of the City of Seaside this ____ day of _____, 2021.

SUBMITTED to the Mayor and APPROVED by the Mayor this ____ day of _____, 2021.

JAY BARBER, MAYOR

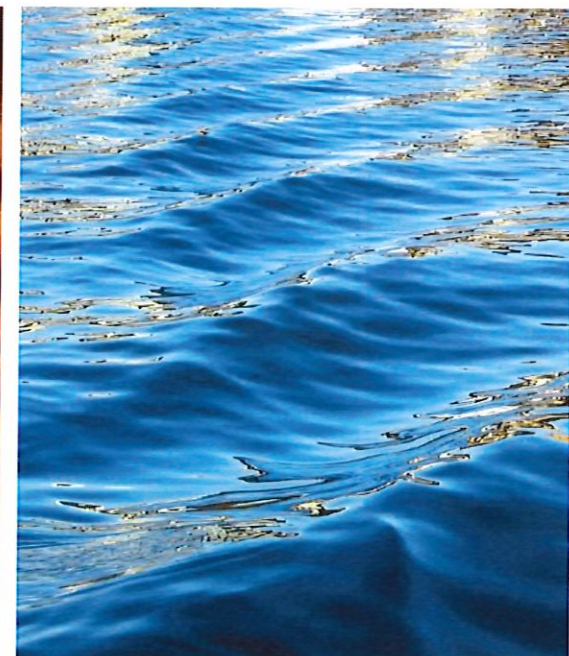
ATTEST:

Mark J. Winstanley, City Manager



Wastewater Treatment Biosolids

Class A Material Production





Existing Press and Dryer

Existing Sludge Press and Dryer were purchased used in 2012, both were mobile units travelling around the country demonstrating the process.

The Cost of the used Equipment in 2012 were as follows:

Mobile Trailer	\$ 10,000
Press	\$115,000
Dryer Unit	\$392,000
Electrical Conversion from 220v to 440v	\$ 3,000
TOTAL:	\$520,000

Sludge Press and Dryer Building

- The current Building was Constructed in 2013 and remains unchanged to this date.
- The proposed new Sludge press and Dryer unit requires NO changes to the existing configuration of the existing building
- Minor Concrete foundation pads will be poured under new equipment (these pads will be extensions of the existing raised concrete slabs 3' x 12' x 6" depth
- Electrical connections by a qualified Electrician will be required and are included in the overall pricing
- Mechanical – Plumbing connections will be required by a qualified Plumbing contractor and are included in the overall pricing.

Why choose Centrisys?

- Designed, Engineered and Manufactured in Kenosha, Wisconsin U. S. A.
- Highest torque to weight ratio making Centrisys the most efficient in the industry.
- Progressive wear protection prolongs the life of the centrifuge, increase uptime, reduces services and maintenance costs.
- Axial flow design promotes settling of even the finest solids, improves recovery rate and reduces polymer consumption
- The centrifuge can restart anytime during a shutdown period (on the fly or standstill) and prevents costly dismantling to free up a blocked centrifuge.

Viscotherm Hydraulic Backdrive System

Bowl

Scroll Conveyor

Conical Beach

Feed Pipe Inlet

VFD Controlled Main Motor for Bowl

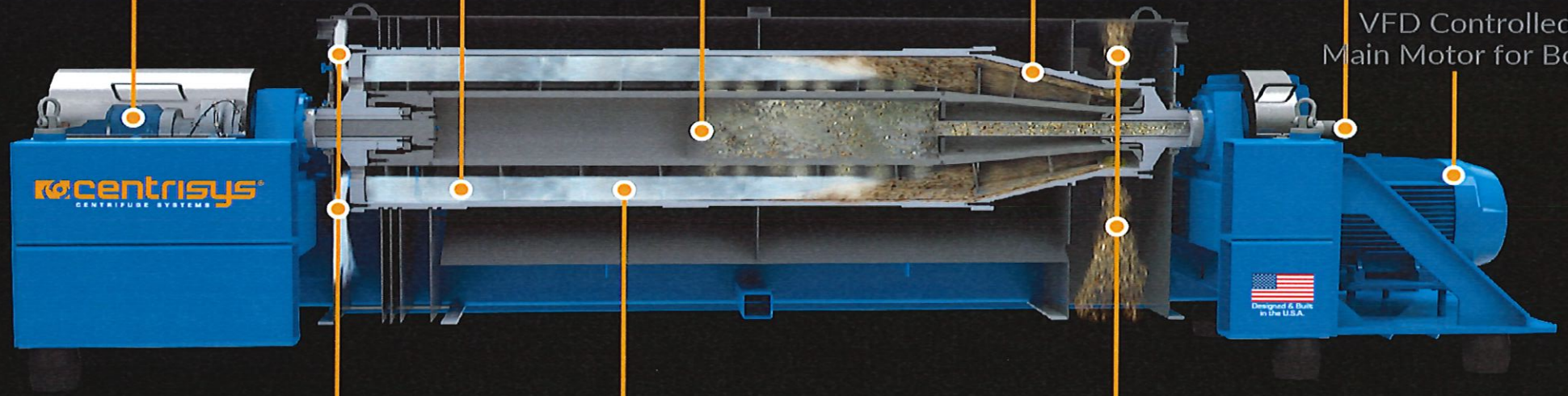
centrisys
CENTRIFUGE SYSTEMS



Outlet for Centrate

Pond of Clarified Liquid

Solids Discharge



In-Stock Parts Ensure Prompt Delivery

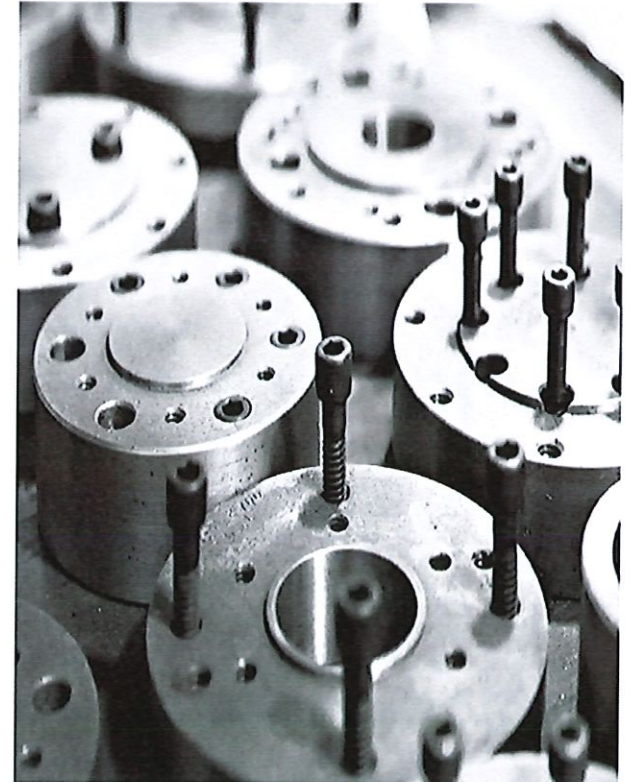
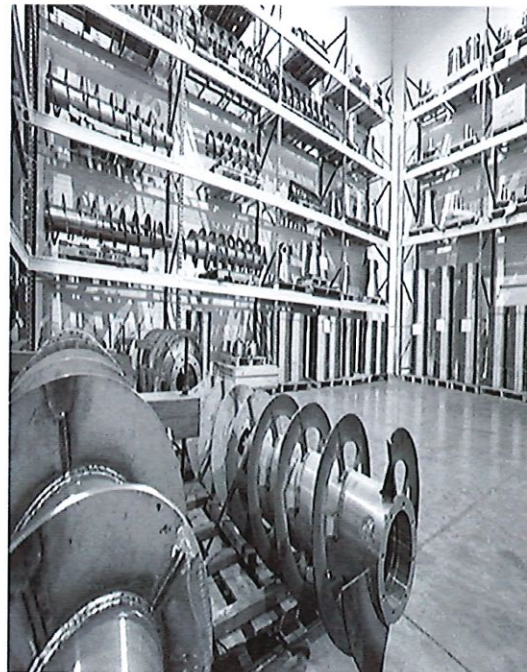
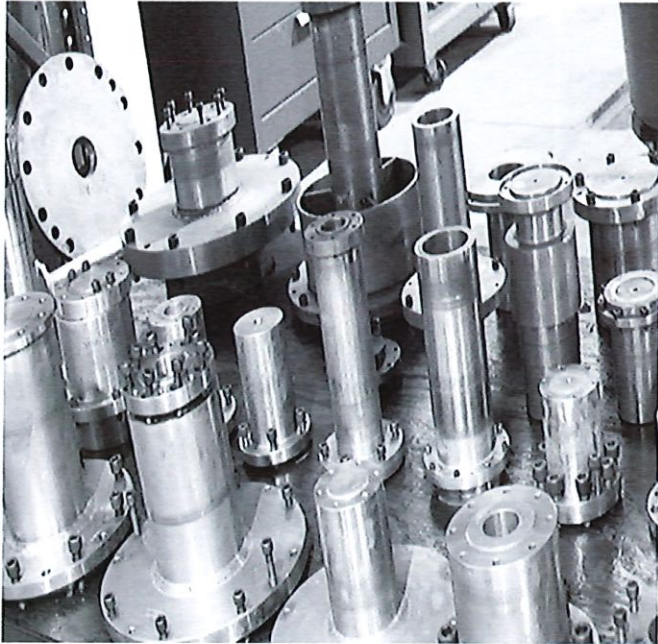
Routine Centrifuge Predictive and Preventative Maintenance

Servicing the Unit



Designed for Ease of access





- **Costs**
- Centrisys Units fit inside existing building
- Satisfies dewatering system upgrade requirements
- Allows for growth, regional solids processing and outside tipping fee revenue options
- Includes a new odor reduction system
- One common manufacturer made in USA
- Low temperature drying reduces potential fire hazards

What are the projected costs for the project:

Equipment Pricing:

\$2,948,600

Construction Costs:

\$201,400

Equipment rated life expectancy:

20 years

Return of Investment:

5.8 years

Total Installed Costs: \$3,150,000

COMMUNITY CENTER COMMISSION

(Meetings are scheduled the first Tuesday of every month at 10:00 AM)

The purpose of the Community Center Commission is to be an advisory body to recommend and make suggestions to the City Council concerning matters relating to the well being of the community center and its users. Receive direction from the Council concerning matters relating to the well being of the community center and its users.

The commission consists of nine members who are not officials or employees of the city and who shall be appointed by the City Council. A minimum of five members shall reside within the city limits; a maximum of four members may reside within the Urban Growth Boundary, but outside the City limits.

A Community Center Commissioner's term of office shall commence on June 1, of each year of his/her term. At the first Commission meeting in June, the Commission will appoint one of their members as Chairperson and one as Vice-Chairperson. One member of the Commission will serve as secretary and minutes will be filed with the City Council.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter from the Mayor that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature. "The members shall serve without salary or compensation of any nature."

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **June 15, 2021**

Name: Kristin Kabanuk
Jordan Virding

Commission/Committee: **Community Center Commission**

Resignation Date: **Various**

Term Expiration Date: Kristin Kabanuk – June 1, 2023
Jordan Virding – June 1, 2022

Wants to be considered again: **NO**
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

COMMUNITY CENTER COMMISSION

Term: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
(VACANCY) VIRDING			6/01/2022
PIPER O'BRIEN***	720 S. LINCOLN	738-3169	6/01/2022
MOLLY IRONS**	221 7 TH AVENUE	738-7005	6/01/2022
MALINDA AUSTIN	2062 CEDAR STREET	738-3926	6/01/2023
LOUIS NEUBECKER	1859 BROADWAY	717-0153	6/01/2023
(VACANCY) KABANUK			6/01/2023
JULIA WEINBERG*	431 AVENUE 'I'	503-717-5284	6/01/2024
TRACY MACDONALD	451 HILLSIDE LOOP	503-739-2162	6/01/2024
GRETCHEN DARNELL	2129 FOREST DRIVE	503-739-1781	6/01/2024
DANA PHILLIPS	1845 BROADWAY	738-9413	CITY COUNCIL

*CHAIR
**VICE CHAIR
***SECRETARY

SEASIDE CITY TREE BOARD

(Meetings are scheduled every other month on the third Wednesday at 4:00 PM)

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **March 17, 2021**
Name: **Arnold Olsen**
Commission/Committee: **City Tree Board Committee**
Resignation Date: **March 17, 2021**
Term Expiration Date: **June 30, 2021**
Wants to be considered again: **No**

2. **Applicants:**
3. **Nominations:**
4. **Appointment:**

Kimberley Jordan

From: Arnold Olsen <deerelk@msn.com>
Sent: Wednesday, March 17, 2021 4:19 PM
To: Kimberley Jordan
Subject: RE: City Tree Board Meeting - Cancelled

Hello Kim – I have moved out of the area and can no longer serve on the board. Thank you for the opportunity to serve. Arnie Olsen

Sent from [Mail](#) for Windows 10

From: [Kimberley Jordan](#)
Sent: Wednesday, March 17, 2021 4:05 PM
To: [Arnie Olsen](#); [Bill Barnes](#); [Dale McDowell](#); [Dan Stark](#); [John Carter](#); [Pam Fleming](#)
Subject: City Tree Board Meeting - Cancelled

I apologize I did not send out the reminder notice for the City Tree Board.

The City Tree Board is cancelled. The next meeting will be May 19, 2021.

Thanks

Kim Jordan, City Recorder
City of Seaside
989 Broadway
Seaside, OR 97138
(503) 738-5511





CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
(VACANCY) OLSEN			6/30/2021
WILLIAM BARNES	2070 COOPER ST.	503-739-2118	6/30/2021
JOHN CARTER	PO BOX 679	738-4387	6/30/2022
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2023
DAN STARK	802 25 TH AVENUE	440-0415	6/30/2023
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	STAFF REPRESENTATIVE

RESOLUTION #3985

A RESOLUTION ADOPTING AND APPROPRIATING THE 2021-2022
SEASIDE ROAD DISTRICT BUDGET

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Seaside hereby adopts the budget for the Seaside Road District for fiscal year 2021-2022, in the sum of \$1,450,855 now on file at Seaside City Hall; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2021, and for the purposes shown below are hereby appropriated as follows:

District Road	
Materials and Services	\$ 8,800
Capital Outlay	613,758
Interfund Transfers	<u>818,297</u>
Total Appropriations	<u>\$ 1,440,855</u>
Unappropriated Ending Fund Balance	<u>\$ 10,000</u>
Total District Road	<u>\$ 1,450,855</u>
Total 2021-2022 Appropriations	<u>\$ 1,440,855</u>
Total Unappropriated Ending Fund Balance	<u>\$ 10,000</u>
Total 2021-2022 Adopted Budget	<u>\$ 1,450,855</u>

PASSED by the City Council of the City of Seaside this _____ day of _____, 2021.

SUBMITTED to the Mayor and APPROVED by the Mayor on this _____ day of _____, 2021.

JAY BARBER, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

A public meeting of the Seaside Road District will be held on June 28, 2021 at 7:00 pm at City Hall, 989 Broadway, Seaside, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the Seaside Road District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 989 Broadway, Seaside, Oregon, between the hours of 8:00 a.m. and 5:00 p.m. or online at www.cityofseaside.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If the Governor moves Clatsop County into the "extreme risk" category, the meeting will be held electronically and information will be posted on the City of Seaside website.

Contact: Mark Winstanley

Telephone: 503-738-5511

Email: mwinstanley@cityofseaside.us

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2019-2020	Adopted Budget This Year 2020-2021	Approved Budget Next Year 2021-2022
Beginning Fund Balance/Net Working Capital	546,572	723,754	1,054,157
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges			
Federal, State & all Other Grants, Gifts, Allocations & Donations			
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements			
All Other Resources Except Current Year Property Taxes	27,463	25,650	20,150
Current Year Property Taxes Estimated to be Received	357,274	363,891	376,548
Total Resources	931,309	1,113,295	1,450,855

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services			
Materials and Services	3,301	8,500	8,800
Capital Outlay		258,238	613,758
Debt Service			
Interfund Transfers	204,254	836,557	818,297
Contingencies			
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	723,754	10,000	10,000
Total Requirements	931,309	1,113,295	1,450,855

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program			
District Road	931,309	1,113,295	1,450,855
FTE	0.00	0.00	0.00
Total Requirements	931,309	1,113,295	1,450,855
Total FTE	0.00	0.00	0.00

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

No prominent changes in the activities or sources of financing for the Seaside Road District for fiscal year 2021/2022. The District will use available funds for design and reconstruction of streets, roads, and bridges in the District.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2019-2020	Rate or Amount Imposed This Year 2020-2021	Rate or Amount Approved Next Year 2021-2022
Permanent Rate Levy (rate limit \$0.3036 per \$1,000)	0.3036	0.3036	0.3036
Local Option Levy			
Levy For General Obligation Bonds			

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings		
Total	N/A	N/A

AB8286

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Seaside Road District will be held on June 28, 2021 at 7:00 pm at City Hall, 989 Broadway, Seaside, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the Seaside Road District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 989 Broadway, Seaside, Oregon, between the hours of 8:00 a.m. and 5:00 p.m. or online at www.cityofseaside.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If the Governor moves Clatsop County into the "extreme risk" category, the meeting will be held electronically and information will be posted on the City of Seaside website.

Contact: Mark Winstanley

Telephone: 503-738-5511

Email: mwinstanley@cityofseaside.us

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Fees, Licenses, Permits, Fines, Assessments & Other Service Charges			
Federal, State & all Other Grants, Gifts, Allocations & Donations			
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STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

No prominent changes in the activities or sources of financing for the Seaside Road District for fiscal year 2021/2022. The District will use available funds for design and reconstruction of streets, roads, and bridges in the District.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2019-2020	Rate or Amount Imposed This Year 2020-2021	Rate or Amount Approved Next Year 2021-2022
Permanent Rate Levy (rate limit \$0.3036 per \$1,000)	0.3036	0.3036	0.3036
Local Option Levy			
Levy For General Obligation Bonds			

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings		
Total	N/A	N/A

Published: June 17, 2021.

RESOLUTION #3986

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON,
SEASIDE ROAD DISTRICT, LEVYING AND CATEGORIZING AD VALOREM
TAXES FOR THE TAX YEAR 2021-2022**

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEASIDE:

SECTION 1. That the City of Seaside hereby imposes the taxes provided for in the adopted budget at the rate of \$ 0.3036 per \$ 1,000 of assessed value for the Seaside Road District; and that these taxes are hereby imposed and categorized for the tax year 2021-2022 upon the assessed value of all taxable property within the district.

	Subject To The General Government Limitation	Excluded From The Limitation
District Road	\$0.3036/\$1,000	\$ 0

PASSED by the City Council of the City of Seaside on this ____ day of _____, 2021.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ____ day of _____, 2021.

JAY BARBER, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

RESOLUTION # 3987

**A RESOLUTION ADOPTING AND APPROPRIATING THE 2021-2022
CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Seaside hereby adopts the budget for the City of Seaside for fiscal year 2021-2022, in the sum of \$71,677,418 now on file at Seaside City Hall; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2021, and for the purposes shown below are hereby appropriated as follows:

General

Mayor and Council	\$ 24,502
City Attorney	52,100
Business Office	689,855
Library	773,506
Non-Departmental	435,600
Community Center	61,900
Special Payments	750
Debt Service	267,181
Interfund Transfers	4,500,989
Contingency	<u>200,000</u>

Total Appropriations	\$ 7,006,383	
Unappropriated Ending Fund Balance		\$ 2,274,945
Total General		\$ 9,281,328

Public Safety

Municipal Court	\$ 196,421
Police	4,207,191
Lifeguards	76,272
Fire	1,404,018
Non-Departmental	42,500
Interfund Transfers	482,392
Contingency	<u>200,000</u>

Total Appropriations	6,608,794	
Unappropriated Ending Fund Balance		1,931,611
Total Public Safety		8,540,405

Community Development

Planning	\$ 312,023
Building	299,792
Interfund Transfers	40,638
Contingency	<u>100,000</u>

Total Appropriations	752,453	
Unappropriated Ending Fund Balance		1,465,858
Total Community Development		2,218,311

Public Works

Public Works	837,231
City Parks	235,509
Non-Departmental	750
Interfund Transfer	118,477
Contingency	<u>50,000</u>

Total Appropriations	1,241,967	
Unappropriated Ending Fund Balance		303,214
Total Public Works		1,545,181

State Tax Street

Materials and Services	\$ 247,750
Capital Outlay	310,385
Interfund Transfers	<u>855,314</u>

Total Appropriations	1,413,449	
Unappropriated Ending Fund Balance		100,000
Total State Tax Street		1,513,449

Downtown Maintenance District

Materials and Services	\$ 86,078
Interfund Transfers	7,583
Contingency	<u>10,000</u>

Total Appropriations	103,661
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Unappropriated Ending Fund Balance	6,148
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Total Downtown Maintenance District	109,809
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911

Personal Services	\$ 107,326
Materials and Services	6,525
Capital Outlay	<u>179,760</u>

Total Appropriations	293,611
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Total 911	293,611
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Economic Development

Materials and Services	<u>\$ 12,000</u>
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Total Appropriations	12,000
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Unappropriated Ending Fund Balance	2,534
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Total Economic Development	14,534
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Emergency Readiness

Personal Services	\$ 48,970
Materials and Services	80,200
Contingency	<u>25,000</u>

Total Appropriations	154,170
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Unappropriated Ending Fund Balance	45,977
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Total Emergency Readiness	200,147
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Fire Equipment (2018)

Materials and Services	\$ 4,400
Special Payments	<u>599,261</u>

Total Appropriations	603,661
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Total Fire Equipment (2018)	603,661
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American Rescue Plan

Materials and Services	\$ 100,000
Capital Outlay	<u>1,304,850</u>

Total Appropriations	1,404,850
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Total American Rescue Plan	1,404,850
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Water G.O. Bond Debt

Debt Service	<u>\$ 868,325</u>
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Total Appropriations	868,325
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Unappropriated Ending Fund Balance	33,667
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Total Water G.O. Bond Debt	901,992
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Library Trust

Materials and Services	\$ 10,000
Capital Outlay	20,000
Contingency	<u>30,000</u>

Total Appropriations 60,000

Unappropriated Ending Fund Balance 37,676

Total Library Trust 97,676

Special Assessment

Materials and Services	\$ 4,500
Capital Outlay	75,000
Special Payments	<u>50,000</u>

Total Appropriations 129,500

Total Special Assessment 129,500

Systems Development - Parks (91)

Materials & Services	\$ 50,000
Capital Outlay	<u>497,183</u>

Total Appropriations 547,183

Unappropriated Ending Fund Balance 200,000

Total Systems Development-Parks(91) 747,183

Capital Improvement & Maintenance

Materials and Services	\$ 25,500
Capital Outlay	<u>473,251</u>

Total Appropriations 498,751

Total Capital Improvements & Maintenance 498,751

Systems Development - Roads (91)

Capital Outlay	<u>\$ 68,652</u>
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Total Appropriations 68,652

Total Systems Development – Roads (91) 68,652

Prom Improvement

Materials and Services	\$ 80,000
Capital Outlay	200,000
Special Payments	134,157
Contingency	<u>50,000</u>

Total Appropriations 464,157

Unappropriated Ending Fund Balance 103,913

Total Prom Improvement 568,070

Parks Construction

Capital Outlay	<u>\$ 4,997</u>
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Total Appropriations 4,997

Total Parks Construction 4,997

Airport

Materials and Services	\$ 2,250
Capital Outlay	<u>4,900</u>

Total Appropriations 7,150

Total Airport 7,150

Street Construction

Materials and Services	\$ 101,000
Capital Outlay	<u>2,453,095</u>

Total Appropriations	2,554,095
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Total Street Construction	2,554,095
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Water

Personal Services	\$ 805,167
Materials and Services	619,950
Capital Outlay	250,000
Debt Service	222,262
Interfund Transfers	952,222
Contingency	<u>200,000</u>

Total Appropriations	3,049,601
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Total Unappropriated Ending Fund Balance	1,714,521
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Total Water	4,764,122
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Systems Development - Water (91)

Capital Outlay	\$ 242,808
Special Payments	451,142
Interfund Transfers	50,000
Contingency	<u>100,000</u>

Total Appropriations	843,950
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Total Unappropriated Ending Fund Balance	200,000
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Total Systems Development – Water (91)	1,043,950
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Watershed Enhancement

Materials and Services	\$ 25,000
Capital Outlay	<u>523,855</u>

Total Appropriations	548,855
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Total Watershed Enhancement	548,855
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Sewer

Personal Services	\$ 725,660
Materials and Services	790,850
Capital Outlay	375,000
Debt Service	405,046
Interfund Transfers	3,663,117
Contingency	<u>150,000</u>

Total Appropriations	6,109,673
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Unappropriated Ending Fund Balance	506,305
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Total Sewer	6,615,978
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Systems Development - Sewer (91)

Materials and Services	\$ 50,000
Capital Outlay	750,000
Interfund Transfers	50,000

Total Appropriations	850,000
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Unappropriated Ending Fund Balance	1,272,951
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Total Systems Development – Sewer (91)	2,122,951
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Sewer Plant Replacement

Materials and Services	\$ 100,000
Capital Outlay	<u>3,412,933</u>

Total Appropriations	3,512,933
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Total Sewer Plant Replacement	3,512,933
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Sewer Reserve

Capital Outlay	<u>\$ 30,155</u>		
Total Appropriations		30,155	
Total Unappropriated Ending Fund Balance			361,257
Total Sewer Reserve			391,412

Convention Center

Personal Services	\$ 1,122,630		
Materials and Services	1,408,650		
Capital Outlay	150,000		
Debt Service	1,141,875		
Interfund Transfers	232,641		
Contingency	<u>450,000</u>		
Total Appropriations		4,505,796	
Unappropriated Ending Fund Balance			4,893,734
Total Convention Center			9,399,530

Convention Center Capital Improvements

Materials and Services	\$ 40,000		
Capital Outlay	180,000		
Contingency	<u>300,000</u>		
Total Appropriations		520,000	
Unappropriated Ending Fund Balance			1,148,843
Total Convention Center Capital Improvements			1,668,843

Convention Center Bond Reserve

Capital Outlay	<u>\$ 1,667,035</u>		
Total Appropriations		1,667,035	
Unappropriated Ending Fund Balance			1,141,175
Total Convention Center Bond Reserve			2,808,210

Room Tax & Business License

Personal Services	\$ 287,045		
Materials and Services	748,150		
Interfund Transfers	5,309,567		
Contingency	<u>200,000</u>		
Total Appropriations		<u>6,544,762</u>	
Unappropriated Ending Fund Balance			<u>952,520</u>
Total Room Tax & Business License			<u>7,497,282</u>

Total 2021-2022 Appropriations	<u>\$ 52,980,569</u>		
Total Unappropriated Ending Fund Balance		<u>\$18,696,849</u>	
Total 2021-2022 Adopted Budget			<u>\$ 71,677,418</u>

PASSED by the City Council of the City of Seaside this _____ day of _____, 2021.

SUBMITTED to the Mayor and APPROVED by the Mayor on this _____ day of _____, 2021.

JAY BARBER, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

NOTICE OF BUDGET HEARING

A public meeting of the Seaside City Council will be held on June 28, 2021 at 7:00 pm at City Hall, 989 Broadway, Seaside, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the City of Seaside Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 989 Broadway, Seaside, Oregon, between the hours of 8:00 a.m. and 5:00 p.m. or online at www.cityofseaside.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If the Governor moves Clatsop County into the "extreme" category, the meeting will be held electronically and information will be posted on the City of Seaside website.

Contact: Mark Winstanley

Telephone: 503-738-5511

Email: mwinstanley@cityofseaside.us

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2019-2020	Adopted Budget This Year 2020-2021	Approved Budget Next Year 2021-2022
Beginning Fund Balance/Net Working Capital	28,159,043	19,107,719	27,385,808
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	13,669,075	15,856,796	15,981,562
Federal, State & all Other Grants, Gifts, Allocations & Donations	1,531,618	2,090,652	2,505,998
Revenue from Bonds and Other Debt	1,163,986	6,769,728	3,434,560
Interfund Transfers / Internal Service Reimbursements	9,541,453	15,961,612	16,262,940
All Other Resources Except Current Year Property Taxes	940,061	631,670	1,469,750
Current Year Property Taxes Estimated to be Received	4,439,693	4,504,101	4,636,800
Total Resources	59,444,929	64,922,278	71,677,418

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	9,511,844	10,564,831	10,251,693
Materials and Services	7,450,398	6,653,791	6,734,078
Capital Outlay	10,464,765	8,813,402	13,526,859
Debt Service	2,204,777	2,901,339	2,904,689
Interfund Transfers	9,541,452	15,670,690	16,262,940
Contingencies	0	1,672,415	2,065,000
Special Payments	1,164,053	1,775,882	1,235,310
Unappropriated Ending Balance and Reserved for Future Expenditure	19,107,640	16,869,928	18,696,849
Total Requirements	59,444,929	64,922,278	71,677,418

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program			
General (Administration, City Attorney, Library, Community Center)	8,138,604	8,452,547	9,281,328
FTE	11.05	11.05	11.05
Public Safety (Court, Police, Lifeguards, Fire)	7,611,527	8,082,688	8,540,405
FTE	32.40	33.40	34.40
Community Development (Planning, Building)	2,036,046	2,143,966	2,218,311
FTE	3.15	4.15	4.15
Public Works (Public Works, City Parks)	1,479,791	1,584,563	1,545,181
FTE	7.74	5.74	5.74
State Tax Street	1,306,920	1,311,902	1,513,449
FTE	0.00	0.00	0.00
Downtown Maintenance District	115,155	109,759	109,809
FTE	0.00	0.00	0.00
911 Special Revenue	219,817	257,296	293,611
FTE	1.05	1.05	1.05
Economic Development	11,440	13,952	14,534
FTE	0.00	0.00	0.00
Emergency Readiness	248,743	232,101	200,147
FTE	0.50	0.50	0.50
Fire Equipment (2018)	1,134,230	864,986	603,661
FTE	0.00	0.00	0.00
American Rescue Plan	0	0	1,404,850
FTE	0.00	0.00	0.00
Water G.O. Bond Debt Service	994,367	956,622	901,992
FTE	0.00	0.00	0.00
Library Trust	125,038	108,796	97,676
FTE	0.00	0.00	0.00
Special Assessments	71,809	134,500	129,500
FTE	0.00	0.00	0.00
Systems Development - Parks (91)	604,334	686,683	747,183
FTE	0.00	0.00	0.00
Capital Improvement and Maintenance	230,646	368,018	498,751
FTE	0.00	0.00	0.00
Systems Development - Roads (91)	57,336	63,658	68,652
FTE	0.00	0.00	0.00
Prom Improvement	813,401	586,719	568,070
FTE	0.00	0.00	0.00

Parks Construction	4,910	5,046	4,997
FTE	0.00	0.00	0.00
Airport	6,060	15,310	7,150
FTE	0.00	0.00	0.00
Street Construction	1,669,831	2,570,000	2,554,095
FTE	0.00	0.00	0.00
Water	5,577,631	5,658,163	4,764,122
FTE	7.80	7.80	7.80
Systems Development - Water (91)	1,515,664	1,621,165	1,043,950
FTE	0.00	0.00	0.00
Watershed Enhancement	531,874	557,556	548,855
FTE	0.00	0.00	0.00
Sewer	3,112,229	3,322,019	6,615,978
FTE	6.81	6.81	6.81
Systems Development - Sewer (91)	1,815,951	2,002,951	2,122,951
FTE	0.00	0.00	0.00
Sewer Plant Replacement	309,806	310,384	3,512,933
FTE	0.00	0.00	0.00
Sewer Reserve	384,872	388,372	391,412
FTE	0.00	0.00	0.00
Convention Center	7,076,866	8,395,813	9,399,530
FTE	11.10	11.10	11.10
Convention Center Capital Improvement	1,246,397	1,368,458	1,668,843
FTE	0.00	0.00	0.00
Convention Center Bond Reserve	1,198,591	2,782,911	2,808,210
FTE	0.00	0.00	0.00
Room Tax & Business License	6,242,446	7,466,162	7,497,282
FTE	2.90	2.90	2.90
Evergreen Cemetery Trust	2	3	0
FTE	0.00	0.00	0.00
Capital Construction - Water	(133,982)	785,000	0
FTE	0.00	0.00	0.00
Convention Center - Construction	3,686,577	1,714,209	0
FTE	0.00	0.00	0.00
Total Requirements	59,444,929	64,922,278	71,677,418
Total FTE	84.50	84.50	85.50

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

Upgrades to Avenue S from 101 to Wahanna are scheduled to beginning in Fiscal Year 2021-2022 and major improvements to the wastewater plant are planned for the new year.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2019-2020	Rate or Amount Imposed This Year 2020-2021	Rate or Amount Approved Next Year 2021-2022
Permanent Rate Levy (rate limit \$3.1696 per \$1,000)	3.1696	3.1696	3.1696
Local Option Levy	403,600	403,600	403,600
Levy For General Obligation Bonds	355,134	355,134	355,134

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$2,295,000	
Other Bonds	24,770,155	N/A
Other Borrowings	0	
Total	\$27,065,155	N/A

FORM LB-1 NOTICE OF BUDGET HEARING

A public meeting of the Seaside City Council will be held on June 28, 2021 at 7:00 pm at City Hall, 889 Broadway, Seaside, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the City of Seaside Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 889 Broadway, Seaside, Oregon, between the hours of 8:00 a.m. and 5:00 p.m., or online at www.cityofseaside.us. This budget is for the annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If the Governor moves Clatsop County into the "outstate" category, the meeting will be held electronically and information will be posted on the City of Seaside website.

Contact: Mark Winstanley Telephone: 503-738-5511 Email: mwinstanley@cityofseaside.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2019-2020	Adopted Budget This Year 2020-2021	Approved Budget Next Year 2021-2022
Beginning Fund Balance/Net Working Capital	26,155,043	26,027,739	27,385,808
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	13,669,075	15,856,238	15,261,562
Federal, State & all Other Grants, Gifts, Allocations & Donations	1,531,618	2,090,652	2,505,998
Revenue from Bonds and Other Debt	1,163,986	6,769,728	3,434,568
Interfund Transfers / Internal Service Reimbursements	9,541,453	15,961,612	16,262,940
All Other Resources Except Current Year Property Taxes	940,051	631,670	1,469,750
Current Year Property Taxes Estimated to be Accepted	4,439,993	4,504,101	4,636,800
Total Resources	59,444,929	64,922,278	71,677,418

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	9,511,844	10,564,831	10,251,693
Materials and Services	7,450,398	6,533,791	6,734,078
Capital Outlay	20,464,765	8,813,402	13,526,859
Debt Service	2,204,777	2,903,339	2,804,649
Interfund Transfers	9,541,453	15,670,690	16,262,940
Contingencies	0	3,673,415	2,665,000
Special Payments	1,164,053	1,775,862	7,235,310
Unappropriated Ending Balance and Reserved for Future Expenditure	19,107,640	16,863,928	18,096,849
Total Requirements	59,444,929	64,922,278	71,677,418

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program	FTE for that unit or program		
General (Administration, City Attorney, Library, Community Center)	8,338,604	8,452,547	9,281,328
FTE	11.05	11.05	11.28
Public Safety (Court, Police, Lifeguards, Fire)	7,613,527	8,082,688	8,540,405
FTE	32.40	33.40	34.40
Community Development (Planning, Building)	2,036,046	2,143,966	2,218,311
FTE	1.15	1.15	1.15
Public Works (Public Works, City Parks)	1,479,791	1,564,563	1,545,435
FTE	7.74	5.74	5.74
State Tax Street	1,306,920	1,311,902	1,513,443
FTE	0.00	0.00	0.00
Downtown Maintenance District	115,155	109,759	109,809
FTE	0.00	0.00	0.00
911 Special Revenue	219,817	257,296	293,611
FTE	1.05	1.05	1.05
Economic Development	11,940	13,952	14,534
FTE	0.00	0.00	0.00
Emergency Readiness	248,743	232,101	200,147
FTE	0.50	0.50	0.50
Fire Equipment (2018)	1,134,230	864,985	603,661
FTE	0.00	0.00	0.00
American Rescue Plan	0	0	1,404,850
FTE	0.00	0.00	0.00
Water G.O. Bond Debt Service	994,367	956,622	901,992
FTE	0.00	0.00	0.00
Library Trust	125,038	108,796	97,676
FTE	0.00	0.00	0.00
Special Assessments	71,809	134,500	129,500
FTE	0.00	0.00	0.00
Systems Development - Parks (01)	604,334	686,683	747,183
FTE	0.00	0.00	0.00
Capital Improvement and Maintenance	230,645	368,018	498,751
FTE	0.00	0.00	0.00
Systems Development - Roads (01)	57,336	63,638	68,652
FTE	0.00	0.00	0.00
Prom Improvement	813,401	586,719	568,070
FTE	0.00	0.00	0.00
Parks Construction	4,910	5,046	4,297
FTE	0.00	0.00	0.00
Airport	6,060	15,310	7,150
FTE	0.00	0.00	0.00
Street Construction	1,669,831	2,570,000	2,554,095
FTE	0.00	0.00	0.00
Water	5,577,631	5,658,163	4,764,122
FTE	7.80	7.80	7.80
Systems Development - Water (02)	1,515,664	1,621,155	1,043,950
FTE	0.00	0.00	0.00
Watershed Enhancement	531,874	557,556	548,855
FTE	0.00	0.00	0.00
Sewer	3,112,229	3,322,019	6,815,878
FTE	6.81	6.81	6.81
Systems Development - Sewer (02)	1,815,951	2,002,951	2,122,951
FTE	0.00	0.00	0.00
Sewer Plant Replacement	309,806	310,384	3,512,933
FTE	0.00	0.00	0.00
Sewer Reserve	384,872	388,372	391,412
FTE	0.00	0.00	0.00
Convention Center	7,076,866	8,395,813	9,389,638
FTE	11.10	11.10	11.10
Convention Center Capital Improvement	1,246,397	1,368,458	1,668,843
FTE	0.00	0.00	0.00
Convention Center Bond Reserve	1,198,591	2,782,911	2,808,210
FTE	0.00	0.00	0.00
Room Tax & Business License	6,242,446	7,466,162	7,497,982
FTE	2.90	2.90	2.90
Evergreen Cemetery Trust	2	3	0
FTE	0.00	0.00	0.00
Capital Construction - Water	(133,982)	785,000	0
FTE	0.00	0.00	0.00
Convention Center - Construction	3,685,777	1,714,209	0
FTE	0.00	0.00	0.00
Total Requirements	59,444,929	64,922,278	71,677,418
Total FTE	84.50	84.50	85.50

STATEMENT OF CHANGES IN ACTIVITIES AND SOURCES OF FINANCING *			
Upgrades to Avenue S from 301 to Wahanna are scheduled to begin in Fiscal Year 2021-2022 and major improvements to the wastewater plant are planned for the new year.			

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2019-2020	Rate or Amount Imposed This Year 2020-2021	Rate or Amount Approved Next Year 2021-2022
Permanent Rate Levy (rate limit \$3.1696 per \$1,000)	3.1696	3.1696	3.1696
Local Option Levy	403,600	403,600	403,600
Levy For General Obligation Bonds	355.134	355.134	355.134

STATEMENT OF INDEBTEDNESS		
	Estimated Debt Outstanding on July 1,	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$2,295,000	
Other Bonds	24,770,155	N/A
Other Borrowings	0	
Total	\$27,065,155	N/A

RESOLUTION #3988

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON, LEVYING AND
CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2021-2022 AND
CATEGORIZING THE 2021-2022 ASSESSMENTS ON THE PROPERTIES IN THE
DOWNTOWN MAINTENANCE DISTRICT**

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEASIDE:

SECTION 1. That the City of Seaside hereby imposes the taxes provided for in the adopted budget at the rate of \$3.1696 per \$1,000 of assessed value for the General Fund, and a Tax Levy of \$403,600 of which \$120,000 is for the Public Safety Fund and \$283,600 is for the Fire Equipment (2018) Fund, and the amount of \$355,134 for Water G.O. Bond Debt; and that these taxes are hereby imposed and categorized for the tax year 2021-2022 upon the assessed value of all taxable property within the City of Seaside.

	Subject To The General Government Limitation	Excluded From The Limitation
General	\$3.1696/\$1,000	\$ 0
Public Safety	\$ 120,000	\$ 0
Fire Equipment (2018)	\$ 283,600	\$ 0
Water G. O. Bond Debt	\$ 0	\$ 355,134

SECTION 2. That the City of Seaside hereby imposes assessments provided for in the adopted budget in the amount of \$102,452; and that these assessments are hereby imposed for tax year 2021-2022 upon all the properties within the City of Seaside Downtown Maintenance District. In accordance with ORS 310.060(4), this amount is categorized as follows:

	Subject To The General Government Limitation	Excluded From The Limitation
Downtown Maintenance	\$ 102,452	\$ 0

PASSED by the City Council of the City of Seaside on this ____ day of _____, 2021.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ____ day of _____, 2021.

JAY BARBER, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

\$20.00 APPLICATION FEE DUE WITH EACH NEW BUSINESS LICENSE APPLICATION

CITY OF SEASIDE
989 BROADWAY
SEASIDE, OREGON 97138
503-738-5511
FAX 503-738-5514

APPLICATION FOR CITY BUSINESS LICENSE

New Business _____ Change of Ownership _____ Change of Address _____ Name Change _____

In accordance with the provision of Section 12, Ordinance #70-47, adopted December 28, 1970, the undersigned hereby makes application for a City Business License and submits the following information:

BUSINESS NAME: Deliver Light Foundation

OWNER NAME: Michelle Patopea Trott

BUSINESS ADDRESS: PO Box 1165 - Mobile Unit

MAILING ADDRESS: PO Box 1165

CITY: Seaside ST: OR ZIP: 97138 BUS. PHONE: 503-440-0591

EMAIL ADDRESS: deliverlightfoundation@gmail.com

BUSINESS DESCRIPTION: Mobile Homeless Outreach

NUMBER OF EMPLOYEES: 1

WILL CUSTOMERS BE COMING TO YOUR HOME? NO

EMERGENCY CONTACT PERSON: Michelle P Trott

EMERGENCY CONTACT PHONE: 970-556-3504

APPLICANT INFORMATION

HOME ADDRESS: 42585 Tweedle Ln CITY: Seaside ST: OR ZIP: 97138

HOME PHONE: 970-556-3504 DRIVERS LICENSE # 4199963 ST: OR

APPLICANTS SIGNATURE: [Signature] DATE: 6-1-21

CONTRACTORS ONLY

CONTRACTORS STATE REGISTRATION # _____

NOTE: BUSINESS LICENSES ARE DUE JANUARY 1ST OF EACH YEAR. FEES LEFT UNPAID AS OF FEBRUARY 1ST ARE SUBJECT TO A PENALTY OF 50% OF THE SCHEDULED FEE.

ADMINISTRATION USE ONLY

CATEGORY: _____ APPLICATION FEE: \$20.00 LICENSE FEE: _____
ACCOUNT: _____ RECEIPT #: _____ TOTAL AMOUNT PAID: _____

ALL RESTAURANTS MUST BE INSPECTED & APPROVED BEFORE OPENING



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 03-17-2021

Employer Identification Number:
86-2687982

Form: SS-4

Number of this notice: CP 575 E

DELIVER LIGHT FOUNDATION
% DELIVER LIGHT FOUNDATION
2202 THEA CT
MILTON, WA 98354

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 86-2687982. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.
- * Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is DELI. You will need to provide this information, along with your EIN, if you file your returns electronically.

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter. Thank you for your cooperation.

Keep this part for your records.

CP 575 E (Rev. 7-2007)

Return this part with any correspondence so we may identify your account. Please correct any errors in your name or address.

CP 575 E

9999999999

Your Telephone Number
() -

Best Time to Call

DATE OF THIS NOTICE: 03-17-2021

EMPLOYER IDENTIFICATION NUMBER: 86-2687982

FORM: SS-4

NOBOD

INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023
[Barcode]

DELIVER LIGHT FOUNDATION
% DELIVER LIGHT FOUNDATION
2202 THEA CT
MILTON, WA 98354

§ 110.08 APPLICATION FOR LICENSE.

On or before January 1 of each and every license year, as herein provided, after the passage of this chapter, every person, as herein defined, engaged in business, as defined herein, in the city, which businesses are in this chapter scheduled and designated, shall make application to the Council upon suitable blanks furnished by the city for a license to carry on his business for the license year; and at the time of filing same, shall make payment of the license fee herein required. The application shall be filed with the Auditor for use of the Council and city officials.

(Ord. 70-47, passed 12-28-70; Am. Ord. 94-02, passed 1-24-94; Am. Ord. 97-15, passed 6-23-97)

§ 110.09 QUESTIONS BETWEEN LICENSEE AND AUDITOR TO BE REFERRED TO COUNCIL.

If a question arises between the applicant for a license and the Auditor as to classification, fee, or other question, the same shall be referred to the Council for its determination.

(Ord. 70-47, passed 12-28-70; Am. Ord. 97-15, passed 6-23-97)

§ 110.10 INCREASE OR DECREASE IN FEES; RECLASSIFICATION OF BUSINESSES.

Nothing herein contained shall be taken or construed as vesting any right in any licensee as a contract obligation on the part of the city as to the amount or character of license hereunder. The license fee may be increased or decreased in any or all instances at any time by the city. Any trade, business, profession, or occupation herein scheduled may be reclassified or subclassified at any time. All license fees herein levied shall be due and payable in advance. Before an amendment is made to this chapter changing the amount of the license fee or fees, notice thereof shall be published in the city official newspaper at least once a week for two weeks, and the public shall be given an opportunity to be heard before the proposed amendment is adopted.

(Ord. 70-47, passed 12-28-70)

§ 110.11 SCHEDULE OF LICENSE FEES.

General business license fees for the city shall be divided into six categories as follows:

1. General

2. Lodging
3. Foodservice, Restaurant, Lounge, Tavern, Bar
4. Vending and Distributing
5. Arcades
6. Sole Proprietorship

(A) *General.*

(1) Definition: Retail, Services, Amusement, Entertainment, Professional, Contractors, Transient Business License.

(2) Schedule of License Fees:

<i>Number of Employees</i>	<i>Fee</i>
0 - 1	\$ 75
2 - 3	100
4 - 6	150
7 - 11	250
12 - 20	500
21 - 40	800
41 plus	1,200

Number of employees is determined by dividing the total hours worked for a one-year period by 2080. Hours worked by temporary or leased employees are included. Owners actively working in the business and salaried employees are considered to work 2080 hours during the one-year period.

(F) *Sole Proprietorship* operating on a part time basis at home with no employees.

Fee \$30

(G) *Businesses not otherwise classified.* Any person operating any trade, shop, business, profession, or calling of a business nature in the city, not otherwise classified herein or not licensed under any other ordinance of the city, shall pay as set out hereinabove a license fee as determined by the Council.

(Ord. 70-47, passed 12-28-70; Am. Ord. 87-29, passed 12-29-87; Am. Ord. 92-06, passed 2-10-92; Am. Ord. 97-15, passed 6-23-97; Am. Ord. 2000-04, passed 8-14-00; Am. Ord. 2019-06, passed 10-29-19)

§ 110.12 DISTRIBUTION OF LICENSE FEE REVENUE.

The City Finance Director is hereby authorized to receive such license fees and shall distribute the license fee revenue as follows.

(A) In a fiscal year:

(1) The first \$100,000 collected is designated for the city.

(2) Sixty percent of any money collected over the first \$100,000, up to a maximum of \$165,000, is designated for the Seaside Chamber of Commerce. At no time shall the Chamber of Commerce receive more than \$39,000.

(3) Forty percent of any money collected over the first \$100,000, up to a maximum of \$165,000, is designated for the Seaside Downtown Development Association. At no time shall the S.D.D.A. receive more than \$26,000.

(4) Any money collected in excess of \$165,000 is designated for capital improvements in the Convention Center Capital Improvement Fund.

(B) License fee revenue distribution will be reviewed by the City Council after the first year, and then every five years, of if revenue exceeds \$175,000, whichever comes first.

(C) Non-profit (501(c)(3)) local business groups whose goal is to improve the economic base of the city may apply to the City Council for consideration to be included in the distribution of license fee revenue.

(D) All funds distributed from the business license fee revenue to any other eligible organization must be accounted for by filing with the city an annual budget and quarterly expenditure reports.

(Ord. 70-47, passed 12-28-70; Am. Ord. 92-06, passed 2-10-92; Am. Ord. 96-23, passed 6-10-96; Am. Ord. 97-15, passed 6-23-97; Am. Ord. 97-21, passed 11-10-97; Am. Ord. 2000-04, passed 8-14-00; Am. Ord. 2005-04, passed 6-27-05; Am. Ord. 2009-07, passed 10-26-09)

§ 110.13 VIOLATIONS.

(A) It shall be unlawful for any person to wilfully make any false or misleading statement to the Auditor in his application for the purpose of determining the amount of any license fee herein provided to be paid by any such person, or to fail or refuse to comply with any of the provisions of this ordinance to be complied with or observed by such person, or to fail or refuse to pay before the same shall be delinquent any license fee or penalty hereby required to be paid by any such person.

(B) In the event any person hereby required to pay a license fee shall fail or neglect to pay the business licence fee within 60 days of the due date, the fee shall be considered delinquent and a penalty of 50% of the scheduled fee will be assessed.



CIVIC AND CONVENTION CENTER

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Russ Vandenberg, General Manager
DATE: June 22, 2021
RE: Convention Center Exclusive Food and Beverage Services
RFP No: 2021-02

The City of Seaside received the following proposal for providing exclusive food and beverage service for the Seaside Civic and Convention Center.

Oregon Fine Foods, Inc

The following members of the SCCC staff and Commission were comprised to serve on a Food and Beverage Sub-Committee to evaluate proposals and make a recommendation from the submitted respondent.

Russ Vandenberg
Jeff Kilday
Tim Tolan
Shaun Wagner

After thorough review and consideration, we are pleased to announce the following selection:

Oregon Fine Foods, Inc

Our committee further recommends awarding Oregon Fine Foods, Inc a three (3) year contract with two additional three (3) year renewal options effective November 21, 2021.

SEASIDE PLANNING COMMISSION

(Meetings are scheduled the first and third Tuesday of every month at 6:00 PM)

The purpose of the Seaside Planning Commission is to recommend and make suggestions to the Council and to other public authorities concerning the laying out, widening, extending and locating of public thoroughfares, the parking of vehicles, the relief of traffic congestion, betterment of housing and sanitation conditions, and the establishment of districts for limiting the use, height, area, bulk and other characteristics of buildings and structures related to land development. The Planning Commission is to recommend to the Council and other public authorities plans for regulating the future growth, development and beautification of the city with respect to its public and private buildings and works, streets, parks, ground and vacant lots, and plans consistent with future growth and development of the city in order to secure to the city and its inhabitants sanitation, proper service of public utilities, including appropriate public incentives for overall energy conservation, and plans for shipping and transportation facilities.

The commission consists of seven members who are not officials or employees of the city and who will be appointed by the Mayor, subject to the approval of the City Council. A minimum of five members shall reside within the city limits; a maximum of two members may reside within the urban growth boundary, but outside the city limits. All members shall serve for a term of four years. A Planning Commissioner's term of office shall commence on the first day of November of the first year of his or her term.

Each year, at the first Committee meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

No more than two members of the Commission may engage principally in the buying, selling or development of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, which engages principally in the buying, selling or developing of real estate for profit.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12-month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

- 1. Date Council Notified:** **June 16, 2021**

Name: **Chris Hoth**

Commission/Committee: **Planning Commission**

Resignation Date: **June 16, 2021**

Term Expiration Date: **November 1, 2022**

Wants to be considered again: **No**

- 2. Applicants:**

- 3. Nominations:**

- 4. Appointment:**

City of Seaside
Kim Jordan (City Recorder)
989 Broadway
Seaside, OR 97138

June 16, 2021

Dear Kim:

Please accept this letter as notification of my intent to resign my appointment to the Seaside City Planning Commission effective immediately. I appreciate the opportunity to have been able to participate in some aspect of the city's operations in this capacity. I also feel privileged to have been able to work closely with a hard-working and knowledgeable staff of the Planning Department who have been consistently helpful in guiding me through this process as well as current and former members of the Planning Commission. I have been on the commission for a while and it seems that now is the time to step down and allow someone else to carry on the work.

Thank you

Sincerely:



Chris Hoth
420 Avenue I
Seaside, OR 97138
503-738-7861
cold09@charter.net



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PLANNING COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
CHRISTOPHER ROSE	930 13 TH AVENUE	503-440-0764	11/01/2021
VACANCY (HOTH)			11/01/2022
JON WICKERSHAM	780 6TH AVENUE	503-440-4816	11/01/2022
ROBIN MONTERO	2471 SUNSET BLVD.	206-852-1810	11/01/2023
LOUIS NEUBECKER	1859 BROADWAY	717-0153	11/01/2023
TERI CARPENTER	220 AVENUE 'U'	425-246-9962	11/01/2024
KATHY KLECZEK	2080 ALDERCREST	503-440-3232	11/01/2024

EX OFFICIO MEMBERS: MAYOR, CITY ATTORNEY, CITY MANAGER, CITY ENGINEER, CODE ENFORCEMENT OFFICER

*CHAIR

**VICE CHAIR