

This meeting is to take care of city business and the public is allowed in the building at any given time. Mask are required at this meeting. Public Comments can be made in person at the meeting or can be emailed to publiccomment@cityofseaside.us. Meeting Agenda and Packet can be found: <https://www.cityofseaside.us/node/516/agenda/2022>. To watch or make comments during the meeting: cityofseaside.us/meetings

(5:40 PM INTERVIEWS VARIOUS COMMITTEE, COMMISSION, BOARDS)

**AGENDA SEASIDE CITY COUNCIL MEETING
MARCH 14, 2022 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. RECOGNITION – COMMUNITY CENTER COMMISSION MEMBER PIPER O'BRIEN
6. INTRODUCTION – OREGON SENATOR RACHEL ARMITAGE
7. PROCLAMATION – RED CROSS MONTH
8. COMMENTS - STUDENT REPRESENTATIVE, EMMA ARDEN
9. COMMENTS – PUBLIC – (please keep speaking time to ~~four~~ **Three** minutes)
10. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
11. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS - \$606,753.87
 - b) APPROVAL OF MINUTES – February 14, 2022
12. REPORTS AND PRESENTATIONS:
 - a) ANNUAL REPORT – SEASIDE CIVIC AND CONVENTION CENTER/VISITORS BUREAU, Russ Vandenberg and Joshua Heineman
13. UNFINISHED BUSINESS:
 - a) APPROVAL – CITY MANAGER RECRUITMENT CANDIDATE PROFILE AND HIRING PROCESS
 - b) VACANCY – LIBRARY BOARD (1 Vacancy – 1 Application)
CITY TREE BOARD (1 Vacancy)
BUDGET COMMITTEE (1 Vacancy – 3 Applications)
AIRPORT ADVISORY COMMITTEE (2 Vacancies – 1 Application)
TRANSPORTATION ADVISORY COMMISSION (2 Vacancy – 1 Applications)
14. NEW BUSINESS:
 - a) APPROVAL – COMMEMORATIVE LAMP POST AND CONCRETE MEMORIAL BENCH PRICE INCREASES
 - APPROVAL COMMEMORATIVE LAMP POST PRICE INCREASE
 - APPROVAL CONCRETE MEMORIAL BENCHES PRICE INCREASE

b) VACANCY – PLANNING COMMISSION

15. COMMENTS FROM THE CITY STAFF

16. COMMENTS FROM THE COUNCIL

17. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.



Democrat - District 16 - Scappoose

Capitol Phone: 503-986-1716

Capitol Address: 900 Court St NE, S-209, Salem, OR, 97301

Email: Sen.RachelArmitage@oregonlegislature.gov

Website: <http://www.oregonlegislature.gov/armitage>

Senator Rachel Armitage represents the beautiful State Senate District 16, which spans Columbia and Clatsop counties as well as much of Tillamook and parts of Washington, Multnomah, and Yamhill counties. She was appointed to finish the term of Senator Betsy Johnson.

Senator Armitage was raised in Southern Oregon and is the daughter of a teacher and a pastor. In her youth, she remembers packing food boxes in the church lobby for families who lost their jobs due to a local sawmill fire, and witnessing firsthand the power of community to help hurting families get their feet back on the ground. Although the community always came together, it sometimes wasn't enough. Over the years, Senator Armitage watched as families lost their livelihoods and as funding dried up for important services like education, roads, and public safety. By the time Senator Armitage graduated high school and left for college, she knew she wanted to serve her community and make a difference by addressing policies in Salem that left rural families behind. After graduating college, Senator Armitage was hired as a Legislative Assistant in the Oregon Legislature. While there in 2016 and 2017, she helped pass bills relating to jobs, housing, and the rights of foster youth. Senator Armitage helped shepherd a bill to the Governor's desk that kept families together as part of the Foster Youth Sibling's Bill of Rights. She now works at Reed College, and is pursuing her Master's Degree. Senator Armitage loves living in Warren, Oregon with her husband, stepdaughter, and dog. She is proud to live in a community where she sees neighbors committed to looking out for each other and considers it a privilege to serve the working families of Senate District 16 in Salem.

RACHEL ARMITAGE
STATE SENATOR
DISTRICT 16



OREGON STATE SENATE

End of Session Update Seaside City Council

March 14th, 2022

Dear President Wright and members of the Seaside City Council,

It was just over two months ago that I was last in Seaside, participating in the first part of the appointment process to fill the remainder of Senator Johnson's term. It is an honor to be meeting with you this evening to discuss the accomplishments of the 2022 Short Legislative Session. I will highlight a few important bills here:

Broadband Advisory Council (HB 4092): In recent years, we've received historic levels of federal broadband funds. This bill created a governance structure to oversee the development of those funds. I will be working to ensure that this district's needs are represented within that body.

Private Forest Accord (SB 1501): This bill was a tremendous step forward for both the timber industry and conservationists. After participating in mediation for over a year, all parties involved agreed on various environmental standards for harvesting timber moving forward. These agreements will improve the health of waterways and riparian areas, which will support our fishing industry as well.

Economic Equity Investment Program (SB 1579): I was a proud supporter of this bill because it will bring critical economic development funds to many areas of the district. Oregonians living in rural areas will be able to gain access to a wide variety of economic development services that will help them build credit, start businesses, and purchase land.

While I am proud of what we were able to accomplish, I also want to address a few notable priorities that were not accomplished. As the Co-Chair of the Joint Information Management and Technology Committee, I was very disappointed that we were not able to pass the Cybersecurity Center of Excellence (HB 4155). This bill would have funded much needed security upgrades for governing bodies across the state and would have benefited rural cities tremendously.

I'm thrilled that we were able to meaningfully invest in child care (HB 4005), but I worry that these investments will have limited potential if we do not reform the child care business model in our state. Excessive regulations disincentivize would-be providers from starting new businesses and our overall supply suffers as a result. I will be working with a bipartisan group of legislators over the interim to address this concern.

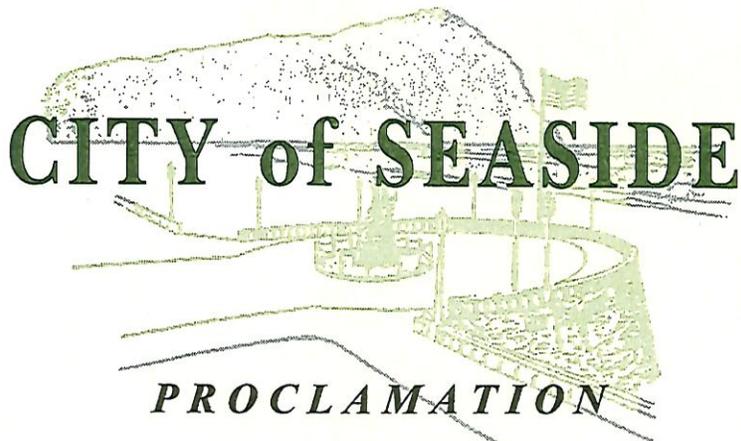
Finally, we passed a promising statewide Coordinated Homelessness Response pilot program (HB 4123), but let's be clear—this pilot is only the beginning. We need continued investments to fully respond to homelessness. I'd also be curious to learn more about how I can partner with you as a city to address the issue of housing supply.

I look forward to learning more about the City of Seaside's priorities and concerns. Coming out of the short session, my goal is to host town halls and coffees around the district, including in Seaside. I'm very interested in touring organizations and businesses in Seaside, as well as attending as many community events as possible. I hope to stay in touch with you and Mayor Barber. Please feel free to reach out to my office at any time. My email is sen.rachelarmitage@oregonlegislature.gov, and my phone number is 503/986-1716. Let's stay in touch.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rachel Armitage".

Senator Rachel Armitage
Oregon Senate District 16



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION

Whereas, in times of crisis, people in Seaside come together to care for one another. This humanitarian spirit is part of the foundation of our community and is exemplified by American Red Cross Cascades Region volunteers and donors; and

Whereas, in 1881, Clara Barton founded the American Red Cross, turning her steadfast dedication for helping others into a bold mission of preventing and alleviating people's suffering. Today, more than 140 years later, we honor the kindness and generosity of Red Cross volunteers here in Seaside, who continue to carry out Clara's lifesaving legacy. They join the millions of people across the United States who volunteer, give blood, donate financially or learn vital life-preserving skills through the Red Cross; and

Whereas, In the **Cascades Region**, serving Oregon and SW Washington, the contributions of more than **2,500** local Red Cross volunteers give hope to the most vulnerable in their darkest hours. The Red Cross does so by providing more than **1,600** emergency overnight shelter stays, along with food and comfort for families devastated by more than **680** local disasters, like home fires. Through the generosity of those donating more than **182,000** units of essential blood for accident and burn victims, heart surgery and organ transplant patients, and those receiving treatment for leukemia, cancer or sickle cell disease. Or by supporting service members and veterans an average of **eight times a day**, along with their families and caregivers through the unique challenges of military life. And by helping to save the lives of others with first aid, CPR and other skills; or delivering international humanitarian aid; and

Their work to prevent and alleviate human suffering is vital to strengthening our community's resilience. We dedicate this month of March to all those who continue to advance the noble legacy of American Red Cross founder Clara Barton, who lived by her words, "You must never think of anything except the need, and how to meet it." We ask others to join in this commitment to give back in our community.

NOW, THEREFORE, I, Jay Barber, Mayor of the City of Seaside, in the State of Oregon, do hereby proclaim March, 2022, as

RED CROSS MONTH

in Seaside and encourage all citizens of Seaside to reach out and support its humanitarian mission.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 14th day of March, 2022.



JAY BARBER, MAYOR



CIVIC AND CONVENTION CENTER

2021 ANNUAL REPORT

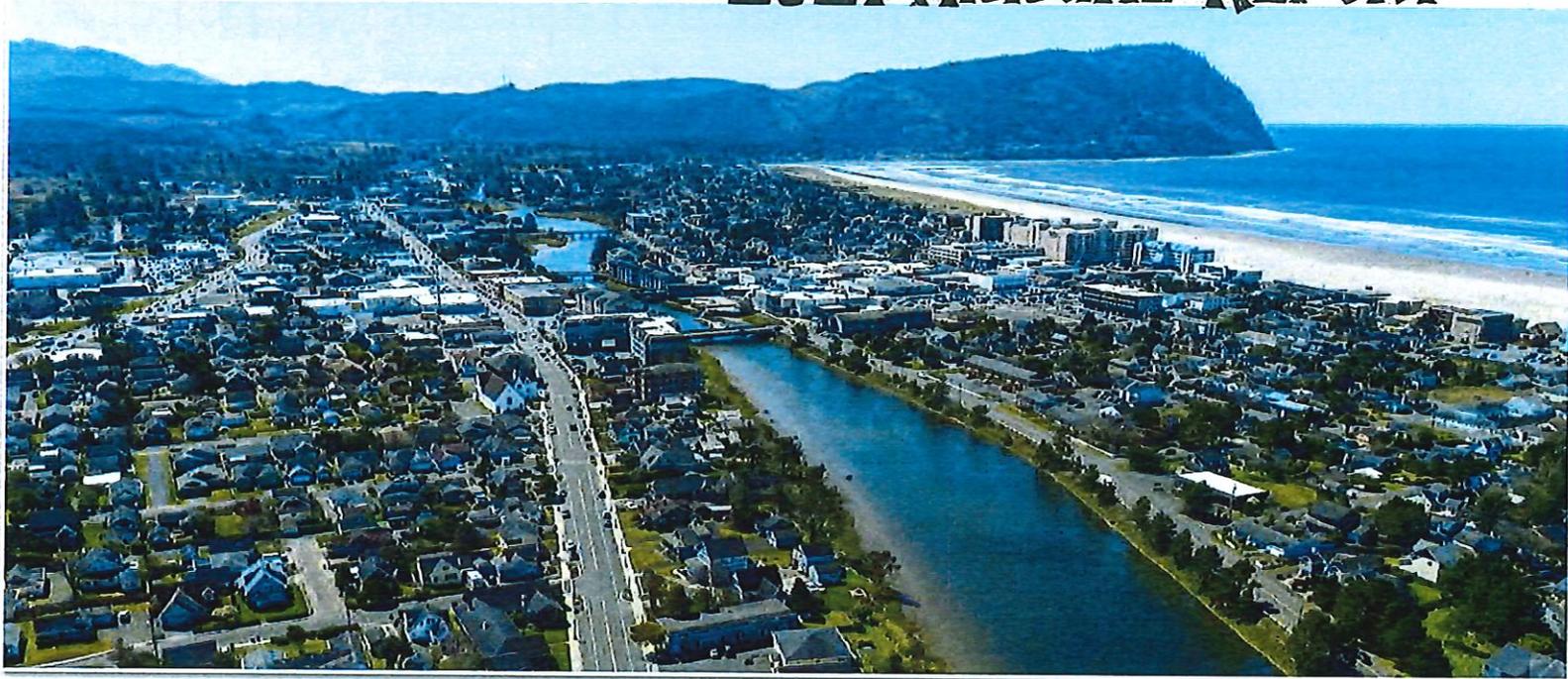


Photo by Don Frank



Convention Center Objectives

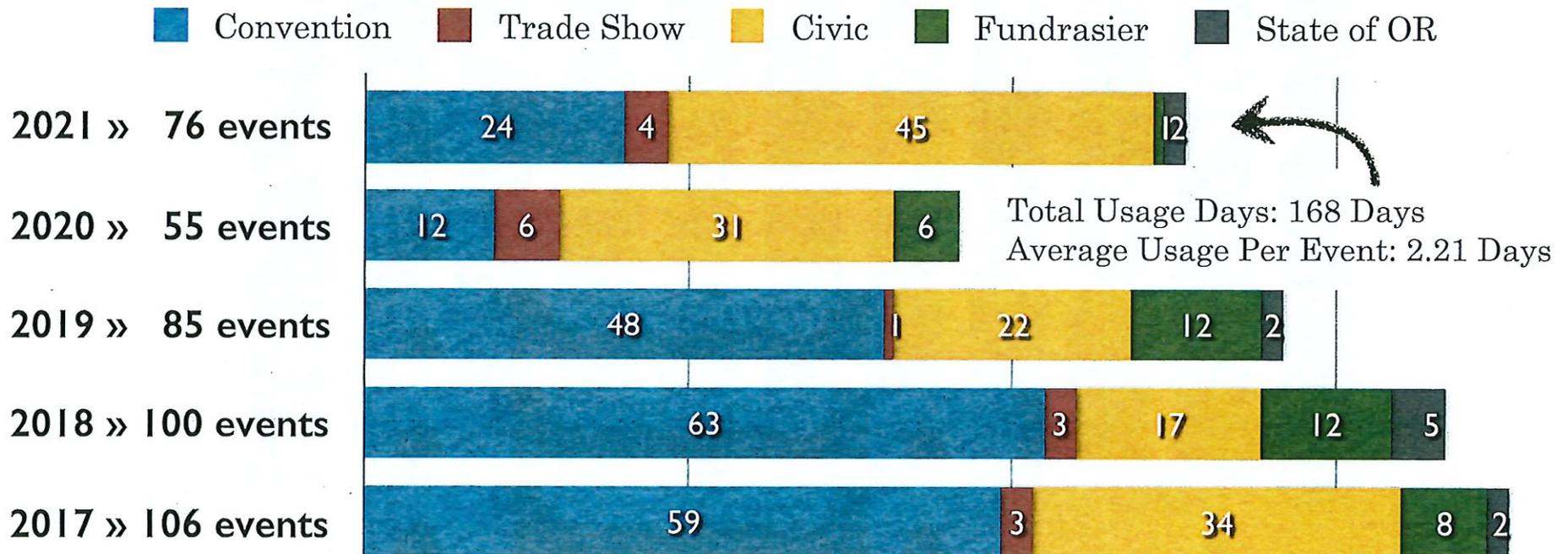


Our **primary objective** is to utilize the convention center to its maximum capacity and to generate economic benefit to the Seaside community.

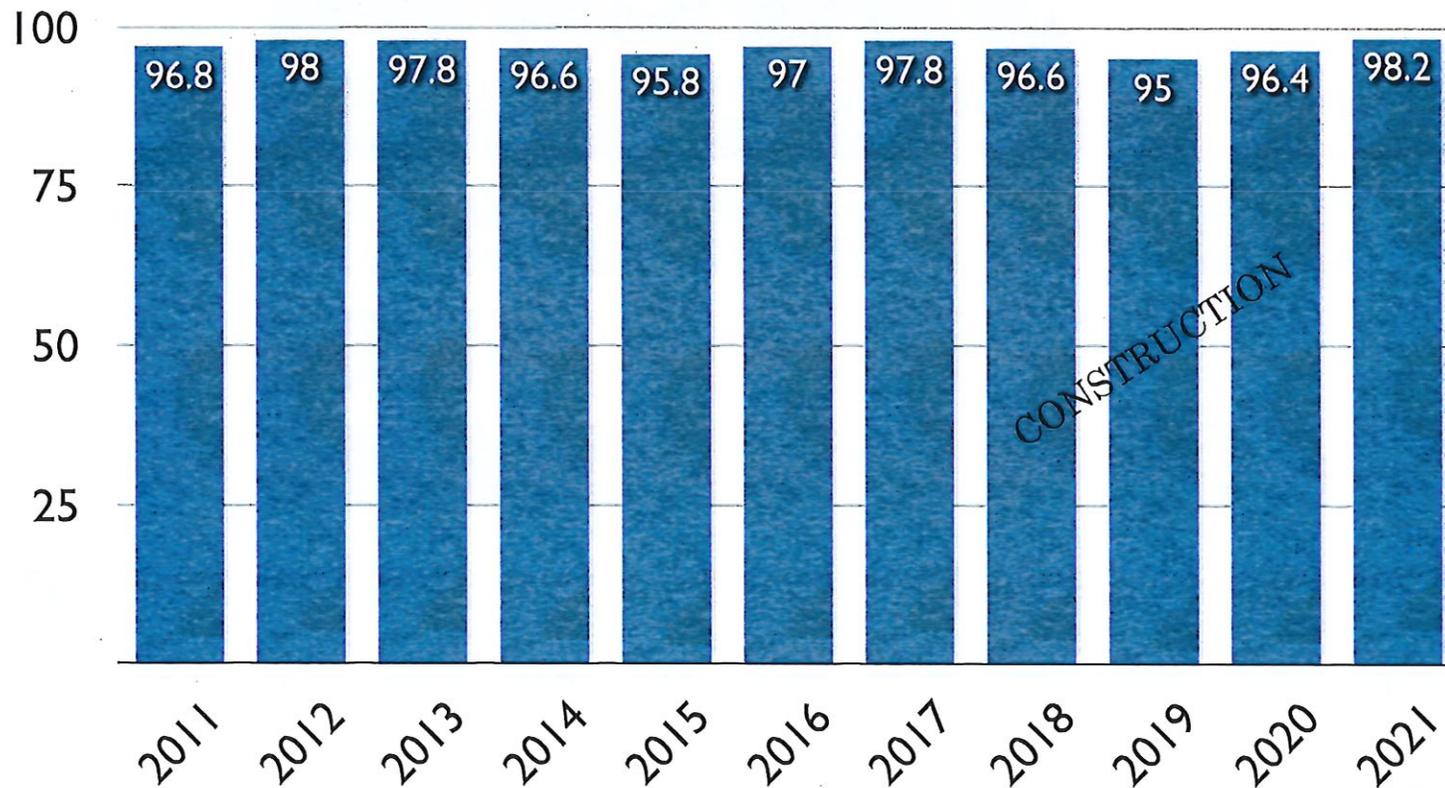
A **secondary objective** is to provide services and facilities to respond to the needs of local and civic related events.

Convention Center Annual Usage & Impact

	2017	2018	2019	2020	2021
Attendees	37,965	43,756	37,077	8,087	12,689
Economic Impact	\$28.6M	\$36.3M	\$29M	\$5.3M	\$10M



Customer Service Analysis



The customer service rating is 98.2% for 2021, an all-time high. Our ratings have remained in the mid to high 90 percent range since 2007. Congratulations to our entire SCCC staff and Oregon Fine Foods for their hard work! Our staff excels in providing customer service that exceeds all expectations. Our reputation is built on total customer satisfaction and we consider referrals to be our best form of advertising.

Industry Trends



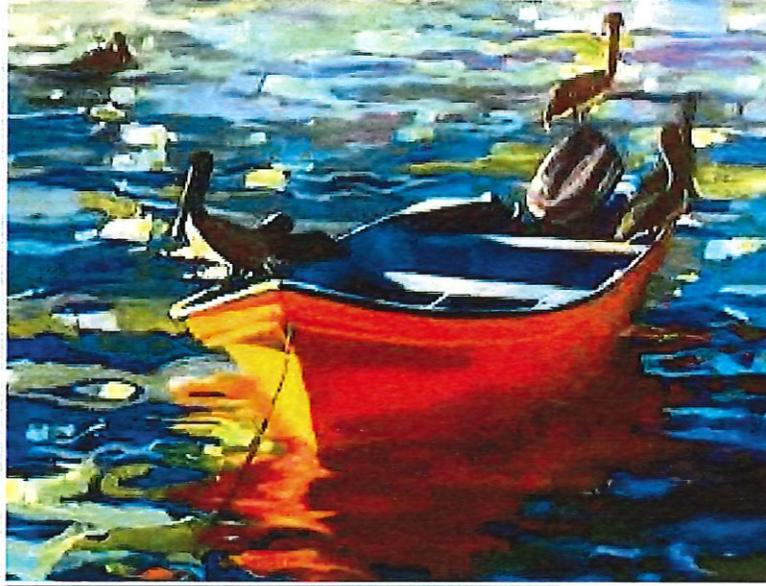
Early industry indicators suggest that small/medium sized venues will recover faster due to the amount of time required for planning and organizing large meetings. **We are currently accepting reservations through 2031 with strong demand.** Pre-bookings continue to suggest that full recovery is still a few months away as associations are taking a cautionary approach to booking short-term while aggressively booking long-term.

Food and Beverage



For the fourth year in a row, **food and beverage options stand at the forefront of trends** for event attendees. Customers continue to expect more from their food - healthier ingredients, fresher food and reduced environmental impacts.

Art Enhancement



We have obtained the services of Drea Frost to serve as “Art Curator” for the purpose of proposing and securing **artwork for interior spaces** of the newly-remodeled convention center. Installing fine art will not only enhance the beauty of our convention center, making it a centerpiece of Seaside, but also bring the beauty of the Northwest into our facility.



Personal Announcement

It is with a heavy heart that I announce my decision to retire from the City of Seaside as General Manager of the Convention Center and Visitors Bureau effective May 31, 2022. I have thoroughly enjoyed my tenure here that started in 2005, my decision to retire was a difficult and personal decision that took family and personal relationships into consideration.

As the GM, I have seen tremendous growth and renewed spirit among staff and associates. I am confident that they will continue to flourish under my successor. My goal has always been to leave the center and VB better than I found it. Today, the SCCC is a state-of-the-art multi-purpose venue with world class customer service that is recognized throughout the state as one of the most successful venues of its type, and the Visitors Bureau has won many awards for their marketing collateral, website, and outreach efforts.





Acknowledgments

Convention Center staff are an amazing group of professionals. They are truly the heart and soul of the facility. Each one of them has a profound passion beyond comparison and a can-do attitude. We are only as good as the people we employ, and each one goes above and beyond to provide exemplary world class customer service.

Visitors Bureau staff are equally talented and devoted to providing creative marketing collateral and clever radio and print spots to encourage tourism during a year when travel was limited and unpredictable.

I would like to thank Kim Jordan and all administrative staff at **City Hall** for their support and assistance throughout the year.





Acknowledgments

Another tough year navigating through the effects of COVID-19 for **Oregon Fine Foods, Inc.** led by Rosco Rotella. With everything that transpired in 2021, they maintained a professional presence and worked to upgrade a few areas of their workspace.





Acknowledgments

I'd like to thank all members of our **Convention Center Commission** for their continued support serving on the Advertising/Marketing, Budget-Finance, Building and Operations committees.

Roger Schultz

Seaside Citizen (Chair)

Tim Tolan

Seaside Citizen (Vice Chair)

Erik Marston

Pizza Harbor

Patrick Duhachek

Wheel Fun Rentals

Jeff Kilday

Wine & Beer Haus

Nancy McCune

Seaside Citizen

Shaun Wagner

Escape Lodging

Dana Phillips

City Council Representative



CIVIC AND CONVENTION CENTER



Visitors Bureau



Visitors Bureau



OUR MISSION

Strengthen and invigorate Seaside's economy by attracting overnight visitors and assisting all in accessing the attractions the city has to offer.

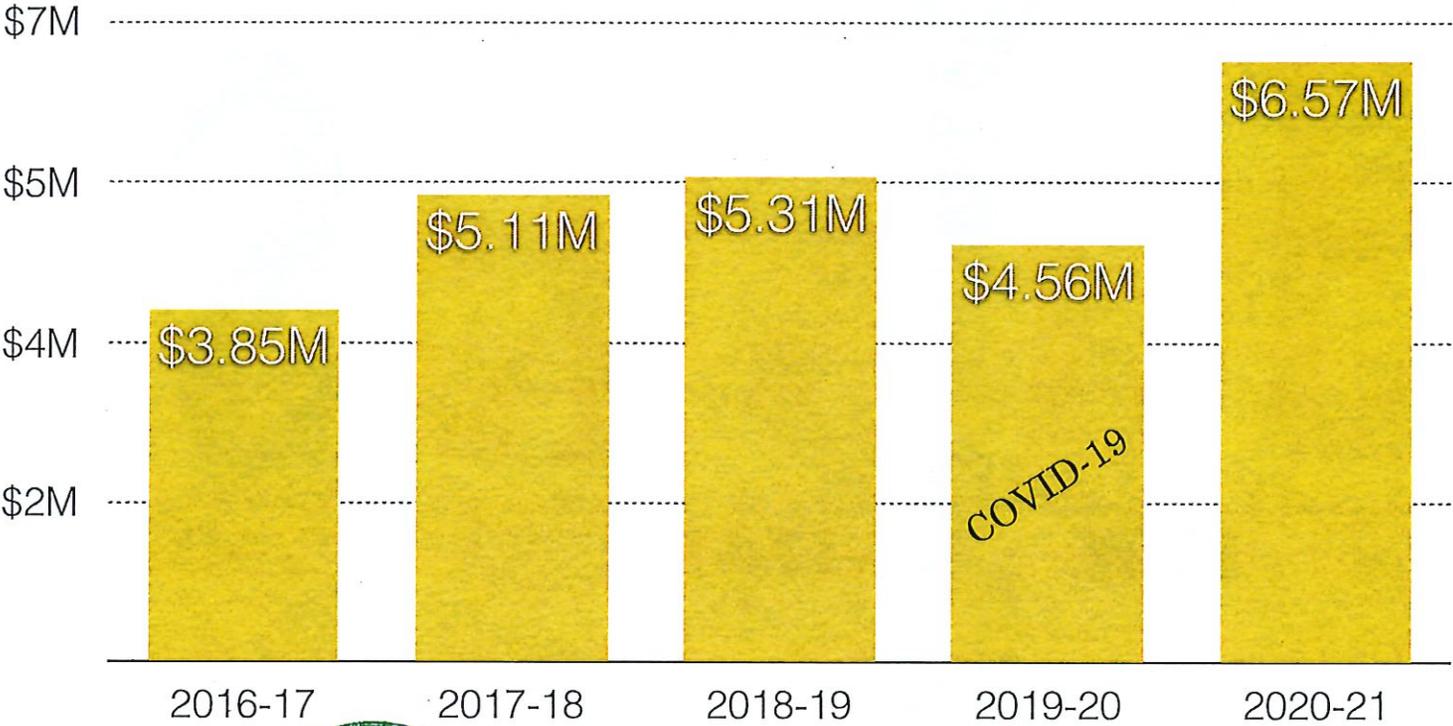
Visitors Bureau



WHAT WE DO

- » Help Seaside tell its story.
- » Shape behavior (winter stays, for example).
- » Shine a light on community events.
- » Share our love of Seaside with visitors.

Bed Tax: 5-Year



6%
~~32.51%~~

3.84%

-14.05%

43.94%



1921

2021



SEASIDE

PROM CENTENNIAL



Advertising

- Print -

EVERYONE NEEDS TO EXPLORE SEASIDE'S PROM CENTENNIAL!

Can you find the reasons?
There's lots to see and do!

SEE:

- SALT WORKS
- TERRIBLE TILLY
- GRAY WHALES
- FAMOUS TURNAROUND
- SAND DOLLARS
- BALD EAGLES
- SUNSETS



DO:

- BIKE
- SWING
- KITE FLY
- HIKE
- KAYAK
- GELATO
- SELFIES



If you're searching for some fun come help us celebrate the Centennial of the Seaside Prom! That's right, it's been 100 years since our grand Promenade first graced a mile and a half of our beachfront.

You'll find lots to see and do and our Wi-Fi works great for any online school or work. Oh, and be sure to pick up your Centennial Booklet full of treasure hunts, trivia and four chances to win an epic Seaside getaway!

SeasideProm.com

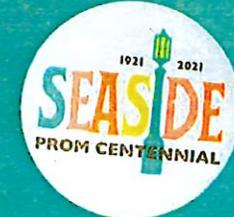


EVERYONE NEEDS TO EXPERIENCE THE PROM!

This year marks 100 years since our grand Promenade first graced our beachfront. So come help us celebrate!

The views are spectacular and it offers easy access to kite flying, tandem biking, trail hiking, river kayaking and beach frolicking.

Oh, and be sure to pick up the Centennial Booklet full of treasure hunts, trivia, and four chances to win an epic Seaside getaway.



SeasideProm.com

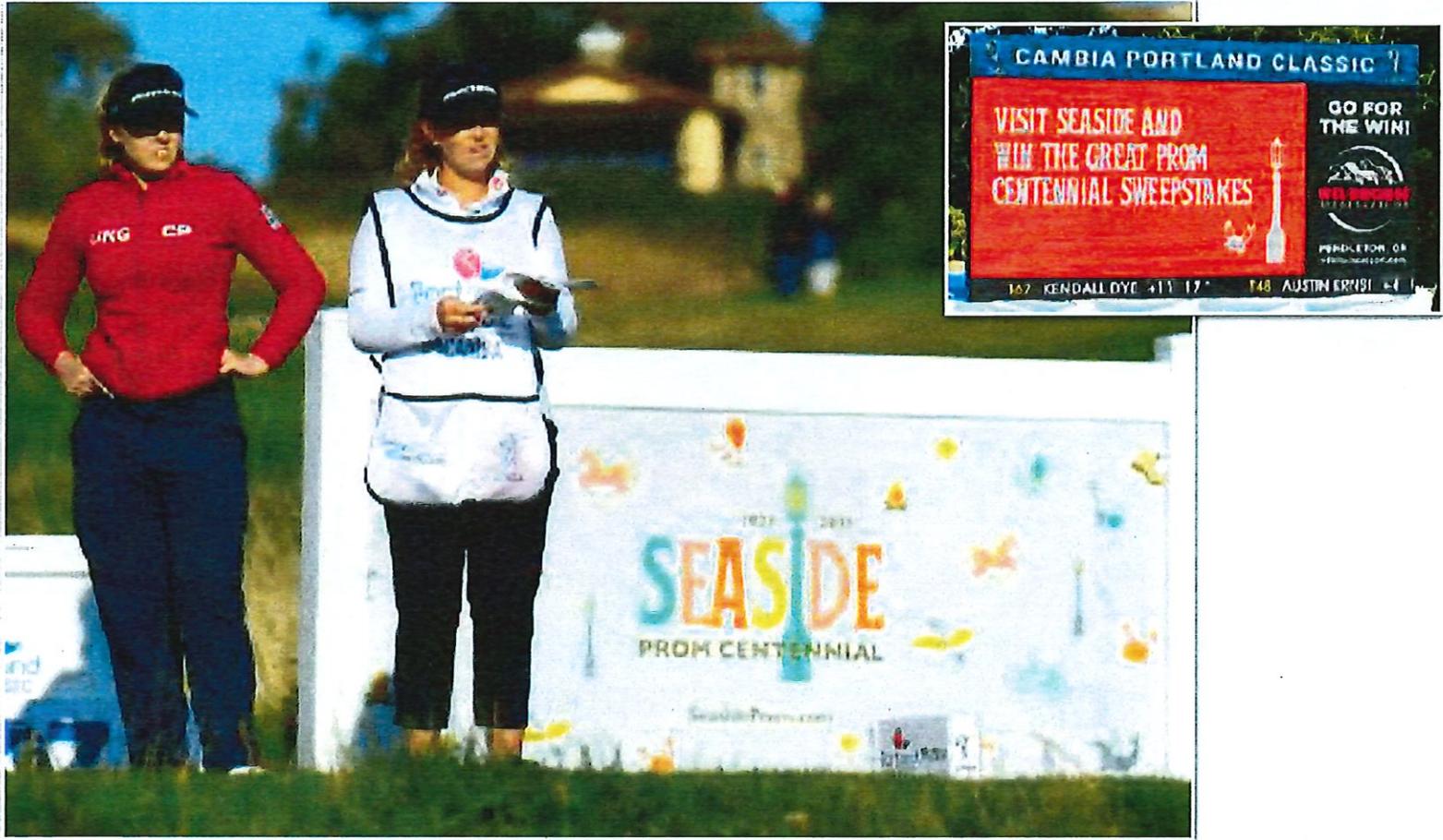
Advertising

- Environmental -



Advertising

- Environmental -



Advertising

- Broadcast -



Advertising

- Digital -

SEASIDE

HOME PLAY EAT STAY EVENTS

SEASIDE PROM

Centennial Celebration

Time for a vacation!
It's the year-long Seaside Prom Centennial Celebration.

[GET THE FREE GUIDE NOW!](#)

SEASONS GUIDE MAP VISITOR CENTER EVENTS HISTORY

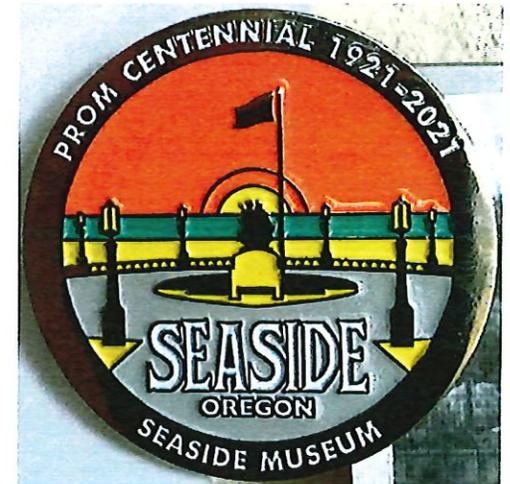
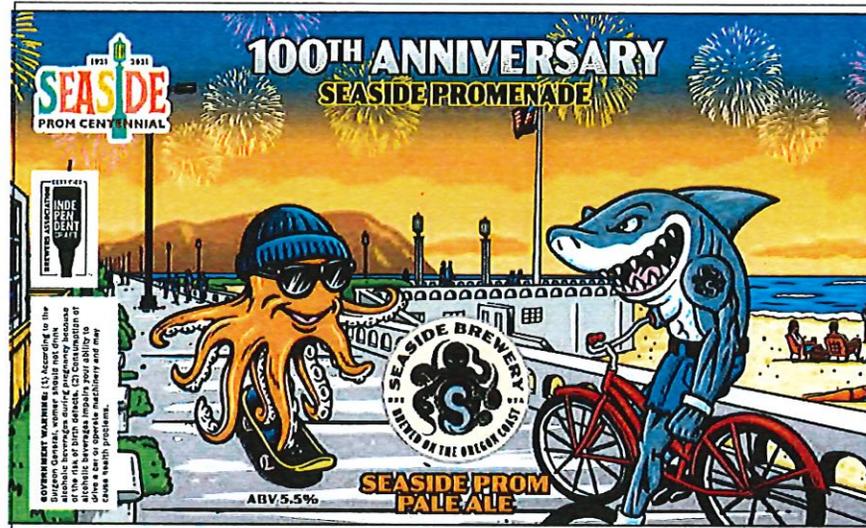
Dedication Day

- August 7, 2021 -



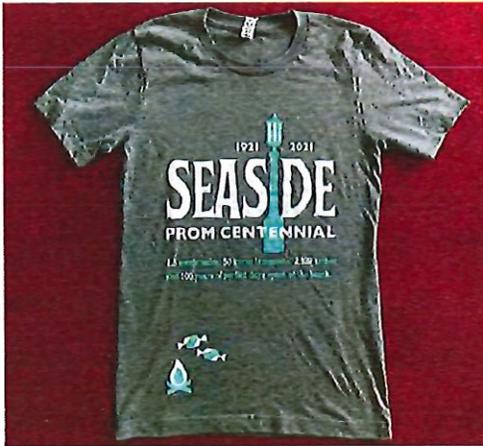
Keepsakes

- Community -



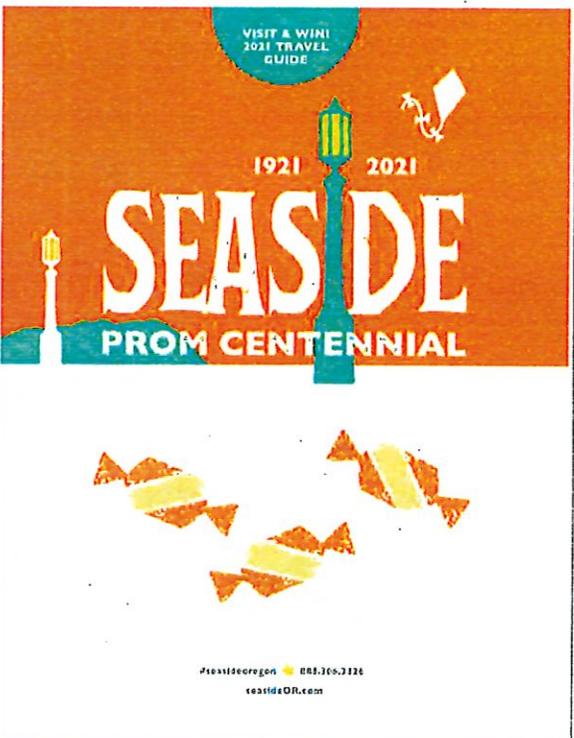
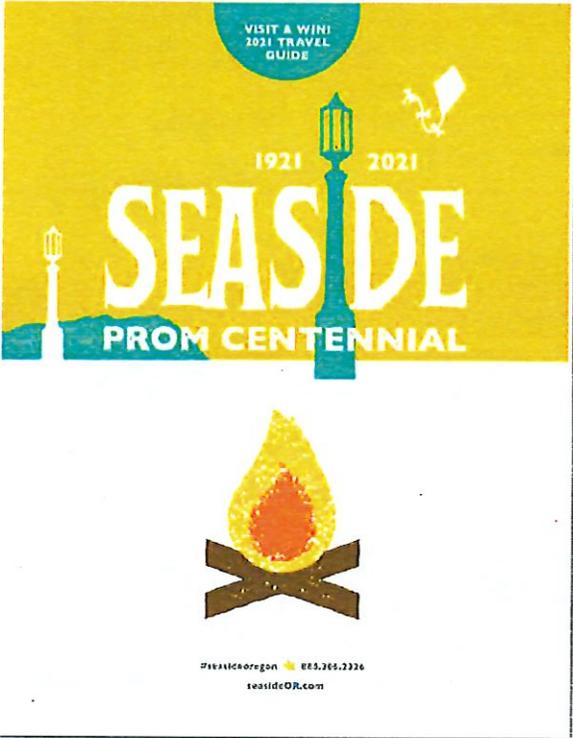
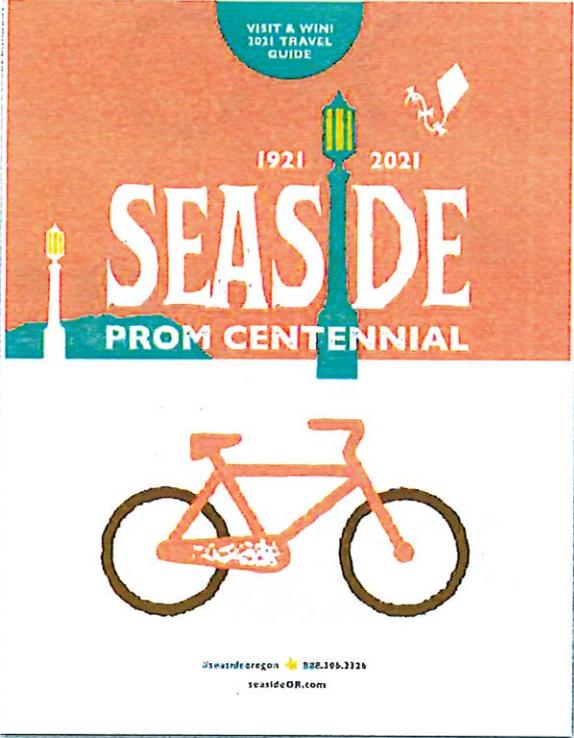
Keepsakes

- City -



Travel Guides

- 100,000 -



Travel Guides

- Distribution Partnerships -



Sweepstakes

- 1,314 entries from 447 cities across 38 states/provinces -

**A VISIT TO SEASIDE IN EACH SEASON
= 4 CHANCES TO WIN!**

The Prom is a great place to experience the change of seasons—the light, the storms, the sea life—that are only revealed on repeat visits. Come in four different seasons, stop by the Visitors Bureau to get your commemorative sticker, and you'll be entered four times to win.

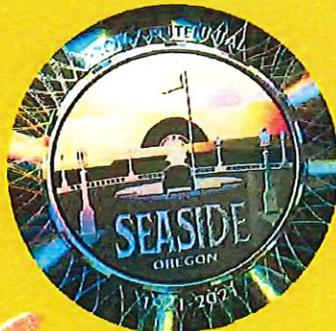
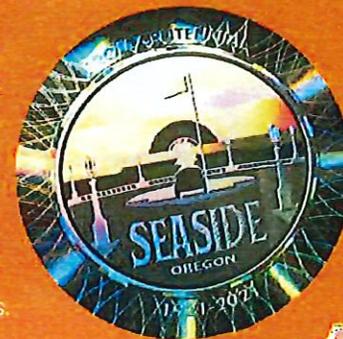
WINTER

is when our weather takes center stage and The Prom becomes a walkway for storm watching. Wear layers!



SUMMER

is when Seaside becomes its most bustling beach town self. And be on the lookout for beach volleyball players and Hood to Coast runners.



SPRING

is your best chance to spot a whale. Keep your eyes attuned to the water as you stroll, especially at the start of sun breaks.

FALL

features our favorite weather of the year. Perfect for long walks with stunning views at sunrise or sunset, or both!



Grants

- \$28,590 for Prom Projects -

Before There was a **PROM**

Built in 1904, the old Pacific Pier stretched straight out into the sea just north of the present-day Turnaround. Four years later a long wooden boardwalk of planks was added along the rocky beach in both directions—businesses sprang up and tourists came.

Neither the pier nor the boardwalk fared well during winter storms, and within a decade upkeep had become impossible. In its place a grand Promenade was imagined, anchored by a majestic Turnaround, built of concrete to withstand the elements, and equipped with restrooms and comfort stations.



**“A MASTERPIECE OF
CONSTRUCTION AS WELL
AS A MASTER CONCEPTION.”**

—Benjamin W. Olcott, Governor of Oregon 1910–1923



Frank Stinson/History Museum / Shared by Bruce Anderson

Hundreds of officials from across the state joined the throng to see the Prom officially christened by Martha Hagmeier, age 8, who broke a bottle of seawater on the concrete.



Frank Stinson/History Museum / Shared by Bruce Anderson

Construction of the **PROM**

City engineer L.C. Rogers designed and J.H. Tillman constructed what would become 8,000 feet of seawall stretching one and a half miles and built at the expense of \$150,000—quite a handsome sum at the time.

The Prom was completed in 1921, the same year roads connected the communities along the Coast, which were chock-full with traffic opening weekend. Today, the Prom has become one of the most iconic coastal landmarks in the Pacific Northwest, an Oregon nod to the great boardwalks and promenades of the world like Brighton Pier and San Sebastian.



TREASURE the **BEACH**

Enjoy the beauty of the Oregon Coast. Please help us keep the beach clean for everyone's enjoyment, and to protect vital coastal habitat.

Funded in part by a grant from

TRAVEL  OREGON

Looking Ahead

- Seaside ... -



Looking Ahead

- Seaside is ... -



Looking Ahead

- Seaside is for ... -



Looking Ahead

- Seaside is for Fun! -





Tourism Advisory Committee

Marci Utti	Del's Chevron / Chamber (Chair)
Ruth Swenson	Hillcrest Inn (Vice Chair)
Keith Chandler	Seaside Aquarium / SDDA
Linda Wyss	Seaside Citizen
Sadie Mercer	Maggie's on the Prom
David Posalski	City Council Representative





RUSS VANDENBERG, CVE
General Manager
Convention Center / Visitors Bureau
SeasideConvention.com
(503) 738-8585

THANK YOU

JOSHUA HEINEMAN
Director of Tourism Marketing
City of Seaside Visitors Bureau
SeasideOR.com
(503) 738-3097



SEASIDE CITY MANAGER RECRUITMENT 2022

Adoption of Official Position Documents

Official adoption of certain documents is required under Oregon law in order for a City Council to hold an executive session for the purpose of considering the employment of a new City Manager (per ORS 192.660(2)(a) and ORS 192.660(7)(d)). These documents include:

- Position Profile (containing Hiring Standards, Criteria, and Policy Directives)
- Hiring Procedures

The City of Seaside recruitment consultant, Jensen Strategies, LLC, gathered input through one-on-one interviews, online staff and community surveys, and a public input session, which was used to prepare a draft position profile and hiring procedures for the City's 2022 City Manager Recruitment. These documents are attached hereto as Appendices A and B, respectively. The documents will be reviewed, considered, and if deemed appropriate, approved at a meeting of the Seaside City Council that affords an opportunity for public comment.

APPENDIX A

SEASIDE CITY MANAGER RECRUITMENT

CITY MANAGER PROFILE

Required Minimum Education / Experience

The City Manager position requires a bachelor's degree in public administration, planning, political science, or related field, and at least three years of upper-level local government management experience.

Preferred Education / Experience

The City prefers a candidate with an advanced degree in public administration or related field (e.g., Master of Public Administration), and five or more years of increasingly responsible experience. Experience and/or training in public finance, human resources, union relations, and emergency planning is highly desired. Experience with Oregon budget law and land use is preferred.

Desired Skills / Attributes

Leadership and Management

The City Manager should be an experienced administrator and leader able to provide clear direction, effectively manage multiple departments, balance priority initiatives, and foster a professional and responsive organizational environment. Management experience to support the development of staff and facilitating organizational policy updates to meet contemporary service needs and efficiencies is important. The City Manager should value and practice collaboration, transparency, personal growth, empathy, as well as accountability and fairness with staff while being supportive as their primary representative with Council. A management style that is highly organized, personable, communicative, inclusive, respectful, even-tempered, professional, and approachable is desired. Experience to effectively manage human resources and union relations is essential.

Public Finance

The City Manager should have strong public finance skills to continue the City's solid fiscal management and provide continuity of financial duties during staff transitions. This includes skills to anticipate, plan, and adequately fund future services, investment, or other financial needs while maintaining the City's conservative fiscal approach is desired. In addition, the City Manager should be able to strategically integrate financial planning with the City's long-term goals, utilizing a broad spectrum of revenue approaches to support its priorities. Experience with tourism-based economies, City accounting system upgrades, and Oregon budget law and requirements is important.

Communication

It is imperative the City Manager possess strong communication skills to effectively engage and inform multiple City audiences, including but not limited to the City Council, staff, local government officials, businesses, nonprofits, community groups, citizens, part-time residents, visitors, and tourists. The City Manager should demonstrate a commitment to accessibility, transparency, and timeliness when communicating with all individuals or groups. Further, the City Manager is expected to have a personal communication style that actively facilitates, respects, and encourages two-way dialogue and able to communicate complex policy issues, respond to community concerns, and help build consensus on a variety of civic issues. Communication, both verbally and written, should be offered with clarity, substance, and conciseness.

Intergovernmental Relations

The City Manager must be able to build and maintain strong working relationships with other jurisdictions and actively represent Seaside in the broader region. An ability to manage ongoing projects as well as build new and expanded working relationships with local governments, the County, the State, and other agencies through cost effective and clear agreements, proactive communication, collaboration, and accountability is important.

Emergency Planning

The City Manager should have relevant experience to work in coordination with a number of agencies to plan disaster, emergency, and public safety needs. An ability to proactively address emergency preparedness through infrastructure improvements, inter-agency planning and frameworks, community training, and public notification systems. Proactive communication of information to community members and other audiences regarding tsunami, earthquake, and other emergency preparedness plans and resources is important.

Public Infrastructure

The City Manager should have knowledge and experience in infrastructure management, planning, maintenance, and funding for bridges, streets, wastewater, and other improvement projects. Experience developing traffic management approaches in environments impacted by tourism and with elevated risks of emergency situations is beneficial. An ability to engage community and inter-governmental interests as well as build consensus around project approaches, planning, and implementation will be important.

Council Relations

The City Council expects the City Manager to be responsive, accessible, and inclusive to support their work as the City's policy making body. The City Manager should be actively aware of the City's operations and legal obligations to facilitate effective and informed decision-making processes that support Council's ability to act as strategic leaders while being responsive to community needs. Experience fostering an environment that maintains and enhances Council's ability to collaborate, set goals, and navigate challenging civic and other issues is beneficial.

Housing Policy

The City Manager should have demonstrated experience in housing policy approaches to support affordable workforce housing supply in a tourist-based economy. Helpful expertise includes but is not limited to managing housing developments, assessment of buildable land supply, and community engagement to build consensus and create shared visions of growth across a diverse population. In addition, knowledge and experience to address issues related to houseless communities is important. Knowledge of Oregon land use law and familiarity with rules related to wetlands, watersheds, and state managed forest lands is desired.

Community Engagement

The City Manager should proactively inform and engage Seaside residents and landowners in City activities and decisions that may impact them. The City Manager must be accessible, open-minded, a listener, committed to follow through on citizen inquiries, and employ an even-handed approach to differing views and interests. Seaside's City Manager should be prepared to maintain and expand the City's community involvement approaches to uphold the principles of transparency, inclusion, and public participation in City decision-making. On an individual level, the City Manager should be a visible leader in the community as well as region.

Appreciation for Seaside

The City Manager role is a high-profile local leader who should appreciate Seaside and its friendly town with a strong sense of community. The City Manager should embrace Seaside's distinctive environment and be willing to become an active member of the community.

Understanding of City Government Roles

The City Manager should have a thorough understanding of the Council-Manager form of government and the proper roles of bodies and individuals within such governments. The City Manager will be expected to help ensure the City Council, staff, and advisory bodies are all operating effectively with each other and within their legally defined roles.

Policy Directives

The City Manager will be expected to support, facilitate, and/or implement the following policy priorities for the City:

Emergency Preparedness & Public Safety

Given its coastal location and proximity to the Cascadia Subduction Zone, Seaside is committed to enhancing emergency planning efforts. In addition, as a tourist destination, the impacts on the community increase public safety challenges and concerns and the City has undertaken significant efforts to address these needs. Preparation for natural disasters will require ongoing and long-term work to prioritize, plan, and finance needs. These needs include repair of four of seven critical bridges, street improvement to accommodate traffic flow if emergency exodus is needed to safe sites such as the recently constructed disaster prepared school building, establishment of safe pathways to evacuate, emergency shelter options, and others.

Furthermore, the City's regular influx of up to 60,000 visitors/tourists contributes to local and regional public safety strains that the City Manager will need to help address. These include supplementing public safety funding, supporting negotiations for plans to consolidate regional 911 dispatch operations cost effectively while providing adequate coverage, and pursuing strategies to maintain appropriate levels of paid and volunteer firefighters.

Tourism Management

Seaside, one of the oldest tourism destinations in the state, is host to a number of locally, nationally, and internationally renowned events that dramatically increase the City's population. The Seaside community regularly accommodates a substantial tourism influx, peaking during the summer months, that generates additional public resource strains related to traffic, litter, and other public safety concerns such as illegal fireworks. As such, the City seeks a manager to effectively lead and leverage tourism related policies, financial revenue and cost implications, additional community public safety and emergency planning demands, while pursuing long term quality of life goals for the community. The City Manager will also be responsible for effective coordination and support of the Convention Center and Seaside Municipal Airport.

Housing Supply

Like many cities, Seaside has experienced a rise in housing supply issues including lack of affordable workforce housing and impacts from people without shelter that are generating community concern. As a destination community, there are a large number of second homes, remote workers, and vacation properties that the City Manager will need to help address through effective policy and other approaches to accommodate housing for residents including the local workforce. Additionally, there have been ongoing and increasing social service and public safety challenges related to unsheltered people living in the city. The City Manager will need to engage with the community and work with appropriate agencies and partners to identify potential solutions. Approaches may include providing effective oversight for the recently approved 200 housing and apartment units and other ongoing developments, assessments of buildable land, options to expand the City's Urban Growth Boundary respectful

of borders challenging geographic constraints and federal lands, and effective allocation of Urban Renewal District funds.

City Staffing

The City of Seaside has a number of important projects underway and has benefited from long tenured employees but is now facing several current and future Department Head and key staff retirements in addition to increased service demands and the need to optimally organize staff responsibility assignments. Additional analysis will be required to assess appropriate staffing levels to manage impacts from hiring freezes as a result of COVID-19, tourism, and city growth. Abilities to effectively manage succession planning, union relations, and labor contract negotiation are also important. The City Manager will need to help preserve institutional memory, provide continuity of operations, and recruit for these upper management positions. Skills to effectively staff the city workforce while maintaining a collaborative working environment will be important.

Public Infrastructure Improvements

Seaside has begun major efforts to update and improve the City's wastewater treatment and sewer system including addressing leaks and investing in a \$3-4 million dollar sewage dryer and other needed updates. These projects are intended to ensure adequate local capacity as well as provide opportunities to offer wastewater treatment services for nearby communities as well as generate revenue from associated energy production. The City Manager will be expected to oversee implementation of this infrastructure improvement and expansion including facilitating financing through bonds, American Rescue Plan Act (ARPA), and other measures as well as negotiation of mutually beneficial arrangements for services with peer communities.

The City is also actively engaged with the Oregon Department of Transportation's work on a \$7 million dollar project to improve the safety and efficiency of Highway 101, which runs through town, by adding a turn lane. Ongoing coordination with the agency and mitigation of construction impacts on businesses, residents, and visitors/tourists will be important. Traffic and road improvements are also needed to provide adequate infrastructure and communication to establish safe access to the new disaster prepared school building.

APPENDIX B

SEASIDE CITY MANAGER RECRUITMENT

HIRING PROCEDURES

Phase 1: Position Advertisement

- 1.1 Recruitment Brochure Development:** The consultant will develop a professional, comprehensive recruitment brochure designed to attract the highest quality applicants. Organization-specific information will be incorporated into the brochure, including an overview of department functions/services, staff size, budgetary information, and current challenges and policy priorities. Community information will be added, including a description of the community with quality-of-life details. The brochure will conclude with position compensation information, including salary and benefits package, as well as information on how to apply for the position and the recruitment timeline.

- 1.2 Position Advertisement:** The consultant will execute a comprehensive position advertisement process designed to attract a diverse pool of qualified and well-suited candidates. The approach will be multi-faceted and will include advertising the position on high-profile managerial and specialization-specific websites, within professional publications and periodicals, and in other forums as appropriate. The consultant will also leverage an extensive professional network to directly contact qualified managers and inform them of the opening.

Phase 2: Screening of Candidates

- 2.1 Initial Application Screening:** Candidates will provide a resume, a cover letter, and a Jensen Strategies recruitment questionnaire. The consultant will review the application (resume, cover letter, and supplemental question submission) against the City Manager Profile, remove all non-responsive applications, and determine which candidates best fit the City's needs.

- 2.2 Preliminary Interviews:** The consultant will conduct preliminary interviews via Zoom with the candidates who best fit the candidate profile, as well as with any veterans who meet the position's minimum qualifications (as required by Oregon law).

2.3 Recommendation of Finalists: The consultant, in a City Council executive session, will present the results of the initial review process and provide recommendations of up to four finalists. For transparency purposes, the consultant will provide information on other candidates interviewed but not recommended as finalists. The consultant will facilitate a discussion to assist the Council in reaching consensus on the finalists they want to be interviewed. Subsequently, the Council will announce the finalists in a regular business meeting after candidates are notified and permission is received for public disclosure of their candidacy.

2.4 Formal Council Designation of Finalists: In accordance with Oregon public meetings law, the City Council will formally designate the finalists at a regular business meeting open to the public.

2.5 Background Checks on Finalists: The consultant will engage a background check firm to perform comprehensive background checks on all finalists. Background checks will include:

- County criminal searches
- State criminal searches
- Federal criminal searches
- National criminal database searches
- Sex offender searches
- Motor vehicle searches
- Education/degree verification
- Employment verification
- Credit checks
- Civil litigation

2.6 Reference Checks on Finalists: Upon selection as a finalist, candidates are asked to provide a minimum of four professional references. The consultant will take the necessary time to thoroughly discuss the candidates with references they provide, as well as other knowledgeable contacts, asking incisive questions to gain a comprehensive understanding of their abilities as managers and potential fit for the city.

- 2.7 Finalist Receptions:** Prior to the final interviews, two virtual receptions will be held by Zoom to provide opportunities to interact with the finalists, ask them questions, and form general impressions of the candidates. The first reception will be open to the City staff, and the second reception will be open to members of the public. At both receptions, attendees will have an opportunity to provide online feedback concerning their impressions of the finalists to help inform the final selection process.
- 2.8 Finalist Interviews:** Finalists will be interviewed in-person by four panels consisting of (1) the City Council, (2) local government managers from other jurisdictions, (3) a panel of community members and (4) a panel of department heads. Interviewers will receive an informational packet containing interview questions and comprehensive information on each finalist. After panel interviews have been completed, the Council, in an executive session, will be presented with feedback from the other four panels, the staff and community receptions, and results of background and reference checks. The consultant will facilitate the Council in reaching consensus on its preferred candidate.
- 2.9 Formal Council Designation of Preferred Candidate:** In accordance with Oregon public meetings law, the City Council will formally designate its preferred candidate at a regular business meeting open to the public.

Recruitment Schedule

Week of	Actions
January 31 st	Start-up meeting with City to finalize scope and timeline
February 7 th	Stakeholder interviews Staff online survey or input meeting
February 14 th	Stakeholder interviews (continued) Staff online survey or input meeting Virtual public input meeting- February 16 th - 6:00 pm PST via Zoom
February 21 st	Initial candidate profile draft and finalization
February 28 th	City Council work session re draft candidate profile/hiring process – March 2 nd – 5:00 pm PST via Zoom
March 7 th	Recruitment brochure development
March 14 th	Recruitment brochure development continued Council official adoption of candidate profile/hiring process- March 14 th meeting
March 21 st – April 18 th	Position advertisement
April 18 th	Initial application screening
April 25 th	Preliminary Zoom interviews
May 2 nd	Recommendation and selection of finalists Executive Session- May 2 nd
May 9 th	Background/reference checks on finalists
May 16 th	Finalist virtual or in person receptions (dependent on current COVID protocol), interviews, and selection

SEASIDE LIBRARY BOARD

(Meetings are scheduled the first Tuesday of each month at 4:00 PM)

The Seaside Public Library Board acts in an advisory capacity to the Library Director and Seaside Public Library on behalf of Seaside City Council regarding the operations of the City Library. The Seaside Public Library Board advises the Library Director on matters that relate to library services, policies, and funding. The Seaside Library Board shall approve bylaws, recommend library policies to the city council, follow Oregon's open meetings law and public records laws, build a good community support for the library's services, while actively listening and responding to the community requests for library services.

The board consists of five members appointed by the Mayor subject to City Council approval. The Seaside Public Library is advised by the library board. All terms of office shall be four years beginning on December 31st, and no member shall hold office for more than two full consecutive terms.

The board shall meet at least once a month in the library at a designated time and special sessions may be called by the chair of the board should the chair deem it necessary.

The board shall elect a chairman and vice-chair at the beginning of each serving year, and in the absence of the chairman, the vice chair shall assume the duties of the chairman. The board, should it so desire, may appoint the librarian as secretary to the board to take minutes and to keep a record of its actions.

The members shall serve without salary or compensation for services rendered.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** November 22, 2021
Name: **Catriona Penfield**
Commission/Committee: Library Board
Resignation Date: **Penfield - Served Two Terms**
Term Expiration Date: **December 31, 2021**
Wants to be considered again: **Penfield - N/A Served Two Terms**
2. **Applicants:**
Meagan Hughes
3. **Nominations:**
4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

(nominated 1/24/2022)

NAME Hughes, Meagan PHONE 509 / 439-9384
Last First

ADDRESS 1581 Whispering Pines Dr, #6, Seaside, OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) _____

BUSINESS ADDRESS (IF APPLICABLE) _____

EMAIL ADDRESS mhughes97110@gmail.com

LENGTH OF TIME IN SEASIDE 5 years ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION Real Estate Broker

PAST OCCUPATIONS Hospitality Staff, Hospitality Management

List committee/commissions on which you would like to serve: Library Board

List committee/commissions you are currently appointed to: None for the City of Seaside

List employment and volunteer activities, which may relate to service on committee/commissions:
Oregon Realtors Diversity Committee Member Oregon Realtors Mentorship Subcommittee Lead
Previous Canon Beach Farmer's Market Volunteer Previous Community Food Systems Board of Directors

List skills and special knowledge that you may have acquired from these activities:
Ability to work closely with the local community, identify needs, and create systems to serve those needs.
Ability to be a productive committee member utilizing communication skills and honoring time commitments.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes No If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
Kim Picard	Prior Co-Worker	Seaside, OR	503-747-8518
Cindy Hawkins-Colley	Prior Supervisor	Seaside, OR	503-440-0130
Kelly Aldrich	Friend	Cannon Beach, OR	503-739-2165

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1/19/2022

SIGNATURE

DocuSigned by:
Meagan Hughes
896D547BA629499...

Kimberley Jordan

From: Meagan Hughes <mhughes97110@gmail.com>
Sent: Wednesday, January 19, 2022 10:40 AM
To: kjordan@cityofseaside.us
Subject: Library Board Application
Attachments: Library Board Application Signed.pdf

Hello,

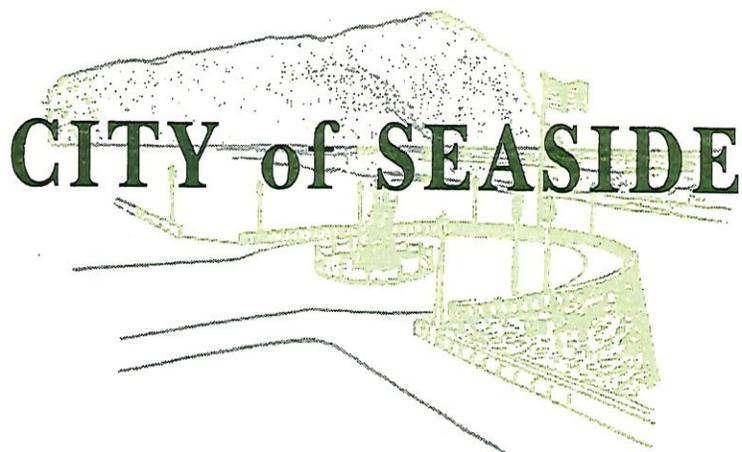
Attached is my application for service on the Library Board. I did not have enough room on the form to write out the full addresses for my references; if needed, their addresses are below.

Kim Picard: 83448 Bradburn Rd, Seaside, OR 97138
Cindy Hawkins-Colley: 2073 Cooper St, Seaside, OR 97138
Kelly Aldrich: PO Box 1363, Cannon Beach, OR 97110
(1655 Spruce Dr, Cannon Beach, OR 97110)

If you have any further questions, please don't hesitate to contact me.

Thank you,
Meagan Hughes

Meagan Hughes
Real Estate Broker
Licensed in the state of Oregon
Summa Real Estate Group
509-439-9384



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

LIBRARY BOARD

Term of Office: 4 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
(VACANCY) PENFIELD			12/31/2021
EVE MARX	2356 S. DOWNING ST.	914-588-7051	12/31/2022
KATHLEEN TEEPLE	33230 BEERMAN CREEK LANE	738-3155	12/31/2023
TESS RATTY	89637 LAKESIDE CT. WARRENTON, OR 97146	738-5055	12/31/2024
CHERYL ADAMSCHECK	3345 BAYVIEW TERRACE	206-434-2216	12/31/2024

*CHAIR

SEASIDE CITY TREE BOARD

(Meetings are scheduled every other month on the third Wednesday at 4:00 PM)

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

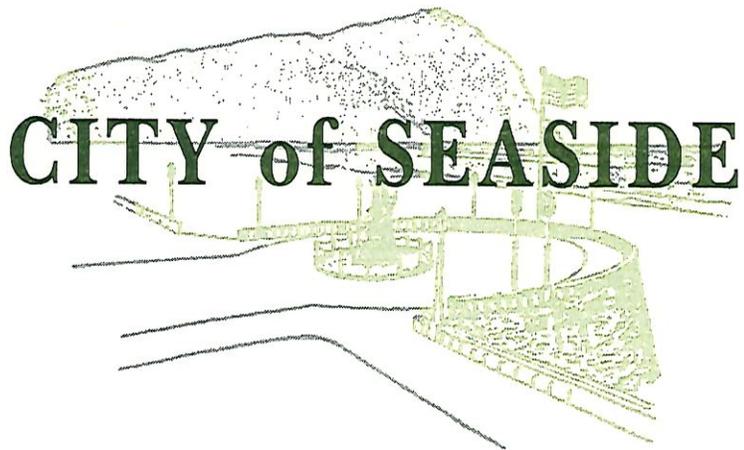
COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **March 17, 2021**
Name: **Arnold Olsen**
Commission/Committee: **City Tree Board Committee**
Resignation Date: **March 17, 2021**
Term Expiration Date: **June 30, 2021**
Wants to be considered again: **No**

2. **Applicants:**

3. **Nominations:**

4. **Appointment:**



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
(VACANCY) OLSEN			6/30/2021
JOHN CARTER	PO BOX 679	738-4387	6/30/2022
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2023
DAN STARK	802 25 TH AVENUE	440-0415	6/30/2023
WILLIAM BARNES	2070 COOPER ST.	503-739-2118	6/30/2024
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	STAFF REPRESENTATIVE

SEASIDE BUDGET COMMITTEE

(Meetings are held in April and May of each year)

The Seaside Budget Committee meets publicly to review the budget documents as proposed by the budget officer. The budget committee receives the budget and budget message and provides an opportunity for the public to ask questions about and comment on the budget. The committee also approves a budget, and, if ad valorem property taxes are required, approves an amount or rate of tax for all funds that receive property taxes.

The budget committee is composed of the governing body and an equal number of electors appointed by the governing body. All members of the budget committee have equal authority. An elector is a qualified voter who has the right to vote for the adoption of any measure. If the governing body cannot find a sufficient number of electors who are willing to serve, those who are willing and the governing body become the budget committee.

Applicants for the Budget Committee need to be registered voters of the City of Seaside for at least one year prior to serving on the Committee. The appointive members of the budget committee cannot be officers, agents or employees of the local government. Spouses of officers, agents or employees of the local government are not barred from serving on the budget committee if they are qualified electors and not themselves officers, agents, or employees. Appointive members of the budget committee are appointed for three-year terms.

The committee shall elect a presiding officer from among the members at the first meeting. No member of the budget committee may receive any compensation for their services as a member of the committee.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** November 22, 2021
Name: George Stacey
Commission/Committee: Budget Committee
Resignation Date: Stacey – Lives in Portland
Term Expiration Date: December 31, 2021
Wants to be considered again: Stacey – N/A
2. **Applicants:**
Kathy Kleczek
Stephen Dillard
Kathleen Macdonald
3. **Nominations:**
4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE
Interest Form for Committee/Commission/Board Vacancies

(Nominated 1/24/2022)

NAME Kleczek Kathy PHONE 503/440-3232
Last First

ADDRESS 2080 Aldercrest St Seaside, OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) _____

BUSINESS ADDRESS (IF APPLICABLE) _____

EMAIL ADDRESS Kathy4seaside@gmail.com

LENGTH OF TIME IN SEASIDE 12 ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION Transportation Options Specialist

PAST OCCUPATIONS Small Business Owner

List committee/commissions on which you would like to serve: Budget Committee

List committee/commissions you are currently appointed to: Planning Commission

List employment and volunteer activities, which may relate to service on committee/commissions:
SETD Board Member (Chair) for 7 yrs Small Business Owner 22+ yrs
SDAO Board Member

List skills and special knowledge that you may have acquired from these activities:
Experience on Budget Committee as well as monitoring budgets from a board standpoint. Small Business Budgeting and budget execution for long term sustainability.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes No If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
Jeff Hazen	Supervisor	Astoria, OR	503-861-5399
Carol Gearin	Fellow SETD Boar	Warrenton, OR	503-861-0394
Melinda Ward	SETD Budget Corr	Seaside, OR	503-717-2135

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1/10/2022 SIGNATURE Kathy Kleczek

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

(Nominated 1/24/2022)

NAME DILLARD STEPHEN PHONE 503 738-7473
Last First

ADDRESS 241 AVENUE U, SEASIDE, OR

MAIL ADDRESS (DIFFERENT THEN ABOVE) _____

BUSINESS ADDRESS (IF APPLICABLE) _____

EMAIL ADDRESS SDILLARD@SANDYCOVEINN.NET

LENGTH OF TIME IN SEASIDE 3 1/2 YEARS ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION MOTEL MANAGER

PAST OCCUPATIONS COMPUTER NETWORK SALES + SUPPORT; WORKED WITH NON-PROFIT ORGANIZATIONS

List committee/commissions on which you would like to serve: BUDGET COMMITTEE

List committee/commissions you are currently appointed to: ✓

List employment and volunteer activities, which may relate to service on committee/commissions:

SMALL BUSINESS OWNER FOR THREE DECADES MEMBER - ASTORIA AIRPORT COMMITTEE
STUDENT OF BUSINESS + ECONOMICS

List skills and special knowledge that you may have acquired from these activities:

KNOWLEDGE OF BUSINESS FINANCIALS, BUDGETS + FINANCING
LIMITED KNOWLEDGE OF LARGE COMPANY + GOVERNMENT FINANCIALS + BUDGETS

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>KURT SANDERSEN</u>	<u>FRIEND / VENDOR</u>	<u>3470 Hwy 101 N, Gearhart</u>	<u>503-739-7139</u>
<u>JOHN BAICHL</u>	<u>FRIEND</u>	<u>ASTORIA</u>	<u>503-791-0277</u>
<u>BOB HOWELL</u>	<u>FRIEND / COMPETITOR</u>	<u>TRADEWINDS, 1022 N. PROM SEASIDE</u>	<u>503-738-9468</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1/14/22 SIGNATURE *Stephen Dillard*

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE
Interest Form for Committee/Commission/Board Vacancies

NAME Macdonald Kathleen PHONE 971/404-7192
Last First

ADDRESS 77 7th Avenue, Seaside, OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) _____

BUSINESS ADDRESS (IF APPLICABLE) _____

EMAIL ADDRESS Kathleenannmacdonald@yahoo.com

LENGTH OF TIME IN SEASIDE 8yr ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION Retired

PAST OCCUPATIONS Licensed Professional Counselor, Systems Analyst

List committee/commissions on which you would like to serve: Budget Committee

List committee/commissions you are currently appointed to: None

List employment and volunteer activities, which may relate to service on committee/commissions:
Lincoln County Finance HR Assistance League Columbia Pacific Freightliner Corporation AKA Daimler Truck North America

List skills and special knowledge that you may have acquired from these activities:
BS in Business, county budget process, business + personal accounting process, Quicken, Quickbooks, TurboTax, create + follow budget by line item.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes No If yes, what offense? _____

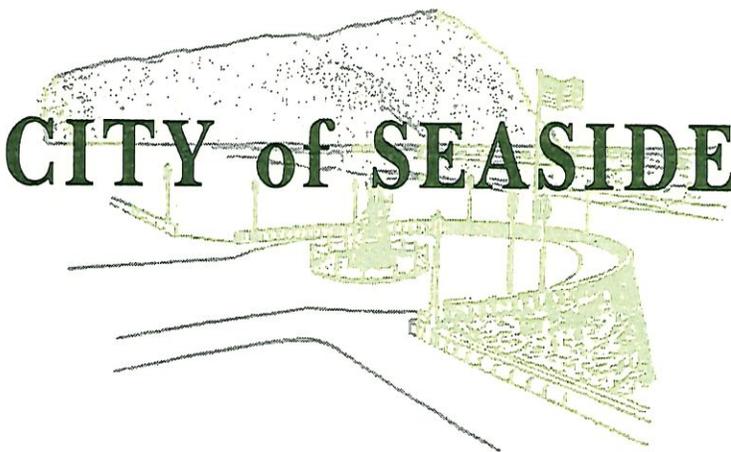
When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Vince Huntington</u>	<u>Friend</u>	<u>2280 Skyline Dr. Seaside</u>	<u>503-440-7780</u>
<u>Joyce Hunt</u>	<u>Friend</u>	<u>510 13th Ave Seaside</u>	<u>503-739-1825</u>
<u>Molly Hawkins</u>	<u>Friend</u>	<u>265 7th Ave, Seaside</u>	<u>503-319-4520</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 2/22/2022 SIGNATURE Kathleen Macdonald



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

BUDGET COMMITTEE

Term of Office: 3 years

Number of Members: 14 (Includes City Council)

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
(VACANCY) STACEY			12/31/2021
LES MCNARY	1624 S. FRANKLIN	738-0759	12/31/2022
KATHLEEN PETERSON	1640 HUCKLEBERRY DR.	440-5543	12/31/2022
JAMES SHIPLEY	284 ALPINE ST.	717-0392	12/31/2023
REBECCA BUCK	P O BOX 1152	738-3045	12/31/2023
NANCY MCCUNE	822 NECANICUM #101	503-260-8905	12/31/2023
ROBERT PERKEL	2039 HUCKLEBERRY DR.	971-320-0008	12/31/2024

SEASIDE AIRPORT COMMITTEE

(Meetings are scheduled every other month on the last Tuesday at 6:00 PM)

The purpose of the Seaside Airport Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director/City Engineer regarding issues concerning the Seaside Public Airport.

The committee shall consist of the following Seven (7) members: resident of the City of Gearhart, and Six (6) members, who are not employees of the City, and at least (4) of the members shall reside within the City limits who shall serve as members. The Mayor shall appoint one member of the City Council as Council liaison, and the Public Works Director shall be the Staff liaison to the Committee.

The members of the committee shall be selected from, but are not limited to, members of the following groups: persons with a demonstrated interest in public airport, educators, private businesspersons, persons with a diversity of ethnic and cultural affiliations, and persons of diverse economic backgrounds and interests.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. However, three of the first non-permanent members shall be appointed for a term of one year, two years, and three years respectively. As those terms expire, the vacancy will be filled for three-year terms in each case.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** August 9, 2021

Name: Teri Carpenter
Jesse Taylor

Commission/Committee: Seaside Airport Committee

Resignation Date: Carpenter - July 27, 2021 – Verbally at Airport meeting
Taylor – January 4, 2022

Term Expiration Date: Carpenter - June 30, 2022
Taylor – June 30, 2024

Wants to be considered again: No
2. **Applicants:**
Mark Tolan
3. **Nominations:**
4. **Appointment:**

(Nominated - January 10, 2022)

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

NAME Tolan Mark PHONE 503 / 440 -1141
Last First

ADDRESS 454 Fairway Ct, Seaside 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) _____

BUSINESS ADDRESS (IF APPLICABLE) _____

EMAIL ADDRESS mfttex@gmail.com

LENGTH OF TIME IN SEASIDE 15yr ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION Property Manager

PAST OCCUPATIONS Therapeutic Councilor

List committee/commissions on which you would like to serve: Airport Committee

List committee/commissions you are currently appointed to: _____

List employment and volunteer activities, which may relate to service on committee/commissions:
Convention Center

List skills and special knowledge that you may have acquired from these activities:
Property Management / Facility Maintenance Expertise / Budgeting / Marketing / Team Building / Strategy

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes No If yes, what offense? _____

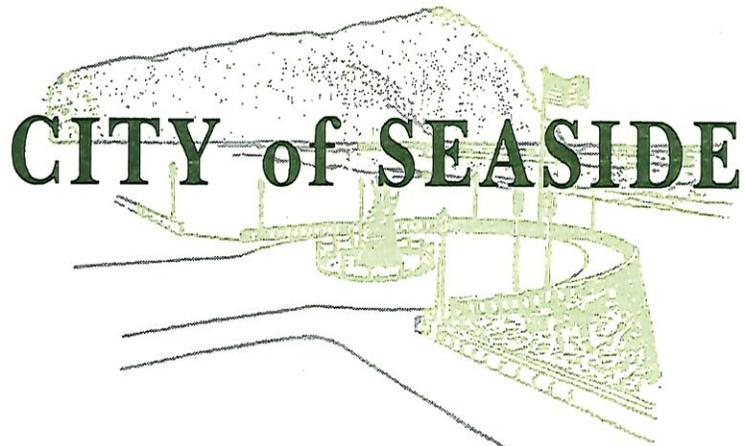
When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
Randall Henderson	Friend	on file with city	
Randy Frank	Neighbor	on file with city	
Mayor Barber	Neighbor	on file with city	

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 01.10.222 SIGNATURE 



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

AIRPORT COMMITTEE

Term of Office: 3 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
JOYCE HUNT	510 13TH AVENUE	503-739-1825	6/30/2022
(VACANCY) CARPENTER**			6/30/2022
RANDALL HENDERSON*	89066 OCEAN DRIVE WARRENTON, 97146	503-577-6153	6/30/2023
ROY BENNETT	2026 FERNWOOD ST.	738-4102	6/30/2023
BRUCE FRANCIS	90250 SHORE LINE DR. WARRENTON, 97146	440-0033	6/30/2024
DIANNE WIDDOP	PO BOX 2116 GEARHART, 97138	440-0358	6/30/2024
(VACANCY) TAYLOR***			6/30/2024
DALE MCDOWELL	1387 AVENUE 'U'	738-5112	Public Works
RANDY FRANK	454 HIGHLAND DR.	440-3090	City Council

*Chair

**Vice Chair

***Secretary

TRANSPORTATION ADVISORY COMMISSION

(Meetings are scheduled the third Thursday of every month at 6:00 PM)

The purpose of the Transportation Advisory Commission is an advisory body to make recommendations to the City Council on matters concerning transportation and proposed transportation projects. The Transportation Advisory Commission shall have the powers and duties which are now or may hereafter be assigned to it by Charter, ordinance, resolution or order of this city and in addition it will:

- Assist the City Council in recognizing community priorities by advising on transportation policies and goals;
- Increasing communications between the City, the public, the Oregon Department of Transportation (ODOT), the County, and all interested parties;
- Reduce misunderstandings concerning transportation planning, design, and construction;
- Review current transportation related ordinances and recommend amendments;
- Review proposed transportation projects planned for the City of Seaside and make recommendations;
- Review the City of Seaside Transportation Systems Plan every five years and report to the City Council;
- Complete other projects, as they relate to transportation, as directed by the City Council.

The Commission shall consist of five members who are not employees of the City of Seaside and who will be appointed by the City Council. A minimum of four members shall reside within the city limits; and one member may live outside the city limits in order to represent concerns of neighboring properties and jurisdictions.

All members shall serve for a term of four years. Any portion of a term exceeding one-half the period of the term shall be considered a term.

Each year in January, the first meeting of the Commission, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. City staff shall serve as Secretary to the Transportation Advisory Commission. Minutes of all meetings will be filed with the City Council.

The commission shall hold a regular meeting at least once each month of the calendar year. The meeting shall be open to the public and legally noticed.

COMMITTEE/COMMISSION APPOINTMENT

- 1. Date Council Notified:** September 13, 2021
- Name:** Matthew Stolberg
Vineeta Lower
- Commission/Committee:** Transportation Advisory Commission
- Resignation Date:** Stolberg – Lives outside City Limits
Lower – Email March 8, 2022
- Term Expiration Date:** October 1, 2024
- Wants to be considered again:** No

2. Applicants:
Tracy MacDonald

3. Nominations:

4. Appointment:

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

(Nominated 1/24/2022)

NAME MACDONALD TRACY PHONE 503-739-2269
Last First

ADDRESS 451 HILLSIDE LRD SEASIDE, OR

MAIL ADDRESS (DIFFERENT THEN ABOVE) _____

BUSINESS ADDRESS (IF APPLICABLE) _____

EMAIL ADDRESS +macd16@gmail.com

LENGTH OF TIME IN SEASIDE 40yr ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION RETIRED, PART TIME HOME DEPOT WRITIN

PAST OCCUPATIONS SACS, PACIFIC POWER, SUNSET EMPIRE PER

List committee/commissions on which you would like to serve: COMMUNITY CNTR
TRANSPORTATION ADVIS. CONVENTION CTR

List committee/commissions you are currently appointed to: COMMUNITY CNTR
SUNSET EMPIRE TRANSIT

List employment and volunteer activities, which may relate to service on committee/commissions:
TRANSIT BOARD KIWANIS LT GOV.
PER BUDGET COMM.

List skills and special knowledge that you may have acquired from these activities:
SERVE ON NW.A.C.T. COMMITTEE
FIRST RESPONER

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>MRS. HINTON</u>	<u>KIWANIS</u>		<u>503-440-1281</u>
<u>MAISE HANER</u>	<u>KIWANIS</u>		<u>503-717-2138</u>
<u>DAVE HANAM</u>	<u>KIWANIS</u>		<u>503-738-6311</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1/19/21 SIGNATURE [Signature]

Kimberley Jordan

From: Vineeta Lower <vineetalower@gmail.com>
Sent: Tuesday, March 8, 2022 4:57 PM
To: Kimberley Jordan
Cc: Ben Olson; Dale McDowell; Kathy Kleczek; Steve Wright; Terry Hartill; Tracy MacDonald; Adam Wood
Subject: Transportation Advisory Commission

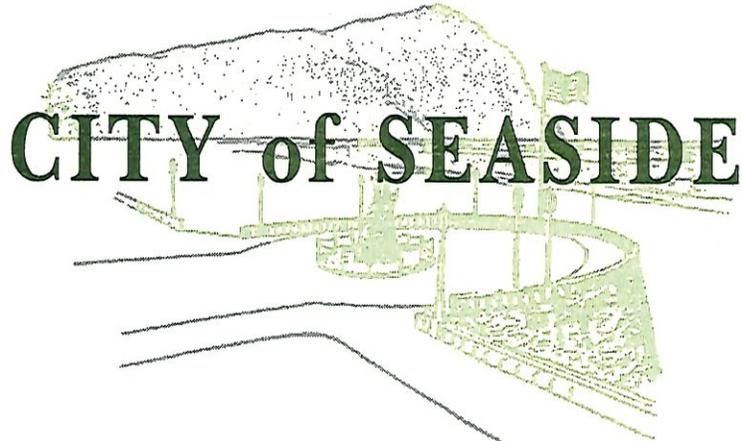
Hello,

It is with a heavy heart that I must step down from the Commission. Thank you for all your hard diligent work in providing for Seaside. I am always in awe of Dale's expertise, knowledge and forward thinking. With him and all of you, I know the transportation needs of Seaside are well taken care of and we'll be the envy of the coastal communities.

Wishing you the best,

Vineeta Lower

Sent from [Mail](#) for Windows



CITY of SEASIDE

OREGON'S
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RESORT

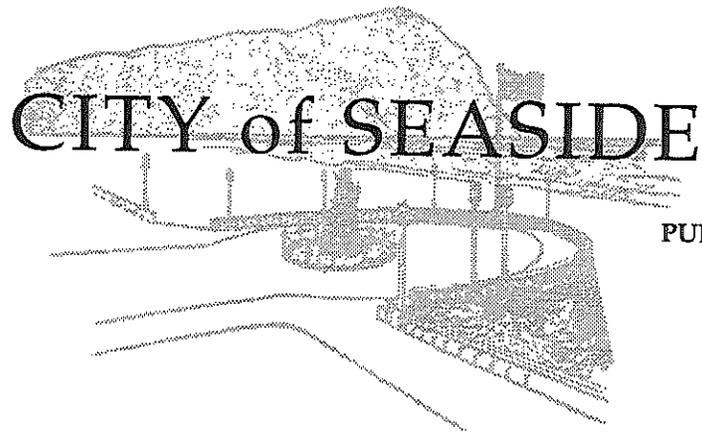
989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

TRANSPORTATION ADVISORY COMMISSION

Term of Office: 4 years
Number of Members: 5

Chairperson*
Vice Chairperson**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
BEN OLSON**	2025 MAPLE ST.	503-738-2956	10/01/2022
TERRY HARTILL*	85208 HWY 101	503-738-7108	10/01/2023
(VACANCY) LOWER			10/01/2023
(VACANCY) STOLBERG			10/01/2024
ADAM WOOD	1581 WHISPERING PINES DR.#5	541-260-3200	10/01/2024
DALE MCDOWELL	1387 AVENUE 'U'	503-738-5112	Public Works



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

PUBLIC WORKS DEPARTMENT
LOCATION: 1387 AVE U
MAIL: 989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5112

February 22, 2022

Recommendation to City Council

From: Dale McDowell – Public Works Director

To: The Honorable Mayor and City Council

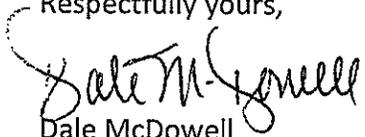
RE: Commemorative Lamp Post Price Increase

Dear Honorable Mayor and City Council Members,

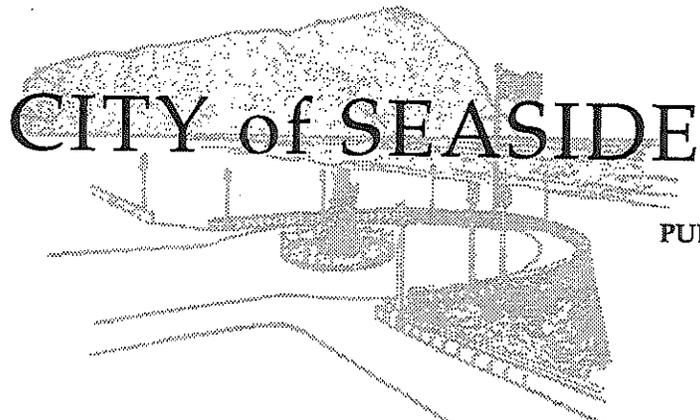
The updated costs associated with the Commemorative Lamp Post Bronze Plaque has seen a significant price increase of nine percent from the manufacturer of the Commemorative Bronze Plaque and a three percent increase in shipping costs.

I would like to recommend to the City Council that we increase our pricing for any new Commemorative Lamp Post Plaque from its current price of \$1,800 for ten years to \$2,000 for the ten year term, which includes maintenance of the plaque.

Respectfully yours,



Dale McDowell
Public Works Director



CITY of SEASIDE

OREGON'S
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RESORT

PUBLIC WORKS DEPARTMENT
LOCATION: 1387 AVE U
MAIL: 989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5112

February 22, 2022

Recommendation to City Council

From: Dale McDowell – Public Works Director

To: The Honorable Mayor and City Council

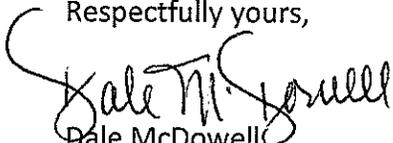
RE: Commemorative Bench Price Increase

Dear Honorable Mayor and City Council Members,

The updated costs associated with the Concrete Memorial Benches has seen a significant price increase of seventeen percent from the manufacturer of the Concrete Memorial Benches and a seven percent increase in the bronze plaque production.

I would like to recommend to the City Council that we increase our pricing for any new Concrete Memorial Bench with embedded bronze plaque from its current price of \$2,000 for ten years to \$2,400 for the ten year term, which includes maintenance of the bench.

Respectfully yours,



Dale McDowell
Public Works Director

SEASIDE PLANNING COMMISSION

(Meetings are scheduled the first and third Tuesday of every month at 6:00 PM)

The purpose of the Seaside Planning Commission is to recommend and make suggestions to the Council and to other public authorities concerning the laying out, widening, extending and locating of public thoroughfares, the parking of vehicles, the relief of traffic congestion, betterment of housing and sanitation conditions, and the establishment of districts for limiting the use, height, area, bulk and other characteristics of buildings and structures related to land development. The Planning Commission is to recommend to the Council and other public authorities plans for regulating the future growth, development and beautification of the city with respect to its public and private buildings and works, streets, parks, ground and vacant lots, and plans consistent with future growth and development of the city in order to secure to the city and its inhabitants sanitation, proper service of public utilities, including appropriate public incentives for overall energy conservation, and plans for shipping and transportation facilities.

The commission consists of seven members who are not officials or employees of the city and who will be appointed by the Mayor, subject to the approval of the City Council. A minimum of five members shall reside within the city limits; a maximum of two members may reside within the urban growth boundary, but outside the city limits. All members shall serve for a term of four years. A Planning Commissioner's term of office shall commence on the first day of November of the first year of his or her term.

No more than two members of the Commission may engage principally in the buying, selling or development of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, which engages principally in the buying, selling or developing of real estate for profit.

The members shall serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** February 23, 2022
Name: Jon Wickersham
Commission/Committee: Planning Commission
Resignation Date: February 23, 2022
Term Expiration Date: November 1, 2022
Wants to be considered again: No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**

Kimberley Jordan

From: Jordan Sprague <jsprague@cityofseaside.us>
Sent: Thursday, February 24, 2022 8:01 AM
To: Kimberley Jordan
Subject: FW: Planning commission

Jon Wickersham resigned from the Planning Commission. Has he submitted the documentation to you yet?

Jordan Sprague

Community Development
City of Seaside
503.738.7100

From: ROBIN MONTERO [mailto:monteroarts@gmail.com]
Sent: Wednesday, February 23, 2022 4:42 PM
To: Jon Wickersham <jonw@nclctrust.org>
Cc: Jordan Sprague <jsprague@cityofseaside.us>; Anne McBride <amcbride@cityofseaside.us>; Kathy Kleczek <kathyseasidepc@gmail.com>; monteroplanningcommission@gmail.com
Subject: Re: Planning commission

Hi. John. Although I'm sad to see you go, I appreciate that you've continued with the Commission and for your tenure. I wish you all the best and am sure to see you around. 😊 Yours, Robin

On Wed, Feb 23, 2022, 4:27 PM Jon Wickersham <jonw@nclctrust.org> wrote:

Hi Kevin and Robin,

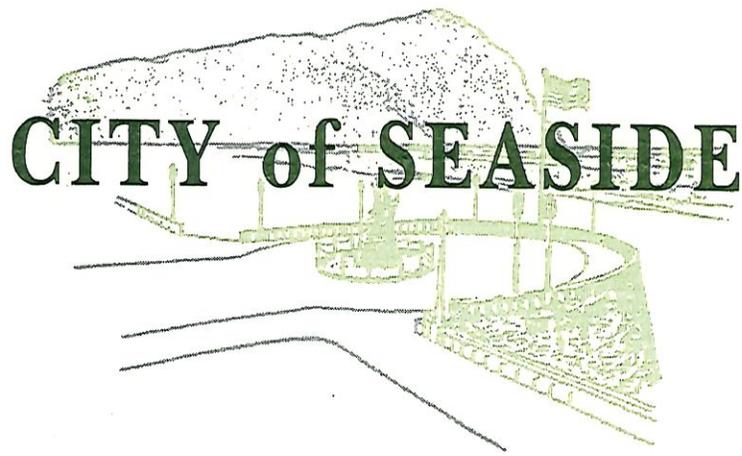
Please accept this email as my resignation from the Planning Commission. I was trying to hang on for Vista Ridge, but since it keeps getting continued I can't anymore. I have really enjoyed my time on the commission. Kevin, enjoy your retirement and Robin I look forward to seeing you around town.

Wishing you the best,

Jon Wickersham

--

Jon Wickersham Associate Director North Coast Land Conservancy (503) 738-9126



CITY of SEASIDE

OREGON'S
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RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PLANNING COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
SETH MORRISEY	2220 N. FORK RD. (PO BOX 333)	503-440-2138	11/01/2022
(VACANCY) WICKERSHAM			11/01/2022
ROBIN MONTERO*	2471 SUNSET BLVD.	206-852-1810	11/01/2023
LOUIS NEUBECKER	1859 BROADWAY	717-0153	11/01/2023
BRANDON KRAFT	760 S. EDGEWOOD ST.	503-984-2455	11/01/2024
KATHY KLECZEK**	2080 ALDERCREST	503-440-3232	11/01/2024
CHRISTOPHER ROSE	930 13 TH AVENUE	503-440-0764	11/01/2025

EX OFFICIO MEMBERS: MAYOR, CITY ATTORNEY, CITY MANAGER, CITY ENGINEER, CODE ENFORCEMENT OFFICER

*CHAIR

**VICE CHAIR



CITY OF
SEASIDE
OREGON

Published on Seaside, OR (<https://www.cityofseaside.us>)

[Home](#) > [Government](#) > [Boards, Commissions and Committees](#) > [City Council](#) > [City Council Public Comments](#) > [Webform results](#) > City Council Public Comments

Submission information

Form: [City Council Public Comments](#) [1]
Submitted by Anonymous (not verified)
February 21, 2022 - 5:57pm
2600:6c55:27f:fd92:240b:6073:758a:4180

First Name:

Laura

Last Name:

Allen

Address:

431 10th Ave., Seaside, Oregon 97138

Phone Number:

425-419-7301

Email Address:

lauraallen@allenmead.com

Public Comments for City Council or City Staff:

The following are my comments on the proposed camping ordinance:

I would ban all camping within the city. Seaside is only 4 square miles.

If there is a plan to allow it, there should be sanitation, water, and electricity available at each site, and each site should be managed by the city or a contractor.

It is not clear at all under this proposal where people could camp legally within the city, and there are no time, place, and manner restrictions for any proposed legal camping. It should be clear that any urban camp must have sanitation, water, and electricity.

Section 102.04 F should be removed – I understand the city manager exception was copied from another city's ordinance, but that doesn't make it good or appropriate for Seaside. There are no particular and limiting criteria on the city manager's authority to allow homeless camps in the city. This exception basically gives a city manager unbridled authority to establish anywhere in the city unsanitary homeless camps and slums like we now have at 10th and Necanicum, the Mill Pond, and on various avenues in the neighborhood behind Safeway. Any determination about the location of places for people without homes should be set out in an ordinance. Again, there should be no camp that does not have sanitation, water, and electricity.

The ordinance should require storage of all personal property in camps under Section 102.03 inside

the camper or other facility. Otherwise, there is a substantial risk of accumulation of personal items and trash as you can see at the existing sites, that will be a nuisance and hazard.

It is not clear that Section 102.03D.-G. inclusive comply with the state landlord/tenant laws. The council might want to get a legal opinion on those provisions.

I would suggest the city council include a severability clause in this ordinance.

I read thru the Think Tank Recommendations and basically see that they end where they started, with a need to address homeless camps and issues created by people living on the streets! There are no particular plans here other than a claim that 10th and Necanicum is a "car park". It is actually by definition a slum: it has no sanitation, no running water, and no electricity. It is not managed by the city at all; in fact, even the police and fire departments have indicated a "hands off" approach to it. I'm surprised the city would claim this as some kind of program when it is the worst possible result along with the Mill Pond and other such camps around the city.

I understand there is a small warming shelter that may soon be operational, though it has not been disclosed what the city's role is, if any, in its financing and operation. Given the location, it's clearly not sufficient but at least a first step. I see in the Think Tank recommendations talk of a housing initiatives manager and mention of a navigation center, though I don't see any specific plans despite more than a year spent on this. It's obvious residents worked hard on the recommendations, but there has been no commitment or leadership from the city.

It's clear that Seaside has not made the commitment necessary to address homelessness in our community. A first step would be recognizing it as, at the least, a regional issue and coordinate the establishment of shelters, a navigation center, actual car parks with hook ups, and other resources, with other local governments. There are state programs and funding in the works in this session and which may be available now under existing programs. These may have been explored, but that is not clear from the Recommendations. There are many places in Oregon we can look to as examples – Hood River, Florence, Coos Bay (don't just use its ordinance – look at its programs that made the ordinance humane); the new Central Oregon Veterans Village, Bend. Here are recent articles that may be a roadmap for the region: <https://centraloregonveteransvillage.org>
<https://ktvz.com/news/2021/12/07/central-oregon-veterans-village-now-open-veterans-share-experiences/>

https://www.bendbulletin.com/opinion/editorial-bend-has-better-plans-for-two-new-managed-camps/article_d43b2c14-911c-11ec-9923-dfaf31a2d967.html

It feels like after a year of talking about this, the only result are new slums in our neighborhoods. We can do better. The city must do better.

If you would like to submit a photo or other documents along with your comment please upload them here:

Please select one of the following required options:

I am stating that I would like this comment submitted to the City Council prior to its next meeting and included in the council packet. Further, I'm stating that by checking this box, I understand that it will become part of the public record. Comments made without a name and address cannot be added to the public record.

Source URL: <https://www.cityofseaside.us/node/7906/submission/3236>

Links

[1] <https://www.cityofseaside.us/city-council/webforms/city-council-public-comments>



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Published on Seaside, OR (<https://www.cityofseaside.us>)

[Home](#) > [City Council Public Comments](#) > [Webform results](#) > Submission #67

Submission information

Form: [City Council Public Comments](#) [1]
Submitted by Anonymous (not verified)
February 23, 2022 - 3:29pm
47.7.12.174

First Name:

Rebecca

Last Name:

Read

Address:

328 7th Avenue

Phone Number:

5037393540

Email Address:

rebeccaread8@gmail.com

Public Comments for City Council or City Staff:

Dear Mayor and City Council,

I want to share with you my concerns about the hiring process for city manager. First, I was disappointed to see there was little time allotted for public input. The open forum was only advertised on Facebook and the City Website, and the public input survey only provided a short turnaround time for completion. This limited outreach contributed to the low turnout at the forum, and gave citizens little time to respond. There needs to be more opportunities for input at this early stage of the hiring process, before finalists are chosen. In addition, I think the job description needs to be made available to the public, to see what qualifications are being sought for the position and to provide feedback.

I believe the city manager position is one of the most important roles in our community. That is why I am urging you, our leaders and hiring body, to ensure a high-level national search is conducted with the necessary time for considering candidates. I believe the Jensen consultants will do a good job if they are given the necessary criteria and time allotment they need for the process. A rigorous search is necessary because city managers require a significant amount of experience in local government, at least a Bachelors degree in public administration, business administration, political science or a related field. I understand the importance of this as a retired public administrator, MPA, and someone who has served on hiring committees and searches.

It is vital for Seaside to look for candidates whose attributes include strong character and high levels of integrity. These "soft skills" are important to leadership as are technical skills in planning and finance.

Seaside, like all other cities around the country, is experiencing a multitude of challenges. This is a critical time for Seaside to possess an experienced city manager. We need someone with specific skills to guide us into our next chapter. The best thing you can do for Seaside at this time is to take this task seriously and commit to hiring the best person available for the job. One final comment... I think it would not be inappropriate to consider a limited contract for the new hire. This would provide the opportunity for an early performance evaluation, based on the expectations for the position. Thank you for the opportunity to make my recommendations. Rebecca Read

If you would like to submit a photo or other documents along with your comment please upload them here:

Please select one of the following required options:

I am stating that I would like this comment submitted to the City Council prior to its next meeting and included in the council packet. Further, I'm stating that by checking this box, I understand that it will become part of the public record. Comments made without a name and address cannot be added to the public record.

Source URL: <https://www.cityofseaside.us/node/7906/submission/3266>

Links

[1] <https://www.cityofseaside.us/city-council/webforms/city-council-public-comments>



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Published on Seaside, OR (<https://www.cityofseaside.us>)

[Home](#) > [Government](#) > [Boards, Commissions and Committees](#) > [City Council](#) > [City Council Public Comments](#) > [Webform results](#) > City Council Public Comments

Submission information

Form: [City Council Public Comments](#) [1]
Submitted by Anonymous (not verified)
February 26, 2022 - 1:31am
2600:6c55:27f:f412:f122:fe4d:d0b9:aa8a

First Name:

Pat

Last Name:

Schorr

Address:

445 12th Ave.

Phone Number:

5039890511

Email Address:

beachbargains@gmail.com

Public Comments for City Council or City Staff:

I want to know where the people in the illegal RV parking area dump the waste water from toilets and sinks. It seems whenever this is brought up it falls on deaf ears!!!! It has to be dumped somewhere. In the river perhaps? Or relieve them selves out in the area or yards close by when the restrooms in the park are locked. This needs investigated.

If you would like to submit a photo or other documents along with your comment please upload them here:

Please select one of the following required options:

I am stating that I would like this comment submitted to the City Council prior to its next meeting and included in the council packet. Further, I'm stating that by checking this box, I understand that it will become part of the public record. Comments made without a name and address cannot be added to the public record.

Source URL: <https://www.cityofseaside.us/node/7906/submission/3291>

Links

[1] <https://www.cityofseaside.us/city-council/webforms/city-council-public-comments>

Kimberley Jordan

From: City of Seaside Webform Submission via Seaside, OR <cmsmailer@civicplus.com>
Sent: Tuesday, March 1, 2022 9:45 AM
To: kjordan
Subject: Website Submission Sent to the City Council and the Mayor

Submitted on Tuesday, March 1, 2022 - 9:45am
Submitted by anonymous user: 23.24.244.78
Submitted values are:

Your Name: David McReynolds
Your E-mail Address: : faure4a@hotmail.com
Your Phone Number: : 5033120130
Subject: : Homeless Camp on 10th and Necanicum
Message: :

This morning we again heard a man screaming angrily at the top of his lungs.

Daily loud gas generator.

Almost daily, angry people laying on their horns as they drive past.

Shopping carts stolen from (safeway?) piling up.

Garbage still a problem.

You have made me regret moving to Seaside by placing this RV camping 50' from my home. Good people are being punished and bad people are being rewarded.

Mayor Barber:
Councilor Frank:
Councilor Phillips:
Councilor Posalski:
Councilor Montero:
Councilor Horning:
Councilor Wright:

The results of this submission may be viewed at:
<https://www.cityofseaside.us/node/10116/submission/3301>

Submission #30

[View](#)

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[Print](#) [Resend e-mails](#)

[Previous submission](#)

[Next submission](#)

Submission information

Form: [Contact the City Council](#)
Submitted by Anonymous (not verified)
March 4, 2022 - 7:32pm
75.164.84.203

Your Name:

Thomas Chilton Veazey

Your E-mail Address:

tveazey1@gmail.com

Your Phone Number:

5038870740

Subject:

homeless camp on Necanicum

Message:

Thank you for your time

You are going to be unable to get the homeless camps out.

Thats your problem, isn't it? Well as far as I know you have Brought this whole mess on yourself. The other problem you have is the possibility of a class action lawsuit.

This is not a threat my friend but it is a warning.

Always

Thomas Veazey

Mayor Barber

Councilor Frank

Councilor Phillips

Councilor Posalski

Councilor Montero

Councilor Horning

Councilor Wright



CITY OF
SEASIDE
OREGON

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[Home](#) > [Contact the City Council](#) > [Webform results](#) > Submission #31

Submission information

Form: [Contact the City Council](#) [1]
Submitted by Anonymous (not verified)
March 8, 2022 - 9:37am
23.24.244.78

Your Name:

David McReynolds

Your E-mail Address:

faure4a@hotmail.com

Your Phone Number:

5033120130

Subject:

Homeless Camp on 10th and Necanicum

Message:

Last night I was woken up in the middle of the night with yelling and motorcycle revving coming from the camp next to my home.

This morning I heard more yelling and looked out my back window there was a homeless man screaming at my neighbor. While he was yelling a woman crawled out from under their deck and ran off. I looked like they were together and had camped under their porch.

A couple months ago I found a blanket on my back patio, evidence that someone had slept there.

The RV parking seems to be becoming a draw for other homeless in the area.

More garbage in front of my house this morning.

Somedays are quiet in the RV camp, but about once a week maybe twice there is some disturbance or altercation.

Angry people drive by revving there engines and blaring their horns. Necanicum is becoming a raceway.

The situation continues to worsen incrementally.

I have written a number of times because I think it is important that the city has documentation. Last time officer Paul Knock called me to discuss, which I appreciated. I keep hearing how this is

supposed to be temporary, but the camp is growing, becoming more disorderly and spreading into the neighborhood. I think that if immediate action is not taken the problem will continue to grow and the homeless will become more entrenched.

The neighborhood feels more and more dangerous, screaming and altercations seem to be increasing. When I leave my house I worry that when I return I will have had my house broken into.

Mayor Barber

Councilor Frank

Councilor Phillips

Councilor Posalski

Councilor Montero

Councilor Horning

Councilor Wright

Source URL: <https://www.cityofseaside.us/node/10116/submission/3361>

Links

[1] <https://www.cityofseaside.us/city-council/webforms/contact-city-council>



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[Home](#) > [City Council Public Comments](#) > [Webform results](#) > Submission #69

Submission information

Form: [City Council Public Comments](#) [1]
Submitted by Anonymous (not verified)
March 8, 2022 - 10:49am
47.7.12.174

First Name:

Rebecca

Last Name:

Read

Address:

328 7th Avenue

Phone Number:

503-739-3540

Email Address:

rebeccaread8@gmail.com

Public Comments for City Council or City Staff:

I urge the city council to wait until a new city manager is hired before conducting a search for the positions of Planning Director, and Seaside Convention Center General Manager. I support placing interim leaders in these positions during this transition, until a thorough and national search is conducted in order to hire the best candidates for these positions.

If you would like to submit a photo or other documents along with your comment please upload them here:

Please select one of the following required options:

I am stating that I would like this comment submitted to the City Council prior to its next meeting and included in the council packet. Further, I'm stating that by checking this box, I understand that it will become part of the public record. Comments made without a name and address cannot be added to the public record.

Source URL: <https://www.cityofseaside.us/node/7906/submission/3366>

Links

[1] <https://www.cityofseaside.us/city-council/webforms/city-council-public-comments>



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[Home](#) > [Government](#) > [Boards, Commissions and Committees](#) > [City Council](#) > [Public Comment Submission or Registration](#) > [Webform results](#) > Public Comment Submission or Registration

Submission information

Form: [Public Comment Submission or Registration](#) [1]

Submitted by Anonymous (not verified)

March 11, 2022 - 11:55am

2600:6c55:27f:fd92:f9d7:b019:45c6:1dcd

Full Name:

Laura Allen

Full Address (Providing your address is required to offer public comment):

431 10th Ave., Seaside, OR 97138

Phone Number:

425-419-7301

E-mail Address:

lauraallen@allenmead.com

Confirm E-mail Address:

lauraallen@allenmead.com

Is this comment for the City Council or the Planning Commission?

City Council

Meeting Date you will be providing public comment (Council Meets 2nd and 4th Monday of Month, Planning Meetings 1st Tuesday of Month)

March 14, 2022

Select which option you will be using to attend the meeting:

Written Comment

Written comment instructions:

I have read and understand the written comment instructions.

Written Comment:

All residents of Seaside want a thriving community that includes choosing leaders thru a democratic process. The mayor and city council are unpaid positions, and the citizens who serve in those positions often have other jobs and businesses and necessarily rely on the City Manager and Planning Director among others to carry out the policies and day to day operations of the city. The people hired by the mayor and city council as City Manager, Planning Director, and Convention Center General Manager have a great deal of discretion as well as responsibility in directing and implementing laws and policies and in budget matters.

This year Seaside voters will choose a new mayor, and there are 3 city council positions on the ballot in November. Also, the current City Manager is retiring very shortly, and there are openings for Planning Director and Convention Center General Manager.

It makes sense that with such turnover in government that the input of voters should be the priority. There is no reason to fill the city manager and other positions with interim staff until the voters have had a chance to choose a new mayor and city council members who can then make those critical hiring decisions. It makes no sense for the current mayor and city council to choose the staff for a new mayor and city council! These are long term positions; the current city manager has held the job for 20 years. It's hard to imagine why we can't wait a few months to let a new government chosen by voters hire the next staff.

While the mayor and city council have hired a consultant to search for a new city manager, it is a truncated process that ignores that in a few short months voters will choose a new mayor and council who can decide whom to hire for these positions. In fact, it appears despite the search process, some are intent on simply filling the position with a favored colleague regardless of qualifications! This does a disservice to the citizens of Seaside. The consultants should have a longer period to do a thorough search to consider qualified candidates from across Oregon and the U.S. and present these choices to the next mayor and council.

The City Manager, Planning Director and even Convention Center General Manager play critical roles in the quality of life of residents in Seaside. Affordable housing, child care, better paying jobs, and homeless services are not just words; these are serious issues that our residents are grappling with and that the next elected leaders and particularly, city manager and planning director must have plans to address. On top of that, we need experienced leaders who can collaborate with our other coastal communities and the county in long term planning and budgeting around these issues as well as ongoing environmental issues. Let's let the voters and the leaders they choose make these decisions for our community's future.

Is this comment for the general (open) comment period or for a specific agenda item?
General Comment

Please state the topic on which you would like to offer comments:
Hiring process for city manager, planning director, and Convention Center general manager

If you would like to submit a photo or other documents along with your comment please upload them here:

Please select one of the following required options:
I am stating that I would like this comment submitted to the City Council prior to its next meeting and included in the council packet. Further, I'm stating that by checking this box, I understand that it will become part of the public record. Comments made without a name and address cannot be added to the public record.

Source URL: <https://www.cityofseaside.us/node/15991/submission/3396>

Links

[1] <https://www.cityofseaside.us/city-council/webforms/public-comment-submission-or-registration>

Homeless camp 10th & 11th on Necanicum

From: Tom Veazey <outlook_7664EF35FBAB39D5@outlook.com>

To: publiccomment@cityofseaside.us <publiccomment@cityofseaside.us>

Date: 3/14/2022 3:53 PM

This has been going on for to long. You as Seaside's city managers have been working very hard on marking Seaside a JOKE. The homeless have made friends with you. The only friends you need are the citizens of this city. We pay far more than we should in taxes. Our property is in danger of being in slop. Keeping the homeless in camps in the middle of the city is NUTS!

I Have For You A Gallery Of Photos



























R E S O L V E

ARCHITECTURE + PLANNING

January 10, 2022

Darren Gooch
Manager, Bob Chisholm Community Center
City of Seaside / Sunset Empire Park & Recreation District
P.O. Box 514
Seaside, Oregon 97138

RE: Proposal for Professional Design Services
BCCC– Phase 2 Remodeling (Two restrooms, Entry Lobby and Administration Area)

Dear Darren:

Thank you for the opportunity to continue to work with you, the BCCC Commission, and the City of Seaside on the Phase 2 Remodeling of the Bob Chisholm Community Center. As described in your Friday e-mail, the next phase of the work is to identify a “refresh” remodeling package for the restrooms, carpeting, and a few other features yet to be determined

The project goal is to have RESOLVE generate a design improvements package and carry that design through a development phase, contract documents, and construction. The intention is to refresh the two restrooms, the Entry Lobby, Reception Counter, and the Administrative Office Area. The design of the improvements should provide a smooth transition as well as visually complement the Phase 1 Event Hall remodel. The selection of materials should consider durability and maintenance/cleaning as well.

We have prepared the following Scope of Work to meet the project goals.

SCOPE OF WORK

[SEE NEXT PAGE]

Part 3 Contract Administration

(estimated hours: Principals 18 hrs)

- A. Bidding / Permitting
 - 1. Bidding
 - a. participate in Pre-bid Walk Through
 - b. participate in review of Bids
 - c. participate in Value Engineering; revise CDs per Value Engineering
 - 2. Permitting
 - a. coordinate with City of Seaside Engineer
 - b. respond to checksheet comments
 - 3. participate in up to two (2) meetings during Bidding / Permitting
- B. Contract Administration(CA)
 - a. Standard CA services: site observation reports, review submittals, respond to RFIs, prepare Change Orders and CCDs, process Contractor's Requests for Payment, issue Certificate of Substantial Completion, etc.
 - b. Construction meetings: allow for up to five (5) meetings
- C. Post-construction services
 - a. issue close-out documents
 - b. conduct Post-occupancy evaluation

DELIVERABLES: Checksheet responses, revision to 100% CDs as required; CA documents related to standard services as described above, close-out documents including Record Drawings, and post-occupancy evaluation memo

NOTES

- 1. **STRUCTURAL ENGINEERING:** It is not anticipated that any structural components of the building will be altered or modified. Structural engineering services are not included in this proposal but can be provided, if necessary, as an additional service.
- 2. **ELECTRICAL ENGINEERING:** The scope of services that would be provided by an electrical engineer on this project are limited. Therefore, we have excluded this from our proposal as we feel the work would be best accomplished by the electrical sub-contractor as a trade permit submittal.

PROJECT SCHEDULE

We anticipate a 4-week period for Design Development and an 8-week period for Construction Documents. Allowing 4 weeks for bidding and permitting, we hope that construction could begin in June of this year. Please note that due to the uncertainty of supply chains and a construction market that is not favorable to project owners, the response from bidders can be hard to control. The length of time for construction is dependent on whether the work will be phased to accommodate continued operation of the Hall. During the CD phase, we will work with you and Dale McDowell of Seaside Public Works to determine the preferred approach.

RESOLVE

ARCHITECTURE + PLANNING

2021-22 Hourly Rate Schedule

Managing Principal – Architect / Project Manager	\$165
Principal – Lead Designer	\$165
Project Architect	\$140
Specifications Writer	\$125
Intern Architect	\$110
Production Support & Drafting	\$100