

This meeting is to take care of city business and 25 people are allowed in the building at any given time as long as there is social distancing and mask required. The city recommends only those having business on the agenda attend the meeting. We highly recommend all others stay home and watch the meeting electronically. Public Comments can be emailed to [publiccomment@cityofseaside.us](mailto:publiccomment@cityofseaside.us). Thank You for your patience.

**LIBRARY BOARD INTERVIEWS:**

5:20 PM – Marilyn Bailey

5:30 PM – Cheryl Adamscheck

**REMINDER: CITY COUNCIL MEETING AUDITOR MARCH 22, 2020, 5:45 PM**

**AGENDA SEASIDE CITY COUNCIL MEETING  
MARCH 22, 2021 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PROCLAMATION – CHILD ABUSE PREVENTION MONTH, Mayor Barber
6. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
7. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
8. CONSENT AGENDA
  - a) PAYMENT OF THE BILLS - \$289,587.66
  - b) APPROVAL OF MINUTES – March 8, 2021
9. REPORTS AND PRESENTATIONS:
  - a) RECOGNITION – OREGON LIBRARY ASSOCIATION PRESIDENT ESTHER MOBERG
  - b) PRESENTATION - KERN AND THOMPSON LLC 2019-2020 AUDIT, Rick Proulx
  - c) PRESENTATION – SEASIDE CIVIC AND CONVENTION CENTER/VISITORS BUREAU ANNUAL REPORT, Russ Vandenberg and Joshua Heineman
10. PUBLIC HEARING CONTINUATION – ORDINANCE 2021-01 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING THE ZONING ORDINANCE TEXT IN CODE OF SEASIDE ORDINANCE CHAPTER 158 REDUCING PARKING FOR SMALLER APARTMENTS IN ALL ZONES (Second Reading) Kevin Cupples
  - OPEN PUBLIC HEARING
  - CONTINUATION OR CLOSE - PUBLIC HEARING
  - COUNCIL COMMENTS
  - MOTION FOR SECOND READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
11. UNFINISHED BUSINESS:
  - a) VACANCY - TRANSPORTATION ADVISORY COMMISSION  
PLANNING COMMISSION  
LIBRARY BOARD (Interviews)  
COMMUNITY CENTER COMMISSION

**12. NEW BUSINESS:**

**a) APPROVAL – CITY OF SEASIDE AUDIT CONTRACT WITH KERN & THOMPSON, LLC**

➤ **MOTION TO APPROVE**

**b) SEASIDE CITY COUNCIL GOALS 2021-2022**

➤ **MOTION TO APPROVE**

**13. COMMENTS FROM THE CITY STAFF**

**14. COMMENTS FROM THE COUNCIL**

**15. ADJOURNMENT**

**Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at [www.cityofseaside.us](http://www.cityofseaside.us).***

**All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.**



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## PROCLAMATION

*Whereas*, every child is precious and deserves to grow up in a healthy, safe, nurturing environment free from the dangers and harmful effects of child abuse and neglect; and

*Whereas*, child abuse and neglect impacts our entire society and can cause traumatic psychological, emotional and physical harm, resulting in long-term economic and societal costs; and

*Whereas*, child-focused prevention and intervention programs offer positive alternatives and outcomes for children and encourage families to develop strong, durable ties to their communities; and

*Whereas*, child abuse prevention succeeds through partnerships among parents, child-welfare agencies, mental and physical health care providers, schools, law enforcement agencies, churches, businesses and community members by fostering loving, supportive and violence-free homes; and

*Whereas*, all citizens need to be more aware of the effects of child abuse, neglect, and prevention in order to encourage healthy parenting in healthy communities.

**NOW, THEREFORE, I, Jay Barber, Mayor of the City of Seaside**, do hereby proclaim the month of April, 2021, as:

## CHILD ABUSE PREVENTION MONTH

in the City of Seaside.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 22nd day of March, 2021.



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JAY BARBER, MAYOR





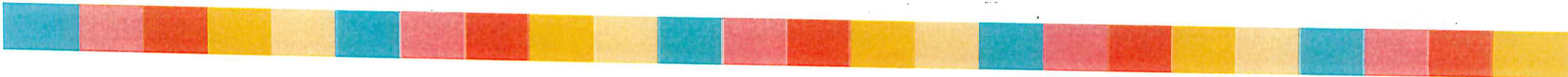
CIVIC AND CONVENTION CENTER

# 2020 Annual Report



*Photo by Don Frank*

It's easy to  
**SEASIDE**  
OREGON





# Convention Center Objectives

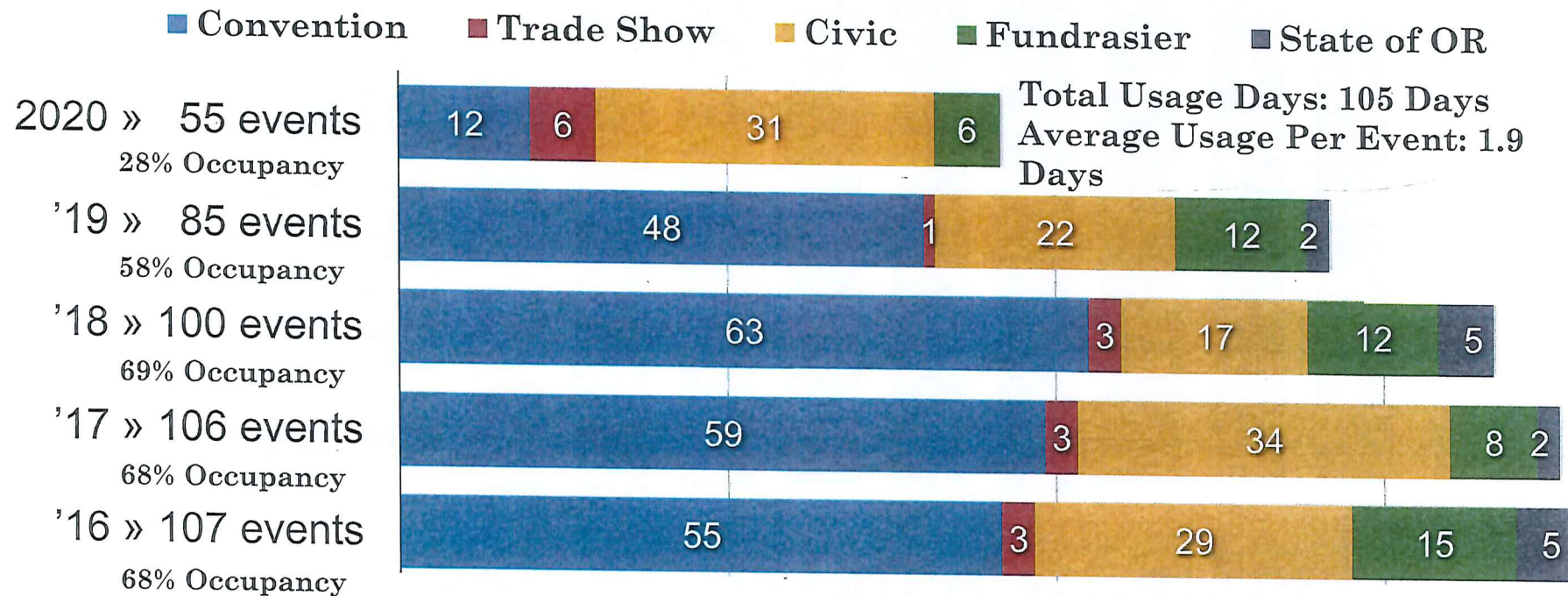


**Our primary objective is to utilize the convention center to its maximum capacity and to generate economic benefit to the Seaside community.**

**A secondary objective is to provide services and facilities to respond to the needs of local and civic related events.**

# Convention Center Annual Usage & Impact

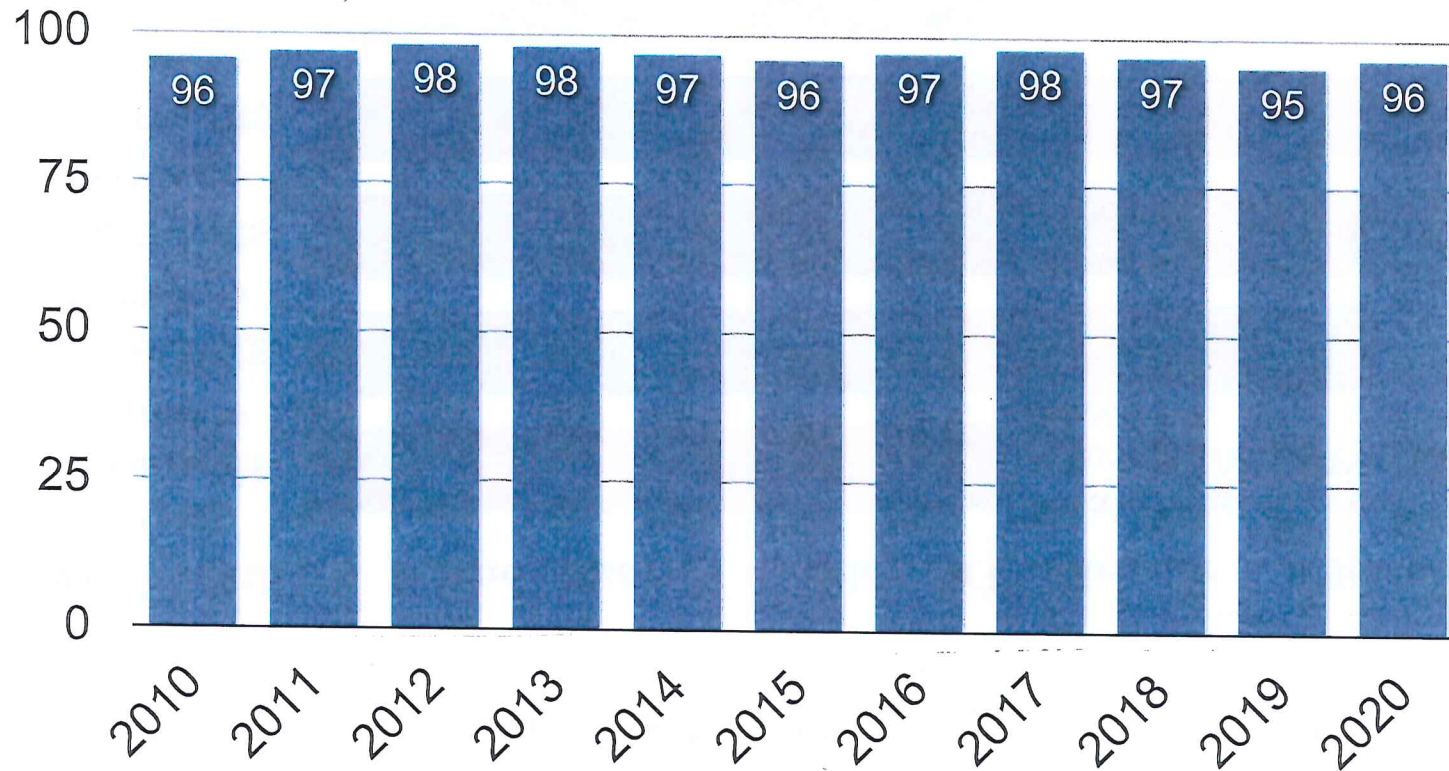
	2016	2017	2018	2019	2020
Attendees	44,879	37,965	43,756	37,077	8,087
Economic Impact	\$31.5M	\$28.6M	\$36.3M	\$29M	\$5.3M








# Customer Service Analysis



The customer service rating is 96.4% for 2020. Our ratings have remained in the mid to high 90 percent range since 2007. Our staff excels in providing customer service that exceeds all expectations. Our reputation is built on total customer satisfaction and we consider referrals to be our best form of advertising.





# Convention Center Expansion Project

Began May 21, 2018

Completed April 27,

2020



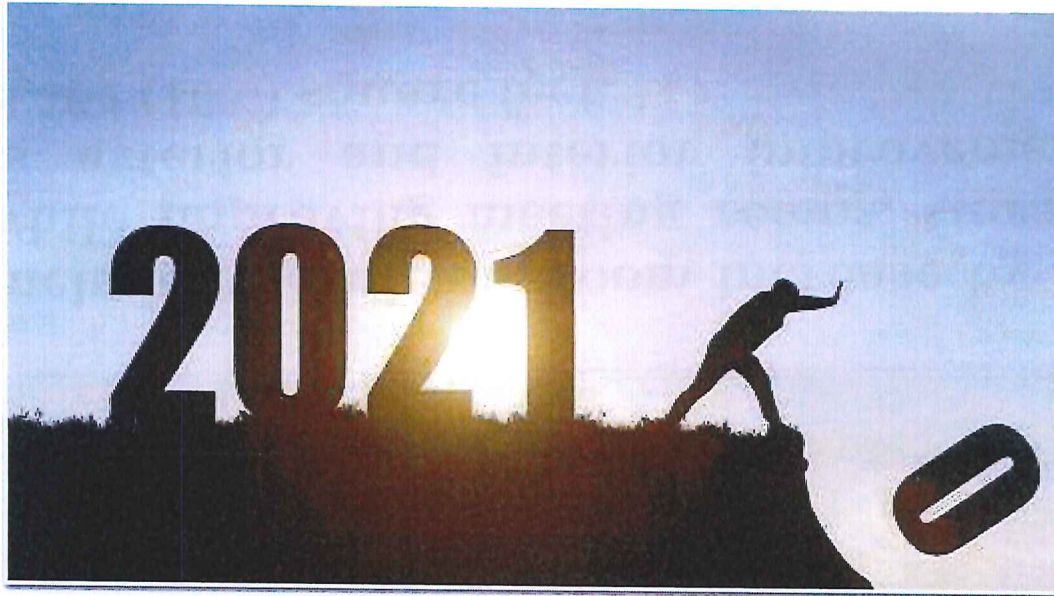
Highlights include Necanicum Room increase by 1,685 square feet (35%) while improving meeting rooms, storage capacity, and various exterior and interior improvements. Overall increase of 8,564 (16%) square feet.

Architecture: HOLST & Convergence.

Construction: O'Brien and Company.

Project Management: Klash Group, Inc.

# Industry Trends



We can now toss aside our 2020 calendars with hope and anticipation that 2021 will be a better year. I am hesitant to say “much better” because any emergence from a pandemic of this magnitude won’t happen overnight. However, we will return to some form of normalcy when our restrictions are lifted. Our priorities have not changed, just realigned to match current guidelines and restrictions.



# Industry Trends

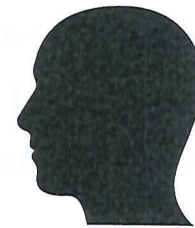
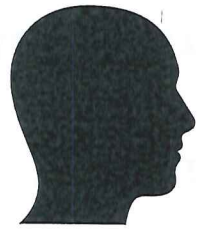


For the third year in a row, food and beverage options stand at the forefront of trends for event attendees. Customers increasingly expect more from their food - healthier ingredients, fresher food, as well as reduced environmental impacts.






# Industry Trends



Demand will return to outpace supply. Industry-wide, there will be a strong demand to be face-to-face for meetings and events. Consider this, how often do you hear that people are tired of meeting on Zoom?

With our new expansion and renovation behind us, we are well-positioned to take advantage of this opportunity.






# Acknowledgments

Convention Center staff remained busy despite the lack of events to manage. Keeping up with COVID regulations required extensive research while daily cleaning protocols proved timely on many levels. Due to our limited schedule, we assigned several staff members to assist Seaside Public Works and Seaside Library to meet seasonal demands and assist with projects.

Visitors Bureau staff focused on creative marketing collateral and clever radio spots to encourage responsible tourism during the pandemic. They also updated their award-winning website, newsletter and visitor guide while spotlighting safety measures our business community were doing to assure visitor confidence.

We are very fortunate to have such a highly-qualified group of dedicated and talented staff who take pride in their work.





# Acknowledgments

This pandemic has proven especially tough for Oregon Fine Foods, Inc. led by Rosco Rotella. Although owners Wayne and Linda Poole and the entire Oregon Fine Food's Family are to be commended for their consistent excellence and reputation, food and beverage restrictions basically shut down any chance for sales.







# Acknowledgments

I'd like to thank all members of our Convention Center Commission for their support while serving on the Advertising/Marketing, Building Operations, Budget-Finance, and Renovation/Addition committees.

Erik Marston  
Roger Schultz  
Patrick Duhachek  
Jeff Kilday  
Nancy McCune  
Tim Tolan  
Shaun Wagner  
Dana Phillips

Pizza Harbor (Chair)  
Seaside Citizen (Vice Chair)  
Wheel Fun Rentals  
Wine & Beer Haus  
Seaside Citizen  
Seaside Citizen  
Escape Lodging  
City Council Representative



CIVIC AND CONVENTION CENTER



# Visitors Bureau



## OUR MISSION

Grow the local economy by attracting overnight visitors to the City of Seaside and providing service to those traveling along the Pacific Northwest coast.



# Visitors Bureau



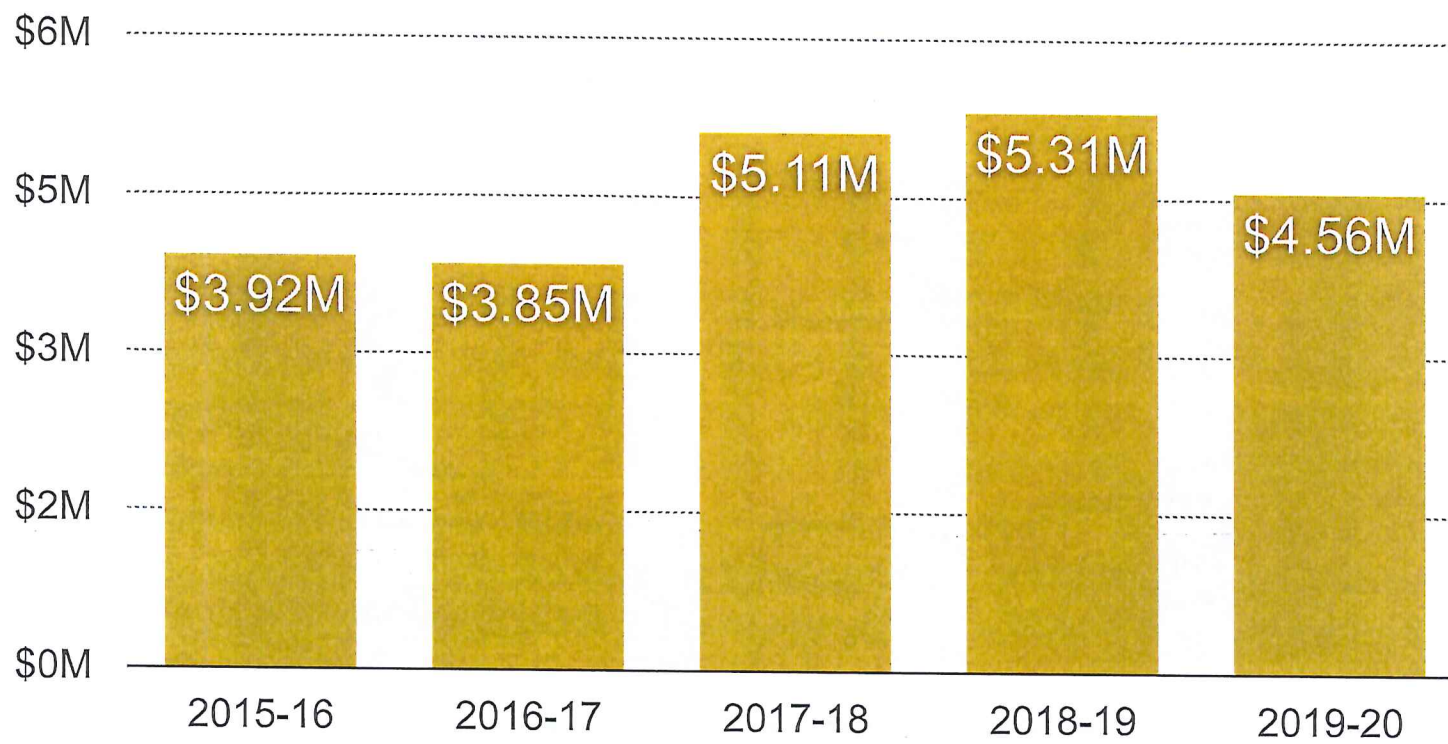
## WHAT WE DO

- » Help Seaside tell its story.
- » Shape behavior (winter stays, for example).
- » Shine a light on community events.
- » Share our love of Seaside with visitors.



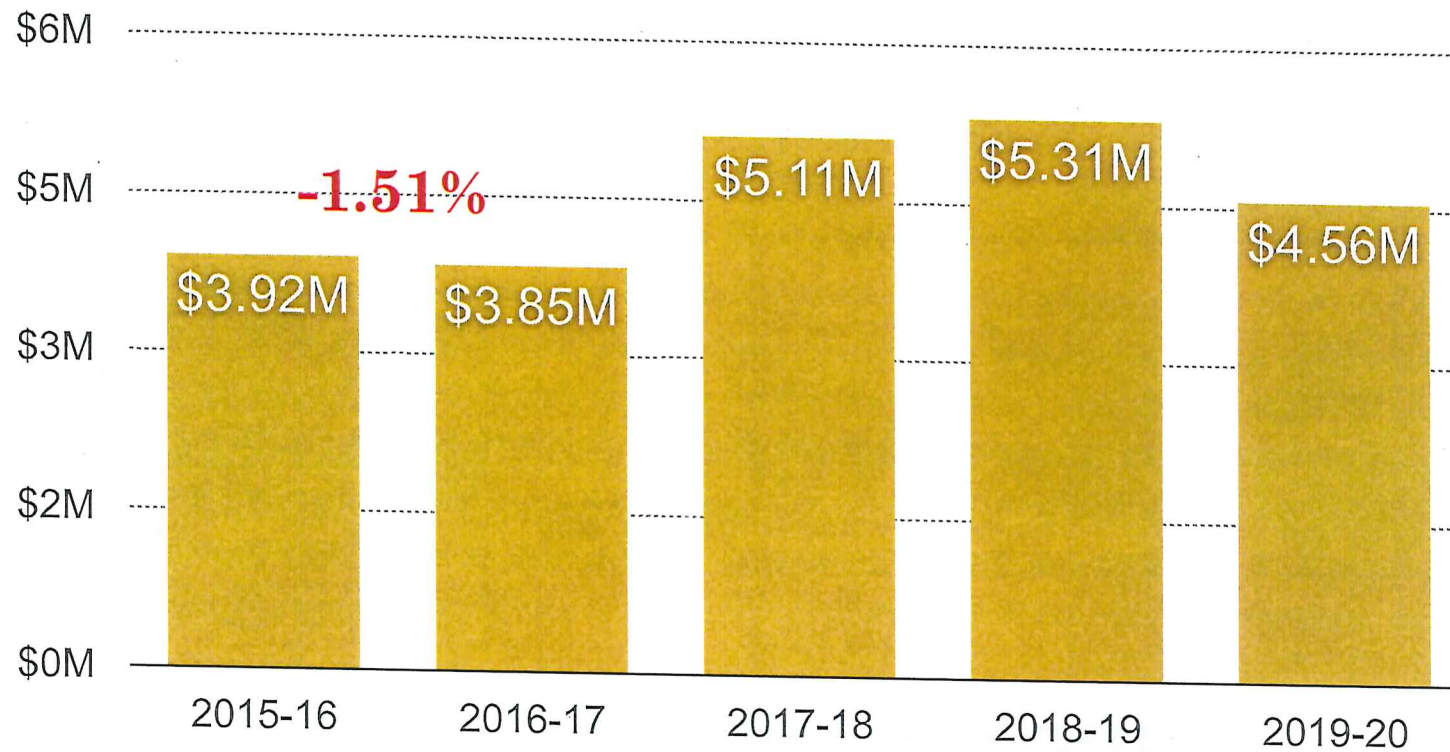


# Bed Tax: 5-Year



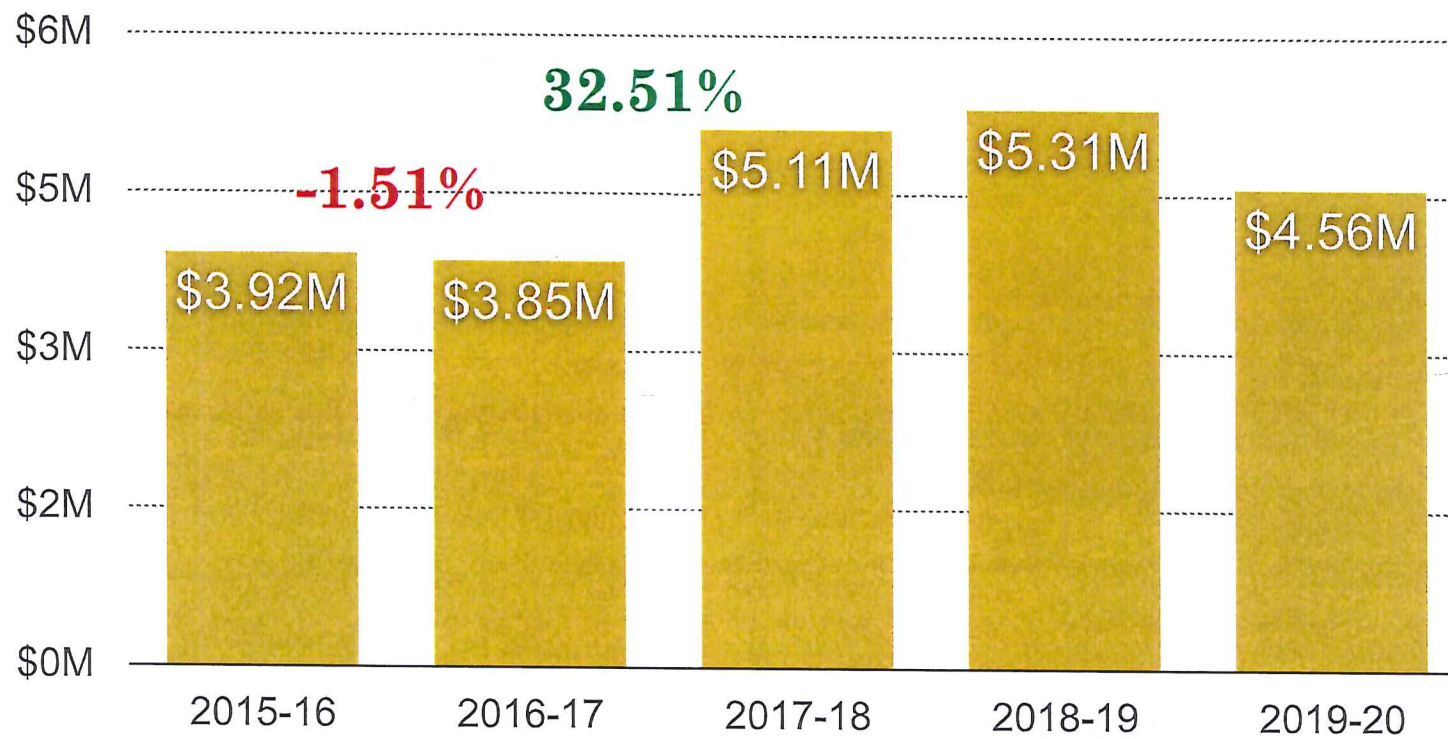


## Bed Tax: 5-Year

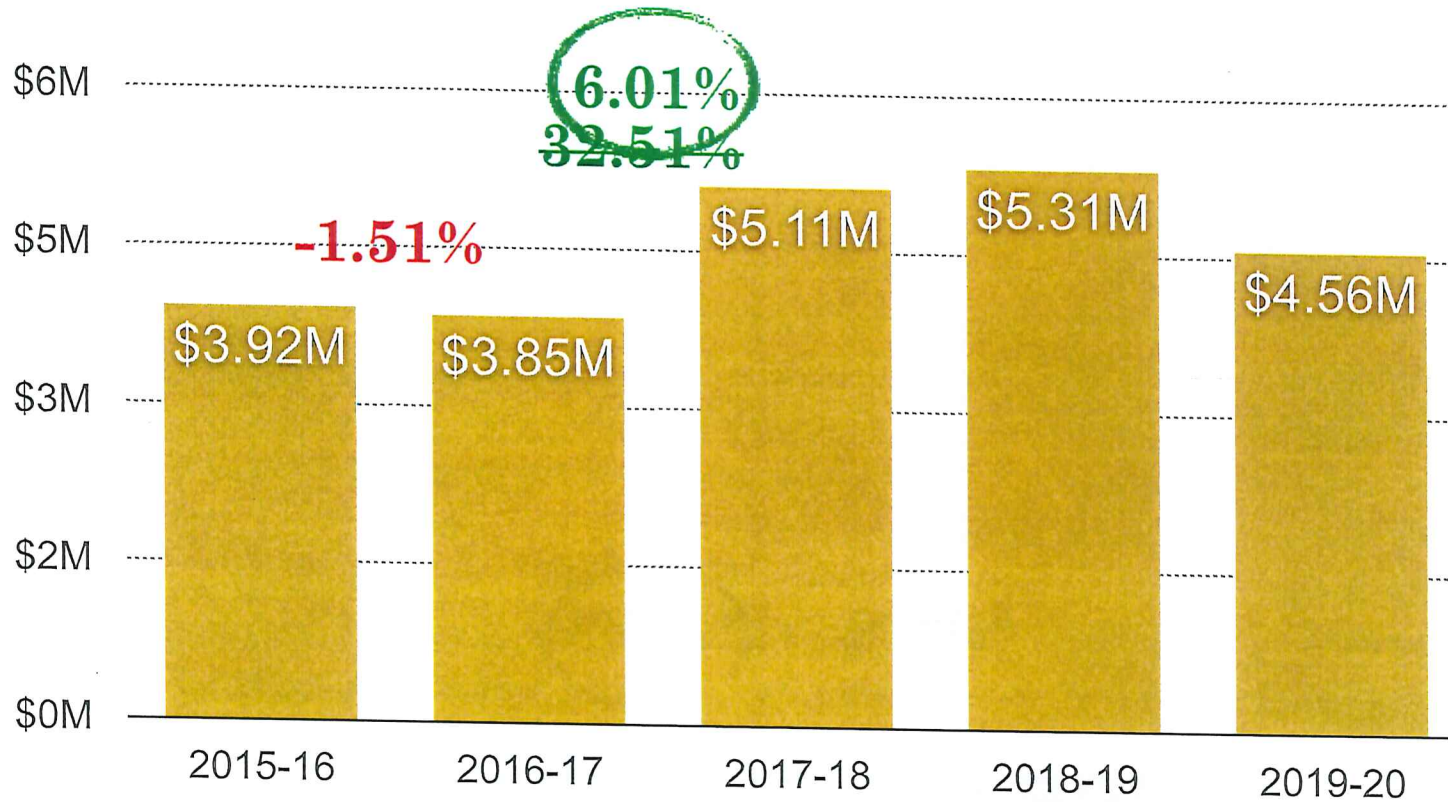




# Bed Tax: 5-Year

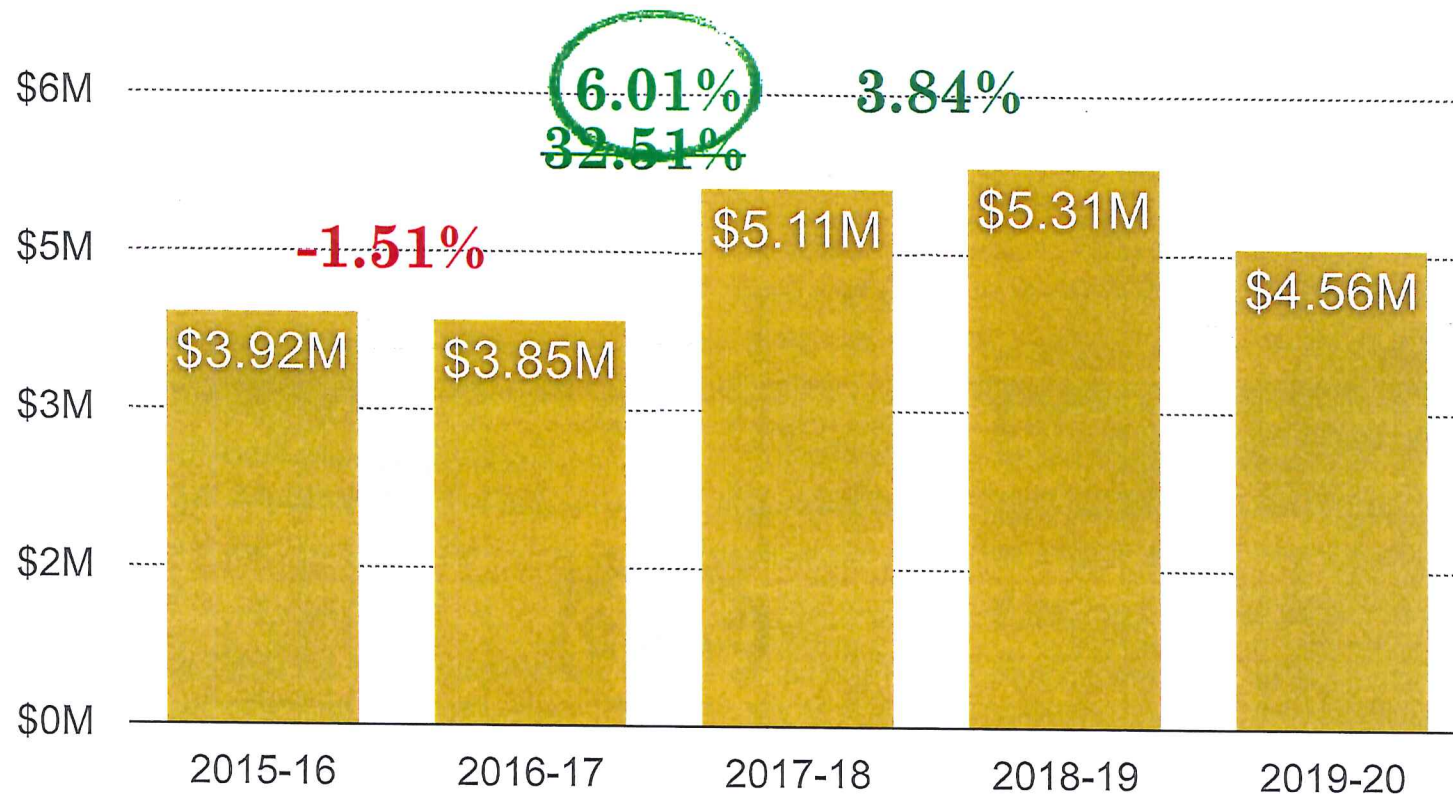


# Bed Tax: 5-Year

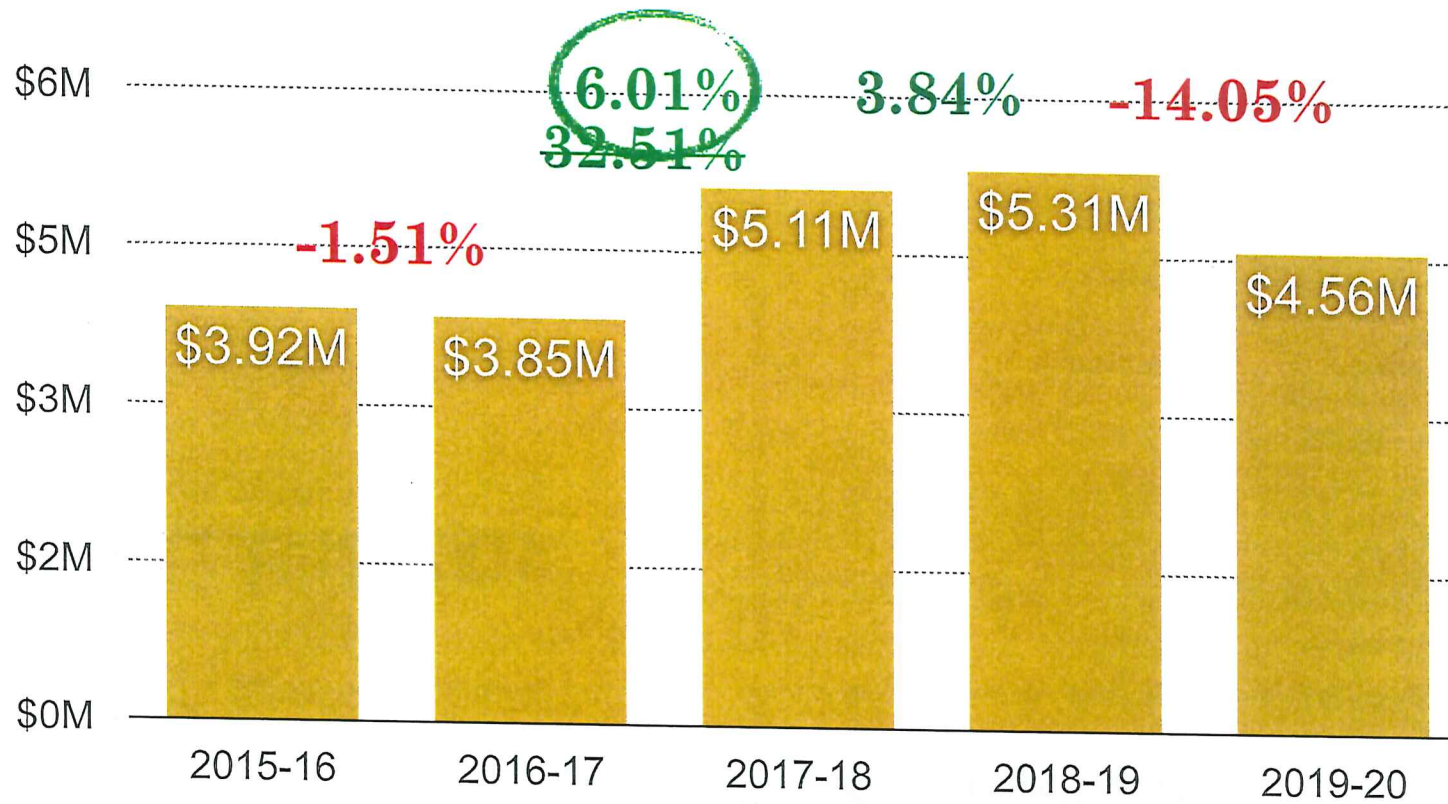




# Bed Tax: 5-Year



# Bed Tax: 5-Year



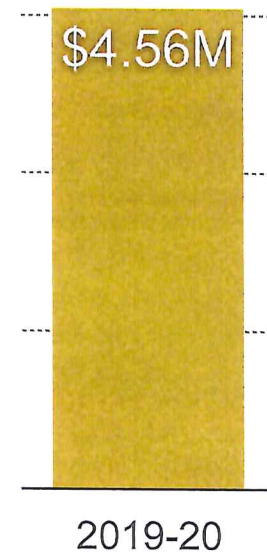




# Bed Tax: 2019-20

Q1 / July - Sept. 2019

\$2.14M **(-3.49%)**





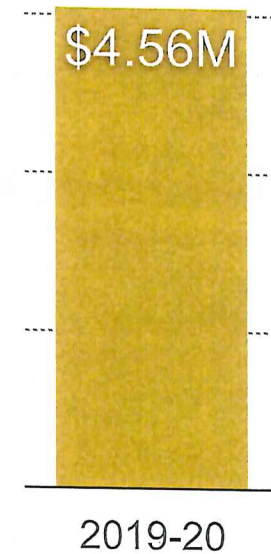
# Bed Tax: 2019-20

Q1 / July - Sept. 2019

\$2.14M **(-3.49%)**

Q2 / Oct. - Dec. 2019

\$907K **(6.43%)**





# \* COVID-19 Arrives \*



March 11 / Oregon bans 250+ gatherings.

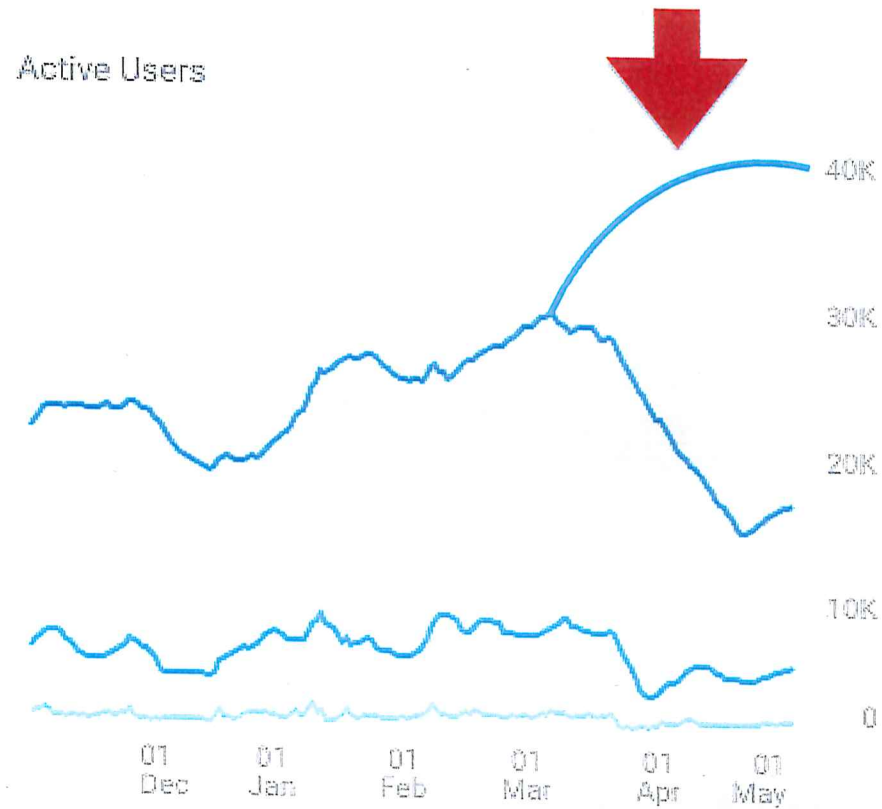
March 16 / Oregon bans 25+ gatherings.

March 21 / Seaside issues emergency order.

March 22 / Seaside bans all short-term lodging

March 23 / Oregon issues 'stay home' order.

# \* COVID-19 Arrives \*

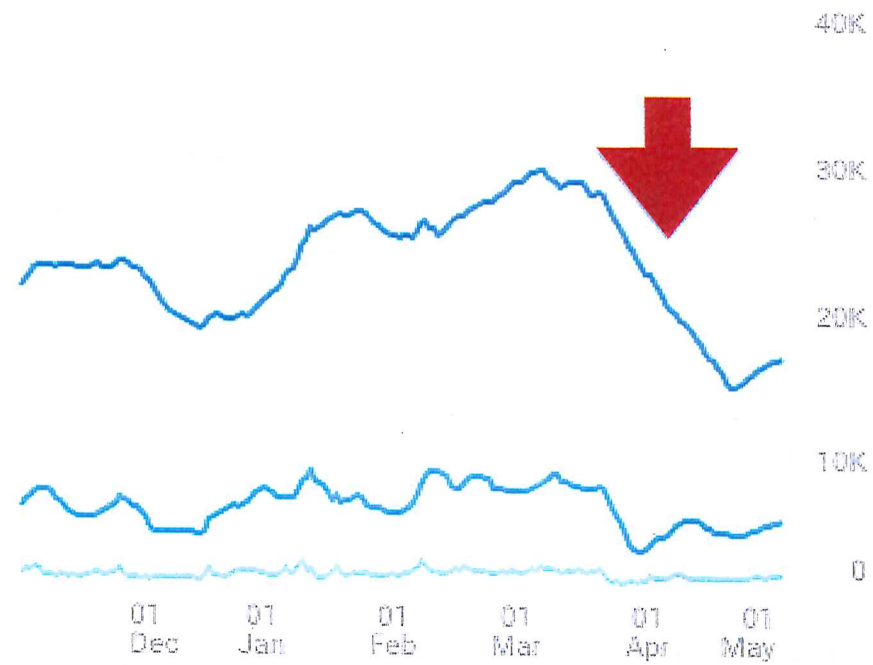


Spring = this is normal.



# \* COVID-19 Arrives \*

Active Users



Spring = this is COVID.



# Bed Tax: 2019-20

Q1 / July - Sept. 2019

\$2.14M (-3.49%)

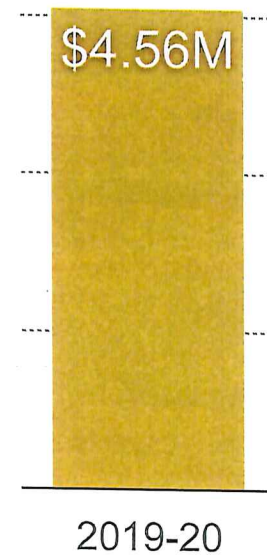
Q2 / Oct. - Dec. 2019

\$907K (6.43%)

Q3 / Jan. - March 2020

\$827K (-2.15%)

*Donated to lodging  
properties*





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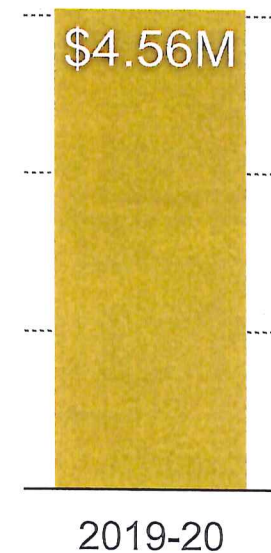
*Donated to lodging*

*properties*

Q4 / April - June 2020

\$682K **(-50.83%)**

*Non-essential lodging opened May  
26*





# Travel & COVID / a balancing act

HOME

PLAY

EAT

STAY

COVID-19

EVENTS

**CURRENT STATUS: January 2021**

**\*\* OUT-OF-STATE TRAVEL ADVISORY FOR OREGON \*\***

Persons arriving in Oregon from other states should practice self-quarantine for 14 days after arrival, limiting interactions to their immediate household. This recommendation does not apply to individuals who cross borders for essential travel. Essential travel includes: work and study, critical infrastructure support, economic services and supply chains, health, immediate medical care, and safety and security.

**\*\* COUNTY AND STATE RESTRICTIONS \*\***

Oregonians are encouraged to stay local at this time. Seaside and all of the Oregon Coast currently fall under the state's guidance for **High Risk** counties, meaning restaurants have limited dine-in available, retail is capped at 50% capacity, entertainment and recreation venues are open at 25% capacity, and indoor social gatherings are limited (six people max from no more than two households). Parks and the beach remain open, however, and hotels may book leisure travelers during this period.

**\*\* WHAT'S OPEN? / Restaurants, Bars, Pizza, Coffee Shops, Sweets & Treats \*\***

First the unchanged. Today there are beautiful waves rolling into shore at the Cove, and sand dollars spread along the tide line by the Estuary, and sea birds in the rivers under the bridges downtown. The natural world goes on in and around Seaside like it has since time immemorial. We can all take great comfort in that.

## Making Sense Of It All





# Travel & COVID / a balancing act

## HOW TO VISIT RESPONSIBLY

- Wear a face covering when in public spaces including on Broadway and near the Turnaround.
- Follow local public health orders – even if they are different than where you live.
- Explore Seaside but maintain physical distance from other parties.
- Practice good hygiene to lower the risk of spreading or contracting disease.
- Support local businesses that inform the character of Seaside.
- Use contactless payment methods whenever possible.
- Be patient at hotels, restaurants, and stores as staff adjust to new operating procedures.
- Dispose of trash and take-out containers properly to protect the beach from litter.

Visit Seaside, Oregon

Published by Joshua Heineman • December 16, 2020 at 11:16 AM •

Starting Friday, Dec. 18, Seaside and all coastal communities in Oregon will enter the highest-risk category for COVID restrictions, which means no more than 6 adults from 2 households for vacation rental stays. Restaurants will be take-out only and retail will remain at 50% capacity. The Seaside Visitors Bureau will be closed to the public, but feel free to call, email or live chat us as we'll be following normal operating hours. The beach and parks remain open. Take care out there!

For more info: <https://www.seasideor.com/welcomebacktoseaside>



Visit Seaside, Oregon

Published by Joshua Heineman • December 5, 2020 • Instagram •

Keep the North Coast economy cooking! Takeout, delivery, merchandise, or gift cards... how do you show your love for your favorite spots?





# Travel & COVID / a balancing act

## Food Trail



### SEAFOOD & SIPS SEASIDE TO WHEELER

Unwind off Highway 26 with fresh seafood, craft beer and ocean views.

Start the day with the fuel you'll need for the fun trip ahead: scones and coffee from **Dough Dough Bakery**. After a long walk on the beach, peruse crafts at the seasonal **Seaside Farmers Market**. Soon it's lunchtime and **Maggie's on the Prom** and **Osprey Café** beckon with inventive menus featuring locally sourced ingredients. Head south to Ecola State Park and Cannon Beach, where **Stephanie Inn** offers oceanfront lodging and dining. Choose between its upscale dining room or seafood-centric **The Wayfarer Restaurant & Lounge**. End the evening with pints at **Public Coast Brewing**.

## KOIN AM Extra

**KOIN**

**AM Extra**

**LIVE**

**HAPPENING TODAY**

**GRAND OPENING OF SALTLINE HOTEL**

**SEASIDE**

**LOCAL** EMBER BALLOT IN GOVERNOR'S RACE

SIDES HOPE TO REA

**KOIN 6** 64° 8:15

## Some Bright Spots



# Travel & COVID / a balancing act



So bring your family to Seaside for a week this fall. Book a room with Wi-Fi so everyone can get their school and work done. Then hit the beach instead of negotiating about screen time.

With miles of open sand it's super easy to social distance. And your kids can get a real life lesson in geology, ecology and even history as next year marks the 100th anniversary of the famous Prom.

Oh.  
And your kids can have a real recess.  
And you, too, too.

It's easy to ★  
**SEASIDE**  
OREGON  
seasideOR.com

**EVERYONE NEEDS AN OUTDOOR CLASSROOM ★**

**EVERYONE NEEDS A REMOTE-WORKCATION ★**



**EVERYONE NEEDS A REMOTE-WORKCATION ★**



So why not come work here in Seaside?

Just book a house or hotel with Wi-Fi and it'll be like you're working from home. Except you won't be at home. You'll be here.

Then when you have a coffee break, or lunch break, or the work day is done you can walk the Promenade, explore Tillamook Head, relax by a fire, or bundle up and storm watch along miles of our easy-to-socially-distance beach with incredible views and wintery sunsets.

seasideOR.com

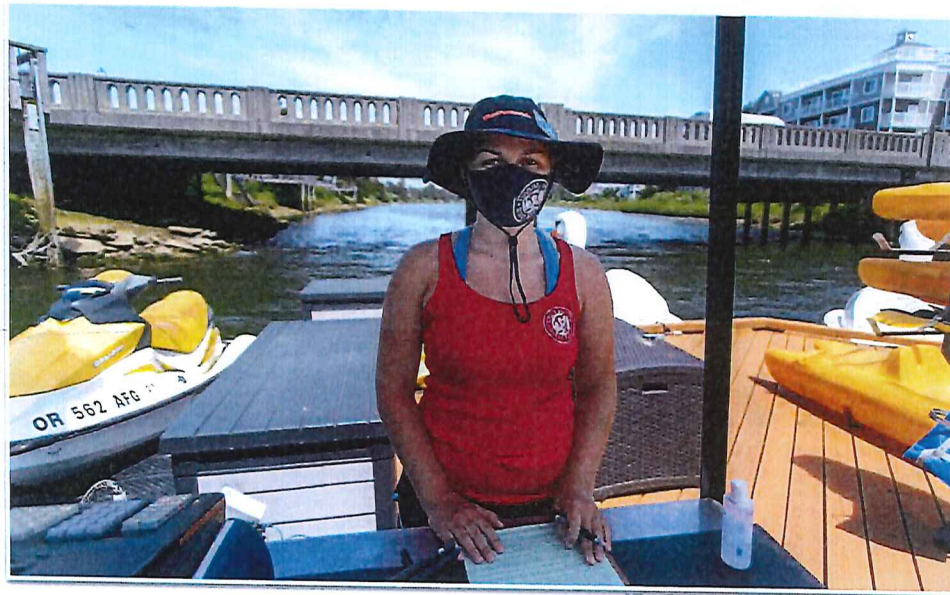


# 2020: Surprising Second Half

Q1 / July - Sept. 2020  
\$2.32M (8.13%)



Q2 / Oct. - Dec. 2020  
\$1.17M (28.94%)





# Looking ahead through 2021







1921 2021

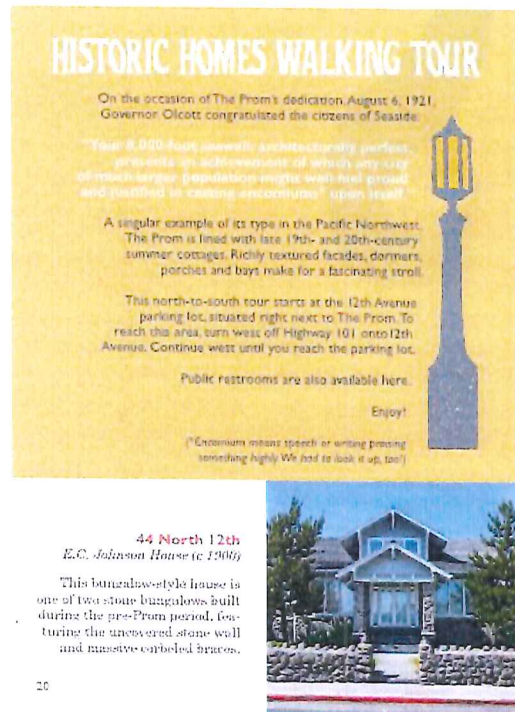
# SEASIDE

PROM CENTENNIAL



# Prom Centennial

## 32-page Prom Centennial Booklets (x 10k)



### **1116 North Prom** *The Seagull (c. 1906)*

The Seagull is the only Victorian-style house along The Prom. Decorative scroll and brackets grace the encircling porch with the table-end ornament, lattice glass, a chimney cup and a battered stone foundation thicker at the bottom than at the top.

### **620 North Prom** *A. Yeon House (c. 1922)*

Set apart from other Seaside bungalows by the twin-tipped dormers with flared eaves, this home maintains its earlier qualities with multi-pane windows on an enclosed porch. Your superman building of the Columbia River Gorge Highway.

### **614 North Prom** *Hildebrand House (c. 1906-1925)*

A bungalow-style home with elements of the Colonial Revival period, the bay windows were said to be added during 1925 renovations. Use of the squat Doric columns on the porch are evidence of transition between the styles.





# Prom Centennial

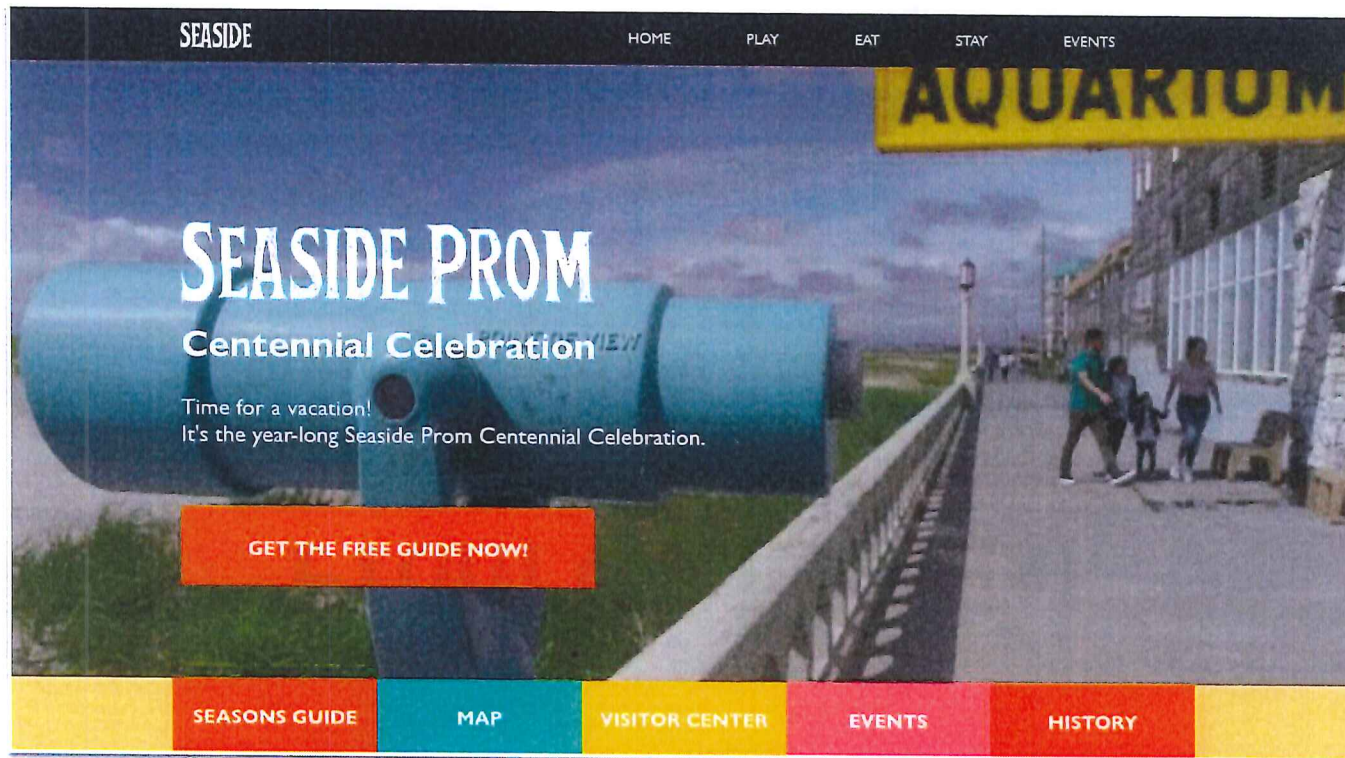
Commemorative Stickers (x 10k)





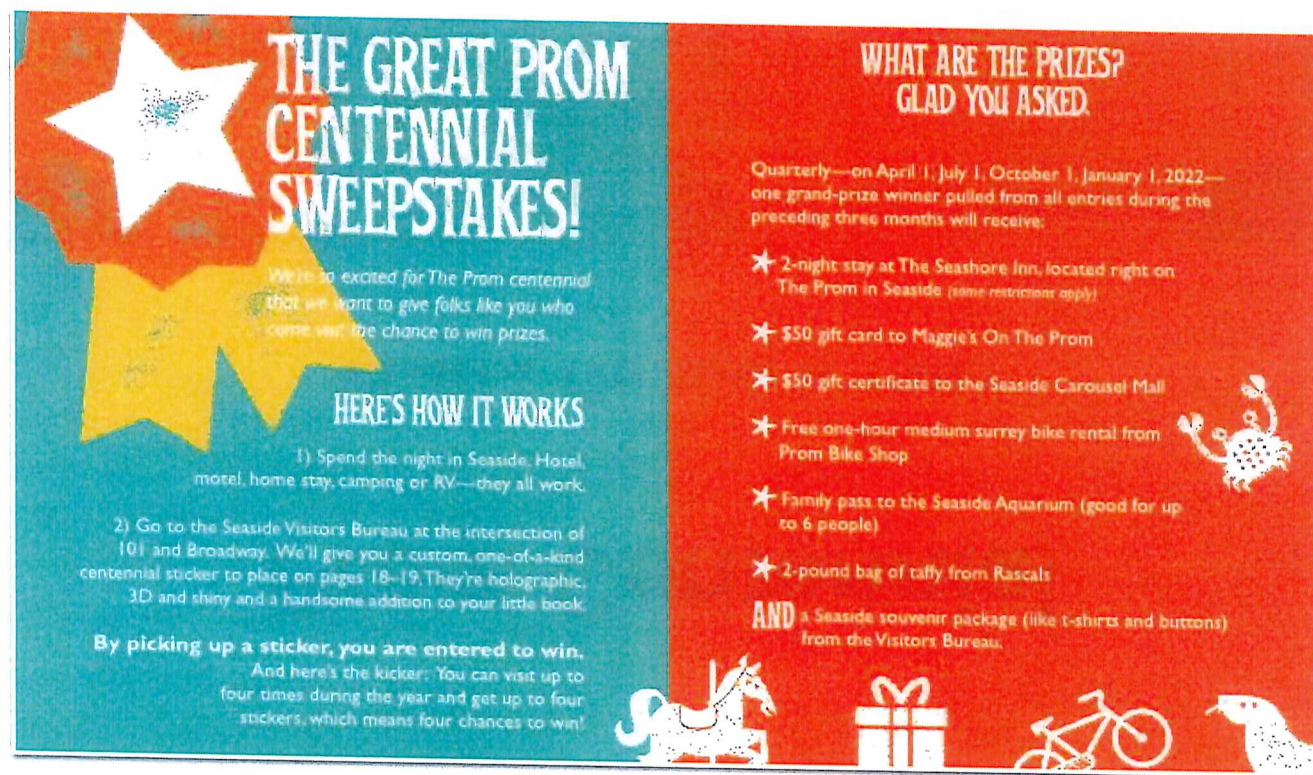
# Prom Centennial

SeasideProm.com



# Prom Centennial

## Great Prom Centennial Sweepstakes



**THE GREAT PROM CENTENNIAL SWEEPSTAKES!**

We're so excited for The Prom centennial that we want to give folks like you who come visit the chance to win prizes.

**HERE'S HOW IT WORKS**

- 1) Spend the night in Seaside, Hotel, motel, home stay, camping or RV—they all work.
- 2) Go to the Seaside Visitors Bureau at the intersection of 101 and Broadway. We'll give you a custom, one-of-a-kind centennial sticker to place on pages 18–19. They're holographic, 3D and shiny and a handsome addition to your little book.

**By picking up a sticker, you are entered to win.**


And here's the kicker: You can visit up to four times during the year and get up to four stickers, which means four chances to win!

**WHAT ARE THE PRIZES? GLAD YOU ASKED.**

Quarterly—on April 1, July 1, October 1, January 1, 2022—one grand-prize winner pulled from all entries during the preceding three months will receive:

- ★ 2-night stay at The Seashore Inn, located right on The Prom in Seaside (some restrictions apply)
- ★ \$50 gift card to Maggie's On The Prom
- ★ \$50 gift certificate to the Seaside Carousel Mall
- ★ Free one-hour medium surrey bike rental from Prom Bike Shop
- ★ Family pass to the Seaside Aquarium (good for up to 6 people)
- ★ 2-pound bag of taffy from Rascals

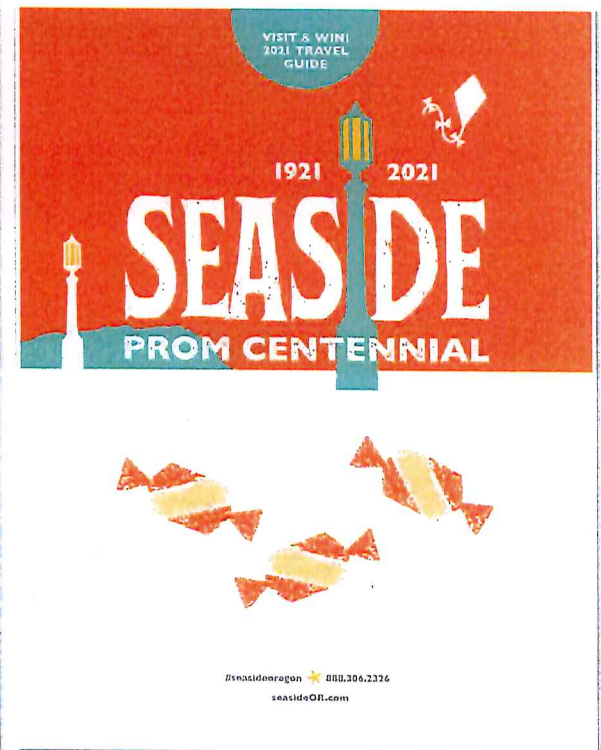
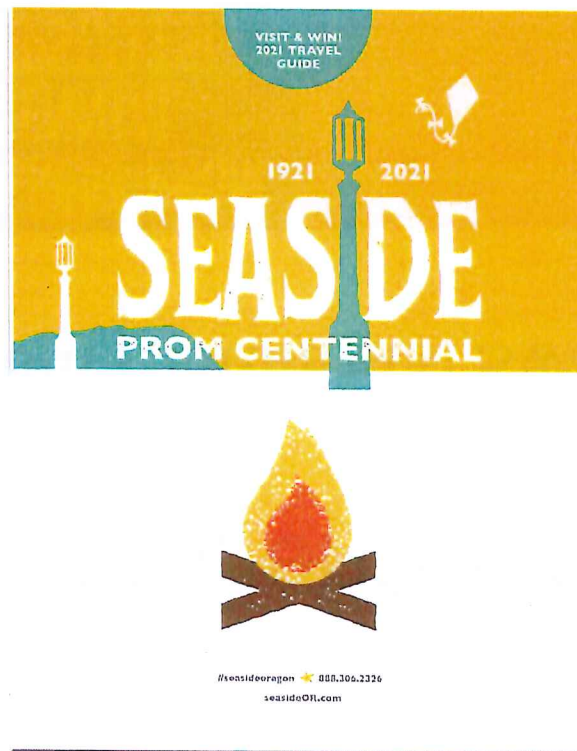
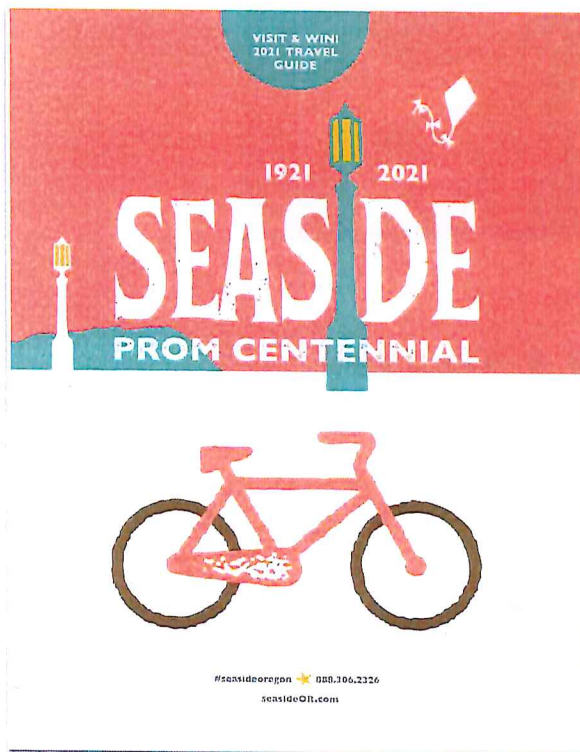
**AND** a Seaside souvenir package (like t-shirts and buttons) from the Visitors Bureau.





# Prom Centennial

Visitor Guides (x 100k)





# Prom Centennial

## Advertising Campaign

**EVERYONE NEEDS TO EXPLORE  
SEASIDE'S PROM CENTENNIAL!**

Can you find the reasons?  
There's lots to see and do!

**SEE:**

- SALTWORKS
- TERMINETILLY
- GRAYWHALES
- FAVOROUS TUNING AROUND
- SAND DOLLARS
- HAIRY EAGLES
- SUNSETS


**DO:**

- BIKE
- SWIM
- KITE FLY
- HIKE
- KAYAK
- CELEBRATE
- SELFIES

If you're searching for some fun, come help us celebrate the Centennial of the Seaside Prom! There's right, it's been 100 years since our grand Promenade first graced a mile and a half of our beachfront.

You'll find lots to see and do and our W.I.F. works great for any online school or work. Oh, and be sure to pick up your Centennial Booklet full of treasure hunts, trivia and four chances to win an epic Seaside getaway.

[SeasideProm.com](http://SeasideProm.com)



This year marks 100 years since our grand Promenade first graced our beachfront. So come help us celebrate!

The views are spectacular and it offers easy access to kite flying, tandem biking, trail hiking, river kayaking and beach frolicking.

Oh, and be sure to pick up the Centennial Booklet full of treasure hunts, trivia, and four chances to win an epic Seaside getaway.

**EVERYONE NEEDS  
TO EXPERIENCE THE PROM!**

[SeasideProm.com](http://SeasideProm.com)



# Prom Centennial

## Events Integration?

### **First Saturday of each Month in Seaside**

- Treasure the Beach Cleanup
- First Saturday Art Walk

### **March: Pouring at the Coast Brewfest**

This annual brewfest at Seaside Civic & Convention Center brings together more than 30 independent local craft breweries for meetings, food and entertainment.

### **March: Spring Whale Watch Week**

Bring your binoculars to Ecotia State Park, one of two dozen designated sites along the Coast, to watch for gray whales during their spring migration. Oregon State Parks volunteers are on hand at these spots to help spot blow holes and answer questions.

### **March: Oregon Ghost Conference**

Billed as the Northwest's largest paranormal convention, visitors come from around the world for speakers, courses, tours and more.

### **July: 4th of July Celebrations & Beach Cleanup**

Seaside hosts one of the largest Independence Day celebrations on the West Coast, with a parade, an old-fashioned social and a fireworks show starting at 10 p.m. Visitors are asked to pitch in and remove their trash afterward.

### **July 7: Dedication Day Celebration for the Seaside Prom Centennial**

On this day 100 years ago, the Seaside Promenade was officially dedicated by Martha Hagner, age 8, who broke a bottle of sea water on the concrete. Join us for a weekend celebration including parades, art shows, and even a time capsule.

### **August: Seaside Beach Volleyball Tournament**

With more than 170 courts, 1,600+ teams flock to the beach for this major annual event, which draws spectators for adrenaline-fueled fun.

### **Sept.: Salt Makers Return**

Re-creating the historic salomaking expedition in 1806, the Lewis and Clark Salt Makers spend the day making salt by hand on the beach just off Avenue U and the Prom.

### **Oct.: Seaside Halloween Happenin's**

Rain or shine, families can join in a host of free activities at local businesses, including face painting, balloon animals, a pet parade and costume contest, a scavenger hunt, and more.

### **Nov.: Seaside Downtown Fall Wine Walk**

Enjoy complimentary appetizers as you stroll through town, sipping from more than 20 local award-winning wineries.

### **Nov.: Seaside Parade of Lights**

This holiday tradition kicks off at 7 p.m. every Thanksgiving Friday on Necanicum Drive at First Avenue and moves along Broadway, with Santa and his elves, hot cider and cocoa and crowd cheer to all.





# Tourism Advisory Committee

Marci Utti

Del's Chevron / Chamber (Chair)

Ruth Swenson

Hillcrest Inn (Vice Chair)

Keith Chandler

Seaside Aquarium / SDDA

Linda Wyss

Seaside Citizen

Sadie Mercer

Maggie's on the Prom

Seth Morrisey

City Council Representative

David Posalski

City Council Representative

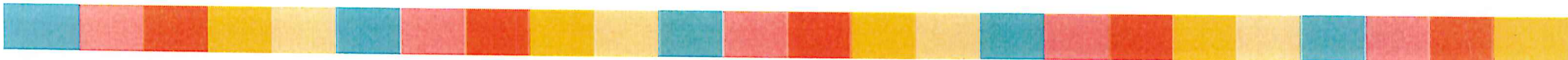




**RUSS VANDENBERG, CVE**  
**General Manager**  
**Convention Center / Visitors Bureau**  
**SeasideConvention.com**  
**(503) 738-8585**

**Thank You**

**JOSHUA HEINEMAN**  
**Director of Tourism Marketing**  
**Visitors Bureau**  
**SeasideOR.com**  
**(503) 738-3097**





## ORDINANCE NO. 2021-01

### AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING THE ZONING ORDINANCE TEXT IN CODE OF SEASIDE ORDINANCE CHAPTER 158 REDUCING PARKING FOR SMALLER APARTMENTS IN ALL ZONES.

WHEREAS, the City Council and Planning Commission have been discussing potential ways the City could reduce some of the regulatory hurdles associated with developing workforce rental housing and promote more efficient use of land within the City, and

WHEREAS, amending the parking regulations in the City of Seaside Zoning Ordinance was identified as a viable means of reducing the regulatory requirements for certain types of residential housing during joint work sessions of the Council & Commission, and

WHEREAS, based on a request by the Planning Commission, the City Council initiated the public hearing process on October 28, 2019, for the Planning Commission to consider proposed amendments to the parking regulations for residential uses in the City of Seaside Zoning Ordinance.

WHEREAS, the Planning Commission conducted a duly advertised public hearing on December 3, 2019, to take public testimony on draft amendments to the parking regulations and continued the hearing to January 7, 2020, to provide additional time to consider modifications to the proposed amendments and provide an additional opportunity to take public testimony, and

WHEREAS, following the close of public comment and deliberation concerning the final wording in the draft amendment, the Planning Commission recommended the City Council approve zone code amendment 19-070ZCA based on the staff report, public testimony, and the modified parking regulation supported by the Commissioners, and

WHEREAS, the City Council held their own public hearing to take public testimony on the draft amendments and reviewed the Commission's recommendation on zone code amendment 19-070ZCA during their meeting on February 24, 2020, and supported the reduction in the apartment parking requirements but requested the Commission reconsider the residential above commercial in the C-2 and C-4 zones without any off-street parking and consider including affordability requirements.

WHEREAS, the residential above commercial provisions have been removed from the proposed ordinance based on the remand and it is now limited to the reduction in the apartment parking requirements that were originally supported by the public testimony, the Commission's recommendation, and the Council's Final Decision, which is adopted by reference hereto.

NOW, THEREFORE, THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

**SECTION 1.** Amend the residential use off-street parking requirements in Section 4.101 as follows:

2. Apartment dwellings <u>with more than two bedrooms</u> , condominium or time share projects.	Two spaces per dwelling unit,
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<u>Apartments, studio without a bedroom</u>	<u>1 space per dwelling unit</u>
---	----------------------------------

<u>Apartments, one bedroom</u>	<u>1.25 spaces per dwelling unit</u>
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<u>Apartments, two bedroom</u>	<u>1.5 spaces per dwelling unit</u>
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**SECTION 2.** The Seaside City Council did hold a public hearing on March 8, 2021, during which the public was given an opportunity to testify in favor and in opposition to the amendments to the City of Seaside Zoning Ordinance.

**SECTION 3.** The City Council hereby finds there is sufficient justification to approve the amendments to the City of Seaside Zoning Ordinance (file reference 19-070ZCA) based on the Commission's recommendation, and the Council's Final Decision.

**ADOPTED** by the City Council of the City of Seaside on this \_\_\_\_ day of \_\_\_\_\_,  
2021, by the following roll call vote:

YEAS:  
NAYS:  
ABSTAIN:  
ABSENT:

**SUBMITTED** to and **APPROVED** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2021.

ATTEST:

\_\_\_\_\_  
JAY BARBER, MAYOR

\_\_\_\_\_  
Mark J. Winstanley, City Manager



## CITY OF SEASIDE MEMORANDUM

**To:** Mayor & City Council  
**From:** Planning Director, Kevin Cupples  
**Date:** March 8, 2021  
**Applicant:** City of Seaside, 989 Broadway, Seaside, OR 97138  
**Subject:** 19-070ZCA Text Amendment Reduced Parking for Smaller Apartments in All Zones

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### Request Summary:

The City of Seaside is considering a reduction in the required number of off-street parking spaces per dwelling unit for smaller (studio, one & two bedroom) apartments within all zones. Currently the ordinance requires two off-street parking spaces per dwelling unit, regardless of the number of bedrooms in an apartment.

The proposed text amendment was initially reviewed by the City Council in February of 2020. At that time, the proposed amendment also included a provision that would eliminate the parking requirement for certain types of residential dwelling units above ground floor commercial uses within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4). During the initial review, that part of the proposed amendment was not supported by the Council, so that part of the amendment will need further review by the Commission.

Instead of putting the entire amendment on hold during the Commission's reconsideration process, staff has removed that part of the text amendment dealing with the C-2 and C-4 zone. This will give the Council an opportunity to move forward with that part of the text amendment that appeared to be supported by the Council during the initial review.

The initial amendment language was reviewed by the Planning Commission, and after their public hearing review process was completed, they supported the amended text in Ordinance 2021-01. In accordance with Article 9 of the Seaside Zoning Ordinance, the City Council needs to consider the Commission's recommendation and hold their own public hearing prior to making any final decision on the proposed text amendment.

### Planning Commission Testimony Summary:

The Planning Commission heard testimony concerning the proposed text amendments during two Commission meetings in December and January of 2020. Testimony supported a reduction in the number of off-street parking

spaces for smaller apartments in all zones and the proposed text is similar to the requirements in other local jurisdictions.

**Planning Commission Recommendation:**

As previously stated, the Commission's original recommendation included provisions that would eliminate the parking requirement for residential dwelling units above ground floor commercial uses within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4). The text in that portion of the recommendation has been removed from Ordinance 2021-01 (attached), so it is now limited to a reduction in the required number of off-street parking spaces per dwelling unit for smaller (studio, one & two bedroom) apartments within all zones.

**Final Recommended City Council Action:**

Conduct a public hearing to take testimony on the proposed ordinance text amendment. Following testimony and review of the Commission's recommendation, determine if any additional modifications to the ordinance language is justified.

If the proposed amendments to the off-street parking requirements are deemed appropriate, **make a motion that Ordinance No. 2021-01 be read "by title only."** This ordinance is the document that will formally recognize the Council's approval of the proposed text amendment based on the Planning Commission's recommendation in light of any modifications deemed necessary during the public hearing process.

Following the first reading "by title only", the ordinance will be scheduled for a second reading during the next Council meeting on March 22, 2021. That would allow the third reading and final adoption to then take place during the Council's meeting on April 12, 2021.

Attachments:

Ordinance No. 2021-01

Planning Commission's Recommendation



## **PLANNING COMMISSION RECOMMENDATION**

### **Zone Code Amendment 19-070: ~~Eliminating Parking for Certain Residential Over Commercial in C2 & C4 Zones & Reduced Parking for Smaller Apartments in All Zones.~~**

After considering public testimony, the Planning Commission recommended the following City Council action:

**Recommended Decision:** Approval Zone Code Amendment 19-070ZCA: ~~A proposed ordinance amendment by the City of Seaside to eliminate the parking requirement for small residential dwelling units above ground floor commercial uses within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4).~~ The amendment will also reduce the required number of off-street parking spaces for smaller (studio, one, & two bedroom) apartments within all zones.

This recommendation is supported by the Commission's adopted findings, justification statements, and conclusions. The specific text amendments are identified in findings 5 and 8.

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## **DECISION CRITERIA, JUSTIFICATION, FINDINGS, & CONCLUSIONS:**

The following is a list of the decision criteria applicable to the request. Each of the criteria is followed by findings or justification statements adopted by the Planning Commission to support their conclusions and final recommendation. Their adopted information is being forwarded to the City Council to support the Council's final decision.

Although Article 9 in the City of Seaside Zoning Ordinance does not identify specific standards or criteria which apply to all text amendments, at a minimum, the following criteria should be addressed:

**DECISION CRITERIA # 1: The proposed text amendment to the City of Seaside Zoning Ordinance is consistent with the Comprehensive Plan and it will maintain the Plan's compliance with the State Law & the Statewide Planning Goals.**

## **FINDINGS & JUSTIFICATION STATEMENTS:**

1. Published Notice Request Summary: 19-070ZCA – A proposed ordinance amendment by the City of Seaside to eliminate the parking requirement for residential dwelling units above ground floor commercial use within the downtown core area zones, Resort Residential (C2) and Central Commercial (C4).

They will also be considering a reduction in the required number of off-street parking spaces per dwelling unit for small (one bedroom and studio apartments) within all zones. Currently the ordinance requires two parking spaces per dwelling unit, regardless of the size of the dwelling. The Planning Commission will hear testimony concerning the proposed amendments and ultimately make a recommendation to the City Council.

2. The City of Seaside Comprehensive Plan and Zoning Ordinance must periodically be amended in order to stay relevant and address changing circumstances. The need for additional workforce housing has been expressed in the housing study prepared for Clatsop

County and promoting its development was identified as a goal of the Seaside City Council. By removing potential regulatory barriers to the development of new rental housing units, the development of additional rental housing units could become more practical.

3. The current ordinance requires two parking spaces per dwelling unit for all types of apartments, multifamily dwellings, & conventional detached dwelling units.

- a. This has a significant regulator impact on the potential development of rental housing units above ground floor commercial uses. Especially the existing commercial buildings within the C-2 & C-4 zones where properties commonly have very little off-street parking (if any) on the property where their buildings are located.
- b. This has a significant impact on the amount of backup land necessary to develop smaller apartments or multifamily dwellings which in turn drives up the land cost to develop smaller rental housing.

4. Other neighboring communities have lower standards for off-street parking than Seaside.

#### Cannon Beach:

a. Single-family dwelling, two-family dwelling and multiple family dwelling in condominium ownership: 2 per dwelling unit, except that 1 per dwelling unit is required for residences that are provided in conjunction with a commercial use where those residences constitute no more than 50% of the building area.

b. Multiple-family dwellings in other than condominium ownership:

Studio	1 per dwelling unit
1 bedroom	1.25 per dwelling unit
2 bedroom	1.5 per dwelling unit
3 or more bedrooms	2 per dwelling unit

#### Warrenton:

Residential Uses	Parking Spaces Required
Single-family detached dwelling (including manufactured home on individual lot)	2 spaces
Two- and three-family dwelling	1.5 spaces per dwelling unit
Multifamily and single-family attached dwelling	
Studio units or 1-bedroom units less than 500 sq. ft.	1 space per unit
1-bedroom units 500 sq. ft. or larger	1.5 spaces per unit
2-bedroom units	1.75 spaces per unit
3-bedroom or greater units	2 spaces per unit
Senior housing; retirement complexes seniors 55+ years	1 space per unit
Rooming and boarding houses; dormitories	2 spaces per each 3 guest rooms, or 1 space per 3 beds, whichever is greater
Bed and breakfast	1 space per guest bedroom
Manufactured home parks	2 spaces per dwelling unit
Accessory dwelling	None if lot already contains at least 2 spaces; otherwise, 1 space is required



Astoria:

Multi-family Dwelling including Group Housing	1.5 spaces per dwelling unit with more than one bedroom; 1.25 spaces per dwelling unit limited to one bedroom, or one bedroom group housing units; Calculation is based on specific number of each type of units within the complex.
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#### Downtown Area.

Uses in the C-4 Zone (Central Commercial) and uses between 7th and 14th Streets in the A-2 (Aquatic Two Development) and S-2A Zones (Tourist Oriented Shoreland) are not required to provide off-street parking.

Exception: In the C-4 Zone, off-street parking and loading requirements shall apply to Lots 1, 2, 3, Block 40, McClure's Addition (south side of 600 Block Duane Street) as required by Amendment A99-02, Ordinance 99-21.



5. The Planning Commission and City Council have discussed potential amendment to the off-street parking requirements in the City's Zoning Ordinance. The following draft text amends are being proposed in an attempt reduce some of the regulatory hurdles associated with developing workforce rental housing and promote more efficient use of land within the city.

**Amend the Definitions Section 1.030 to include a new Dwelling Definition as follows:**

- Dwelling, Residential-over-Commercial: A dwelling unit of one bedroom, or less, which is located above a commercial establishment.

**Amend the Conditional Uses Permitted in the C-2 zone, Section 3.073, 2. as follows:**

2. Condominiums, apartments, Residential-over-Commercial and time-share units

**Amend the Commercial Resort (C-2) Zone, Section 3.075, 8. as follows:**

8. ~~Off-Street Parking: None required; except Section 3.072 (4) hotel, motel or tourist court; and Section 3.073 (2) condominiums and apartments; parking as specified in Section 4.100, **but no parking for Residential-over-Commercial units.**~~

~~**Amend the Conditional Uses Permitted in the C-4 zone Section 3.093, 2. as follows:**~~

- 2 ~~Condominiums, apartments, **and Residential-over-Commercial.**~~

~~**Amend the Central Commercial (C-4) Zone, Section 3.095, 8. as follows:**~~

8. ~~Off-Street Parking: As specified in Section 4.100 for all new buildings, **but no parking for Residential-over-Commercial units.**~~

~~**Amend the residential use off-street parking requirements in Section 4.101 as follows:**~~

2. Apartment dwellings **with more than two bedrooms**, condominium or time share projects. Two spaces per dwelling unit,

**Apartments, studio without a bedroom**

**1 space per dwelling unit**

**Apartments, one bedroom**

**1.25 spaces per dwelling unit**

**Apartments, two bedroom**

**1.5 spaces per dwelling unit**

6. ~~The proposed amendment that would create the Residential-over-Commercial use is supported in part by the recognition there are some employees of businesses in the downtown core area that bicycle, skateboard, buss, or walk to work; and many of these employees do not even own a car.~~

7. Verbal and written testimony was considered by the Planning Commission during their initial public hearing on December 3, 2019. Following that hearing, the Commissioners further discussed the draft text amendment language during a work session on December 17, 2019. This lead to a number of proposed modifications to their original draft text amendments to Section 4.101 and they have been included in this updated draft.

8. ~~During the initial public hearing, the Seaside Public Works Director expressed concerns that allowing Residential-over-Commercial without required parking in the C-2 & C-4 zones could adversely impact street sweeping within the downtown core since tenants could be parking on the streets in the early morning hours when they routinely sweep the streets.~~

~~In an attempt to address this concern without creating one specific solution that would apply to every situation, it was suggested that it could be addressed by the applicant at the time the conditional use permit is submitted for review and consideration. By adding the following text to Article 6, the applicant will be responsible for addressing how their Residential-over-Commercial use will prevent any adverse impacts to the City's routine street maintenance within the C-2 & C-4 zones.~~

#### **Section 6.240 Residential-over Commercial**

**Although Residential-over-Commercial uses within the C-2 & C-4 zones do not have a specific requirement to provide off-street parking, the applicant must specify how the tenant's overnight on-street parking will not adversely impact the City's routine street maintenance.**



**CONCLUSION TO CRITERIA #1:**

The proposed text amendments in findings 5 and ~~8~~ will not conflict with the provisions in the City's Comprehensive Plan or impact the Plan's compliance with Statewide Planning Goals. The requested amendment will help reduce some of the regulatory hurdles associated with developing workforce rental housing and promote more efficient use of land within the city.

**FINAL RECOMMENDATION:**

Recommend the City Council approve the text amendment identified in findings 5 and ~~8~~ subject to any further modifications during their public hearing process. This recommendation can be supported by the Commission's adopted findings, justification statements, and conclusions.

## **TRANSPORTATION ADVISORY COMMISSION**

**(Meetings are scheduled the third Thursday of every month at 6:00 PM)**

The purpose of the Transportation Advisory Commission is an advisory body to make recommendations to the City Council on matters concerning transportation and proposed transportation projects. The Transportation Advisory Commission shall have the powers and duties which are now or may hereafter be assigned to it by Charter, ordinance, resolution or order of this city and in addition it will:

- Assist the City Council in recognizing community priorities by advising on transportation policies and goals;
- Increasing communications between the City, the public, the Oregon Department of Transportation (ODOT), the County, and all interested parties;
- Reduce misunderstandings concerning transportation planning, design, and construction;
- Review current transportation related ordinances and recommend amendments;
- Review proposed transportation projects planned for the City of Seaside and make recommendations;
- Review the City of Seaside Transportation Systems Plan every five years and report to the City Council;
- Complete other projects, as they relate to transportation, as directed by the City Council.

The Commission shall consist of five members who are not employees of the City of Seaside and who will be appointed by the City Council. A minimum of four members shall reside within the city limits; and one member may live outside the city limits in order to represent concerns of neighboring properties and jurisdictions.

All members shall serve for a term of four years. Any portion of a term exceeding one-half the period of the term shall be considered a term.

Each year in January, the first meeting of the Commission, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. City staff shall serve as Secretary to the Transportation Advisory Commission. Minutes of all meetings will be filed with the City Council.

The commission shall hold a regular meeting at least once each month of the calendar year. The meeting shall be open to the public and legally noticed.



## **COMMITTEE/COMMISSION APPOINTMENT**

**1. Date Council Notified:** September 14, 2020

**Name:** Bill Carpenter

**Commission/Committee:** Transportation Advisory Commission

**Resignation Date:** Carpenter - September 30, 2020

**Term Expiration Date:** October 1, 2020

**Wants to be considered again:** Carpenter - No

**2. Applicants:**

**3. Nominations:**

**4. Appointment:**



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## TRANSPORTATION ADVISORY COMMISSION

Term of Office: 4 years  
Number of Members: 5

Chairperson\*  
Vice Chairperson\*\*

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
VACANCY (CARPENTER)			10/01/2020
BEN OLSON**	2025 MAPLE ST.	503-738-2956	10/01/2022
TERRY HARTILL*	85208 HWY 101	503-738-7108	10/01/2023
VINEETA LOWER	815 6TH AVENUE	503-621-6588	10/01/2023
MATTHEW STOLBERG	870 AVENUE I, UNIT 2	503-739-2539	10/01/2024
DALE MCDOWELL	1387 AVENUE 'U'	503-738-5112	Public Works

## **SEASIDE PLANNING COMMISSION**

**(Meetings are scheduled the first and third Tuesday of every month at 6:00 PM)**

The purpose of the Seaside Planning Commission is to recommend and make suggestions to the Council and to other public authorities concerning the laying out, widening, extending and locating of public thoroughfares, the parking of vehicles, the relief of traffic congestion, betterment of housing and sanitation conditions, and the establishment of districts for limiting the use, height, area, bulk and other characteristics of buildings and structures related to land development. The Planning Commission is to recommend to the Council and other public authorities plans for regulating the future growth, development and beautification of the city with respect to its public and private buildings and works, streets, parks, ground and vacant lots, and plans consistent with future growth and development of the city in order to secure to the city and its inhabitants sanitation, proper service of public utilities, including appropriate public incentives for overall energy conservation, and plans for shipping and transportation facilities.

The commission consists of seven members who are not officials or employees of the city and who will be appointed by the Mayor, subject to the approval of the City Council. A minimum of five members shall reside within the city limits; a maximum of two members may reside within the urban growth boundary, but outside the city limits. All members shall serve for a term of four years. A Planning Commissioner's term of office shall commence on the first day of November of the first year of his or her term.

Each year, at the first Committee meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

No more than two members of the Commission may engage principally in the buying, selling or development of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, which engages principally in the buying, selling or developing of real estate for profit.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12-month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.



## **COMMITTEE/COMMISSION APPOINTMENT**

- 1.     Date Council Notified:**                   **January 25, 2021**

**Name:**   **David Posalski**

**Commission/Committee:**                   **Planning Commission**

**Resignation Date:**                           **Posalski – December 11, 2020**

**Term Expiration Date:**                   **Posalski - November 1, 2021**

**Wants to be considered again:**           **Posalski – City Council Member**
- 2.     Applicants:**  
Adam Wood  
Christopher Rose
- 3.     Nominations:**
- 4.     Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

## CITY OF SEASIDE

Petition Form for City of Seaside Commission Board Vacancies

NAME: Wade Address: 1131 PHONE: 34-260-7201  
Last First

ADDRESS: 1531 Whistling Pines Dr. Seaside, OR 97138

MAIL ADDRESS: 1531 Whistling Pines Dr. Seaside, OR 97138

BUSINESS ADDRESS (IF APPLICABLE): N/A

E-MAIL ADDRESS: wade002@gmail.com

LENGTH OF TIME IN SEASIDE: 12 YEARS ARE YOU A REGISTERED VOTER IN SEASIDE? Yes ☒ No ☐

OCCUPATION: Assistant City Prosecutor - Highways Dept. Corp.

PAST OCCUPATIONS: \_\_\_\_\_

Are there other commissions which you would like to serve on during your term?

\_\_\_\_\_

Where have you been employed in the last 12 months? Assistant City Prosecutor  
Name: \_\_\_\_\_

List employment and volunteer activities, which may include service on committees/commissions:

5 years on SEASIDE Council

12 years Assistant City Prosecutor - Highways Dept. Corp.

List skills and special knowledge that you may have developed from these activities:

Law enforcement, public safety, law enforcement, law enforcement

Have you ever been convicted, pled guilty, or pled "no contest" to any crime, offense, or major traffic violation? Yes ☐ No ☒ If yes, what offense?

When? \_\_\_\_\_ State or crime? \_\_\_\_\_

Please list references, including employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

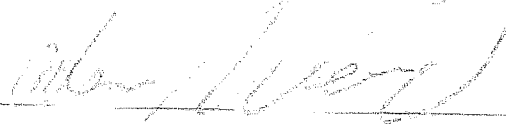
NAME	RELATIONSHIP	ADDRESS	PHONE
Scott Brown	Supervisor	33260 Highland Dr	503-757-3044
Anthony Smith	Friend	276 Sunset Ave	503-354-4758
Ashley Frazier	Friend	1410 Alder Dr	503-440-2953

authorize any person or entity or parties by the City of San Jose to furnish information relating to my  
employment to the Commission on Judicial Performance. I understand that I will be liable for any such person or entity  
for any and all liability for furnishing such information. I also release the City of San Jose from any and all  
liability for conducting such an investigation.

DATE

1/25/21

SIGNATURE





Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

## CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

NAME ROSE CHRISTOPHER L.P. <sup>CELL</sup> PHONE 503 440-0764  
Last First

ADDRESS 930 13TH AVE, SEASIDE, OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) \_\_\_\_\_

BUSINESS ADDRESS (IF APPLICABLE) \_\_\_\_\_

EMAIL ADDRESS CHRISLPROSE@GMAIL.COM

LENGTH OF TIME IN SEASIDE 34 YRS. ARE YOU A REGISTERED VOTER IN SEASIDE: Yes ☒ No ☐

OCCUPATION RETIRED

PAST OCCUPATIONS GENERAL CONTRACTOR FOR 50 YRS. ELECTRICIAN IN COAST GUARD - 4 YRS.

List committee/commissions on which you would like to serve: PLANNING COMMISSION

List committee/commissions you are currently appointed to: <sup>PAST</sup> 1996 - BUILDING BOARD OF APPEALS UP TO 2018

List employment and volunteer activities, which may relate to service on committee/commissions:

GENERAL CONTRACTOR IN SEASIDE SINCE 1987  
VOLUNTEER AT SUNSHY SUPPER FOR 3.3 YRS. - FREE MEAL FOR POOR, HOMELESS, ETC.

List skills and special knowledge that you may have acquired from these activities:

I KNOW BUILDING CODES, WORKED WITH KEVIN ON MANY JOBS INVOLVED WITH THE PLANNING DEPT.  
MY DAD WAS A CITY MANAGER FOR 50 YRS. - I UNDERSTAND HOW THE CITY GOV. WORKS.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes ( ) No (X) If yes, what offense? \_\_\_\_\_

When? \_\_\_\_\_ Please explain: \_\_\_\_\_

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>BOB MITCHEL</u>	<u>INSPECTOR</u>	<u>BUILDING &amp; PLANNING</u>	<u>503-738-7100</u>
<u>DAN &amp; PATTY DUNN</u>	<u>FRIENDS</u>	<u>91559 SMITH LAKE RD.</u>	<u>503-440-0499 (CELL)</u>
<u>KAREN CHAPMAN</u>	<u>FRIEND (CHURCH SECRETARY)</u>	<u>1632 COOPER ST.</u> <u>SEASIDE, OR. 97138</u>	<u>503-298-8428 (CELL)</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 3-16-2021 SIGNATURE Christopher J.P. Rose



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## PLANNING COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY (POSALSKI)			11/01/2021
CHRIS HOTH*	420 AVENUE I	738-7861	11/01/2022
JON WICKERSHAM	780 6TH AVENUE	503-440-4816	11/01/2022
ROBIN MONTERO	2471 SUNSET BLVD.	206-852-1810	11/01/2023
LOUIS NEUBECKER	1859 BROADWAY	717-0153	11/01/2023
TERI CARPENTER	220 AVENUE 'U'	425-246-9962	11/01/2024
KATHY KLECZEK	2080 ALDERCREST	503-440-3232	11/01/2024

EX OFFICIO MEMBERS: MAYOR, CITY ATTORNEY, CITY MANAGER, CITY ENGINEER, CODE  
ENFORCEMENT OFFICER

\*CHAIR

\*\*VICE CHAIR

## **SEASIDE LIBRARY BOARD**

**(Meetings are scheduled the first Tuesday of each month at 4:00 PM)**

The Seaside Public Library Board acts in an advisory capacity to the Library Director and Seaside Public Library on behalf of Seaside City Council regarding the operations of the City Library. The Seaside Public Library Board advises the Library Director on matters that relate to library services, policies, and funding. The Seaside Library Board shall approve bylaws, recommend library policies to the city council, follow Oregon's open meetings law and public records laws, build a good community support for the library's services, while actively listening and responding to the community requests for library services.

The board consists of five members appointed by the Mayor subject to City Council approval. The Seaside Public Library is advised by the library board. All terms of office shall be four years beginning on December 31<sup>st</sup>, and no member shall hold office for more than two full consecutive terms.

The board shall meet at least once a month in the library at a designated time and special sessions may be called by the chair of the board should the chair deem it necessary.

The board shall elect a chairman and vice-chair at the beginning of each serving year, and in the absence of the chairman, the vice chair shall assume the duties of the chairman. The board, should it so desire, may appoint the librarian as secretary to the board to take minutes and to keep a record of its actions.

The members shall serve without salary or compensation for services rendered.



## **COMMITTEE/COMMISSION APPOINTMENT**

- 1.     Date Council Notified:**                   November 23, 2020

**Name:**                                   Tess Ratty

**Commission/Committee:**           Library Board

**Resignation Date:**                 Ratty - Served Two Terms

**Term Expiration Date:**           December 31, 2020

**Wants to be considered again:**   Ratty - N/A Served Two Terms
- 2.     Applicants:**  
Marilyn Bailey  
Cheryl Adamscheck
- 3.     Nominations:**
- 4.     Appointment:**

**Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.**

## CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

NAME Bailey Marilyn PHONE 503/ 344-7652  
Last First

ADDRESS 750 Avenue R Seaside OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) \_\_\_\_\_

BUSINESS ADDRESS (IF APPLICABLE) \_\_\_\_\_

EMAIL ADDRESS Wiser Sally6@gmail.com

LENGTH OF TIME IN SEASIDE 1 mo. ARE YOU A REGISTERED VOTER IN SEASIDE: Yes ☒ No ☐

OCCUPATION House wife

PAST OCCUPATIONS Banker, Receptionist, Customer Service, Administrator

List committee/commissions on which you would like to serve: Seaside Library Board

List committee/commissions you are currently appointed to: N/A

List employment and volunteer activities, which may relate to service on committee/commissions:

Volunteer assistant Gresham Greater Baptist Church, Volunteer Helper at Dharma Rain Zen Center, Administration, Receptionist, Search Assistant at Gresham Public Library

List skills and special knowledge that you may have acquired from these activities:

Administration, Customer Service, Account Management, Filing, Supplies and Resources Allocation, Team Strategy Coordination

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes ☒ No ( ) If yes, what offense? Trespass, and Disorderly Conduct

When? 8/2004 Please explain: Argument with a police officer after having alcoholic beverage, But have since been in recovery

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Coleby Bailey</u>	<u>Husband</u>	<u>750 Avenue R Seaside OR</u>	<u>(503) 344-7652</u>
<u>Barbie Hanson</u>	<u>Friend</u>	<u>20955 E Marble Canyon Way Mayer AZ</u>	<u>(503) 568-0388</u>
<u>Heather Elliot</u>	<u>Volunteer Supervisor</u>	<u>385 NW Miller Ave Gresham OR</u>	<u>(503) 988-5123</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 2/6/2021 SIGNATURE [Signature] B



**Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.**

## CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

NAME Adamscheck, Cheryl PHONE 206 434-2216  
Last First

ADDRESS 3345 Bayview Terrace, Seaside 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) \_\_\_\_\_

BUSINESS ADDRESS (IF APPLICABLE) \_\_\_\_\_

EMAIL ADDRESS wycombe girl2@gmail.com

LENGTH OF TIME IN SEASIDE 1 year ARE YOU A REGISTERED VOTER IN SEASIDE: Yes ☒ No ☐

OCCUPATION owned property here since 2015  
Retired public relations manager, Boeing

PAST OCCUPATIONS journalist (print), public relations for clients  
and companies in OR and WA

List committee/commissions on which you would like to serve:  
Seaside Library Board

List committee/commissions you are currently appointed to: secretary, Clearbrook  
maintenance Assn, on HOA in Lacey, WA

List employment and volunteer activities, which may relate to service on committee/commissions:

former church librarian, Lacey former  
president, Puget Sound South, association of church libraries

List skills and special knowledge that you may have acquired from these activities:

plan yearly events, lead board of directors meetings,  
write newsletter articles

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes ☐ No ☒ If yes, what offense? \_\_\_\_\_

When? \_\_\_\_\_ Please explain: \_\_\_\_\_

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Heidi Larson</u>	<u>friend</u>	<u>1021 6th Ave Seaside</u>	<u>739-0779</u>
<u>Yvonne Leach</u>	<u>former boss</u>	<u>10988 Point Vashon Dr SE</u>	<u>206 601-3511</u>
<u>Roberta Larson</u>	<u>library associate</u>	<u>4236 N. Vassault St</u> <u>Tacoma, WA 98407</u>	<u>253-353-4675</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 2-22-2021 SIGNATURE Cheryl Adamscheck

my parents lived in Seaside 1977-2005. I grew up here and  
in Tillamook



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## LIBRARY BOARD

Term of Office: 4 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
(VACANCY) RATTY			12/31/2020
CATRIONA PENFIELD	PO BOX 366	738-6380	12/31/2021
EVE MARX	2356 S. DOWNING ST.	914-588-7051	12/31/2022
KATHLEEN TEEPLE	33230 BEERMAN CREEK LANE	738-3155	12/31/2023
GLORIA LINKEY	561 BONNIE COURT	440-7142	12/31/2020

\*CHAIR

## **COMMUNITY CENTER COMMISSION**

**(Meetings are scheduled the first Tuesday of every month at 10:00 AM)**

The purpose of the Community Center Commission is to be an advisory body to recommend and make suggestions to the City Council concerning matters relating to the well being of the community center and its users. Receive direction from the Council concerning matters relating to the well being of the community center and its users.

The commission consists of nine members who are not officials or employees of the city and who shall be appointed by the City Council. A minimum of five members shall reside within the city limits; a maximum of four members may reside within the Urban Growth Boundary, but outside the City limits.

A Community Center Commissioner's term of office shall commence on June 1, of each year of his/her term. At the first Commission meeting in June, the Commission will appoint one of their members as Chairperson and one as Vice-Chairperson. One member of the Commission will serve as secretary and minutes will be filed with the City Council.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter from the Mayor that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature. "The members shall serve without salary or compensation of any nature."

## **COMMITTEE/COMMISSION APPOINTMENT**

**1.     Date Council Notified:**                   **March 8, 2021**

**Name:**   Kristin Kabanuk  
   Jordan Virding

**Commission/Committee:**                   **Community Center Commission**

**Resignation Date:**                           **Kabanuk - January 11, 2021**  
   **Virding – March 3, 2021**

**Term Expiration Date:**                   **Kabanuk - June 1, 2023**  
   **Virding – June 1, 2022**

**Wants to be considered again:**       **No**

**2.     Applicants:**

**3.     Nominations:**

**4.     Appointment:**



## Kimberley Jordan

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**From:** Kristin Kabanuk <kristinkabanuk@gmail.com>  
**Sent:** Monday, January 11, 2021 3:32 PM  
**To:** Piper O'Brien; dgooch@sunsetempire.com; kjordan@cityofseaside.us  
**Subject:** Resignation from Chisolm Commission

Hello All,

There are a couple of factors playing into my decision to resign from the commission at this time. I am willing to communicate that I have been so incredibly overwhelmed with work since COVID started that I have nothing left to give right now. I hope that at the beginning of 2022 things will start to ease up in my life so that I can re-apply for a position, but for now, I need to part ways.

Please feel free to read my email aloud and communicate my sincere regrets to the other members at tomorrow's meeting. I apologize I can't make it tomorrow, I had intended to come, but work is simply too demanding right now.

It has been a pleasure serving with you all, I look forward to the future when things are back to normal!

Sincerely,  
Kristin Kabanuk

## Kimberley Jordan

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**From:** Jordan Virding <jordan.virding@gmail.com>  
**Sent:** Wednesday, March 3, 2021 4:06 PM  
**To:** Kimberley Jordan  
**Subject:** Community Center Resignation

Kim,

I just wanted to let you know that I am in the process of moving out of Seaside and I am no longer able to fill the position on Community Center Commission. I informed the other members yesterday at our meeting.

Thank you,  
-Jordan

# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## COMMUNITY CENTER COMMISSION

Term: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
JULIA WEINBERG	431 AVENUE 'I'	503-717-5284	6/01/2021
LEILA VERNOR	764 3 <sup>RD</sup> AVENUE	738-4352	6/01/2021
GENEVIEVE ULBRICHT	391 BEACH DRIVE	503-781-4644	6/01/2021
(VACANCY) VIRDING			6/01/2022
PIPER O'BRIEN***	720 S. LINCOLN	738-3169	6/01/2022
MOLLY IRONS**	221 7 <sup>TH</sup> AVENUE	738-7005	6/01/2022
MALINDA AUSTIN	2062 CEDAR STREET	738-3926	6/01/2023
LOUIS NEUBECKER	1859 BROADWAY	717-0153	6/01/2023
(VACANCY) KABANUK			6/01/2023
DANA PHILLIPS	1845 BROADWAY	738-9413	CITY COUNCIL

\*CHAIR

\*\*VICE CHAIR

\*\*\*SECRETARY



CONTRACT

**THIS CONTRACT**, made the 11th day of March 2021, in accordance with the requirements of Oregon Revised Statutes 297.405 through 297.555 between **KERN & THOMPSON, LLC**, Portland, Oregon, Certified Public Accountants (Auditor), and the **CITY OF SEASIDE**, Seaside, Oregon (the "City"), provides as follows:

It hereby is agreed that Auditor shall conduct an audit of the accounts and fiscal affairs of the City for the period beginning July 1, 2020, and ending June 30, 2021, in accordance with the Minimum Standards for Audits of Municipal Corporations as prescribed by law. The audit shall be undertaken in order to express an opinion upon the financial statements of the City, and the separate financial statements of the Seaside Urban Revenue Agency (a component unit of the City of Seaside, collectively the "City"), and to determine if the City has complied substantially with appropriate legal provisions.

Auditor agrees that the services contracted to perform under this contract shall be rendered by or under personal supervision and that the work will be faithfully performed with care and diligence.

It is understood and agreed that, should unusual conditions arise or be encountered during the course of the audit whereby the services of Auditor are necessary beyond the extent of the work contemplated, written notification of such unusual conditions shall be delivered to the City, who shall instruct in writing Auditor concerning such additional services, and that a signed copy of each such notification and instruction shall be delivered immediately to the Secretary of State by the party issuing the same.

The audit shall be started as soon after this contract is executed as is agreeable to the parties hereto and shall be completed and a written report thereon delivered within a reasonable time, but not later than six months, after the close of the audit period covered by this contract. Adequate copies of such report shall be delivered to the City, and its form and content shall be in accordance with and not less than that required by the Minimum Standards for Audits of Oregon Municipal Corporations.

It is understood and agreed that the City is responsible for such financial statements as may be necessary to fully disclose and fairly present the results of operations for the period under audit and the financial condition at the end of that period. Should such financial statements not be prepared and presented within a reasonable period of time, it is understood that Auditor shall draft them for the City. The cost of preparing such financial statements shall be included in the fee for conducting the audit as set forth below.

**It is understood and agreed** that either party may cancel this Contract by giving notice in writing to the other party at least ninety (90) days prior to July 1 of any year.

In consideration of the faithful performance of the conditions, covenants, and undertakings herein set forth, the City hereby agrees to pay Auditor the **sum of \$44,000**, and the City hereby affirms that proper provision for the payment of such fee has been or will be duly made and that funds for the payment thereof are or will be made legally available.

KERN & THOMPSON, LLC

CITY OF SEASIDE, OREGON

By: 

By: \_\_\_\_\_





# CITY OF SEASIDE: Seaside City Council Goal Setting 2021

**OUR VISION 2034:**

Seaside is a remarkable, culturally rich community. Our families thrive, our businesses prosper and generations of visitors create memories that last lifetimes — all in a healthy, safe and neighborly coastal environment.

**OUR STRATEGIC DECISIONS MUST:**

- Preserve or enhance the desirable characteristics of our community.
- Be inclusive of all community members.
- Be in the best interest of Seaside.
- Be supported by resources, including all additional needs caused by each decision.
- Have benefits that outweigh negative or unintended consequences.

**KEY:**

- Measures of Success
- Two-year Goals
- Four-year Goals

Two-Year Goals			Four-Year Goals		
Our Economic Base	G1	Convene Business-Led Task Force to advise on Business Recovery in Seaside Task force formed by April 30, 2021	David & Jay	G1	Evaluate UGB Expansion for the Purpose of Housing Steve
	G2	Continue Focus on Development of Housing Opportunities in Seaside Task force formed by July 31, 2021	Steve	G2	Develop a Destination Stewardship Plan David & Tita
Our Infrastructure	G3	Determine Highest and Best Use of Two City Properties Uses Determined by December 31, 2021	Randy & Steve	G3	Identify Long-Term Downtown Parking Solution David & Randy
	G4	Identify and Pursue Optimal Funding Mechanism for Prioritized Bridge Replacement Funding Options Identified by July 31, 2021	Randy & Tom		
Our Operational Excellence	G5	Develop a Volunteer Recognition Program Program Operational by June 30, 2021	David & Steve		
	G6	Succession Planning for City Manager Role Plan Completed by July 31, 2021	Dana & Jay		
	G7	Review, Revise, and Update City Charter as Needed Completion of Updates by June 30, 2022	Jay & Tita		
	G8	Review, Revise, and Update a Prioritized List of City Ordinances Prioritized List Developed by August 31, 2021	Dana & Tita		
Our Resiliency	G9	Develop Policies for Guidance of Committees and Commissions Policies Developed by June 30, 2021	Dana, Tita & Tom		
	G10	Update Our Plan for Disaster Evacuation and Survival infrastructure Disaster Preparedness Plan Updated and Communicated to Council and Residents by Fall/Winter 2022	Randy & Tom		
	G11	Develop a Resiliency Master Plan Resiliency Master Plan Draft Completed by Fall/Winter 2022	Randy	G4	Seek Funding and Begin Construction of Evacuation and Survival infrastructure Randy & Tom
	G5			G5	Take initial Steps Towards Implementation of Resiliency Master Plan Randy
Our Quality of Life	G12	Define and Implement City Strategies to Address Homelessness in Seaside Strategies Defined by August 31, 2021	Jay & Tita	G6	Implementation of Parks and Trail System Improvements David & Tom
	G13	Identify City Opportunities to Address Addiction and Mental Health Issues in Seaside Opportunities Identified by Fall 2021	Dana & Jay		
	G14	Engage Partners to Begin Implementation of Source Water Protection Plan Protection Plan Completed by Winter 2021	Randy & Tom		