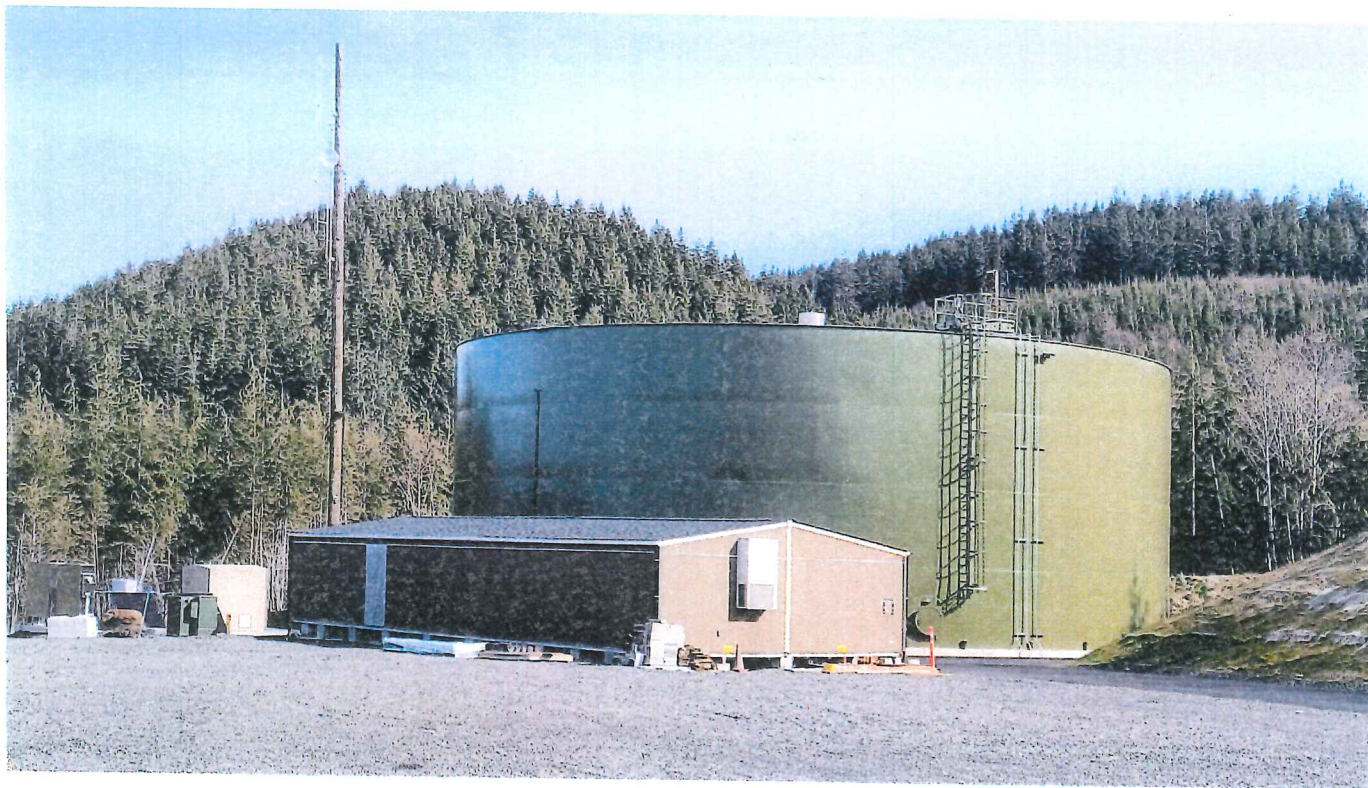


# **CITY OF SEASIDE PROPOSED BUDGET**

**2021 \*~\* 2022**



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**CITY OF SEASIDE  
BUDGET MESSAGE  
FISCAL YEAR 2021 - 2022**

Dear Honorable Mayor, City Council Members and Budget Committee Members:

At the beginning of last year's budget message, I posed many questions. There was a great deal of uncertainty and many unknowns. Unfortunately, a lot of these questions remain unanswered, but this year there is an expectation we will be returning to some normality. Last year we talked considerably more about financial ambiguity. How would we be affected in the near term and progressing forward? We have learned a great deal about the public's perception of our City. We became a safe haven for those who wanted/needed to get away. We evolved to their home away from home. We should feel good about that observation even though at times it presented challenges.

Every two years the City Council identifies goals for the City. This process allows the City to move forward in a practical and orderly fashion. Some of the goals are open ended and will continue for many years to come. Others are very specific and can be accomplished in this year and next. But most importantly, they identify our strengths and weaknesses and drive us forward. I invite all the members of the budget committee and the general public to look over these goals; identify those that interest you and volunteer your service towards accomplishing these goals. The City will be a far better place if all are accomplished.

The following budget document deals with both Council goals and operational goals. Often times practicality will trump vision. If we fail to keep our eyes on the future we will be stuck in the past. While operational goals are necessary to maintain what we have accomplished, our goals will move us forward.

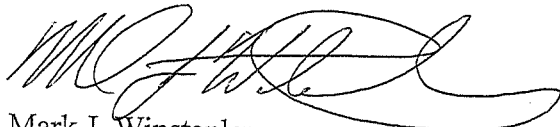
In this budget document we have attempted to address many operational and Council goals. Some will be completed; some will be designed or strategies formed; some will wait until future years. But they will all move us forward. Resisting the urge to become complacent.

1) Develop use and financing plans for the church property next to the Library. The City acquired the property for future expansion. The Council will be identifying how the property can/will be used and what financial investments need to be made.

- 2) Develop use and financing plans for the old school administration building. The City acquired this property through a reversionary clause on the title. The Council will be identifying how the property can/will be used and what financial investments need to be made.
- 3) Develop the best uses for funding received through the American Rescue Plan. The City has financially weathered the pandemic more easily than many other jurisdictions. This will allow Seaside to use these funds to invest in our future not shore up our past. These funds may provide the seed money for accomplishing some of the City's goals.
- 4) Develop a coordinated plan with our governmental and civic partners to address the mental health and homelessness issues in Seaside and the surrounding area. Clatsop County is a small area with limited resources and a regional approach will be needed to address and solve this issue.
- 5) Replace the dryer/sludge processor. When we started down this path with our sewage disposal arrangement, we purchased a used dryer which has served us well. Unfortunately, it has reached the end of its life. We will be replacing the dryer system this year.
- 6) In concert with the dryer we will need to sell bonds to finance this acquisition. At the same time, refinancing some of our debt may be advantages. We will be pursuing both of these avenues.
- 7) Finish the design and begin reconstruction of the Avenue S corridor from Highway 101 to Wahanna. We have been working with the Seaside Road District and Seaside Urban Renewal Agency on this project. Construction should begin in this fiscal year.
- 8) Develop a secondary site for dispatch above the new school complex. In the future this area could become our primary dispatch site. This is well out of the tsunami inundation zone and would be adjacent to future emergency facilities.

We are very proud of our community and our citizens. I know of no better place to call home.

Respectfully,



Mark J. Winstanley  
City Manager



**BUDGET CALENDAR  
CITY OF SEASIDE  
FISCAL YEAR 2021 – 2022**

February 26, 2021	Budget Worksheets to Department Heads
March 8, 2021	Proposed 2021-2022 Budgets from Department Heads
March 22 – March 26, 2021	Department Head Meetings with City Manager
April 1, 2021	Notices to Newspaper and City Web Site
April 8, 2021	Publish Date- Notice Budget Committee Meeting
April 12, 2021	Proposed Budget from City Manager
April 19, 2021	City of Seaside Budget Committee Meeting
April 20 – May 28, 2021	Additional Budget Committee Meetings
May 28, 2021	Approved Proposed Budget
June 10, 2021	Notices to Daily News Paper & City Web Site
June 17, 2021	Publish Date- Notices & Summary
June 28, 2021	Budget Hearing, Adopted Budget, Make Appropriations

**CITY OF SEASIDE  
BUDGET COMMITTEE MEMBERS  
FISCAL YEAR 2021-2022**

Jay Barber, Mayor

Randy Frank, Council President

Tita Montero, Councilor

Dana Phillips, Councilor

David Posalski, Councilor

Tom Horning, Councilor

Steve Wright, Councilor

Rebecca Buck

Nancy McCune

Les McNary

Robert Perkel

Kathleen Peterson

James Shipley

George Stacey

**ADMINISTRATIVE STAFF**

Mark J. Winstanley, City Manager

Jon Rahl, Assistant City Manager

Esther Moberg, Library Director

Dave Ham, Police Chief

Dale McDowell, Public Works Director

Russell Vandenberg, Convention Center

Joey Daniels, Fire Chief

Kevin Cupples, Planning Director

Bob Mitchell, Building Official

**CITY OF SEASIDE**  
**Summary of Expenditures - All Funds**

	<u>Original 2020-2021</u>	<u>Revised 2020-2021</u>	<u>Proposed 2021-2022</u>
General	2,194,821	2,245,521	2,307,894
Public Safety	5,456,299	5,994,750	5,923,902
Community Development	551,585	575,457	611,815
Public Works	1,041,561	1,291,561	1,073,490
State Tax Street	355,179	355,179	558,135
Downtown Maintenance District	86,982	86,982	86,078
911	214,744	214,744	293,611
Economic Development	12,000	12,000	12,000
Emergency Readiness	127,108	116,812	129,170
Fire Equipment (2018)	6,000	6,000	4,400
American Rescue Plan	0	0	1,404,850
Water G.O. Bond Debt	856,375	856,375	868,325
Library Trust	25,000	25,000	30,000
Special Assessments	79,500	74,500	79,500
Systems Development - Parks (91)	459,574	459,574	547,183
Capital Improvement & Maintenance	351,460	351,460	498,751
Systems Development - Roads (91)	59,323	59,323	68,652
Prom Improvement	375,000	155,000	280,000
Parks Construction	5,046	5,046	4,997
Airport	8,834	15,310	7,150
Street Construction	2,570,000	2,570,000	2,554,095
Water	1,851,052	1,983,052	1,897,379
Systems Development- Water (91)	363,405	385,362	242,808
Watershed Enhancement	568,566	557,556	548,855
Capital Construction - Water	0	785,000	0
Sewer	2,194,991	2,194,991	2,296,556
Systems Development - Sewer (91)	384,573	584,573	800,000
Sewer Plant Replacement	814,828	310,384	3,512,933
Sewer Reserve	33,855	27,115	30,155
Convention Center	3,612,812	3,612,812	3,823,155
Convention Center Capital Improvements	335,000	265,101	220,000
Convention Center - Construction	0	140,389	0
Convention Center Bond Reserve	1,817,977	1,641,036	1,667,035
Room Tax & Business License	976,148	976,148	1,035,195
	<u>27,789,598</u>	<u>28,934,113</u>	<u>33,418,069</u>
Total	<u>27,789,598</u>	<u>28,934,113</u>	<u>33,418,069</u>

Note - Transfers between funds, interfund loans and loan repayments, contingencies, and ending balances have been deleted to avoid distortion.

**CITY OF SEASIDE**  
Summary of Expenditures by Departments

**GENERAL**

	<u>Original 2020-2021</u>	<u>Revised 2020-2021</u>	<u>Proposed 2021-2022</u>	<u>% Original</u>	<u>% Revised</u>
Mayor & Council	33,603	33,603	24,502	(27.1)	(27.1)
City Attorney	51,100	51,100	52,100	2.0	2.0
Business Office	659,089	659,089	689,855	4.7	4.7
Library	772,473	778,073	773,506	0.1	(0.6)
Community Center	57,700	57,700	61,900	7.3	7.3
Non-Departmental	<u>620,856</u>	<u>665,956</u>	<u>706,031</u>	13.7	6.0
Total Expenditures	<u><u>2,194,821</u></u>	<u><u>2,245,521</u></u>	<u><u>2,307,894</u></u>	5.2	2.8

**CITY OF SEASIDE**  
Summary of Expenditures by Departments

**PUBLIC SAFETY**

	<u>Original 2020-2021</u>	<u>Revised 2020-2021</u>	<u>Proposed 2021-2022</u>	<u>% Original</u>	<u>% Revised</u>
Municipal Court	197,491	197,491	196,421	(0.5)	(0.5)
Police	3,976,584	4,166,604	4,207,191	5.8	1.0
Lifeguards	68,905	81,905	76,272	10.7	(6.9)
Fire	1,174,469	1,509,900	1,404,018	19.5	(7.0)
Non-Departmental	<u>38,850</u>	<u>38,850</u>	<u>40,000</u>	3.0	3.0
Total Expenditures	<u><u>5,456,299</u></u>	<u><u>5,994,750</u></u>	<u><u>5,923,902</u></u>	8.6	(1.2)

**COMMUNITY DEVELOPMENT**

	<u>Original 2020-2021</u>	<u>Revised 2020-2021</u>	<u>Proposed 2021-2022</u>	<u>% Original</u>	<u>% Revised</u>
Planning	266,818	275,818	312,023	16.9	13.1
Building	284,767	299,639	299,792	5.3	0.1
Non-Departmental	<u>0</u>	<u>0</u>	<u>0</u>	0.0	0.0
Total Expenditures	<u><u>551,585</u></u>	<u><u>575,457</u></u>	<u><u>611,815</u></u>	10.9	6.3

**PUBLIC WORKS**

	<u>Original 2020-2021</u>	<u>Revised 2020-2021</u>	<u>Proposed 2021-2022</u>	<u>% Original</u>	<u>% Revised</u>
Engineering	0	0	0	0.0	0.0
Public Works	817,111	1,089,320	837,231	2.5	(23.1)
City Parks	224,450	201,341	235,509	4.9	17.0
Non-Departmental	<u>0</u>	<u>900</u>	<u>750</u>	100.0	(16.7)
Total Expenditures	<u><u>1,041,561</u></u>	<u><u>1,291,561</u></u>	<u><u>1,073,490</u></u>	3.1	(16.9)



**CITY OF SEASIDE**  
**Detail Summary of Requirements**  
**Year Beginning July 1, 2021**

FUND	Department	Personal Services	Materials & Services	Capital Outlay	Special Payments	Debt Service	Total Expenditures	Other Requirements	Interfund Transfers	Contingency	Unappropriated Ending Fund Balance	Total Requirements
<b>GENERAL</b>												
	Mayor & Council	12,102	12,400				24,502					
	City Attorney		52,100				52,100					24,502
	Business Office	655,255	34,600				689,855					52,100
	Library	575,106	143,400	55,000			773,506					689,855
	Community Center		61,900				61,900					773,506
	Non-Departmental		380,100	58,000	750	267,181	706,031		4,500,989	200,000	2,272,445	61,900
	Total General	1,242,463	684,500	113,000	750	267,181	2,307,894		4,500,989	200,000	2,272,445	7,679,465
<b>PUBLIC SAFETY</b>												
	Municipal Court	102,071	94,350				196,421					
	Police	3,651,091	391,100	165,000			4,207,191					196,421
	Lifeguards	65,372	10,900				76,272					4,207,191
	Fire	970,968	373,050	60,000			1,404,018					76,272
	Non-Departmental		40,000				40,000		482,392	200,000	1,934,111	1,404,018
	Total Public Safety	4,789,502	909,400	225,000			5,923,902		482,392	200,000	1,934,111	2,656,503
<b>COMMUNITY DEVELOPMENT</b>												
	Planning	241,248	70,775				312,023					
	Building	244,167	50,625	5,000			299,792					312,023
	Non-Departmental						0		40,638	100,000	1,465,858	299,792
	Total Community Development	485,415	121,400	5,000			611,815		40,638	100,000	1,465,858	1,606,496
<b>PUBLIC WORKS</b>												
	Engineering	0	0				0					
	Public Works	536,806	300,425				837,231					0
	City Parks	100,709	124,800	10,000			235,509					837,231
	Non-Departmental		750				750		118,477	50,000	303,214	235,509
	Total Public Works	637,515	425,975				1,073,490		118,477	50,000	303,214	472,441
									118,477	50,000	303,214	1,545,181

**CITY OF SEASIDE**  
 Detail Summary of Requirements  
 Year Beginning July 1, 2021

FUND	Personal Services	Materials & Services	Capital Outlay	Special Payments	Debt Service	Total Expenditures	Other Requirements	Interfund Transfers	Contingency	Unappropriated Ending Fund Balance	Total Requirements
STATE TAX STREET		247,750	310,385			558,135		855,314		100,000	1,513,449
DOWNTOWN MAINTENANCE DISTRICT		86,078				86,078		7,583	10,000	6,148	109,809
911	107,326	6,525	179,760			293,611					293,611
ECONOMIC DEVELOPMENT		12,000				12,000				2,534	14,534
EMERGENCY READINESS	48,970	80,200				129,170			25,000	45,977	200,147
FIRE EQUIPMENT (2018)		4,400				4,400	599,261				603,661
AMERICAN RESCUE PLAN		100,000	1,304,850			1,404,850					1,404,850
WATER G.O. BOND DEBT					868,325	868,325				33,667	901,992
LIBRARY TRUST		10,000	20,000			30,000			30,000	37,676	97,676
SPECIAL ASSESSMENTS		4,500	75,000			79,500	50,000				129,500
SYSTEMS DEVELOPMENT - PARKS (91)		50,000	497,183			547,183				200,000	747,183
CAPITAL IMPROVEMENT & MAINTENANCE		25,500	473,251			498,751					498,751
SYSTEMS DEVELOPMENT - ROADS (91)			68,652			68,652					68,652
PROM IMPROVEMENT		80,000	200,000			280,000	134,157		50,000	103,913	568,070
PARKS CONSTRUCTION			4,997			4,997					4,997
AIRPORT		2,250	4,900			7,150					7,150
STREET CONSTRUCTION		101,000	2,453,095			2,554,095					2,554,095
WATER	805,167	619,950	250,000		222,262	1,897,379		952,222	200,000	1,714,521	4,764,122
SYSTEMS DEVELOPMENT - WATER (91)			242,808			242,808	451,142	50,000	100,000	200,000	1,043,950
WATERSHED ENHANCEMENT		25,000	523,855			548,855					548,855
SEWER	725,660	790,850	375,000		405,046	2,296,556		3,663,117	150,000	506,305	6,615,978
SYSTEMS DEVELOPMENT - SEWER (91)		50,000	750,000			800,000		50,000		1,272,951	2,122,951
SEWER PLANT REPLACEMENT		100,000	3,412,933			3,512,933					3,512,933
SEWER RESERVE			30,155			30,155				361,257	391,412
CONVENTION CENTER	1,122,630	1,408,650	150,000		1,141,875	3,823,155		232,641	450,000	4,893,734	9,399,530
CONVENTION CTR CAPITAL IMPROVEMENTS		40,000	180,000			220,000			300,000	1,148,843	1,668,843
CONVENTION CENTER BOND RESERVE			1,667,035			1,667,035				1,141,175	2,808,210
ROOM TAX & BUSINESS LICENSE	287,045	748,150				1,035,195		5,309,567	200,000	952,520	7,497,282
<b>TOTAL ALL FUNDS</b>	<b>#####</b>	<b>6,734,078</b>	<b>13,516,859</b>	<b>750</b>	<b>2,904,689</b>	<b>33,418,069</b>	<b>1,234,560</b>	<b>16,262,940</b>	<b>2,065,000</b>	<b>18,696,849</b>	<b>71,677,418</b>

CITY OF SEASIDE  
Statement of Debt Requirements  
Water General Obligation Debt Fund  
as of June 30, 2021

Water G.O. Bonds  
Series 2007

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2021/2022	315,000.00		
2022/2023	340,000.00	98,325.00	413,325.00
2023/2024	365,000.00	84,150.00	424,150.00
2024/2025	395,000.00	69,700.00	434,700.00
2025/2026	425,000.00	54,187.50	449,187.50
2026/2027	455,000.00	37,400.00	462,400.00
	<u>455,000.00</u>	<u>19,337.50</u>	<u>474,337.50</u>
<b>TOTAL</b>	<u><u>2,295,000.00</u></u>	<u><u>363,100.00</u></u>	<u><u>2,658,100.00</u></u>

(1) Subject to optional redemption on January 1, 2018 and on any interest payment date thereafter at par.

CITY OF SEASIDE  
Statement of Debt Requirements  
Water  
as of June 30, 2021

Full Faith and Credit Obligations Series 2012

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2021/2022	150,000.00	117,181.26	267,181.26
2022/2023	155,000.00	112,993.76	267,993.76
2023/2024	155,000.00	109,118.76	264,118.76
2024/2025	175,000.00	103,681.26	278,681.26
2025/2026	175,000.00	96,681.26	271,681.26
2026/2027	175,000.00	89,681.26	264,681.26
2027/2028	185,000.00	82,481.26	267,481.26
2028/2029	190,000.00	74,981.26	264,981.26
2029/2030	200,000.00	67,931.26	267,931.26
2030/2031	205,000.00	61,350.01	266,350.01
2031/2032	210,000.00	54,606.26	264,606.26
2032/2033	220,000.00	47,618.76	267,618.76
2033/2034	225,000.00	39,965.63	264,965.63
2034/2035	235,000.00	31,628.13	266,628.13
2035/2036	245,000.00	22,928.13	267,928.13
2036/2037	250,000.00	13,956.25	263,956.25
2037/2038	<u>260,000.00</u>	<u>4,712.50</u>	<u>264,712.50</u>
TOTAL	<u><u>3,410,000.00</u></u>	<u><u>1,131,497.01</u></u>	<u><u>4,541,497.01</u></u>

CITY OF SEASIDE  
Statement of Debt Requirements  
Water  
as of June 30, 2021

East Hills Water Tank Financing

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2021/2022	54,841.67	167,420.15	222,261.82
2022/2023	60,333.75	192,951.40	253,285.15
2023/2024	65,850.44	189,934.71	255,785.15
2024/2025	66,392.96	186,642.19	253,035.15
2025/2026	71,962.61	183,322.54	255,285.15
2026/2027	77,560.75	179,724.41	257,285.16
2027/2028	78,188.78	175,846.37	254,035.15
2028/2029	83,848.22	171,936.93	255,785.15
2029/2030	89,540.63	167,744.52	257,285.15
2030/2031	90,267.66	163,267.49	253,535.15
2031/2032	96,031.04	158,754.11	254,785.15
2032/2033	101,832.59	153,952.56	255,785.15
2033/2034	107,674.22	148,860.93	256,535.15
2034/2035	113,557.94	143,477.22	257,035.16
2035/2036	114,485.83	137,799.32	252,285.15
2036/2037	120,460.13	132,075.03	252,535.16
2037/2038	126,483.14	126,052.02	252,535.16
2038/2039	132,557.30	119,727.86	252,285.16
2039/2040	143,685.16	113,099.99	256,785.15
2040/2041	149,869.42	105,915.73	255,785.15
2041/2042	156,112.90	98,422.26	254,535.16
2042/2043	162,418.55	90,616.61	253,035.16
2043/2044	173,789.47	82,495.68	256,285.15
2044/2045	180,228.95	73,806.21	254,035.16
2045/2046	191,740.39	64,794.76	256,535.15
2046/2047	198,327.41	55,207.74	253,535.15
2047/2048	209,993.78	45,291.37	255,285.15
2048/2049	221,743.47	34,791.68	256,535.15
2049/2050	233,580.64	23,704.51	257,285.15
2050/2051	240,509.67	12,025.48	252,535.15
<b>TOTAL</b>	<u><u>3,913,869.47</u></u>	<u><u>3,699,661.78</u></u>	<u><u>7,613,531.25</u></u>



CITY OF SEASIDE  
Statement of Debt Requirements  
Sewer  
as of June 30, 2021

Wastewater Revenue Bonds, Series 2011

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2021/2022	230,000.00	127,312.50	357,312.50
2022/2023	240,000.00	117,612.50	357,612.50
2023/2024	250,000.00	107,200.00	357,200.00
2024/2025	265,000.00	96,256.25	361,256.25
2025/2026	275,000.00	84,781.25	359,781.25
2026/2027	285,000.00	72,881.25	357,881.25
2027/2028	300,000.00	60,637.50	360,637.50
2028/2029	310,000.00	48,056.25	358,056.25
2029/2030	325,000.00	34,959.38	359,959.38
2030/2031	335,000.00	21,346.88	356,346.88
2031/2032	350,000.00	7,218.75	357,218.75
<b>TOTAL</b>	<u><u>3,165,000.00</u></u>	<u><u>778,262.51</u></u>	<u><u>3,943,262.51</u></u>

CITY OF SEASIDE  
Statement of Debt Requirements  
Sewer  
as of June 30, 2021

Wastewater Treatment Plant Bank Stabilization Financing

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2021/2022	23,080.39	24,652.56	47,732.95
2022/2023	23,934.36	23,798.59	47,732.95
2023/2024	24,819.93	22,913.02	47,732.95
2024/2025	25,738.27	21,994.68	47,732.95
2025/2026	26,690.59	21,042.36	47,732.95
2026/2027	27,678.14	20,054.81	47,732.95
2027/2028	28,702.23	19,030.72	47,732.95
2028/2029	29,764.21	17,968.74	47,732.95
2029/2030	30,865.49	16,867.46	47,732.95
2030/2031	32,007.51	15,725.44	47,732.95
2031/2032	33,191.79	14,541.16	47,732.95
2032/2033	34,419.88	13,313.07	47,732.95
2033/2034	35,693.42	12,039.53	47,732.95
2034/2035	37,014.08	10,718.87	47,732.95
2035/2036	38,383.60	9,349.35	47,732.95
2036/2037	39,803.79	7,929.16	47,732.95
2037/2038	41,276.53	6,456.42	47,732.95
2038/2039	42,803.76	4,929.19	47,732.95
2039/2040	44,387.50	3,345.45	47,732.95
2040/2041	46,030.02	1,703.11	47,733.13
<b>TOTAL</b>	<u><u>666,285.49</u></u>	<u><u>288,373.69</u></u>	<u><u>954,659.18</u></u>

CITY OF SEASIDE  
Statement of Debt Requirements  
Convention Center  
as of June 30, 2021

Transient Room Tax Revenue Bonds  
Series 2018

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2021/2022	560,000.00	581,875.00	1,141,875.00
2022/2023	585,000.00	556,050.00	1,141,050.00
2023/2024	615,000.00	526,050.00	1,141,050.00
2024/2025	640,000.00	497,875.00	1,137,875.00
2025/2026	665,000.00	471,775.00	1,136,775.00
2026/2027	695,000.00	444,575.00	1,139,575.00
2027/2028	725,000.00	416,175.00	1,141,175.00
2028/2029	750,000.00	390,425.00	1,140,425.00
2029/2030	780,000.00	359,675.00	1,139,675.00
2030/2031	820,000.00	319,675.00	1,139,675.00
2031/2032	855,000.00	284,212.50	1,139,212.50
2032/2033	885,000.00	253,762.50	1,138,762.50
2033/2034	915,000.00	222,262.50	1,137,262.50
2034/2035	955,000.00	182,375.00	1,137,375.00
2035/2036	1,005,000.00	133,375.00	1,138,375.00
2036/2037	1,055,000.00	81,875.00	1,136,875.00
2037/2038	<u>1,110,000.00</u>	<u>27,750.00</u>	<u>1,137,750.00</u>
<b>TOTAL</b>	<u><u>13,615,000.00</u></u>	<u><u>5,749,762.50</u></u>	<u><u>19,364,762.50</u></u>

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# GENERAL FUND

To account for all financial resources except  
Those required to be accounted for in another fund.





## GENERAL

The purpose of this fund is to account for revenues and expenditures associated with the general operation of the following City departments: Mayor and Council, City Attorney, Business Office, Library, and Community Center.

Beginning 1997-98 the following departments were moved to the Public Safety Fund: Municipal Court, Police, Lifeguards, and Fire.

Beginning 1997-98 the following departments were moved to the Community Development Fund: Planning, and Building and Code Enforcement.

Beginning 1998-99 the following departments were moved to the Public Works Fund: Engineering, Public Works, and City Parks.

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**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**RESOURCES**

Historical Data				Description Of Accounts	Actual	Estimated	Proposed	Committee
Actual	Actual	Original	Adjusted		as of	as of	Budget	Budget
2018/2019	2019/2020	2020/2021	2020/2021		12/31/2020	06/30/2021	2021/2022	2021/2022
1,331,578	1,854,086	1,700,663	1,801,625	Beginning Fund Balance	1,801,625	1,801,625	2,480,445	
96,033	111,559	152,033	152,033	Admin Cost - Water	76,016	152,033	132,021	
166,687	187,215	196,098	196,098	Admin Cost - Sewer	98,049	196,098	182,412	
59,270	31,687	56,723	56,723	Admin Cost - State Tax Street	28,362	56,723	55,314	
137,472	156,811	232,813	232,813	Admin Cost - Convention Center	--- 116,406	232,813	232,641	
69,125	4,254	36,557	36,557	Admin Cost - District Road	18,278	36,557	18,297	
7,043	7,839	7,442	7,442	Admin Cost - Downtown Maintenance	3,721	7,442	7,583	
378,406	431,846	438,900	438,900	Admin Cost - Public Safety	219,450	438,900	482,392	
33,312	33,052	40,580	40,580	Admin Cost - Community Development	20,290	40,580	40,638	
89,759	112,757	109,384	109,384	Admin Cost - Public Works	54,692	109,384	115,477	
265,006	203,991	266,606	266,606	Transfer - Water	206,891	266,606	267,181	
3,664,230	3,728,898	4,077,295	4,084,911	Tax Base	3,586,632	3,827,560	4,227,072	
		(285,411)	(285,944)	Estimated Taxes Not To Be Rec'd			(295,895)	
96,422	104,655	95,000	95,000	Delinquent Taxes	89,853	126,000	105,000	
	1,960	1,000	1,000	Tax Offsets		1,000	1,000	
31,655	32,693	39,000	39,000	Interest On Investments	7,399	14,500	15,000	
25,745	24,764	23,000	23,000	Interest On Tax Receipts	629	11,000	11,500	
2,075	1,875	2,200	2,200	Liquor License Fees	175	2,300	2,300	
25,196	42,796	10,000	10,000	Business License & Room Tax Penalties	6,629	8,000	10,000	
1,124,289	817,007	900,900	900,900	Room Tax - Vacation Rentals	617,310	1,330,000	1,150,000	
5,726	5,445	5,700	5,700	Cigarette Tax	2,409	4,800	5,000	
14,987	5,247	1,000	5,269	Library Grant	5,269	5,269	5,200	
	750	750	750	Healthy Benefits Grant	750	750	750	
	183,696		200,000	State Grant Reimbursement	184,378	200,000		
18,496	13,880	14,000	14,000	Library	7,072	14,000	14,000	
3,160	2,040	4,000	4,000	Community Center			2,000	
2,500	5,515			Insurance Reimbursement				
7,252	8,255	4,000	4,000	Rental/Sale City Property	5,469	5,500	4,000	
10,063	23,731	10,000	10,000	Miscellaneous - General	4,772	7,000	10,000	
	300			Donations				
<u>7,665,487</u>	<u>8,138,604</u>	<u>8,140,233</u>	<u>8,452,547</u>	<b>TOTAL RESOURCES</b>	<u>7,162,526</u>	<u>8,896,440</u>	<u>9,281,328</u>	<u>0</u>

## **GENERAL**

### **MAYOR & COUNCIL**

This department provides for the activities of the Mayor and six Council members. The Mayor and members of the Council serve as representatives of the City when meeting with other local governments and agencies.

The Mayor and Council are elected on a non-partisan basis for four-year terms. The City has a representative from each of the four wards and two at-large members each are covering two wards. The terms of office are staggered at two-year intervals allowing the election of three Council members every two years.



**CITY OF SEASIDE**  
**GENERAL**  
BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

**MAYOR & COUNCIL**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>PERSONAL SERVICES</b>			
6,189	6,688	7,218	7,218
445	476	563	563
2,466	1,917	2,715	2,715
1,202	1,300	1,516	1,516
28	34	40	40
6	6	7	7
124	134	144	144
<b>10,460</b>	<b>10,555</b>	<b>12,203</b>	<b>12,203</b>
<b>MATERIALS AND SERVICES</b>			
1,772	534	1,500	1,500
	240		
10,225	386	10,000	10,000
134	70	300	300
466	509	800	800
	21		
	302	300	300
8,569	6,800	8,000	8,000
154	139	200	200
		300	300
<b>21,320</b>	<b>9,001</b>	<b>21,400</b>	<b>21,400</b>
<b>31,780</b>	<b>19,556</b>	<b>33,603</b>	<b>33,603</b>

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Secretary (0.1)	3,609	7,218	7,730	
FICA	259	518	603	
Health/Dental/Life Insurance	944	1,912	1,940	
Retirement	702	1,404	1,623	
Workmans Compensation Ins	20	39	43	
Unemployment	3	7	8	
Longevity Bonus	72	144	155	
<b>PERSONAL SERVICES</b>	<b>5,609</b>	<b>11,242</b>	<b>12,102</b>	<b>0</b>
Supplies	547	860	1,500	
Minor Equipment				
Professional/Contractual Services	146	7,550	1,000	
Printing		100	300	
Postage & Freight	180	500	800	
Rentals & Leases				
Advertising/Legal Notices		150	300	
Travel & Meeting	624	2,000	8,000	
Dues & Memberships	60	200	200	
Training			300	
<b>MATERIALS AND SERVICES</b>	<b>1,557</b>	<b>11,360</b>	<b>12,400</b>	<b>0</b>
<b>TOTAL MAYOR &amp; COUNCIL</b>	<b>7,166</b>	<b>22,602</b>	<b>24,502</b>	<b>0</b>

## **GENERAL**

### **CITY ATTORNEY**

This department provides for the activities of the City Attorney. The City Attorney provides legal advice to Council and Staff, provides legal representation in some City court matters, and provides legal advice for employee contract negotiations.

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>MATERIALS AND SERVICES</b>			
440	1,200	1,000	1,000
	41		
5,525	3,803	5,000	5,000
41,191	42,309	43,500	43,500
1,712	1,020	1,500	1,500
75	85	100	100
<u>48,943</u>	<u>48,458</u>	<u>51,100</u>	<u>51,100</u>
<u>48,943</u>	<u>48,458</u>	<u>51,100</u>	<u>51,100</u>

**CITY ATTORNEY**

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Publications	50	600	1,000	
Supplies				
Legal Services	400	2,200	5,000	
Professional/Contractual Services	21,710	43,420	44,500	
Travel & Meeting	60	60	1,500	
Dues & Memberships		85	100	
<b>MATERIALS AND SERVICES</b>	<u>22,220</u>	<u>46,365</u>	<u>52,100</u>	<u>0</u>
<b>TOTAL CITY ATTORNEY</b>	<u>22,220</u>	<u>46,365</u>	<u>52,100</u>	<u>0</u>

## **GENERAL**

### **BUSINESS OFFICE**

The Administration and Finance Departments have been combined into one department. All administrative and financial activities including: utility billing and collection, accounts payable, accounts receivable, payroll, data processing, assessment management, business licenses, financial planning, investing and cash management as well as human resources, contract administration, risk management, and department supervision are handled by this office. In addition, the Business Office oversees all budgetary responsibilities and audit functions.

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

**BUSINESS OFFICE**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>PERSONAL SERVICES</b>			
121,068	124,572	128,064	128,064
94,464	107,163	110,184	110,184
55,706	60,188	64,962	64,962
115,713	110,577	107,953	107,953
29,683	31,712	32,215	32,215
85,813	71,516	84,023	84,023
77,949	73,556	86,362	86,362
1,727	2,057	2,264	2,264
381	413	420	420
	1,500		
	15,042	600	600
<u>3,436</u>	<u>3,617</u>	<u>8,442</u>	<u>8,442</u>
585,940	601,913	625,489	625,489
<b>MATERIALS AND SERVICES</b>			
2,105	3,477	2,500	2,500
4,458	5,791	7,000	7,000
771	4,396	6,000	6,000
369	6,321	8,500	8,500
1,889	2,035	2,500	2,500
4,648	3,298	4,800	4,800
1,260	831	1,300	1,300
695		1,000	1,000
<u>16,195</u>	<u>26,149</u>	<u>33,600</u>	<u>33,600</u>
<u>602,135</u>	<u>628,062</u>	<u>659,089</u>	<u>659,089</u>

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
City Manager	64,032	128,064	130,620	
Assistant City Manager	55,092	110,184	112,392	
Administrative Assistant (0.9)	32,481	64,962	69,574	
Office Personnel (2.3)	54,308	109,555	116,172	
FICA	15,581	31,196	34,484	
Health/Dental/Life Insurance	36,329	73,709	76,186	
Retirement	40,653	81,306	90,057	
Workmans Compensation Ins	1,137	2,250	2,415	
Unemployment	203	407	450	
Insurance Split	900	1,800	1,800	
Overtime			17,750	
Longevity Bonus	1,361	2,725	3,355	
<b>PERSONAL SERVICES</b>	<u>302,077</u>	<u>606,158</u>	<u>655,255</u>	<u>0</u>
Supplies	1,022	2,200	2,500	
Minor Equipment	2,857	6,000	7,000	
Telephone	2,712	5,500	6,000	
Professional/Contractual Services	4,120	8,300	8,500	
Postage & Freight	718	1,900	2,500	
Travel & Meeting	187	250	4,800	
Dues & Memberships	471	1,200	1,300	
Training	1,695	2,100	2,000	
<b>MATERIALS AND SERVICES</b>	<u>13,782</u>	<u>27,450</u>	<u>34,600</u>	<u>0</u>
<b>TOTAL BUSINESS OFFICE</b>	<u>315,859</u>	<u>633,608</u>	<u>689,855</u>	<u>0</u>

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## **GENERAL**

### **LIBRARY**

This department provides for the operation of the Seaside Public Library. The Library provides an outstanding cultural, informational, and recreational resource to the residents of the City and neighboring South County areas. Circulation per capita annually ranks this library among the top ten public libraries in the State of Oregon. There are currently approximately 3200 registered library patrons.

### **EXPENDITURES**

#### **Library Purchases**

Includes all books, periodicals, reference materials and audio/video purchases for the entire collection.

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

**LIBRARY**

Historical Data				Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021					
<b>PERSONAL SERVICES</b>								
89,964	92,568	95,184	95,184	Library Director				
63,936	63,880	67,632	67,632	Technical Services Supervisor	47,592	95,184	97,092	
184,222	191,317	196,892	196,892	Circulation (3 3/4)	18,560	47,332	60,636	
32,872	39,639	38,040	38,040	Library Aides (P/T)	100,025	200,281	205,272	
28,235	30,351	30,788	30,788	FICA	22,211	44,180	39,960	
55,651	59,550	75,153	75,153	Health/Dental/Life Insurance	14,328	29,381	31,089	
68,184	69,203	75,539	75,539	Retirement	28,101	57,423	58,753	
1,708	2,035	2,214	2,214	Workmans Compensation Ins	30,015	63,637	76,230	
369	397	1,416	1,416	Unemployment	1,038	2,127	2,234	
	11,510	1,200	1,200	Overtime	187	384	406	
1,387	2,130	3,515	3,515	Longevity Bonus			1,200	
526,528	562,580	587,573	587,573		1,080	2,175	2,234	
<b>MATERIALS AND SERVICES</b>				<b>PERSONAL SERVICES</b>	263,137	542,104	575,106	0
24,070	18,705	16,500	16,500	Supplies				
10,337	14,094	8,000	8,000	Minor Equipment	10,520	19,500	20,000	
932	678	1,000	1,000	Equipment Maintenance	4,279	10,000	10,000	
10,531	11,234	11,500	11,500	Grounds Maintenance	485	715	1,000	
7,991	2,393	5,000	5,000	Building Maintenance	5,771	11,550	12,500	
3,247	2,500	4,600	4,600	Maintenance Contracts	849	5,000	5,000	
2,552	2,631	2,600	2,600	Telephone	1,066	3,200	3,600	
11,975	10,119	16,000	16,000	Electricity	1,302	2,650	2,800	
3,563	3,549	6,500	6,500	Heating Fuel	3,677	7,900	16,000	
56,183	57,320	55,000	55,000	Professional/Contractual Services	880	3,700	6,500	
7,725	7,929	8,550	8,550	Computer Services	34,768	51,800	53,600	
751	141	400	400	Printing	5,106	8,325	8,750	
1,564	1,323	1,600	1,600	Postage & Freight		150	400	
		100	100	Advertising/Legal Notices	482	1,075	1,600	
58		250	250	Credit Card Discount		50	100	
3,477	1,752	1,300	1,300	Travel & Meeting				
494	448	500	500	Dues & Memberships		200	800	
800	72	500	500	Training	315	405	400	
68	111			Bad Debt			350	
				Cash Over & Short	80	100		
146,318	134,999	139,900	139,900	<b>MATERIALS AND SERVICES</b>	69,580	126,320	143,400	0



**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

**LIBRARY**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>CAPITAL OUTLAY</b>			
52,071	29,911 5,900	45,000	5,600 45,000
<u>52,071</u>	<u>35,811</u>	<u>45,000</u>	<u>50,600</u>
<u>724,917</u>	<u>733,390</u>	<u>772,473</u>	<u>778,073</u>

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Equipment	5,509	5,509		
Library Purchases	14,192	45,000	45,000	
Building			10,000	
<b>CAPITAL OUTLAY</b>	<u>19,701</u>	<u>50,509</u>	<u>55,000</u>	<u>0</u>
<b>TOTAL LIBRARY</b>	<u>352,418</u>	<u>718,933</u>	<u>773,506</u>	<u>0</u>

## **GENERAL**

### **COMMUNITY CENTER**

This department provides for the operation of the Community Center. Management of the Community Center is provided by Sunset Empire Park & Recreation District on a contractual basis.

Sunset Empire Park & Recreation District provides an individual approved by the City to carry out required duties. Duties include: 1) scheduling use of the facilities, 2) scheduling staff, 3) overseeing building maintenance and janitorial services, 4) coordinating activities such as food distributions, blood pressure clinics, and educational programs.

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>MATERIALS AND SERVICES</b>			
2,867	2,863	4,500	4,500
	542	500	500
6,907	811	4,000	4,000
100	335	400	400
6,781	6,324	7,200	7,200
4,251	4,396	5,000	5,000
32,137	31,730	35,000	35,000
1,046	1,266	1,100	1,100
<u>54,089</u>	<u>48,267</u>	<u>57,700</u>	<u>57,700</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u><u>54,089</u></u>	<u><u>48,267</u></u>	<u><u>57,700</u></u>	<u><u>57,700</u></u>

**COMMUNITY CENTER**

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Supplies	576	2,200	4,500	
Equipment Maintenance		400	500	
Building Maintenance	243	2,000	5,000	
Maintenance Contracts			400	
Electricity	2,410	6,000	7,200	
Heating Fuel	1,081	4,500	5,000	
Professional/Contractual Services	16,177	32,250	38,000	
Rentals & Leases	493	1,000	1,300	
Advertising/Legal Notices				
<b>MATERIALS AND SERVICES</b>	<u>20,980</u>	<u>48,350</u>	<u>61,900</u>	<u>0</u>
Equipment				
<b>CAPITAL OUTLAY</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL COMMUNITY CENTER</b>	<u><u>20,980</u></u>	<u><u>48,350</u></u>	<u><u>61,900</u></u>	<u><u>0</u></u>

## GENERAL

### NON - DEPARTMENTAL

This department provides for the expenses benefiting all departments, and those that do not apply to any specific department. Such items include: 1) the maintenance of the equipment, building, and grounds of City Hall, 2) the operation of City Hall, 3) the audit costs associated with the General operation of the City, 4) the insurance costs associated with the General operation of the City, 5) the financial support of local groups and organizations as deemed appropriate by the Budget Committee.

#### Important Budget Items

##### **Maintenance Contracts**

This line includes the maintenance on computer software and hardware, maintenance on the City Hall copier, and maintenance on the postage machine.

##### **Professional/Contractual Services**

This line pays for computer upgrades, computer form design, spring break activities, unemployment claim management, Safety Committee Programs, and retirement claim management services.

##### **Contributions and Donations**

Each year the Budget Committee receives requests for funding from community based groups. Contributions are made from this budget line item.

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

**NON-DEPARTMENTAL - GENERAL**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>MATERIALS AND SERVICES</b>			
10,068	8,739	8,000	13,000
6,627	1,165	1,000	3,000
1,156		500	500
6,576	6,345	11,500	11,500
29,019	16,774	10,000	10,000
27,683	27,630	29,000	29,000
	39		
8,172	7,508	9,000	9,000
3,419	3,313	4,000	12,000
			100
27,457	17,795	30,000	30,000
30,547	110,861	50,000	50,000
13,905	13,905	15,000	15,000
12,313	12,163	13,500	13,500
89,730	94,777	100,000	100,000
815	1,313	1,500	1,500
8,105	9,024	10,000	10,000
2,591	4,169	4,000	4,000
6,466	6,725	7,000	7,000
43,000	294,050	49,500	49,500
<b>327,649</b>	<b>636,295</b>	<b>353,500</b>	<b>368,600</b>
<b>CAPITAL OUTLAY</b>			
4,511			30,000
4,511	0	0	30,000
<b>SPECIAL PAYMENTS</b>			
	67	750	750
0	67	750	750
<b>DEBT SERVICE</b>			
135,000	140,000	145,000	145,000
130,006	125,881	121,606	121,606
265,006	265,881	266,606	266,606

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Supplies	8,354	11,400	12,000	
Minor Equipment	1,360	1,360	2,000	
Equipment Maintenance			500	
Grounds Maintenance	3,260	6,520	11,000	
Building Maintenance	1,779	8,400	10,000	
Maintenance Contracts	23,006	28,190	29,000	
Telephone				
Electricity	3,013	7,500	8,000	
Heating Fuel	1,298	7,700	10,000	
Garbage	19	50	100	
Legal Services	17,153	24,000	30,000	
Professional/Contractual Services	25,009	49,000	50,000	
Computer Services	8,111	13,905	15,000	
Audit		13,500	14,000	
Insurance	95,927	99,686	105,000	
Printing		500	1,500	
Rentals & Leases	4,542	9,400	10,000	
Advertising/Legal Notices	869	5,700	5,000	
Travel & Meeting				
Dues & Memberships	6,676	6,676	7,000	
Contributions and Donations	49,500	49,500	60,000	
Cash Over & Short	(1)			
<b>MATERIALS AND SERVICES</b>	<b>249,875</b>	<b>342,987</b>	<b>380,100</b>	<b>0</b>
Equipment			58,000	
Buildings	19,682	30,000		
<b>CAPITAL OUTLAY</b>	<b>19,682</b>	<b>30,000</b>	<b>58,000</b>	<b>0</b>
Grant Disbursements	75	750	750	
<b>SPECIAL PAYMENTS</b>	<b>75</b>	<b>750</b>	<b>750</b>	<b>0</b>
Bond Principal	145,000	145,000	150,000	
Bond Interest	61,891	121,606	117,181	
<b>DEBT SERVICE</b>	<b>206,891</b>	<b>266,606</b>	<b>267,181</b>	<b>0</b>

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>INTERFUND TRANSFERS</b>			
3,744,371	3,949,003	4,044,794	4,044,794
<u>8,000</u>	<u>8,000</u>	<u>11,000</u>	<u>250,000</u>
3,752,371	3,957,003	4,055,794	4,305,794
<b>CONTINGENCY</b>			
		200,000	200,000
<u>0</u>	<u>0</u>	<u>200,000</u>	<u>200,000</u>
<b>ENDING FUND BALANCE</b>			
1,854,086	1,801,625	1,689,618	1,701,232
<u>1,854,086</u>	<u>1,801,625</u>	<u>1,689,618</u>	<u>1,701,232</u>
6,203,623	6,660,871	6,566,268	6,872,982
<u>7,665,487</u>	<u>8,138,604</u>	<u>8,140,233</u>	<u>8,452,547</u>

**NON-DEPARTMENTAL - GENERAL**

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Transfer - Public Safety	4,044,794	4,044,794	4,489,989	
Transfer - Public Works		250,000		
Transfer - Economic Development	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>	
<b>INTERFUND TRANSFERS</b>	4,055,794	4,305,794	4,500,989	0
Contingency			200,000	
<b>CONTINGENCY</b>	0	0	200,000	0
Ending Fund Balance		2,480,445	2,272,445	
<b>ENDING FUND BALANCE</b>	<u>0</u>	<u>2,480,445</u>	<u>2,272,445</u>	<u>0</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<u>4,532,317</u>	<u>7,426,582</u>	<u>7,679,465</u>	<u>0</u>
<b>TOTAL GENERAL</b>	<u>5,250,960</u>	<u>8,896,440</u>	<u>9,281,328</u>	<u>0</u>

## **PUBLIC SAFETY**

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the Municipal Court, Police Department, Lifeguard Program, and Fire Department.

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**RESOURCES**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
1,368,097	1,809,273	1,768,429	1,819,774
802,551	548,401	751,464	882,252
3,744,371	3,949,003	4,044,794	4,044,794
113,453	112,324	120,000	119,871
		(8,400)	(8,391)
2,426	2,985	2,600	2,600
	59	50	50
39,245	35,122	35,000	10,000
689	678	700	700
2,097	1,050	2,500	2,500
121,057	107,340	116,000	116,000
106,161	101,623	102,000	102,000
97,643	104,889	105,000	105,000
22,479	534	1,000	1,000
	117,571		9,200
43,000	41,000	50,000	50,000
88,610	90,965	92,700	92,700
360,202	315,386	300,000	300,000
22,240	11,570	16,000	16,000
425		400	400
71,663	114,257		279,975
9,558	3,023		13,263
23,426	81,826	25,000	25,000
17,244	43,661	11,000	90,000
7,527	13,987	7,500	7,500
180	5,000	500	500
<u>7,064,344</u>	<u>7,611,527</u>	<u>7,544,237</u>	<u>8,082,688</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	1,819,775	1,819,775	2,143,185	
Transfer - Room Tax	356,312	857,637	858,060	
Transfer - General	4,044,794	4,044,794	4,489,989	
Tax Levy	105,464	112,319	120,000	
Estimated Taxes Not To Be Rec'd				
Delinquent Taxes			(8,400)	
Tax Offsets	2,644	3,750	4,000	
Interest On Investments		50	50	
Interest On Tax Receipts	4,507	12,000	12,000	
Dog Licenses	18	245	300	
Liquor Taxes	75	1,000	2,000	
Marijuana Taxes	62,790	135,000	121,000	
State Revenue Sharing	35,117	147,000	107,000	
State Fire Grant	28,627	124,800	110,000	
Police Grants				
State Grant Reimbursement	895	895	1,000	
Federal Fire Grants	9,194	9,194		
Rural Fire Protection				
Dispatch Service		41,000	41,000	
Fines & Forfeitures	45,590	91,179	93,003	
Parking Tickets	209,591	310,000	300,000	
False Alarms	5,305	8,500	12,000	
State Fire Reimbursement	875	875	400	
Insurance Reimbursement		279,975	85,818	
Rental or Sale of City Property	5,999	13,263		
Miscellaneous - Police	10,740	23,500	25,000	
Miscellaneous	56,725	110,000	15,000	
Donations	2,988	9,400	7,500	
			500	
<b>TOTAL RESOURCES</b>	<u>6,808,025</u>	<u>8,156,151</u>	<u>8,540,405</u>	<u>0</u>



## **PUBLIC SAFETY**

### **MUNICIPAL COURT**

This department provides for the activities of the Municipal Court. The Court handles citations issued by the Seaside Police Department for traffic, parking, code violations and misdemeanor crimes. The court procedures are administered by Municipal Judge Ronald Woltjer, who is an attorney licensed to practice in Oregon. Court sessions are now held on Monday and Wednesday afternoons. Jury trials are scheduled as needed.

#### **Important Budget Items**

##### **Legal Services**

This pays for court appointed attorneys.

##### **Professional/Contractual Services**

A portion of all fines collected goes to other governmental agencies (i.e. state and county)

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>PERSONAL SERVICES</b>			
57,409	52,375	58,266	58,266
4,364	4,589	5,470	5,470
20,079	14,223	17,608	17,608
11,705	9,709	12,236	12,236
145	267	327	327
57	54	65	65
	100		
	1,906	5,100	5,100
408	1,229	1,319	1,319
<u>94,167</u>	<u>84,452</u>	<u>100,391</u>	<u>100,391</u>
<b>MATERIALS AND SERVICES</b>			
1,016	1,105	1,100	1,100
	338	200	200
772	634	800	800
18,000	18,000	20,000	20,000
67,798	65,298	70,000	70,000
1,545	1,545	1,600	1,600
522	175	500	500
323	393	500	500
316		750	750
1,051	292	1,000	1,000
75	350	350	350
216		300	300
<u>91,634</u>	<u>88,130</u>	<u>97,100</u>	<u>97,100</u>
<u>185,801</u>	<u>172,582</u>	<u>197,491</u>	<u>197,491</u>

**MUNICIPAL COURT**

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Court Clerk	29,230	58,533	60,311	
FICA	2,489	4,988	5,564	
Health/Dental/Life Insurance	8,438	17,052	17,388	
Retirement	5,882	11,764	12,665	
Workmans Compensation Ins	196	361	353	
Unemployment	29	58	66	
Insurance Split	60	120	120	
Overtime			1,200	
Longevity Bonus	652	1,312	4,404	
<b>PERSONAL SERVICES</b>	<u>46,976</u>	<u>94,188</u>	<u>102,071</u>	<u>0</u>
Supplies				
Minor Equipment	337	525	1,100	
Telephone			200	
Legal Services	52	625	800	
Professional/Contractual Services	9,000	18,000	18,000	
Computer Services	30,898	56,200	70,000	
Printing	901	1,545	1,600	
Postage & Freight		250	500	
Credit Card Discount	181	355	500	
Travel & Meeting				
Dues & Memberships			1,000	
Training		75	350	
Cash Over & Short			300	
<b>MATERIALS AND SERVICES</b>	<u>41,369</u>	<u>77,575</u>	<u>94,350</u>	<u>0</u>
<b>TOTAL MUNICIPAL COURT</b>	<u>88,345</u>	<u>171,763</u>	<u>196,421</u>	<u>0</u>

## **PUBLIC SAFETY**

### **POLICE**

This budget provides funding for equipment and the activities of the Police Department. There are nineteen officers, eight dispatchers, and a Community Service Officer position serving Seaside. In addition to serving a permanent population of 6,500 and a summer weekend population ranging from 15,000 to 20,000, the Department must deal with several major events throughout the year.

The Department also provides dispatch services for three municipal police agencies, seven fire departments and the City of Seaside Public Works Department.

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

**POLICE**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>PERSONAL SERVICES</b>			
114,804	118,128	121,476	121,476
104,892	107,928	46,220	113,200
338,010	360,783	375,148	375,148
754,066	827,000	970,504	970,504
27,576	7,175	33,224	33,224
72,756	78,932	84,858	84,858
292,671	333,034	346,797	346,797
1,568	2,625		1,000
154,057	164,619	175,295	175,295
487,541	503,017	546,967	546,967
332,829	353,349	401,601	401,601
72,903	104,064	115,602	115,602
2,007	2,150	2,270	2,270
77,852	79,784	83,181	83,181
	1,190		2,040
234,405	245,062	200,000	320,000
1,624	15,055	6,441	6,441
6,000	6,000	6,000	6,000
<b>3,075,561</b>	<b>3,309,895</b>	<b>3,515,584</b>	<b>3,705,604</b>

<b>MATERIALS AND SERVICES</b>			
440	504	600	600
22,912	20,568	28,000	28,000
43,029	32,710	35,000	35,000
27,857	20,708	30,000	30,000
5,316	5,501	10,000	10,000
27,266	40,918	27,000	27,000
4,330	5,915	4,500	4,500
2,141	7,183	5,000	5,000
4,634	3,633	5,000	5,000
13,311	14,843	14,000	14,000
10,851	10,386	14,000	14,000
2,038	2,197	2,000	2,000

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Police Chief	60,738	121,476	123,900	
Lieutenant	62,890	113,200	105,625	
Sergeants (4)	187,025	375,063	380,516	
Police Officers (13)	455,576	901,662	926,393	
Community Service Officer		8,310	51,280	
Communications Manager	41,394	84,858	90,882	
Dispatchers/Clerk (5.95)	173,891	348,892	361,036	
Reserve/Police Assistant	728	728	2,000	
FICA	89,201	173,200	180,050	
Health/Dental/Life Insurance	249,162	503,575	552,604	
Retirement	189,431	370,575	421,098	
Workmans Compensation Ins	58,789	115,635	103,810	
Unemployment	1,166	2,272	2,327	
Incentive	40,401	79,950	86,911	
Insurance Split	1,020	2,040	2,040	
Overtime	156,798	278,000	250,000	
Longevity Bonus	2,570	6,389	3,419	
On Call Pay	2,900	5,900	7,200	
<b>PERSONAL SERVICES</b>	<b>1,773,680</b>	<b>3,491,725</b>	<b>3,651,091</b>	<b>0</b>
Publications		500	600	
Supplies	9,599	21,400	28,000	
Minor Equipment	12,317	35,000	35,000	
Gas/Diesel/Oil	8,649	19,500	30,000	
Clothing	6,405	10,500	10,000	
Equipment Maintenance	17,649	35,000	35,000	
Grounds Maintenance	1,814	3,800	4,500	
Building Maintenance	1,446	3,600	5,000	
Maintenance Contracts	2,800	3,250	5,000	
Telephone	13,845	30,725	31,000	
Electricity	4,329	10,150	14,000	
Heating Fuel	528	2,175	2,500	

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

**POLICE**

Historical Data				Description Of Accounts	Actual	Estimate	Proposed	Committee
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021		as of 12/31/2020	as of 06/30/2021	Budget 2021/2022	Budget 2021/2022
6,435	1,102	3,000	3,000		350	3,000		
85,584	107,794	110,000	110,000	Legal Services	49,754	94,000	110,000	
20,088	20,088	22,000	22,000	Professional/Contractual Services	11,718	20,088	22,000	
4,540	1,974	2,000	2,000	Computer Services	1,898	1,898	2,000	
1,584	395	3,000	3,000	Insurance		1,500	3,000	
1,607	761	2,000	2,000	Printing	532	935	2,000	
3,411	2,429	5,000	5,000	Postage & Freight	1,865	3,190	5,000	
1,502	122	1,000	1,000	Rentals & Leases	391	750	1,000	
283		400	400	Advertising/Legal Notices				
10,422	4,243	15,000	15,000	Credit Card Discount	485	1,100	15,000	
902	896	1,500	1,500	Travel & Meeting	603	900	1,500	
110	75	1,000	1,000	Dues & Memberships	17	125	1,000	
12,743	12,161	25,000	25,000	Overtime Meals	6,947	12,900	25,000	
				Training				
				Cash Over & Short				
<b>313,336</b>	<b>317,106</b>	<b>366,000</b>	<b>366,000</b>	<b>MATERIALS AND SERVICES</b>	<b>153,591</b>	<b>313,336</b>	<b>391,100</b>	<b>0</b>
						65,000	165,000	
<b>CAPITAL OUTLAY</b>				Equipment				
81,990	37,104	65,000	65,000	Buildings	10,225			
34,086	6,509	30,000	30,000	Infrastructure				
	87,465							
<b>116,076</b>	<b>131,078</b>	<b>95,000</b>	<b>95,000</b>	<b>CAPITAL OUTLAY</b>	<b>10,225</b>	<b>65,000</b>	<b>165,000</b>	<b>0</b>
<b>3,504,973</b>	<b>3,758,079</b>	<b>3,976,584</b>	<b>4,166,604</b>	<b>TOTAL POLICE</b>	<b>1,937,496</b>	<b>3,870,061</b>	<b>4,207,191</b>	<b>0</b>

## **PUBLIC SAFETY**

### **LIFEGUARDS**

This department provides for the activities of Beach Lifeguards. The lifeguard program is supervised and managed by the Fire Department; lifeguards are seasonal employees managing the beach typically between Memorial Day and Labor Day.

The mission of the Seaside Fire & Rescue Beach Lifeguards is to provide highly trained, professional lifesaving response and service to the public while being ambassadors of the City of Seaside to visitors on the beach.

Common lifeguard duties include: Safety prevention and awareness of ocean conditions, assist with missing or lost persons, provide beach cleanup, initial response to medical emergencies on the beach and promenade, assist beach patrons in distress back to shore, perform lifesaving rescues of persons in imminent danger by means of rescue boards or swimming, and act as an information resource to the public.

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>PERSONAL SERVICES</b>			
39,156	54,302	50,000	54,000
3,202	4,191	3,825	3,825
1,705	3,031	3,230	3,230
42	55	50	50
<u>2,707</u>	<u>480</u>	<u>1,000</u>	<u>10,000</u>
46,812	62,059	58,105	71,105
<b>MATERIALS AND SERVICES</b>			
18	5	300	300
5,935	5,776	6,000	6,000
1,976	1,862	1,500	1,500
1,599	582	1,200	1,200
140	19	500	500
		100	100
		200	200
270	819	1,000	1,000
<u>9,938</u>	<u>9,063</u>	<u>10,800</u>	<u>10,800</u>
<u>56,750</u>	<u>71,122</u>	<u>68,905</u>	<u>81,905</u>

**LIFEGUARDS**

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Lifeguards	36,068	52,200	54,000	
FICA	3,370	4,560	4,131	
Workmans Compensation Ins	2,282	3,156	3,187	
Unemployment	44	61	54	
Overtime	<u>7,985</u>	<u>9,000</u>	<u>4,000</u>	
<b>PERSONAL SERVICES</b>	49,749	68,977	65,372	0
Supplies	374	500	500	
Minor Equipment	5,007	6,000	6,000	
Gas/Diesel/Oil	391	1,100	1,500	
Clothing		600	1,200	
Equipment Maintenance		150	400	
Professional/Contractual Services			100	
Advertising/Legal Notices		100	200	
Travel & Meeting				
Training		<u>300</u>	<u>1,000</u>	
<b>MATERIALS AND SERVICES</b>	<u>5,772</u>	<u>8,750</u>	<u>10,900</u>	0
<b>TOTAL LIFEGUARDS</b>	<u>55,521</u>	<u>77,727</u>	<u>76,272</u>	<u>0</u>

## **PUBLIC SAFETY**

### **FIRE & RESCUE**

Seaside Fire & Rescue was established in 1904 and celebrated 100 years of service in July of 2004. We are an "all hazards" department responding to Emergency Medical Calls, Structure and Wildland Fires, Water Rescues, and Rope Rescues. In addition, Seaside Fire manages the seasonal beach lifeguard program and provides mutual aid to all departments in Clatsop County and Nehalem Bay Fire & Rescue in Tillamook County. Seaside Fire & Rescue continues to respond when requested by the Oregon State Fire Marshal's Office for Wildland Conflagrations in Oregon & California.

Seaside Fire & Rescue has primarily been a volunteer department with the exception of the Fire Chief, Division Chief of Prevention, Division Chief of Operations, and two Firefighter positions.



**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

**FIRE**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>PERSONAL SERVICES</b>			
104,136	112,512	115,692	121,476
152,089	167,658	174,432	174,432
54,599	102,008	64,925	190,925
59,968	70,158	60,000	77,000
36,580	41,388	38,102	58,443
77,777	98,297	84,754	121,030
61,236	68,313	74,560	87,784
32,363	47,428	42,537	66,535
478	541	490	764
18,451	21,741	23,383	23,383
96,085	70,279	80,000	175,000
	6,474	1,744	1,744
<b>693,762</b>	<b>806,797</b>	<b>760,619</b>	<b>1,098,516</b>

**MATERIALS AND SERVICES**

	282		
13,246	19,992	15,000	15,000
42,681	23,966	40,000	40,000
10,638	13,975	12,000	12,000
150,493	117,382	135,000	132,534
29,630	41,336	38,000	38,000
5,000	3,005		
4,552	7,318	5,000	5,000
1,603	920	1,600	1,600
1,683	2,944	3,600	3,600
3,845	4,000	4,100	4,100
1,768	1,577	2,000	2,000
		1,000	1,000
32,577	72,926	36,000	36,000
4,635	4,635	5,200	5,200
3,430	3,491	3,600	3,600
977	291	700	700
296	85	400	400
2,032	2,141	2,600	2,600
290	122	300	300
8,564	3,923	10,000	10,000
469	744	750	750
<b>30,864</b>	<b>24,920</b>	<b>37,000</b>	<b>37,000</b>
<b>349,273</b>	<b>349,975</b>	<b>353,850</b>	<b>351,384</b>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Fire Chief	60,738	121,476	123,900	
Division Chiefs (2)	87,216	131,746	177,912	
Firefighter (3)	101,384	184,630	185,240	
Part-Time	33,807	81,200	60,000	
FICA	31,147	57,436	44,911	
Health/Dental/Life Insurance	58,739	111,631	117,205	
Retirement	43,418	81,300	98,356	
Workmans Compensation Ins	33,132	47,650	52,645	
Unemployment	409	751	657	
Incentive Pay	11,587	23,383	30,363	
Overtime	119,941	179,237	78,000	
Longevity Bonus	872	1,454	1,779	
<b>PERSONAL SERVICES</b>	<b>582,390</b>	<b>1,021,894</b>	<b>970,968</b>	<b>0</b>
Publications	8,627	17,400	18,000	
Supplies	17,401	38,000	40,000	
Minor Equipment	7,682	13,600	14,000	
Gas/Diesel/Oil	41,884	103,000	125,000	
Clothing	25,099	56,000	50,000	
Equipment Maintenance				
Grounds Maintenance				
Building Maintenance	1,818	3,800	5,000	
Maintenance Contracts		900	1,600	
Telephone	1,506	3,060	3,600	
Electricity	1,600	3,930	4,100	
Heating Fuel	300	1,546	2,000	
Legal Services			1,000	
Professional/Contractual Services	36,594	51,000	48,000	
Computer Services	2,704	4,635	5,400	
Insurance	2,713	2,713	3,600	
Printing		300	700	
Postage & Freight	57	125	300	
Rentals & Leases	906	1,812	2,700	
Advertising/Legal Notices			300	
Travel & Meeting	10,963	11,700	10,000	
Dues & Memberships	210	750	750	
Training	2,665	24,500	37,000	
<b>MATERIALS AND SERVICES</b>	<b>162,729</b>	<b>338,771</b>	<b>373,050</b>	<b>0</b>

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

**FIRE**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>CAPITAL OUTLAY</b>			
5,966	55,064	60,000	60,000
56,640	120,287		
<u>62,606</u>	<u>175,351</u>	<u>60,000</u>	<u>60,000</u>
<u>1,105,641</u>	<u>1,332,123</u>	<u>1,174,469</u>	<u>1,509,900</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Equipment		55,000	60,000	
Building				
<b>CAPITAL OUTLAY</b>	<u>0</u>	<u>55,000</u>	<u>60,000</u>	<u>0</u>
<b>TOTAL FIRE</b>	<u>745,119</u>	<u>1,415,665</u>	<u>1,404,018</u>	<u>0</u>

## **PUBLIC SAFETY**

### **NON - DEPARTMENTAL**

This department provides for the expenses that benefit all public safety departments, and those which do not apply to any specific department.

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>MATERIALS AND SERVICES</b>			
23,500	26,000	38,850	38,850
23,500	26,000	38,850	38,850
<b>INTERFUND TRANSFERS</b>			
378,406	431,846	438,900	438,900
378,406	431,846	438,900	438,900
<b>CONTINGENCY</b>			
		200,000	200,000
0	0	200,000	200,000
<b>ENDING FUND BALANCE</b>			
1,809,273	1,819,775	1,449,038	1,449,038
1,809,273	1,819,775	1,449,038	1,449,038
2,211,179	2,277,621	2,126,788	2,126,788
7,064,344	7,611,527	7,544,237	8,082,688

**NON-DEPARTMENTAL - PUBLIC SAFETY**

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Contributions and Donations	38,850	38,850	40,000	
<b>MATERIALS AND SERVICES</b>	38,850	38,850	40,000	0
Admin Costs - G/F Services	219,450	438,900	482,392	
<b>INTERFUND TRANSFERS</b>	219,450	438,900	482,392	0
Contingency			200,000	
<b>CONTINGENCY</b>	0	0	200,000	0
Ending Fund Balance		2,143,185	1,934,111	
<b>ENDING FUND BALANCE</b>	0	2,143,185	1,934,111	0
<b>TOTAL NON-DEPARTMENTAL</b>	258,300	2,620,935	2,656,503	0
<b>TOTAL PUBLIC SAFETY</b>	3,084,781	8,156,151	8,540,405	0

## **COMMUNITY DEVELOPMENT**

The purpose of this fund is to account for the revenues and expenditures associated with the Planning and Building Departments

**CITY OF SEASIDE**  
**COMMUNITY DEVELOPMENT**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**RESOURCES**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
316,460	1,239,399	1,534,594	1,551,466
100,000	265,000	265,000	265,000
19,335	30,060	27,000	14,000
559,186	192,693	100,000	100,000
28,374	46,488	30,000	30,000
47,357	36,935	35,000	35,000
601,715	172,786	85,000	85,000
47,072	42,836	40,000	40,000
	5,582		
4,100	4,267	3,500	20,000
			3,500
<u>1,723,599</u>	<u>2,036,046</u>	<u>2,120,094</u>	<u>2,143,966</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	1,551,466	1,551,466	1,616,311	
Transfer - Business Licenses	218,800	265,000	265,000	
Interest On Investments	7,007	13,050	13,000	
Building and Heating Permits	73,421	146,000	125,000	
Mechanical Permits	19,956	34,500	30,000	
Plumbing Permits	23,484	42,600	40,000	
Plan Review Fees	51,308	89,000	85,000	
Planning	21,493	44,000	40,000	
State Grant Reimbursement				
Fines & Forfeitures	13,000	20,000		
Miscellaneous	2,656	4,000	4,000	
<b>TOTAL RESOURCES</b>	<u>1,982,591</u>	<u>2,209,616</u>	<u>2,218,311</u>	<u>0</u>

## **COMMUNITY DEVELOPMENT**

### **PLANNING**

This department provides for the activities associated with the Planning Department. This department provides staff support to the Planning Commission, serving as liaison between the Commission, and the City Council and the public. The Department prepares all reports and findings to support land use decisions. Planning is also responsible for administering the Comprehensive Plan.

The Planning Department consists of the Planning Director and a Secretary shared with the Building Department and Public Works.

The duties of the Planning Department include dealing with the public and potential developers on land use and zoning issues. The Planning Director is also the staff person for the Planning Commission and the Landmarks Commission. The Department provides information on emergency preparedness and takes an active role in public outreach efforts intended to raise public awareness of natural hazards.

**CITY OF SEASIDE**  
**COMMUNITY DEVELOPMENT**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

**PLANNING**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>PERSONAL SERVICES</b>			
80,968	83,311	85,666	85,666
17,948	13,416	16,403	16,403
433	4,292	32,723	32,723
8,166	13,590	14,542	14,542
	450		
8,263	8,571	11,470	11,470
26,999	25,362	37,803	37,803
20,598	20,854	28,578	28,578
1,690	2,375	2,958	2,958
108	112	150	150
	73	600	600
4,407	123		
<u>169,580</u>	<u>172,529</u>	<u>230,893</u>	<u>230,893</u>
<b>MATERIALS AND SERVICES</b>			
2,597	2,909	3,000	3,000
32	304	300	300
		100	100
		100	100
1,295	2,134	3,000	3,000
353	325	400	400
171	152	175	175
1,104	2,377	10,000	19,000
1,545	1,545	2,000	2,000
463	146	750	750
2,451	2,412	3,500	3,500
480	409	500	500
3,766	2,836	5,000	5,000
113		1,000	1,000
5,520	5,420	5,600	5,600
100		500	500
<u>19,990</u>	<u>20,969</u>	<u>35,925</u>	<u>44,925</u>
<u>189,570</u>	<u>193,498</u>	<u>266,818</u>	<u>275,818</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Planning Director (0.90)	42,833	85,666	87,383	
Secretary (0.325)	10,992	16,600	17,581	
Code Compliance Officer (0.60)	13,347	32,712	35,073	
Community Dev Assistant (0.30)	7,214	14,429	15,584	
Temporary Help	2,509	2,509	11,951	
FICA	5,754	11,384	37,207	
Health/Dental/Life Insurance	16,184	32,689	32,680	
Retirement	12,305	27,393	3,033	
Workmans Compensation Ins	1,883	3,776	156	
Unemployment	75	149	600	
Overtime				
Longevity Bonus				
<b>PERSONAL SERVICES</b>	<u>113,096</u>	<u>227,307</u>	<u>241,248</u>	<u>0</u>
Supplies				
Minor Equipment	1,336	2,850	3,000	
Equipment Maintenance	1,180	1,180	500	
Building Maintenance			100	
Telephone			100	
Electricity	939	1,950	3,000	
Heating Fuel	134	410	450	
Professional/Contractual Services	26	195	175	
Computer Services	12,168	24,550	45,000	
Printing	901	1,545	2,000	
Postage & Freight		385	750	
Rentals & Leases	1,504	2,600	3,000	
Advertising/Legal Notices	296	585	600	
Travel & Meeting	1,671	4,300	5,000	
Dues & Memberships	60	150	1,000	
Training	5,420	5,420	5,600	
			500	
<b>MATERIALS AND SERVICES</b>	<u>25,635</u>	<u>46,120</u>	<u>70,775</u>	<u>0</u>
<b>TOTAL PLANNING</b>	<u>138,731</u>	<u>273,427</u>	<u>312,023</u>	<u>0</u>



## **COMMUNITY DEVELOPMENT**

### **BUILDING AND CODE ENFORCEMENT**

In addition to monitoring compliance with many of our local city ordinances, the City of Seaside Building Department manages and operates a full service building inspection and plan review program on behalf of the State of Oregon. This program provides a service to the community that includes expedited plan reviews, timely inspections, and superior “one on one” service through our local office. During the last three years, the City has issued on a yearly average, over 400 permits.

**CITY OF SEASIDE  
COMMUNITY DEVELOPMENT  
BUDGET YEAR 07/01/2021 to 06/30/2022**

**REQUIREMENTS**

**BUILDING**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>PERSONAL SERVICES</b>			
94,464	97,200	99,948	99,948
17,948	13,416	16,403	16,403
	2,348	21,816	21,816
8,166	13,590	14,152	14,152
9,037	9,360	11,728	11,728
25,562	27,114	36,602	36,602
23,350	23,688	30,214	30,214
1,511	2,715	3,326	3,326
118	122	153	153
	73	600	600
359	123		
<u>180,515</u>	<u>189,749</u>	<u>234,942</u>	<u>234,942</u>
<b>MATERIALS AND SERVICES</b>			
44	1,608	1,000	1,000
2,534	2,794	3,000	3,000
	304	400	400
409	269	1,000	1,000
714	262	100	100
		100	100
2,069	3,391	4,000	4,000
353	325	400	400
171	152	175	175
70,166	36,543	25,000	39,872
1,545	1,545	2,000	2,000
612	267	750	750
474	444	1,000	1,000
479	409	500	500
32			
741		1,500	1,500
	208	2,400	2,400
360	225	500	500
100		1,000	1,000
<u>80,803</u>	<u>48,746</u>	<u>44,825</u>	<u>59,697</u>
<b>CAPITAL OUTLAY</b>			
	19,535	5,000	5,000
0	19,535	5,000	5,000
<u>261,318</u>	<u>258,030</u>	<u>284,767</u>	<u>299,639</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Building Official Secretary (0.325)	49,974	99,948	101,952	
Code Compliance Officer (0.40)	8,208	16,600	17,581	
Community Dev Assistant (0.30)	8,748	21,808	23,382	
FICA	9,070	14,429	15,584	
Health/Dental/Life Insurance	5,599	11,281	12,171	
Retirement	16,291	32,904	36,048	
Workmans Compensation Ins	13,577	29,011	33,285	
Unemployment	1,916	3,855	3,405	
Overtime	73	147	159	
Longevity Bonus			600	
<b>PERSONAL SERVICES</b>	<u>113,456</u>	<u>229,983</u>	<u>244,167</u>	<u>0</u>
Publications				
Supplies	172	250	1,500	
Minor Equipment	1,110	2,750	3,000	
Gas/Diesel/Oil	1,180	1,180	500	
Equipment Maintenance	222	480	1,000	
Building Maintenance			100	
Telephone			100	
Electricity	1,535	3,185	4,000	
Heating Fuel	134	410	450	
Professional/Contractual Services	26	195	175	
Computer Services	13,149	37,500	31,500	
Printing	901	1,545	2,000	
Postage & Freight		385	750	
Rentals & Leases	265	455	1,000	
Advertising/Legal Notices	296	585	600	
Credit Card Discount		25	50	
Travel & Meeting				
Dues & Memberships			2,400	
Training	225	370	500	
<b>MATERIALS AND SERVICES</b>	<u>19,215</u>	<u>49,315</u>	<u>50,625</u>	<u>0</u>
Equipment			5,000	
<b>CAPITAL OUTLAY</b>	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>0</u>
<b>TOTAL BUILDING</b>	<u>132,671</u>	<u>279,298</u>	<u>299,792</u>	<u>0</u>

## **COMMUNITY DEVELOPMENT**

### **NON - DEPARTMENTAL**

The department provides for the expenses that benefit all community development departments, and those which do not apply to any specific department.

**CITY OF SEASIDE**  
**COMMUNITY DEVELOPMENT**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>INTERFUND TRANSFERS</b>			
33,312	33,052	40,580	40,580
33,312	33,052	40,580	40,580
<b>CONTINGENCY</b>			
		100,000	100,000
0	0	100,000	100,000
<b>ENDING FUND BALANCE</b>			
1,239,399	1,551,466	1,427,929	1,427,929
1,239,399	1,551,466	1,427,929	1,427,929
1,272,711	1,584,518	1,568,509	1,568,509
1,723,599	2,036,046	2,120,094	2,143,966

**NON-DEPARTMENTAL - COMMUNITY DEVELOPMENT**

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Admin Costs - G/F Services	20,290	40,580	40,638	
<b>INTERFUND TRANSFERS</b>	20,290	40,580	40,638	0
Contingency			100,000	
<b>CONTINGENCY</b>	0	0	100,000	0
Ending Fund Balance		1,616,311	1,465,858	
<b>ENDING FUND BALANCE</b>	0	1,616,311	1,465,858	0
<b>TOTAL NON-DEPARTMENTAL</b>	20,290	1,656,891	1,606,496	0
<b>TOTAL COMMUNITY DEVELOPMENT</b>	291,692	2,209,616	2,218,311	0

## **PUBLIC WORKS**

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the Public Works, Engineering, and City Parks.

**CITY OF SEASIDE  
PUBLIC WORKS  
BUDGET YEAR 07/01/2021 to 06/30/2022**

**RESOURCES**

<u>Historical Data</u>				<u>Description Of Accounts</u>	<u>Actual as of 12/31/2020</u>	<u>Estimate as of 06/30/2021</u>	<u>Proposed Budget 2021/2022</u>	<u>Committee Budget 2021/2022</u>
<u>Actual 2018/2019</u>	<u>Actual 2019/2020</u>	<u>Original Budget 2020/2021</u>	<u>Adjusted Budget 2020/2021</u>					
347,180	281,817	101,659	80,959	Beginning Fund Balance	80,960	80,960	313,076	
153,813	148,025	138,670	138,670	Transfer - Water (Franchise)	74,014	155,680	153,020	
171,555	173,286	180,716	180,716	Transfer - Sewer (Franchise)	83,821	170,415	180,705	
131,635	89,949	123,256	144,708	Transfer - Room Tax	58,443	140,671	140,740	
			250,000	Transfer - General		250,000		
				Transfer - Evergreen Cemetery Trust		2		
				Interest On Investments				
				Franchise Fees				
5,418	1,486	1,500		State Marine	205,170	702,000	705,000	
720,312	703,256	740,000	740,000	State Grant Reimbursement	7,200	7,200	7,200	
7,200	7,200	7,200	7,200	Insurance Reimbursement				
	36,731			Engineering	217	217		
179				Sale of City Property	720	1,400		
570	573			Cemetery Lots	303	2,075	2,000	
5,196			2,000	Miscellaneous	2,000	6,500	8,000	
9,500	6,015	9,000	9,000	Donations	155	3,500	6,500	
12,399	5,203	5,000	3,748			27,562	28,940	
25,000	26,250	27,562	27,562					
<u>1,589,957</u>	<u>1,479,791</u>	<u>1,334,563</u>	<u>1,584,563</u>	<b>TOTAL RESOURCES</b>	<u>513,003</u>	<u>1,548,182</u>	<u>1,545,181</u>	<u>0</u>

## **PUBLIC WORKS**

## **ENGINEERING**

This department provides for the activities of the Engineering Department. The Engineering Department provides technical support for all public works operations. Services include preparation of bid specifications and documents, estimates for local improvement projects (LIDs), and oversight of construction projects in processes.

**CITY OF SEASIDE**  
**PUBLIC WORKS**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>PERSONAL SERVICES</b>			
176,052	181,392		
13,685	16,227		
39,995	38,615		
35,895	36,971		
4,239	5,159		
179	212		
	27,859		
<u>7,550</u>	<u>8,427</u>		
277,595	314,862	0	0
<b>MATERIALS AND SERVICES</b>			
1,338	747		
2,301	1,593		
887	995		
	127		
27	358		
353	325		
171	152		
360	3,925		
3,090	3,090		
14	13		
480	409		
<u>9,021</u>	<u>11,734</u>	0	0
<u>286,616</u>	<u>326,596</u>	<u>0</u>	<u>0</u>

**ENGINEERING**

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Engineering (2)				
FICA				
Health/Dental/Life Insurance				
Retirement				
Workmans Compensation Ins				
Unemployment				
Overtime				
Longevity Bonus				
<b>PERSONAL SERVICES</b>	0	0	0	0
Supplies				
Minor Equipment				
Gas/Diesel/Oil				
Clothing				
Equipment Maintenance				
Electricity				
Heating Fuel				
Professional/Contractual Services				
Computer Services				
Postage & Freight				
Rentals & Leases				
<b>MATERIALS AND SERVICES</b>	0	0	0	0
<b>TOTAL ENGINEERING</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>



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## **PUBLIC WORKS**

## **PUBLIC WORKS**

This department provides for the activities associated with the management of the Public Works Department. The responsibilities of the Public Works Director include management of the Water Department, Sewer Department, Street Department and the City Shops. This department provides for the maintenance of the shops and equipment shared by the other departments.

**CITY OF SEASIDE  
PUBLIC WORKS  
BUDGET YEAR 07/01/2021 to 06/30/2022**

**REQUIREMENTS**

**PUBLIC WORKS**

<u>Historical Data</u>				<u>Description Of Accounts</u>	<u>Actual as of 12/31/2020</u>	<u>Estimate as of 06/30/2021</u>	<u>Proposed Budget 2021/2022</u>	<u>Committee Budget 2021/2022</u>
<u>Actual 2018/2019</u>	<u>Actual 2019/2020</u>	<u>Original Budget 2020/2021</u>	<u>Adjusted Budget 2020/2021</u>					
<b>PERSONAL SERVICES</b>				Public Works Director (0.33)	17,490	34,980	35,680	
33,060	34,020	34,980	34,980	Mechanic (0.39)	2,957	21,137	21,137	
9,965	21,623	22,544	22,544	Street Foreman	35,554	71,098	72,516	
67,140	69,156	71,016	71,016	Utility Workers (2.94)	146,002	252,114	173,695	
157,961	170,226	169,918	283,918	Labor (Temporary)	33,385	49,800	15,000	
9,790	6,675	15,000	69,000	Operations Assistant (0.10) > (0.08)	2,020	4,041	4,328	
4,418	3,302	4,038	4,038	FICA	17,940	32,400	25,563	
21,726	23,300	25,164	38,016	Health/Dental/Life Insurance	53,837	101,900	80,960	
77,035	81,850	85,497	105,923	Retirement	47,618	84,500	64,381	
54,835	60,209	63,524	93,295	Workmans Compensation Ins	19,400	35,900	36,589	
23,672	29,187	35,876	35,876	Unemployment	235	415	329	
284	305	324	484	Overtime	1,503	5,150	4,000	
5,523	2,919	3,000	10,000	Longevity Bonus	1,533	2,830	2,628	
4,617	5,223	3,205	3,205					
470,026	507,995	534,086	772,295	<b>PERSONAL SERVICES</b>	379,474	696,265	536,806	0
<b>MATERIALS AND SERVICES</b>				Supplies	13,090	26,700	35,000	
32,314	22,123	35,000	35,000	Minor Equipment	15,560	17,500	17,000	
8,024	7,278	12,500	12,500	Gas/Diesel/Oil	6,308	15,600	17,000	
19,143	14,520	17,000	17,000	Clothing	1,139	1,750	1,000	
1,771	666	1,000	1,000	Equipment Maintenance	23,487	41,500	35,000	
52,400	21,864	33,000	33,000	Grounds Maintenance	13,686	27,500	27,000	
24,680	26,384	25,000	25,000	Building Maintenance	2,588	3,200	10,000	
4,830	2,437	10,000	10,000	Maintenance Contracts		450	1,000	
692	542	1,000	1,000	Infrastructure Maintenance	36,001	100,000	100,000	
35,089	40,196	35,000	65,000	Telephone	822	1,675	2,000	
1,707	2,350	2,300	2,300	Electricity	889	2,550	3,000	
2,474	2,274	3,000	3,000	Heating Fuel	154	1,375	1,300	
1,195	1,065	1,300	1,300	Garbage	609	1,000	1,000	
		100	100	Legal Services			100	
20,922	21,636	87,000	87,000	Professional/Contractual Services	13,394	27,500	30,000	
4,635	4,635	7,500	7,500	Computer Services	4,506	7,725	7,800	
6,334	6,484	6,500	6,500	Insurance	6,021	6,021	7,000	
53	83	200	200	Printing			100	
357	252	325	325	Postage & Freight	145	325	325	
480	888	1,500	1,500	Rentals & Leases	4,875	5,175	1,500	
	235	800	800	Advertising/Legal Notices		50	300	

**CITY OF SEASIDE**  
**PUBLIC WORKS**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
581	568	1,000	1,000
680		1,000	1,000
<u>218,361</u>	<u>176,480</u>	<u>283,025</u>	<u>313,025</u>
<b>CAPITAL OUTLAY</b>			
18,945	6,519		
<u>17,800</u>	<u>20,006</u>		<u>4,000</u>
<u>36,745</u>	<u>26,525</u>	<u>0</u>	<u>4,000</u>
<u><u>725,132</u></u>	<u><u>711,000</u></u>	<u><u>817,111</u></u>	<u><u>1,089,320</u></u>

**PUBLIC WORKS**

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Travel & Meeting	40	100	1,000	
Dues & Memberships	577	600	1,000	
Training	<u>225</u>	<u>225</u>	<u>1,000</u>	
<b>MATERIALS AND SERVICES</b>	<u>144,116</u>	<u>288,521</u>	<u>300,425</u>	<u>0</u>
Equipment				
Infrastructure	<u>3,900</u>	<u>3,900</u>		
<b>CAPITAL OUTLAY</b>	<u>3,900</u>	<u>3,900</u>	<u>0</u>	<u>0</u>
<b>TOTAL PUBLIC WORKS</b>	<u><u>527,490</u></u>	<u><u>988,686</u></u>	<u><u>837,231</u></u>	<u><u>0</u></u>

## **PUBLIC WORKS**

### **CITY PARKS**

This department provides for the operation and maintenance of the City's parks, restrooms, and cemetery. The City has a full time employee to maintain the City parks and handle garbage collection Citywide. Public Works employees maintain the restrooms and the cemetery.

#### **Important Budget Items**

##### **Garbage**

From this line the City pays for the disposal of garbage from cans and dumpsters throughout the City.

**CITY OF SEASIDE  
PUBLIC WORKS  
BUDGET YEAR 07/01/2021 to 06/30/2022**

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>PERSONAL SERVICES</b>			
47,881	45,941	54,059	30,950
3,584	3,418	4,186	4,186
20,007	18,013	21,733	21,733
9,409	9,030	11,352	11,352
5,640	7,582	5,049	5,049
47	45	113	113
218	122	600	600
		58	58
<u>86,786</u>	<u>84,151</u>	<u>97,150</u>	<u>74,041</u>
<b>MATERIALS AND SERVICES</b>			
29,968	47,371	40,000	40,000
169	644	6,000	6,000
1,808	1,834	2,000	2,000
95		300	300
7,313	15,481	10,000	10,000
9,783	14,271	15,000	15,000
4,566	7,732	10,000	10,000
	10,262		
22,900	22,896	24,500	24,500
13,173	14,017	15,000	15,000
1,742	2,252	4,000	4,000
330		500	500
<u>91,847</u>	<u>136,760</u>	<u>127,300</u>	<u>127,300</u>
<b>CAPITAL OUTLAY</b>			
25,000			
	24,567		
<u>25,000</u>	<u>24,567</u>	<u>0</u>	<u>0</u>
<u>203,633</u>	<u>245,478</u>	<u>224,450</u>	<u>201,341</u>

**CITY PARKS**

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Utility Worker	9,850	19,050	56,938	
FICA	738	1,403	4,406	
Health/Dental/Life Insurance	2,547	5,008	21,349	
Retirement	1,999	3,850	11,957	
Workmans Compensation Ins	1,028	1,930	5,282	
Unemployment	10	20	117	
Overtime	40	150	600	
Longevity Bonus			60	
<b>PERSONAL SERVICES</b>	<u>16,212</u>	<u>31,411</u>	<u>100,709</u>	<u>0</u>
Supplies				
Minor Equipment	13,146	31,000	40,000	
Gas/Diesel/Oil	112	1,000	5,000	
Clothing	1,152	2,000	2,000	
Equipment Maintenance	263	275	300	
Grounds Maintenance	1,193	3,500	10,000	
Building Maintenance	582	14,500	15,000	
Infrastructure Maintenance	78	2,000	5,000	
Electricity	1,021	6,000	5,000	
Garbage	6,555	21,500	24,000	
Professional/Contractual Services	10,339	18,000	15,000	
Rentals & Leases	885	2,100	3,000	
			500	
<b>MATERIALS AND SERVICES</b>	<u>35,326</u>	<u>101,875</u>	<u>124,800</u>	<u>0</u>
Equipment				
Infrastructure			10,000	
<b>CAPITAL OUTLAY</b>	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>0</u>
<b>TOTAL CITY PARKS</b>	<u>51,538</u>	<u>133,286</u>	<u>235,509</u>	<u>0</u>

## **PUBLIC WORKS**

### **NON - DEPARTMENTAL**

The department provides for the expenses that benefit all public works departments, and those which do not apply to any specific department.

**CITY OF SEASIDE**  
**PUBLIC WORKS**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>MATERIALS AND SERVICES</b>			
			900
0	0	0	900
<b>INTERFUND TRANSFERS</b>			
89,759	112,757	109,384	109,384
3,000	3,000	3,000	3,000
92,759	115,757	112,384	112,384
<b>CONTINGENCY</b>			
		50,000	50,000
0	0	50,000	50,000
<b>ENDING FUND BALANCE</b>			
281,817	80,960	130,618	130,618
281,817	80,960	130,618	130,618
374,576	196,717	293,002	293,902
1,589,957	1,479,791	1,334,563	1,584,563

**NON-DEPARTMENTAL - PUBLIC WORKS**

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Interest	364	750	750	
<b>MATERIALS AND SERVICES</b>	364	750	750	0
Admin Costs - G/F Services Transfer - Airport	54,692 3,000	109,384 3,000	115,477 3,000	
<b>INTERFUND TRANSFERS</b>	57,692	112,384	118,477	0
Contingency			50,000	
<b>CONTINGENCY</b>	0	0	50,000	0
Ending Fund Balance		313,076	303,214	
<b>ENDING FUND BALANCE</b>	0	313,076	303,214	0
<b>TOTAL NON-DEPARTMENTAL</b>	58,056	426,210	472,441	0
<b>TOTAL PUBLIC WORKS</b>	637,084	1,548,182	1,545,181	0



# SPECIAL REVENUE FUNDS

To account for the proceeds of specific revenue sources  
That are legally restricted to expenditure for specific purposes.



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## STATE TAX STREET

The purpose of this fund is to account for the revenues and expenditures associated with the maintenance of improved roads and the operation of street lights within the city.

### REVENUES

#### State Gas Tax Refund

The City receives a share of the state collected gas tax for the maintenance of urban roads.

### EXPENDITURES

#### Electricity

This line item pays for streetlights for the City.

**CITY OF SEASIDE**  
**STATE TAX STREET**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021	Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
<b>RESOURCES</b>								
1,003,596	829,155	631,902	660,628	Beginning Fund Balance	660,628	660,628	734,449	
19,226	16,614	7,500	6,000	Interest On Investments	3,115	6,100	7,000	
486,967	452,676	440,000	440,000	State Gas Tax Refund	190,319	442,500	464,500	
		225,000	200,000	Surface Transportation Program			300,000	
8,896	8,475	7,500	5,274	Miscellaneous	4,120	4,862	7,500	
<u>1,518,685</u>	<u>1,306,920</u>	<u>1,311,902</u>	<u>1,311,902</u>	<b>TOTAL RESOURCES</b>	<u>858,182</u>	<u>1,114,090</u>	<u>1,513,449</u>	<u>0</u>
<b>REQUIREMENTS</b>								
<b>MATERIALS AND SERVICES</b>								
3,300	255	10,000	10,000	Supplies			10,000	
	2,682			Grounds Maintenance				
63,162	80,549	100,000	100,000	Infrastructure Maintenance	13,678	35,000	100,000	
140,360	137,573	143,000	143,000	Electricity	55,431	124,250	125,000	
4,755	3,070	10,000	10,000	Professional/Contractual Services		2,000	10,000	
2,283	2,209	2,700	2,700	Audit		2,700	2,750	
213,860	226,338	265,700	265,700	<b>MATERIALS AND SERVICES</b>	69,109	163,950	247,750	0
<b>CAPITAL OUTLAY</b>								
16,400	34,684	89,479	89,479	Infrastructure	3,100	158,968	310,385	
16,400	34,684	89,479	89,479	<b>CAPITAL OUTLAY</b>	3,100	158,968	310,385	0
<b>INTERFUND TRANSFERS</b>								
59,270	31,687	56,723	56,723	Admin Costs - G/F Services	28,362	56,723	55,314	
400,000	353,583	800,000	800,000	Transfer - Street Construction			800,000	
459,270	385,270	856,723	856,723	<b>INTERFUND TRANSFERS</b>	28,362	56,723	855,314	0
<b>ENDING FUND BALANCE</b>								
829,155	660,628	100,000	100,000	Ending Fund Balance		734,449	100,000	
829,155	660,628	100,000	100,000	<b>ENDING FUND BALANCE</b>	0	734,449	100,000	0
<u>1,518,685</u>	<u>1,306,920</u>	<u>1,311,902</u>	<u>1,311,902</u>	<b>TOTAL REQUIREMENTS</b>	<u>100,571</u>	<u>1,114,090</u>	<u>1,513,449</u>	<u>0</u>

## **DOWNTOWN MAINTENANCE DISTRICT**

The purpose of this fund is to account for the revenues and expenditures associated with the maintenance of the plantings and public facilities in the downtown area.

### **REVENUES**

#### **Current Assessments**

Under the tax guidelines, assessments on property in the maintenance district are now considered taxes and are collected by Clatsop County as property taxes.

**CITY OF SEASIDE**  
**DOWNTOWN MAINTENANCE DISTRICT**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
32,686	27,989	23,131	23,055
81,234	83,539	97,574	97,574
		(6,238)	(6,279)
		(8,458)	(7,878)
2,199	2,340	2,300	2,300
	44	50	50
996	679	800	337
607	564	600	600
<u>117,722</u>	<u>115,155</u>	<u>109,759</u>	<u>109,759</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
160		500	500
30,510	30,334	30,302	30,302
	756	1,000	1,000
290	278	300	300
51,352	52,893	54,480	54,480
378		400	400
<u>82,690</u>	<u>84,261</u>	<u>86,982</u>	<u>86,982</u>
<b>INTERFUND TRANSFERS</b>			
7,043	7,839	7,442	7,442
<u>7,043</u>	<u>7,839</u>	<u>7,442</u>	<u>7,442</u>
<b>CONTINGENCY</b>			
		10,000	10,000
0	0	10,000	10,000
<b>ENDING FUND BALANCE</b>			
27,989	23,055	5,335	5,335
<u>27,989</u>	<u>23,055</u>	<u>5,335</u>	<u>5,335</u>
<u>117,722</u>	<u>115,155</u>	<u>109,759</u>	<u>109,759</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	23,055	23,055	18,730	
Current Assessments	78,759	84,300	102,452	
Estimated Assessments Not To Be Rec'd			(6,620)	
Loss Due To Compression			(7,878)	
Delinquent Assessments	2,015	2,600	2,500	
Assessment Offsets		45	50	
Interest On Investments	74	260	300	
Interest On Assessments	14	240	275	
<b>TOTAL RESOURCES</b>	<u>103,917</u>	<u>110,500</u>	<u>109,809</u>	<u>0</u>
Supplies			500	
Grounds Maintenance	15,151	30,302	30,302	
Infrastructure Maintenance			1,000	
Legal Services	266	266	300	
Professional/Contractual Services	26,837	53,360	53,576	
Advertising/Legal Notices		400	400	
<b>MATERIALS AND SERVICES</b>	<u>42,254</u>	<u>84,328</u>	<u>86,078</u>	<u>0</u>
Admin Costs - G/F Services	3,721	7,442	7,583	
<b>INTERFUND TRANSFERS</b>	<u>3,721</u>	<u>7,442</u>	<u>7,583</u>	<u>0</u>
Contingency			10,000	
<b>CONTINGENCY</b>	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>0</u>
Ending Fund Balance		18,730	6,148	
<b>ENDING FUND BALANCE</b>	<u>0</u>	<u>18,730</u>	<u>6,148</u>	<u>0</u>
<b>TOTAL REQUIREMENTS</b>	<u>45,975</u>	<u>110,500</u>	<u>109,809</u>	<u>0</u>

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## **911 SPECIAL REVENUE**

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the emergency dispatch center at the Seaside Police Department.

### **REVENUES**

#### **911 Revenue - City**

Funds are received from the State of Oregon for the City of Seaside for 911 services for South Clatsop County.

### **EXPENDITURES**

#### **Dispatcher (1.05)**

Approximately 28% of calls made to the dispatch center are 911 calls. 911 funds pay the costs associated with 15% of the seven full-time dispatchers.

**CITY OF SEASIDE**  
**911 SPECIAL REVENUE**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
91,628	104,717	106,544	116,296
1,975	1,815	2,000	1,000
104,928	113,285	106,200	140,000
<u>198,531</u>	<u>219,817</u>	<u>214,744</u>	<u>257,296</u>

**REQUIREMENTS**

<b>PERSONAL SERVICES</b>			
51,648	58,208	60,990	61,569
4,742	5,289	5,262	5,776
16,204	15,979	15,584	15,584
9,786	11,536	12,713	12,713
311	329	379	379
61	68	69	69
1,322	1,370	1,112	1,396
9,658	10,396	6,500	360
82	133	182	12,000
<u>93,814</u>	<u>103,518</u>	<u>102,791</u>	<u>110,028</u>
<b>MATERIALS AND SERVICES</b>			
		2,000	2,000
		2,500	2,500
		2,000	2,000
	2	25	25
<u>0</u>	<u>2</u>	<u>6,525</u>	<u>6,525</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	116,296	116,296	149,711	
Interest On Investments	446	850	900	
911 Revenue - City			143,000	
Miscellaneous	36,148	141,000		
<b>TOTAL RESOURCES</b>	<u>152,890</u>	<u>258,146</u>	<u>293,611</u>	<u>0</u>
Dispatchers (1.05)	30,687	61,569	63,712	
FICA	2,798	5,655	5,527	
Health/Dental/Life Insurance	7,211	14,720	15,443	
Retirement	6,156	12,588	13,282	
Workmans Compensation Ins	192	391	397	
Unemployment	37	73	72	
Incentive Pay	698	1,395	1,848	
Insurance Split	180	360	360	
Overtime	5,643	11,500	6,500	
Longevity Bonus	91	182	185	
<b>PERSONAL SERVICES</b>	<u>53,693</u>	<u>108,433</u>	<u>107,326</u>	<u>0</u>
Equipment Maintenance			2,000	
Maintenance Contracts			2,500	
Professional/Contractual Services			2,000	
Overtime Meals		2	25	
<b>MATERIALS AND SERVICES</b>	<u>0</u>	<u>2</u>	<u>6,525</u>	<u>0</u>

**CITY OF SEASIDE**  
**911 SPECIAL REVENUE**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>CAPITAL OUTLAY</b>			
		105,428	98,191
0	0	105,428	98,191
<b>ENDING FUND BALANCE</b>			
104,717	116,297		42,552
104,717	116,297	0	42,552
<u>198,531</u>	<u>219,817</u>	<u>214,744</u>	<u>257,296</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Equipment			179,760	
<b>CAPITAL OUTLAY</b>	0	0	179,760	0
Ending Fund Balance		149,711		
<b>ENDING FUND BALANCE</b>	0	149,711	0	0
<b>TOTAL REQUIREMENTS</b>	<u>53,693</u>	<u>258,146</u>	<u>293,611</u>	<u>0</u>

## **ECONOMIC DEVELOPMENT**

The purpose of this fund is to account for the revenues and expenditures associated with Economic Development.

**CITY OF SEASIDE**  
**ECONOMIC DEVELOPMENT**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
1,642	1,575	1,277	1,440
8,000	8,000	11,000	11,000
25	50	25	32
1,908	1,815	1,650	1,480
<u>11,575</u>	<u>11,440</u>	<u>13,952</u>	<u>13,952</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
10,000	10,000	12,000	12,000
10,000	10,000	12,000	12,000
<b>ENDING FUND BALANCE</b>			
1,575	1,440	1,952	1,952
1,575	1,440	1,952	1,952
<u>11,575</u>	<u>11,440</u>	<u>13,952</u>	<u>13,952</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	1,440	1,440	2,019	
Transfer - General	11,000	11,000	11,000	
Interest On Investments	18	24	25	
Cigarette Tax	803	1,555	1,490	
<b>TOTAL RESOURCES</b>	<u>13,261</u>	<u>14,019</u>	<u>14,534</u>	<u>0</u>
Dues & Memberships	12,000	12,000	12,000	
<b>MATERIALS AND SERVICES</b>	12,000	12,000	12,000	0
Ending Fund Balance		2,019	2,534	
<b>ENDING FUND BALANCE</b>	<u>0</u>	<u>2,019</u>	<u>2,534</u>	<u>0</u>
<b>TOTAL REQUIREMENTS</b>	<u>12,000</u>	<u>14,019</u>	<u>14,534</u>	<u>0</u>

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## **EMERGENCY READINESS**

The purpose of this fund is to account for the revenues and expenditures associated with all activities associated with emergency readiness.

**CITY OF SEASIDE**  
**EMERGENCY READINESS**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
164,789	200,483	177,757	159,531
63,695	43,524	59,640	70,020
4,380	4,061	4,000	1,500
704			50
<u>5,960</u>	<u>675</u>	<u>1,000</u>	<u>1,000</u>
<u>239,528</u>	<u>248,743</u>	<u>242,397</u>	<u>232,101</u>
<b>REQUIREMENTS</b>			
<b>PERSONAL SERVICES</b>			
8,996	9,257	9,518	9,518
10,888	18,120	19,389	19,389
1,496	2,009	2,211	2,211
6,549	8,634	8,869	8,869
2,411	5,349	6,071	6,071
73	757	921	921
20	26	29	29
	97		
<u>30,433</u>	<u>44,249</u>	<u>47,008</u>	<u>47,008</u>
<b>MATERIALS AND SERVICES</b>			
948	21,039	10,000	10,000
1,686	482	500	500
1,314		2,000	2,000
2,692	9,428	65,000	4,704
		1,000	1,000
280	163	500	500
		500	500
		100	100
		<u>500</u>	<u>500</u>
<u>8,162</u>	<u>31,112</u>	<u>80,100</u>	<u>19,804</u>
<b>CAPITAL OUTLAY</b>			
	13,850		
			<u>50,000</u>
<u>0</u>	<u>13,850</u>	<u>0</u>	<u>50,000</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	159,532	159,532	129,797	
Transfer - Room Tax	28,279	68,066	68,100	
Interest On Investments	688	1,100	1,200	
Miscellaneous	30	30	50	
Local Donations or Match	<u>450</u>	<u>1,150</u>	<u>1,000</u>	
<b>TOTAL RESOURCES</b>	<u>188,979</u>	<u>229,878</u>	<u>200,147</u>	<u>0</u>
Emergency Readiness Mgr (0.10)	4,759	9,518	9,709	
Emergency Coordinator	9,619	19,238	20,778	
FICA	1,050	2,100	2,332	
Health/Dental/Life Insurance	4,278	8,642	8,749	
Retirement	2,844	5,687	6,403	
Workmans Compensation Ins	197	394	968	
Unemployment	14	27	31	
Overtime/Holiday Pay				
Longevity Bonus				
<b>PERSONAL SERVICES</b>	<u>22,761</u>	<u>45,606</u>	<u>48,970</u>	<u>0</u>
Supplies	990	2,500	10,000	
Minor Equipment			500	
Equipment Maintenance		500	2,000	
Professional/Contractual Services	186	4,200	65,000	
Printing		25	1,000	
Postage & Freight	22	200	500	
Legal Notices			500	
Travel & Meeting		50	100	
Dues & Memberships			100	
Training			<u>500</u>	
<b>MATERIALS AND SERVICES</b>	<u>1,198</u>	<u>7,475</u>	<u>80,200</u>	<u>0</u>
Equipment				
Building	<u>38,574</u>	<u>47,000</u>		
<b>CAPITAL OUTLAY</b>	<u>38,574</u>	<u>47,000</u>	<u>0</u>	<u>0</u>



**CITY OF SEASIDE**  
**EMERGENCY READINESS**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Adopted Budget 2020/2021	Adopted Budget 2020/2021
<b>CONTINGENCY</b>			
0	0	25,000	25,000
<b>ENDING FUND BALANCE</b>			
200,483	159,532	90,289	90,289
200,483	159,532	90,289	90,289
<u>239,078</u>	<u>248,743</u>	<u>242,397</u>	<u>232,101</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Contingency	0	0	25,000	0
<b>CONTINGENCY</b>	0	0	25,000	0
Ending Fund Balance	0	129,797	45,977	0
<b>ENDING FUND BALANCE</b>	0	129,797	45,977	0
<b>TOTAL REQUIREMENTS</b>	<u>62,533</u>	<u>229,878</u>	<u>200,147</u>	<u>0</u>

## **FIRE EQUIPMENT (2018)**

The purpose of this fund is to account for the revenues and expenditures associated with the acquisition of a ladder truck and SCBA equipment.

**CITY OF SEASIDE**  
**FIRE EQUIPMENT (2018)**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
	4,443		(4,444)
267,644	265,494	283,600	283,295
		(19,852)	(19,831)
	4,469	6,000	6,500
	140	30	30
294	698	175	175
	458,986	300,000	300,000
185,000	400,000	295,033	299,261
<u>452,938</u>	<u>1,134,230</u>	<u>864,986</u>	<u>864,986</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
4,407	10,470	6,000	6,000
4,407	10,470	6,000	6,000
<b>CAPITAL OUTLAY</b>			
444,088	943,203		
444,088	943,203	0	0
<b>SPECIAL PAYMENTS</b>			
		400,000	400,000
	185,000	458,986	458,986
0	185,000	858,986	858,986
<b>ENDING FUND BALANCE</b>			
4,443	(4,443)		
4,443	(4,443)	0	0
<u>452,938</u>	<u>1,134,230</u>	<u>864,986</u>	<u>864,986</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	(4,443)	(4,443)	2,730	
Tax Levy	248,776	265,500	283,600	
Estimated Taxes Not To Be Rec'd			(19,852)	
Delinquent Taxes	5,390	7,300	7,500	
Tax Offsets		30	30	
Interest On Tax Receipts	44	68	75	
Interfund Loan - Systems Dev (Sewer)		300,000		
Interfund Loan - Systems Dev (Water)		299,261	329,578	
<b>TOTAL RESOURCES</b>	<u>249,767</u>	<u>867,716</u>	<u>603,661</u>	<u>0</u>
Interest	3,142	6,000	4,400	
<b>MATERIALS AND SERVICES</b>	3,142	6,000	4,400	0
Equipment				
<b>CAPITAL OUTLAY</b>	0	0	0	0
Loan Repayment - Sys Dev (Swr)	400,000	400,000	300,000	
Loan Repayment - Sys Dev (Wtr)	458,986	458,986	299,261	
<b>SPECIAL PAYMENTS</b>	858,986	858,986	599,261	0
Ending Fund Balance		2,730		
<b>ENDING FUND BALANCE</b>	0	2,730	0	0
<b>TOTAL REQUIREMENTS</b>	<u>862,128</u>	<u>867,716</u>	<u>603,661</u>	<u>0</u>

## AMERICAN RESCUE PLAN

The purpose of this Fund is to account for the revenues and expenditures associated with funds received from the federal government under the American Rescue Plan.

**CITY OF SEASIDE**  
**AMERICAN RESCUE PLAN**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
0	0	0	0
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
0	0	0	0
<b>CAPITAL OUTLAY</b>			
0	0	0	0
<b>CONTINGENCY</b>			
0	0	0	0
<b>ENDING FUND BALANCE</b>			
0	0	0	0
0	0	0	0

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance			700,850	
American Rescue Funds		700,000	700,000	
Interest On Investments		850	4,000	
<b>TOTAL RESOURCES</b>	<u>0</u>	<u>700,850</u>	<u>1,404,850</u>	<u>0</u>
Minor Equipment			25,000	
Professional/Contractual			75,000	
<b>MATERIALS AND SERVICES</b>	0	0	100,000	0
Infrastructure			1,304,850	
<b>CAPITAL OUTLAY</b>	0	0	1,304,850	0
Contingency				
<b>CONTINGENCY</b>	0	0	0	0
Ending Fund Balance		700,850		
<b>ENDING FUND BALANCE</b>	0	700,850	0	0
<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>700,850</u>	<u>1,404,850</u>	<u>0</u>

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# DEBT SERVICE FUNDS

To account for the accumulation of resources for, and the payment  
Of, general long-term debt principal and interest.





## **WATER GENERAL OBLIGATION BOND DEBT SERVICE**

- The purposed of this fund is to account for tax revenues received
- and bond payments made for the general obligation bonds issued for the new water storage tank.

**CITY OF SEASIDE**  
**WATER G.O. BOND DEBT SERVICE**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
646,725	635,676	602,547	606,067
335,103	332,977	355,134	355,043
8,948	9,688	(24,859)	(24,853)
16,601	175	9,200	9,200
2,399	13,593	100	100
<u>1,009,776</u>	<u>994,367</u>	<u>956,622</u>	<u>956,622</u>
<b>REQUIREMENTS</b>			
<b>DEBT SERVICE</b>			
240,000	265,000	745,000	745,000
134,100	123,300	111,375	111,375
374,100	388,300	856,375	856,375
<b>ENDING FUND BALANCE</b>			
635,676	606,067	100,247	100,247
635,676	606,067	100,247	100,247
<u>1,009,776</u>	<u>994,367</u>	<u>956,622</u>	<u>956,622</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	606,067	606,067	555,317	
Tax Levy	311,715	332,675	355,134	
Estimated Taxes Not To Be Rec'd			(24,859)	
Delinquent Taxes	8,109	11,400	9,400	
Tax Offsets		100	100	
Interest On Investments	2,783	5,400	5,800	
Interest On Tax Receipts	55	1,050	1,100	
<b>TOTAL RESOURCES</b>	<u>928,729</u>	<u>956,692</u>	<u>901,992</u>	<u>0</u>
Bond Principal		290,000	770,000	
Bond Interest	55,688	111,375	98,325	
<b>DEBT SERVICE</b>	55,688	401,375	868,325	0
Ending Fund Balance		555,317	33,667	
<b>ENDING FUND BALANCE</b>	0	555,317	33,667	0
<b>TOTAL REQUIREMENTS</b>	<u>55,688</u>	<u>956,692</u>	<u>901,992</u>	<u>0</u>

# TRUST AND AGENCY FUNDS

To account for revenue received in a fiduciary capacity  
to be used for a specific purpose



## **LIBRARY TRUST**

The purpose of this fund is to account for the revenues and expenditures associated with the acquisition of books from bequests and endowments. In addition, funds also could be used for the upkeep and enhancement of the library building itself if the donation does not specify a use.

**CITY OF SEASIDE  
LIBRARY TRUST**  
BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
127,338	121,153	118,381	106,296
3,155	2,510	2,500	1,000
70	1,375	500	1,500
<u>130,563</u>	<u>125,038</u>	<u>121,381</u>	<u>108,796</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
1,063		2,000	2,000
	14,170	1,000	1,000
	72	10,000	5,000
		2,000	2,000
1,063	14,242	15,000	10,000
<b>CAPITAL OUTLAY</b>			
8,347		5,000	5,000
	4,500	5,000	5,000
8,347	4,500	10,000	15,000
<b>CONTINGENCY</b>			
		50,000	37,415
0	0	50,000	37,415
<b>ENDING FUND BALANCE</b>			
121,153	106,296	46,381	46,381
121,153	106,296	46,381	46,381
<u>130,563</u>	<u>125,038</u>	<u>121,381</u>	<u>108,796</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	106,296	106,296	95,426	
Interest On Investments	484	825	750	
Donations	1,174	1,775	1,500	
<b>TOTAL RESOURCES</b>	<u>107,954</u>	<u>108,896</u>	<u>97,676</u>	<u>0</u>
Minor Equipment				
Equipment Maintenance			2,000	
Building Maintenance			1,000	
Professional/Contractual			5,000	
			2,000	
<b>MATERIALS AND SERVICES</b>	0	0	10,000	0
Equipment				
Library Purchases		3,171	5,000	
Building		750	5,000	
		9,549	10,000	
<b>CAPITAL OUTLAY</b>	0	13,470	20,000	0
Contingency			30,000	
<b>CONTINGENCY</b>	0	0	30,000	0
Ending Fund Balance		95,426	37,676	
<b>ENDING FUND BALANCE</b>	0	95,426	37,676	0
<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>108,896</u>	<u>97,676</u>	<u>0</u>

# CAPITAL PROJECTS FUNDS

To account for financial resources to be used for the  
Acquisition or construction of major capital facilities.





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## **SPECIAL ASSESSMENT**

The purpose of this fund is to account for the revenues and expenditures associated with the formation of Local Improvement Districts (LIDs). LIDs in this fund have not been used as collateral for the sale of Bancroft Bonds. The City borrows funds to pay the contractors. The loans are paid back as property owners payoff their debt or when bonds are sold.

### **EXPENDITURES**

#### **Infrastructure**

Expenditures associated with Local Improvement Districts (LIDs).

**CITY OF SEASIDE**  
**SPECIAL ASSESSMENTS**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
32,977	2,796	4,772	10,176
8,321	5,461	5,000	5,000
2,068	1,979	2,000	2,000
815	1,573		
<u>60,000</u>	<u>60,000</u>	<u>122,728</u>	<u>117,324</u>
<u>104,181</u>	<u>71,809</u>	<u>134,500</u>	<u>134,500</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
227		2,000	2,000
	630	1,000	1,000
<u>1,420</u>	<u>1,003</u>	<u>1,500</u>	<u>1,500</u>
1,647	1,633	4,500	4,500
<b>CAPITAL OUTLAY</b>			
39,738		75,000	70,000
<u>39,738</u>	<u>0</u>	<u>75,000</u>	<u>70,000</u>
<b>SPECIAL PAYMENTS</b>			
60,000	60,000	55,000	60,000
<u>60,000</u>	<u>60,000</u>	<u>- 55,000</u>	<u>60,000</u>
<b>ENDING FUND BALANCE</b>			
2,796	10,176		
<u>2,796</u>	<u>10,176</u>	<u>0</u>	<u>0</u>
<u>104,181</u>	<u>71,809</u>	<u>134,500</u>	<u>134,500</u>

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	10,176	10,176	1,436	
Assessment Principal	3	190	5,000	
Assessment Interest	716	1,420	1,500	
Assessment Penalty				
Interfund Loan - Systems Dev (Wtr)		50,000	121,564	
<b>TOTAL RESOURCES</b>	<u>10,895</u>	<u>61,786</u>	<u>129,500</u>	<u>0</u>
Professional/Contractual Services			2,000	
Audit			1,000	
Legal Notices			1,500	
Interest	<u>169</u>	<u>350</u>	<u>1,500</u>	
<b>MATERIALS AND SERVICES</b>	<u>169</u>	<u>350</u>	<u>4,500</u>	<u>0</u>
Infrastructure			75,000	
<b>CAPITAL OUTLAY</b>	<u>0</u>	<u>0</u>	<u>75,000</u>	<u>0</u>
Loan Repayment - Sys Dev (Wtr)	<u>60,000</u>	<u>60,000</u>	<u>50,000</u>	
<b>SPECIAL PAYMENTS</b>	<u>60,000</u>	<u>60,000</u>	<u>50,000</u>	<u>0</u>
Ending Fund Balance		1,436		
<b>ENDING FUND BALANCE</b>	<u>0</u>	<u>1,436</u>	<u>0</u>	<u>0</u>
<b>TOTAL REQUIREMENTS</b>	<u>60,169</u>	<u>61,786</u>	<u>129,500</u>	<u>0</u>

**SYSTEMS DEVELOPMENT-PARKS (91)**

The purpose of this fund is to account for the revenues and expenditures associated with the expansion of the parks system.

**CITY OF SEASIDE**  
**SYSTEMS DEVELOPMENT - PARKS (91)**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
201,739	501,735	594,254	604,333
293,079	90,600	50,970	75,000
327	150	350	350
	13		
<u>7,371</u>	<u>11,836</u>	<u>14,000</u>	<u>7,000</u>
<u>502,516</u>	<u>604,334</u>	<u>659,574</u>	<u>686,683</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
<u>781</u>		<u>50,000</u>	<u>50,000</u>
781	0	50,000	50,000
<b>CAPITAL OUTLAY</b>			
		<u>409,574</u>	<u>409,574</u>
0	0	409,574	409,574
<b>ENDING FUND BALANCE</b>			
<u>501,735</u>	<u>604,334</u>	<u>200,000</u>	<u>227,109</u>
501,735	604,334	200,000	227,109
<u>502,516</u>	<u>604,334</u>	<u>659,574</u>	<u>686,683</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	604,333	604,333	690,033	
Systems Development - Principal	43,746	80,050	51,000	
Systems Development - Interest	75	150	150	
Systems Development - Penalty				
Interest On Investments	<u>2,822</u>	<u>5,500</u>	<u>6,000</u>	
<b>TOTAL RESOURCES</b>	<u>650,976</u>	<u>690,033</u>	<u>747,183</u>	<u>0</u>
Professional/Contractual Services			50,000	
<b>MATERIALS AND SERVICES</b>	0	0	50,000	0
Equipment			50,000	
Infrastructure			<u>447,183</u>	
<b>CAPITAL OUTLAY</b>	0	0	497,183	0
Ending Fund Balance		690,033	200,000	
<b>ENDING FUND BALANCE</b>	0	690,033	200,000	0
<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>690,033</u>	<u>747,183</u>	<u>0</u>

## **CAPITAL IMPROVEMENT & MAINTENANCE**

This fund provides for the acquisition and maintenance of equipment and buildings purchased with room tax funds.

**CITY OF SEASIDE**  
**CAPITAL IMPROVEMENT AND MAINTENANCE**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
347,337	142,719	233,156	230,646
123,143	84,146	115,304	135,372
5,049	3,781	3,000	2,000
<u>475,529</u>	<u>230,646</u>	<u>351,460</u>	<u>368,018</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
		25,000	25,000
		500	500
0	0	25,500	25,500
<b>CAPITAL OUTLAY</b>			
332,810		325,960	325,960
<u>332,810</u>	0	<u>325,960</u>	<u>325,960</u>
<b>ENDING FUND BALANCE</b>			
142,719	230,646		16,558
<u>142,719</u>	<u>230,646</u>	0	<u>16,558</u>
<u>475,529</u>	<u>230,646</u>	<u>351,460</u>	<u>368,018</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	230,646	230,646	364,591	--
Transfer - Room Tax	54,672	131,595	131,660	
Interest On Investments	1,112	2,350	2,500	
<b>TOTAL RESOURCES</b>	<u>286,430</u>	<u>364,591</u>	<u>498,751</u>	<u>0</u>
Minor Equipment			25,000	
Building Maintenance			500	
Legal Notices				
<b>MATERIALS AND SERVICES</b>	0	0	25,500	0
Equipment			120,000	
Buildings			353,251	
Infrastructure				
<b>CAPITAL OUTLAY</b>	0	0	473,251	0
Ending Fund Balance		364,591		
<b>ENDING FUND BALANCE</b>	0	364,591	0	0
<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>364,591</u>	<u>498,751</u>	<u>0</u>

## **SYSTEMS DEVELOPMENT - ROADS (91)**

The purpose of this fund is to account for the revenues and expenditures associated with the expansion of the Wahanna Road system. This fund will handle all road systems development fees based on the ordinance that went into effect July 1, 1991.



**CITY OF SEASIDE**  
**SYSTEMS DEVELOPMENT - ROADS (91)**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
51,680	54,844	57,085	57,336
1,776	1,288	888	5,772
63	28	50	50
1,325	1,176	1,300	500
<u>54,844</u>	<u>57,336</u>	<u>59,323</u>	<u>63,658</u>

**RESOURCES**

51,680	54,844	57,085	57,336
1,776	1,288	888	5,772
63	28	50	50
1,325	1,176	1,300	500
<u>54,844</u>	<u>57,336</u>	<u>59,323</u>	<u>63,658</u>

**REQUIREMENTS**

<b>CAPITAL OUTLAY</b>			
		59,323	59,323
0	0	59,323	59,323
<b>ENDING FUND BALANCE</b>			
54,844	57,336		4,335
54,844	57,336	0	4,335
<u>54,844</u>	<u>57,336</u>	<u>59,323</u>	<u>63,658</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	57,336	57,336	64,984	
Systems Development - Principal	4,440	7,104	3,108	
Systems Development - Interest	19	39	35	
Interest On Investments	267	505	525	
<b>TOTAL RESOURCES</b>	<u>62,062</u>	<u>64,984</u>	<u>68,652</u>	<u>0</u>
Infrastructure			68,652	
<b>CAPITAL OUTLAY</b>	0	0	68,652	0
Ending Fund Balance		64,984		
<b>ENDING FUND BALANCE</b>	0	64,984	0	0
<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>64,984</u>	<u>68,652</u>	<u>0</u>

## **PROM IMPROVEMENT**

The purpose of this fund is to account for the revenues and expenditures associated with the maintenance and expansion of the Prom.

**CITY OF SEASIDE**  
**PROM IMPROVEMENT**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
772,907	700,179	785,295	322,530
101,911	69,638	95,424	112,032
17,619	15,184	16,000	3,000
44,080	28,400	10,000	15,000
			134,157
<u>936,517</u>	<u>813,401</u>	<u>906,719</u>	<u>586,719</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
	2,740		
204,631	470,274	175,000	115,000
204,631	473,014	175,000	115,000
<b>CAPITAL OUTLAY</b>			
31,707	17,857	200,000	40,000
31,707	17,857	200,000	40,000
<b>SPECIAL PAYMENTS</b>			
0	0	0	0
<b>CONTINGENCY</b>			
		100,000	0
0	0	100,000	0
<b>ENDING FUND BALANCE</b>			
700,179	322,530	431,719	431,719
700,179	322,530	431,719	431,719
<u>936,517</u>	<u>813,401</u>	<u>906,719</u>	<u>586,719</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	322,530	322,530	435,110	
Transfer - Room Tax	45,246	108,906	108,960	
Interest On Investments	1,592	3,000	4,000	
Donations	10,000	20,350	20,000	
Interfund Loan - Systems Dev (Swr)		134,157		
<b>TOTAL RESOURCES</b>	<u>379,368</u>	<u>588,943</u>	<u>568,070</u>	<u>0</u>
Grounds Maintenance	1,510	6,000	5,000	
Infrastructure Maintenance	1,847	108,000	75,000	
<b>MATERIALS AND SERVICES</b>	3,357	114,000	80,000	0
Equipment	31,930	31,930		
Infrastructure		7,903	200,000	
<b>CAPITAL OUTLAY</b>	31,930	39,833	200,000	0
Interfund Loan - Systems Dev (Swr)			134,157	
<b>SPECIAL PAYMENTS</b>	0	0	134,157	0
Contingency			50,000	
<b>CONTINGENCY</b>	0	0	50,000	0
Ending Fund Balance		435,110	103,913	
<b>ENDING FUND BALANCE</b>	0	435,110	103,913	0
<b>TOTAL REQUIREMENTS</b>	<u>35,287</u>	<u>588,943</u>	<u>568,070</u>	<u>0</u>

## **PARK CONSTRUCTION**

The purpose of this fund is to account for the revenues and expenditures associated with the construction of improvements in the park system.

**CITY OF SEASIDE**  
**PARKS CONSTRUCTION**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
4,690	4,808	4,926	4,910
118	102	120	136
<u>4,808</u>	<u>4,910</u>	<u>5,046</u>	<u>5,046</u>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
		5,046	5,046
0	0	5,046	5,046
<b>ENDING FUND BALANCE</b>			
4,808	4,910		
<u>4,808</u>	<u>4,910</u>	0	0
<u>4,808</u>	<u>4,910</u>	<u>5,046</u>	<u>5,046</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	4,910	4,910	4,952	
Interest On Investments	22	42	45	
Donations				
<b>TOTAL RESOURCES</b>	<u>4,932</u>	<u>4,952</u>	<u>4,997</u>	<u>0</u>
Infrastructure			4,997	
<b>CAPITAL OUTLAY</b>	0	0	4,997	0
Ending Fund Balance		4,952		
<b>ENDING FUND BALANCE</b>	0	4,952	0	0
<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>4,952</u>	<u>4,997</u>	<u>0</u>

## AIRPORT

The purpose of this fund is to account for the revenues and expenditures associated with grants for capital improvements at the Seaside Municipal Airport.

**CITY OF SEASIDE**  
**AIRPORT**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
449	1,511	4,816	3,846
3,000	3,000	3,000	3,000
	40	10	40
1,009	1,009	1,008	1,008
	500		7,416
<u>4,458</u>	<u>6,060</u>	<u>8,834</u>	<u>15,310</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
402			
2,209	2,207	2,300	2,300
336	6	10	10
<u>2,947</u>	<u>2,213</u>	<u>2,310</u>	<u>2,310</u>
<b>CAPITAL OUTLAY</b>			
		6,524	13,000
0	0	6,524	13,000
<b>ENDING FUND BALANCE</b>			
1,511	3,847		
<u>1,511</u>	<u>3,847</u>	<u>0</u>	<u>0</u>
<u>4,458</u>	<u>6,060</u>	<u>8,834</u>	<u>15,310</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	3,846	3,846	3,110	
Transfer - Public Works	3,000	3,000	3,000	
Interest On Investments	25	45	40	
Rentals & Leases		1,000	1,000	
Miscellaneous				
Donations		7,416		
<b>TOTAL RESOURCES</b>	<u>6,871</u>	<u>15,307</u>	<u>7,150</u>	<u>0</u>
Professional/Contractual Services				
Insurance	2,205	2,205	2,250	
Advertising/Legal Notices				
Interest				
Bad Debt				
<b>MATERIALS AND SERVICES</b>	<u>2,205</u>	<u>2,205</u>	<u>2,250</u>	<u>0</u>
Infrastructure	(500)	10,000	4,900	
<b>CAPITAL OUTLAY</b>	<u>(500)</u>	<u>10,000</u>	<u>4,900</u>	<u>0</u>
Ending Fund Balance		3,110		
<b>ENDING FUND BALANCE</b>	<u>0</u>	<u>3,110</u>	<u>0</u>	<u>0</u>
<b>TOTAL REQUIREMENTS</b>	<u>1,705</u>	<u>15,315</u>	<u>7,150</u>	<u>0</u>

## **STREET CONSTRUCTION**

The purpose of this fund is to account for the revenues and expenditures associated with the complete renovation of existing streets where construction may include assests from other City Funds (i.e. water, sewer, etc) as well as assests from other entities.



**CITY OF SEASIDE**  
**STREET CONSTRUCTION**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
	1,100,000		11,105
400,000	200,000	800,000	800,000
200,000		400,000	400,000
100,000		100,000	100,000
400,000	353,583	800,000	800,000
		50,000	50,000
		50,000	50,000
	16,248	20,000	8,895
		350,000	350,000
<u>1,100,000</u>	<u>1,669,831</u>	<u>2,570,000</u>	<u>2,570,000</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
	7,326	100,000	100,000
	705	1,000	1,000
0	8,031	101,000	101,000
<b>CAPITAL OUTLAY</b>			
	1,650,695	2,469,000	2,469,000
0	1,650,695	2,469,000	2,469,000
<b>ENDING FUND BALANCE</b>			
1,100,000	11,105		
1,100,000	11,105	0	0
<u>1,100,000</u>	<u>1,669,831</u>	<u>2,570,000</u>	<u>2,570,000</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	11,105	11,105	3,095	
Transfer - District Road			800,000	
Transfer - Water			400,000	
Transfer - Sewer			100,000	
Transfer - State Tax Street			800,000	
Transfer - Systems Dev (Wtr)			50,000	
Transfer - Sys Dev (Swr)			50,000	
Interest On Investments	250	300	1,000	
Seaside Urban Renewal			350,000	
<b>TOTAL RESOURCES</b>	<u>11,355</u>	<u>11,405</u>	<u>2,554,095</u>	<u>0</u>
Professional/Contractual Services			100,000	
Advertising/Legal Notices			1,000	
<b>MATERIALS AND SERVICES</b>	0	0	101,000	0
Infrastructure	8,310	8,310	2,453,095	
<b>CAPITAL OUTLAY</b>	8,310	8,310	2,453,095	0
Ending Fund Balance		3,095		
<b>ENDING FUND BALANCE</b>	0	3,095	0	0
<b>TOTAL REQUIREMENTS</b>	<u>8,310</u>	<u>11,405</u>	<u>2,554,095</u>	<u>0</u>

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# ENTERPRISE FUNDS

To account for operations that are financed and operated in a manner similar to private Business enterprises – where the intent of the governing body is that the costs of providing Goods of services to the general public on a continuing basis be financed or recovered primarily through user charges



## **WATER**

The purpose of this fund is to account for revenues and expenditures associated with the operation of the water department.

**CITY OF SEASIDE**  
**WATER**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data				Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021					
<b>RESOURCES</b>								
3,325,062	3,411,464	3,043,825	3,647,163	Beginning Fund Balance	3,647,163	3,647,163	2,558,122	
63,011	51,460	56,000	30,000	Interest On Investments	10,621	19,500	20,000	
30,000				Water Grant Revenue				
1,996,958	1,865,791	1,805,000	1,805,000	Gross Water Sales	870,235	1,845,000	1,950,000	
19,411	35,306	20,000	20,000	Tap & Meter Set	16,656	38,000	30,000	
164,947	208,587	150,000	150,000	On & Off	168,949	335,000	200,000	
179	236			Insurance Reimbursement	868	868		
16,009	4,787	6,000	6,000	Miscellaneous	1,510	6,000	6,000	
<u>5,615,577</u>	<u>5,577,631</u>	<u>5,080,825</u>	<u>5,658,163</u>	<b>TOTAL RESOURCES</b>	<u>4,716,002</u>	<u>5,891,531</u>	<u>4,764,122</u>	<u>0</u>
<b>REQUIREMENTS</b>								
<b>PERSONAL SERVICES</b>								
33,060	34,020	34,980	34,980	Public Works Director (0.33)	17,490	34,980	35,680	
9,965	21,623	22,544	22,544	Mechanic (0.4)	2,957	9,448	21,136	
20,220	62,214	67,096	67,096	Water Foreman	33,312	67,164	71,938	
251,244	265,750	283,155	283,155	Utility Workers (4.88)	158,474	315,354	290,843	
52,803	52,465	53,753	53,753	Utility Clerk (0.85) - (1.00)	27,131	54,387	56,494	
7,455	5,573	6,814	6,814	Operations Assistant (0.45) - (0.135)	3,409	6,818	7,303	
10,090	9,639	10,000	10,000	Labor (Temporary)		3,000	10,000	
29,726	34,582	38,188	38,188	FICA	20,125	39,174	39,153	
102,421	115,808	124,881	124,881	Health/Dental/Life Insurance	62,331	132,080	123,042	
69,800	82,334	98,352	98,352	Retirement	46,821	95,319	98,733	
24,284	26,650	32,642	32,642	Workmans Compensation Ins	17,426	34,202	33,386	
388	451	498	498	Unemployment	263	508	510	
	200			Insurance Split	120	240	240	
10,656	7,943	13,700	35,700	Overtime	23,726	29,300	13,700	
1,823	2,759	5,449	5,449	Longevity Bonus	1,765	3,073	3,009	
623,935	722,011	792,052	814,052	<b>PERSONAL SERVICES</b>	415,350	825,047	805,167	0
<b>MATERIALS AND SERVICES</b>								
122,905	112,459	100,000	100,000	Supplies	20,908	61,000	100,000	
11,864	6,586	10,000	10,000	Minor Equipment	4,813	10,000	10,000	

**CITY OF SEASIDE**  
**WATER**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data				Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021					
6,781	7,575	9,000	9,000	Gas/Diesel/Oil	2,201	6,100	9,000	
1,281	496	1,200	1,200	Clothing	474	850	1,200	
57,491	27,498	55,000	55,000	Equipment Maintenance	7,686	12,500	30,000	
	7,003	200	200	Grounds Maintenance	847	1,000	1,000	
1,026	1,753	10,000	10,000	Building Maintenance	65	500	10,000	
3,094	265	2,000	2,000	Maintenance Contracts		2,000	2,000	
184,284	151,365	180,000	290,000	Infrastructure Maintenance	182,650	230,000	230,000	
4,428	5,422	4,600	4,600	Telephone	901	3,000	4,500	
72,582	64,330	75,000	75,000	Electricity	30,437	74,000	75,000	
2,077	1,995	2,500	2,500	Heating Fuel	621	2,500	2,500	
48,514	52,465	75,000	75,000	Professional/Contractual Services	40,551	49,000	65,000	
4,635	4,635	5,000	5,000	Computer Services	2,704	4,635	5,000	
7,763	7,665	8,500	8,500	Audit		8,500	9,000	
40,114	41,896	43,000	43,000	Insurance	41,689	41,689	45,000	
3,843	3,595	4,000	4,000	Printing	371	3,600	4,000	
6,331	4,616	7,000	7,000	Postage & Freight	1,592	3,100	6,000	
3,799	891	1,200	1,200	Rentals & Leases	296	750	1,200	
298		500	500	Advertising/Legal Notices		50	500	
704	379	2,000	2,000	Travel & Meeting			2,000	
1,140	525	1,200	1,200	Dues & Memberships	1,100	1,100	1,200	
		100	100	Overtime Meals			100	
5,762	4,267	5,000	5,000	Training	570	1,000	5,000	
	185,950			Contributions & Donations				
				Bad Debt				
706	706	1,000	1,000	Bond Service	500	706	750	
30				Cash Over & Short				
591,452	694,337	603,000	713,000	<b>MATERIALS AND SERVICES</b>	<b>340,976</b>	<b>517,580</b>	<b>619,950</b>	<b>0</b>
<b>CAPITAL OUTLAY</b>				Equipment	13,297	25,000	25,000	
24,476	23,416	25,000	25,000	Building			25,000	
249,398	27,133	200,000	200,000	Infrastructure		655,200	200,000	
273,874	50,549	225,000	225,000	<b>CAPITAL OUTLAY</b>	<b>13,297</b>	<b>680,200</b>	<b>250,000</b>	<b>0</b>

**CITY OF SEASIDE**  
**WATER**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
		118,500	118,500
		112,500	112,500
0	0	231,000	231,000
<b>INTERFUND TRANSFERS</b>			
96,033	111,559	152,033	152,033
153,813	148,025	138,670	138,670
265,006	203,990	266,606	266,606
200,000		400,000	736,263
			109,075
714,852	463,574	957,309	1,402,647
<b>CONTINGENCY</b>			
		200,000	200,000
0	0	200,000	200,000
<b>ENDING FUND BALANCE</b>			
3,411,464	3,647,160	2,072,464	2,072,464
3,411,464	3,647,160	2,072,464	2,072,464
5,615,577	5,577,631	5,080,825	5,658,163

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Bond Principal			54,842	
Bond Interest			167,420	
<b>DEBT SERVICE</b>	0	0	222,262	0
Admin Costs - G/F Services	76,017	152,033	132,021	
Transfer - Public Works (Fran)	74,014	155,680	153,020	
Transfer - G/F (Full Faith Water Bonds)	206,891	266,606	267,181	
Transfer - Capital Construction - Water		736,263		
Transfer - Street Construction			400,000	
<b>INTERFUND TRANSFERS</b>	356,922	1,310,582	952,222	0
Contingency			200,000	
<b>CONTINGENCY</b>	0	0	200,000	0
Ending Fund Balance		2,558,122	1,714,521	
<b>ENDING FUND BALANCE</b>	0	2,558,122	1,714,521	0
<b>TOTAL REQUIREMENTS</b>	1,126,545	5,891,531	4,764,122	0



## **SYSTEMS DEVELOPMENT - WATER (91)**

The purpose of this fund is to account for the revenues and expenditures associated with the expansion of the water supply system. This fund will handle all water systems development fees based on ordinance.

**CITY OF SEASIDE**  
**SYSTEMS DEVELOPMENT - WATER (91)**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

<u>Actual 2018/2019</u>	<u>Actual 2019/2020</u>	<u>Original Budget 2020/2021</u>	<u>Adjusted Budget 2020/2021</u>
<b>RESOURCES</b>			
1,531,139	1,191,062	336,680	996,679
142,237	48,807	65,000	90,000
552	254	500	500
	22		
39,102	30,519	15,000	15,000
60,000	60,000	55,000	60,000
	185,000	458,986	458,986
<u>1,773,030</u>	<u>1,515,664</u>	<u>931,166</u>	<u>1,621,165</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
782			
782	0	0	0
<b>CAPITAL OUTLAY</b>			
		363,405	385,362
0	0	363,405	385,362
<b>SPECIAL PAYMENTS</b>			
60,000	60,000	122,728	122,728
185,000	458,986	295,033	299,261
245,000	518,986	417,761	421,989
<b>INTERFUND TRANSFERS</b>			
336,186		50,000	50,000
336,186	0	50,000	713,814

<u>Description Of Accounts</u>	<u>Actual as of 12/31/2020</u>	<u>Estimate as of 06/30/2021</u>	<u>Proposed Budget 2021/2022</u>	<u>Committee Budget 2021/2022</u>
Beginning Fund Balance	996,678	996,678	624,439	
Systems Development - Principal	63,206	112,100	65,000	
Systems Development - Interest	126	250	250	
Systems Development - Penalty				
Interest On Investments	6,657	9,500	5,000	
Interfund Loan - Special Assessments	60,000	60,000	50,000	
Interfund Loan - Fire Equipment (18)	458,986	458,986	299,261	
<b>TOTAL RESOURCES</b>	<u>1,585,653</u>	<u>1,637,514</u>	<u>1,043,950</u>	<u>0</u>
Professional/Contractual Services				
<b>MATERIALS AND SERVICES</b>	0	0	0	0
Infrastructure			242,808	
<b>CAPITAL OUTLAY</b>	0	0	242,808	0
Interfund Loan - Special Assessments		50,000	121,564	
Interfund Loan - Fire Equipment (18)		299,261	329,578	
<b>SPECIAL PAYMENTS</b>	0	349,261	451,142	0
Transfer - Street Construction			50,000	
Transfer - Capital Construction - Water		663,814		
<b>INTERFUND TRANSFERS</b>	0	663,814	50,000	0

**CITY OF SEASIDE**  
**SYSTEMS DEVELOPMENT - WATER (91)**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

<u>Actual 2018/2019</u>	<u>Actual 2019/2020</u>	<u>Original Budget 2020/2021</u>	<u>Adjusted Budget 2020/2021</u>
<b>REQUIREMENTS</b>			
<b>CONTINGENCY</b>			
0	0	0	0
<b>ENDING FUND BALANCE</b>			
<u>1,191,062</u>	<u>996,678</u>	<u>100,000</u>	<u>100,000</u>
<u>1,191,062</u>	<u>996,678</u>	<u>100,000</u>	<u>100,000</u>
<u><u>1,773,030</u></u>	<u><u>1,515,664</u></u>	<u><u>931,166</u></u>	<u><u>1,621,165</u></u>

<u>Description Of Accounts</u>	<u>Actual as of 12/31/2020</u>	<u>Estimate as of 06/30/2021</u>	<u>Proposed Budget 2021/2022</u>	<u>Committee Budget 2021/2022</u>
Contingency	0	0	<u>100,000</u>	0
<b>CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>0</b>
Ending Fund Balance	0	<u>624,439</u>	<u>200,000</u>	0
<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>624,439</b>	<b>200,000</b>	<b>0</b>
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b><u>1,637,514</u></b>	<b><u>1,043,950</u></b>	<b>0</b>

## **WATERSHED ENHANCEMENT**

The purpose of this fund is to account for the revenues and expenditures associated with all activities in the city's watershed including planning, expansion, maintenance, and financing.

**CITY OF SEASIDE**  
**WATERSHED ENHANCEMENT**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
567,529	520,858	531,566	527,556
13,314	11,016	12,000	5,000
		25,000	25,000
<u>580,843</u>	<u>531,874</u>	<u>568,566</u>	<u>557,556</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
		5,000	5,000
59,985	4,319	50,000	50,000
59,985	4,319	55,000	55,000
<b>CAPITAL OUTLAY</b>			
		513,566	502,556
0	0	513,566	502,556
<b>ENDING FUND BALANCE</b>			
520,858	527,555		
520,858	527,555	0	0
<u>580,843</u>	<u>531,874</u>	<u>568,566</u>	<u>557,556</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	527,555	527,555	519,855	
Interest On Investments	2,378	4,300	4,000	
Timber Sales			25,000	
<b>TOTAL RESOURCES</b>	<u>529,933</u>	<u>531,855</u>	<u>548,855</u>	<u>0</u>
Grounds Maintenance			373,855	
Professional/Contractual Services	3,975	12,000	25,000	
<b>MATERIALS AND SERVICES</b>	3,975	12,000	25,000	0
Land Infrastructure			150,000	
<b>CAPITAL OUTLAY</b>	0	0	523,855	0
Ending Fund Balance		519,855		
<b>ENDING FUND BALANCE</b>	0	519,855	0	0
<b>TOTAL REQUIREMENTS</b>	<u>3,975</u>	<u>531,855</u>	<u>548,855</u>	<u>0</u>

## **SEWER**

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the sewer department and the sewage treatment plant.

**CITY OF SEASIDE**  
**SEWER**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
667,697	622,642	736,369	724,928
6,093	4,197	4,000	2,341
2,450,681	2,469,336	2,580,150	2,580,150
15,179	9,878		
	226		
105	5,950	1,500	14,600
<u>3,139,755</u>	<u>3,112,229</u>	<u>3,322,019</u>	<u>3,322,019</u>

**REQUIREMENTS**  
**PERSONAL SERVICES**

33,061	34,020	34,980	34,980
9,965	21,624	22,544	22,544
7,200	7,200	49,920	49,920
272,179	290,487	245,360	245,360
52,803	52,465	53,753	53,753
7,455	5,573	6,814	6,814
18,743	5,236	15,000	15,000
32,151	32,707	34,286	34,286
111,628	118,724	132,305	132,305
75,420	79,769	86,808	86,808
30,223	18,485	26,710	26,710
420	427	446	446
	200		
26,689	18,377	13,700	13,700
2,692	3,592	4,480	4,480
680,629	688,886	727,106	727,106

**MATERIALS AND SERVICES**

25,612	59,253	50,000	50,000
6,131	1,884	7,000	7,000
13,139	11,073	13,000	13,000

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	724,929	724,929	831,978	
Interest On Investments	1,088	2,250	2,500	
Miscellaneous Grants				
Sewer Revenue	1,136,306	2,417,000	2,580,000	
Insurance Reimbursement	3,257	3,257		2,200,000
Debt Proceeds				1,000,000
Rental/Sale of Property			1,500	
Miscellaneous	61,142	17,500		
<b>TOTAL RESOURCES</b>	<u>1,926,722</u>	<u>3,164,936</u>	<u>6,615,978</u>	<u>0</u>

Public Works Director (0.34)	17,490	34,981	35,680	
Mechanic (0.4)	2,957	9,448	21,137	
Sewer Plant Operator	3,600	3,600	50,964	
Utility Workers (3.98)	158,107	294,045	251,403	
Utility Clerk (0.85) - (1.00)	27,131	54,388	56,494	
Operations Assistant (0.45) - (0.135)	3,409	6,819	7,303	
Labor (Temporary)		6,000	15,000	
FICA	16,994	31,785	35,033	
Health/Dental/Life Insurance	59,402	108,965	117,889	
Retirement	41,813	78,635	88,499	
Workmans Compensation Ins	12,879	24,675	27,157	
Unemployment	222	408	456	
Insurance Split	120	240	240	
Overtime	9,986	16,500	13,700	
Longevity Bonus	4,836	6,861	4,705	
<b>PERSONAL SERVICES</b>	<u>358,946</u>	<u>677,350</u>	<u>725,660</u>	<u>0</u>

Supplies	19,296	40,000	50,000	
Minor Equipment	24,115	25,000	10,000	
Gas/Diesel/Oil	5,395	11,425	13,000	

**CITY OF SEASIDE**  
**SEWER**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021	Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
1,353	834	1,500	1,500	Clothing	1,145	2,150	1,500	
168,200	172,968	150,000	150,000	Equipment Maintenance	43,107	115,000	150,000	
7,683	2,961	2,000	2,000	Grounds Maintenance		300	2,000	
5,164	295	5,000	7,500	Building Maintenance	4,756	4,800	10,000	
106,944	128,153	120,000	120,000	Maintenance Contracts	4,192	5,000	5,000	
7,857	8,056	9,000	9,000	Infrastructure Maintenance	23,122	120,000	120,000	
196,481	188,317	200,000	200,000	Telephone	1,196	2,450	3,000	
72,603	62,409	75,000	75,000	Electricity	81,015	198,900	200,000	
12,137	12,325	12,500	12,500	Heating Fuel	34,312	75,900	77,000	
68,535	89,793	500	500	Garbage	4,988	11,850	12,500	
4,635	4,635	80,000	80,000	Legal Services				
6,119	6,042	4,700	4,700	Professional/Contractual Services	29,787	65,500	80,000	
29,030	29,926	6,700	6,700	Computer Services	2,704	4,635	4,700	
948	834	30,000	30,000	Audit	28,400	6,700	7,000	
3,140	2,304	1,000	1,000	Insurance	371	900	1,000	
568	916	3,000	3,000	Printing	992	1,550	3,000	
105		1,000	1,000	Postage & Freight	296	650	1,000	
2,410	273	100	100	Rentals & Leases		50	100	
400	1,295	2,000	2,000	Advertising/Legal Notices		1,340	2,000	
7,057	4,765	1,000	1,000	Travel & Meeting			1,500	
412	412	5,000	5,000	Dues & Memberships			100	
		450	450	Overtime Meals			5,000	
				Training	225		100	
				Bond Service	412	2,600	5,000	
746,663	815,617	788,050	788,050			450		
				<b>MATERIALS AND SERVICES</b>				
					309,826	725,512	790,850	0
				Equipment				
				Building	4,934	5,000	150,000	
				Infrastructure	39,856	150,000	25,000	
							200,000	
				<b>CAPITAL OUTLAY</b>				
					44,790	155,000	375,000	0



**CITY OF SEASIDE**  
**SEWER**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021	Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
<b>DEBT SERVICE</b>								
230,696	241,463	247,257	247,257	Bond Principal	247,257	247,257	253,081	
176,573	169,358	161,326	161,326	Bond Interest	95,370	161,326	151,965	
407,269	410,821	408,583	408,583	<b>DEBT SERVICE</b>	342,627	408,583	405,046	0
<b>INTERFUND TRANSFERS</b>								
166,687	187,215	196,098	196,098	Admin Costs - G/F Services	98,049	196,098	182,412	
171,555	173,285	180,716	180,716	Transfer - Sewer Replacement			3,200,000	
100,000		100,000	100,000	Transfer - Public Works (Fran)	83,821	170,415	180,705	
				Transfer - Street Construction			100,000	
438,242	360,500	476,814	476,814	<b>INTERFUND TRANSFERS</b>	181,870	366,513	3,663,117	0
<b>CONTINGENCY</b>								
		150,000	150,000	Contingency			150,000	
0	0	150,000	150,000	<b>CONTINGENCY</b>	0	0	150,000	0
<b>ENDING FUND BALANCE</b>								
622,642	724,929	500,214	500,214	Ending Fund Balance		831,978	506,305	
622,642	724,929	500,214	500,214	<b>ENDING FUND BALANCE</b>	0	831,978	506,305	0
3,139,755	3,112,229	3,322,019	3,322,019	<b>TOTAL REQUIREMENTS</b>	1,238,059	3,164,936	6,615,978	0

## **SYSTEMS DEVELOPMENT-SEWER (91)**

The purpose of this fund is to account for the revenues and expenditures associated with the expansion of the sewer supply system. This fund will handle all sewer systems development fees based on ordinance.

**CITY OF SEASIDE**  
**SYSTEMS DEVELOPMENT - SEWER (91)**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data				Description Of Accounts	Actual	Estimate	Proposed	Committee
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021		as of 12/31/2020	as of 06/30/2021	Budget 2021/2022	Budget 2021/2022
<b>RESOURCES</b>								
1,555,660	1,711,444	321,933	1,415,951	Beginning Fund Balance	1,415,951	1,415,951	1,573,394	
125,580	66,953	97,640	170,000	Systems Development - Principal	101,038	175,000	98,000	
937	431	1,000	1,000	Systems Development - Interest	214	400	400	
	38			Systems Development - Penalty				
39,910	37,085	14,000	16,000	Interest On Investments	8,195	16,200	17,000	
				Interfund Loan - Prom Improvement			134,157	
		400,000	400,000	Interfund Loan - Fire Equipment (18)	400,000	400,000	300,000	
<u>1,722,087</u>	<u>1,815,951</u>	<u>834,573</u>	<u>2,002,951</u>	<b>TOTAL RESOURCES</b>	<u>1,925,398</u>	<u>2,007,551</u>	<u>2,122,951</u>	<u>0</u>
<b>REQUIREMENTS</b>								
<b>MATERIALS AND SERVICES</b>				Professional/Contractual Services			50,000	
780								
780	0	0	0	<b>MATERIALS AND SERVICES</b>	0	0	50,000	0
<b>CAPITAL OUTLAY</b>				Infrastructure			750,000	
9,863		384,573	584,573					
9,863	0	384,573	584,573	<b>CAPITAL OUTLAY</b>	0	0	750,000	0
<b>SPECIAL PAYMENTS</b>				Interfund Loan - Prom Improvement		134,157		
	400,000	300,000	300,000	Interfund Loan - Fire Equipment (18)		300,000		
0	400,000	300,000	434,157	<b>SPECIAL PAYMENTS</b>	0	434,157	0	0
<b>INTERFUND TRANSFERS</b>				Transfer - Sewer Replacement			50,000	
		50,000	50,000	Transfer - Street Construction				
0	0	50,000	50,000	<b>INTERFUND TRANSFERS</b>	0	0	50,000	0
<b>ENDING FUND BALANCE</b>				Ending Fund Balance		1,573,394	1,272,951	
1,711,444	1,415,951	100,000	934,221					
1,711,444	1,415,951	100,000	934,221	<b>ENDING FUND BALANCE</b>	0	1,573,394	1,272,951	0
<u>1,722,087</u>	<u>1,815,951</u>	<u>834,573</u>	<u>2,002,951</u>	<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>2,007,551</u>	<u>2,122,951</u>	<u>0</u>

## **SEWER PLANT REPLACEMENT**

The purposed of this fund is to accumulate resources for the replacement of critical equipment and facilities as the sewage treatment plant ages.

**CITY OF SEASIDE**  
**SEWER PLANT REPLACEMENT**  
 BUDGET YEAR 07/01/2020 to 06/30/2021

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
296,690	303,404	807,828	307,384
<u>7,466</u>	<u>6,402</u>	<u>7,000</u>	<u>3,000</u>
<u>304,156</u>	<u>309,806</u>	<u>814,828</u>	<u>310,384</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
	176		
752	2,247		
		50,000	50,000
752	2,423	50,000	50,000
<b>CAPITAL OUTLAY</b>			
		764,828	260,384
0	0	764,828	260,384
<b>ENDING FUND BALANCE</b>			
303,404	307,383		
303,404	307,383	0	0
<u>304,156</u>	<u>309,806</u>	<u>814,828</u>	<u>310,384</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	307,383	307,383	309,933	
Transfer - Sewer			3,200,000	
Transfer - Systems Development (Swr)				
Interest On Investments	<u>1,389</u>	<u>2,550</u>	<u>3,000</u>	
<b>TOTAL RESOURCES</b>	<u>308,772</u>	<u>309,933</u>	<u>3,512,933</u>	<u>0</u>
Supplies				
Equipment Maintenance				
Infrastructure Maintenance			100,000	
Professional/Contractual Services				
<b>MATERIALS AND SERVICES</b>	0	0	100,000	0
Infrastructure			3,412,933	
<b>CAPITAL OUTLAY</b>	0	0	3,412,933	0
Ending Fund Balance		309,933		
<b>ENDING FUND BALANCE</b>	0	309,933	0	0
<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>309,933</u>	<u>3,512,933</u>	<u>0</u>

## **SEWER RESERVE**

The purpose of this fund is to account for the revenues and expenditures associated with reserve requirements for the sewer revenue bonds.

**CITY OF SEASIDE**  
**SEWER RESERVE**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
367,625	376,887	385,862	384,872
9,262	7,985	9,250	3,500
<u>376,887</u>	<u>384,872</u>	<u>395,112</u>	<u>388,372</u>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
		33,855	27,115
0	0	33,855	27,115
<b>ENDING FUND BALANCE</b>			
376,887	384,872	361,257	361,257
<u>376,887</u>	<u>384,872</u>	<u>361,257</u>	<u>361,257</u>
<u>376,887</u>	<u>384,872</u>	<u>395,112</u>	<u>388,372</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	384,872	384,872	388,112	
Interest On Investments	1,739	3,240	3,300	
<b>TOTAL RESOURCES</b>	<u>386,611</u>	<u>388,112</u>	<u>391,412</u>	<u>0</u>
Infrastructure			30,155	
<b>CAPITAL OUTLAY</b>	0	0	30,155	0
Ending Fund Balance		388,112	361,257	
<b>ENDING FUND BALANCE</b>	0	388,112	361,257	0
<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>388,112</u>	<u>391,412</u>	<u>0</u>

## CONVENTION CENTER

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the Convention Center.

The Convention Center was developed with the primary purpose and objective of promoting and facilitating events and activities to generate economic benefit to the area. In addition, the Convention Center provides for the needs of local and civic related events, thereby truly enhancing the quality of life for the community it serves.



**CITY OF SEASIDE  
CONVENTION CENTER**  
BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
3,251,963	3,734,520	3,648,748	3,671,388
3,015,045	2,359,652	3,079,745	3,571,065
80,315	75,796	70,000	47,360
	22		
675,346	781,830	1,000,000	1,000,000
	23,957		
67,966	64,813	80,000	80,000
9,159	15,165	25,000	25,000
705	21,111	1,000	1,000
<u>7,100,499</u>	<u>7,076,866</u>	<u>7,904,493</u>	<u>8,395,813</u>

**RESOURCES**

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	3,671,388	3,671,388	4,803,248	
Transfer - Room Tax	1,338,526	3,462,061	3,463,282	
Interest On Investments	16,449	32,500	32,000	
Interest On Bond Escrow				
Food & Liquor Franchise	9,495	12,000	1,000,000	
State Grant Reimbursement				
Rentals - Events	16,843	38,000	80,000	
Convention Fees	450	615	20,000	
Insurance Reimbursement	450	450		
Miscellaneous	192	192	1,000	
<b>TOTAL RESOURCES</b>	<u>5,053,793</u>	<u>7,217,206</u>	<u>9,399,530</u>	<u>0</u>

**REQUIREMENTS**

**PERSONAL SERVICES**

106,080	109,152	110,184	110,184
77,724	80,064	82,212	82,212
	4,003	8,427	8,427
311,823	305,212	335,317	335,317
6,952	8,641	6,000	6,000
145,113	145,068	157,529	157,529
51,096	50,432	54,866	54,866
132,026	119,167	130,295	130,295
120,018	123,612	145,670	145,670
17,755	19,228	23,073	23,073
668	659	717	717
1,800	3,100	3,728	3,728
23,083	13,508	12,000	12,000
7,903	5,423	5,569	5,569
1,002,041	987,269	1,075,587	1,075,587

**MATERIALS AND SERVICES**

135	135	150	150
23,422	20,874	30,000	30,000
107,319	46,829	40,000	40,000
	107	500	500

Manager	56,106	112,212	114,456	
Sales Director	41,168	71,812	69,048	
Assistant Manager/Tourism Director	4,116	8,437	8,815	
Operations Personnel (6)	60,088	152,643	343,863	
Part-Time Help			6,000	
Office Personnel (3)	44,042	106,844	165,990	
FICA	15,689	37,537	55,368	
Health/Dental/Life Insurance	35,149	81,499	180,311	
Retirement	42,179	92,134	135,301	
Workmans Compensation Ins	4,438	10,021	23,567	
Unemployment	205	499	724	
Insurance Split	1,800	3,600	3,600	
Overtime	105	38,000	12,000	
Longevity Bonus	2,749	5,022	3,587	
<b>PERSONAL SERVICES</b>	<u>307,834</u>	<u>720,260</u>	<u>1,122,630</u>	<u>0</u>
Publications	135	135	150	
Supplies	4,035	5,900	30,000	
Minor Equipment	10,210	30,000	40,000	
Gas/Diesel/Oil			500	

**CITY OF SEASIDE  
CONVENTION CENTER  
BUDGET YEAR 07/01/2021 to 06/30/2022**

**REQUIREMENTS**

Historical Data				Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021					
3,389	2,650	3,000	3,000	Clothing				
1,329	10,709	12,000	12,000	Equipment Maintenance			3,000	
8,413	9,581	10,000	10,000	Grounds Maintenance	507	1,000	12,000	
11,236	29,976	15,000	15,000	Building Maintenance	4,944	9,888	10,000	
17,640	18,151	20,000	20,000	Maintenance Contracts	14,620	25,000	25,000	
	4,712			Infrastructure Maintenance	10,591	19,000	20,000	
7,466	6,392	8,500	8,500	Telephone				
53,069	61,978	68,000	68,000	Electricity	2,915	5,800	8,500	
20,821	20,420	24,000	24,000	Heating Fuel	23,300	52,400	68,000	
2,915	3,376	4,500	4,500	Garbage	3,973	23,600	24,000	
	39,260	500	500	Legal Services	412	1,300	4,500	
63,317	72,535	100,000	100,000	Professional/Contractual Services			500	
6,667	6,583	7,300	7,300	Audit	23,236	37,800	100,000	
63,338	69,827	80,000	80,000	Insurance		7,300	7,700	
2,233	746	2,500	2,500	Printing	68,362	68,362	80,000	
206	273	500	500	Postage & Freight	487	900	2,500	
3,270	3,249	10,000	10,000	Rentals & Leases	70	175	500	
26,244	17,466	40,000	40,000	Advertising	758	1,500	10,000	
641,695	663,768	890,000	890,000	Food & Liquor Franchise	959	19,000	40,000	
111	136	500	500	Credit Card Discount	9,581	10,000	890,000	
11,170	7,585	27,000	27,000	Travel & Meeting	43	50	300	
2,575	4,305	3,500	3,500	Dues & Memberships	274	500	27,000	
402		1,000	1,000	Training	788	2,500	3,500	
				Cash Over & Short			1,000	
<u>1,078,382</u>	<u>1,121,623</u>	<u>1,398,450</u>	<u>1,398,450</u>	<b>MATERIALS AND SERVICES</b>	<u>180,200</u>	<u>322,110</u>	<u>1,408,650</u>	<u>0</u>
<b>CAPITAL OUTLAY</b>				Equipment				
8,770				Building			150,000	
<u>420</u>				Infrastructure				
9,190	0	0	0	<b>CAPITAL OUTLAY</b>	<u>0</u>	<u>0</u>	<u>150,000</u>	<u>0</u>
<b>DEBT SERVICE</b>				Bond Principal	535,000	535,000	560,000	
335,000	515,000	535,000	535,000	Bond Interest	307,238	603,775	581,875	
803,894	624,775	603,775	603,775	<b>DEBT SERVICE</b>	<u>842,238</u>	<u>1,138,775</u>	<u>1,141,875</u>	<u>0</u>
<u>1,138,894</u>	<u>1,139,775</u>	<u>1,138,775</u>	<u>1,138,775</u>					

**CITY OF SEASIDE  
CONVENTION CENTER  
BUDGET YEAR 07/01/2021 to 06/30/2022**

**REQUIREMENTS**

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>INTERFUND TRANSFERS</b>			
137,472	156,811	232,813	232,813
137,472	156,811	232,813	232,813
<b>CONTINGENCY</b>			
0	0	250,000	250,000
<b>ENDING FUND BALANCE</b>			
3,734,520	3,671,388	3,808,868	4,300,188
3,734,520	3,671,388	3,808,868	4,300,188
7,100,499	7,076,866	7,904,493	8,395,813

Description Of Accounts	Actual as of 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Admin Costs - G/F Services	116,407	232,813	232,641	
Transfer - Conv Ctr Construction				
Transfer - Conv Ctr Bond Reserve				
<b>INTERFUND TRANSFERS</b>	116,407	232,813	232,641	0
Contingency			450,000	
<b>CONTINGENCY</b>	0	0	450,000	0
Ending Fund Balance		4,803,248	4,893,734	
<b>ENDING FUND BALANCE</b>	0	4,803,248	4,893,734	0
<b>TOTAL REQUIREMENTS</b>	1,446,679	7,217,206	9,399,530	0

## **CONVENTION CENTER CAPITAL IMPROVEMENTS**

The purpose of this fund is to account for the revenues and expenditures associated with room tax dedicated for the maintenance, upgrade, and expansion of the Convention Center building, properties, and equipment.

**CITY OF SEASIDE**  
**CONVENTION CENTER CAPITAL IMPROVEMENT**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data				Description Of Accounts	Actual	Estimate	Proposed	Committee
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021		as of 12/31/2020	as of 06/30/2021	Budget 2021/2022	Budget 2021/2022
<b>RESOURCES</b>								
785,693	950,839	1,075,794	1,032,504	Beginning Fund Balance	1,032,504	1,032,504	1,312,831	
62,853	72,691	96,348	46,447	Segregated Beg Food Service Fee	46,447	46,447	47,247	
29,905			22,000	Transfer - Business License		22,000	25,000	
216,561	169,489	221,215	256,507	Transfer - Room Tax	96,148	248,677	248,765	
22,997	22,302	20,000	10,000	Interest On Investments	5,041	9,650	10,000	
27,352	31,076	25,000	1,000	Food Service Fees	486	800	25,000	
<u>1,145,361</u>	<u>1,246,397</u>	<u>1,438,357</u>	<u>1,368,458</u>	<b>TOTAL RESOURCES</b>	<u>1,180,626</u>	<u>1,360,078</u>	<u>1,668,843</u>	<u>0</u>
<b>REQUIREMENTS</b>								
<b>MATERIALS &amp; SERVICES</b>				Minor Equipment			40,000	
17,514	57,321	40,000	16,000		0	0	40,000	0
17,514	57,321	40,000	16,000	<b>MATERIALS &amp; SERVICES</b>				
<b>CAPITAL OUTLAY</b>				Equipment Building			180,000	
24,949	18,662	65,000	65,000		0	0	180,000	0
79,368	91,463	230,000	184,101	<b>CAPITAL OUTLAY</b>				
104,317	110,125	295,000	249,101	Contingency			300,000	
<b>CONTINGENCY</b>				<b>CONTINGENCY</b>			300,000	0
0	0	300,000	300,000	Ending Fund Balance		1,312,831	1,116,596	
<b>ENDING FUND BALANCE</b>				Ending Balance - Food Service Fees		47,247	32,247	
950,839	1,032,504	722,009	722,009		0	1,360,078	1,148,843	0
72,691	46,447	81,348	81,348	<b>ENDING FUND BALANCE</b>				
<u>1,023,530</u>	<u>1,078,951</u>	<u>803,357</u>	<u>803,357</u>	<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>1,360,078</u>	<u>1,668,843</u>	<u>0</u>
<u>1,145,361</u>	<u>1,246,397</u>	<u>1,438,357</u>	<u>1,368,458</u>					

## **CONVENTION CENTER BOND RESERVE**

The purpose of this fund is to account for the revenues and expenditures associated with reserve requirements for the convention center transient room tax revenue bonds.

**CITY OF SEASIDE**  
**CONVENTION CENTER BOND RESERVE**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
1,144,879	1,173,724	2,899,852	1,198,591
28,845	24,867	60,000	10,500
<u>1,173,724</u>	<u>1,198,591</u>	<u>2,959,852</u>	<u>2,782,911</u>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
		1,817,977	1,641,036
0	0	1,817,977	1,641,036
<b>ENDING FUND BALANCE</b>			
1,173,724	1,198,591	1,141,875	1,141,875
<u>1,173,724</u>	<u>1,198,591</u>	<u>1,141,875</u>	<u>1,141,875</u>
<u>1,173,724</u>	<u>1,198,591</u>	<u>2,959,852</u>	<u>2,782,911</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	1,198,591	1,198,591	2,784,210	
Transfer - Convention Center Construction		1,573,819		
Interest On Investments	5,415	11,800	24,000	
<b>TOTAL RESOURCES</b>	<u>1,204,006</u>	<u>2,784,210</u>	<u>2,808,210</u>	<u>0</u>
Equipment Building			1,667,035	
<b>CAPITAL OUTLAY</b>	0	0	1,667,035	0
Ending Fund Balance		2,784,210	1,141,175	
<b>ENDING FUND BALANCE</b>	0	2,784,210	1,141,175	0
<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>2,784,210</u>	<u>2,808,210</u>	<u>0</u>

## ROOM TAX & BUSINESS LICENSE

The purpose of this fund is to account for the revenues and expenditures associated with the collection and distribution of room tax and business license funds.

### EXPENDITURES

**Transfer - Public Safety**

The Public Safety Fund receives 15.12% of the room tax. (0.8% Lifeguards)

**Transfer - Convention Center**

The Convention Center receives 60.88% of the room tax. (4.08% Capital Improvement)

**Transfer - Capital Improvement & Maintenance**

The Capital Improvement Fund receives 2.32% of the room tax.

**Transfer - Public Works**

The Public Works Fund receives 2.48% of the room tax.

**Transfer - Prom Improvement**

The Prom Improvement Fund receives 1.92% of the room tax.

**Transfer - Emergency Readiness**

The Emergency Readiness Fund receives 1.20% of the room tax.

**Transfer - Community Development**

The Community Development Fund receives \$265,000.00 of the Business License revenues.



**CITY OF SEASIDE**  
**ROOM TAX & BUSINESS LICENSE**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data				Description Of Accounts	Actual	Estimate	Proposed	Committee
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021		as of 12/31/2020	as of 06/30/2021	Budget 2021/2022	Budget 2021/2022
<b>RESOURCES</b>								
854,808	974,906	535,987	895,062	Beginning Fund Balance	894,981	894,981	1,123,082	
20,586	19,727	12,000	12,000	Interest On Investments	3,940	7,750	8,000	
5,308,177	4,440,037	4,970,000	5,835,000	Room Tax	2,356,561	5,672,200	5,675,000	
	405,801	347,900	347,900	New Transient Room Tax		325,500	325,000	
194,905	355,955	330,000	352,000	Business License	218,800	352,000	355,000	
11,000	21,000	11,000	11,000	Oregon Tourism Grant	16,600	21,000	11,000	
13,000	25,020	13,000	13,000	Clatsop County Grants				
		100	100	Miscellaneous			100	
		100	100	Donations			100	
<u>6,402,476</u>	<u>6,242,446</u>	<u>6,220,087</u>	<u>7,466,162</u>	<b>TOTAL RESOURCES</b>	<u>3,490,882</u>	<u>7,273,431</u>	<u>7,497,282</u>	<u>0</u>
<b>REQUIREMENTS</b>								
<b>PERSONAL SERVICES</b>								
163,705	166,857	177,892	177,892	Visitors Bureau Staff	85,760	175,325	185,451	
12,398	12,507	13,631	13,631	FICA	6,422	13,116	14,233	
44,241	48,531	49,694	49,694	Health/Dental/Life	23,963	48,351	48,880	
20,376	29,343	35,004	35,004	Retirement	16,486	32,971	36,656	
790	844	999	999	Workmans Compensation Ins	469	963	1,039	
162	163	178	178	Unemployment	84	175	186	
1,005	129	600	600	Overtime		100	600	
<u>242,677</u>	<u>258,374</u>	<u>277,998</u>	<u>277,998</u>	<b>PERSONAL SERVICES</b>	<u>133,184</u>	<u>271,001</u>	<u>287,045</u>	<u>0</u>
<b>MATERIALS AND SERVICES</b>								
135	135	150	150	Publications		135	150	
1,499	1,344	4,000	4,000	Supplies	631	1,850	4,000	
520		2,000	2,000	Minor Equipment			2,000	
511	518	500	500	Clothing		540	500	
13,780	14,043	15,000	15,000	Grounds Maintenance	7,532	15,000	15,000	
4,391	333	5,000	5,000	Building Maintenance	278	600	5,000	
829	475	900	900	Maintenance Contracts	242	480	900	
4,181	4,148	4,500	4,500	Telephone	2,030	4,300	4,500	
8,492	8,303	10,000	10,000	Electricity	665	8,200	10,000	
719	702	1,000	1,000	Heating Fuel	184	750	1,000	
		500	500	Garbage				
				Legal Services			500	

**CITY OF SEASIDE**  
**ROOM TAX & BUSINESS LICENSE**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

**REQUIREMENTS**

<u>Historical Data</u>								
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021	Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
80,175	94,478	90,000	90,000	Professional/Contractual Services	43,035	88,000	90,000	
1,545	1,545	1,600	1,600	Computer Services	901	1,545	1,600	
4,122	6,849	10,000	10,000	Printing		7,300	10,000	
11,759	9,939	15,000	15,000	Postage & Freight	6,064	12,800	15,000	
1,260	1,539	1,500	1,500	Rentals & Leases	686	1,260	1,500	
345,399	355,455	400,000	400,000	Advertising	97,678	337,000	450,000	
39,000	39,000	39,000	39,000	Chamber of Commerce - Bus Lic		39,000	39,000	
26,000	26,000	26,000	26,000	Downtown Development - Bus Lic		26,000	26,000	
39,311	40,571	50,000	50,000	Promotional Events	17,176	17,175	50,000	
7,034	4,737	7,500	7,500	Travel & Meeting	142	300	7,500	
2,705	1,750	4,000	4,000	Dues & Memberships	1,470	2,500	4,000	
				Training				
7,000	847,427	-10,000	-10,000	Contributions and Donations	10,000	10,000	10,000	
600,367	1,459,291	698,150	698,150	<b>MATERIALS AND SERVICES</b>	188,714	574,735	748,150	0
<b>CAPITAL OUTLAY</b>				Infrastructure				
0	0	0	0	<b>CAPITAL OUTLAY</b>	0	0	0	0
<b>INTERFUND TRANSFERS</b>				Transfer - Convention Center	1,338,526	3,462,061	3,463,282	
3,015,045	2,359,652	3,079,745	3,571,065	Transfer - Capital Improvement	54,672	131,595	131,660	
123,143	84,146	115,304	135,372	Transfer - Prom Improvement	45,246	108,906	108,960	
101,911	69,638	95,424	112,032	Transfer - Public Safety	356,312	857,637	858,060	
802,551	548,401	751,464	882,252	Transfer - Community Development	218,800	265,000	265,000	
100,000	265,000	265,000	265,000	Transfer - Public Works	58,443	140,671	140,740	
131,635	89,950	123,256	144,708	Transfer - Conv Ctr Improvements	96,148	270,677	273,765	
246,466	169,489	221,215	278,507	Transfer - Emergency Readiness	28,279	68,066	68,100	
63,695	43,524	59,640	70,020	<b>INTERFUND TRANSFERS</b>	2,196,426	5,304,613	5,309,567	0
4,584,446	3,629,800	4,711,048	5,458,956	Contingency			200,000	
<b>CONTINGENCY</b>				<b>CONTINGENCY</b>	0	0	200,000	0
		150,000	150,000	Ending Fund Balance		1,123,082	952,520	
0	0	150,000	150,000	<b>ENDING FUND BALANCE</b>	0	1,123,082	952,520	0
<b>ENDING FUND BALANCE</b>				<b>TOTAL REQUIREMENTS</b>	2,518,324	7,273,431	7,497,282	0
974,986	894,981	382,891	881,058					
974,986	894,981	382,891	881,058					
6,402,476	6,242,446	6,220,087	7,466,162					

## CLOSED FUNDS

The following funds are no longer in use by the  
City for current operations.



## **EVERGREEN CEMETERY TRUST**

The purpose of this fund is to account for the revenues and expenditures associated with funds given in trust for improvements at the Evergreen Cemetery.

**CITY OF SEASIDE**  
**EVERGREEN CEMETERY TRUST**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
2	2		2
			1
<u>2</u>	<u>2</u>	<u>0</u>	<u>3</u>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
0	0	0	0
<b>INTERFUND TRANSFERS</b>			
			3
0	0	0	3
<b>ENDING FUND BALANCE</b>			
2	2		
<u>2</u>	<u>2</u>	<u>0</u>	<u>0</u>
<u>2</u>	<u>2</u>	<u>0</u>	<u>3</u>

Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Beginning Fund Balance	2	2		
Interest On Investments				
Donations				
<b>TOTAL RESOURCES</b>	<u>2</u>	<u>2</u>	<u>0</u>	<u>0</u>
Land				
<b>CAPITAL OUTLAY</b>	0	0	0	0
Transfer - Public Works		2		
<b>INTERFUND TRANSFERS</b>	0	2	0	0
Ending Fund Balance				
<b>ENDING FUND BALANCE</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REQUIREMENTS</b>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>

## **CAPITAL CONSTRUCTION - WATER**

The purpose of this fund is to account for the revenues and expenditures associated with the water capital improvement plan. The plan calls for the initial project to be the construction of a finished water storage tank.

**CITY OF SEASIDE**  
**CAPITAL CONSTRUCTION - WATER**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data			
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021
<b>RESOURCES</b>			
	(133,982)		(5,615,077)
336,186			736,263
			663,814
			5,000,000
<u>336,186</u>	<u>(133,982)</u>	<u>0</u>	<u>785,000</u>
<b>REQUIREMENTS</b>			
<b>MATERIALS AND SERVICES</b>			
469,269	306,438		133,000
<u>899</u>	<u>26,450</u>		<u>12,000</u>
470,168	332,888	0	145,000
<b>CAPITAL OUTLAY</b>			
	21,000		
	<u>5,127,207</u>		<u>640,000</u>
0	5,148,207	0	640,000
<b>ENDING FUND BALANCE</b>			
<u>(133,982)</u>	<u>(5,615,077)</u>		
<u>(133,982)</u>	<u>(5,615,077)</u>	<u>0</u>	<u>0</u>
<u>336,186</u>	<u>(133,982)</u>	<u>0</u>	<u>785,000</u>

Description Of Accounts	Actual as of 12/31/2019	Estimate as of 06/30/2020	Proposed Budget 2020/2021	Committee Budget 2020/2021
Beginning Fund Balance	(5,615,077)	(5,615,077)		
Transfer - Water		736,263		
Transfer - Systems Dev (Wtr)		663,814		
Bond Proceeds		5,000,000		
Interest On Investments				
<b>TOTAL RESOURCES</b>	<u>(5,615,077)</u>	<u>785,000</u>	<u>0</u>	<u>0</u>
Professional/Contractual Services	94,959	131,504		
Legal Notices				
Interest	<u>8,446</u>	<u>10,500</u>		
<b>MATERIALS AND SERVICES</b>	103,405	142,004	0	0
Land				
Infrastructure	<u>642,996</u>	<u>642,996</u>		
<b>CAPITAL OUTLAY</b>	642,996	642,996	0	0
Ending Fund Balance				
<b>ENDING FUND BALANCE</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REQUIREMENTS</b>	<u>746,401</u>	<u>785,000</u>	<u>0</u>	<u>0</u>



## **CONVENTION CENTER - CONSTRUCTION**

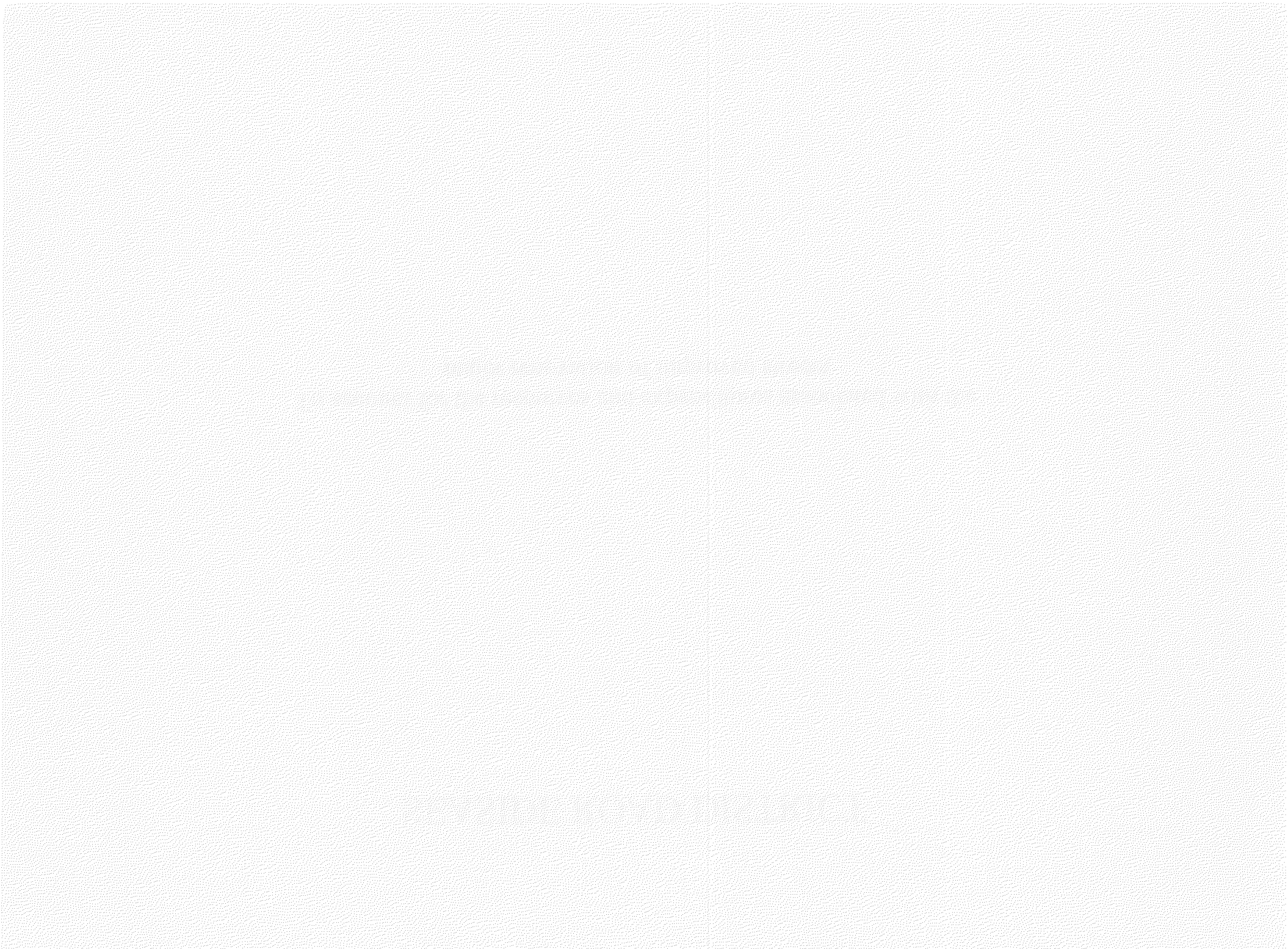
The purpose of this fund is to account for the revenues and expenditures associated with the renovation of the convention center. The plan calls for the expansion and renovation of the existing structure on the current property.

**CITY OF SEASIDE**  
**CONVENTION CENTER - CONSTRUCTION**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data				Description Of Accounts	Actual as of 12/31/2020	Estimate as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021					
<b>RESOURCES</b>								
13,898,031	3,630,224		1,706,694	Beginning Fund Balance	1,706,694	1,706,694		
<u>256,672</u>	<u>56,353</u>		<u>7,515</u>	Transfer - Convention Center				
				Interest On Investments	<u>7,514</u>	<u>7,514</u>		
<u>14,154,703</u>	<u>3,686,577</u>	<u>0</u>	<u>1,714,209</u>	<b>TOTAL RESOURCES</b>	<u>1,714,208</u>	<u>1,714,208</u>	<u>0</u>	<u>0</u>
<b>REQUIREMENTS</b>								
<b>MATERIALS AND SERVICES</b>								
426,444	13,131		2,539	Professional/Contractual Services	2,539	2,539		
<u>37</u>				Interest				
426,481	13,131	0	2,539	<b>MATERIALS AND SERVICES</b>	2,539	2,539	0	0
<b>CAPITAL OUTLAY</b>								
10,097,998	21,717 <u>1,945,035</u>		<u>137,850</u>	Equipment	<u>137,850</u>	<u>137,850</u>		
10,097,998	1,966,752	0	137,850	Infrastructure				
				<b>CAPITAL OUTLAY</b>	137,850	137,850	0	0
<b>INTERFUND TRANSFERS</b>								
			1,573,820	Transfer - Convention Center Reserve		1,573,819		
0	0	0	1,573,820	<b>INTERFUND TRANSFERS</b>	0	1,573,819	0	0
<b>ENDING FUND BALANCE</b>								
<u>3,630,224</u>	<u>1,706,694</u>			Ending Fund Balance				
3,630,224	1,706,694	0	0	<b>ENDING FUND BALANCE</b>	0	0	0	0
<u>14,154,703</u>	<u>3,686,577</u>	<u>0</u>	<u>1,714,209</u>	<b>TOTAL REQUIREMENTS</b>	<u>140,389</u>	<u>1,714,208</u>	<u>0</u>	<u>0</u>

# SEASIDE ROAD DISTRICT

To account for the resources and expenditures associated with the major renovation of improved streets.



**SEASIDE ROAD DISTRICT  
BUDGET MESSAGE  
FISCAL YEAR 2021 - 2022**

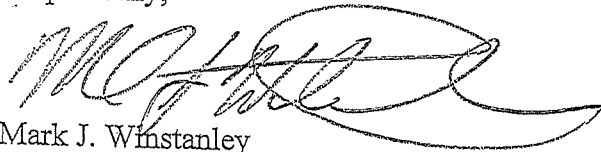
Dear Honorable Mayor, City Council Members and Budget Committee Members:

The Seaside Road District is responsible for the reconstruction of already improved street right-of-ways in the City. Property owners are required to improve a right-of-way to City standards for the first time. After the initial improvement the City will maintain the right-of-way until reconstruction is warranted. Drainage issues are normally addressed when replacement of a road, sidewalk, or bridge is required. The City often partners with the Road District to do water lines, sewer lines, and occasionally underground power at the same time streets are reconstructed. On occasion, the Road District will also partner with the Seaside Urban Renewal Agency on projects.

The Holladay Project (1<sup>st</sup> to Avenue C) has been completed. The Seaside Road District was a major financial contributor to this project. The undergrounding of the utilities and the installation of additional gardens has greatly improved the look and feel of this downtown neighborhood.

The District now turns its attention to the reconstruction of Avenue S (Hwy 101 to Wahanna). This underdeveloped road has become a major route for increased school traffic. Reconstruction will be necessary to handle the cars, buses, and foot traffic. This road will not be completed until after the new school is in use and will be divided into two projects. The first project can be accomplished with the City, Urban Renewal Agency, and the Road District as contributors. This would include the reconstruction of the roadway, undergrounding utilities, and adding sidewalks. The second project, bridge reconstruction, will be completed when additional funding is available. The bridge is a major expense and will require additional partners. President Biden's infrastructure proposal may be that partner we require. As this program develops, bridges are expected to receive some priority.

Respectfully,



Mark J. Winstanley  
City Manager

**SEASIDE ROAD DISTRICT  
BUDGET CALENDAR  
FISCAL YEAR 2021 – 2022**

April 1, 2021	Notices to Newspaper & City Web Site
April 8, 2021	Publish Date – First Notice Budget Committee Meeting
April 12, 2021	Proposed Budget from Administrative Officer
April 19, 2021	Seaside Road District Budget Committee Meeting
June 10, 2021	Notices to Newspaper & City Web Site
June 17, 2021	Publish Date- Notices & Summary
June 28, 2021	Budget Hearing, Adopted Budget, Make Appropriations

**SEASIDE ROAD DISTRICT  
BUDGET COMMITTEE MEMBERS  
FISCAL YEAR 2021-2022**

Jay Barber, Mayor

Randy Frank, Council President

Tita Montero, Councilor

Dana Phillips, Councilor

David Posalski, Councilor

Tom Horning, Councilor

Steve Wright, Councilor

Rebecca Buck

Nancy McCune

Les McNary

Robert Perkel

Kathleen Peterson

James Shipley

George Stacey

**ADMINISTRATIVE STAFF**

Mark J. Winstanley, City Manager

Jon Rahl, Assistant City Manager

Dale McDowell, Public Works Director

## **DISTRICT ROAD**

The purpose of this fund is to account for the revenues and expenditures associated with the major renovation of improved streets within the City of Seaside.

### **EXPENDITURES**

#### **Infrastructure**

Expenditures from this budget line pay for the major renovation of improved roads within the City.



**SEASIDE ROAD DISTRICT**  
**DISTRICT ROAD**  
 BUDGET YEAR 07/01/2021 to 06/30/2022

Historical Data				Description Of Accounts	Actual as-of-- 12/31/2020	Estimated as of 06/30/2021	Proposed Budget 2021/2022	Committee Budget 2021/2022
Actual 2018/2019	Actual 2019/2020	Original Budget 2020/2021	Adjusted Budget 2020/2021					
<b>RESOURCES</b>								
638,560	546,572	920,345	723,754	Beginning Fund Balance	723,754	723,754	1,054,157	
351,060	357,274	390,853	391,281	Current Taxes	343,572	366,630	404,890	
		(27,346)	(27,390)	Est. Taxes Not To Be Rec'd			(28,342)	
8,940	9,894	9,400	9,400	Delinquent Taxes	8,565	11,800	11,000	
	188	50	50	Tax Offsets		50	50	
20,932	15,056	14,000	14,000	Interest On Investments	3,467	7,050	8,000	
2,396	2,325	2,200	2,200	Interest On Tax Receipts	60	1,000	1,100	
<u>1,021,888</u>	<u>931,309</u>	<u>1,309,502</u>	<u>1,113,295</u>	<b>TOTAL RESOURCES</b>	<u>1,079,418</u>	<u>1,110,284</u>	<u>1,450,855</u>	<u>0</u>
<b>REQUIREMENTS</b>								
<b>MATERIALS AND SERVICES</b>								
1,253	1,188	1,300	1,300	Legal Services				
		5,000	5,000	Professional/Contractual Services	1,160	1,160	1,300	
1,552	1,391	1,700	1,700	Audit		1,700	1,750	
529	722	500	500	Legal Notices		750	750	
3,334	3,301	8,500	8,500	<b>MATERIALS AND SERVICES</b>	1,160	3,610	8,800	0
<b>CAPITAL OUTLAY</b>								
2,857		454,245	258,238	Infrastructure	15,960	15,960	613,758	
2,857	0	454,245	258,238	<b>CAPITAL OUTLAY</b>	15,960	15,960	613,758	0
<b>INTERFUND TRANSFERS</b>								
69,125	4,254	36,557	36,557	Admin Costs - G/F Services	18,278	36,557	18,297	
400,000	200,000	800,000	800,000	Transfer - Street Const			800,000	
469,125	204,254	836,557	836,557	<b>INTERFUND TRANSFERS</b>	18,278	36,557	818,297	0
<b>ENDING FUND BALANCE</b>								
546,572	723,754	10,000	10,000	Ending Fund Balance		1,054,157	10,000	
546,572	723,754	10,000	10,000	<b>ENDING FUND BALANCE</b>	0	1,054,157	10,000	0
<u>1,021,888</u>	<u>931,309</u>	<u>1,309,302</u>	<u>1,113,295</u>	<b>TOTAL REQUIREMENTS</b>	<u>35,398</u>	<u>1,110,284</u>	<u>1,450,855</u>	<u>0</u>

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