989 Broadway Seaside, OR 97138 (503) 738-5511 cityofseaside.us

Expected Hiring Timeline

The City of Seaside does everything it can to create a smooth and efficient process when hiring new employees. While some positions have more steps than others (e.g., preemployment background checks, medical examinations, drug and alcohol screening, hiring tests, etc.) our goal is to keep candidates informed and up-to-date until a hiring decision is finalized.

At times, the process can be disrupted for a variety of reasons, however your patience is appreciated and we'll do our best to inform you regarding next steps as soon as possible. For the <u>9-1-1 Dispatcher job position</u>, please keep the following schedule in mind. You are encouraged to keep the in-person testing and interview dates as flexible as possible.

Job Posted at Applicant Pool: Dec. 20, 2023

Application Period: Dec. 20, 2023 – Jan. 21, 2024

Review Period: Jan. 22 – Feb. 4, 2024 **In-person testing and Oral Interviews:** Feb. 13-14, 2024*

<u>Special Note:</u> If you advance past testing and oral interviews and receive a conditional offer of employment, you will be required to complete a psychological examination, medical examination, audiology exam, urinalysis, and background investigation.

Expected Start Date: As early as April, but no later than June 1, 2024

^{*}Please expect to dedicate three-four hours of the day for your test and interview.